

## TRI-TOWN JOINT REVIEW COMMITTEE MEETING Minutes

February 2, 2021  
9:00 AM – 10:30 AM  
MEETING Via MS Teams

In attendance: George Tyler, Bruce Hoar, Dennis Lutz, Aaron Martin, Jeff Carr, ~~Evan Teich, Greg Duggan~~, Sarah Macy, Eric Wells, James Jutras

### Old Business

1. January 28, 2020 meeting minutes unanimously approved on a motion by B. Hoar, second D. Lutz
2. Universal Ordinance: Discussion surrounded the format of a proposed universal ordinance and the specifics that each community may require. It was clarified that the intent of the ordinance is to regulate mostly permit specific items like cooper and organic load items not addressed in the existing TriTown agreement (as amended). Once approved, any universal ordinance amendment would be by TriTown approval processes and by each of the participating community boards rather than having to rewrite each community ordinance. The preferred the approach is to then incorporate the approved universal ordinance into the Town sewer use ordinance by reference with the balance of the ordinance by the community itself.
3. Permit Renewal status: NPDES discharge and Biosolids permit revisions are both pending. The discharge permit is now reportedly to be released at the end of February. There is also a pending PFAS related biosolids permit amendment.

New permits will likely require conditions that may be best addressed in the universal ordinance being drafted and noted immediately above. When new permits are received they will be distributed to the three communities. The DRAFT universal ordinance can then be edited based on the permit requirements, then distributed to all.

4. FYE 2020 Reconciliation (See budget discussion below)

### New Business

1. Budget FYE 2022, FYE 2020 year end and reconciliation: The budget presented contained general increases and changes to reflect actual budget performance. One addition increase was in Contractual Services for IT work. The total budget presented was \$2,214,912 (-1.33%) with a proposed wholesale rate of \$3.235/1,000 gallons (+0.93%).

The retained surpluses were also presented and discussed. The surpluses are the participating community funds and provide a buffer for any budget shortfalls that may occur. These surplus are currently known as the Dry Day fund. The management of these surplus funds is proposed to be presented to the Boards for their determination of limits, if any. The consensus was to include the Dry Day fund presentation at the same time the Universal Ordinance is presented for ratification. Staff agreed to produce a Surplus fund memo of the process/procedure for Tri Town review as part of the process of finally moving this forward for action. Motion to approve the budget as presented by D. Lutz, second by B Hoar, unanimously approved

2. PFAS and Biosolids Land Application permit (noted in old business above)
3. Casella Waste landfill leachate: The group discussed the request to treat landfill leachate from Coventry. There was concern with the level of PFAS in the waste. The consensus was to handle this like any other industrial discharge. Staff was directed to respond that we will require pretreatment for PFAS for any further consideration for landfill leachate disposal at the facility. Staff present discussion and conclusion to the Trustees as recommendation from the 2/2/2021 Tri Town meeting.
4. TriTown Agreement considerations post-merger vote. A November 21, 2020 Memo to Evan Teich was provided to the committee members. Options for TriTown amendment range from doing nothing to revising the entire agreement. No action or recommendation was made as part of the discussion.
5. VT Phosphorus Innovation Challenge update: Pilot performance is going very well and the process is proving out with economical removal of greater than 85% Phosphorus. The Committee will be copied on final reports which are due at the end of February.
6. Meeting frequency: agreement v. actual frequency. After a general discussion it was agreed that one meeting annually is sufficient.
7. PFAS regulation and impacts on biosolids land application permit: See old Business #3 above.
8. Odor Control (memo attached to the information package): The discussion was supportive of using the alternative aeration and ozone application if it does not cause pipeline corrosion issues. Staff is to research this question further and report back to the public works representatives on the committee.
9. Covid 19 Testing: The Village has signed up to participate in two developing testing programs: 1)the national Aquavitas HHS Covid 19 Surveillance program and 2) the UVM, Saint Michaels Norwich University Vibes program. We have applied to Aquavitas and their no charge program. Grant funds for the Vibes program are pending.
10. Tri Town Committee on Sewage Treatment: Name and group composition was discussed. The consensus was to leave the committee name and composition as is. The current members were appointed by the respective boards prior to the 2012 – 2014 WWTF improvement project and serve at the pleasure of the Board.

10:20 AM Motion to adjourn by D. Lutz, second by J Carr, approved