

**TRI-TOWN JOINT REVIEW COMMITTEE
MEETING MINUTES**

Thursday, December 15, 2016
7:30 AM – 9:00 PM

**Wastewater Treatment Facility
Conference Room – Admin Building**

In attendance: George Tyler, Dennis Lutz, Aaron Martin, Bruce Hoar, Jeff Carr, Jim Jutras, Lauren Morrisseau

Agenda Additions:

Minutes: Approve minutes of the June 28, 2016 meeting Approved unanimously by those present.

FYE 2018 Budget:

The overall budget was presented with discussion on the financial impact related to the Lake Champlain TMDL implementation. There were still many unknowns for the TMDL implementation. The consensus was to keep optimizing plant performance operations to confirm whether or not the current design is up to the compliance challenge without further improvement.

Capital Plan:

The Capital Plan was presented with minor addition. Discussion was centered on longer term capital reserve. A 20 year capital plan is in the current version for FY 2018. Findings will be integrated into future budgeting processes.

FYE 2016 Draft Financial Reconciliation and “Dry Day” fund:

Yearend financial data was presented showing the amounts in reserve for each participating community. There was general discussion on how those reserves would be managed by each community. Consensus was to continue in the direction we are going and develop a memo to each respective Governing Board to formalize the surplus fund process.

Lake Champlain TMDL:

Facility performance to date was presented along with the current consideration that we should be able to meet the anticipated permit performance requirements. Details about how the performance will be calculated remain unclear at the time of the meeting. As the first permits are released for public comment, we will have a better idea of how compliance will be monitored.

Three Party Agreement DRAFT #5:

There was discussion as to whether Amendment #5 of the Three Party Agreement had ever been completed. The amendment was to adjust capacity numbers as a result of the recent Village to Williston capacity sale. Staff was to sort out detail and return to the Tri Town committee for further consideration.

Universal Waste Ordinance Update:

There was general discussion for consideration of one ordinance for the use of all three communities. The recent Town of Essex high strength ordinance was presented as part of the discussion. One ordinance for discharges to the wastewater facility would provide consistency for all participating communities. Staff was to look into this potential further.

Respectfully Submitted

James Jutras
Water Quality Superintendent