

**VILLAGE OF ESSEX JUNCTION  
TREE ADVISORY COMMITTEE MEETING  
TUESDAY, APRIL 16, 2019 AT 5:30 PM  
LINCOLN HALL  
AGENDA**

1. Welcome
2. Minutes
3. Tree Planting 2019
4. Arbor Day Conference
5. Arbor Day Celebration
6. Branch Out Burlington Meeting
7. Budget Review
8. Adjourn

*MINUTES SUBJECT TO CORRECTION BY THE ESSEX JUNCTION TREE ADVISORY COMMITTEE.  
CHANGES, IF ANY, WILL BE RECORDED IN THE MINUTES OF THE NEXT MEETING OF THE  
COMMITTEE.*

**VILLAGE OF ESSEX JUNCTION  
TREE ADVISORY COMMITTEE  
MINUTES OF MEETING  
April 16, 2019**

**MEMBERS PRESENT:** Nick Meyer, Mary Jo Engel, Tim Kemerer and Warren Spinner

**ADMINISTRATION PRESENT:** Darby Mayville, Community Relations Assistant

**OTHERS PRESENT:** Steve Rivard

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**1. Call to Order**

Nick called the meeting to order at 5:36 PM.

**2. Minutes Approval**

Warren requested that the following sentence be changed in the March minutes: “Warren noted that the Urban & Community Forestry Program has extra “Tree City USA” signs available.” The sentence should read: “Warren received two additional ‘Tree City USA’ signs from the Urban & Community Forestry Program for the Village of Essex Junction.”

**MOTION BY WARREN, SECOND BY TIM TO ACCEPT MARCH MEETING MINUTES, WITH CHANGES. ALL IN FAVOR, MINUTES ACCEPTED.**

**3. 2019 Planting**

The committee plans to plant a total of 26 trees with locations including Brickyard Road, West Street, Hiawatha Ave., Old Colchester Road, Elm Street, and North Street.

Warren noted that the City of Burlington has offered the committee four of their extra Princeton Elms.

Darby noted that Evolution Yoga has reached out and is interested in donating the proceeds of their monthly community donation class to the committee. The committee discussed how best to receive the funds. Warren suggested that Evolution purchase a gift card and give it to Darby for the committee to use. All agreed that this was a good idea.

Warren noted that he had not received a response from the owners of 4 Pearl Street regarding a dead tree that will need to be replanted.

Nick noted that he had been assisting EJRP in replacing 11 trees at Maple Street Park.

Once planting is complete, the committee will move into work on ash tree mitigation.

**4. Arbor Day Conference**

Warren, Nick, and Mary Jo will be attending this conference in early May.

**5. Arbor Day Celebration**

This year's Arbor Day Celebration will be held at Fleming School on May 1<sup>st</sup>. Darby will get the information to the Trustees regarding a proclamation after the event. Nick will get in touch with the Essex Reporter.

**6. Budget Update**

Darby informed the committee that planting funds are now separate from removal funds. She will work with Public Works to divide this year's purchases into their new line items.

Tim noted that he would be contacting the Planning Commission to see if any action has been taken regarding the Landscaping Fund.

**7. Branch Out Burlington**

Nick noted that four Essex Junction residents attended or RSVP-ed to the event. He will be following up with them to see if they are interested in getting involved in the future. The next collaborative event is the tree sale on May 4<sup>th</sup>. Volunteers will be needed for this event. The committee discussed their volunteer commitment to the tree nursery. They plan to have a monthly work day for the committee to come and take care of the nursery, as well as having individual members go to the nursery and work at their convenience.

Nick added that the committee will be purchasing 26 trees and grow bags from Branch Out Burlington. He also added that Warren has received the Ray O'Connor Award from Preservation Burlington.

**8. ADJOURNMENT**

Motion by Mary Jo, second by Nick to adjourn the meeting at 6:30 PM. All in favor.

Respectfully submitted,

Darby Mayville