

**VILLAGE OF ESSEX JUNCTION
TREE ADVISORY COMMITTEE MEETING
TUESDAY, OCTOBER 17, 2017 AT 5:30 PM
LINCOLN HALL**

AGENDA

1. Minutes Review;
2. Logo Discussion;
3. Budget for 2016-2017;
4. Planting 2017 & 2018;
5. Inventory Update;
6. Public Input.

MINUTES SUBJECT TO CORRECTION BY THE ESSEX JUNCTION TREE ADVISORY COMMITTEE. CHANGES, IF ANY, WILL BE RECORDED IN THE MINUTES OF THE NEXT MEETING OF THE COMMITTEE.

**VILLAGE OF ESSEX JUNCTION
TREE ADVISORY COMMITTEE
MINUTES OF MEETING
OCTOBER 17, 2017**

MEMBERS PRESENT: Nick Meyer, Warren Spinner, Mary Jo Engel, Tim Kemerer, and Rich Boyers

ADMIN PRESENT: Darby Mayville, Community Relations/Economic Development Assistant

1. CALL TO ORDER

The meeting was called to order at 5:36 PM by Nick.

2. MINUTES REVIEW

MOTION BY MARY JO, SECOND BY WARREN TO APPROVE THE JUNE, AUGUST, AND SEPTEMBER MEETING MINUTES. ALL IN FAVOR. MOTION PASSED.

3. LOGO DESIGN

The committee reviewed four potential logo designs, developed by a student at CTE. Nick reminded the committee that it was important to consider size requirements when looking at the logo designs.

All agreed that it would be nice to include a tree or canopy design in the logo, perhaps as a part of the letter "T" on one of the existing logos.

Rick will pass on the committee's feedback to CTE.

4. BUDGET FOR 2016-2017

The committee reviewed both the current fiscal year and last year's spending. Nick noted that the committee underspent their budget last year, and needed to ensure that they did a better job of spending it this year. Darby noted that Assistant Finance Director Sarah Macy will provide monthly budget updates going forward, which should help to ensure that all money is spent in a timely fashion.

Warren noted that the contractor responsible for tree care and removal in the Village will do separate invoices for each to make keeping track of the budget easier. Warren estimated that it will cost around \$2,600 for recent pruning on Tyler Drive, Wilkinson Drive, and Hayden Street. He believes that another \$750 was recently spent on tree removal.

Warren brought up the issue of who would have budgetary responsibility for tree care at Village parks, now that EJRP is a Village department. He is also unsure who would be in charge of managing these trees. He said that he had been recently called to look at a problem tree at Stevens Park. There are many trees in the park that appear to be in very poor conditions. He noted that the committee had already completed an inventory of trees at Maple Street Park, and that Cascade Park will be completed later this week. Nick and Warren plan to meet with Recreation Director Brad Luck to discuss the trees in Village Parks.

5. 2017 & 2018 PLANTINGS AND INVENTORY UPDATE

Warren said that he is working with Public Works Superintendent Rick Jones on reviewing the condition of trees in the Village. They have identified a few problem trees, including a tree on the corner of North and Grove and another on Drury Drive. He also noted that a harmony elm tree split and needed to be taken down near the Five Corners area recently.

Nick encouraged the committee to look at planting holes in the inventory to help them decide where to plant this year. He also asked them to note planting opportunities when they were out and about in the Village. The Village planted 16 trees last year, and more could be planted this year. Nick noted that most of the trees planted last year were on private property. He said that it is easier to plant on public land, but that there are fewer opportunities.

Rich said that it would be helpful to have a long-term planting plan, and that the downtown area should be prioritized. He suggested setting goals, such as planting 100 trees in the next three years.

Tim noted that there were many dead trees along the multi-use path, and said that it would be helpful to have a plan to keep up the space. Darby said that she thought that new trees were going to be planted in September to replace the dead ones. She will walk the path and report back to the committee.

Mary Jo suggested planting on 2A, as there has not been much planting in this area. Tim suggested planting in the open area near Dave Whitcomb's.

6. PUBLIC INPUT

None.

7. ADJOURNMENT

MOTION by MARY JO, SECOND by TIM to adjourn. All in favor. Meeting adjourned at 7 PM.

Respectfully Submitted: Darby Mayville