

**VILLAGE OF ESSEX JUNCTION
TREE ADVISORY COMMITTEE MEETING
THURSDAY, JUNE 22, 2017 AT 5:30 PM
LINCOLN HALL MEETING ROOM**

AGENDA

1. Welcome;
2. Minutes Review;
3. Planting 2017 Summary;
4. Logo Design and Scheduling;
5. Pruning Update 2017;
6. Tree Management Software;
7. Awesome Tree Contest;
8. Other Business & Public to Be Heard;
9. Adjourn.

**Village of Essex Junction
Tree Advisory Committee
Minutes of Meeting
June 22, 2017**

Members Present: Mary Jo Engel, Warren Spinner, Rich Boyers

Others Present: Tim Kemerer

1. Call To Order

The meeting was called to order at 5:48 PM by Rich.

2. Approval of Meeting Minutes

Motion to approve April meeting minutes was made by Warren, second by Rich. All in favor.

3. Tree Management Software Presentation

Mary Jo demonstrated the tree management software from Vermont Agency of Natural Resources. Mary Jo indicated that the map includes both Essex Junction and Essex Town. She demonstrated how to update the map and data spreadsheet and said that it should be updated to include new tree plantings such as the ones on Main Street, South Summit, Arlington, etc. Warren asked about including specific data to reflect our needs. He suggested that it would be good to keep data on who did the planting/pruning and was it public works or a private company. Warren also suggested that an iPad with the mapping tool might be kept at the district forester's office so changes to the data could be made right in the field.

4. Planting and Tree Care Updates

Warren indicated that he and Nick Meyer drove around to assess a few sites. He related that Shane is back in business and was contracted to do some pruning work on various sites in the Junction. Warren expressed his belief that the committee should add the trees that were planted on school grounds for Arbor Day to the inventory and that we should continue to keep an eye and manage these Arbor Day trees. Tim added that Summit Street School still needs additional plantings. He said that there were some plantings including a spruce that were poorly sited near the new front entrance to the school that need to be moved. Tim also expressed his concern about the impact on some trees due to a new sidewalk project near Fleming School. Rich reported Nick's observation that residents, on their own, have installed new trees on South Summit Street after the Village planting of trees on the street.

5. Logo Design and Scheduling

Rich updated the committee on the status of the logo design project. CTE students have begun to generate design concepts. They would like to present at a committee meeting. The committee will invite them to present in the fall.

6. Awesome Tree Contest

Warren indicated that he gave Burlington's Awesome Tree Contest form to Darby and someone should follow up with her. The whole committee agreed that this contest is a good opportunity for community outreach and would like to put this on the agenda for the next meeting.

7. Other Business

Rich asked Tim to submit his letter of intent to municipal manager Pat Scheidel.

Adjournment

Mary Jo made a motion to adjourn at 7:00, second by Warren. All in favor, meeting adjourned.

Respectfully Submitted: Rich Boyers