

**VILLAGE OF ESSEX JUNCTION  
TREE ADVISORY COMMITTEE MEETING  
TUESDAY FEBRUARY 21, 2017 AT 5:30 PM  
LINCOLN HALL  
AGENDA**

- Welcome;
- Minutes Review;
- 2017 Planting;
- CTE Forestry Program: Discussion with Brian Japp;
  - Arbor Day 2017;
  - Logo Design;
  - Other Business;
  - Adjourn.

*MINUTES SUBJECT TO CORRECTION BY THE ESSEX JUNCTION TREE ADVISORY COMMITTEE. CHANGES, IF ANY, WILL BE RECORDED IN THE MINUTES OF THE NEXT MEETING OF THE COMMITTEE.*

**VILLAGE OF ESSEX JUNCTION  
TREE ADVISORY COMMITTEE  
MINUTES OF MEETING  
FEBRUARY 21, 2017**

**MEMBERS PRESENT:** Nick Meyer, Warren Spinner, and Rich Boyers

**ADMIN PRESENT:** Darby Mayville, Community Relations/Economic Development Assistant

---

**1. CALL TO ORDER**

The meeting was called to order at 5:33 PM by Nick.

**2. MINUTES REVIEW**

**MOTION by WARREN, SECOND by RICH to accept January meeting minutes. ALL IN FAVOR.**

**3. PLANTING 2017**

Nick said that letters had been sent out to all South Summit Street property owners who had the space for a planting. Five affirmative responses were received. Nick tried to follow up with the remaining property owners via a phone call, but did not get any additional positive responses.

He plans to call the property owners who agreed to a planting, and to work on taking the necessary steps (tree selection, staking, etc.) in order to get trees planted this spring.

The committee decided to look at other areas of the Village for potential plantings. Nick noted that 23 potential planting vacancies were identified on Maple Street. He said that a tree was recently removed from Arlington Street, and that it would be good to plant a new one in its place.

Darby brought up Google Maps and the committee did a “walk through” of Maple and Arlington Streets to determine where other good planting locations may be. Nick and Warren plan to walk both streets sometime this weekend.

Nick mentioned that the Urban & Community Forestry Program is currently accepting applications for the Caring for Canopy grant program. He brought up the idea of applying to use these funds for pruning in Stevens Park.

Warren said that he was uncomfortable using streetscape funds for parks maintenance. It was agreed to suggest this grant opportunity to EJP instead.

Rich suggested that the committee take another look at the list of trees in fair and poor condition when planning pruning projects.

**4. CTE FORESTRY PROGRAM**

Nick mentioned that he had met with Brian Japp, CTE Forestry Program Coordinator, last week. Brian was scheduled to come speak with the committee tonight, but had to reschedule. Brian is new to the program, but has been working for CTE for several years. Some of the other curriculum in the Forestry program includes growing grass, seedlings, and greenhouse work. Brian is also working to add more science based learning to the curriculum.

Brian and Nick discussed working together on an Arbor Day event in early May. Brian said that he has around 15 students who could assist with this. Nick asked the committee for planting location recommendations for Arbor Day.

Warren suggested planting a grove of trees on the island near Essex High School, at the intersection of Educational Drive and Main Street. This location would be convenient for both the students and public works. It would also enable the students to work on a small landscape design project.

Rich suggested planting at Fleming School. There was some discussion about the sandiness of the soil in this location.

## **5. LOGO DESIGN**

Rich said that he spoke with the Graphic Design instructor at Essex High School. She thought that designing a logo for the TAC would be a good project for current Juniors to work on into their Senior year. She proposed a client meeting with the committee in order to get an idea of what they would be looking for. Nick and Warren agreed to attend this meeting.

## **6. ADJOURNMENT**

**MOTION by NICK, SECOND by RICH to adjourn. All in favor. Meeting adjourned at 6:50 PM.**

Respectfully Submitted: Darby Mayville