

**VILLAGE OF ESSEX JUNCTION
TREE ADVISORY COMMITTEE MEETING
TUESDAY AUGUST 18, 2014 AT 5:30 PM
DOWNSTAIRS LINCOLN HALL MEETING ROOM
AGENDA**

- Minutes Review;
- Maple Street Park Tree Walk Planning;
- Future Tree Planting;
- Management Plan;
- Farmers Market Planning;
- Other Updates;
- Public Input.

Posted:

Certified:

MINUTES SUBJECT TO CORRECTION BY THE ESSEX JUNCTION TREE ADVISORY COMMITTEE. CHANGES, IF ANY, WILL BE RECORDED IN THE MINUTES OF THE NEXT MEETING OF THE COMMITTEE.

**VILLAGE OF ESSEX JUNCTION
TREE ADVISORY COMMITTEE
MINUTES OF MEETING
August 18, 2015**

MEMBERS PRESENT: Nick Meyer, Warren Spinner, Mary Jo Engel, Rich Boyers, and Woody Martel

ADMINISTRATION: Darby Mayville, Community Relations and Economic Development Assistant

1. CALL TO ORDER

The meeting was called to order at 5:35 PM by Nick.

2. ADDITIONS OR AMENDMENTS TO AGENDA

None.

3. MINUTES REVIEW

This item was tabled until the next meeting

4. MAPLE STREET TREE WALK PLANNING

Mary Jo shared her draft of the Maple Street Tree Walk with the committee. She mentioned that she would be working with her nephew, who works at the University of Vermont, to refine the map.

The committee decided to add the following to the document: a committee logo, mission statement, and a resource list.

Rich suggested running a logo contest for the committee. Mary Jo suggested offering a scavenger hunt encourage residents to complete the walk.

Nick said that he would bring up the idea of printing these brochures to Municipal Manager Pat Scheidel when he meets with him.

It was decided that the committee would do a final walk through and possible tree tagging before publication of the brochure. Mary Jo said that she will continue to add pertinent information to the document, and as well as additional features which will make the trees easier to find.

Warren noted that there was a dead white birch tree in the swimming pool area of the park. He contacted EJP so that they can take care of the problem before it becomes a safety issue.

5. FUTURE TREE PLANTING

This item was tabled until a future meeting.

6. MANAGEMENT PLAN

Nick said that a final draft of the Management Plan has been turned into the Village Offices. He is continuing to work with Community Development Director Robin Pierce regarding the Committee's role in reviewing plans, private trees, and collaboration with the Planning Commission.

Mary Jo asked for clarification on what types of private trees the committee hoped to have a chance to review?

Nick said that it would mostly be private trees that had an impact on the public sphere. Warren offered to share some verbiage from the Burlington Tree Management Plan to show how this could be determined.

The Committee decided that they did not want to take out the section in the management plan stating that they are able review private trees. Nick said that he would bring this up in his meeting with Municipal Manager Pat Scheidel. It is expected that Pat will determine how to move forward with this. Once this meeting is complete, the Plan will go in front of the Village Trustees for their approval.

Nick noted that the Planning Commission is in the process of reviewing the Land Development Code, and he thinks that all advisory committees should be involved with this. Nick is a member of the Planning Commission, and will continue to update the committee on this work. He said that the list of acceptable trees to be planted in the Village needs to be updated. Warren noted that there was a good list of acceptable trees to be planted in Vermont, which can be found on the Urban & Community Forestry website.

7. FARMERS MARKET PLANNING

Warren said that he would bring a sample of stem girdling to the market. Mary Jo asked Darby if she could take a picture of the girdled stem in front of the Essex Agency, as it was a good example of this.

The committee will discuss watering sleeves, emerald ash borer prevention information, and general tree maintenance at the market. They will also hand out stickers to children. Maps of the Village and recent planting statistics will also be available.

Nick and Rich will be working the 3:30-5:30 shift. Mary Jo, Warren, and Woody will be working the 5:30-7:30 shift.

8. OTHER BUSINESS

Mary Jo suggested creating a spreadsheet to keep track of recent planting information. The committee agreed that this would be helpful, since the Urban & Community Forestry inventory program has not yet been released.

Darby asked the committee if it would be possible for them to switch to meeting on the first Tuesday of the month. All agreed. The committee then decided to skip their September meeting due to the Farmer's Market event that they would be doing at the end of August.

9. PUBLIC INPUT

None.

10. MEETING SCHEDULE

Next meeting

- October 6th at 5:30 PM

Agenda Items

- TBD

11. ADJOURNMENT

MOTION by MARY JO, SECOND by WOODY, to adjourn the meeting. VOTING: unanimous; motion carried. The meeting was adjourned at 6:32 PM.

Respectfully submitted,
Darby Mayville