

**CITY OF ESSEX JUNCTION COUNCIL POLICY
REGARDING THE USE OF PUBLIC MONEY TO
PLANT TREES OUTSIDE OF THE PUBLIC RIGHT-OF-WAY**

- I. **Purpose:** To improve the streetscape and to provide staff guidance regarding using public money for planting trees outside of the public right-of-way.
- II. **Location:** Using public money to plant trees outside of the public right-of-way shall be limited to properties that are located adjacent to public rights-of-way if a suitable location is not available within the public right-of-way or planting a tree on private property will enhance the streetscape.
- III. **Permission:** Permission must be obtained from the City Manager, following a recommendation from the Tree Advisory Committee and/or Tree Warden, and the property owner prior to using public money to plant a tree outside of the public right-of-way. The property owner shall sign the attached release form prior to planting a tree.
- IV. **Ownership:** Once the tree is planted, it shall become the sole responsibility of the property owner. The City of Essex Junction shall have no more responsibility for the tree (e.g., maintenance, liability).

Revised by the City Council on April 9, 2025

PERMISSION FOR PLANTING OF TREE(S)

I/We, being the owner(s) of property commonly known and designated as (address) _____, Essex Junction, Vermont, hereby grant permission to the City of Essex Junction, including its Public Works Department, to enter onto my/our property to plant one or more trees outside of the public right-of-way on my/our property.

I/We understand that any portions of the property disturbed as a result of this work will be restored to their prior condition by the City of Essex Junction. I/We agree to accept the tree(s) planted on my/our property which shall become my/our property and not the property of the City of Essex Junction. I/We further understand that the City of Essex Junction, by completing this work, neither assumes nor acquires any responsibility for ongoing maintenance, repair or replacement of the tree(s) or any liability related in any way to the tree(s).

Dated at Essex Junction, Vermont, this _____ day of _____, 20____.

_____ Print Name	_____ Signature
_____ Print Name	_____ Signature