



EJRP 2024 Full-Day Summer Camp Registration Questions

Registration Process:

What are the specific changes in the registration process from last year? The biggest change to the registration process this year is that there is **not** a “request for registration” survey to complete this year, and **EJRP will not be making phone calls** to confirm registration. Families need to complete the entire registration process online according to their assigned registration date, which will be sent to all families with participation credits on **January 31**.

What is the fastest way to register for a summer camp? I rarely remember my login info. We encourage families to take the time and ensure that they are able to log in to their account and have access prior to their assigned registration date so they can complete the online registration process quickly and efficiently once eligible.

How do I access my EJRP account? Visit www.ejrp.org and select the “Registration” tab on the home page. This will bring you to the login page. If you have ever done a program with EJRP before, you already have an account in our system, even if you’ve never accessed it before so you do not need to select Create Account. If you know your login information, enter it and proceed. If you do not know your login info, select “Forgot Password.” This will send a password reset email to the primary email address on your account. Follow the prompts and login. If you have any issues, you should call our front desk team at 802-878-1375. They can walk you through the process and help you gain access. We cannot stress enough how important it is to ensure that you have access to your account PRIOR To your assigned registration day.

EJRP has created a short, “How To” video walking through the registration process from start to finish that is available on our website.

Is this process going to make it more difficult to get into camps, like it used to be when we would line up at 6am for in-person registrations? The tiered approach is designed to reflect participation credits similarly to the previous system but removes the steps of completing the request for registration form and EJRP staff making individual phone calls. Registration opens at **9:00am** on all assigned dates, but registration can be completed at any time after the family’s assigned registration date.

When does registration start? Registration begins in early February with staggered start dates depending on a family's childcare participation points. An email will be sent to all families that have participation points with their registration date on Wednesday, January 31. These registration dates are between February 7-18 and registration opens at 9:00am.

- If a family is an Essex Resident (town or city) with no participation points, registration opens on **Monday, February 19 at 9:00am.**
- Registration for non-Essex residents opens on **Wednesday, February 21 at 9:00am.**

How do the participation credits work? Campers receive participation credits according to the following criteria:

- ONE credit for EACH WEEK of Camp Maple Street, Camp REACH (Fleming and Essex Elementary), Camp Discovery, and Camp STAR attended last summer (2023).
- TWO credits for each day of the week regularly scheduled for Rec Kids Afterschool for this current school year (2023-2024).

EJRP staff calculate these credits and assign a registration date based on a family's total points. For families with multiple children, the tier will be based on the child with the greatest number of credits. The tier is applied to the household, so families are encouraged to complete registration for any siblings at the same time.

If families have credits for attending camp last year and Rec Kids aftercare, do those credits get combined? Yes, participation credits for Rec Kids Afterschool and Summer 2023 are combined.

Are families automatically registered this year? Families are not ever automatically enrolled in EJRP programming. Families will need to complete registration online according to their assigned registration date.

Do I need to register for the entire summer? Families can register for as many weeks as they need and do not need to commit to the whole summer. We recommend registering for as many weeks as you think you may need, as it is always easier to cancel a week than add a week later on.

My child only needs to attend camp three days a week. Is there a part-time option? Camper's are welcome to attend camp for as many days per week as needed, but there are no part-time or pro-rated options for payment.

Is the system able to block users from registering before their assigned time? Families will only be able to register on or after their assigned registration date and there are safeguards to prevent early attempts at registration.

Will specialty camp registration be open at the same time as these full day camps? The EJRP Specialty Camp and Summer Swim Brochure will be released in early March, with registration opening in conjunction with its release.

Residency:

How does the Essex Town vs. City of Essex Junction priority system work within the tiers? In other words, if a Town participant has a high participation credit score and wants to register for Camp Maple Street, is there a block on those camps at signup time? Registration is tied to a family's residency until it opens to all residents on Wednesday, February 21. We recommend that families who are in need of childcare this summer enroll for whatever camps are available to them at their assigned registration date. Once registration is open to all, families wishing to inquire about other camps can call the office or email reckids@ejrp.org to check availability/add to the waitlist.

Will Westford families be able to register online? Westford Rec Kids families will be able to register online on their assigned registration date. Any Westford families who do not participate in Rec Kids will need to wait until non-resident registration opens on Wednesday, February 21.

Cost/Payment:

What is the cost of a week of camp? Fees vary by camp and can be found in the brochure or on our website.

If the payment plan option is chosen, can payments be made earlier than the identified dates or do they have to be taken on the 15th of the month? If you choose the payment plan and wish to make payments at an alternate, earlier, date than outlined in the payment plan, you must call the office 802-878-1375 and make payments over the phone. There is not an option to make a payment on alternate dates online.

Can we enroll in the camp weeks but pay closer to the weeks/month? If so, how do we do this during the registration process? Summer camps must be paid in full prior to the start of the summer session the week of June 24, either by paying in full at the time of registration or opting in to the payment plan option outlined under the brochure.

My summer plans changed after I completed registration. How do I cancel? All cancellation requests must be made in writing to reckids@ejrp.org at least three weeks prior to the first day of camp in order to receive a refund (minus an administrative fee). If less than three weeks' notice is provided, a refund will only be provided if ALL of the following are true:

- A. The program is full and your cancellation opens up a spot that was not previously available, and
- B. There is an existing waitlist, and
- C. EJRP is able to offer, and another family accepts the open spot, bringing camp back to capacity.

Date of Cancellation	Administrative Fee
Before APRIL 15	5%
From APRIL 15 up to 3 weeks prior to start of camp	10%
2 weeks prior to start of camp*	15%
1 week prior to start of camp*	20%
Less than one week prior to start of camp*	25%

*The three criteria above MUST be met

Note: Administrative fee is NOT covered by Child Care Resource.

Subsidy/Childcare Resource:

I receive subsidy through Childcare Resource for the Rec Kids Afterschool Program. Will it also cover summer camp? If you have an active application on file with Childcare Resource, you will need to contact your case manager and tell them the dates and camps that your child will be attending this summer AFTER you complete registration. Once your certificates for summer are received, an EJRP representative will contact you and inform you if there will be any co-pay owed. The deadline for when certificates must be in place is MAY 3, and any co-pay owed will be due by June 14.

I haven't received subsidy through Childcare Resource before, but am interested in applying for Summer 2024. What should I do? If you do not have an active application on file at Childcare Resource but plan to apply, you MUST email reckids@ejrp.org PRIOR to completing registration and inform EJRP staff of your intention to apply.

You should then immediately contact Childcare Resource at 802-863-3367 and complete the application process. If your application is approved, you will need to contact your case manager and tell them the dates and camps that your child will be attending this summer. Once your certificates for summer are received, an EJRP representative will contact you and inform you if there will be any co-pay owed. The deadline for when certificates must be in place is MAY 3 and any co-pay owed will be due by June 14. **IMPORTANT: If your application is not approved, you will be responsible for contacting EJRP and enrolling in a payment plan.**

Do I have to pay anything upfront if I receive subsidy? No! It will require you to pay close attention as you check out online. You will not need to choose a billing option and will be able to proceed without making an initial payment. At check out there will be a field that says "amount to be paid today." This field will automatically contain a dollar amount, but you should **delete this amount and enter \$0.00**. You will then be able to proceed without entering credit card information.

Camp Details:

My children go to different schools, one in middle school and one in elementary school. Are they able to go to one summer camp together? EJRP Summer camps are organized by grade. Camp Maple Street, Camp REACH (both Fleming and Essex Elementary) and Camp Discovery are for students entering 1st-5th grade and Camp STAR is for students entering 6th-9th grade. Campers need to have completed Kindergarten in order to be eligible to attend camp.

What are the hours of a camp day? Camp Maple Street, Camp REACH (both Fleming and Essex Elementary) and Camp Discovery (1st-5th Grade) runs from 7:30am-5:30pm. Camp STAR (6th-9th Grade) runs from 7:30am-4:30pm.

How often are swim lessons? Swim Lessons for Camp Maple Street and Camp Discovery are for 30 mins Monday-Thursday. Swim Lessons for Camp REACH (Both Essex Elementary and Fleming) are on Fridays for 30 minutes. Swim lessons for Camp STAR are optional for 30 mins Monday-Thursday.