

## CHECKLIST - ZONING PERMIT APPLICATION – SINGLE FAMILY HOME / DUPLEX

The following checklist applies only to zoning permit applications for the new construction of single-family homes and duplexes. Some sections may not be applicable to your application, contact the Planning Department at (802) 878-6950 for any assistance in filling out the form. Please be advised that a zoning permit can not be issued until all applicable sections of this application have been completed.

APP.    STAFF

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| _____ | _____ | Signature of owner or attach owner's affidavit.   |
| _____ | _____ | Site Plan drawn to scale with a north arrow showing lot measurements (attach to application) which includes at a minimum the following information: |
| _____ | _____ | Location of all existing and proposed structures and additions.   |
| _____ | _____ | Distance from all structures or additions to the front, side, and rear property lines.  |
| _____ | _____ | Use and dimensions of all structures and additions.   |
| _____ | _____ | Location of driveways and parking spaces and distance to nearest property lines.  |
| _____ | _____ | Location and measurements of all right-of-ways and easements.   |
| _____ | _____ | Location of any proposed new water or sewer services.   |
| _____ | _____ | Height and number of stories of all structures, new or proposed.  |
| _____ | _____ | Location of all existing and proposed curb cuts and radii and distance to side yards.   |
| _____ | _____ | Sewer service application of any construction which requires a new connection to the municipal system.  |
| _____ | _____ | Water service application for any construction which requires a new connection to the municipal system.   |
| _____ | _____ | Curb cut/excavation application for any construction which requires the opening or closing of a curb cut (as applicable).                           |

