

**City of Essex Junction, VT
Development Application**

For Office Use:

Permit #

Planned Unit Development:	Scale: _____ Minor _____ Major	Stage: _____ Conceptual _____ Preliminary _____ Final
Site Plan:	Scale: _____ Minor _____ Major	Stage: _____ Conceptual _____ Final
Subdivision:	Type: _____ Sketch _____ Preliminary	Other: _____ Variance _____ Conditional Use

Property description (address) for application

General Information

Applicant _____ Day Phone# _____

Address _____

Email Address _____

Owner of Record (attach affidavit if not applicant)

Name _____ Day Phone# _____

Address _____

Applicant's agents

Name _____ Day Phone# _____

Address _____

Property information

Zoning District _____ Current Use _____ Tax Map # _____

Lot # _____ Lot size sf _____

Other Information

Street frontage (public or private) _____ ft. Proposed height _____

Proposed number of stories _____ Estimated completion date _____

Proposed Parking Spaces _____ Required spaces _____

Landscape cost _____

Lot coverage (include all structures and impervious surface)

Existing (sq ft.) _____ plus proposed (sq .ft.) _____ equals _____ total sq .ft.

Divided by _____ lot sq.ft. equals _____ percent of lot coverage

Submit one (1) full size copies, a PDF copy, GIS and supporting documentation required by the Code and the appropriate completed checklist for initial review by Staff. After Staff determines the application is complete, attach one (1) full size copies and six (6) 18" x 24" copies of your proposal, forty-five (45) days prior to a scheduled meeting. Applications that are not complete cannot be accepted for review.



Briefly describe your proposal (attach separate sheet if necessary)

Describe all waiver requests (if applicable)

I certify that the information on this application is true and correct. I agree to abide by all the rules and regulations as specified in the land development code and any conditions placed upon approval of this application. In accordance with the *Essex Junction City Council Policy for Funding Engineer Plan Review and Inspections*, the applicant, by signing this form agrees to pay for the actual cost of engineering plan review and construction inspections by the City Engineer.

Applicant

Date

Land Owner (if different)

Date

Staff Action

Date received: _____

Meeting date: _____

Board Action Approved _____ Denied _____

Date: _____

Other approvals/conditions: _____

****Fee based on sq.ft. of improved area per current Fee Schedule**

Staff Signature

Date

Fee Amount: **

Fee Verified:

