



## Town of Essex

### Police Community Advisory Board

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## AGENDA

**Tuesday, January 20, 2026 – 6:00 PM**  
**81 Main St., Essex Junction, VT 05452**



This meeting will be in person and online. The agenda is available in alternative formats upon request.

- **JOIN ONLINE:** [Zoom Meeting ID: 833 5079 9533 | Passcode: 160364](#)
- **JOIN CALLING:** (*toll free audio only*): (888) 788-0099 | Meeting ID: 833 5079 9533; Passcode: 160364
- **WATCH:** Recorded meetings may be viewed on the [Town of Essex Channel](#).
- **SCAN** the code on the left for the Zoom meeting link.

1. **CALL TO ORDER**
2. **AGENDA ADDITIONS/CHANGES**
3. **APPROVE AGENDA**
4. **PUBLIC TO BE HEARD**
  - a. Comments from the public on Consent items and items not on Agenda
5. **CONSENT ITEMS**
  - a. Approve minutes:  
December 16, 2025
6. **BUSINESS ITEMS**
  - a. Logo and workplan
  - b. Update on PCAB winners
  - c. Review EPD policy & updates
7. **READING FILE**
8. **PROPOSED EXECUTIVE SESSION**
9. **ADJOURN**

6:00 PM

**POLICE COMMUNITY ADVISORY BOARD**

**December 16, 2025**

**POLICE COMMUNITY ADVISORY BOARD**

**REGULAR MEETING**

**MINUTES OF MEETING- DRAFT**

**December 16, 2025**

**POLICE COMMUNITY ADVISORY BOARD:** Jenny Parker, Gwendolyn Evans, Dan Maguire, Nancy Bean

**ABSENT:** Christina Hagestad

**STAFF:** Alyssa March- Community Liaison, Essex Police Department and Ron Hoague (EPD Chief)

**ADMINISTRATION:**

**OTHERS PRESENT:** Robert V.

**1. CALL TO ORDER**

*Chair Gwendolyn Evans called the meeting to order at 6:00pm.*

**2. AGENDA ADDITIONS/CHANGES**

*None*

**3. AGENDA APPROVAL**

*The agenda was approved.*

**4. PUBLIC TO BE HEARD**

*Robert came back to the Board to give them an update about Vermont and traffic cameras. He provided a new article to the Chief.*

**5. CONSENT ITEMS**

*a. The Board approved the Minutes for the November meeting.*

**6. BUSINESS ITEMS**

*a. Jenny shared how she would like PCAB to be accessible to the community once a month or every other month especially to specific populations. Jenny shared that she would like to go to mental health communities and speak with them. When the Board discussed recruiting efforts. Jenny shared interested in going to the high school to speak with students.*

*Nancy shared that she attended Troy's Toy Drive with Alyssa and no one knew who they were because PCAB has nothing to identify them as members. Nancy suggested a badge clip or a windbreaker. Chief noted that there is a budget for that and EPD goes to a place local and their catalog is online.*

*Dan shared that he brought some PCAB logos for the Board to look at for some ideas. The logo will be used on the gear the member wears.*

*The Board agreed to look at the logos or make their own and then send them to Alyssa for the next meeting.*

*b. The Board discussed how to recruit another member because there is one seat left. The Board showed interest in going to high call volume areas, the high school and senior centers. The Board brainstormed how to connect with these locations. Alyssa suggested speaking with DLO Sabrina Fiet about going to the high school. The Chief suggested connecting with Community Outreach and EPD about high volume areas.*

*c. The Chief shared that EPD is updating their internal affairs policy. In the agenda packet, shows the old one and the changes made. The chief asked the Board to look it over before next meeting and share thoughts. Jenny asked who does she provide feedback to and the chief stated that all comments can go to Alyssa and she will share them for the next meeting.*

*The chief shared some updates with EPD. There are three officers going into the February police academy. Two just graduated before Thanksgiving and are on FTO. There will be another officer going to the August academy. He shared that on paper the numbers look good. However, next year, one officer is going to be deployed. Another officer will be gone at training for a few months and another officer will be going on FMLA.*

*Three of the specialty officers (traffic, DEA, CUSI) have been moved down to cover the road starting next month.*

*The Town agreed to provide new body and dash cams as well as new tasers in July.*

## **7. ADJOURN**

*A motion to adjourn was made by Gwendolyn. The motion was seconded and approved by the Board. The meeting adjourned at 7:05pm.*

Respectfully submitted,

Alyssa March  
Community Affairs Liaison