

ZONING PERMIT APPLICATION

Permit# _____

Property description (address) _____

General Information:

Applicant _____ Day Phone# _____

Address _____

Owner of Record (attach affidavit if not applicant)

Name _____ Day Phone# _____

Address _____ Day Phone# _____

Property information

Zoning District _____ Current Land Use _____ Tax Map Page# _____

Lot # _____ Lot Size/sq.ft. _____ Street frontage (public or private) _____ feet

Proposed number of stories _____ Proposed height _____

Lot coverage (include all structures and impervious surfaces):

Existing _____ sq.ft. + proposed _____ sq.ft. = _____ total sq.ft.

Divided by _____ lot sq.ft. = _____ % lot coverage.

Source of size information () Deed, () Survey, () Tax Map, () Other. If other, explain _____

Describe proposed new use(s) and or structure(s) _____

Dimensions or areas of proposed new structures(s) or new uses(s): _____

Estimated starting date _____ Estimated completion date _____

Attach a site plan that clearly indicates the location of the structure or use, distance to all property lines, and all other information as specified on the zoning permit application checklist or in the land development code. Provide an explanation for any items not submitted.

I certify that the information on this application is true and correct. I agree to abide by all the rules and regulations as specified in the Land Development code and any conditions placed upon approval of this application.

Applicant _____ Date _____

Landowner (if different) _____ Date _____

Staff Action

Date Received _____ Approved _____ Denied _____ Explain (if denied) _____

Other approvals, if any (note type/attach other signed approvals): _____

Conditions, if any _____

Staff Signature _____ Date _____

Description:	Fee Verified
Fee Amount:	_____

CHECKLIST - ZONING PERMIT APP.

Please complete the following Checklist. Some sections may not be applicable to your application, contact the Planning Department at 878-6950 for any assistance in filling out the form. Please be advised that a zoning permit can not be issued until all applicable sections of this application have been completed.

APP. STAFF

- ___ ___ 1. Signature of owner or attach owner's affidavit.
- ___ ___ 2. Site Plan drawn to scale with a north arrow showing lot measurements (attach to application) which includes at a minimum the following information:
 - ___ ___ A. Location of all existing and proposed structures and additions.
 - ___ ___ B. Distance from all structures or additions to the front, side, and rear property lines.
 - ___ ___ C. Use and dimensions of all structures and additions.
 - ___ ___ D. Location of driveways and parking spaces and distance to nearest property lines.
 - ___ ___ E. Location and measurements of all right-of-ways and easements.
 - ___ ___ F. Location of any proposed new water or sewer services.
 - ___ ___ G. Height and number of stories of all structures, new or proposed.
 - ___ ___ H. Location of all existing and proposed curb cuts and radii and distance to side yards.
 - ___ ___ I. Sewer service application of any construction which requires a new connection to the municipal system.
 - ___ ___ J. Water service application for any construction which requires a new connection to the municipal system.
 - ___ ___ K. Curb cut/excavation application for any construction which requires the opening or closing of a curb cut (as applicable).