

SIGN/ZONING APPLICATION

Permit

Property description (address) for application _____

General information

Applicant _____ Day Phone _____

Address _____

Owner of Record (attach affidavit if not applicant)

Name _____ Day Phone _____

Address _____

Email Address _____

Applicant's agent(s)

Name _____ Day Phone _____

Address _____

Property information

Zoning District _____

Current Land Use _____

Tax Map Page # _____

Lot # _____

Note: All applications are required to submit a sign plan which includes the following information: size, location, street frontage and setbacks from ROW and property lines, location and size of existing signs and other information which may be necessary to demonstrate compliance.

COMPLETE FOR PERMANENT FREE-STANDING SIGN IN COMMERCIAL & INDUSTRIAL DISTRICTS:

Application: Alteration or replacement () New Addition ()

If addition to existing sign, area of existing sign: _____ square feet.

Will the proposed free-standing sign be the only sign on this lot? Yes _____ No _____ If no, explain

_____ Feet of frontage x 0.3 (30%) = _____ square feet (maximum sign area)

Size of proposed sign _____ distance from lot lines _____ height of proposed sign _____

Landscaping shall be shown on a site plan and the following planting schedule completed:

	Number	Plant & Description	Size
Example	36	Cedar Hedge	5'

Landscaping will be completed by (date) _____

COMPLETE FOR PROJECTING SIGN (INSTEAD OF A WALL SIGN):

Application: Alteration or replacement () New Addition (). If addition to existing sign, area of existing sign: _____ square feet _____. Height x _____ width = _____ square feet area _____ height above ground level.

COMPLETE FOR A WALL SIGN:

Application: Alteration or replacement () New Addition (). If addition to existing sign, area of existing _____ square feet. Will the proposed wall sign be the only one on this lot Yes () No ()

If no, explain _____

Facade area (calculation):

Length of façade facing street (or entrance) _____ feet x 15 feet = _____ square feet (façade area.)

Maximum size of wall sign allowed:

Façade _____ square feet x .05 (5%) = _____ square feet (or 20 square feet, whichever is greater).

Width _____ feet x length _____ feet = _____ square feet, area of proposed sign.

Type of illumination: Internal _____ External _____ None _____ (Attach plans if lighted. Illuminated signs are not allowed in residential districts).

I hereby certify that the information supplied in this application is true and correct and the sign applied for will comply with all provisions of the land use code.

Applicant Date

Land Owner (if different) Date

Staff Action

Date Received _____ Approved _____ Denied _____

Other Approvals _____

Conditions if any _____

Staff Signature

Date

Fee Amount: \$65.00
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Fee verified _____
