



VILLAGE OF ESSEX JUNCTION TRUSTEES  
TOWN OF ESSEX SELECTBOARD  
Subcommittee on Governance  
Special Meeting Agenda

Location: 2 Lincoln St.  
Essex Junction, VT 05452  
Thurs., March 5, 2020  
7:00 PM

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*The Governance Subcommittee consists of two members of the Essex Junction Board of Trustees and two members of the Essex Selectboard. The members will not discuss or take action on any issue outside of the scope of the subcommittee and shall not act as the Town Selectboard or Village Board of Trustees at the meeting.*

1. **CALL TO ORDER** [7:00 PM]
2. **AGENDA ADDITIONS/CHANGES**
3. **APPROVE AGENDA**
4. **PUBLIC TO BE HEARD**
5. **BUSINESS ITEMS**
  - a. **Discuss and Consider Approving Q&A for Water Sewer Transition Language – MEMO from Dennis Lutz, P.E., Public Works Director included in packet.**
  - b. **Discuss Library Proposal – MEMO from Brownell Library Board of Trustees and Essex Free Library Board of Trustees included in packet.**
  - c. **Review and Approve Subcommittee Memo to Joint Boards – DRAFT MEMO from George Tyler included in packet.**
  - d. **Prepare Draft Transition Provisions Language for Attorney Review – Updated draft transition plan language included in packet. Transitional representation language inserted since the last meeting on February 13.**
  - e. **Set Date for Next Governance Subcommittee Meeting**
  - f. **Approve minutes: February 13, 2020**
6. **READING FILE**
  - a. **Attorney Response to Question Regarding the Legislative Directive to Have No Contingencies in the Merger Plan – EMAIL from Attorney Dan Richardson included in packet.**
7. **ADJOURN**

*Members of the public are encouraged to speak during the Public to Be Heard agenda item, during a Public Hearing, or, when recognized by the Chair or President, during consideration of a specific agenda item. The public will not be permitted to participate when a motion is being discussed except when specifically requested by the Chair or President. This agenda is available in alternative formats upon request. Meetings, like all programs and activities of the Village of Essex Junction and the Town of Essex, are accessible to people with disabilities. For information on accessibility or this agenda, call the Unified Manager's office at 878-1341.*

Certification: \_\_\_\_\_ 02-28-20 \_\_\_\_\_ Ann Janda \_\_\_\_\_