



**CITY OF ESSEX JUNCTION
RECREATION ADVISORY COMMITTEE
REGULAR MEETING AGENDA**

Online & 75 Maple St.
Essex Junction, VT 05452
Monday, April 27, 2026
6:00 PM

This meeting will be in-person at Essex Junction Recreation and Parks located at 75 Maple Street and available remotely. To join the meeting remotely click below:

- **JOIN ONLINE:** [Join the meeting now](#)

1. **WELCOME AND INTRODUCTIONS** [6:00 PM]
2. **ADDITIONS OR AMENDMENTS TO AGENDA**
3. **PUBLIC TO BE HEARD**
4. **REVIEW AND APPROVE MINUTES FROM LAST MEETING**
5. **RAC MEMBER FEEDBACK TIME**
6. **From Ideas to Action: Next steps for RAC**
7. **DIRECTOR'S REPORT/UPDATE**
8. **DISCUSS ANY POTENTIAL ACTION STEPS**
9. **ADJOURN**

Attachments:

- **DRAFT Rec Advisory Committee Meeting Minutes February 4, 2026**

Members of the public are encouraged to speak during the Public to Be Heard agenda item, or when recognized by the Chairperson during consideration of a specific agenda item. Regarding remote participants, if individuals interrupt, they will be muted; and if they interrupt a second time they will be removed. This agenda is available in alternative formats upon request. Meetings of the Recreation Advisory Committee, like all programs and activities of the City of Essex Junction, are accessible to people with disabilities. For information on accessibility or this agenda, call the Essex Junction Recreation and Parks office at 802-878-1375 TTY: 7-1-1 or (800) 253-0191.



**CITY OF ESSEX JUNCTION
RECREATION ADVISORY COMMITTEE
MEETING MINUTES**

*Online & 75 Maple St.
Essex Junction, VT 05452*
**Wednesday, February 4, 2026
6:00 PM**

Members Present: Bridget Downey-Meyer, Cora Delucia, Oona Osborne, Piper Goodkind, Pat Lynch, Rachel Hamm Vaughan, Jocelyn Emilio

Members Not Present: Joshua Birmingham

Staff Present: Brad Luck

The meeting was called to order at 6:03p.m. by Bridget.

1. **WELCOME AND INTRODUCTIONS** [6:00 PM]
2. **ADDITIONS OR AMENDMENTS TO AGENDA**
 - No additions or amendments were made to the agenda.
3. **PUBLIC TO BE HEARD**
 - There was no one from the public to be heard.
4. **REVIEW AND APPROVE MINUTES FROM LAST MEETING**
 - The minutes were reviewed. Cora motioned to pass, Pat seconded, and the motion was passed unanimously.
5. **RAC MEMBER FEEDBACK TIME**
 - Members shared ways they have recreated since the last time we met.
6. **STAFF UPDATES – FY27 BUDGET**
 - Brad talked about the budget changes and compared the current year to previous ones.
 - Members reviewed articles that will appear on the ballot
7. **DIRECTOR'S REPORT/UPDATE**
 - Brad shared the directors report highlighting senior center improvements, the wrapping up of community events such as Winter Lights in the Park and the Train Hop, programs such as youth basketball and the 8th grade DC trip, preschool enrollment and licensed childcare.
8. **DISCUSS ANY POTENTIAL ACTION STEPS**
 - No action steps were discussed
9. **ADJOURN**
 - Rachel motioned to adjourn, Pat seconded. The motion passed unanimously.
 - The meeting was adjourned at 7:23p.m.



ESSEX JUNCTION RECREATION & PARKS

75 Maple Street ☼ Essex Junction, Vermont ☼ 05452

Tel: 802-878-1375 ☼ Website: EJRP.org

EJRP Recreation Advisory Committee - April 27, 2026 Director's Update

Department Overview

- As I get further into my first month as Director, I've been focused on understanding current operations while beginning to identify priorities and opportunities moving forward
- Transitioning recreation software from Kaizen to Rec Technologies, with implementation scheduled for September

Community Events

- Memorial Day Parade planning is underway; volunteers are still needed for day-of support
- Easter Egg Hunt at Maple Street Park (April 3) was a success with strong community turnout
- Pride Fest scheduled for May 30 at Maple Street Park

Programs

- Running Series begins April 29
- Little League practices and games have started; Essex Youth Lacrosse currently underway
- Community gardens have been tilled, marked, and water lines are in place
- 8th Grade Washington, D.C. trip was a success over April break

Parks, Pools & Facilities

- Multi-purpose/camp room renovations are complete
- Senior Center project is nearing completion
- Cascade Grant project in planning and permitting phase this summer, with anticipated construction next summer
- Seasonal transition underway to prepare parks and facilities for spring and summer use
- Hiring lifeguards and swim instructors, with strong retention from last year

Preschool

- Currently hiring for a Head Teacher and two Assistant Teacher positions

Licensed Childcare (Rec Kids, Camps, Summer Programs)

- April Vacation Camp was a success, with 146 kids attending and a lot of fun had by all
- Hiring for summer camp staff is underway, including participation in local job fairs
- Continued planning and preparation for summer programming
- We'll be working through a leadership transition within our Licensed Childcare program, as one of our Directors will be leaving. We'll be starting the hiring process shortly

**A MEMBER OF NATIONAL RECREATION & PARKS ASSOCIATION AND
VERMONT RECREATION & PARKS ASSOCIATION**