



Town of Essex
Police Community Advisory Board
 Phone: (802) 878-1341
 Email: manager@essex.org

AGENDA

Tuesday, March 17, 2026 – 6:00 PM
81 Main St., Essex Junction, VT 05452



This meeting will be in person and online. The agenda is available in alternative formats upon request.

- **JOIN ONLINE:** [Zoom Meeting ID: 833 5079 9533 | Passcode: 160364](#)
- **JOIN CALLING:** (*toll free audio only*): (888) 788-0099 | Meeting ID: 833 5079 9533; Passcode: 160364
- **WATCH:** Recorded meetings may be viewed on the [Town of Essex Channel](#).
- **SCAN** the code on the left for the Zoom meeting link.

1. **CALL TO ORDER** 6:00 PM
2. **AGENDA ADDITIONS/CHANGES**
3. **APPROVE AGENDA**
4. **PUBLIC TO BE HEARD**
 - a. Comments from the public on Consent items and items not on Agenda
5. **CONSENT ITEMS**
 - a. Approve minutes:
February 17, 2026
6. **BUSINESS ITEMS**
 - a. Community Outreach
 - b. Computer Policy reminder
 - c. Upcoming events
7. **READING FILE**
8. **PROPOSED EXECUTIVE SESSION**
9. **ADJOURN**

POLICE COMMUNITY ADVISORY BOARD

February 17, 2026

POLICE COMMUNITY ADVISORY BOARD

REGULAR MEETING

MINUTES OF MEETING- DRAFT

February 17, 2026

POLICE COMMUNITY ADVISORY BOARD: Jenny Parker, Dan Maguire, Nancy Bean, Christina Hagestad, Lisa Helme

ABSENT: Gwendolyn Evans

STAFF: Alyssa March- Community Liaison, Essex Police Department and Ron Hoague (EPD Chief)

ADMINISTRATION:

OTHERS PRESENT:

1. CALL TO ORDER

Vice Chair Christina Hagestad called the meeting to order at 6:02pm.

2. AGENDA ADDITIONS/CHANGES

None

3. AGENDA APPROVAL

The agenda was approved.

4. PUBLIC TO BE HEARD

None

5. CONSENT ITEMS

a. The Board approved the Minutes for the January meeting.

6. BUSINESS ITEMS

a. Lisa introduced herself to the Board. Lisa has worked for the state, public safety- First Net, and the agency of education.

b. Nancy showed the Board different options for shirts with the logo. The Board discussed options and decided on shirts and windbreakers in the color black. They think that having "Police Community Advisory Board" on the front and the new PCAB on the Logo would look the best.

c. Alyssa shared that Gwendolyn asked for the upcoming events on the agenda Gwendolyn was unable to attend. Alyssa shared that Soup Night is coming up for the Board and that Gwendolyn would like to attend. Dan volunteered to go with her, and they will be sitting with EPD. More events will be discussed in the next meeting.

d. Alyssa shared that the Town sent out a scholarship opportunity to be shared with the Boards. Alyssa will send the link to the Board to see if anyone is interested.

e. Jenny asked to add information about PCAB survey winners. Jenny shared that one of the winners did not respond and asked the Board if they would be open to donating that money to a

local organization and the Board agreed. Jenny then shared that one of the winners requested that their winnings go to a local donation at the choice of the Board. The Board agreed to donate \$200 to Aunt Dots. Alyssa shared that she will speak with Michelle from EPD about getting the gift cards for the winners and having them at EPD for pick up and then notify Jenny to tell the winners.

f. Alyssa shared the Community Outreach report for the last year. The Board did notice a drop in numbers within Essex from the first to second quarter. The Chief asked the Board if they would like the new Team Lead to attend a meeting to discuss what Community Outreach is and the Board agreed. Alyssa will be reaching out to George.

g. The Chief shared that the policy is set to be signed.

h. Alyssa asked all of the Board members to sign the computer policy ASAP and send it back to Alyssa and the Board agreed.

7. ADJOURN

A motion to adjourn was made by Christina. The motion was seconded and approved by the Board. The meeting adjourned at 6:55pm.

Respectfully submitted,

Alyssa March
Community Affairs Liaison