

CITY OF ESSEX JUNCTION

SOLICITOR / PEDDLER / STREET VENDOR PERMIT APPLICATION

Please complete all sections. Incomplete applications may be denied or delayed.

1. Applicant Information

- Full Legal Name: _____
- Home Address: _____
- City: _____ State: _____ Zip: _____
- Mailing Address (if different): _____
- Phone Number: _____
- Email Address: _____

2. Business Information (if applicable)

- Business Name: _____
- Business Address: _____
- Business Phone Number: _____
- Business ID Number (All Solicitors, Peddlers and Street Vendors must register their business with the Vermont Secretary of State): _____
- Type of Business / Organization:
 Individual Corporation LLC Partnership Non-Profit
 Other: _____

3. Nature of Solicitation / Peddling / Vending

- Type of Activity (check all that apply):
 Door-to-Door Solicitation
 Street / Sidewalk Peddling
 Temporary Stand / Booth
 Sales from Vehicle
 Food Truck / Trailer
- Description of Goods, Services, or Materials Offered:

4. Dates and Times

- Proposed Start Date: _____
 - Proposed End Date: _____
 - Days of the Week: _____
 - Hours of Operation: _____
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6. Vehicle Information (add additional vehicle information on back of page 3)

- Vehicle Make: _____
 - Model: _____
 - Color: _____
 - License Plate Number & State: _____
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7. Supporting Documents

- Copy of Government-Issued Photo ID of applicant and all additional employees
 - Copy of Vermont Department of Health Certificate (If Selling Food)
 - Certificate of Liability Insurance (Street Vending Only): A certificate of insurance demonstrating a combined single limit of \$1,000,000 per occurrence and in the aggregate of general liability insurance and property damage and auto liability coverage with a \$1,000,000 combined single limit for bodily injury and property damage per occurrence. The City of Essex Junction shall be named on the certificate as an additional insured.
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8. Conditions of Permit

- Vending is restricted to class 3 residential roads
 - No parking except to serve customers
 - No soliciting, peddling, or vending is permitted between the hours of 9PM and 7AM
 - Permit is good from date of issuance until December 31st of said year
 - The City of Essex Junction, through its City Manager, reserves the right to revoke the permit at any time.
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9. Applicant Certification & Signature

I certify that the information provided in this application is true and correct to the best of my knowledge. I understand that providing false or misleading information may result in denial or revocation of the permit. I agree to comply with all applicable municipal ordinances and state laws governing solicitation and peddling. By signing this application, applicant agrees to hold the City harmless of any liability.

- Applicant Signature: _____
- Printed Name: _____
- Date: _____

10. For Municipal Use Only

- Application Received By: _____ Date: _____
- Application Fee Paid (\$25): Yes No
- Certificate of Insurance Received (Street Vending Only): Yes No
- Approved by the City Council (Street Vending Only): Yes No Date: _____
(Per Chapter 2, Section 204 of the City of Essex Junction Municipal Code)
- Approved by the City Manager (Soliciting/Peddling): Yes No
(Per Chapter 6, Section 609A of the City of Essex Junction Municipal Code)
- City Manager Signature: _____ Date: _____
- Permit Number: _____
- Permit Issued Date: _____

State Law reference— Authority to license and regulate itinerant vendors, peddlers, door-to-door salesmen, and those selling goods, wares, merchandise, or services, who engage in a transient or temporary business, or who sell from an automobile, truck, wagon, or other conveyance, excepting persons selling fruits, vegetables, or other farm produce, 24 V.S.A. § 2291(8).