



**CITY OF ESSEX JUNCTION  
RECREATION ADVISORY COMMITTEE  
REGULAR MEETING AGENDA**

Online & 75 Maple St.  
Essex Junction, VT 05452  
Wednesday, February 4, 2026  
**6:00 PM**

This meeting will be in-person at Essex Junction Recreation and Parks located at 75 Maple Street and available remotely. To join the meeting remotely click below:

- **JOIN ONLINE:** [Join the meeting now](#)

1. **WELCOME AND INTRODUCTIONS** [6:00 PM]
2. **ADDITIONS OR AMENDMENTS TO AGENDA**
3. **PUBLIC TO BE HEARD**
4. **REVIEW AND APPROVE MINUTES FROM LAST MEETING**
5. **RAC MEMBER FEEDBACK TIME**
6. **STAFF UPDATES – FY27 BUDGET**
7. **DIRECTOR’S REPORT/UPDATE**
8. **DISCUSS ANY POTENTIAL ACTION STEPS**
9. **ADJOURN**

**Attachments:**

- DRAFT Rec Advisory Committee Meeting Minutes December 3, 2025

*Members of the public are encouraged to speak during the Public to Be Heard agenda item, or when recognized by the Chairperson during consideration of a specific agenda item. Regarding remote participants, if individuals interrupt, they will be muted; and if they interrupt a second time they will be removed. This agenda is available in alternative formats upon request. Meetings of the Recreation Advisory Committee, like all programs and activities of the City of Essex Junction, are accessible to people with disabilities. For information on accessibility or this agenda, call the Essex Junction Recreation and Parks office at 802-878-1375 TTY: 7-1-1 or (800) 253-0191.*



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**Wednesday, December 3, 2025  
6:00 PM**

Members Present: Bridget Downey-Meyer, Cora Delucia, Oona Osborne, Pat Lynch, Rachel Hamm Vaughan, Joshua Birmingham, Jocelyn Emilio

Members Not Present: Piper Goodkind

Staff Present: Brad Luck, Mark Brislin, Rosy Peckham, Emma Membrino, Cass Falone, Riley Wilbur

The meeting was called to order at 6:02p.m. by Bridget.

**1. WELCOME AND INTRODUCTIONS**

**2. ADDITIONS OR AMENDMENTS TO AGENDA**

No additions or amendments were made to the agenda.

**3. PUBLIC TO BE HEARD**

No public in attendance or online.

**4. REVIEW AND APPROVE MINUTES FROM LAST MEETING**

Minutes were reviewed. Rachel motioned to pass, Pat seconded, and motion passed unanimously.

**5. RAC MEMBER FEEDBACK TIME**

- RAC members provided positive feedback on current Winter Lights display and the successful Pumpkin Palooza event – with particular accolades for the organization and flow of the Pumpkin Palooza foot traffic
- Discussion on the new Kaizen registration system: generally well-accepted and user-friendly for external users/Rec participants. Staff are working through some challenges and kinks, and are doing so with a high level of customer service

**6. STAFF UPDATES – LICENSED CHILDCARE TEAM**

Licensed childcare team provided introductions, information on each of their roles & responsibilities, shared accomplishments and challenges within their roles, and asked for RAC member input on expanding and improving opportunities within the camp and afterschool programs.

**7. DIRECTOR'S REPORT/UPDATE**

Brad shared the Director's report highlighting staffing, upcoming projects/updates to Rec facilities, upcoming events and engagement opportunities, and enrollment capacity updates

**8. DISCUSS ANY POTENTIAL ACTION STEPS**

Volunteers are needed at Train Hop (12/12 – particular need for volunteers at 2 Lincoln)  
Invitation to participate in the Giving Tree project – updated this year to operate as an Amazon Wishlist  
Bridget (and RAC members who are able/interested to join) will represent RAC at City Council's Feb meeting

**9. ADJOURN**

Pat motioned to adjourn, Cora seconded. Motion passed unanimously.  
The meeting adjourned at 7:36p.m.