

POLICE COMMUNITY ADVISORY BOARD

January 20, 2026

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REGULAR MEETING

MINUTES OF MEETING- DRAFT

January 20, 2026

POLICE COMMUNITY ADVISORY BOARD: Jenny Parker, Gwendolyn Evans, Dan Maguire, Nancy Bean, Christina Hagestad

ABSENT:

STAFF: Alyssa March- Community Liaison, Essex Police Department and Ron Hoague (EPD Chief)

ADMINISTRATION:

OTHERS PRESENT:

1. CALL TO ORDER

Chair Gwendolyn Evans called the meeting to order at 6:01pm.

2. AGENDA ADDITIONS/CHANGES

None

3. AGENDA APPROVAL

The agenda was approved.

4. PUBLIC TO BE HEARD

None

5. CONSENT ITEMS

a. The Board approved the Minutes for the December meeting.

6. BUSINESS ITEMS

a. Dan showed the Board one of his logo ideas and described the other one. Jenny informed the Board that she put together one based off Dan's and it was presented to the Board. The Board made a few adjustments to the logo and voted on using Jenny's. The Board is hoping to use this logo on shirts or pins so they can be identified at events. Christina shared that business cards would be a good idea to hand out and the Board agreed. The Chief shared again that there is money to purchase these items.

Alyssa shared that there is a potential new member going to the Selectboard at the end of the month. Alyssa will share an update with the Board after that.

Alyssa shared that she spoke with Community Outreach, Essex Rescue and Corporal Feit about PCAB wanting to speak with the elderly and the teens about what PCAB is. Jenny shared that after she is done with school in May, she would love to be in the high school and Dan agreed to go with her at some point. Gwendolyn and Nancy like the idea of PCAB being a part of community events involving the elderly.

b. Jenny shared that she reached out to the ten winners of the PCAB survey but has only heard from five. She stated that she will send a follow up email and give some time but if she does not hear back, Alyssa will select five new winners. The winners are able to pick up their gift cards at EPD.

c. The Chief asked for feedback for EPD's internal affairs policy. Jenny had some questions and the Chief answered that and thanked her for the feedback.

Alyssa shared that she resigned due but will be working part-time until EPD can find her replacement.

The Chief shared that two others resigned as well in the past two weeks. One dispatcher will now be part-time and one officer that has been with the PD for a long time left to focus on his business. The Chief then shared that one officer will be on leave for the National Guard, another officer is leaving on paternity leave, and another officer might be out on medical leave this year.

7. ADJOURN

A motion to adjourn was made by Gwendolyn. The motion was seconded and approved by the Board. The meeting adjourned at 7:05pm.

Respectfully submitted,

Alyssa March
Community Affairs Liaison