



**CITY OF ESSEX JUNCTION  
GOVERNANCE COMMITTEE  
REGULAR MEETING AGENDA**

Online & 75 Maple St.  
Essex Junction, VT 05452  
Thursday, November 20, 2025  
6:30 PM

This meeting will be in-person at Essex Junction Recreation and Parks located at 75 Maple Street and available remotely. Options to join the meeting remotely:

**JOIN ONLINE: [Join the meeting now](#)**

1. **WELCOME AND INTRODUCTIONS** [6:30 PM]
2. **ADDITIONS OR AMENDMENTS TO AGENDA**
3. **PUBLIC TO BE HEARD**
4. **REVIEW & APPROVE MINUTES FROM LAST TWO MEETINGS**
5. **DISCUSS COMMUNITY FEEDBACK, COMMITTEE RECOMMENDATIONS, AND FINAL REPORT**
6. **ADJOURN**

**Attachments:**

- Draft Meeting Minutes October 23, 2025
- Draft Meeting Minutes November 5, 2025

*Members of the public are encouraged to speak during the Public to Be Heard agenda item, during a Public Hearing, or, when recognized by the Chairperson, during consideration of a specific agenda item. The public will not be permitted to participate when a motion is being discussed except when specifically requested by the Chairperson. Regarding remote participants, if individuals interrupt, they will be muted; and if they interrupt a second time they will be removed. This agenda is available in alternative formats upon request. Meetings of the Governance Committee, like all programs and activities of the City of Essex Junction, are accessible to people with disabilities. For information on accessibility or this agenda, call the Essex Junction Recreation and Parks office at 802-878-1375 TTY: 7-1-1 or (800) 253-0191.*

## **City of Essex Junction Governance Committee Meeting Minutes**

**Thursday, October 23, 2025 @ 6:30 PM**

**Members present:** Bethany Clark, Thomas Coen, Elaine Haney, Steve Eustis, Candace Morgan, Brian Shelden, Gabrielle Smith, Marlon Verasamy

**Absent:** Deb McAdoo

**Staff present:** Brad Luck

**Members of the public present:** None

Chair Steve Eustis was late so Vice Chair Marlon Verasamy called the meeting to order at 6:35 PM.

There was no public to be heard. Bethany Clark moved and Thomas Coen seconded the approval of the minutes. The minutes passed unanimously.

Bethany reviewed the experience at Meet Me on Main!. The community interactions were positive and successful; just a general wish that we could have tabled at all of them and gotten more input. Marlon shared that he and Steve Eustis presented the committee's progress the City Council the night before; the Council was receptive and looks forward to the final presentation.

Brad Luck discussed updates to materials for the public. Thomas Coen shared concern about confusion regarding the descriptions of city council president and mayor. The committee members agreed the new language provided by Brad offered more clarity.

Thomas and Gabrielle volunteered to be on the Junction City News Program on 10/27.

The Committee reviewed and revised the Community Conversations and Focus Group agendas. There was discussion of adding a virtual Community Conversation. The last day of the survey was identified as Sunday, November 16.

Steve motioned for adjournment. Thomas seconded. The motion passed unanimously at 8:07p.m.

## **City of Essex Junction Governance Committee Meeting Minutes**

**Wednesday, November 5, 2025 @ 6:30 PM**

**Members present:** Bethany Clark, Elaine Haney, Steve Eustis, Candace Morgan, Brian Shelden, Gabrielle Smith, Marlon Verasamy

**Absent:** Thomas Coen

**Staff present:** Brad Luck

**Members of the public present:** Rev Baker, George Dunbar, Scott McCormick

Chair Steve Eustis called the meeting to order at 6:42 PM.

There was no public to be heard.

The meeting was a public Community Conversation About Governance. There were introductions and an overview of the agenda for the evening. Elaine and Gabrielle outlined the governance topics that the Committee is exploring and there was an opportunity for conversation and questions about each item. Members of the public were encouraged to take the survey after the meeting and informed about the online community conversation that was taking place on Wednesday, 11/12, at 6:30p.m.

Deb motioned for adjournment. Gabrielle seconded. The motion passed unanimously at 8:02p.m.