

**POLICE COMMUNITY ADVISORY BOARD**

**October 21, 2025**

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**WORKING MEETING**

**MINUTES OF MEETING**

**October 21, 2025**

**POLICE COMMUNITY ADVISORY BOARD:** Christina Hagestad, Jenny Parker, Gwendolyn Evans, Dan Maguire

**ABSENT:**

**STAFF:** Alyssa March- Community Liaison, Essex Police Department and Ron Hoague (EPD Chief)

**ADMINISTRATION:**

**OTHERS PRESENT:** Vince C, Robert L

**1. CALL TO ORDER**

*The meeting started at 6:03pm.*

**2. AGENDA ADDITIONS/CHANGES**

*Meeting was changed into a working meeting due to conflicting Town meeting times, and another Board was using the Zoom account.*

**3. AGENDA APPROVAL**

*The agenda was unable to be approved due to this meeting only being a working meeting.*

**4. PUBLIC TO BE HEARD**

*Robert L voiced his concerns about the traffic in the town. Robert shared multiple incidents in the town where people do not follow the law. He shared that around Route 128 he sees the most. Chief then thanked Robert for coming to speak to the Board and informed Robert that he would go back to the Traffic Safety Officer at EPD and ask for more coverage in that area. The Chief also asked Robert to email him so they can follow up with these concerns.*

**5. CONSENT ITEMS**

*a. The Board was unable to approve the Minutes for the September meeting.*

**6. BUSINESS ITEMS**

*a. Alyssa shared the flyer for the CJC's fiscal year of 2025 and explained the work that CJC in Essex. The Chief informed the Board that due to funding, CJC will not be based in Essex for the next fiscal year and that the CJC will be working out of Burlington. It is still unsure what that will look like.*

*b. The Handbook for the town was on the agenda to be approved by the Board but due to it only being a working meeting, the Board cannot approve. This will be on the agenda again for the next meeting.*

*c. Alyssa informed the Board that 233 people participated in the survey. The Board agreed that November 1, 2025 will be the end date for the survey. Alyssa will then look at the data and bring an update to the Board at the next meeting.*

*d. Alyssa shared the upcoming events that the PD will be attending until the end of the year. EPD will be having Coffee with a Cop at Quality Bake Shop on Wednesday 10/28 from 8AM-10AM. Gwendolyn asked the Board to attend these events with Alyssa. Jenny will be attending the Pumpkin Palooza on 10/25. Gwendolyn will be attending the Whimsical Walk on 11/28. Dan will be attending the Train Hop on 12/12. There is still an opening for Troy's Toy Drive at ADL on 12/13.*

*e. The Chief shared updates about EPD. There are 2 new hires from NY that will be attending the next academy in February. There might be 2 more for the following academy as well. The department finished their last Use of Force training for the year. The department will have one other firearm and taser training before the year ends.*

*The City will be interviewing another candidate for PCAB soon.*

*For next meeting The Board will discuss: survey data, PCAB workplan, upcoming community events, the handbook as well as an EPD update.*

## **7. ADJOURN**

*The meeting adjourned at 7:05pm.*

Respectfully submitted,

Alyssa March  
Community Affairs Liaison