

POLICE COMMUNITY ADVISORY BOARD

September 16, 2025

POLICE COMMUNITY ADVISORY BOARD

REGULAR MEETING

MINUTES OF MEETING - DRAFT

September 16, 2025

POLICE COMMUNITY ADVISORY BOARD: Christina Hagestad, Jenny Parker, Gwendolyn Evans,

ABSENT: Dan Maguire, Christina Hagestad

STAFF: Alyssa March- Community Liaison, Essex Police Department and Ron Hoague (EPD Chief)

ADMINISTRATION:

OTHERS PRESENT:

1. CALL TO ORDER

Chair Gwendolyn Evans called the meeting to order at 6:01pm.

2. AGENDA ADDITIONS/CHANGES

Gwendolyn asked the Chief to provide an update on the community member that spoke last week.

Gwendolyn asked for a survey update.

The Chief asked the Board to think of the work plan for the upcoming year.

3. AGENDA APPROVAL

The agenda was approved.

4. PUBLIC TO BE HEARD

5. CONSENT ITEMS

a. The Board approved the Minutes for the August meeting.

6. BUSINESS ITEMS

a. The Chief informed the Board that there has been no update from the community member that spoke at the last meeting. She has not been in contact with EPD about the complaints since. Gwendolyn and Jenny then discussed what PCAB should look like moving forward on how to help the community in the future and what the goals should be when a community member shares feedback about EPD.

b. Alyssa gave updates about the PCAB survey. Alyssa passed out flyers to the schools and hung more flyers in the libraries. So far roughly 200 people have participated.

c. The Chief shared updates about EPD. The fair had lots of support from local agencies and there were 107 complaints in total. Right now, there are three officers out on paternity leaving the department short. There are two officers in the Academy currently and they are doing very well.

Alyssa shared the upcoming community events and Jenny asked to be sent a list of the upcoming events so PCAB can try and be more proactive about being at the events.

7. ADJOURN

A motion to adjourn was made by Jenny. The motion was seconded and approved by the Board. The meeting adjourned at 6:35pm.

Respectfully submitted,

Alyssa March
Community Affairs Liaison

POLICE COMMUNITY ADVISORY BOARD

October 21, 2025

POLICE COMMUNITY ADVISORY BOARD

WORKING MEETING

MINUTES OF MEETING - DRAFT

October 21, 2025

POLICE COMMUNITY ADVISORY BOARD: Christina Hagestad, Jenny Parker, Gwendolyn Evans, Dan Maguire

ABSENT:

STAFF: Alyssa March- Community Liaison, Essex Police Department and Ron Hoague (EPD Chief)

ADMINISTRATION:

OTHERS PRESENT: Vince C, Robert L

1. CALL TO ORDER

The meeting started at 6:03pm.

2. AGENDA ADDITIONS/CHANGES

Meeting was changed into a working meeting due to conflicting Town meeting times, and another Board was using the Zoom account.

3. AGENDA APPROVAL

The agenda was unable to be approved due to this meeting only being a working meeting.

4. PUBLIC TO BE HEARD

Robert L voiced his concerns about the traffic in the town. Robert shared multiple incidents in the town where people do not follow the law. He shared that around Route 128 he sees the most. Chief then thanked Robert for coming to speak to the Board and informed Robert that he would go back to the Traffic Safety Officer at EPD and ask for more coverage in that area. The Chief also asked Robert to email him so they can follow up with these concerns.

5. CONSENT ITEMS

a. The Board was unable to approve the Minutes for the September meeting.

6. BUSINESS ITEMS

a. Alyssa shared the flyer for the CJC's fiscal year of 2025 and explained the work that CJC in Essex. The Chief informed the Board that due to funding, CJC will not be based in Essex for the next fiscal year and that the CJC will be working out of Burlington. It is still unsure what that will look like.

b. The Handbook for the town was on the agenda to be approved by the Board but due to it only being a working meeting, the Board cannot approve. This will be on the agenda again for the next meeting.

c. Alyssa informed the Board that 233 people participated in the survey. The Board agreed that November 1, 2025 will be the end date for the survey. Alyssa will then look at the data and bring an update to the Board at the next meeting.

d. Alyssa shared the upcoming events that the PD will be attending until the end of the year. EPD will be having Coffee with a Cop at Quality Bake Shop on Wednesday 10/28 from 8AM-10AM. Gwendolyn asked the Board to attend these events with Alyssa. Jenny will be attending the Pumpkin Palooza on 10/25. Gwendolyn will be attending the Whimsical Walk on 11/28. Dan will be attending the Train Hop on 12/12. There is still an opening for Troy's Toy Drive at ADL on 12/13.

e. The Chief shared updates about EPD. There are 2 new hires from NY that will be attending the next academy in February. There might be 2 more for the following academy as well. The department finished their last Use of Force training for the year. The department will have one other firearm and taser training before the year ends.

The City will be interviewing another candidate for PCAB soon.

For next meeting The Board will discuss: survey data, PCAB workplan, upcoming community events, the handbook as well as an EPD update.

7. ADJOURN

The meeting adjourned at 7:05pm.

Respectfully submitted,

Alyssa March
Community Affairs Liaison