

**City of Essex Junction Governance Committee Meeting Minutes**  
**Thursday, October 9, 2025 @ 6:30 PM**

**Members present:** Bethany Clark, Thomas Coen, Steve Eustis, Deb McAdoo, Brian Shelden, Marlon Verasamy

**Absent:** Elaine Haney, Candace Morgan, Gabrielle Smith

**Staff present:** Brad Luck

**Members of the public present:** None

Chair Steve Eustis called the meeting to order at 6:33 PM.

There were no additions or changes to the agenda. There was no public to be heard.

Marlon motioned and Brian seconded approval of the September 25 meeting minutes. They passed unanimously.

We reviewed the most recent summary of information about the governance topics that we have been exploring. Language was updated. The election of City Councilors - in terms of being at-large or through wards, was removed as an item for public comment.

We agreed that the survey language should be updated to match the edits made tonight.

We talked about the value and data that can be gained from the survey and decided to move forward with it – acknowledging it isn't perfect. We talked about the value of focus groups and reaching out to civically engaged folks on City committees to ask them to join a focus group.

Deb and Bethany will be at Meet Me On Main! on Saturday, 10/11. Steve and Marlon will be at the City Council meeting on 10/22. Information will be put up on the City website and put out on social media and Front Porch Forum.

At the next meeting we will decide when to close the survey, who will be on the Junction City New Program on 10/27, the community conversations plan, a final report plan, focus groups, and other outreach activities.

Marlon moved and Deb seconded to adjourn, which passed unanimously. Steve adjourned the meeting at 8:09 PM.