



**CITY OF ESSEX JUNCTION
GOVERNANCE COMMITTEE
REGULAR MEETING AGENDA**

Online & 75 Maple St.
Essex Junction, VT 05452
Monday, August 4, 2025
6:30 PM

This meeting will be in-person at Essex Junction Recreation and Parks located at 75 Maple Street and available remotely. Options to join the meeting remotely:

JOIN ONLINE: [Join the meeting now](#)

1. **WELCOME AND INTRODUCTIONS** [6:30 PM]
2. **ADDITIONS OR AMENDMENTS TO AGENDA**
3. **PUBLIC TO BE HEARD**
4. **REVIEW & APPROVE MINUTES FROM LAST MEETING**
5. **REVIEW & DISCUSS INTERVIEWS WITH OTHER COMMUNITIES**
6. **DISCUSS PLAN MOVING FORWARD AND IDENTIFY NEXT STEPS**
7. **ADJOURN**

Attachments:

- Draft Meeting Minutes June 12, 2025

Members of the public are encouraged to speak during the Public to Be Heard agenda item, during a Public Hearing, or, when recognized by the Chairperson, during consideration of a specific agenda item. The public will not be permitted to participate when a motion is being discussed except when specifically requested by the Chairperson. Regarding remote participants, if individuals interrupt, they will be muted; and if they interrupt a second time they will be removed. This agenda is available in alternative formats upon request. Meetings of the Governance Committee, like all programs and activities of the City of Essex Junction, are accessible to people with disabilities. For information on accessibility or this agenda, call the Essex Junction Recreation and Parks office at 802-878-1375 TTY: 7-1-1 or (800) 253-0191.

Governance Committee Meeting Minutes
Thursday, June 12, 2025

Members Present: Gabrielle Smith, Elaine Haney, Deb McAdoo, Thomas Coen, Candace Morgan

Absent: Steve Eustis, Brian Shelden, Marlon Verasamy, Bethany Clark

Staff: Brad Luck

Elaine Haney called the meeting to order at 6:36p.m.

There were no additions or amendments to the agenda.

There was no public to be heard.

The minutes from May 22, 2025, were approved unanimously. The motion was made by Deb McAdoo and seconded by Thomas Coen.

The Committee discussed the plan of breaking up into teams of three. Each group will research three Vermont communities by interviewing the chief administrator and head of the elected board. Groups will organize and reach out on their own. There is a common set of interview questions to be asked, a report format to complete, and the communities chart needs to be completed.

The meeting was adjourned at 7:36p.m. The motion was made by Deb McAdoo and seconded by Gabrielle Smith.