

City of Essex Junction Sewer Allocation Request

Instructions:

1) Submit completed form to planning and zoning department electronically at thass@essexjunction.org during conceptual plan review and amended at final plan review, if necessary.

2) Payment of **sewer allocation fee** is due upon zoning permit request (final municipal permit before start of construction). Refer to the current fee schedule for more information. Please note **sewer connection fees** may also be applicable.

Applicant Name and Mailing Address:

Phone Number: _____ Email Address: _____

Property Owner(s) Name and Mailing Address (if different):

Project Address: _____

Project Information (check or circle any that are applicable)

☐ Single-family home # of bedrooms _____ ☐ Multiplex (see Attachment A)

Business: # of employees _____ Public restroom available: Yes or No?

Type of business: ☐ Animal groomer/kennel ☐ Conference space

☐ Hair salon ☐ Tasting Room ☐ Brewery ☐ Car Wash

☐ Care Facility ☐ Catering ☐ Child Care Facility ☐ Dentist office

☐ Doctors Office ☐ Grocery Store ☐ Hotel ☐ Laundromat

☐ Nail Salon ☐ Office ☐ Restaurant ☐ Store ☐ Therapist office

☐ Other _____



Detailed information about business (i.e. # of chairs with sinks, type of office or store)

Existing land use of parcel or building (be detailed):

If residential, include # of bedrooms. If commercial, include type of business, # of employees.

Sewer allocation request calculations (reference Attachment A for housing). If unsure leave blank. Staff will make the assessment and circulate it back to you for review:

*Applicants should request the difference between Proposed and Existing Sewer Allocation. If the proposed change results in a net decrease in flow rates, no sewer allocation fee will apply.

Signature of Property Owner: _____

Date: _____

STAFF USE ONLY

Existing Sewer Allocation: _____ gpd Proposed Sewer Allocation: _____ gpd

Provisional Sewer Allocation Requested*: _____ gpd X \$12.80 allocation fee =
\$ _____

Final Allocation Approved _____ gpd

Amount of fee to be paid prior to issuance of zoning permit \$ _____

DEPARTMENTAL APPROVAL

Wastewater signature: _____

Planning signature: _____



Attachment A

Number of bedrooms (BR) within dwelling unit	Wastewater Flowrate - Gallons/day (gpd)
1	140
2 or more	210

Examples:

- 1) **Studio or 1 BR apartment unit** = 140 gpd
- 2) **2 BR apartment unit** = 210 gpd
- 3) **2 BR house** = 210 gpd
- 4) **House or apartment unit with more than 2 BR** = 210 gpd
- 5) **Duplex** = sum of wastewater flowrates for each unit
i.e. 2 two BR units in duplex = $2 \times 210 \text{ gpd} = 420 \text{ gpd}$
- 6) **Single family home with accessory apartment** = sum of wastewater flowrates for each unit
i.e. 3 BR primary dwelling unit + 1 BR accessory apartment = $210 \text{ gpd} + 140 \text{ gpd} = 350 \text{ gpd}$
- 7) **Triplex, Fourplex and above** = sum of wastewater flowrates for each unit
i.e. 3 two BR units in triplex = $3 \times 210 \text{ gpd} = 630 \text{ gpd}$
i.e. 2 one BR units + 1 two BR unit = $140 \text{ gpd} + 140 \text{ gpd} + 210 \text{ gpd} = 490 \text{ gpd}$

