



AUTOMATIC UTILITY PAYMENT PROGRAM

YES! I would like to enjoy the convenience of enrolling in a free Automatic Utility Payment Program – *note this is for the **property owner only**, tenants are not eligible.

To enroll simply:

1. Please fill out the account information at the bottom of this page for the account from which you want your Utility payment to be withdrawn whether for checking, savings, or money market accounts.
2. Sign this form and mail it thirty (30) days prior to the next Utility due date to:

City of Essex Junction
 Attn: Finance
 2 Lincoln Street
 Essex Junction, VT 05452

I authorize the City of Essex Junction to instruct my financial institution to deduct my utility payments directly from my account. The automatic payment amount, frequency and transaction date will correspond as disclosed on each utility bill that is provided to me. If at any time I wish to discontinue the service, I will simply notify the City in writing, within 15 days of my next scheduled payment.

Your Signature

Date (mm/dd/yyyy)

Property Location

Utility Account Number

ACCOUNT INFORMATION:

Checking Account

Savings Account

Your Name (Please print)

Your email address
(We will send you a confirmation email when we have received your information)

Daytime Telephone Number

Your Mailing Address

Your Banks Name

Bank Account Number

Bank Routing Number