



AUTOMATIC TAX PAYMENT PROGRAM

YES! I would like to enjoy the convenience of enrolling in a free Automatic Tax Payment Program – *note this is for the **property owner only**, tenants are not eligible.

To enroll simply:

1. Please fill out the account information at the bottom of this page for the account from which you want your tax payment to be withdrawn whether for checking, savings, or money market accounts.
2. Sign this form and mail it thirty (30) days prior to the next tax due date to:

City of Essex Junction
Attn: Finance
2 Lincoln Street
Essex Junction, VT 05452

I authorize the City of Essex Junction to instruct my financial institution to deduct City and School property tax payments directly from my account. The automatic payment amount, frequency and transaction date will correspond as disclosed on the tax bill that is provided to me. If at any time I wish to discontinue the service, I will simply notify the City in writing, within 15 days of my next scheduled payment. A \$25 fee will be applied for any returned payments. The City reserves the right to unenroll me from the automatic payment program at any time, with notice, for returned payments as a result of insufficient funds, account closure, etc.

Your Signature

Date (mm/dd/yyyy)

Property Location

Parcel ID Number

ACCOUNT INFORMATION:

Checking Account

Savings Account

Your Name (Please print)

Your email address

Daytime Telephone Number

(We will send you a confirmation email when we have received your information)

Your Mailing Address

Your Banks Name

Bank Account Number

Bank Routing Number