



MEMORANDUM

To: Development Review Board

From: Christopher Yuen, Community Development Director

Meeting Date: May 21, 2026

Subject: 60 Old Colchester Road PUD (SP# 2.2026) — Continuance to June 3, 2026

Issue: Request to continue the public hearing on the 60 Old Colchester Road PUD application to June 3, 2026, due to the unavailability of staff.

Discussion:

The April 16, 2026 public hearing on the conceptual PUD application for 60 Old Colchester Road was continued to May 21, with the Board asking staff to prepare a supplemental report addressing several questions raised at that hearing. Since that time, staff have learned that both staff members responsible for this file will be unavailable on May 21. Michael Giguere, the staff planner on this file, has previously scheduled leave on May 21. He had assumed I would be available to present the supplemental report in his absence, but I will be out of the country that day.

The supplemental staff report is being prepared and will be distributed to the Board and made available to the public well in advance of the rescheduled hearing date. The applicant has been notified of the proposed continuance and is in agreement.

The Board will still need to convene briefly on May 21 for the sole purpose of voting to continue the hearing to June 3. City Manager Regina Mahony will be on site to facilitate. DRB members are welcome to attend remotely if that is more convenient.

Cost:

N/A

Recommendation:

Staff recommend that the DRB continue the public hearing on SP# 2.2026 to June 3, 2026 at 6:30 PM.

Recommended Motion:

I move that the Development Review Board continue the public hearing on SP# 2.2026, the conceptual PUD application for 60 Old Colchester Road, to June 3, 2026 at 6:30 PM.