



**CITY OF ESSEX JUNCTION
CITY COUNCIL
REGULAR MEETING AGENDA**

*Online & 145 Maple St.
Essex Junction, VT 05452
Wednesday, July 23, 2025
6:30 PM*

E-mail: admin@essexjunction.org

www.essexjunction.org

Phone: (802) 878-6944

This meeting will be in-person in the Community Room at the Essex Police Department located at 145 Maple Street and available remotely. Options to watch or join the meeting remotely:

- **WATCH:** the meeting will be live streamed on [Town Meeting TV](#)
- **JOIN ONLINE:** [Join Zoom Meeting](#)
- **JOIN CALLING:** (toll free audio only): (888) 788-0099 | Meeting ID: 944 6429 7825; Passcode: 635787

1. **CALL TO ORDER** [6:30 PM]
2. **AGENDA ADDITIONS/CHANGES**
3. **APPROVE AGENDA**
4. **PUBLIC TO BE HEARD**
 - a. Comments from Public
5. **PUBLIC HEARING**
 - a. Proposed Amendments to Municipal Code Chapter 9: Enforcement and Chapter 18: Ordinance regulating control of litter, refuse, garbage, junk, junk motor vehicles, trash, and solid waste
6. **BUSINESS ITEMS**
 - a. Discussion & Consideration of FY26 Tax Rate [5 Minutes]
 - b. Presentation of the FY2026 - 2030 Brownell Library Strategic Plan [10 Minutes]
 - c. Discussion & Consideration of Amendments to Municipal Code Chapter 9: Enforcement and Chapter 18: Ordinance regulating control of litter, refuse, garbage, junk, junk motor vehicles, trash, and solid waste [10 Minutes]
 - d. Amtrak Update and Consideration of Submittal of Fund Obligation [20 Minutes]
 - e. Discussion and Consideration of Crescent Connector CAP Ordinance & Set Public Hearing [10 Minutes]
 - f. 2025 Legislative Update [20 Minutes]
7. **CONSENT ITEMS**
 - a. Approve Meeting Minutes: 06/25/25 and 07/09/25
 - b. Approve Continued Use of Per Capita Cost Share for the Essex Police Department Services with the Town of Essex
 - c. Appoint Chittenden County Regional Planning Commission Board Representative
 - d. Approve Qwestica Software Subscription Renewal
8. **COUNCIL MEMBER COMMENTS & CITY MANAGER REPORT**
9. **READING FILE**
 - a. Check Warrant #24078, 6/25/25 and #24080, 7/11/25
 - b. June Financials
 - c. Connect the Junction Online Forum is Open
 - d. PCAB minutes 6/17/25
 - e. PC Minutes 7/10/25
 - f. Gov Minutes 6/12/25
 - g. CJC Restorative Reading Series
 - h. City Council Open Forum Responses

10. ADJOURN

Members of the public are encouraged to speak during the Public to Be Heard agenda item, during a Public Hearing, or, when recognized by the President, during consideration of a specific agenda item. The public will not be permitted to participate when a motion is being discussed except when specifically requested by the President. Regarding zoom participants, if individuals interrupt, they will be muted; and if they interrupt a second time they will be removed. This agenda is available in alternative formats upon request. Meetings of the City Council, like all programs and activities of the City of Essex Junction, are accessible to people with disabilities. For information on accessibility or this agenda, call the City Manager's office at 802-878-6944 TTY: 7-1-1 or (800) 253-0191.

**City Council Rules for Public Participation
City of Essex Junction**

Vermont's Open Meeting Law protects the public's right to attend and participate in meetings of local public bodies, but the purpose and function of these meetings is for the public body to do the work of the public; they are not meetings of the public (i.e., public forums). Consequently, these rules are necessary to manage the public's participation to ensure an environment in which the public feels safe to express their views on matters considered by the public body while minimizing disruptions so that the public body can get its work done. The full City Council Rules of Procedures for Meetings can be found here: www.essexjunction.org/codes/policies.

1. Please raise your hand to speak, whether in person or attending virtually.
2. You may only speak after you have been recognized by the president.
3. Before speaking, please state your name and address for the record.
4. All remarks must be addressed to the president.
5. Comments must be germane to the agenda item being addressed.
6. Comments under "Public to be Heard" must pertain to the business of the public body.
7. Repetitive and irrelevant comments are not allowed.
8. Please wait your turn; do not interrupt others.
9. Each person will be limited to two minutes of comment. This time may be extended only by permission of the president. The balance of time not used by each person will expire and cannot be reserved or yielded to another.
10. Each person may only speak once on the same agenda item, time permitting, with the consent of the president.
11. Those yet to be heard will be given priority over those who have already spoken.
12. You do not have the right to vote on agenda items.
13. Please obey orders and rulings of the president.
14. Keep your cool. Disruptive people will be asked to leave and removed if necessary.
15. Listen well, pay attention, and participate.

Public Hearing on Amendments to Ordinance 9 and 18

July 23rd, 2025 City Council Meeting



Municipal Code

Chapter 9 -

Enforcement

Defines the enforcement process for all chapters of the municipal code

Stipulates which chapters are considered to be civil ordinances instead of criminal ordinances

Sets default penalty amounts (some chapters specify different penalty amounts)

Municipal Code Chapter 18-

**Ordinance regulating
control of litter,
refuse, garbage, junk,
junk motor vehicles,
trash and solid waste.**

Defines junk and other various types of waste

Regulates placement of such items


Defines the parties responsible for keeping properties in clean and orderly condition



Main purpose of proposed amendments

- Clearly designate additional chapters of the Municipal Code as Civil Ordinances (24 V.S.A. 1974a) instead of Criminal Ordinances (24 V.S.A. § 1974).

While higher penalties are available for the enforcement of criminal ordinances, the enforcement of civil ordinances tends to be simpler and less resource intensive.



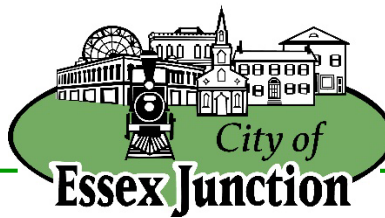
The amendments are also intended to:

- Address inconsistencies in penalty amounts between Ch 9 and Ch 18,
- Authorize the Zoning Administrator and their designees as municipal officials approved to issue tickets (municipal complaints) for civil ordinance violations,
- Clarify the definition of “construction waste” and “junk”,

• • •

- Extend the responsibility of maintaining a litter-free property to occupants and lessees,
- Incorporate some technical changes recommended by the City Attorney,
- Require that backyard composters be properly maintained such that it does not cause a public health risk or support vermin, and
- Remove reference to an Ordinance Appeals Board that currently does not exist.

Proposed amendments with track-changes is
in packet



MEMORANDUM

To: City Council; Regina Mahony, City Manager
From: Jess Morris, Finance Director
Meeting Date: July 23, 2025
Subject: Set FY26 Tax Rate

Issue

To set the tax rate for FY26 (July 1, 2025 – June 30, 2026).

Discussion

The FY26 tax rate has been calculated based on the 2025 grand list, after assessor appeals. The grand list figures as compared to last year are as follows:

<u>2025 Grand List</u>	<u>2024 Grand List</u>	<u>\$ Change</u>	<u>% Change</u>
\$ 11,328,033	\$ 11,410,292	\$ (82,259)	-0.72%

The City voted to raise \$11,405,931 in property taxes for FY26.

The Grand List decreased by 0.72% from 2024 to 2025. The Grand List value has been adjusted for the tax stabilization agreement for the Whitcomb Farm property at 315 South Street, resulting in an adjusted Grand List value of \$11,314,858. The City property taxes are set using the adjusted grand list; tax stabilization does not impact Education taxes.

In order to raise the taxes necessary for the General Fund budget including bond payments, the tax rate needs to be set at \$1.0080 per \$100 of assessed value. This amount is an increase of \$0.0338 or 3.5% for the FY26 tax rate over FY25. The FY26 tax rate is slightly higher than the rate (\$1.0001) estimated when the FY26 budget was approved due to an unanticipated decrease in the grand list. This decrease is attributable to a change by the State of Vermont in how utility accounts are valued, which resulted in a \$13,724,800 decrease in utility values on the grand list. Other property values in the City increased enough to offset the majority of the utility decrease, resulting in just an \$82,259 total decrease in the grand list.

Also, there are tax agreements associated with Veteran's exemptions as authorized by the voters. The city covers the education tax that goes to the state for these agreements. There are four additional properties receiving the Veteran's exemption than in the previous year, resulting in a \$0.0003 or 15.8% increase in the Tax Agreement rate.

As a reminder, the City will also be assessing a \$0.0100 tax per \$100 of assessed value for Economic Development Capital Improvement Projects. This tax was approved by the voters at the 2016, 2021 and 2024 Annual Meetings. In FY26 the \$0.0100 tax will raise about \$113,149.

The following table shows a more detailed comparison of this year's tax rate to last year's tax rates.

Comparison of FY25 rates to FY26 rates						
			FY25	FY26	% Change	\$ Increase/ (Decrease)
General Fund Tax Rate:			\$ 0.9742	\$ 1.0080	3.5%	\$ 0.0338
Tax Agreement Rate:			\$ 0.0019	\$ 0.0022	15.8%	\$ 0.0003
Economic Development Rate:			\$ 0.0100	\$ 0.0100	0.0%	\$ -
Taxes on \$280,000 assessed value home			\$ 2,761	\$ 2,857	3.5%	\$ 96
Grand List Values, unadjusted			\$ 11,410,292	\$ 11,328,033	-0.7%	\$ (82,259)
Grand List Values, after stabilization			\$ 11,404,974	\$ 11,314,858	-0.8%	\$ (90,116)

Cost

The cost to a tax payer with a \$280,000 assessed property for the City general tax will be \$2,857 per year which is an increase of \$96 from the FY25 amount. The cost of the \$0.0100 tax is unchanged at \$28 per year.

Recommendation

Staff recommends that the City Council adopt the FY26 tax rate as presented.

Recommended Motion

I move that the City Council approve the FY26 General Tax Rate at \$1.0080 and the Tax Agreement Rate at \$0.0022.

Brownell Library Strategic Plan

FYE 2026-2030

Mission Statement

To cultivate a thriving, innovative environment where every voice is valued, and our collective efforts prepare individuals to contribute meaningfully to a changing world.

Introduction:

This strategic plan was developed through a year-long collaborative and inclusive process that engaged community members, Brownell Library Staff, and Brownell Library Trustees.

We listened closely to the voices of those who participated in the strategic planning survey, gathering insights through meetings, conversations, and feedback sessions. We then analyzed the data and built consensus around goals and initiatives that reflect the current and future needs and wishes of our community concerning the Brownell Library. Through our collective wisdom and commitment to build a responsive library, we created this guiding document to identify key priorities that reflect the values, desires, and aspirations of our community. Approximately 500 community members responded to the survey, and we thank them for their input.

Strategic Planning Committee: Jeanne Grant, Wendy Hysko, Dottie Bergendahl, Jeetan Khadka, Sheila Porter, River West, Jessica Dow, Karen Hergesheimer, Hannah Tracy, Ann Wadsworth



Goals	Objectives	Key Metrics
Community/Public Engagement	Develop a sustainable and inclusive communication and programming strategy in partnership with internal departments and community organizations to engage both visitors and non-visitors.	<ul style="list-style-type: none"> • Develop communications plan including how to grow within current communications limitations (identify how and where people get information, what is and is not working) • Create a short and long-term marketing plan including internal policies/procedures on how this is used and deployed • Develop enriching programming for community events (for example: booth at the fair, events to give out free books), which includes all age groups • Create an inter-departmental programming plan within the library to alleviate duplication of efforts, as well as external departments/partners/community organizations in an intentional, sustainable manner • Continue to develop the Volunteer program further solidifying parameters and guidance for participation as a volunteer • Create a plan for engaging with non-visitors (physical or electronic) • Host the 2026- 100th Anniversary Celebration of Brownell Library
Community Needs	Create a responsive and adaptable operational plan which includes regular check-ins, optimized staffing hours, and systems for gathering and acting on user feedback and survey results.	<ul style="list-style-type: none"> • Develop systems for getting user feedback - check in more often with the community on specific questions that arise • Assess and develop action plans around survey results such as staffing, hours, and community requests • Remain reflective and adaptable to changing environments within the library and community
Education	Strengthen public understanding and support for the library through strategic marketing, budget education, and celebratory storytelling, while investing in staff development, volunteer program enhancement, and clear communication resources like online FAQs and tours.	<ul style="list-style-type: none"> • Develop a robust educational plan that informs the community about Brownell Library's services, resources, and budget • Utilize marketing resources to inform the community about what makes Brownell unique: "What is a library today?" • Celebrate the Brownell Library successes in a public manner on a regular cadence • Create a plan around staff development that allows for education and support

Goals	Objectives	Key Metrics
Welcoming Community Space	Conduct a comprehensive physical space assessment to create safe, accessible, and intentionally designed environments that support privacy, interaction, and welcoming gathering spaces for staff and the community.	<ul style="list-style-type: none"> • Complete a physical space assessment and implement recommendations as able • Arrange the library to accommodate appropriate gathering, meeting, and staff spaces to include/consider: Human-centered design, accessibility (both physical and language), physical privacy, appropriate volume, various interactive levels, and an intentional aesthetic • Create an inviting downstairs space • Continue to create a safe space within all areas of the library
Access	Expand and promote diverse collections, formats, programs, and services to ensure equitable community access and engagement across both digital and physical platforms.	<ul style="list-style-type: none"> • Find, identify, and address barriers to entering and engaging with the library • Evaluate access for individuals that cannot physically visit the library • Implement a website accessibility plan • Utilize the strategic plan survey and program survey results to identify patterns in feedback that inform programmatic and operational decisions • Continue to build diverse collections considering format, content, and accuracy of digital, physical, and resource information • Create programming and services that are adaptable and responsive to patron interests and needs • Improve the community's ability to find items within the library, use the library as a trusted source for resources/information, and as a hub to other services
Sustainability	Foster a balanced and environmentally conscious organizational culture by clarifying goals, tasks, and internal boundaries, while aligning staffing, community support, and fiscal responsibility.	<ul style="list-style-type: none"> • Work towards completing the Sustainable Libraries Initiative certification • Continue to encourage robust community support • Work with other departments to combine systems to reduce overall costs • Move towards a sustainable workload for staff by establishing internal boundaries, and clarifying tasks, priorities and limits • Develop clear systems and communication among the staff to improve workplace efficiency, staffing incentives for getting data, actioning items, etc.



MEMORANDUM

To: City Council

From: Christopher Yuen, Community Development Director

Meeting Date: July 23, 2025

Subject: Consideration of Amendments to Municipal Code Chapter 9: Enforcement and Chapter 18: Ordinance regulating control of litter, refuse, garbage, junk, junk motor vehicles, trash and solid waste.

Issue: Following the public hearing on proposed changes to ordinance 9 and 18 during the July 23 meeting, the Council should determine next steps.

Discussion:

Amendments to Municipal Code Chapter 9 and 18

The Community Development Department has prepared amendments to Municipal Code Chapter 9 and 18. The main purpose of the amendments is to clearly designate additional chapters of the Municipal Code as Civil Ordinances (24 V.S.A. 1974a) instead of Criminal Ordinances (24 V.S.A. § 1974). While higher penalties are available for the enforcement of criminal ordinances, the enforcement of civil ordinances tends to be simpler and less resource intensive. Unlike criminal ordinances, the enforcement of a civil ordinance does not necessarily require the involvement of a police officer or the City Attorney. Civil Ordinances can be enforced through tickets (municipal complaints) with a penalty of up to \$800 per day that a violation continues per state statute.

The amendments are also intended to:

- Address inconsistencies in the prescribed penalty amounts between Chapter 9 and Chapter 18,
- Authorize the Zoning Administrator and their designees as municipal officials authorized to issue tickets (municipal complaints) for civil ordinance violations,
- Clarify the definition of “construction waste” and “junk”,
- Extend the responsibility of maintaining a litter-free property to occupants and lessees,
- Incorporate some technical changes recommended by the City Attorney, and
- Remove reference to an Ordinance Appeals Board that currently does not exist.

Ordinance Amendment Procedures

The City Council discussed the proposed ordinance amendments on June 25 and warned a public hearing for July 23, 2025. After the public hearing, the City Council may choose to:

- Approve the amendments to the Municipal code by majority of the total membership of the Council, or
- Further amend the ordinance. If the Council amends the ordinance further, another public hearing must be held at which the amended ordinance will be further considered. The Council may finally pass the amended ordinance or amend it again, subject to the same procedures (City Charter Section 502).

The Ordinance becomes effective upon passage (City Charter Section 503).

After approval of the amendment to Municipal Code Chapters 9 and 18, a notice of the amendments to the Essex Junction Municipal Code will be placed in the Seven Days newspaper and appear in the minutes.

Title 24 V.S.A. § 1973 grants citizens the right to petition for a vote at a special or Annual Meeting to disapprove ordinance amendments adopted by the City Council. To exercise this right, citizens must present to the City Council or the City Clerk a petition for a vote on the question of disapproving the amendments signed by not less than five percent (5%) of the City's qualified voters. The petition must be presented within forty-four (44) days following the date of the adoption of the amendments.

Cost: None

Recommendation

If the City Council is satisfied with the proposed ordinance amendments after the public hearing, the Council should adopt the amendments to Municipal Code Chapters 9 and 18 as presented.

If the City Council is not satisfied with the proposed amendments after the public hearing, the Council should direct staff to make further edits to the draft ordinance and warn an additional public hearing for August 13, 2025.

Recommended Motion

Should the Council decide to adopt the ordinance amendments as presented, here is a recommended motion:

"I move that the City Council adopt the amendments to Essex Junction Municipal Code Chapter 9 and Chapter 18 as presented."

Should the Council decide to make additional changes and warn an additional hearing, here is a recommended motion;

"I move that the City Council warn a public hearing on August 13th, 2025, at 6:30pm to receive comment on the additional changes to Essex Junction Municipal Ordinance Chapter 9 and Chapter 18 as discussed."

Attachments:

- Draft of Chapter 9: Enforcement
- Draft of Chapter 18: Ordinance regulating control of litter, refuse, garbage, junk, junk motor vehicles, trash and solid waste

VILLAGECITY OF ESSEX JUNCTION, VT

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MUNICIPAL CODE**CHAPTER 9
ENFORCMENT****SECTION 901:**

The following Chapters of this Municipal Code shall constitute civil ordinances within the meaning of 24 V.S.A. Chapter 59:

Chapter 2 - General Regulation of Public Streets

Chapter 3 - General Regulation of Public Parks

Chapter 4 - Regulation of the Use of Firearms and Bows and Arrows

Chapter 5 - Regulation of Dogs

Chapter 6 – Public Nuisance

Chapter 11 - Regulations of Waste Disposal

Chapter 12 - Regulations of Placement of Newsracks in the Public Right-of-Way

Chapter 16 - Ordinance Prohibiting Placing Substances in Public Fountains

Chapter 17 - Ordinance Regulating Keeping of Domesticated Chickens in Backyards

Chapter 18 – Ordinance Regulating Control of Litter, Refuse, Garbage, Junk, Junk Motor Vehicles, Trash and Solid Waste

SECTION 902:

Any person who violates a provision of any Chapter of this Municipal Code that is designated a civil ordinance pursuant to Section 901 above shall be subject to a civil penalty of up to ~~\$800~~\$500 per day for each day that such violation continues. Police Officers of the Town of Essex and the City's Zoning Administrator or their designee shall be authorized to act as Issuing Municipal Officials to issue and pursue before the Judicial Bureau a municipal complaint.

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SECTION 903:

An Issuing Municipal Official is authorized to recover a waiver fee, in lieu of a civil penalty, in the following amount, for any person who declines to contest a municipal complaint and pays the waiver fee:

First offense - \$ **25** Third offense - \$ **100**

Second offense - \$ **50** Fourth - and subsequent offenses \$ ~~200~~250

Offenses shall be counted on a calendar year basis.

SECTION 904:

Essex Junction

Municipal Code

Unless an ordinance ~~has contains more specified~~ different violation offense levels or penalty amounts, an Issuing Municipal Official is authorized to recover civil penalties in the following amounts for each violation:

First offense - \$50 Third offense - \$200

Second offense - \$100 Fourth offense - and subsequent offenses \$~~400~~500

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Offenses shall be counted on a calendar year basis.

SECTION 905:

In addition to the enforcement procedures available before the Judicial Bureau, the Municipal Manager is authorized to commence a civil action to obtain injunctive and other appropriate relief, or to pursue any other remedy authorized by law. If the City is required to seek enforcement of any civil ordinance in Section 901 or otherwise, the City shall be entitled to seek attorney fees and costs in addition to civil penalties.

Fee changes effective 10/10/97,

-amended 5/14/18; 12/14/22; [add date here]

VILLAGECITY OF ESSEX JUNCTION**MUNICIPAL CODE****CHAPTER 18****ORDINANCE REGULATING CONTROL OF LITTER, REFUSE, GARBAGE, JUNK,
JUNK MOTOR VEHICLES, TRASH AND SOLID WASTE**

PURPOSE: This Ordinance mandates that all litter, refuse, garbage, junk, junk motor vehicles, solid waste, or trash be disposed of in either private or public receptacles and puts the responsibility on property owners, occupants and lessees to maintain their premises in a litter, ~~refuse, garbage, junk,~~ trash, and waste-free manner.

SECTION 1801: DEFINITIONS

- a.) The following words and terms, when used in this Ordinance, shall, for the purpose of this Ordinance, have the following meanings ascribed to them:
 1. Abatement cost means the ~~VillageCity~~'s cost for labor, equipment, and supplies for, or the contract price of, and any charges to, the ~~VillageCity~~, with respect to the removal and disposal of litter, garbage, rubbish, or refuse from a property.
 2. Construction site means ~~any residential, commercial, industrial or other area, lot or site~~property at which construction or demolition of any type is conducted, including roads and traveled ways, at buildings, and at all other places actively being constructed, demolished, renovated, or repaired.
 3. Construction waste means ~~refuse, junk or salvage material solid waste~~ that is produced or generated during construction, demolition, remodeling, or repair of pavements, houses, commercial buildings, and other structures. Construction wastes include, but are not limited to lumber, wire, sheetrock, ~~broken~~ bricks, shingles, glass, pipes, concrete, paving materials, ~~and metal, and~~ plastics or packaging for any construction material if the ~~metal or plastics are a part of the materials~~ if the metal or plastics are used, leftovers, surplus or remnants of construction or demolition or empty containers for such materials. Paints, coatings, solvents, asbestos, any liquid, compressed gases or semi-liquids and garbage are not construction wastes.
 4. Discard means to abandon, dispose of, accumulate, store or treat before or instead of being abandoned ~~or~~ disposed of.
 5. Discarded material means a material that is abandoned, disposed of, accumulated, stored or treated before or instead of being abandoned ~~or~~ disposed of.
 6. Dispose means to discharge, deposit, inject, dump, spill, leak or placement of any solid waste into or on any land or water so that such ~~solid~~ waste or any constituent ~~of it~~ thereof may enter the environment or be emitted into the air or discharged into any waters.
 7. Garbage means readily putrescible discarded materials composed of animal, vegetable, or other organic matter.
 8. Junk means ~~items that are old or~~ discarded, ~~dismantled, wrecked, scrapped, unregistered, ruined, unfixable, inoperable or unusable for their intended purpose, including but not limited to: scrap~~ copper, brass, iron, steel, ~~or other~~ metals, ~~or materials including but not limited to~~ tires, household appliances, furniture, rope, rags, batteries, glass, rubber ~~debris~~, waste, trash, construction ~~debris~~ waste, ~~plumbing~~ fixtures, ~~or any discarded, dismantled, wrecked,~~

- ~~scrapped, or ruined~~ motor vehicles or parts thereof, ~~trailers, campers, boats, equipment or machinery~~. ~~Any of the above items used in a bona fide agricultural operation are excluded from this definition.~~ This ordinance shall not apply to equipment or machinery on a farm within the Planned Agriculture (PA) Zoning District that has received a farm designation from the State of Vermont Agency of Agriculture Food and Markets where such machinery is temporarily inoperable and the farm has the intention to repair or make the equipment or machine operable within a reasonable time period.
9. Junk motor vehicle means a discarded, dismantled, inoperable, wrecked, scrapped or ruined motor vehicle or parts thereof, an unregistered motor home not connected to water and/or sewer, or a vehicle other than an on-premise utility vehicle ~~which that~~ is allowed to remain unregistered for a period of more than 90 days ~~from the date of discovery~~.
 10. Litter means any garbage, waste or man-made materials that, if thrown, discarded, or disposed of as prohibited by this ordinance, or that may create a danger to public health, safety, or welfare or degrades the environment of the ~~Village~~City. ~~Litter shall include, but is not limited to, any garbage, trash, refuse, rubbish, newspaper, magazine, glass, metal, plastic or paper container, construction waste, or any discarded object likely to injure any person, create a traffic hazard, or degrade the environment.~~
 11. Motor vehicle means any vehicle propelled or drawn by power other than muscular power, including trailers. ~~Functional vehicles and equipment used for agricultural and construction operations. Farm vehicles and equipment are excluded from this definition.~~
 12. Person means any individual, corporation, association, firm, receiver, guardian, trustee, executor, administrator, fiduciary, representative, or group of individuals or entities of any kind.
 13. Receptacle means a container that is specifically designed, constructed, and placed for use as a depository for litter or solid waste.
 14. Refuse means all solid waste products having the character of solids rather than liquids and that are composed wholly or partially of materials such as garbage, trash, rubbish, litter, residues from clean-up of spills or contamination, or other discarded materials.
 15. Rubbish means combustible or slowly putrescible discarded materials, which include but are not limited to trees, wood, leaves, trimmings from shrubs or trees, printed matter, plastic and paper products, grass, rags, and other combustible or slowly putrescible materials not included under the term garbage.
 16. Solid waste or waste means any material meeting the definition of solid waste per the State of Vermont Solid Waste Management Rules, including garbage, junk, refuse, rubbish, trash, or other discarded material, ~~which include but are not limited to tires, furniture, clothes,~~ but does not include solid or dissolved ~~materials~~ human waste in domestic sewage, solid or dissolved organic materials in irrigation return flows, industrial discharges, or special nuclear or by-product materials.
 17. Trash means ~~combustible and noncombustible~~ discarded refuse, rubbish and waste materials ~~and is used interchangeably with the term rubbish.~~
 18. Traveled way means that portion of a public highway designed for the movement of a motor vehicle and the area immediately ~~a~~ adjacent and contiguous to the traveled portion of the roadway ~~motor vehicle, including~~, shoulders, and roadside parking, rest, observation areas, and other areas.

SECTION 1802. ADMINISTRATION AND ENFORCEMENT.

The ~~VillageCity~~ Manager or ~~Agent~~ municipal officer shall be responsible for the administration of this Ordinance and

shall have the authority to enforce compliance through the use of civil ~~and criminal~~ penalties as authorized by this Ordinance. Further, any law enforcement officer, fire marshal, or any assistant fire inspector is authorized and shall have the authority to enforce all sections of this Ordinance.

SECTION 1803. DUTY OF OWNERS AND OCCUPANTS.

- a.) General Requirement. It shall be the responsibility of each owner, agent, occupant, or lessee to keep his or her property free of litter, refuse, garbage, junk, junk motor vehicles (subject to Section 703 of the City of Essex Junction Land Development Code ("LDC"), as amended), solid waste, ~~and trash~~ and construction waste. The owner, ~~agent~~, occupant, or lessee of any property shall be responsible for removing litter, refuse, garbage, junk, junk motor vehicles, solid waste, ~~or trash~~ and construction waste from accumulating on their said property.
- b.) Litter Prohibited. No owner, agent, occupant, or lessee of any property shall allow the storage or accumulation of litter, refuse, garbage, junk, waste, or trash and construction waste on the exterior of said property outside of a receptacle that is covered, secured, and maintained so as to prevent blowing, spilling, scattering, or leaking of the litter, refuse, garbage, junk, waste, or trash contained therein, except that this requirement shall not apply to an area designated and approved by the ~~VillageCity~~ as a permitted disposal site and also shall not apply to a backyard composter that is properly contained and maintained such that it does not cause a public health risk or support vermin.
- c.) Litter Prevention and Control in Adjacent and Surrounding Areas. It shall be the responsibility of each proprietor and each operator of any business, industry, or institution to keep the adjacent and surrounding areas free of litter, refuse, garbage, junk, junk motor vehicles, solid waste, or trash. These areas include, but are not limited to public and private sidewalks, roads, and alleys; traveled ways; grounds; parking lots; loading and unloading areas; and all vacant lots that are owned or leased by such establishment or institution. Removal of any litter, refuse, garbage, junk, junk motor vehicles, solid waste, or trash shall be performed in accordance with this Ordinance.
- d.) Sidewalks. Each owner, agent, occupant, or lessee whose property faces on the sidewalks in the ~~VillageCity~~ or the strips between the streets and sidewalks shall be responsible for keeping such sidewalks and strips free of litter, refuse, garbage, junk, junk motor vehicles, solid waste, or trash. Removal of any litter, refuse, garbage, junk, junk motor vehicles, solid waste, or trash shall be performed in accordance with this Ordinance.

SECTION 1804. CONSTRUCTION SITES.

- a.) Litter Prohibited. It shall be unlawful for any owner or agent of a construction site, or any contractor on a construction site, to cause, permit, or allow the presence of litter, refuse, garbage, junk, waste, or trash on such site outside of a proper receptacle or to cause, permit, or allow litter, refuse, garbage, junk, solid waste, or trash to be spilled, discharged, or blown by wind or water, except for the wind and water from hurricanes, tornadoes, and floods. It shall be the responsibility of the owner or agent of the property and each contractor performing work on the site to keep the property free of litter, refuse, garbage, junk, junk

motor vehicles, solid waste, or trash.

- b.) Receptacles Required. The owner, agent, or contractor in charge of a construction site shall furnish on such site receptacles sufficient to contain worker's litter and receptacles sufficient to contain all construction waste. All receptacles shall be conveniently available and maintained and secured or covered so as to prevent litter, refuse, garbage, junk, trash and waste from being spilled, discharged, or blown by wind or water, except for the wind and water from hurricanes, tornadoes, and floods. The number and capacity of receptacles should be determined by the primary contractor, but no less than one (1) receptacle for worker's litter, refuse, garbage, junk, trash and waste and no less than one (1) receptacle for construction waste shall be placed at each construction site. Receptacles required under this subsection shall be not less than ten (10) gallons capacity. All receptacles shall be emptied as necessary, but not less frequently than weekly, except that receptacles used exclusively to contain construction waste shall be serviced with sufficient frequency to prevent spillage.

SECTION 1805. NOTICE OF VIOLATION; SUMMONS OR WARRANT.

- a.) Notice of Violation. The ~~VillageCity~~ may commence enforcement of any provision of this chapter by notifying in writing the owner, lessee, occupant, owner's designated agent or person in responsible charge or in possession of a property or premises, of the existence of an unlawful condition on such property or premises. ~~Such written notice shall be sent to the owner, lessee, occupant, or responsible person in charge or in possession of a property by first class certified mail, return receipt requested, or may be served by the Police Department, to the last known address of the owner, as indicated in the Town of Essex current real estate tax assessment records or to the owner's registered agent, the lessee or occupant of the property.~~ Such notice shall contain a description of the nature of the violation; any corrective action needed to be taken by such person to come into compliance with this Ordinance; and the time frame within which such corrective action shall be completed. ~~Action may not be brought without at least 7 days' Notice. The amount of time allowed to abate, correct, or eliminate the unlawful condition shall not exceed ten (10) days.~~
- b.) Abatement Required. Every owner, lessee, occupant, or person in responsible charge or in possession of a property or premises shall, upon written notice of an unlawful condition, abate, correct, and eliminate such condition within the timeframe required by such notice.
- c.) Any penalty assessed will be according to Section 1808.

SECTION 1806. REMOVAL OF LITTER, REFUSE, GARBAGE, JUNK, JUNK MOTOR VEHICLES, TRASH OR WASTE BY ~~VILLAGECITY~~.

- a.) Abatement Required. After expiration of the cure period contained in receipt of a written notice of violation, the City may enforce this Ordinance against it shall be unlawful for the owner, lessee, or occupant, or person in responsible charge or in possession of a property or premises on which the unlawful condition exists to fail to abate, correct, or eliminate such condition within the timeframe as such written notice requires. Each day that the unlawful condition exists after the cure period has expired shall constitute a separate violation or offense and the owner, lessee or occupant is not entitled to a separate notice for any continuing violation beyond the cure period.
- b.) Removal by ~~VillageCity~~. ~~Twentyen (2+0)~~ days after due notice is given to any owner, agent, occupant, operator, contractor in charge, or lessee of any property, ~~business, industry,~~

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~~institution, or construction site~~ to remove litter-, refuse, garbage, junk, junk motor vehicles, trash or waste from the premises, the ~~VillageCity~~ ~~is authorized to clean up such property, by use of VillageCity employees or by employing an agent of the VillageCity, and may petition the court for emergency injunctive relief to enforce this ordinance against the bill such~~ owner or agent for the abatement costs thereof, ~~and may seek costs of removal, attorney fees and other associated costs. If the bill has not been paid within thirty (30) days, execution may be issued by the VillageCity against the property for the abatement cost, and such execution shall constitute a lien on the property, on parity with liens for unpaid taxes, until the claim has been satisfied.~~ Execution of the notice to remove litter, refuse, garbage, junk, junk motor vehicle, trash or waste shall be in writing and shall be in the form of a first class, certified letter, return receipt requested. Nothing in this section shall be deemed to bar the prosecution of any person for violation of this Ordinance.

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SECTION 1807. EQUITABLE REMEDIES.

In addition to the penalty provided in the Ordinance, the ~~VillageCity~~ Manager ~~or municipal officer~~ may initiate ~~an~~ injunction, mandamus, abatement, or any other appropriate action to prevent, enjoin, abate, or remove a violation of any of the provisions of this Ordinance.

SECTION 1808. PENALTY.

Except where otherwise noted, a violation of any provision of this Ordinance shall be punishable ~~by a fine of up to \$500 per day until the unlawful condition is abated, corrected or removed, as specified in Chapter 9 of the Municipal Code.~~

SECTION 1809. SEVERABILITY.

If any section of this Ordinance is held by a court of competent jurisdiction to be invalid, such finding shall not invalidate any other part of this Ordinance.

SECTION 1810. APPEAL OF NOTICE OF VIOLATION PENALTY

~~An owner, lessee, agent or occupant person~~ aggrieved by Notice of violation of this Ordinance may ~~a revocation, suspension or penalty pursuant to this Ordinance may~~ file a notice of appeal within 15 days of service of the Notice to the ~~as outlined in the Trustees' Policy regarding the Ordinance Appeals Board~~ City Council.

New Chapter 18 adopted 1/10/12

Amended [add date here]



MEMORANDUM

To: City Council

From: Christopher Yuen, Community Development Director

Meeting Date: July 23, 2025

Subject: Multimodal Train and Bus Station Improvements – Project Update

Issue: To provide an update on the Amtrak project, and consider request to obligate grant funds.

Discussion:

Background

In 2022, the City of Essex Junction was awarded \$3,000,000 in federal funding through the Consolidated Rail Infrastructure and Safety Improvements (CRISI) program, administered by the Federal Railroad Administration (FRA). This funding was secured through a Leahy Congressionally Directed Spending request to improve the local Amtrak station.

The total project budget is \$3,750,000, requiring a 20% non-federal match. The City has secured \$200,000 from the Vermont Downtown Transportation Fund Grant. The remaining \$550,000 will be provided through the City's Economic Development Fund.

The existing station building is owned by New England Central Railroad (NECR), a subsidiary of Genesee & Wyoming (G&W). Amtrak operates daily passenger service at the station, connecting St. Albans, VT to Washington, D.C.

The City has received pre-award authority from the FRA to begin preliminary engineering. In 2025, Michael Baker International was hired to lead this effort.

Note: This project is separate from Amtrak's ADA Station Platform Project, which is currently under construction and expected to be completed this construction season.

Proposed Scope and Design

The proposed improvements are based on the preferred alternative selected by the Village Board during the 2016 Essex Junction Train Station Scoping Study, which involved extensive public engagement. That study is available here:

<https://www.ccrpcvt.org/our-work/transportation/current-projects/scoping/essex-junction-train-station-access-circulation-study/#essex-documents>

While the design has been updated to reflect current cost conditions and budget limitations, it remains consistent with the 2016 vision. The central feature is a large, continuous roof canopy that will cover both the bus loading area and part of the train platform. Additional components include:

- Multimodal access and safety improvements
- Parking area reconfiguration
- Fire safety system upgrades (as required)

- Wayfinding signage
- Landscaping

A set of “add-on” elements is also included in the draft scope, which will be implemented only if the budget allows. These include:

- Demolition of the disused ATM vestibule on the south side of the building
- Façade improvements
- New furnishings
- Renovation of the existing waiting room

Initial cost estimates from Michael Baker International suggest that not all these add-ons will be feasible within the current budget. These estimates will be refined during the Preliminary Engineering phase.

Illustrations of the proposed design are included in the attached slides.

Grant Obligation

The project team has completed the scope, budget, and schedule needed for submission to the FRA to pursue grant obligation, pending final documentation from NECR. The City will need the grant to be obligated prior to the completion of Preliminary Engineering to ensure that design costs can be reimbursed.

Attached is the draft submittal to FRA to request grant obligation. It is titled “Attachment 2: Project Specific Terms and Conditions”. If we get FRA approval, this document includes the terms and conditions we will need to abide by. It includes:

- Article 4 – Statement of Work
- Article 5 – Estimated Project Schedule
- Article 6 – Project Budget

These may be of particular interest to the Council.

Public Engagement

Michael Baker International has prepared a draft public engagement plan to be carried out before the completion of Preliminary Engineering. In addition to general feedback on the proposed design, the public will be asked to help prioritize the “add-on” elements. The draft public engagement schedule is attached.

Cost:

Below is the anticipated project budget from the latest draft grant documentation:

Task #	Task Title	Agreement Federal Funds	Agreement Non-Federal Funds	Total
1	Project Administration and Management	\$44,000	\$11,000	\$55,000
2	Environmental Review	\$20,000	\$5,000	\$25,000
3	Preliminary Engineering	\$166,800	\$41,700	\$208,500
4	Final Design	\$320,000	\$80,000	\$400,000
5	Construction	\$2,449,200	\$612,300	\$3,061,500

Total	\$3,000,000	\$750,000	Total Project Cost: \$3,750,000
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Also included here is an initial (very rough) breakdown of the construction costs, including the canopy and site/roadwork. This estimate does not currently assume inclusion of the "add-on" elements. Those elements may be feasible through cost savings in design or value engineering.

Item Description	Quantity	Unit Cost	Total
Site and Roadwork	1	\$313,577	\$313,577
Canopy and building related	1	\$1,845,911	\$1,845,911
SUBTOTAL A - CONTRACT ITEMS¹			\$2,159,488
Minor Items	5.0%	\$2,159,488	\$107,974
SUBTOTAL B - MINOR ITEMS			\$107,974
Maintenance and Protection of Traffic	0.5%	\$2,267,462	\$11,337
Construction Surveying	1.0%	\$2,267,462	\$22,675
SUBTOTAL C - RECURRING LUMP SUM ITEMS			\$34,012
Inflation, 5% - Bid Opening Date	3.0%	\$2,301,474	\$80,772
SUBTOTAL D - INFLATION			\$80,772
SUBTOTAL E - TOTAL ESTIMATED BID (TEB) A+B+C+D			\$2,382,247
	-	-	-
RR Flagperson protection	1	\$50,000	\$50,000
Contingencies	10.0%	\$2,382,247	\$238,225
Incidentals	10.0%	\$2,382,247	\$238,225
SUBTOTAL F - NON-CONTRACT ITEMS			\$526,449
TOTAL PROJECT COST E+F			\$2,908,696
SAY			\$3,000,000

Not included - Allowances to consider

Fire protection system

Landscaping

Underground stormwater infiltration

\$75,000
\$50,000
\$75,000
\$200,000

Recommendation:

Staff recommends that the City Council review the proposed project scope and budget and provide direction on whether to proceed with submitting for federal grant obligation.

Recommended Motion:

"I move that the City Council direct staff to pursue federal grant obligation for the Essex Junction Train and Bus Station Improvements Project as presented [or as discussed]."

Attachments:

1. Slides of station existing conditions and design as proposed
2. Draft of FRA Project Specific Terms and Conditions to be submitted for grant obligation
3. Draft Public Engagement Schedule

Essex Junction Train and Bus Station Improvements

City Council Project Update – July 23, 2025







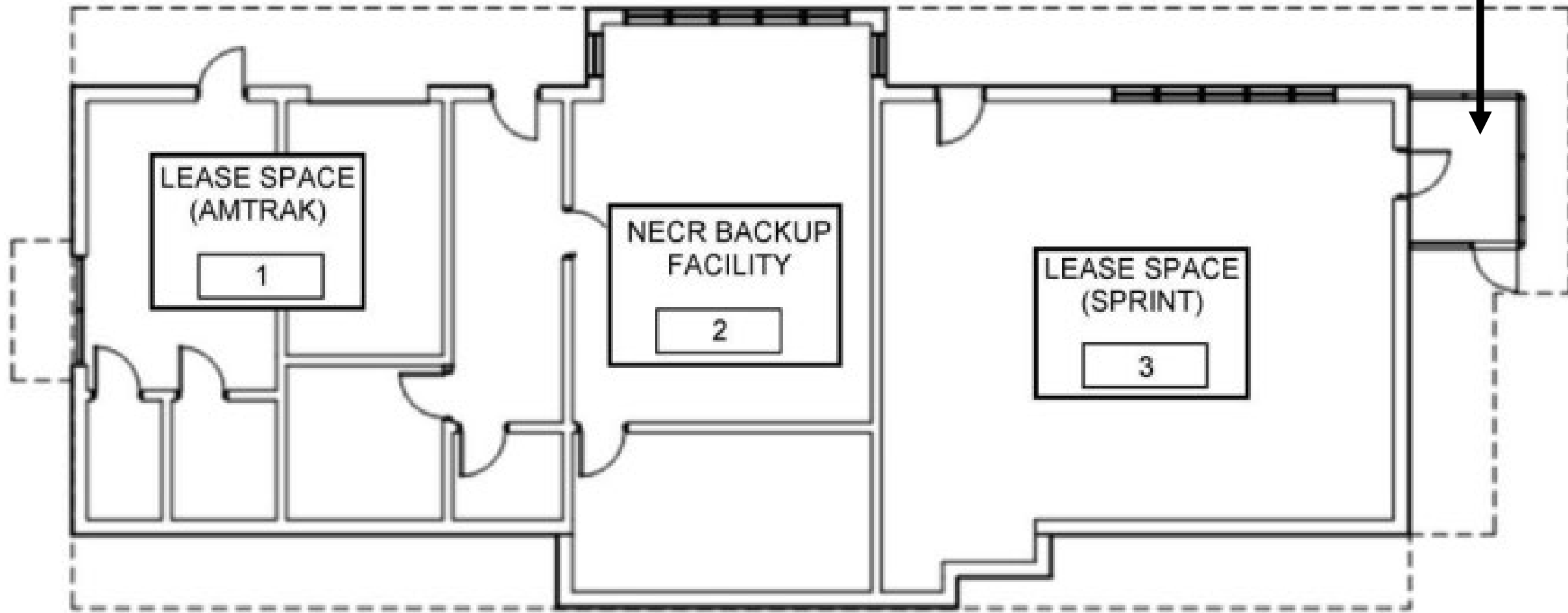






trackside

Vacant
Building
Vestibule
[4]



streetside

For July 23, 2025 City Council Meeting







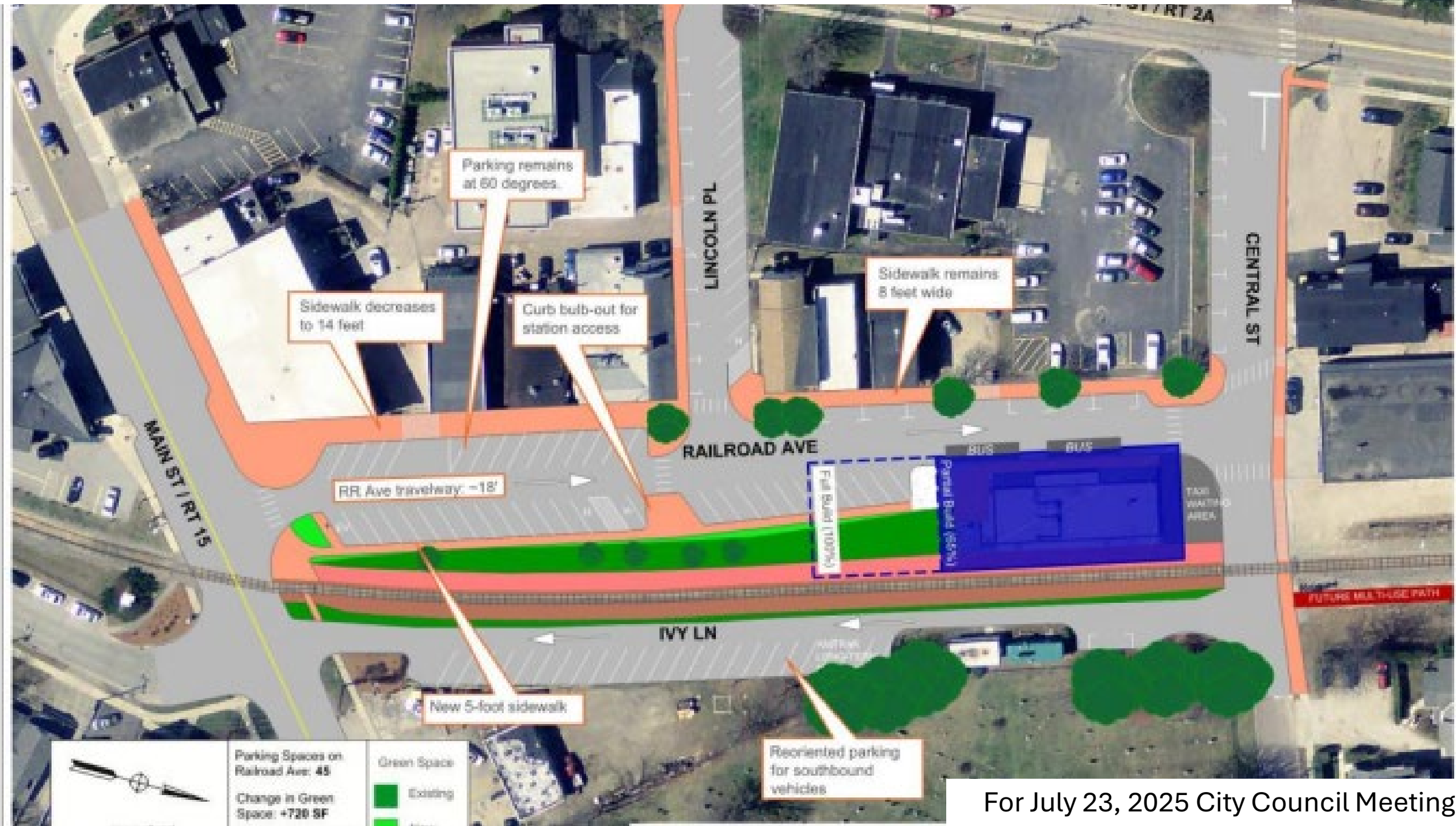


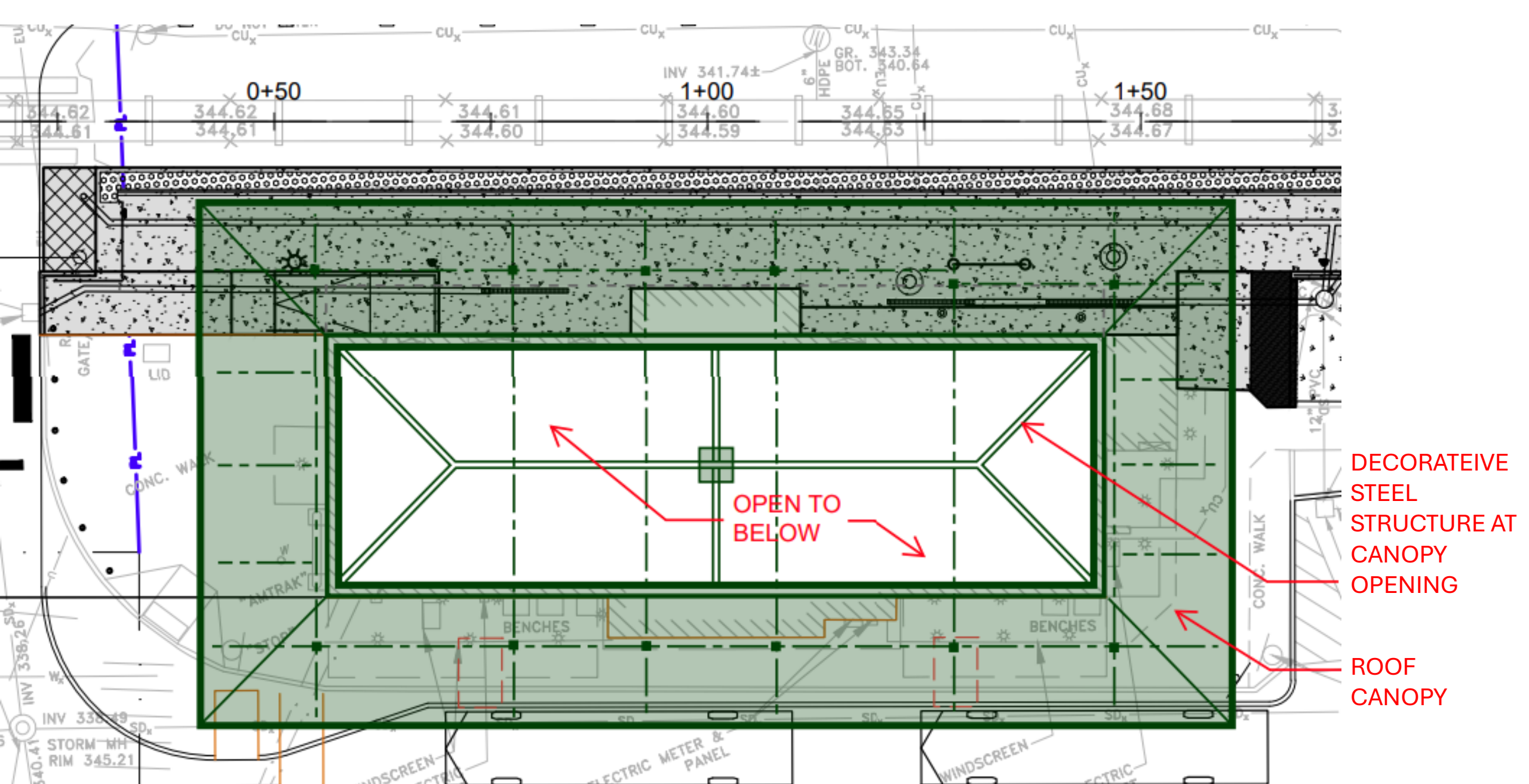
Preferred Alternative from 2016 Scoping Study

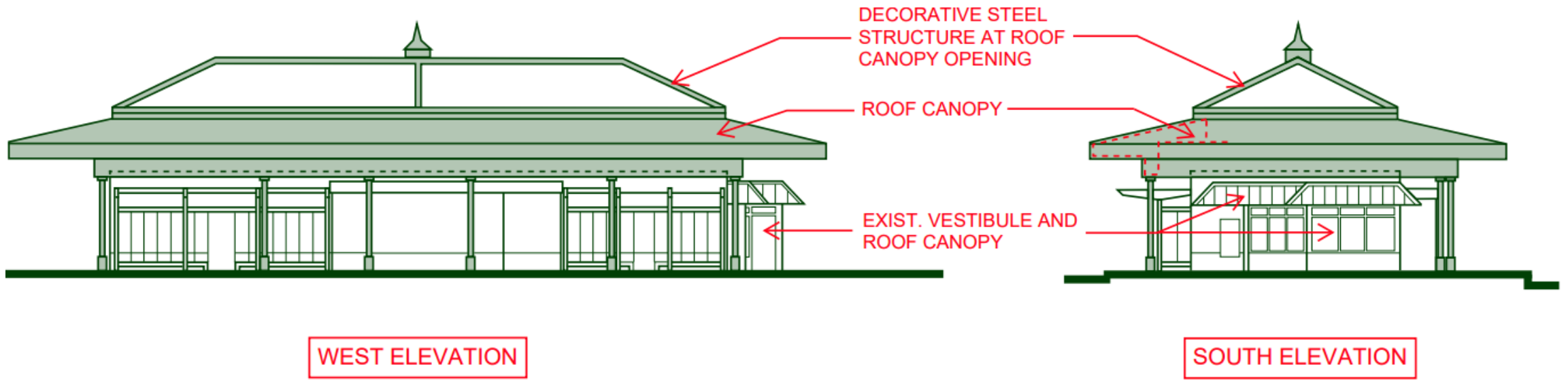


For July 23, 2025 City Council Meeting

Preferred Alternative from 2016 Scoping Study – Access and Circulation Changes









Attachment 2

PROJECT-SPECIFIC TERMS AND CONDITIONS

Project-Specific Terms and Conditions

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ARTICLE 1: PROJECT-SPECIFIC DESIGNATIONS

1.1 Recipient

This Agreement (Agreement) is between the Federal Railroad Administration (FRA) and the City of Essex Junction (the Recipient).

1.2 Project and Purpose

The purpose of this award is to fund a Fiscal Year (FY) 2022 Consolidated Rail Infrastructure and Safety Improvements (CRISI) Program grant for the Essex Junction Multimodal Train and Bus Station Improvements (the Project), as described in Article 4 of this Attachment 2, to help achieve the goals identified in the Notice of Funding Opportunity for Consolidated Rail Infrastructure and Safety Improvements Program, 87 Fed. Reg. 54278, September 2, 2022 that solicited applications for Federal financial assistance. FRA and the Recipient will accomplish that purpose by timely completing the Project and ensuring that this award does not substitute for non-Federal investment in the Project, except as proposed in the Application.

1.3 Program Designations

- (a) Research and Development. This award is not for research and development.
- (b) Project Size. This award is for a non-Major Project as that term is defined in FRA Guidance on Development and Implementation of Railroad Capital Projects, January 11, 2023 (Railroad Capital Projects Guidance).
- (c) Phased Funding. This award is not a phased funding agreement as further discussed in Section 6.7 of this Attachment 2.
- (d) Grant or Cooperative Agreement. This award is made as a Grant Agreement.
- (e) Security Risk. This award is for a Project that has a low security risk.
- (f) Rural Area. The information the Recipient provided to FRA, including in the Application, demonstrates this award is not for a Project in a Rural Area.

ARTICLE 2: SPECIAL TERMS AND CONDITIONS

There are no special terms for this award.

ARTICLE 3: ADMINISTRATIVE INFORMATION

3.1 Application

Application Title: Essex Junction Multimodal Train and Bus Station Improvements

Application Date: [insert the date in box 3 of the SF-424]

3.2 FRA Awarding Official

FRA Office of Railroad Development
Federal Railroad Administration
1200 New Jersey Ave, SE
Washington, DC 20590
FRA-Grants@dot.gov

3.3 Federal Award Date

The “Federal Award Date” is the effective date of this Agreement, as defined under Section 25.2 of Attachment 1 of this Agreement.

3.4 Program Name and Assistance Listings Number

For the FY22 CRISI Program, the Assistance Listings Number is 20.325 and the Assistance Listings Title is Consolidated Rail Infrastructure and Safety Improvements.

3.5 Recipient’s Unique Entity Identifier

The Recipient’s Unique Entity Identifier, as defined at 2 C.F.R. § 25.415, is listed in Section 1B on the Agreement cover sheet.

3.6 Federal Award Identification Number

The Federal Award Identification Number is listed in Section 2 on the Agreement cover sheet as the “Agreement Number.”

ARTICLE 4: STATEMENT OF WORK

4.1 General Project Description

The Project includes project development, final design, and construction activities to improve the Essex Junction Amtrak Station in Essex Junction, Vermont. The Project will enhance the safety, comfort, and multimodal accessibility of the station area for rail and transit passengers. The Project aligns with local and regional transportation and development goals.

The Project includes construction of a new, open-trussed roof canopy designed to screen the station building’s flat roof and provide shelter for passengers accessing trains and buses. Additional Project elements may include, but are not limited to roadway improvements, sitework, parking reconfiguration, stormwater drainage upgrades, wayfinding signage, landscaping, fire safety system upgrades, a bird deterrent system, and other targeted modifications to the station building to improve the passenger experience.

4.2 Project Location

The Project is located in the City of Essex Junction in Chittenden County, VT. Project work will primarily be located at the intercity passenger rail station located at 29 Railroad Avenue, Essex Junction, VT 05452. The station is located at mile post (MP) 108.28 on the New England Central Railroad Main Line.

The station served by the Amtrak *Vermonter* and connects to Green Mountain Transit bus routes. To support the development of the station, the Recipient may complete improvements to existing roadway, pedestrian, stormwater, and sidewalk infrastructure along Railroad Avenue and Central Street.

4.3 Project Scope

The Recipient will notify FRA in writing of any requested changes in Project Scope and will not proceed with the changed scope unless approved by FRA in writing. If approved, changes to Project Scope may require additional environmental review or an amendment to this Agreement.

Task 1: Project Administration and Management

Subtask 1.1: Project Administration

The Recipient will perform all tasks required for the Project through a coordinated process, which will involve affected railroad owners, operators, and funding partners, including:

- New England Central Railroad
- Amtrak
- Green Mountain Transit
- State of Vermont
- FRA

The Recipient will facilitate the coordination of all activities necessary for implementation of the Project. The Recipient will:

- participate in a Project kickoff meeting with FRA following award;
- complete necessary steps to hire a qualified consultant/contractor to perform required Project work, as necessary;
- hold regularly scheduled Project meetings with FRA;
- inspect and approve work as it is completed; and
- participate in other coordination, as needed.

The Recipient will demonstrate to FRA that it is carrying out the project benefits in the most cost-efficient manner.

Subtask 1.2: Project Management Plan

The Recipient will prepare a Project Management Plan (PMP), that describes how the Project will be implemented and monitored to ensure effective, efficient, and safe delivery of the Project on time and within budget. The PMP will describe, in detail, the activities and steps necessary to complete the tasks outlined in this Statement of Work.

The PMP will include a Project Schedule and Project Budget for the work to be performed under this Agreement. The Project Schedule will be consistent with the Estimated Project Schedule in Section 5.2 of this Attachment 2, but provide a greater level of detail. Similarly, the Project Budget should be

consistent with the Approved Project Budget in Section 6.5 of this Attachment 2, but provide a greater level of detail.

The Recipient will submit the PMP to FRA for review and approval. The Recipient will implement the Project as described in the approved PMP. The Recipient will not begin work on subsequent tasks until FRA has provided written approval of the PMP, unless FRA has provided pre-award authority for such work under Section 6.6 of this Attachment 2. FRA will not reimburse the Recipient for costs incurred in contravention of this requirement.

FRA may require the Recipient to update the PMP. The Recipient will submit any such updates to FRA for review and approval, and FRA will determine if updates to the PMP require an amendment to this Agreement. The Project Budget and Project Schedule may be revised consistent with Article 5 of Attachment 1 of this Agreement without amending this Agreement.

The Recipient will identify agreements governing the construction, operation, and maintenance of the Project in the PMP. If requested by FRA, the Recipient will provide FRA the final, executed copies of any agreements within ten business days of the request.

The PMP will be consistent with the FRA Guidance on Development and Implementation of Railroad Capital Projects (Railroad Capital Projects Guidance) and 49 U.S.C. § 22903, as applicable.

Subtask 1.3: Project Closeout

The Recipient will submit a Final Performance Report as required by Section 7.2 of Attachment 1 of this Agreement, which should describe the cumulative activities of the Project, including a complete description of the Recipient's achievements with respect to the Project objectives and milestones.

Task 1 Deliverables:

Deliverable ID	Subtask	Deliverable Name
1.1	1.2	Project Management Plan
1.2	1.3	Final Performance Report

Task 2: Environmental Review

The Recipient will not commence work on Task 2: Environmental Review until FRA has approved the PMP deliverable described in Task 1: Project Administration and Management and provided written notification to proceed.

The Recipient will prepare all required documentation to comply with applicable environmental laws, including but not limited to the National Environmental Policy Act (NEPA), Section 106 of the National Historic Preservation Act, Section 4(f) of the US DOT Act, and Section 7 of the Endangered Species Act, as well as applicable implementing regulations and guidance.

The anticipated NEPA Class of Action (CoA) for the project is a Categorical Exclusion (CE). The CoA is subject to change at FRA's discretion as more information about the Project and its potential impacts on the human and natural environment becomes available. The Recipient will ensure the potential impacts of the Project are evaluated by qualified environmental professionals. The evaluation of the potential environmental impacts may include conducting a review of existing literature, contacting relevant agencies, and performing field reconnaissance or surveys. The Recipient will identify key issues early on and will coordinate with FRA to identify necessary studies in accordance with FRA's NEPA regulations and other relevant authorities.

The Recipient will ensure the potential impacts of the Project are evaluated by qualified environmental professionals. The evaluation of the potential environmental impacts of the Project may include conducting a review of existing literature, contacting relevant agencies, and performing field reconnaissance or surveys. The Recipient will identify key issues early on and will coordinate with FRA to identify necessary studies in accordance with FRA's NEPA regulations and other relevant authorities.

The Recipient will consult FRA regarding any ground-disturbing activities (i.e., geotechnical boring, trenching, tree clearing, vegetation removal, etc.) to occur in support of preliminary design prior to the completion of environmental review. The Recipient must not proceed with such activities until FRA has reviewed and provided in writing a notice to proceed.

Task 2 Deliverables:

Deliverable ID	Subtask	Deliverable Name
2.1	N/A	Final Environmental Documentation

Task 3: Preliminary Engineering

The Recipient will not commence work on Task 3: Preliminary Engineering until FRA has approved the PMP deliverable described in Task 1: Project Administration and Management and provided written notification to proceed.

The Recipient will complete and submit a preliminary engineering (PE) design set to FRA for approval, as specified in the PMP. The PE design set includes engineering from concept through the 30% design level, as detailed in the PMP, which includes but is not limited to necessary field surveys, operational analysis, legal due diligence, and preparation of drawings and cost estimates. The PE Design Set will include all

design development and Project delivery documentation, along with eligible and allowable cost estimates, with associated project milestone timelines necessary to demonstrate the effectiveness, feasibility, and readiness of the Project for final design and construction.

Task 3 Deliverables:

Deliverable ID	Subtask	Deliverable Name
3.1	N/A	Preliminary Engineering Package

Task 4: Final Design

The Recipient will not commence work on Task 4: Final Design (FD) until FRA has approved the Project Management Plan deliverable described in Task 1: Project Administration and Management and approved Final Environmental Documentation and Preliminary Engineering.

The Recipient will create Final Design materials for FRA review and acceptance that include, but are not limited to, design plans, specifications, cost, and timeline estimates that demonstrate the Project's feasibility and readiness for construction. Submitted plans will contain an engineer's schedule, a construction estimate, and proof of approval from the Recipient and all affected stakeholders. The Recipient will not initiate construction until FRA accepts the FD Package in writing.

Task 4 Deliverables:

Deliverable ID	Subtask	Deliverable Name
4.1	N/A	Final Design Package

Task 5: Construction

The Recipient will complete the construction of the Project in accordance with the FRA-approved Final Environmental Documentation and Final Design Package. The Recipient will not perform Task 5: Construction unless: (1) all other work under this Agreement is complete, and (2) FRA provides the Recipient with written approval to proceed with Task 4: Construction. This task includes the procurement of materials, sitework, force account work, environmental mitigation, and any construction engineering related activities to accomplish the Project described in Article 4.1 of this agreement.

Subtask 5.1: Canopy Construction

The Recipient shall complete, or cause to be completed, construction of an open-trussed roof canopy.

Subtask 5.2: Station Area Infrastructure Improvements

The Recipient shall complete, or cause to be completed, infrastructure improvements in the Project area which may include, but is not limited to, the following work:

- Roadway work
- Station sitework and public realm enhancements
- Multimodal connectivity enhancements
- Stormwater management system upgrades
- Building and façade modifications
- Landscaping and bird deterrent system
- Fire safety and life safety improvements

Subtask 5.3: Passenger Experience Enhancements

The Recipient shall complete, or cause to be completed, construction activities to improve the passenger experience in the Project area. Work may include, but is not limited to:

- Passenger waiting room renovations
- New pedestrian areas and furnishings
- Wayfinding and interpretive signage
- Electronic display boards

Task 5 Deliverables:

None

4.4 Implement Required Environmental Commitments

The Recipient will implement any environmental commitments identified through the environmental review process conducted under Task 2.

ARTICLE 5: AWARD DATES AND ESTIMATED PROJECT SCHEDULE

5.1 Award Dates

Budget Period End Date: February 28th, 2029

Period of Performance End Date: February 28th, 2029

5.2 Estimated Project Schedule

Milestones associated with this Agreement are identified in Table 5-A: Estimated Project Schedule. The Recipient will complete these milestones to FRA's satisfaction by the Schedule Date, subject to Article 5

of Attachment 1 of this Agreement. The Recipient will notify FRA in writing when it believes it has achieved the milestone.

Table 5-A: Estimated Project Schedule

Milestone	Schedule Date
Project Management Plan	Within 90 days of obligation
NEPA Completion	February 28, 2025
Preliminary Engineering Completion	Within 30 days of NEPA completion
Final Design Completion	Within 120 days of Preliminary Engineering completion
Construction Substantial Completion	April 30, 2028
Final Performance Report	Within 120 days of Period of Performance End Date

ARTICLE 6: AWARD AND PROJECT FINANCIAL INFORMATION

6.1 Award Amount

Agreement Federal Funds: \$3,000,000

6.2 Federal Obligation Information

Federal Obligation Type: Single

6.3 Federal Authorization and Funding Source.

Authorizing Statute: Sections 22103 and 22303 of the Infrastructure Investment and Jobs Act, Public Law 117-58 (November 15, 2021); 49 U.S.C. § 22907

Appropriation: Consolidated Appropriations Act, 2022, Division L, Title I (Public Law 117-103 (March 15, 2022)); Explanatory Statement 168 Cong. Rec. H3078-H3079 (March 9, 2022)

6.4 Funding Availability

Program funding that is obligated under this Agreement remains available until expended.

6.5 Approved Project Budget

The estimated total Project cost under this Agreement is \$3,750,000.

FRA will contribute a maximum of 80 percent of the total Project cost, not to exceed the Agreement Federal Funds in Section 6.1 of this Attachment 2. FRA will fund the Project at the lesser amount of the Agreement Federal Funds or the FRA maximum contribution percentage of total Project costs.

The Recipient will contribute \$750,000 in Agreement Non-Federal Funds. Recipient's Agreement Non-Federal Funds are comprised of cash. \$200,000 of Non-Federal Funds is from the State of Vermont and \$550,000 is from the City of Essex Junction.

The Recipient will complete the Project to FRA's satisfaction within the Approved Project Budget, subject to Article 5 of Attachment 1 of this Agreement.

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Table 6-A: Approved Project Budget by Task

Task #	Task Title	Agreement Federal Funds	Agreement Non-Federal Funds	Total
1	Project Administration and Management	\$44,000	\$11,000	\$55,000
2	Environmental Review	\$20,000	\$5,000	\$25,000
3	Preliminary Engineering	\$166,800	\$41,700	\$208,500
4	Final Design	\$320,000	\$80,000	\$400,000
5	Construction	\$2,449,200	\$612,300	\$3,061,500
Total		\$3,000,000	\$750,000	Total Project Cost: \$3,750,000

Table 6-B: Approved Project Budget by Source

Funding Source	Total Amount	Percentage of Total Project Cost
Federal Share	\$3,000,000	80%
Agreement Federal Funds	\$3,000,000	80%
FY22 CRISI	\$3,000,000	80%
Agreement Non-Federal Funds	\$750,000	20%
City of Essex Junction	\$550,000	14.7%
State of Vermont	\$200,000	5.3%

6.6 Pre-Award Costs

On May 9, 2024, FRA provided pre-award authority for cost incurrence beginning on April 22, 2024 for the following costs for the Project in response to Recipient's request:

Task #	Task Name	Agreement Federal Funds	Agreement Non-Federal Funds	Total Cost
1	Project Administration and Management	\$36,000	\$9,000	\$45,000
2	Environmental Review	\$12,000	\$3,000	\$15,000
3	Preliminary Engineering	\$88,000	\$22,000	\$110,000
Total		\$136,000	\$34,000	\$170,000

The above pre-award costs were necessary for efficient and timely performance of the scope of work and were incurred directly pursuant to the negotiation and in anticipation of this Agreement.

6.7 Phased Funding Agreement

Not applicable.

ARTICLE 7: PERFORMANCE MEASUREMENT INFORMATION

Table 7-A: Performance Measurement Table identifies the performance measures that this Project is expected to achieve. These performance measures will enable FRA to assess the Recipient's progress in achieving grant program goals and objectives. The Recipient will report on these performance measures in accordance with the frequency and duration specified in Table 7-A.

Upon Project completion, the Recipient will submit reports comparing the actual Project performance of the new and or improved asset(s) against the pre-Project (baseline) performance and expected post-Project performance as described in Table 7-A. The Recipient will submit the performance measures report to the Project Manager in accordance with Table 7-A.

Table 7-A: Performance Measurement Table

Goal	Objective	Performance Measure	Description of Measure	Measurement	Reporting
<i>Improve rail passenger experience</i>	<i>Renovate Essex Junction Amtrak Station</i>	<i>Infrastructure improvements in Project area</i>	<i>Completed construction of scoped work in Project area</i>	Pre-Project (Baseline) Performance as of: 7/1/2025	Frequency: Once
				Expected Post-Project Performance: Renovated station	Duration: Ongoing

The Recipient will prepare a Project Outcomes Report pursuant to Section 8.3 of Attachment 1 of this Agreement.

ARTICLE 8: ENVIRONMENTAL COMPLIANCE

The Recipient will complete the project consistent with the Final Environmental Documentation (Deliverable ID 2.2), including any environmental commitments and mitigations identified through the Task 2 environmental review. The Recipient is also responsible for securing any permits, approvals, and authorizations required by other agencies.

Should conditions or the scope of the project change, the Recipient must notify FRA and receive written approval before proceeding.

ARTICLE 9: LABOR AND WORK

9.1 Efforts to Support Good-Paying Jobs and Strong Labor Standards

This Section identifies the Recipient's efforts to support good-paying jobs and strong labor standards related to the Project. The Recipient certifies that rows marked with "X" in the following table are accurate:

X	The Recipient or a project partner promotes robust job creation by supporting good-paying jobs directly related to the project with free and fair choice to join a union.
	The Recipient or a project partner will invest in high-quality workforce training programs such as registered apprenticeship programs to recruit, train, and retain skilled workers, and implement policies such as targeted hiring preferences.
	The Recipient or a project partner will partner with high-quality workforce development programs with supportive services to help train, place, and retain workers in good-paying jobs or registered apprenticeships including through the use of local and economic hiring preferences, linkage agreements with workforce programs, and proactive plans to prevent harassment.
	The Recipient or a project partner will partner with communities or community groups to develop workforce strategies.
	The Recipient or a project partner has taken other actions related to the Project to create good-paying jobs with the free and fair choice to join a union and incorporate strong labor standards.
	The Recipient or a project partner has not yet taken actions related to the Project to create good-paying jobs with the free and fair choice to join a union and incorporate strong labor standards but, before beginning construction of the Project, will take relevant actions described below.

	The Recipient or a project partner has not taken actions related to the Project to improve good-paying jobs and strong labor standards and will not take those actions under this award.
--	--

9.2 Supporting Narrative

The City of Essex Junction anticipates that all construction activities associated with the Multimodal Train and Bus Station Improvements Project will be performed by experienced Vermont-based contractors procured through the City's standard competitive bidding procedures. The City's Purchasing Policy, most recently updated in 2018, provides a clear framework for fair and open competition, appropriate thresholds for sealed bids, and structured internal review. These processes ensure responsible contracting, accountability, and compliance with applicable federal and state requirements.

The City expects this project to support robust job creation in the regional construction industry, particularly through skilled trades such as equipment operators, electricians, masons, welders, laborers, and carpenters. These are well-established, good-paying jobs typically offered with competitive wages and benefits by Vermont contractors experienced in public infrastructure projects. Many of these contractors maintain longstanding labor relationships, and the City supports the principle that workers should have the free and fair choice to join a union if they so choose.

While this award does not impose additional labor requirements under Article 9, the City will ensure compliance with all applicable labor laws and standards, including the Davis-Bacon Act where relevant. The City does not have DBE or local hiring mandates for this project but will document all procurement and contracting actions consistent with FRA guidance and audit requirements.

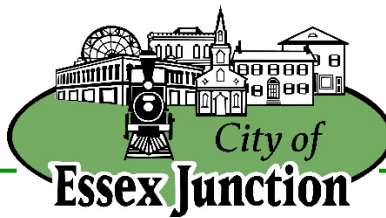
The City has successfully managed federally funded projects in the past and is committed to delivering this work efficiently, lawfully, and with high professional standards. The City will continue to coordinate with FRA program staff to ensure that all labor and procurement obligations are met throughout the life of the grant.

###

Public Involvement Plan Outline for 30% Design of Canopy and Road Improvements for Essex Junction Station

Public Meeting and Tabling Event

TASK DESCRIPTION	Due Date	Purpose / Description / Notes	Assigned To	Audience	Status
Public Engagement Kickoff	07/08/25	Discuss public meeting date, timeline and communications plan	Baker /Client	City	Complete
Communications Plan [City review]	07/18/25		Baker	Client	Complete
Draft online survey questions [City review]	07/23/25	Draft survey questions	Baker	Baker	
Add to agenda for Sept. 4 Planning Commission Meeting	07/23/25	Chris Yuen will update City Council and put on the agenda. Location confirmed and reserved	Client	City Council	
Draft digital outreach material content for: Welcome Board, Open House flyer, handouts, social and website text and graphics [City review]	07/24/25	Send to client for approval. 24x36 welcome board. Finalize by 8/14.	Baker	Client	
Communications Plan [City approval]	07/25/25				
Online survey questions [City approval]	07/30/25	Receive City approval ahead of SurveyMonkey buildout			
Launch online survey (Runs 8/4-10/4)	08/04/25	Using corporate Survey Monkey	Baker	Public	
First draft of Overview PPT [City review]	08/12/25	Shauna to develop cover slide for PPT.	Baker	Client	
Draft digital outreach material content for: Welcome Board, Open House flyer, handouts, social and website text and graphics [City approval]	08/14/25	Provides two week review period for Client	Baker	Client	
PPT and meeting materials [City approval]	08/20/25	All edits and revision due to MBI	Client	Baker	
Display boards and final handouts [ready for print]	08/26/25	Chris will print in-house	Team	Public	
Dry run for Overview Presentation	08/24/25	Review presentation, assign roles, etc. Week of Labor Day - confirm PTO schedules.	Team	Team	
Public Meeting (hybrid) 6:30-8:30	09/04/25 (Thur)	Kolvoord Room, Brownell Library, 6 Lincoln St. Essex Junction, VT. City will handle the video meeting platform logistics.	Baker	Public	
Present project overview presentation and take notes about public questions and input.	09/04/25		Baker	Public	
Create and design any new tabling materials	09/12/25	Reuse meeting materials from 9/4 public meeting	Baker	Client	
Tabling Event	09/20/25 (Sat)	Purpose/Items to Review TBD			
Close online survey	10/04/25		Baker	Client	
Compile survey results and share with the city	10/10/25		Baker	Client	



MEMORANDUM

To: City Council

From: Regina Mahony, City Manager

Meeting Date: July 23, 2025

Subject: Discussion and Consideration of NEW Municipal Code Chapter 22: Ordinance Regulating Earth Work within the Crescent Connector Right-of-Way

Issue: A new Ordinance is needed to set standards and conditions for any earth work activities within the Crescent Connector Right-of-Way (ROW).

Discussion:

The Crescent Connector ROW is located within or adjacent to railroad property that has been in rail use for over 150 years. Testing on the site has identified concentrations of polycyclic aromatic hydrocarbons (PAHs) and the metals arsenic, antimony, lead, and mercury in excess of US EPA Region Screening Levels. These conditions are believed to be attributed to former coal-burning emissions and maintenance associated with the railroad. Therefore, a Corrective Action Plan ("CAP") was prepared by Stone Environmental Inc. for the Crescent Connector Roadway Project, SMS Number: 2012-4263, as revised March 15, 2017.

This Ordinance sets standards and conditions for any earth work activities within the Crescent Connector ROW. The Ordinance establishes the following conditions for any earth work within the ROW: (1) the work is in compliance with the CAP; (2) an approval is provided by the Vermont DEC; and (3) the Earth Work conforms with best practices.

Ordinance Adoption Procedures

A public hearing is required by City Charter before the ordinance can be approved. After the public hearing, the City Council may choose to:

- Approve the amendments to the Municipal code by majority of the total membership of the Council, or
- Further amend the ordinance. If the Council amends the ordinance further, another public hearing must be held at which the amended ordinance will be further considered. The Council may finally pass the amended ordinance or amend it again, subject to the same procedures (City Charter Section 502).

The Ordinance becomes effective upon passage (City Charter Section 503).

After approval of the Municipal Code Chapter 22, a notice of the amendments to the Essex Junction Municipal Code will be placed in the Seven Days newspaper and appear in the minutes.

Title 24 V.S.A. § 1973 grants citizens the right to petition for a vote at a special or Annual Meeting to disapprove ordinance amendments adopted by the City Council. To exercise this right, citizens must present to the City Council or the City Clerk a petition for a vote on the question of disapproving the amendments signed by not less than five percent (5%) of the City's qualified voters. The petition must be presented within forty-four (44) days following the date of the adoption of the amendments.

Cost: None

Recommendation

It is recommended that the Council review the new Municipal Code Chapter 22, and either:

- Direct staff to make further edits to the draft ordinances; and/or
- Set a public hearing for August 13, 2025.

Recommended Motion

Should the Council decide to move forward with a public hearing, here is a recommended motion:

“I move that the City Council warn a public hearing on August 13, 2025 at 6:30pm to receive comment on the new proposed Essex Junction Municipal Ordinance Chapter 22 Ordinance Regulating Earth Work within the Crescent Connector Right-of-Way as presented, and with any edits as discussed.”

Attachments:

- Draft of Municipal Code Chapter 22: Ordinance Regulating Earth Work within the Crescent Connector Right-of-Way

CITY OF ESSEX JUNCTION

MUNICIPAL CODE

CHAPTER 22

ORDINANCE REGULATING EARTH WORK WITHIN THE CRESCENT CONNECTOR

RIGHT-OF-WAY

PURPOSE: The Crescent Connector Right-of-Way is located within or adjacent to railroad property that has been in rail use for over 150 years. Testing on the site has identified concentrations of polycyclic aromatic hydrocarbons (PAHs) and the metals arsenic, antimony, lead, and mercury in excess of US EPA Region Screening Levels. These conditions are believed to be attributed to former coal-burning emissions and maintenance associated with the railroad. As such, this Ordinance sets standards and conditions for any earth work activities within the Crescent Connector Right-of-Way.

SECTION 1: DEFINITIONS.

The following terms, for the purpose of this Ordinance, are defined as set forth below:

- A. Earth Work: Any activity that may result in the risk of exposure or disturbance of contaminated soil, including but not limited to excavation, grading or resurfacing where soil is exposed.
- B. Corrective Action Plan: The Corrective Action Plan ("CAP") prepared by Stone Environmental Inc. for the Crescent Connector Roadway Project, SMS Number: 2012-4263, as revised March 15, 2017, a copy of which is filed with the City of Essex Junction ("City") office and the VT Department of Environmental Conservation ("VT DEC").
- C. Crescent Connector Right-of-Way: The permanent Right-of-Way established and on file in the Town of Essex Land Records for the Crescent Connector roadway, beginning at Park Street and continuing along its length to its intersection with Main Street, including properties leased from the New England Central Railroad, Inc. ("Railroad"). There are two plan sets recorded in the Land Records that identify the location of the Right-of-Way:
 - i. The Final Right-of-Way Plans entitled "Proposed Improvement Village of Essex Junction County of Chittenden STP 5300 (13) Crescent Connector" are recorded in the Town of Essex Land Records at Map Slide 519E – H, Map Slide 520A – H, Map Slide 521A – H, Map Slide 522A – H, Map Slide 523A – H, Map Slide 524A – H and Map Slide 525A – D.

- ii. Plans provided to locate right-of-way boundary points shown on the right-of-way plans are titled “Right-of-Way Control Plan Crescent Connector STP 5300 (13) for the City of Essex Junction, Essex Junction, VT 05452” and recorded in the City Land Records at Map Slide 3C, 3D, 4A, 4B, and 4C.

SECTION 2: ADMINISTRATION AND ENFORCEMENT.

The City Manager or an Agent designated by the City Council (“Agent”) shall be responsible for the administration of this Ordinance and shall have the authority to enforce compliance through the use of civil and criminal penalties as authorized by this Ordinance. Further, compliance with State and Federal regulations pertaining to the exposure, transport, or disposal of contaminated soils shall apply and be enforceable by any State or Federal authority with jurisdiction.

SECTION 3: RIGHT-OF-WAY PROPERTY

- A. Any Earth Work proposed within the Crescent Connector Right-of-Way requires the approval of the City Manager or Agent and the VT DEC, Sites Management Section. The City Manager or Agent shall approve the Earth Work if: (1) the work is in compliance with the CAP; (2) an approval is provided by the Vermont DEC; and (3) the Earth Work conforms with best practices. The City Manager or Agent may, in their sole discretion, rely on a qualified environmental professional of their choosing, to be selected by the City Manager or Agent, to determine compliance with the CAP. Any applicant seeking approval under this Ordinance may be assessed the costs expended by the City for the qualified environmental professional’s review of the proposed Earth Work.
- B. Earth Work that disturbs contaminated soils shall be performed in Level D or Modified Level D personal protective equipment by workers trained and medically monitored in accordance with the OSHA HAZWOPER regulations (29 CFR 1910.120 or as revised modified).
- C. Engineered barriers installed to prevent exposure to contaminated soils (including concrete caps such as sidewalks; asphalt, concrete and aggregate caps such as parking lots or roadways; or soil or geotextile fabric caps in green spaces) shall be monitored and maintained pursuant to Section 6.9 of the CAP (or as modified or revised) in perpetuity to ensure their integrity and functionality as designed.
- D. In addition to any other conditions, obligations or requirements, any Earth Work conducted within the Crescent Connector Right-of-Way shall adhere to the conditions and requirements within the CAP.
- E. The contractor performing the Earth Work, unless otherwise agreed by the City Manager or Agent in a written agreement, is responsible for obtaining the necessary approval from the DEC and is responsible for payment of all cost associated with complying with the CAP and State or Federal regulations concerning exposure to, handling of, transporting of and/or disposal of contaminated soils.

SECTION 4: EQUITABLE REMEDIES.

In addition to penalties set forth in this Ordinance, the City Manager or Agent may initiate an action for an injunction, mandamus, abatement, or any other appropriate legal action to remediate, remove or prevent further violation of any of the provisions of this Ordinance. Any and all costs for such actions are the sole responsibility of the violator. This Ordinance in no way exempts compliance with other applicable State or Federal regulations, including any fines or penalties associated therewith.

SECTION 5: PENALTY.

A violation of any provision of this Ordinance shall be punishable by a fine of up to \$500 per day, per violation until the unlawful condition is abated, corrected or removed.

SECTION 6: SEVERABILITY.

If any section of this Ordinance is held by a court of competent jurisdiction to be invalid, such finding shall not invalidate any other provisions of the Ordinance.

SECTION 7: APPEAL OF NOTICE OF VIOLATION PENALTY.

A person or entity aggrieved by a decision, revocation, suspension or penalty pursuant to this Ordinance may appeal to the City Council. An appeal of this Ordinance does not void or stay any action of a State or Federal agency with proper independent jurisdiction.

2025 Legislative Changes

July 23, 2025





Acts of Relevance to Essex Junction

- [S.59](#) – Act 51: Amendments to the Open Meeting Law; took effect on passage, 6/9/25.
- [H.397](#) – Act 57: the Flood Bill; effective date 7/1/25, with some exceptions (LOT adjustments take effect on 10/1/25)
- [S.127](#) – Act 69: Housing and Development; effective date 7/1/25, with some exceptions
- [H.481](#) - Act 37: Stormwater Management; effective date 7/1/25, with one exception
- [H.474](#) – Act 70: Miscellaneous Changes to Election Law; took effect on passage, 6/25/25
- [H.454](#) – Act 73: Transforming VT's Education Governance, Quality & Finance Systems – Includes Property Classes & Reappraisal; various effective dates
- [H.488](#) – Act 43: FY 2026 Transportation Bill; effective date 7/1/25, with one exception

Thanks to VLCT for this information from their Legislative Reports: <https://www.vlct.org/legislative-reports>

S.59 – Act 51: Amendments to the Open Meeting Law



See here for the [Act Summary](#).

Amendments of note:

Last year open meeting law amendments defined two types of bodies: nonadvisory and advisory. This year Act 51 eliminated the confusing “nonadvisory” term, and now the Open Meeting Law uses: “public body” and “advisory body”.

- Public Body:
 - A Public Body has supervision, control, or jurisdiction over legislative, quasi-judicial, tax, or budgetary matters
 - In Essex Junction these bodies include: City Council, Development Review Board and the Board of Civil Authority & Abatement and the Library Trustees
 - These bodies may hold all regular and special meetings entirely in person or in a hybrid fashion. *They cannot hold virtual only meetings except for a limited number of emergency reasons.*
 - These bodies **shall record or cause to record** their meetings in audio or video form and **post a copy of the recording in a designated electronic location for a minimum of 30 days following the posting of the minutes for a meeting.** These changes clarify that a municipality can rely on a local access network to record.
- Advisory Body:
 - An “Advisory body” does not have supervision, control, or jurisdiction over legislative, quasi-judicial, tax, or budgetary matters
 - In Essex Junction these bodies include all other City Committees not listed above.
 - These bodies may hold all regular and special meetings entirely in person, in a hybrid fashion, or entirely by electronic or other means without being physically present at or staffing a designated meeting location.

S.59 – Act 51: Amendments to the Open Meeting Law



See here for the [Act Summary](#).

Amendments of note:

- **Executive sessions** - The law clarifies that a public body must warn an anticipated executive session on its agenda as “proposed executive session” and indicate the nature of the business of the executive session.
- **Executive sessions** - Cyber security was added as allowable business for executive session.
- **Disorderly conduct** - Currently, disorderly conduct applies to a person who “disturbs any lawful assembly or meeting of persons”. Act 51 adds conduct that substantially impairs the effective operation of an assembly or meeting, specifying conduct that: *(A) causes an assembly or meeting to terminate prematurely; or (B) consists of numerous and sustained efforts to disrupt an assembly or meeting after being asked to desist.*



H.397 – Act 57: the Flood Bill

See here for the [Act Summary](#):

Amendments of note:

- **Local Option Tax formula revised.** The law changes the current 70/30 formula to 75/25 – which will mean more of this tax revenue coming to Essex Junction.
- **Authority to create and maintain an Unassigned Fund Balance.** We have discussed this concept over the last couple of budget development cycles in Essex Junction. Now all municipalities may create such a fund balance to manage unexpended revenues in future years' budgets.

S.127 – Act 69: Housing and Development



See here for the [Act Summary](#).

Amendments of note:

- While there are a number of amendments in this bill, the new Community Housing and Infrastructure Program (CHIP) is the most relevant to us directly.
- This program makes it possible to use the future tax revenue of housing projects to pay for the cost of capital projects needed to support that housing development.
- Any housing or mixed-use project can be eligible as long as it is 60% housing or the development meaningfully addresses the purpose of the program to “encourage the development of new primary residences for households of low and moderate income across both rural and urban areas of all Vermont counties”.
- Developments that are deemed by the Vermont Economic Progress Council (VEPC) to be affordable – meaning that 15% of the units are affordable for renters up to 80% AMI or for homeowners up to 150% AMI – may use no less than 85% of new municipal tax increment and no more than 85% of education tax increment, also for a period up to 20 years.

S.127 – Act 69: Housing and Development



Timing of the new Community Housing and Infrastructure Program (CHIP):

- VEPC shall issue rules and guidance to the legislature by November 15, 2025.
- The hope is that VEPC will be ready for applications as soon as January 2026.
- VEPC is required to approve or deny an application not later than 90 days following a site visit.



H.481 - Act 37: Stormwater Management

See here for the [Act Summary](#).

Amendments of note:

- As discussed during the development of the Stormwater Utility there are a number of properties in Essex Junction that need to come into compliance with the 3-acre permit and the deadline for doing so has been extended. The extension of the deadline for 3-acre permits has gone from 2033 to October 1, 2038.

H.474 – Act 70: Miscellaneous Changes to Election Law



See here for the [Act Summary](#).

Amendments of note:

- This bill includes state election law changes from the VT Secretary of State's office.
- There are changes relevant to candidates, the Clerk's Office and BCA.
- VLCT's 2025 Legislative Wrap Up includes a good summary of these changes: <https://www.vlct.org/weeklylegislativereport/2025-legislative-wrap>

H.454 – Act 73: Transforming VT's Education Governance, Quality & Finance Systems



See here for the [Act Summary](#).

Amendments of note:

- This bill is intended to transform the education governance and financing system in the state.
- It also includes reappraisal changes, and property classification changes. As written by VLCT: “The legislative intent of the new reappraisal proposal is to create a regional system for mass reappraisal on a six-year timeline to ensure that property values on municipal grand lists are kept up to date and accurate, that property data collection is consistent and standardized across the state, and that property valuation is conducted by professional staff – while keeping the authority and responsibility to perform regular grand list maintenance with local listers.”
- The Director of Property Valuation is tasked with establishing the guidelines and rules, including a schedule for each regional assessment district to fully reappraise every six years.
- The Department of Taxes will also submit recommendations on the implementation of the regional assessment district. They will so do in consultation with a stakeholder working group. This will include an analysis of the advantages and disadvantages of having the State take full responsibility for regionalized appraisals.

H.454 – Act 73: Transforming VT's Education Governance, Quality & Finance Systems



See here for the [Act Summary](#).

Amendments of note:

- This bill also makes some changes to Property classifications. As described by VLCT: “ It also introduces a new statewide property class for second homes called “non-homestead residential”. Primary residences would continue to be taxed at the homestead rate, commercial properties and other non-residential building types such as camps would continue to be taxed at the non-homestead rate, and a third tax rate would be set for non-homestead residential properties.”

H.488 – Act 43: FY 2026 Transportation Bill



See here for the [Act Summary](#).

Amendments of note:

- This is the annual transportation funding bill.
- An important component for Essex Junction to be aware of is the reduction in paving funds. As written by VLCT: “state’s own paving program is down to \$103 million, from \$130 million in FY25 and \$141 million in FY26. Transportation Secretary Joe Flynn reports that construction bids are up about 40% over recent years. This steep decline in annual funding combined with high inflation means that the [Agency of Transportation will only be able to tackle 125 miles this construction season](#) – a 45% year-over-year reduction.”
- This year we are using our general fund to pave some of our Class 1 roads, and given this funding situation at the state level we may need to do more of that in future years.

**CITY OF ESSEX JUNCTION
CITY COUNCIL
REGULAR MEETING
MINUTES OF MEETING
June 25, 2025**

COUNCILORS PRESENT: Amber Thibeault, President; Marcus Certa, Vice President; Tim Miller, Clerk; Elaine Haney; Brian Shelden.

ADMINISTRATION: Regina Mahony, City Manager; Brad Luck, EJRP Director; Ashley Snellenberger, Communications & Strategic Initiatives Director; Chris Yuen, Community Development Director.

OTHERS PRESENT: Rich Boyers, Elijah Massey, Dennis Thibeault, Resa

1. CALL TO ORDER

City Council President Thibeault called the meeting to order at 6:30 P.M.

2. AGENDA ADDITIONS/CHANGES

None.

3. APPROVE AGENDA

None needed.

4. PUBLIC TO BE HEARD

a. Comments from Public

Resa spoke about traffic improvements due to improved signal work at the Five Corners intersection. She also asked about how the site coordinator position for the Fleming School is funded, and City Manager Mahony clarified that the Essex Westford School District funds that position by paying the City for it.

5. BUSINESS ITEMS

a. Interviews and Consider Appointments to Bike Walk Advisory Committee, Capital Program Review Committee, Development Review Board, Moderator, Planning Commission, and Tree Advisory Committee

The City Council interviewed Elijah Massey for a position on the Planning Commission. He spoke briefly about his background and interest in continuing to serve on the Commission. Councilors asked questions of the candidate, and he was given the opportunity to ask questions of the Council.

The City Council interviewed Rich Boyers for a position on the Tree Advisory Committee. He spoke briefly about his background and interest in continuing to serve on the Committee. Councilors asked questions of the candidate, and he was given the opportunity to ask questions of the Council.

b. Department Head Brief with Recreation Director Brad Luck

Essex Junction Recreation & Parks Director Luck spoke about activities and accomplishments over the last six months. He noted the efforts of staff to secure a number of grants for the department, noted that the Recreation Advisory Committee launched in April, that staff trainings have been conducted for summer staff, and spoke about some staff hires and reorganizations. He then noted a number of events and programs, spoke about statistics related to the number of visitors at Maple Street Park this year to date, and spoke about the exploration work being conducted for a future gymnasium facility. Director Luck then spoke about the anticipated activities and work over the next six months in the department. These include anticipated changes to licensed childcare, hiring for a number of vacancies, implementing new software, projects related to the resurfacing of the Maple Street Park skate park and basketball court, a number of programs and events over the summer and into the fall, and the continued exploration work for a future gymnasium facility. Councilor Certa spoke about comments from residents of Whitcomb Woods about not feeling connected to

the City, and asked about the relationship between EJRP and Whitcomb Woods programming. Director Luck spoke about outreach and connections between EJRP programming staff and the Whitcomb Woods residents and program coordinator, and said they will work to reiterate and strengthen that connection. He also noted that once construction is completed at 2 Lincoln Street, having the Senior Center move back into that space will help with that connection as well. Councilor Certa asked about the future planning for the gymnasium and how it should also include a broader recreation facility for the community. Director Luck replied that having a community center is the goal, but that he is mindful of the cost of construction and wants to be realistic in terms of a tolerable bond amount for the City. Councilor Certa said he would like the City to conduct a study of current facility conditions and needs and factoring in growth to determine what the needs will look like in the next 5-10 years. City Manager Mahony noted that other public facilities that are needed include a public works facility and a wastewater facility. Councilors agreed that this is a large topic that warrants more in-depth conversation. Councilor Miller asked about the maintenance of Veterans Memorial Park, and Director Luck clarified that it is currently managed jointly between Public Works and EJRP.

c. Discussion and Consideration of Amendments to Municipal Code Chapter 9: Enforcement and Chapter 18: Ordinance regulating control of litter, refuse, garbage, junk, junk motor vehicles, trash, and solid waste; and Setting a Public Hearing

Community Development Director Yuen said that the Community Development Department has been tracking code enforcement and non-compliance more closely over the last several years and have been following up more rigorously with cases of non-compliance. He said that there have been cases of chronic non-compliance that require escalation, and that these amendments to the municipal code make that easier. He noted that these amendments have been put together in consultation with the City Attorney. City Council President Thibeault noted that one question for the Council is whether the City should establish an Ordinance Appeals Board, but said her preference for now would be to keep this function with the Council for now and reassess whether this Board is needed in the future. Other Councilors agreed with this. City Council President Thibeault offered a friendly amendment to section 905 to add the words “and cost”, and asked whether in section 1801, the exclusion of farm vehicles and equipment are excluded only in the Planned Agricultural District or in all districts. Director Yuen replied that these exclusions used to apply to all districts but in this context would only apply to the Planned Agricultural District. City Council President Thibeault asked about the reference to criminal penalties in section 1802, and Director Yuen said that because the ordinance is civil, the criminal penalties reference should be removed. City Council President Thibeault asked that the reference in section 1805 be modified to reflect the City and not the Town.

Councilor Certa made a motion, seconded by Councilor Miller, that the City Council warn a public hearing on July 23, 2025 at 6:30 P.M. to receive comments on changes to the Essex Junction Municipal Ordinance Chapter 9 and Chapter 18, as presented with any edits discussed. The motion passed 5-0.

d. Discussion of Retreat Summary and Council Engagement Plan Framework

City Manager Mahony said this is an opportunity to share the details of the Council Retreat with the public as well as reflect on and discuss the priorities from the Retreat and discuss the Council Engagement Plan. Communications & Strategic Initiatives Snellenberger provided a summary of the topics discussed at the Council Retreat, and asked if the Council has thoughts they'd like to share about the priority items in order to give staff a better understanding of direction for departmental work plans for FY27. Councilor Certa said he is looking forward to further discussion about committees, as this will help move some of the larger topics forward. Councilor Sheldon said that the Retreat did not focus on housing as much as he would have liked, even though the list of priorities includes a number of initiatives related to housing. He agreed that focusing on and standing up new committees may be what helps move these important initiatives and topics forward. Councilor Miller said the entire retreat was very well-run and productive. Councilor Haney agreed that emphasizing communication and community engagement is important and must become part of the budget conversation.

Director Snellenberger then spoke about the Council Engagement Plan, noting that staff developed three goals based on the discussion during the Council Retreat on this topic. The goals are that residents are aware of who the City Council members are and feel that the Council is approachable, that residents have multiple ways to interact with the Council, and to improve the structure of the City Council meetings. She said that staff are working on developing ideas and strategies to help achieve these goals. She noted that she is beginning to populate an events calendar of upcoming events and will send Councilors emails reminding them of the events and whether they'd like to participate in them. City Council President Thibeault suggested holding a 1-hour public forum on July 9th (in lieu of a regular City Council meeting) to solicit input from the public on any topic they wish to discuss. Other Councilors agreed. City Council President Thibeault also noted that the Essex Reporter launched its "Get To Know Your Council" section, which will cover every Councilor and help get the public more familiar with the Council.

e. Discussion of FY27 Budget Direction

City Manager Mahony said the main ask of the Council for this item is a target for a budget range for the FY27 budget, as one of the key initial steps in budget development. She noted that staff will provide budget and work plan instructions to department heads in July and that having a budget target is helpful. City Council President Thibeault noted that last year's target was 3%. Councilor Haney said that 3% has served as a *de facto* target for the last number of years, and that she would not recommend level funding (as in this inflationary environment, level funding represents a cut). She said that 3% could continue to serve as a safe target. Councilor Miller noted that different departments have different needs (e.g., wastewater has had substantial needs over the last several years), and bringing forward a budget that addresses needs (as opposed to wants) is crucial in this environment of unaffordability. He said that understanding if 3% is a reasonable target is a crucial first step, and City Council President Thibeault agreed, asking if there are important implications for targeting a 3% budgetary increase. Councilor Haney noted that in the past, staff have presented draft budget scenarios that represent a 3% or a 5% increase, for review and comparison. She also noted that even if the City targets a 3% increase, they have little control or understanding of what final utility rates are until late in the budget discussion and timeline. Other Councilors agreed that they would like to see a 3% and 5% scenario for the draft FY27 budget. Councilor Certa said he agrees that a 3% target is good, but said he struggles to see how this can be achieved without cutting services. He said that there needs to be a discussion with the community about this, to make sure they are comfortable of letting go of certain services or are comfortable with what will be asked of them in order to achieve the City and community's strategic goals.

f. **Executive Session to discuss Negotiating Lease Options for the Tree Farm Recreational Facility

See item #9b below.

g. ***Executive Session to Discuss the Allocation of Costs in Police Services Agreement with the Town of Essex

See item #9c below.

6. **CONSENT ITEMS**

- a. Approve Meeting Minutes: June 4, 2025; June 11, 2025
- b. Approve Rebranding Consultant Selection
- c. Approve Varec Biogas Purchase Order for Digester Flare
- d. Acting as the Liquor Control Commission – Approve Liquor/Tobacco Licenses

Councilor Certa made a motion, seconded by Councilor Miller, to approve the consent agenda. The motion passed 5-0.

7. **COUNCILOR COMMENTS & CITY MANAGER REPORT**: City Manager Mahony noted that traffic signal work at the Five Corners intersection are still ongoing.

8. **READING FILE**

- a. Check Warrant #24077 – 6/13/2025
- b. Champlain Water District Water Quality Report
- c. Decrease in the Grand List from Utility Valuations at the State level
- d. Opioid Community Forum Memo
- e. EJRP Programs Team Info
- f. Invitation to Lafayette 200 event in Essex Junction Village Cemetery: June 29, 2025
- g. Recreation Advisory Committee Minutes: June 4, 2025
- h. Planning Commission Minutes: June 5, 2025
- i. Development Review Board Minutes: June 9, 2025
- j. Bike Walk Advisory Committee Minutes: June 12, 2025

9. **EXECUTIVE SESSION**

- a. *An Executive Session may be needed to discuss the appointment of public officials

Councilor Certa made a motion, seconded by Councilor Shelden, that the City Council enter into executive session to discuss appointment of public officials, pursuant to 1 V.S.A. § 313(a)(3) to include the City Manager. The motion passed 5-0.

Councilor Certa made a motion, seconded by Councilor Shelden, to exit executive session. The motion passed 5-0 at 8:42 P.M.

Councilor Certa made a motion, seconded by Councilor Shelden, that the City Council appoint Nathan Doudera to the Capital Programs Review Committee, Daniel Liguori to the Bike Walk Advisory Committee, Maggie Massey and Dylan Zwicky to the Development Review Board, Steve Eustis as Moderator, Elijah Massey and Diane Clemens to the Planning Commission, Finn Hamilton to the Planning Commission as a non-voting member, and Rich Boyers and Leslie Goldring to the Tree Advisory Committee. The motion passed 5-0.

- b. **An Executive Session may be needed to discuss the negotiating or securing of real estate purchase or lease options

Councilor Certa made a motion, seconded by Councilor Haney, that the City Council enter into executive session to discuss contracts, pursuant to 1 V.S.A. § 313(a)(2) to include the City Council, City Manager, and Mark Brislin. The motion passed 5-0.

- c. ***An Executive Session may be needed to discuss a contract

Councilor Certa made a motion, seconded by Councilor Miller, that the Council make the specific finding that general public knowledge of contracts would place the City at a substantial disadvantage. The motion passed 5-0.

Councilor Certa made a motion, seconded by Councilor Miller, that the City Council enter into executive session to discuss appointment of public officials, pursuant to 1 V.S.A. § 313(a)(1)(A) to include the City Manager. The motion passed 5-0.

10. **ADJOURN**

Councilor Certa made a motion, seconded by Councilor Shelden, to adjourn the meeting. The motion passed 5-0 at 8:45 P.M.

Respectfully Submitted,
Amy Coonradt

**CITY OF ESSEX JUNCTION
CITY COUNCIL
REGULAR MEETING AGENDA OPEN FORUM
MINUTES OF MEETING
July 9, 2025**

COUNCILORS PRESENT: Amber Thibeault, President; Marcus Certa, Vice President; Tim Miller, Clerk; Elaine Haney, Brian Shelden.

ADMINISTRATION: Regina Mahony, City Manager;

OTHERS PRESENT: Bethany Clark, Steve Eustis, Michael Lalancette, John O'Brien, Sheila Porter, Dennis Thibeault, Jim Waite, Stephen Wille Padnos, Resa.

1. CALL TO ORDER

City Council President Thibeault called the meeting to order at 6:30 P.M.

2. AGENDA ADDITIONS/CHANGES

None.

3. APPROVE AGENDA

None needed.

4. PUBLIC TO BE HEARD

a. Comments from Public

Steve Eustis asked whether Councilors and members of the Essex Selectboard met to discuss the old Colchester Road Tree Farm and the outcome of those discussions, noting that the trails have not yet been mowed. City Manager Mahony provided an update on discussions between the Town Selectboard and City Council related to renewing the Tree Farm Management Group's lease, noting that they will be reviewing draft amendment language with the Tree Farm Management Group later this month. She said she would inquire about trail maintenance during non-school seasons. Mr. Eustis then noted several comments from members of the public related to the Connect the Junction draft report regarding concerns with increased traffic, and he pointed out that some of this may be due to the increased housing coming online that the community has been pushing for. He spoke about the Crescent Connector project, noting that at one time the plan had been to turn Main Street into a pedestrian thoroughfare, and asked that any proposals take into account the flow of car traffic. He asked that the Council be thinking with a long-term view when making its plans and decisions related to infrastructure, given that short-term changes (such as remote workers moving back to commuting full-time) can occur quickly.

Resa spoke about the proposal to make Main Street pedestrian, saying that that would result in more traffic on Maple Street or cutting through Lincoln Street to Central Street. She spoke about the merits of walking, but noted that it is not feasible in some instances (grocery shopping with many bags, or during the winter if there is snow). She also expressed concern about the plans for an Amazon warehouse to be potentially located in the Town and the negative impacts that will have on traffic. Resa then asked for an update on the 2 Lincoln Street renovation project. City Manager Mahony noted that the project is progressing, and that the elevator was installed and is slated to be inspected during the last week in July. She said they will likely be able to move back into the 2 Lincoln Space in August.

John O'Brien spoke about bikeability and walkability in general, noting that municipalities that give thoroughfares to bicycles and alternate transportation see a reduction in car traffic. He spoke about the potential increased traffic in the northwestern quadrant of the City with the consolidation of the district schools. He also discussed concerns about the lack of well-designated or well-practiced routes for those who choose to walk or bike to school in that area, and said he would like to see trial projects to determine recommended routes. Councilors discussed the possibility of setting up a bike bus and engaging with the School Board and Local Motion to explore this further. Councilors and Mr. O'Brien discussed the difficulties around traffic on Hiawatha Avenue during school drop-off and pick-up times, and Councilor Certa suggested

having the Bike Walk Advisory Committee explore this issue further. Councilor Certa also suggested that the Bike Walk Advisory Committee explore the feasibility of having a continuous biking/walking path down the entirety of West Street. Councilor Haney suggested making Hiawatha Avenue one-way during certain times of the day.

Stephen Wille Padnos also spoke about traffic issues at the Five Corners intersection and asked that the traffic signals be improved/smartened. He agreed with concerns about traffic increases related to an increased population in the Junction over the next several years. He noted a right-of-way between Taft Street and Athens Street that contains a bridge structure going over a creek. He noted that the bridge is deteriorating and asked who is responsible for maintaining that structure. City Manager Mahony replied that she will follow up with more information. Mr. Wille Padnos then expressed concern about the number of intentionally loud vehicles driving down Pearl Street and asked about enforcement, and City Council President Thibeault replied that the Police Department is aware of these incidents but that enforcing the City's noise ordinance related to loud vehicles is a challenge.

Resa noted that there should be calming measures in place, especially on South Street headed toward Park Street, given heavy tractor trailer traffic on narrow roads.

Sheila Porter spoke about safety concerns crossing the Crescent Connector intersection as a pedestrian. She noted that the crosswalk button at that intersection does not have a noise, and asked that this be looked into as an improvement, especially for the visually impaired.

5. **BUSINESS ITEMS** - None

6. **CONSENT ITEMS**

- a. Acting as the Liquor Control Commission – Approve Liquor/Tobacco Licenses

Councilor Certa made a motion, seconded by Councilor Miller, to approve the consent agenda. The motion passed 5-0.

7. **COUNCILOR COMMENTS & CITY MANAGER REPORT** – Councilor Certa thanked Nick Myer from the Tree Advisory Committee for helping a resident arrange for tree removal after the last large storm, and also thanked the Fire Department for responding so promptly and professionally to several structural fire incidents that have occurred recently. City Council President Thibeault noted that this extended public forum session was a trial but that they will conduct more similarly-formatted City Council meetings in future to encourage more engagement with the public.

8. **READING FILE** – None

9. **EXECUTIVE SESSION** – None

10. **ADJOURN**

Councilor Certa made a motion, seconded by Councilor Miller, to adjourn the meeting. The motion passed 5-0 at 7:40 P.M.

Respectfully Submitted,
Amy Coonradt



MEMORANDUM

To: City Council

From: Regina Mahony, City Manager

Meeting Date: July 23, 2025

Subject: Allocation of Costs in Police Services Agreement with the Town of Essex

Issue: The issue is whether the City Council will approve the allocation of costs on a per capita basis under the Police Services Agreement that the City has with the Town of Essex.

Discussion:

The Police Services Agreement between the City of Essex Junction and the Town of Essex says, "...the Parties shall meet to review this Agreement, including whether the allocation of costs on a per capita basis remains an appropriate metric, on or about the second anniversary of its effective date, and every three years thereafter." The second anniversary of the agreement is July 1, 2025.

Staff finds that per capita allocation is the most equitable and accurate cost-sharing metric. This was discussed with the City Council in Executive Session on June 25th as contracts can be protected discussions and premature disclosure of the information may put the City Council and the City at a substantial disadvantage.

The Selectboard approved the continued use of cost allocation on a per capita basis on July 14, 2025.

Cost: None at this time.

Recommendation:

If the City Council so chooses, the following motion is recommended:

"I move that the City Council approve the allocation of costs on a per capita basis under the Police Services Agreement that the City has with the Town of Essex."

Attachments:

Police Services Agreement

Police Services Agreement

THIS AGREEMENT, made this 11th day of July, 2022, by and between the Town of Essex, a Vermont municipality located in Chittenden County, ("Essex" or the "Town") and the City of Essex Junction, a Vermont municipality located in Chittenden County, ("Essex Junction" or the "City" and together the City and Town are collectively referred to herein as the "Municipalities" or the "Parties").

WHEREAS, the duly elected Town Selectboard and City Council have general supervisory authority over affairs of their respective Municipality; and

WHEREAS, the Essex Police Department ("Essex PD") has provided police services, including law enforcement, protection, community justice, dispatch, and emergency services (collectively described as "Police Services") to the Town, including the former Village of Essex Junction; and

WHEREAS, the Police Services provided by Essex PD serve the public good and fulfill an essential municipal function; and

WHEREAS, it is the mutual goal of the Municipalities that the Essex PD serve both communities and maintain their trust and support; and

WHEREAS, the Town is willing to provide the City Police Services on the terms and conditions set forth in this Agreement; and

WHEREAS, the Parties now wish to enter into this Agreement for the Town to provide Police Services of the Essex PD to the City of Essex Junction;

NOW THEREFORE, based on the foregoing premises, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Town and the City hereby agree as follows:

1. Term.

The Initial Term of this Agreement shall be ten (10) years. This Agreement shall be renewable for another five (5) years (Extended Term) at the conclusion of the Initial Term provided neither Party terminates the Agreement by providing the other Party with a formal Notice of Intent to Terminate the Agreement (See Section 11 herein) or the Parties enter into a new or revised agreement. This Agreement will continue to be renewable for an unlimited number of Extended Terms, until it is terminated pursuant to Section 11 herein.

2. Agreement Review.

The Parties hereby agree to review this Agreement if requested by either Party in either a joint meeting of the Selectboard and the City Council or a meeting of their representatives. In addition to any requested reviews, the Parties shall meet to review this Agreement, including whether the allocation of costs on a per capita basis remains an appropriate metric, on or about the second anniversary of its effective date, and every three years thereafter.

3. Cost and Payment.

The City shall be assessed the cost of the Police Services by calculating, on a per capita basis, its share of the direct and indirect costs and expenses for the Police Services described herein as set forth in the Town's voter approved annual budget. The City agrees to pay the Town the assessed cost for the Police Services described herein based upon the Town's approved annual budget on a quarterly basis or on such other schedule as mutually agreed upon by the Parties. The direct costs shall include, but not be limited to, the following: salaries and wages, benefits, equipment, supplies, worker's compensation insurance, property & casualty insurance, liability insurance, training, vehicles, technology, communications; as well as costs associated with operating the police facility to include, but not be limited to, heat, electricity, water and sewer, and buildings and grounds. The City shall be assessed an additional 3.5% of the direct costs to support indirect police related expenses. The intention is to support administration costs, human resources costs, Information Technology (IT) costs, finance costs and other mutually agreed upon costs related to the operations of the police department. The per capita basis shall be reassessed every ten years when new census data is released by the US Census Bureau.

In year two and every year thereafter, no later than the Town's billing for the second quarter of each fiscal year, the Town will reconcile the actual costs compared to the budgeted amount that the City was billed for, and a true up will be included in the bill for under or over payments from the previous fiscal year.

If an audit reveals a discrepancy in what was paid by the City and what actual costs should have been paid on a per capita basis, then the City shall be either credited any amount overpaid during the ensuing fiscal year, or the City shall make payment on any underpayment in the next fiscal year as part of its quarterly installments. The Town will make all reasonable efforts to stay within any approved budget.

An anticipated fee for Police Services shall be provided by the Town to the City in advance of any City budget meeting such that the City may include the costs of

these services in its budget. The Town shall provide the City a detailed Police Services budget that, shall be in such form, and contain such level of detail, as is mutually agreed upon by the Selectboard and the City Council, and at a minimum, shall include revenue and expenses for the Police Services to be provided.

Upon request and with reasonable advance notice, a Town representative familiar with the proposed budget shall appear at any City Council meeting where there will be a discussion of the budget to answer any questions. The Town shall make expenditures consistent with the Police Services budget as presented and approved. The Town will advise the City of any material changes to an approved budget. For purposes of this agreement, a material change shall be a change of more than ten percent (10%) of the approved budget.

The Municipalities recognize that a natural disaster (defined as a major, adverse, naturally occurring event such as a flood, wildfire, earthquake, hurricane or tornado) impacting the Municipalities may cause the Essex PD to exceed budgeted operating revenues. The Town agrees to apply for any possible State or Federal grant funding that may be available to cover budget overruns that arise out of a natural disaster.

4. Level of Service; Changes in Service.

In consideration of the City's payment of funds, described above, the Town shall provide the City with all of the following "Police Services": (1) 24-hour, 365-days per year police protection, response, prevention, law enforcement, investigation services, education, emergency response services (generally referring to action taken in response to an unexpected and dangerous occurrence in an attempt to mitigate its impact on people, property or the environment. Emergency situations can range from natural disasters to hazardous materials problems, transportation incidents and a wide range of manmade emergencies.), animal control, community justice, and dispatch services. Dispatch services shall include Essex Junction Public Works, and Essex Junction Fire Department.

The Town will include in the annual budget for Police Services funds for special events planned in advance of the date by which the Town provides the budget to the City. For special events that are not planned in advance and require overtime pay, the Municipality hosting such event shall be responsible for payment of those overtime costs. Special events include, but are not limited to, parades, community gatherings, holiday events, but do not include school crossings.

In the event either Party seeks to modify the agreed upon level of service, either by increasing services provided, eliminating an existing service, or if the Essex PD

seeks to expand services into another municipality, the Party requesting the change shall provide the other Party with a written description of the proposed change(s) and the rationale for the same. The Parties shall meet at a joint meeting of the Selectboard and City Council to discuss the budgetary and other consequences of any proposed change. No change in the agreed upon level of service shall occur within the fiscal year when the change is first proposed unless mutually agreed upon. In the event the Town voters fail to approve a proposed budget, and the budget failure necessitates a reduction in the budget for Police Services, there will be a concomitant reduction in the level of service. If the Town changes the level of service that benefits the Town only, the City will not be responsible for payment towards the costs of such service. Likewise, if the City desires an additional service that benefits the City only, the City will be responsible for payment for those additional services.

5. Personnel Management

All equipment and personnel necessary and proper for the performance of this Agreement shall be provided by the Town and all persons providing the Police Services shall be subject to the exclusive control, direction and supervision of the Town.

The Chief of the Essex PD ("Police Chief") shall be an employee of the Town and shall be supervised by the Town Manager. However, the Town Manager shall seek input from the City Manager in the evaluation of the Police Chief and in the hiring of any new Chief. The Town Manager shall also accept input from and cooperate with the City Manager. The Police Chief, Town Manager, and City Manager shall meet at least once every six months to discuss the status, quality and execution of Police Services by the Essex PD.

The Police Chief and City Manager shall cooperate in the creation, modification and execution of any City emergency response plans. The Chief shall have control over the execution of the emergency response plan.

6. Equity Inclusion Group.

The Town agrees to consider the recommendations of the Equity Inclusion Group. Should the Town form a Police Advisory Board ("Advisory Board") in the future, the City shall be afforded reasonable representation on the Advisory Board.

7. Insurance.

The Essex PD shall at all times be covered under the Town's general municipal liability insurance policy.

8. Compliance with Law.

The Essex PD shall at all times comply with all local, state, and federal laws, ordinances, orders and regulations in connection with its operations.

9. Necessary Actions.

The Town and the City hereby agree to take or cause to be taken such further actions, if any, and to execute, deliver and record, or cause to be executed, delivered and recorded, such further documents and instruments that may be reasonably necessary to fully effectuate the purposes, terms and conditions of this Agreement.

10. Bond.

The City shall continue to make payments, in the same manner as has been historically made, with the tax rate being established based on the budgeted bond payment for the year spread across the combined grand list of the two municipalities, on the Bond for the police station issued by the Vermont Municipal Bond Bank, 2017 Series 4 Refunding Bonds, in the current approximate total outstanding amount of Six Million One Hundred Forty-Six Thousand Six Hundred Eighty-Nine Dollars (\$6,146,689.00). This obligation shall continue notwithstanding termination of this Agreement.

11. Termination.

A Notice of Intent to Terminate this Agreement must be delivered to the other Party not less than three (3) years nor more than four (4) years prior to the end of either the Initial Term or Extended Term. Should one Party notify the other that it intends to terminate this Agreement, then the Parties agree to enter into a mediation with an agreed upon mediator. The Parties shall split the costs of the mediator, but otherwise bear their own costs of the mediation, including their attorneys' fees. The Parties shall mediate in good faith.

This Agreement may also terminate upon any of the following events:

- a. The dissolution or insolvency of either of the Municipalities; or
- b. The Parties enter into a new written agreement which expressly supersedes this Agreement; or

- c. At such time that the City has notified the Town that it has established a municipal Police Department that performs the Services, for which notice shall be provided to the Town a minimum of two years in advance.

12. Effects of Termination

Upon the termination of this Agreement all obligations of the Parties shall cease except for those obligations created by or pursuant to Section 10.

13. Amendment.

This Agreement may be amended or modified by mutual written agreement of the Parties.

14. Notice.

Any notice required to be given under this Agreement shall be in writing and mailed to the addresses listed below (or such other address as a party may designate) or hand delivered to the other party at a duly warned meeting of the Town Selectboard or the City Council.

To the Town of Essex: Town of Essex Selectboard
81 Main Street
Essex Junction, VT 05452-3209

To City of Essex Junction:
City of Essex Junction City Council
2 Lincoln Street
Essex Junction, VT 05452

15. Governing Law; Severability

This Agreement shall be governed by the laws of the State of Vermont. All rights and remedies provided by this Agreement or by law or in equity or by statute shall be cumulative and concurrent and shall be in addition to every other right, power, or remedy now or hereafter existing to enforce this Agreement. If any provision of this Agreement shall be deemed to be invalid or unenforceable by a court of competent jurisdiction, the remainder of this Agreement shall not be affected thereby and shall continue in full force and effect and shall be enforceable to the fullest extent permitted by law.

16. Disputes.

In the event of any dispute arising out of this Agreement, the Municipalities shall first agree to mediate the dispute, unless such dispute involves an immediate disruption to police services. The Municipalities may also agree to submit any dispute not resolved in mediation to binding arbitration. Otherwise all disputes arising out of or related to this Agreement shall be heard in the Vermont Superior Court, Chittenden Civil Division.

17. Entire Agreement.

This Agreement represents the entire agreement between the Parties as to its subject matter. All prior agreements, offers, negotiations and representations not herein expressly contained shall be of no force and effect.

18. Assignment; Binding Agreement.

Neither party shall assign this Agreement or any interest hereunder without the written approval of the other Party. This Agreement shall be binding upon and inure to the benefit of the Parties and their respective successors and assigns.

19. No Waiver.

No failure by either party to insist upon the strict performance of any term hereunder or to exercise any right, power, or remedy consequent upon a breach thereof shall constitute a waiver of any breach of any such term. No waiver of any breach shall affect or alter this Agreement, which shall continue in full force and effect, or the rights of either party with respect to any other existing or subsequent breach.

20. Captions.

The captions or marginal words are inserted only as a matter of convenience and reference and in no way define, limit, or describe the scope of this Agreement nor the intent of any provisions hereof.

DATED this 11 day of July, 2022.

TOWN OF ESSEX

By: 
Its Duly Authorized Agent

CITY OF ESSEX JUNCTION

By: 
Its Duly Authorized Agent

Signature: 
Email: tgetchell@essex.org



MEMORANDUM

To: City Council

From: Regina Mahony, City Manager

Meeting Date: July 23, 2025

Subject: City Representation on Chittenden County Regional Planning Commission

Issue:

The City's main Board representative on the Chittenden County Regional Planning Commission stepped down, and a replacement is needed.

Discussion:

There is an opening for Essex Junction's main representative on the Chittenden County Regional Planning Commission (CCRPC) board. CCRPC's work focuses on planning, land use and transportation issues so I reached out to the Planning Commission and Development Review Board to see if any members were interested. Planning Commission member Scott McCormick expressed interest and has indicated that he has the time to commit to this role.

Cost:

There are no associated costs with this issue.

Recommendation:

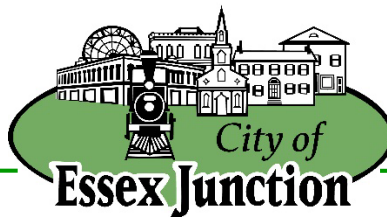
Staff recommends appointing Scott McCormick as the Essex Junction Representative to the Board for CCRPC.

Recommended Motion:

If the Council so chooses:

"I move the City Council appoint Scott McCormick as the Essex Junction Representative to the Board for the Chittenden County Regional Planning Commission."

Attachments: None



MEMORANDUM

To: City Council; Regina Mahony, City Manager
From: Jess Morris, Finance Director
Meeting Date: July 23, 2025
Subject: Qwestica Software Subscription Renewal

Issue

To renew the existing software subscription for Qwestica (budgeting and financial reporting software).

Discussion

The City has been using Qwestica budgeting software for several years to assist with the financial reporting and budgeting processes. This software was initially implemented when the City and Town were combined and is an annual software subscription. Our current pricing agreement ends August 19th and Euna, the vendor for Qwestica, has provided pricing for 3-year and 5-year renewal options.

As you may recall from the Finance department update earlier this year, we are making good progress implementing the various phases of Qwestica with staff and Council. We also plan to continue exploring the capital planning functionality of the software in the coming year, as well as exploring the strategic budgeting add-on features available.

Cost

3-year Renewal Option – 5% annual pricing increase for a total of \$50,876.62 (Year 1 \$16,138.50, Year 2 \$16,945.43, Year 3 \$17,792.70)

5-year Renewal Option – 3% annual pricing increase for a total of \$84,049.46 (Year 1 \$15,831.10, Year 2 \$16,306.03, Year 3 \$16,795.21, Year 4 \$17,299.07, Year 5 \$17,818.04)

Recommendation

Staff recommends the City Council approve a 5-year renewal of the City's Qwestica software subscription and allow the City Manager or their designee to execute the subscription renewal order with Euna.

Recommended Motion

n/a



Euna Solutions, Inc. (USA)
1155 Perimeter Center West, Suite 500
Sandy Springs, GA 30338

ORDER OVERVIEW

Expiry Date: 8/31/2025

Rep Name: Michael Woods
Rep Email: Michael.Woods@eunasolutions.com

City of Essex Junction
Essex Junction, Vermont, 05452
United States

Subscription Term (# Years): 3 Years (August 19th, 2025 – August 18th, 2028)

Annual Price Increase: 5%

Currency: USD

ORDER DETAILS AND PRICING

Solution	Recurring Services SKU	
Budget Professional	Budget Professional Product Maintenance, Support and Hosting	
	Sub-Total for 3-Year Term	\$50,876.62

PAYMENT INFORMATION AND CONTRACT TERMS

Accounts Payable Contact:

Name: _____

Email: _____

Customer Signature: _____

Name: _____

Title: _____

Acceptance Date: _____

Terms and Conditions

Unless otherwise stipulated in Order Notes and Terms of Payment, the Customer hereby agrees to order the products and/or services outlined above at the prices indicated, and acknowledges it has read, understands and agrees to be bound by the terms and conditions detailed at [End User License Agreement | Euna Solutions](#) (the "Agreement").

In the event of an inconsistency between this Order Form, any governing agreement, purchase order, or invoice, the Order Form shall govern as it pertains to this transaction

All remittance advice and invoice inquiries can be directed to billing@eunasolutions.com. Please feel free to contact us if you have any questions.

Thank you for your business.

Order Notes and Terms of Payment

Order Notes:

- Annual subscription begins on renewal date
- Applicable taxes extra

Terms of Payment: Invoiced Annually

- Pricing by Year:
 - **Year 1:** \$16,138.50
 - **Year 2:** \$16,945.43
 - **Year 3:** \$17,792.70

Software

- Due 100% upon Acceptance Date of Order Form (Net 30) and annually in advance for future years



Euna Solutions, Inc. (USA)
1155 Perimeter Center West, Suite 500
Sandy Springs, GA 30338

ORDER OVERVIEW

Expiry Date: 8/31/2025

Rep Name: Michael Woods
Rep Email: Michael.Woods@eunasolutions.com

City of Essex Junction
Essex Junction, Vermont, 05452
United States

Subscription Term (# Years): 5 Years (August 19th, 2025 – August 18th, 2030)

Annual Price Increase: 3%

Currency: USD

ORDER DETAILS AND PRICING

Solution	Recurring Services SKU	
Budget Professional	Budget Professional Product Maintenance, Support and Hosting	
	Sub-Total for 5-Year Term	\$84,049.46

PAYMENT INFORMATION AND CONTRACT TERMS

Accounts Payable Contact:

Name: _____

Email: _____

Customer Signature: _____

Name: _____

Title: _____

Acceptance Date: _____

Terms and Conditions

Unless otherwise stipulated in Order Notes and Terms of Payment, the Customer hereby agrees to order the products and/or services outlined above at the prices indicated, and acknowledges it has read, understands and agrees to be bound by the terms and conditions detailed at [End User License Agreement | Euna Solutions](#) (the "Agreement").

In the event of an inconsistency between this Order Form, any governing agreement, purchase order, or invoice, the Order Form shall govern as it pertains to this transaction

All remittance advice and invoice inquiries can be directed to billing@eunasolutions.com. Please feel free to contact us if you have any questions.

Thank you for your business.

Order Notes and Terms of Payment

Order Notes:

- Annual subscription begins on renewal date
- Applicable taxes extra

Terms of Payment: Invoiced Annually

- Pricing by Year:
 - **Year 1:** \$15,831.10
 - **Year 2:** \$16,306.03
 - **Year 3:** \$16,795.21
 - **Year 4:** \$17,299.07
 - **Year 5:** \$17,818.04

Software

- Due 100% upon Acceptance Date of Order Form (Net 30) and annually in advance for future years

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Check Warrant Report # 24078 Current Prior Next FY Invoices For Fund (GENERAL FUND)

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For Check Acct 01 (GENERAL FUND) All check #s 06/27/25 To 06/27/25

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
80132	ACHEE, DAVID	06/12/25	Stipend BWAC June 2025 062525Achee	210-5-16-10-190.000 Board member Payments	50.00	55785	06/27/25
80155	ACRISURE NE PARTNERS INS	06/18/25	FY 25 Q4 Acrisure Fee 16347	210-5-30-10-210.000 Group Insurance	315.00	55786	06/27/25
80155	ACRISURE NE PARTNERS INS	06/18/25	FY 25 Q4 Acrisure Fee 16347	210-5-30-12-210.000 Group Insurance	45.00	55786	06/27/25
80155	ACRISURE NE PARTNERS INS	06/18/25	FY 25 Q4 Acrisure Fee 16347	210-5-13-10-210.000 Group Insurance	45.00	55786	06/27/25
80155	ACRISURE NE PARTNERS INS	06/18/25	FY 25 Q4 Acrisure Fee 16347	210-5-12-10-210.000 Group Insurance	45.00	55786	06/27/25
80155	ACRISURE NE PARTNERS INS	06/18/25	FY 25 Q4 Acrisure Fee 16347	210-5-10-10-210.000 Group Insurance	135.00	55786	06/27/25
80155	ACRISURE NE PARTNERS INS	06/18/25	FY 25 Q4 Acrisure Fee 16347	210-5-40-12-210.000 Group Insurance	182.85	55786	06/27/25
80155	ACRISURE NE PARTNERS INS	06/18/25	FY 25 Q4 Acrisure Fee 16347	210-5-40-13-210.000 Group Insurance	14.85	55786	06/27/25
80155	ACRISURE NE PARTNERS INS	06/18/25	FY 25 Q4 Acrisure Fee 16347	210-5-16-10-210.000 Group Insurance	90.00	55786	06/27/25
80155	ACRISURE NE PARTNERS INS	06/18/25	FY 25 Q4 Acrisure Fee 16347	210-5-35-10-210.000 Group Insurance	315.00	55786	06/27/25
05290	ADVANCE AUTO PARTS 9820	06/11/25	PK OE N AM ORANGE 552516228520	210-5-40-12-610.000 General Supplies	39.98	55787	06/27/25
80184	AMAZON BUSINESS SERVICES	06/16/25	BL AProgMatrls JUN25 16V36GHGKLF3	210-5-35-10-840.201 Adult Programs	597.00	55789	06/27/25
80184	AMAZON BUSINESS SERVICES	06/18/25	BL Supplies JUN25 1G1KC6XN9DTP	210-5-35-10-610.000 General Supplies	104.86	55789	06/27/25
25055	AQUARIUS LANDSCAPE SPRINK	06/11/25	Memorial Park June 2025 5580798	210-5-40-12-571.000 Streetscape Maintenance	41.60	55793	06/27/25
27975	ASSOCIATION FOR RURAL & S	04/17/25	BL Dues APR25 75517	210-5-35-10-500.000 Training, Conf, Dues	75.00	55795	06/27/25
27975	ASSOCIATION FOR RURAL & S	04/17/25	BL Dues APR25 75523	210-5-35-10-500.000 Training, Conf, Dues	50.00	55795	06/27/25
80061	BASSICK, LINDA	06/04/25	BL Fndn-Music JUN25 0021	210-5-90-00-991.000 Library Donation Expense	200.00	55797	06/27/25
29410	BERGENDAHL DOROTHY	06/18/25	BL Brd Payment JUN25 BERG 062025	210-5-35-10-190.000 Board Member Payments	50.00	55798	06/27/25
30125	BIEBER PHILLIP	06/12/25	Stipend BWAC June 2025 061225Bieber	210-5-16-10-190.000 Board member Payments	50.00	55799	06/27/25
20915	BRANCH OUT BURLINGTON!	04/28/25	Trees 04282025	210-5-40-12-810.112 Tree Advisory Committee	1396.96	55801	06/27/25
00530	BRODART CO	06/11/25	BL JBooks JUN25 B7004324	210-5-35-10-610.000 General Supplies	3.03	55803	06/27/25
00530	BRODART CO	06/11/25	BL JBooks JUN25 B7004324	210-5-35-10-640.202 Juvenile Collection	27.87	55803	06/27/25
00530	BRODART CO	06/11/25	BL JBooks JUN25 B7004475	210-5-35-10-610.000 General Supplies	29.29	55803	06/27/25
00530	BRODART CO	06/11/25	BL JBooks JUN25 B7004475	210-5-35-10-640.202 Juvenile Collection	351.45	55803	06/27/25
00530	BRODART CO	06/12/25	BL JBooks JUN25 B7005272	210-5-35-10-640.202 Juvenile Collection	209.18	55803	06/27/25

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For Check Acct 01 (GENERAL FUND) All check #s 06/27/25 To 06/27/25

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
00530	BRODART CO	06/12/25	BL JBooks JUN25 B7005272	210-5-35-10-610.000 General Supplies	15.15	55803	06/27/25
00530	BRODART CO	06/12/25	BL JBooks JUN25 B7005374	210-5-35-10-610.000 General Supplies	1.01	55803	06/27/25
00530	BRODART CO	06/12/25	BL JBooks JUN25 B7005374	210-5-35-10-640.202 Juvenile Collection	26.35	55803	06/27/25
00530	BRODART CO	06/16/25	BL JBooks JUN25 B7006873	210-5-35-10-610.000 General Supplies	28.28	55803	06/27/25
00530	BRODART CO	06/16/25	BL JBooks JUN25 B7006873	210-5-35-10-640.202 Juvenile Collection	406.60	55803	06/27/25
00530	BRODART CO	06/16/25	BL JBooks JUN25 B7006977	210-5-35-10-640.202 Juvenile Collection	25.23	55803	06/27/25
00530	BRODART CO	06/16/25	BL JBooks JUN25 B7006977	210-5-35-10-610.000 General Supplies	2.02	55803	06/27/25
22670	CAPITAL ONE CREDIT CARD -	06/15/25	EJRP CC June 65080625A	210-5-30-12-610.000 General Supplies	11.30	55804	06/27/25
22670	CAPITAL ONE CREDIT CARD -	06/15/25	EJRP CC June 65080625A	210-5-30-12-610.000 General Supplies	-69.01	55804	06/27/25
22670	CAPITAL ONE CREDIT CARD -	06/15/25	EJRP CC June 65080625A	210-5-30-12-610.000 General Supplies	1054.93	55804	06/27/25
22670	CAPITAL ONE CREDIT CARD -	06/15/25	EJRP CC June 65080625A	210-5-30-10-330.000 Professional Services	500.00	55804	06/27/25
V10617	CHADWICK-BAROSS	06/17/25	Repair to the Super soake C46185	210-5-40-12-430.000 R&M Vehicles & Equipment	232.15	55807	06/27/25
21210	CINTAS LOC # 68M 71 M	06/12/25	3X10 BLACK MAT 4233502517	210-5-40-12-610.000 General Supplies	23.45	55808	06/27/25
21210	CINTAS LOC # 68M 71 M	06/19/25	3X10 BLACK MAT 4234228021	210-5-40-12-610.000 General Supplies	23.45	55808	06/27/25
30100	COBRAHELP	06/14/25	COBRA Adm Jun 2025 342243	210-5-10-10-330.000 Professional Services	45.05	55809	06/27/25
17025	COONRADT AMY	06/16/25	Recording Secretary CC 6/ 0219	210-5-11-10-330.000 Professtional Services	132.00	55810	06/27/25
31545	COSTCO #314	06/24/25	EJRP Costco Membership 062425D	210-5-30-10-500.000 Training, Conf, Dues	195.00	55811	06/27/25
38280	CRYSTAL ROCK BOTTLED WATE	06/20/25	2 Lincoln Bottled Water 177222770625	210-5-41-20-610.000 General Supplies	39.19	55813	06/27/25
07530	CURTIS LUMBER INC	06/19/25	MSP Lumber 2506037172	210-5-30-12-431.000 R&M Buildings & Grounds	226.20	55814	06/27/25
V0777	ESSEX REPORTER	06/15/25	Website Digital Ad June 2 411397	210-5-10-10-540.000 Advertising	145.00	55821	06/27/25
V0795	ESSEX TOWN OF	06/13/25	FY25 Q4 Town agreements 1374	210-5-95-00-900.000 Transfer Between Town/Cit	43178.17	55822	06/27/25
V0795	ESSEX TOWN OF	06/13/25	FY25 Q4 Town agreements 1374	210-5-18-10-800.108 Essex Police Dept	522326.10	55822	06/27/25
V0795	ESSEX TOWN OF	06/13/25	FY25 Q4 Town agreements 1374	210-5-15-10-330.000 Professional Services	23213.06	55822	06/27/25
14320	ESSEX WESTFORD SCHOOL DIS	06/24/25	EHS Bands Parade Particip 062425D	210-5-30-10-850.000 Community Events & Celebr	350.00	55823	06/27/25
14320	ESSEX WESTFORD SCHOOL DIS	06/24/25	EMS Band Parade Participa 062425D1	210-5-30-10-850.000 Community Events & Celebr	121.65	55824	06/27/25

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
80021	FIRST NATIONAL BANK OF OM	05/23/25	2 Lincoln Supplies 0822665	210-5-10-10-610.000 General Supplies	63.90	55832	06/27/25
80021	FIRST NATIONAL BANK OF OM	06/12/25	WRRF job ad SW 11418	210-5-10-10-540.000 Advertising	185.00	55832	06/27/25
80021	FIRST NATIONAL BANK OF OM	06/01/25	GOCO Jun 2025 149204	210-5-10-10-505.000 Tech. Subs, Licenses	545.90	55832	06/27/25
80021	FIRST NATIONAL BANK OF OM	05/15/25	Hot Dog / Burger Rolls 185965	210-5-25-10-610.000 General Supplies	38.62	55832	06/27/25
80021	FIRST NATIONAL BANK OF OM	05/23/25	APA November Conf CYuen 2JS213359H80	210-5-16-10-500.000 Training, Conf, Dues	328.50	55832	06/27/25
80021	FIRST NATIONAL BANK OF OM	06/12/25	2 Lincoln Supplies 3023445	210-5-10-10-610.000 General Supplies	46.81	55832	06/27/25
80021	FIRST NATIONAL BANK OF OM	06/12/25	City Council Nametags 32648	210-5-11-10-610.000 General Supplies	41.89	55832	06/27/25
80021	FIRST NATIONAL BANK OF OM	05/29/25	Lunch employee gathering 326773	210-5-10-10-845.000 Employee/Volunteer Recogn	1345.50	55832	06/27/25
80021	FIRST NATIONAL BANK OF OM	06/05/25	admin time tracking May 2 454064	210-5-13-10-505.000 Tech. Subs, Licenses	200.00	55832	06/27/25
80021	FIRST NATIONAL BANK OF OM	06/05/25	library time tracking May 454483	210-5-13-10-505.000 Tech. Subs, Licenses	240.00	55832	06/27/25
80021	FIRST NATIONAL BANK OF OM	05/29/25	Food for employee gatheri 65721G	210-5-10-10-845.000 Employee/Volunteer Recogn	84.00	55832	06/27/25
80021	FIRST NATIONAL BANK OF OM	06/02/25	FD Supplies June 2025 7645800	210-5-25-10-610.000 General Supplies	323.78	55832	06/27/25
80021	FIRST NATIONAL BANK OF OM	05/16/25	EMS Refresher Course 77166	210-5-25-10-500.000 Training, Conf, Dues	247.00	55832	06/27/25
80021	FIRST NATIONAL BANK OF OM	06/02/25	FD Supplies June 2025 8788204	210-5-25-10-610.000 General Supplies	857.82	55832	06/27/25
80021	FIRST NATIONAL BANK OF OM	05/15/25	BL Dues MAY25 ALARW 051525	210-5-35-10-500.000 Training, Conf, Dues	257.00	55832	06/27/25
80021	FIRST NATIONAL BANK OF OM	05/15/25	BL Dues MAY25 ALARW2 05152	210-5-35-10-500.000 Training, Conf, Dues	15.00	55832	06/27/25
80021	FIRST NATIONAL BANK OF OM	05/15/25	BL Dues MAY25 ALAWH 051525	210-5-35-10-500.000 Training, Conf, Dues	210.00	55832	06/27/25
80021	FIRST NATIONAL BANK OF OM	05/23/25	Hotel APA Conf Nov CYuen B_18755956	210-5-16-10-580.000 Travel	304.02	55832	06/27/25
80021	FIRST NATIONAL BANK OF OM	05/21/25	BL Supplies MAY25 HomeDepot052	210-5-35-10-610.000 General Supplies	637.00	55832	06/27/25
244635	FIRST NATIONAL BANK OMAHA	06/04/25	CC Retreat June 2025 003-39199	210-5-11-10-831.000 Special or New Programs	255.82	55834	06/27/25
244635	FIRST NATIONAL BANK OMAHA	06/04/25	CC Retreat June 2025 1043	210-5-11-10-831.000 Special or New Programs	27.49	55834	06/27/25
244635	FIRST NATIONAL BANK OMAHA	06/10/25	Chittenden County Municip 20250610	210-5-10-10-500.000 Training, Conf, Dues	34.99	55834	06/27/25
244635	FIRST NATIONAL BANK OMAHA	06/02/25	CC Retreat June 2025 736596	210-5-11-10-831.000 Special or New Programs	28.11	55834	06/27/25
21845	FIRST NATIONAL BANK OMAHA	06/18/25	BL Assorted JUN25 0017 0625	210-5-90-00-640.202 Juvenile Collection repl	10.00	55835	06/27/25
21845	FIRST NATIONAL BANK OMAHA	06/18/25	BL Assorted JUN25 0017 0625	210-5-41-21-420.000 Cleaning Services	20.00	55835	06/27/25

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For Check Acct 01 (GENERAL FUND) All check #s 06/27/25 To 06/27/25

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
21845	FIRST NATIONAL BANK OMAHA	06/18/25	BL Assorted JUN25 0017 0625	210-5-35-10-505.000 Tech. Subs, Licenses	159.46	55835	06/27/25
21845	FIRST NATIONAL BANK OMAHA	06/18/25	BL Assorted JUN25 0017 0625	210-5-35-10-560.000 Postage	235.78	55835	06/27/25
21845	FIRST NATIONAL BANK OMAHA	06/18/25	BL Assorted JUN25 0017 0625	210-5-35-10-840.201 Adult Programs	67.33	55835	06/27/25
21845	FIRST NATIONAL BANK OMAHA	06/18/25	BL Assorted JUN25 0017 0625	210-5-90-00-991.000 Library Donation Expense	157.89	55835	06/27/25
21845	FIRST NATIONAL BANK OMAHA	06/18/25	IIMC Conf hotel 1776014801	210-5-12-10-580.000 Travel	389.18	55835	06/27/25
21835	FIRST NATIONAL BANK OMAHA	05/19/25	Pizza 620100008	210-5-25-10-500.000 Training, Conf, Dues	83.09	55836	06/27/25
80079	GANNETT NEW ENGL LOCALIQ	05/31/25	Resurfacing Project Ad Ma 0007126840	210-5-40-12-451.000 Summer Construction Servi	556.98	55839	06/27/25
04035	GOT THAT RENTAL & SALES I	06/18/25	TRIMMER,SRM225 ECHO 142448	210-5-40-12-610.000 General Supplies	249.99	55841	06/27/25
04035	GOT THAT RENTAL & SALES I	06/10/25	Cheetah Repair 8016	210-5-30-12-330.000 Professional Services	147.77	55841	06/27/25
80042	GOV OS INC	06/18/25	On-Prem - Land Records / 1NV10201	210-5-12-10-505.000 Tech. Subs Licenses	357.00	55842	06/27/25
07010	GREEN MOUNTAIN POWER CORP	06/10/25	Multi Solar accts: 05/07/ 061025D	210-5-41-23-622.000 Electricity	60.96	55844	06/27/25
07010	GREEN MOUNTAIN POWER CORP	06/10/25	Multi Solar accts: 05/07/ 061025D	210-5-40-12-622.200 Streetlight Electricity	255.43	55844	06/27/25
07010	GREEN MOUNTAIN POWER CORP	06/10/25	Multi Solar accts: 05/07/ 061025D	210-5-41-21-622.000 Electricity	460.87	55844	06/27/25
07010	GREEN MOUNTAIN POWER CORP	06/10/25	Multi Solar accts: 05/07/ 061025D	210-5-41-20-622.000 Electricity	147.34	55844	06/27/25
07010	GREEN MOUNTAIN POWER CORP	06/10/25	Multi Solar accts: 05/07/ 061025D	210-5-40-12-622.000 Electricity	59.15	55844	06/27/25
07010	GREEN MOUNTAIN POWER CORP	06/10/25	Multi Solar accts: 05/07/ 061025D	210-5-41-22-622.000 Electricity	147.33	55844	06/27/25
07010	GREEN MOUNTAIN POWER CORP	06/12/25	Non-Solar accts 05/12/25- 061225NS	210-5-40-12-622.000 Electricity	714.89	55845	06/27/25
07010	GREEN MOUNTAIN POWER CORP	06/12/25	Non-Solar accts 05/12/25- 061225NS	210-5-40-12-622.200 Streetlight Electricity	11462.61	55845	06/27/25
07010	GREEN MOUNTAIN POWER CORP	06/10/25	MSP Power July 062575Maple	210-5-41-26-622.000 Electricity	595.21	55846	06/27/25
07010	GREEN MOUNTAIN POWER CORP	06/10/25	MSP Power July 062575Maple2	210-5-41-26-622.000 Electricity	84.71	55847	06/27/25
07010	GREEN MOUNTAIN POWER CORP	06/13/25	Railroad St. Crossing sig 3616061325	210-5-40-12-622.200 Streetlight Electricity	296.87	55849	06/27/25
07010	GREEN MOUNTAIN POWER CORP	06/13/25	Park/Railroad Signal 05/1 8592061325	210-5-40-12-622.200 Streetlight Electricity	56.64	55850	06/27/25
17375	HANAFORD'S VOLUNTEERS FIF	06/24/25	Parade Participation 062425D	210-5-30-10-850.000 Community Events & Celebr	600.00	55852	06/27/25
08045	HEARTWOOD LANDSCAPE & TRE	06/20/25	MSP Stump Grinding 5/22 8452	210-5-30-12-330.000 Professional Services	925.00	55853	06/27/25
21335	HOLY FAMILY / ST LAWRENCE	04/30/25	Bingo April Rental 2025April	210-5-30-10-330.000 Professional Services	450.00	55855	06/27/25

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
21335	HOLY FAMILY / ST LAWRENCE	06/01/25	Bingo June Rental 2025June	210-5-30-10-330.000 Professional Services	400.00	55855	06/27/25
21335	HOLY FAMILY / ST LAWRENCE	05/01/25	Bingo May Rental 2025May	210-5-30-10-330.000 Professional Services	450.00	55855	06/27/25
21335	HOLY FAMILY / ST LAWRENCE	05/01/25	Cribbage April Rental April2025	210-5-30-10-330.000 Professional Services	200.00	55855	06/27/25
21335	HOLY FAMILY / ST LAWRENCE	06/11/25	Cribbage June Rental June2025	210-5-30-10-330.000 Professional Services	200.00	55855	06/27/25
21335	HOLY FAMILY / ST LAWRENCE	05/01/25	Cribbage May Rental May2025	210-5-30-10-330.000 Professional Services	200.00	55855	06/27/25
21335	HOLY FAMILY / ST LAWRENCE	05/31/25	Senior Lunch Jan-June SeniorLnch	210-5-30-10-330.000 Professional Services	1500.00	55855	06/27/25
33495	INGRAM LIBRARY SERVICES I	06/11/25	BL A+AFdnBooks JUN25 88629068	210-5-90-00-991.000 Library Donation Expense	16.80	55856	06/27/25
33495	INGRAM LIBRARY SERVICES I	06/11/25	BL A+AFdnBooks JUN25 88629068	210-5-35-10-610.000 General Supplies	18.07	55856	06/27/25
33495	INGRAM LIBRARY SERVICES I	06/11/25	BL A+AFdnBooks JUN25 88629068	210-5-35-10-640.201 Adult Collection	206.86	55856	06/27/25
33495	INGRAM LIBRARY SERVICES I	06/12/25	BL A+AReplBooks JUN25 88644133	210-5-35-10-640.201 Adult Collection	10.37	55856	06/27/25
33495	INGRAM LIBRARY SERVICES I	06/12/25	BL A+AReplBooks JUN25 88644133	210-5-35-10-610.000 General Supplies	4.86	55856	06/27/25
33495	INGRAM LIBRARY SERVICES I	06/12/25	BL A+AReplBooks JUN25 88644133	210-5-90-00-640.201 Adult Collection replacem	20.09	55856	06/27/25
33495	INGRAM LIBRARY SERVICES I	06/16/25	BL A+AReplBooks JUN25 88690038	210-5-35-10-610.000 General Supplies	9.72	55856	06/27/25
33495	INGRAM LIBRARY SERVICES I	06/16/25	BL A+AReplBooks JUN25 88690038	210-5-90-00-640.201 Adult Collection replacem	43.27	55856	06/27/25
33495	INGRAM LIBRARY SERVICES I	06/16/25	BL A+AReplBooks JUN25 88690038	210-5-35-10-640.201 Adult Collection	22.55	55856	06/27/25
33495	INGRAM LIBRARY SERVICES I	06/16/25	BL A+AReplBooks JUN25 88699671	210-5-35-10-640.201 Adult Collection	652.95	55856	06/27/25
33495	INGRAM LIBRARY SERVICES I	06/16/25	BL A+AReplBooks JUN25 88699671	210-5-35-10-610.000 General Supplies	64.95	55856	06/27/25
33495	INGRAM LIBRARY SERVICES I	06/16/25	BL A+AReplBooks JUN25 88699671	210-5-90-00-640.201 Adult Collection replacem	48.41	55856	06/27/25
33495	INGRAM LIBRARY SERVICES I	06/20/25	BL A.AFndBooks JUN25 88770377	210-5-35-10-610.000 General Supplies	20.50	55856	06/27/25
33495	INGRAM LIBRARY SERVICES I	06/20/25	BL A.AFndBooks JUN25 88770377	210-5-35-10-640.201 Adult Collection	208.31	55856	06/27/25
33495	INGRAM LIBRARY SERVICES I	06/20/25	BL A.AFndBooks JUN25 88770377	210-5-90-00-991.000 Library Donation Expense	17.92	55856	06/27/25
33495	INGRAM LIBRARY SERVICES I	06/20/25	BL A+AFndnBooks JUN25 88770378	210-5-35-10-610.000 General Supplies	1.97	55856	06/27/25
33495	INGRAM LIBRARY SERVICES I	06/20/25	BL A+AFndnBooks JUN25 88770378	210-5-90-00-991.000 Library Donation Expense	43.70	55856	06/27/25
33495	INGRAM LIBRARY SERVICES I	06/20/25	BL A+AFndnBooks JUN25 88770378	210-5-35-10-640.201 Adult Collection	27.16	55856	06/27/25
80087	KONICA MINOLTA PREMIER FI	06/10/25	Copier Lease June 2025 557650058	210-5-40-12-442.000 Rental Vehicles/Equip	70.40	55858	06/27/25

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
80087	KONICA MINOLTA PREMIER FI	06/10/25 Copier Lease June 2025 557650058	210-5-35-10-442.000 Rental Vehicles/Equip	328.00	55858	06/27/25
80087	KONICA MINOLTA PREMIER FI	06/10/25 Copier Lease June 2025 557650058	210-5-10-10-442.000 Rental Vehicles/Equip	165.54	55858	06/27/25
80087	KONICA MINOLTA PREMIER FI	06/10/25 Copier Lease June 2025 557650058	210-5-30-10-442.000 Rental Vehicles/Equip	149.40	55858	06/27/25
80223	Kellogg, Jim	06/11/25 BL Shelves JUN25 101	210-5-41-21-755.000 Furniture and Fixtures	1492.58	55859	06/27/25
33585	LHS ASSOCIATES, INC.	03/19/25 Tabulator programming 84332	210-5-12-10-820.000 Elections	625.00	55861	06/27/25
27840	MADISON NATIONAL LIFE INS	06/17/25 Life Ins Jul 2025 1701718	210-1-00-00-120.001 Prepaid Insurance	1106.16	55863	06/27/25
27295	MAPLEHURST FLORIST	06/10/25 Fire Bird Planters at 5 C 119250	210-5-40-12-571.000 Streetscape Maintenance	673.10	55865	06/27/25
V9970	MIDWEST TAPE	02/27/25 BL ADVDS CREDIT FEB25 506817136	210-5-35-10-640.201 Adult Collection	-38.24	55867	06/27/25
V9970	MIDWEST TAPE	06/13/25 BL ADVDS MAR25 506817690	210-5-35-10-640.201 Adult Collection	26.24	55867	06/27/25
V9970	MIDWEST TAPE	06/09/25 BL ADVDS JUN25 507285091	210-5-35-10-640.201 Adult Collection	43.48	55867	06/27/25
27395	MVP HEALTH CARE INC 43118	06/11/25 Health Jul 2025 21508831	210-2-00-00-210.006 Health Ins. Copay	136.44	55871	06/27/25
27395	MVP HEALTH CARE INC 43118	06/11/25 Health Jul 2025 21508831	210-5-30-12-210.000 Group Insurance	2104.20	55871	06/27/25
27395	MVP HEALTH CARE INC 43118	06/11/25 Health Jul 2025 21508831	210-1-00-00-120.001 Prepaid Insurance	58759.85	55871	06/27/25
10220	NEW ENGLAND AIR SYSTEMS L	06/13/25 BL RM-HVAC JUN25 206781	210-5-41-21-431.000 R&M Buildings & Grounds	7275.00	55872	06/27/25
10220	NEW ENGLAND AIR SYSTEMS L	06/19/25 BL RM HVAC JUN25 206874	210-5-41-21-431.000 R&M Buildings & Grounds	1266.50	55872	06/27/25
37605	NEW ENGLAND MUNICIPAL RES	06/01/25 FY26 cloud services 57270	210-1-00-00-120.000 Prepaid Expenses	1673.64	55873	06/27/25
37605	NEW ENGLAND MUNICIPAL RES	06/01/25 FY26 disaster recovery 57310	210-1-00-00-120.000 Prepaid Expenses	535.60	55873	06/27/25
37605	NEW ENGLAND MUNICIPAL RES	06/01/25 FY26 CAMA disaster recove 57326	210-1-00-00-120.000 Prepaid Expenses	535.60	55873	06/27/25
24960	NORTHEAST DELTA DENTAL	06/16/25 Dental Jul 2025 061725 6197	210-1-00-00-120.001 Prepaid Insurance	3021.11	55874	06/27/25
80081	O'BRIEN JOHN	06/12/25 Stipend BWAC June 2025 061225OBrien	210-5-16-10-190.000 Board member Payments	50.00	55875	06/27/25
19325	OPEN APPROACH INC	06/12/25 2 Lincoln IT Equipment 26525	210-5-14-10-735.000 Tech: Equip/Hardware	576.00	55876	06/27/25
19325	OPEN APPROACH INC	05/31/25 Progress Invoice GovOS Tr 26527	210-5-14-10-330.000 Professional Services	907.20	55876	06/27/25
V10729	OVERDRIVE INC	06/16/25 BL JDigiReplBooks JUN25 01459DA25191	210-5-90-00-640.202 Juvenile Collection repl	685.69	55877	06/27/25
80133	PHILBROOK, LAUREN	06/12/25 Stipend BWAC June 2025 061225Philbr	210-5-16-10-190.000 Board member Payments	50.00	55881	06/27/25
V10554	PHOENIX BOOKS BURLINGTON	06/23/25 BL ABooks JUN25 1585497	210-5-35-10-640.201 Adult Collection	24.00	55882	06/27/25

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25140	PIKE INDUSTRIES INC	06/20/25	Asphalt 1329046	210-5-40-12-605.000 Summer Construction Suppl	451.50	55883	06/27/25
17505	SAND HILL SOLAR LLC KSI I	06/12/25	Sand Hill Solar billing p 278SH	210-5-40-12-622.200 Streetlight Electricity	828.67	55885	06/27/25
17505	SAND HILL SOLAR LLC KSI I	06/12/25	Sand Hill Solar billing p 278SH	210-5-40-12-622.000 Electricity	146.31	55885	06/27/25
17505	SAND HILL SOLAR LLC KSI I	06/12/25	Sand Hill Solar billing p 278SH	210-5-41-26-622.000 Electricity	3104.58	55885	06/27/25
17505	SAND HILL SOLAR LLC KSI I	06/12/25	Sand Hill Solar billing p 278SH	210-5-41-20-622.000 Electricity	547.62	55885	06/27/25
17505	SAND HILL SOLAR LLC KSI I	06/12/25	Sand Hill Solar billing p 278SH	210-5-41-23-622.000 Electricity	299.26	55885	06/27/25
17505	SAND HILL SOLAR LLC KSI I	06/12/25	Sand Hill Solar billing p 278SH	210-5-41-22-622.000 Electricity	547.62	55885	06/27/25
17505	SAND HILL SOLAR LLC KSI I	06/12/25	Sand Hill Solar billing p 278SH	210-5-41-21-622.000 Electricity	1220.18	55885	06/27/25
00275	SB SIGNS INC	06/18/25	CG Flagpole Plaque 32063	210-5-40-12-571.000 Streetscape Maintenance	975.00	55886	06/27/25
09105	SECURE SHRED	06/17/25	shred services Clerks 493576	210-5-12-10-610.000 General Supplies	24.00	55889	06/27/25
09105	SECURE SHRED	06/17/25	ERJP Shred July 493577	210-5-30-10-330.000 Professional Services	24.00	55889	06/27/25
29835	SHERWIN-WILLIAMS	06/16/25	acetone and striping RAC 55813	210-5-40-12-572.000 Traffic Control	342.32	55891	06/27/25
29470	SIKORA SERVICE CENTER	06/10/25	Trailer tire mounted 43107	210-5-40-12-430.000 R&M Vehicles & Equipment	127.22	55892	06/27/25
23855	SOUTHWORTH-MILTON, INC.	06/20/25	nuts and bolts for shop INV3607393	210-5-40-12-610.000 General Supplies	5.11	55895	06/27/25
80016	SUSAN MCNAMARA - HILL CI	06/23/25	Petty cash reimb, no sale 20250623	210-5-12-10-610.000 General Supplies	13.99	55899	06/27/25
80016	SUSAN MCNAMARA - HILL CI	06/23/25	Petty cash reimb, no sale 20250623	210-5-12-10-560.000 Postage	17.99	55899	06/27/25
14900	UNITED STATES TREASURY	06/30/25	PCORI 720 FY25 FY25PCORI720	210-5-10-10-210.000 Group Insurance	38.17	55904	06/27/25
14900	UNITED STATES TREASURY	06/30/25	PCORI 720 FY25 FY25PCORI720	210-5-30-12-210.000 Group Insurance	6.94	55904	06/27/25
14900	UNITED STATES TREASURY	06/30/25	PCORI 720 FY25 FY25PCORI720	210-5-30-10-210.000 Group Insurance	65.93	55904	06/27/25
14900	UNITED STATES TREASURY	06/30/25	PCORI 720 FY25 FY25PCORI720	210-5-13-10-210.000 Group Insurance	3.47	55904	06/27/25
14900	UNITED STATES TREASURY	06/30/25	PCORI 720 FY25 FY25PCORI720	210-5-40-12-210.000 Group Insurance	35.57	55904	06/27/25
14900	UNITED STATES TREASURY	06/30/25	PCORI 720 FY25 FY25PCORI720	210-5-40-13-210.000 Group Insurance	2.29	55904	06/27/25
14900	UNITED STATES TREASURY	06/30/25	PCORI 720 FY25 FY25PCORI720	210-5-16-10-210.000 Group Insurance	6.94	55904	06/27/25
14900	UNITED STATES TREASURY	06/30/25	PCORI 720 FY25 FY25PCORI720	210-5-35-10-210.000 Group Insurance	41.64	55904	06/27/25
14900	UNITED STATES TREASURY	06/30/25	PCORI 720 FY25 FY25PCORI720	210-5-12-10-210.000 Group Insurance	6.94	55904	06/27/25

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
01020	UNIVERSITY OF VT	06/10/25	amendment invoice for And RUB-0000236	210-5-40-13-899.000 Matching Grant Funds	5000.00	55905	06/27/25
36130	VERIZON WIRELESS VSAT	06/17/25	Cell Service June 2025 6116258689	210-5-40-12-530.000 Communications	57.46	55907	06/27/25
36130	VERIZON WIRELESS VSAT	06/17/25	Cell Service June 2025 6116258689	210-5-10-10-530.000 Communications	37.42	55907	06/27/25
36130	VERIZON WIRELESS VSAT	06/17/25	Cell Service June 2025 6116258689	210-5-25-10-530.000 Communications	60.08	55907	06/27/25
80025	VERMONT DEPT OF LABOR	05/20/25	late filing penalty C101 091100406262	210-5-13-10-250.000 Unemployment Insurance	100.00	55908	06/27/25
80024	VERMONT GRANITE MUSEUM	06/03/25	BL AttrPass JUN25 VTGRAN JUN25	210-5-90-00-991.000 Library Donation Expense	50.00	55909	06/27/25
23395	VILLAGE HARDWARE - WILLIS	06/17/25	3/8x50 WHT Nyl Rope 520425	210-5-40-12-610.000 General Supplies	21.84	55911	06/27/25
23395	VILLAGE HARDWARE - WILLIS	06/18/25	NUTS-BOLTS-SCREWS 520443	210-5-40-12-610.000 General Supplies	1.79	55911	06/27/25
23395	VILLAGE HARDWARE - WILLIS	06/19/25	Supplies 520452	210-5-30-12-610.000 General Supplies	5.78	55911	06/27/25
23395	VILLAGE HARDWARE - WILLIS	06/24/25	Ant and Roach plus 520477	210-5-40-12-610.000 General Supplies	18.51	55911	06/27/25
21230	VISION SERVICE PLAN (CT)	06/19/25	Vision Jul 2025 823101358	210-1-00-00-120.001 Prepaid Insurance	583.37	55912	06/27/25
21230	VISION SERVICE PLAN (CT)	06/19/25	Vision Jul 2025 823101358	210-5-13-10-210.000 Group Insurance	15.46	55912	06/27/25
28470	VMERS DB 110800	06/06/25	Payroll Transfer PR-06/06/25	210-2-00-00-210.004 Retirement Payable	23594.00	55913	06/27/25
28470	VMERS DB 110800	06/20/25	Payroll Transfer PR-06/20/25	210-2-00-00-210.004 Retirement Payable	21460.02	55914	06/27/25
80130	VMERS DC 110800	06/20/25	Payroll Transfer PR-06/20/25	210-2-00-00-210.004 Retirement Payable	3312.22	55915	06/27/25
06195	VT INSTITUTE OF NATURAL S	06/16/25	BL AttractnPass JUN25 VTINS 062025	210-5-90-00-991.000 Library Donation Expense	250.00	55917	06/27/25
07565	W B MASON CO INC	05/23/25	BL Supplies MAY25 254492077	210-5-35-10-610.000 General Supplies	319.96	55918	06/27/25
07565	W B MASON CO INC	06/12/25	Office Supplies 254886590	210-5-30-10-610.000 General Supplies	245.23	55918	06/27/25
07565	W B MASON CO INC	06/13/25	Office Supplies 254911938	210-5-30-10-610.000 General Supplies	94.47	55918	06/27/25
07565	W B MASON CO INC	06/23/25	Clerk Supplies 255081947	210-5-12-10-610.000 General Supplies	15.69	55918	06/27/25
80021	FIRST NATIONAL BANK OF OM	06/12/25	EV Charger Wifi Booster 8417014	220-5-00-00-720.006 EV Charging	29.03	55832	06/27/25
80077	BREADLOAF CONSTRUCTION CO	05/31/25	2 Lincoln Renovation May 23708-11	232-5-41-20-890.832 2 Lincoln Street Renovati	582673.50	55802	06/27/25
40025	E J PRESCOTT INC	06/09/25	2 Lincoln Renovations Jun 6495923	232-5-41-20-890.832 2 Lincoln Street Renovati	87.44	55816	06/27/25
40025	E J PRESCOTT INC	06/10/25	2 Lincoln Renovation June 6496571	232-5-41-20-890.832 2 Lincoln Street Renovati	12.57	55816	06/27/25
39425	SCOTT & PARTNERS INC	06/09/25	2 Lincoln Renovations May 6025	232-5-41-20-890.832 2 Lincoln Street Renovati	4200.00	55887	06/27/25

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
39425	SCOTT & PARTNERS INC	06/09/25	BL Roof JUN25 6039	232-5-41-21-730.001 Roof	510.00	55887	06/27/25
80043	COUNTRY CLUB ENTERPRISES	06/24/25	Golf Cart 622310	233-5-00-00-750.001 Maintenance Equipment	5999.00	55812	06/27/25
30025	FREEMAN FRENCH FREEMAN IN	06/18/25	EJRP Gym Study May 13026	233-5-00-00-740.005 Park Amenities	1175.00	55837	06/27/25
80155	ACRISURE NE PARTNERS INS	06/18/25	FY 25 Q4 Acrisure Fee 16347	254-5-54-20-210.000 Group Insurance	70.65	55786	06/27/25
V10617	CHADWICK-BAROSS	06/17/25	Repair to the Super soake C46185	254-5-54-20-430.000 R&M Vehicles & Equipment	38.69	55807	06/27/25
80021	FIRST NATIONAL BANK OF OM	06/01/25	GOCO Jun 2025 149204	254-5-54-20-505.000 Tech. Subs, Licenses	36.39	55832	06/27/25
80021	FIRST NATIONAL BANK OF OM	06/05/25	admin time tracking May 2 454064	254-5-54-20-505.000 Tech. Subs, Licenses	13.33	55832	06/27/25
07010	GREEN MOUNTAIN POWER CORP	06/12/25	Non-Solar accts 05/12/25- 061225NS	254-5-54-20-622.000 Electricity	72.18	55845	06/27/25
V9454	LENNY'S SHOE & APP	06/11/25	Uniform Cory Beaudoin 4068079	254-5-54-20-612.000 Uniforms	200.00	55860	06/27/25
27840	MADISON NATIONAL LIFE INS	06/17/25	Life Ins Jul 2025 1701718	254-1-00-00-120.001 Prepaid Insurance	63.68	55863	06/27/25
03070	MINUTEMAN PRESS	06/25/25	UB Postage June 2025 062525	254-5-54-20-560.000 Postage	608.45	55869	06/27/25
27395	MVP HEALTH CARE INC 43118	06/11/25	Health Jul 2025 21508831	254-1-00-00-120.001 Prepaid Insurance	4118.55	55871	06/27/25
24960	NORTHEAST DELTA DENTAL	06/16/25	Dental Jul 2025 061725 6197	254-1-00-00-120.001 Prepaid Insurance	193.69	55874	06/27/25
14900	UNITED STATES TREASURY	06/30/25	PCORI 720 FY25 FY25PCORI720	254-5-54-20-210.000 Group Insurance	14.05	55904	06/27/25
36130	VERIZON WIRELESS VSAT	06/17/25	Cell Service June 2025 6116258689	254-5-54-20-530.000 Communications	104.90	55907	06/27/25
21230	VISION SERVICE PLAN (CT)	06/19/25	Vision Jul 2025 823101358	254-1-00-00-120.001 Prepaid Insurance	36.83	55912	06/27/25
80155	ACRISURE NE PARTNERS INS	06/18/25	FY 25 Q4 Acrisure Fee 16347	255-5-55-30-210.000 Group Insurance	180.00	55786	06/27/25
24780	AUTO ELECTRIC INC	06/17/25	Starter rebuilt 30609	255-5-55-30-435.000 COGEN	1225.00	55796	06/27/25
11375	CASELLA WASTE MANAGEMENT	06/01/25	recycling and trash for w 3705413	255-5-55-30-421.000 Grit Disposal	1377.68	55805	06/27/25
V10617	CHADWICK-BAROSS	06/17/25	Repair to the Super soake C46185	255-5-55-30-430.000 R&M Vehicles & Equipment	38.69	55807	06/27/25
06870	ENDYNE INC	06/12/25	Sludge Holding Tank 1 PFA 535013	255-5-55-30-568.000 Biosolids Subcontractor	785.00	55818	06/27/25
06870	ENDYNE INC	06/12/25	Essex Jct. WWTF TKN Only 535014	255-5-55-30-340.000 Technical Services	35.00	55818	06/27/25
06870	ENDYNE INC	06/19/25	Essex Jct. WWTF TKN Only 535998	255-5-55-30-340.000 Technical Services	35.00	55818	06/27/25
06870	ENDYNE INC	06/20/25	Constituent Monitoring 536108	255-5-55-30-340.000 Technical Services	140.00	55818	06/27/25
V10616	EVOQUA WATER TECH LLC	06/20/25	BIOXIDE 907085168	255-5-55-30-619.000 Chemicals	12561.45	55828	06/27/25

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38955	F W WEBB COMPANY	06/12/25	Pephlo parts for trailer 91205758	255-5-55-70-722.008 Vt Phos Challenge PePhlo	74.50	55829	06/27/25
04640	FASTENAL INDUSTRIAL & CON	06/10/25	Parts for Pephlo Trailer VTBUR337790	255-5-55-70-722.008 Vt Phos Challenge PePhlo	25.36	55830	06/27/25
04640	FASTENAL INDUSTRIAL & CON	06/17/25	Lubesite 6 oz. Greas for VTBUR337944	255-5-55-70-722.008 Vt Phos Challenge PePhlo	352.58	55830	06/27/25
04640	FASTENAL INDUSTRIAL & CON	06/17/25	One-Piece Adjustable for VTBUR337948	255-5-55-70-722.008 Vt Phos Challenge PePhlo	4359.83	55830	06/27/25
04640	FASTENAL INDUSTRIAL & CON	06/23/25	10ozMotorAssyGrease for s VTBUR338077	255-5-55-30-610.000 General Supplies	19.98	55830	06/27/25
29280	FIRST NATIONAL BANK OMAH	06/18/25	WWTF Visa 05/20/25-06/18/ 048161825	255-5-55-70-722.008 Vt Phos Challenge PePhlo	462.79	55831	06/27/25
29280	FIRST NATIONAL BANK OMAH	06/18/25	WWTF Visa 05/20/25-06/18/ 048161825	255-5-55-30-435.000 COGEN	7.03	55831	06/27/25
29280	FIRST NATIONAL BANK OMAH	06/18/25	WWTF Visa 05/20/25-06/18/ 048161825	255-5-55-30-610.000 General Supplies	41.15	55831	06/27/25
29280	FIRST NATIONAL BANK OMAH	06/18/25	WWTF Visa 05/20/25-06/18/ 048161825	255-5-55-30-612.000 Uniforms	277.46	55831	06/27/25
80021	FIRST NATIONAL BANK OF OM	06/01/25	GOCO Jun 2025 149204	255-5-55-30-505.000 Tech. Subs, Licenses	145.58	55832	06/27/25
80021	FIRST NATIONAL BANK OF OM	06/05/25	admin time tracking May 2 454064	255-5-55-30-505.000 Tech. Subs, Licenses	53.33	55832	06/27/25
24785	GRAINGER	06/12/25	STRUT CHANNEL FITTING,1/4 9538018947	255-5-55-70-722.008 Vt Phos Challenge PePhlo	66.60	55843	06/27/25
07010	GREEN MOUNTAIN POWER CORP	06/19/25	39 Cascade Street: 05/15/ 0625Cascade	255-5-55-30-622.000 Electricity	13344.53	55848	06/27/25
V1093	HOLLAND CO., INC.	06/23/25	Sodium Bisulfite Solution PI33865	255-5-55-30-619.000 Chemicals	5946.33	55854	06/27/25
80087	KONICA MINOLTA PREMIER FI	06/10/25	Copier Lease June 2025 557650058	255-5-55-30-442.000 Rental Vehicles/Equip	158.45	55858	06/27/25
06995	LOU'S GLOVES, INC	06/13/25	Gloves 059474	255-5-55-30-618.000 Laboratory Supplies	256.00	55862	06/27/25
27840	MADISON NATIONAL LIFE INS	06/17/25	Life Ins Jul 2025 1701718	255-1-00-00-120.001 Prepaid Insurance	256.56	55863	06/27/25
27395	MVP HEALTH CARE INC 43118	06/11/25	Health Jul 2025 21508831	255-1-00-00-120.001 Prepaid Insurance	7506.49	55871	06/27/25
24960	NORTHEAST DELTA DENTAL	06/16/25	Dental Jul 2025 061725 6197	255-1-00-00-120.001 Prepaid Insurance	402.23	55874	06/27/25
V2159	SURPASS CHEMICAL CO INC	06/09/25	Sodium Hydroxide Membrane 395667	255-5-55-30-619.000 Chemicals	14008.18	55898	06/27/25
14900	UNITED STATES TREASURY	06/30/25	PCORI 720 FY25 FY25PCORI720	255-5-55-30-210.000 Group Insurance	24.29	55904	06/27/25
80219	USP UNITED STATES PLASTIC	06/16/25	100 gal tank with stand f 7648369	255-5-55-70-722.008 Vt Phos Challenge PePhlo	860.80	55906	06/27/25
36130	VERIZON WIRELESS VSAT	06/17/25	Cell Service June 2025 6116258689	255-5-55-30-530.000 Communications	47.44	55907	06/27/25
21230	VISION SERVICE PLAN (CT)	06/19/25	Vision Jul 2025 823101358	255-1-00-00-120.001 Prepaid Insurance	71.07	55912	06/27/25
80155	ACRISURE NE PARTNERS INS	06/18/25	FY 25 Q4 Acrisure Fee 16347	256-5-56-40-210.000 Group Insurance	61.65	55786	06/27/25

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V10617	CHADWICK-BAROSS	06/17/25	Repair to the Super soake C46185	256-5-56-40-430.000 R&M Vehicles & Equipment	464.29	55807	06/27/25
80021	FIRST NATIONAL BANK OF OM	06/01/25	GOCO Jun 2025 149204	256-5-56-40-505.000 Tech. Subs, Licenses	36.39	55832	06/27/25
80021	FIRST NATIONAL BANK OF OM	06/05/25	admin time tracking May 2 454064	256-5-56-40-505.000 Tech. Subs, Licenses	13.34	55832	06/27/25
07010	GREEN MOUNTAIN POWER CORP	06/10/25	Multi Solar accts: 05/07/ 061025D	256-5-56-40-622.000 Electricity	360.65	55844	06/27/25
07010	GREEN MOUNTAIN POWER CORP	06/10/25	Multi Solar accts: 05/07/ 061025D	256-5-56-40-434.002 West Street PS Costs	144.17	55844	06/27/25
07010	GREEN MOUNTAIN POWER CORP	06/10/25	Multi Solar accts: 05/07/ 061025D	256-5-56-40-434.001 Susie Wilson PS Costs	93.48	55844	06/27/25
07010	GREEN MOUNTAIN POWER CORP	06/12/25	Non-Solar accts 05/12/25- 061225NS	256-5-56-40-622.000 Electricity	473.29	55845	06/27/25
V9454	LENNY'S SHOE & APP	06/10/26	Uniform for Jeffrey Knapp 4067997	256-5-56-40-612.000 Uniforms	638.97	55860	06/27/25
V9454	LENNY'S SHOE & APP	06/12/25	Uniform for Ron Bundy 4068288	256-5-56-40-612.000 Uniforms	442.00	55860	06/27/25
27840	MADISON NATIONAL LIFE INS	06/17/25	Life Ins Jul 2025 1701718	256-1-00-00-120.001 Prepaid Insurance	104.68	55863	06/27/25
03070	MINUTEMAN PRESS	06/25/25	UB Postage June 2025 062525	256-5-56-40-560.000 Postage	1235.35	55869	06/27/25
27395	MVP HEALTH CARE INC 43118	06/11/25	Health Jul 2025 21508831	256-1-00-00-120.001 Prepaid Insurance	2741.67	55871	06/27/25
24960	NORTHEAST DELTA DENTAL	06/16/25	Dental Jul 2025 061725 6197	256-1-00-00-120.001 Prepaid Insurance	180.26	55874	06/27/25
17505	SAND HILL SOLAR LLC KSI I	06/12/25	Sand Hill Solar billing p 278SH	256-5-56-40-622.000 Electricity	90.47	55885	06/27/25
17505	SAND HILL SOLAR LLC KSI I	06/12/25	Sand Hill Solar billing p 278SH	256-5-56-40-434.001 Susie Wilson PS Costs	517.92	55885	06/27/25
17505	SAND HILL SOLAR LLC KSI I	06/12/25	Sand Hill Solar billing p 278SH	256-5-56-40-434.002 West Street PS Costs	652.90	55885	06/27/25
14900	UNITED STATES TREASURY	06/30/25	PCORI 720 FY25 FY25PCORI720	256-5-56-40-210.000 Group Insurance	14.02	55904	06/27/25
21230	VISION SERVICE PLAN (CT)	06/19/25	Vision Jul 2025 823101358	256-1-00-00-120.001 Prepaid Insurance	34.71	55912	06/27/25
80155	ACRISURE NE PARTNERS INS	06/18/25	FY 25 Q4 Acrisure Fee 16347	259-5-30-15-210.000 Group Insurance	300.00	55786	06/27/25
80155	ACRISURE NE PARTNERS INS	06/18/25	FY 25 Q4 Acrisure Fee 16347	259-5-30-16-210.000 Group Insurance	225.00	55786	06/27/25
80155	ACRISURE NE PARTNERS INS	06/18/25	FY 25 Q4 Acrisure Fee 16347	259-5-30-14-210.000 Group Insurance	45.00	55786	06/27/25
07305	AIRGAS USA LLC	06/16/25	Pool Chemicals 9162098553	259-5-30-11-431.000 R&M Buildings & Grounds	948.62	55788	06/27/25
19815	AMAZON CAPITAL SERVICES	06/10/25	Discovery EES 11H1GJ6PX6RK	259-5-30-17-610.000 General Supplies	21.68	55790	06/27/25
19815	AMAZON CAPITAL SERVICES	06/15/25	Discovery EES 1396TDD9MGW	259-5-30-17-610.000 General Supplies	470.96	55790	06/27/25
19815	AMAZON CAPITAL SERVICES	06/17/25	Discovery EES 146X3JHCW339	259-5-30-17-610.000 General Supplies	163.42	55790	06/27/25

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
19815	AMAZON CAPITAL SERVICES	06/17/25	REACH Fleming 14FFF7TC34RK	259-5-30-17-610.000 General Supplies	278.24	55790	06/27/25
19815	AMAZON CAPITAL SERVICES	06/16/25	Preschool Supplies 16V36GHGKMNG	259-5-30-16-610.000 General Supplies	197.71	55790	06/27/25
19815	AMAZON CAPITAL SERVICES	06/21/25	CMS Supplies 17KCNG3YY31V	259-5-30-17-610.000 General Supplies	237.51	55790	06/27/25
19815	AMAZON CAPITAL SERVICES	06/16/25	Discovery EES 191KDPLXV1GL	259-5-30-17-610.000 General Supplies	26.18	55790	06/27/25
19815	AMAZON CAPITAL SERVICES	06/18/25	REACH 19FVKJR13F1V	259-5-30-17-610.000 General Supplies	181.62	55790	06/27/25
19815	AMAZON CAPITAL SERVICES	06/17/25	CMS Supplies 19JWCJTMW9F7	259-5-30-17-610.000 General Supplies	198.32	55790	06/27/25
19815	AMAZON CAPITAL SERVICES	06/17/25	CMS Supplies 1C63T6GV367M	259-5-30-17-610.000 General Supplies	303.80	55790	06/27/25
19815	AMAZON CAPITAL SERVICES	06/21/25	Discovery EES 1C63T6GVXFCH	259-5-30-17-610.000 General Supplies	661.67	55790	06/27/25
19815	AMAZON CAPITAL SERVICES	06/23/25	Program Supplies 1C6K6GCK7QXJ	259-5-30-14-610.000 General Supplies	110.93	55790	06/27/25
19815	AMAZON CAPITAL SERVICES	06/16/25	CMS ADL 1H1W7Q6NKXT9	259-5-30-17-610.000 General Supplies	146.83	55790	06/27/25
19815	AMAZON CAPITAL SERVICES	06/10/25	Preschool Supplies 1HKVFDV7149Y	259-5-30-16-610.000 General Supplies	138.49	55790	06/27/25
19815	AMAZON CAPITAL SERVICES	06/12/25	Reach/Discovery Supplies 1KPDLCNDNPM7	259-5-30-17-610.000 General Supplies	153.54	55790	06/27/25
19815	AMAZON CAPITAL SERVICES	06/10/25	Discovery EES 1LRH1V1CWT3R	259-5-30-17-610.000 General Supplies	10.78	55790	06/27/25
19815	AMAZON CAPITAL SERVICES	06/22/25	Camp Nova 1MMWKNDVVVJT	259-5-30-17-610.000 General Supplies	562.29	55790	06/27/25
19815	AMAZON CAPITAL SERVICES	06/16/25	CMS Supplies 1MVXWHW6QCDG	259-5-30-17-610.000 General Supplies	150.15	55790	06/27/25
19815	AMAZON CAPITAL SERVICES	06/18/25	CMS Service 1R6MQLFD947N	259-5-30-17-610.000 General Supplies	319.26	55790	06/27/25
19815	AMAZON CAPITAL SERVICES	06/12/25	Behavior Support 1XQNNX14LFNY	259-5-30-17-610.000 General Supplies	26.99	55790	06/27/25
19815	AMAZON CAPITAL SERVICES	06/21/25	Enrichment 1YVNRVRKXP6H	259-5-30-17-610.000 General Supplies	125.33	55790	06/27/25
25595	AMERICAN RED CROSS	06/11/25	CPR/First Aid 5/29 22854198	259-5-30-17-330.000 Professional Services	520.00	55792	06/27/25
25055	AQUARIUS LANDSCAPE SPRINK	06/12/25	Sprinkler Parts 5580802	259-5-30-12-610.000 General Supplies	70.86	55793	06/27/25
17600	ASHLEY, CAROLINE	06/24/25	Parade Participation 062425D	259-5-30-14-850.150 Memorial Day Parade	200.00	55794	06/27/25
25370	BOUNCE AROUND VT LLC	06/11/25	RK EES 6/11 061125D	259-5-30-15-330.000 Professional Services	395.00	55800	06/27/25
25370	BOUNCE AROUND VT LLC	07/03/25	Reach FMS 7/3 Prepay FY26 070324D	259-1-00-00-120.000 Prepaid Expenses	454.00	55800	06/27/25
22670	CAPITAL ONE CREDIT CARD -	06/15/25	EJRP CC June 65080625A	259-5-30-15-500.000 Training, Conf, Dues	1045.11	55804	06/27/25
22670	CAPITAL ONE CREDIT CARD -	06/15/25	EJRP CC June 65080625A	259-5-30-14-330.000 Professional Services	140.00	55804	06/27/25

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
22670	CAPITAL ONE CREDIT CARD -	06/15/25	EJRP CC June 65080625A	259-5-30-16-500.000 Training, Conf, Dues	1165.11	55804	06/27/25
22670	CAPITAL ONE CREDIT CARD -	06/15/25	EJRP CC June 65080625A	259-5-30-14-610.000 General Supplies	608.88	55804	06/27/25
22670	CAPITAL ONE CREDIT CARD -	06/15/25	EJRP CC June 65080625A	259-5-30-14-610.000 General Supplies	-150.00	55804	06/27/25
22670	CAPITAL ONE CREDIT CARD -	06/15/25	EJRP CC June 65080625A	259-5-30-12-610.000 General Supplies	73.63	55804	06/27/25
22670	CAPITAL ONE CREDIT CARD -	06/15/25	EJRP CC June 65080625A	259-5-30-10-505.000 Tech. Subs, Licenses	523.49	55804	06/27/25
22670	CAPITAL ONE CREDIT CARD -	06/15/25	EJRP CC June 65080625A	259-5-30-15-530.000 Communications	919.69	55804	06/27/25
22670	CAPITAL ONE CREDIT CARD -	06/15/25	EJRP CC June 65080625A	259-5-30-14-610.000 General Supplies	226.35	55804	06/27/25
22670	CAPITAL ONE CREDIT CARD -	06/15/25	EJRP CC June 65080625A	259-5-30-17-610.000 General Supplies	282.59	55804	06/27/25
22670	CAPITAL ONE CREDIT CARD -	06/15/25	EJRP CC June 65080625A	259-5-30-15-330.000 Professional Services	1750.52	55804	06/27/25
22670	CAPITAL ONE CREDIT CARD -	06/15/25	EJRP CC June 65080625A	259-5-30-14-500.000 Training, Conf, Dues	2208.75	55804	06/27/25
22670	CAPITAL ONE CREDIT CARD -	06/15/25	EJRP CC June 65080625A	259-5-30-15-610.000 General Supplies	1913.00	55804	06/27/25
22670	CAPITAL ONE CREDIT CARD -	06/15/25	EJRP CC June 65080625A	259-5-30-16-610.000 General Supplies	265.89	55804	06/27/25
22670	CAPITAL ONE CREDIT CARD -	06/15/25	EJRP CC June 65080625A	259-5-30-10-500.000 Training, Conf, Dues	4963.82	55804	06/27/25
22670	CAPITAL ONE CREDIT CARD -	06/15/25	EJRP CC June 65080625A	259-5-30-14-850.150 Memorial Day Parade	3363.77	55804	06/27/25
22670	CAPITAL ONE CREDIT CARD -	06/15/25	EJRP CC June 65080625A	259-5-30-11-610.000 General Supplies	1137.77	55804	06/27/25
17285	CATAMOUNT PIPE BAND	06/24/25	Parade Participation 062425D	259-5-30-14-850.150 Memorial Day Parade	1500.00	55806	06/27/25
19040	DORSET PARK SKATING ASSOC	06/10/25	CMS 7/3 FY26 Prepay 4691	259-1-00-00-120.000 Prepaid Expenses	333.33	55815	06/27/25
29970	EAST COAST ICE	06/12/25	RK Westford 6/12 1316	259-5-30-15-610.000 General Supplies	104.00	55817	06/27/25
25075	ESSEX HIGH SCHOOL STUDENT	06/24/25	Essex Youth Cheerleading 062425D	259-5-30-14-330.000 Professional Services	3000.00	55819	06/27/25
25075	ESSEX HIGH SCHOOL STUDENT	06/24/25	Melba Masse Field Hockey 062425D1	259-5-30-14-330.000 Professional Services	1100.00	55820	06/27/25
14320	ESSEX WESTFORD SCHOOL DIS	06/24/25	EMS Band Parade Participa 062425D1	259-5-30-14-850.150 Memorial Day Parade	228.35	55824	06/27/25
14320	ESSEX WESTFORD SCHOOL DIS	06/24/25	EHS Cheerleaders Parade P 062425D3	259-5-30-14-850.150 Memorial Day Parade	450.00	55825	06/27/25
14320	ESSEX WESTFORD SCHOOL DIS	06/24/25	EHS Football Parade Parti 062425D4	259-5-30-14-850.150 Memorial Day Parade	150.00	55826	06/27/25
14320	ESSEX WESTFORD SCHOOL DIS	06/24/25	ADL Band Parade Participa 062425D5	259-5-30-14-850.150 Memorial Day Parade	350.00	55827	06/27/25
38955	F W WEBB COMPANY	06/13/25	Pool Parts 91236834	259-5-30-11-431.000 R&M Buildings & Grounds	44.51	55829	06/27/25

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
38955	F W WEBB COMPANY	06/16/25	Pool Supplies 91248576	259-5-30-11-431.000 R&M Buildings & Grounds	50.88	55829	06/27/25
80192	Fountain of Youth Fitness	06/16/25	Lifting Spirits Class - 6 061625D	259-5-30-14-330.000 Professional Services	85.60	55838	06/27/25
20195	GET AIR	06/20/25	CMS 6/27 062025D	259-5-30-17-330.000 Professional Services	1755.00	55840	06/27/25
20195	GET AIR	06/23/25	CMS 6/20 062325D	259-5-30-17-330.000 Professional Services	1215.00	55840	06/27/25
24785	GRAINGER	06/12/25	MSP Parking Signage 9538178048	259-5-30-12-610.000 General Supplies	263.68	55843	06/27/25
24785	GRAINGER	06/17/25	Pool Supply 9542922274	259-5-30-11-431.000 R&M Buildings & Grounds	13.10	55843	06/27/25
24785	GRAINGER	06/17/25	Camp Sinks 9542922282	259-5-30-17-610.000 General Supplies	213.32	55843	06/27/25
80025	GREW, IRENE	06/12/25	Refund-Grew \$80 209555	259-4-30-14-020.312 Adult Programs	80.00	55851	06/27/25
05585	INJURY TO EXCELLANCE / FI	06/20/25	Reach 6/18 062025D	259-5-30-17-330.000 Professional Services	742.00	55857	06/27/25
05585	INJURY TO EXCELLANCE / FI	06/20/25	Reach 6/19 062025DA	259-5-30-17-330.000 Professional Services	462.00	55857	06/27/25
80087	KONICA MINOLTA PREMIER FI	06/10/25	Copier Lease June 2025 557650058	259-5-30-16-442.000 Rental Vehicles/Equip	149.40	55858	06/27/25
80087	KONICA MINOLTA PREMIER FI	06/10/25	Copier Lease June 2025 557650058	259-5-30-10-442.000 Rental Vehicles/Equip	165.50	55858	06/27/25
27840	MADISON NATIONAL LIFE INS	06/17/25	Life Ins Jul 2025 1701718	259-1-00-00-120.001 Prepaid Insurance	584.07	55863	06/27/25
80126	MAPLE STREET ART SPACE LL	06/23/25	Creature Camp 6/23-27 062325D	259-5-30-14-330.000 Professional Services	3024.00	55864	06/27/25
80025	METRUK, MARGO	06/20/25	Refund-Metruk \$400 210455	259-4-30-14-020.312 Adult Programs	400.00	55866	06/27/25
80025	MINADEO, ELAINE	06/11/25	Program Refund-Minadeo\$80 209541	259-4-30-14-020.312 Adult Programs	80.00	55868	06/27/25
17300	MOUNT SINAI #3 MOTOR CORP	06/24/25	Parade Participation 062425D	259-5-30-14-850.150 Memorial Day Parade	500.00	55870	06/27/25
27395	MVP HEALTH CARE INC 43118	06/11/25	Health Jul 2025 21508831	259-5-30-15-210.000 Group Insurance	852.20	55871	06/27/25
27395	MVP HEALTH CARE INC 43118	06/11/25	Health Jul 2025 21508831	259-1-00-00-120.001 Prepaid Insurance	22088.80	55871	06/27/25
24960	NORTHEAST DELTA DENTAL	06/16/25	Dental Jul 2025 061725 6197	259-1-00-00-120.001 Prepaid Insurance	706.09	55874	06/27/25
19325	OPEN APPROACH INC	06/10/25	RK Laptop 26491	259-5-30-15-610.000 General Supplies	1266.30	55876	06/27/25
19325	OPEN APPROACH INC	06/10/25	Camp Laptop 26492	259-5-30-17-610.000 General Supplies	1266.00	55876	06/27/25
29795	PAULINA'S SWEETS	06/15/25	NOVA 000294	259-5-30-17-330.000 Professional Services	1125.00	55878	06/27/25
29425	PERFORMANCE FOOD 24793-EJ	06/12/25	Staff Training Food 401072	259-5-30-17-610.000 General Supplies	227.09	55879	06/27/25
29425	PERFORMANCE FOOD 24793-EJ	06/16/25	Nova Snack 405306	259-5-30-17-610.000 General Supplies	119.58	55879	06/27/25

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
29425	PERFORMANCE FOOD 24793-EJ	06/16/25	CMS Snack 406237	259-5-30-17-610.000 General Supplies	335.65	55879	06/27/25
29425	PERFORMANCE FOOD 24793-EJ	06/17/25	FMS Reach Snack 406308	259-5-30-17-610.000 General Supplies	330.14	55879	06/27/25
29425	PERFORMANCE FOOD 24793-EJ	06/17/25	RK EES Discovery 406463	259-5-30-17-610.000 General Supplies	304.97	55879	06/27/25
29425	PERFORMANCE FOOD 24793-EJ	06/17/25	Disc EMS Snack 407040	259-5-30-17-610.000 General Supplies	208.61	55879	06/27/25
29425	PERFORMANCE FOOD 24793-EJ	06/19/25	CMS Snack 409182	259-5-30-17-610.000 General Supplies	272.80	55879	06/27/25
29425	PERFORMANCE FOOD 24793-EJ	06/23/25	Camp Snack 409572	259-5-30-17-610.000 General Supplies	464.29	55879	06/27/25
29425	PERFORMANCE FOOD 24793-EJ	06/23/25	CMS Snack 410938	259-5-30-17-610.000 General Supplies	674.32	55879	06/27/25
29425	PERFORMANCE FOOD 24793-EJ	06/23/25	CMS Snack 410943	259-5-30-17-610.000 General Supplies	52.00	55879	06/27/25
29425	PERFORMANCE FOOD 24793-EJ	06/23/25	EES Disc Snack 410983	259-5-30-17-610.000 General Supplies	270.15	55879	06/27/25
29425	PERFORMANCE FOOD 24793-EJ	06/23/25	Nova Snack 410984	259-5-30-17-610.000 General Supplies	139.33	55879	06/27/25
20620	RASCO LAURA	06/18/25	Playgroup June 061825D	259-5-30-14-330.000 Professional Services	105.00	55884	06/27/25
10435	SCREENMYLOGO.COM	06/16/25	Pool Shirts 21542	259-5-30-11-610.000 General Supplies	706.00	55888	06/27/25
10435	SCREENMYLOGO.COM	06/16/25	Track Field Shirts 21544	259-5-30-14-610.000 General Supplies	517.50	55888	06/27/25
80025	SHEEHEY, MIM	06/16/25	Refund - Sheehey \$25 209664	259-4-30-14-020.312 Adult Programs	25.00	55890	06/27/25
17675	SMUGGLERS NOTCH RESORT	06/20/25	NOVA 6/20 062025D	259-5-30-17-330.000 Professional Services	560.00	55893	06/27/25
17675	SMUGGLERS NOTCH RESORT	06/20/25	Reach 6/18 19 062025D2	259-5-30-17-330.000 Professional Services	3255.00	55893	06/27/25
80110	SOCCER SPARKS PARVANOV D	06/24/25	Soccer Sparks May-June 062425D	259-5-30-14-330.000 Professional Services	3724.80	55894	06/27/25
45825	SPARE TIME	06/20/25	CMS Main Bldg 6/20 49411070	259-5-30-17-330.000 Professional Services	858.00	55896	06/27/25
23495	STUDENT TRANSPORTATION OF	06/13/25	RK Bus 6/12 70309125	259-5-30-15-580.000 Travel	207.00	55897	06/27/25
23495	STUDENT TRANSPORTATION OF	06/23/25	Disc EMS Bus 6/18-20 70309985	259-5-30-17-580.000 Travel	907.69	55897	06/27/25
23495	STUDENT TRANSPORTATION OF	06/23/25	Nova Bus 6/20 70309986	259-5-30-17-580.000 Travel	579.38	55897	06/27/25
23495	STUDENT TRANSPORTATION OF	06/23/25	Disc EES Bus 6/20 70309989	259-5-30-17-580.000 Travel	482.81	55897	06/27/25
23495	STUDENT TRANSPORTATION OF	06/23/25	CMS Bus 6/20 70309990	259-5-30-17-580.000 Travel	1710.88	55897	06/27/25
80224	Simpson, Jeffrey	06/24/25	Parade Participation 062425D	259-5-30-14-850.150 Memorial Day Parade	850.00	55900	06/27/25
25340	State of Vermont	06/20/25	CMS 7/11 PREPAY FY26 062025D	259-1-00-00-120.000 Prepaid Expenses	160.00	55901	06/27/25

06/26/25

City of Essex Junction Accounts Payable

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01:51 pm

Check Warrant Report # 24078 Current Prior Next FY Invoices For Fund (GENERAL FUND)

Cdelibac

For Check Acct 01 (GENERAL FUND) All check #s 06/27/25 To 06/27/25

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
27970	THE PORTABLE MINI GOLF CO	06/13/25	RK Hiawatha 6/10 000490	259-5-30-15-330.000 Professional Services	200.00	55902	06/27/25
26445	TUDOR CHRISTOPHER L	06/18/25	May Pickleball Clinics 364	259-5-30-14-330.000 Professional Services	450.00	55903	06/27/25
14900	UNITED STATES TREASURY	06/30/25	PCORI 720 FY25 FY25PCORI720	259-5-30-15-210.000 Group Insurance	27.76	55904	06/27/25
14900	UNITED STATES TREASURY	06/30/25	PCORI 720 FY25 FY25PCORI720	259-5-30-16-210.000 Group Insurance	41.64	55904	06/27/25
14900	UNITED STATES TREASURY	06/30/25	PCORI 720 FY25 FY25PCORI720	259-5-30-14-210.000 Group Insurance	6.94	55904	06/27/25
36130	VERIZON WIRELESS VSAT	06/17/25	Cell Service June 2025 6116258689	259-5-30-16-530.000 Communications	37.42	55907	06/27/25
25315	VESPA'S PIZZA PASTA & DEL	06/16/25	Staff Training Food 061625D	259-5-30-17-610.000 General Supplies	636.00	55910	06/27/25
21230	VISION SERVICE PLAN (CT)	06/19/25	Vision Jul 2025 823101358	259-1-00-00-120.001 Prepaid Insurance	187.55	55912	06/27/25
25945	VT AFTERSCHOOL	06/17/25	Camp Training 6/10 6808	259-5-30-17-330.000 Professional Services	360.00	55916	06/27/25
07565	W B MASON CO INC	06/06/25	Camp Wire Cart 254767764	259-5-30-17-610.000 General Supplies	167.82	55918	06/27/25
07565	W B MASON CO INC	06/09/25	CMS Supplies 254791860	259-5-30-17-610.000 General Supplies	119.99	55918	06/27/25
07565	W B MASON CO INC	06/09/25	Preschool Supplies 254795218	259-5-30-16-610.000 General Supplies	111.46	55918	06/27/25
07565	W B MASON CO INC	06/10/25	Camp White Board 254818517	259-5-30-17-610.000 General Supplies	20.39	55918	06/27/25
07565	W B MASON CO INC	06/10/25	Pool Supplies 254825271	259-5-30-11-610.000 General Supplies	39.56	55918	06/27/25
07565	W B MASON CO INC	06/10/25	Camp Supplies 254828387	259-5-30-17-610.000 General Supplies	41.09	55918	06/27/25
07565	W B MASON CO INC	06/13/25	Pool Floor Squeegee 254919151	259-5-30-11-610.000 General Supplies	8.09	55918	06/27/25
07565	W B MASON CO INC	06/17/25	Pool Squeegee 254968701	259-5-30-11-610.000 General Supplies	41.99	55918	06/27/25
07565	W B MASON CO INC	06/17/25	CMS Supplies 254972290	259-5-30-17-610.000 General Supplies	27.21	55918	06/27/25

06/26/25

City of Essex Junction Accounts Payable

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01:51 pm

Check Warrant Report # 24078 Current Prior Next FY Invoices For Fund (GENERAL FUND)

Cdelibac

For Check Acct 01 (GENERAL FUND) All check #s 06/27/25 To 06/27/25

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date

Report Total				1539251.49		
				=====		

To the Treasurer of City of Essex Junction, We Hereby certify
that there is due to the several persons whose names are
listed hereon the sum against each name and that there
are good and sufficient vouchers supporting the payments
aggregating \$ *1,539,251.49
Let this be your order for the payments of these amounts.

07/15/25

City of Essex Junction Accounts Payable

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09:57 am

Check Warrant Report # 24080 Current Prior Next FY Invoices For Fund (GENERAL FUND)

Cdelibac

For Check Acct 01 (GENERAL FUND) All check #s 07/11/25 To 07/11/25

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
05290	ADVANCE AUTO PARTS 9820	06/26/25	Parts for shop 552517729010	210-5-40-12-610.000 General Supplies	5.28	55923	07/11/25
05290	ADVANCE AUTO PARTS 9820	06/27/25	Oil for shop 552517829061	210-5-40-12-610.000 General Supplies	13.56	55923	07/11/25
80184	AMAZON BUSINESS SERVICES	07/01/25	BL Supplies JUL25 11V3THW3Q9T4	210-5-35-10-610.000 General Supplies	176.41	55927	07/11/25
80184	AMAZON BUSINESS SERVICES	07/01/25	BL AColl LOfs JUN25 1HKPPH1CXRDN	210-5-35-10-640.201 Adult Collection	899.96	55927	07/11/25
80184	AMAZON BUSINESS SERVICES	06/28/25	BL JFndnProg JUN25 1HTKJ947NT1X	210-5-90-00-991.000 Library Donation Expense	344.47	55927	07/11/25
19815	AMAZON CAPITAL SERVICES	07/01/25	Office Water Cooler Filte 1F79HFQ7T3Q9	210-5-30-10-610.000 General Supplies	94.94	55928	07/11/25
19815	AMAZON CAPITAL SERVICES	07/01/25	Senior Supplies 1RTVQ33M3Q7K	210-5-30-10-610.000 General Supplies	402.94	55928	07/11/25
35565	AMERICAN PLANNING ASSOC.	04/05/25	APA memberMG FY26 425994-20250	210-5-16-10-500.000 Training, Conf, Dues	101.00	55933	07/11/25
27975	ASSOCIATION FOR RURAL & S	04/26/25	BL Dues MAY25 75601	210-5-35-10-500.000 Training, Conf, Dues	50.00	55936	07/11/25
80061	BASSICK, LINDA	07/03/25	BL JProg - Music JUL25 0022	210-5-35-10-840.202 Childrens Programs	100.00	55938	07/11/25
02235	BOUND TREE MEDICAL LLC	06/17/25	EMS Supplies 85812611	210-5-25-10-613.000 Program Supplies	1680.92	55940	07/11/25
30360	BURLINGTON TELECOM	07/01/25	Phone/Internet July 2025 43985070125	210-5-40-12-530.000 Communications	161.32	55941	07/11/25
30360	BURLINGTON TELECOM	07/01/25	Phone/Internet July 2025 43985070125	210-5-41-23-530.000 Communications	194.98	55941	07/11/25
30360	BURLINGTON TELECOM	07/01/25	Phone/Internet July 2025 43985070125	210-5-41-26-530.000 Communications	282.96	55941	07/11/25
30360	BURLINGTON TELECOM	07/01/25	Phone/Internet July 2025 43985070125	210-5-30-13-530.000 Communications	26.66	55941	07/11/25
30360	BURLINGTON TELECOM	07/01/25	Phone/Internet July 2025 43985070125	210-5-41-22-530.000 Communications	53.32	55941	07/11/25
30360	BURLINGTON TELECOM	07/01/25	Phone/Internet July 2025 43985070125	210-5-41-20-530.000 Communications	386.94	55941	07/11/25
30360	BURLINGTON TELECOM	07/01/25	BL PhoneInternet JUN25 BT072025	210-5-41-21-530.000 Communications	336.55	55941	07/11/25
V04609	CENTER POINT LARGE PRINT	06/13/25	BL FndLargePrint JUL25 2179018	210-5-90-00-991.000 Library Donation Expense	103.08	55943	07/11/25
V0461	CENTRAL BEVERAGE	05/05/25	BL Newspapers APR25 135	210-5-35-10-640.201 Adult Collection	438.00	55944	07/11/25
V0461	CENTRAL BEVERAGE	07/04/25	BL Newspaprs JUN25 137	210-5-35-10-640.201 Adult Collection	443.25	55944	07/11/25
21210	CINTAS LOC # 68M 71 M	06/26/25	3X10 BLACK MAT 4234963161	210-5-40-12-610.000 General Supplies	23.45	55949	07/11/25
21210	CINTAS LOC # 68M 71 M	07/03/25	Supplies for shop 4235809688	210-5-40-12-610.000 General Supplies	190.41	55949	07/11/25
21210	CINTAS LOC # 68M 71 M	06/27/25	Supplies in shop 5277988511	210-5-40-12-610.000 General Supplies	98.54	55949	07/11/25
21210	CINTAS LOC # 68M 71 M	06/30/25	WATERBREAK COOLER AGREEME 9327513619	210-5-40-12-610.000 General Supplies	50.00	55949	07/11/25

07/15/25

City of Essex Junction Accounts Payable

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09:57 am

Check Warrant Report # 24080 Current Prior Next FY Invoices For Fund (GENERAL FUND)

Cdelibac

For Check Acct 01 (GENERAL FUND) All check #s 07/11/25 To 07/11/25

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
17895	CLEAN NEST	07/01/25	BL Cleaning JUN25 15649	210-5-41-21-420.000 Cleaning Services	2640.00	55950	07/11/25
17895	CLEAN NEST	07/01/25	Janitorial Services June 15650	210-5-41-21-420.000 Cleaning Services	760.00	55950	07/11/25
17895	CLEAN NEST	07/01/25	EJRP Cleaning June 15651	210-5-41-26-420.000 Cleaning Services	4809.00	55950	07/11/25
04940	COMCAST	06/19/25	2 Lincoln Backup Internet 01363430625	210-5-41-20-530.000 Communications	149.89	55952	07/11/25
04940	COMCAST	06/03/25	Cable Service 02077220625	210-5-41-20-530.000 Communications	23.59	55952	07/11/25
17025	COONRADT AMY	06/30/25	Recording Secretary CC 06 0220	210-5-11-10-330.000 Professtional Services	108.00	55953	07/11/25
31545	COSTCO #314	06/30/25	Water / Gatorade 06302025	210-5-25-10-610.000 General Supplies	164.31	55954	07/11/25
80208	Capital One Trade Credit	06/02/25	Supplies for Public Works 2160441	210-5-40-12-610.000 General Supplies	25.32	55955	07/11/25
33075	DELL MARKETING LP	05/07/25	BL TECH MAY25 10813703398	210-5-35-10-735.000 Tech: Equip/Hardware	32.95	55957	07/11/25
33075	DELL MARKETING LP	06/07/25	BL TECH JUN25 10818739787	210-5-35-10-735.000 Tech: Equip/Hardware	20.47	55957	07/11/25
33075	DELL MARKETING LP	07/07/25	BL TECH JUL25 10823541983	210-5-35-10-735.000 Tech: Equip/Hardware	20.47	55957	07/11/25
09325	DJ'S TREE SERVICE & LOGGI	07/08/25	Park St Tree Removal 30379	210-5-41-23-400.000 Contracted Services	1050.00	55958	07/11/25
25715	DONALD L. HAMLIN CONSULT	07/02/25	EJ-Amtrak Platform-May 1, 24802 0725	210-5-40-12-330.000 Professional Services	432.00	55959	07/11/25
25715	DONALD L. HAMLIN CONSULT	07/08/25	Engineering Site Inspecti 24812 070825	210-1-00-00-130.002 Exchange - Billable	771.40	55959	07/11/25
25715	DONALD L. HAMLIN CONSULT	07/08/25	EJ-Pavement Marking Inven 24820 0725	210-5-40-12-330.000 Professional Services	2913.75	55959	07/11/25
25715	DONALD L. HAMLIN CONSULT	07/08/25	Taft St engineering May 2 24825 070825	210-1-00-00-130.002 Exchange - Billable	138.75	55959	07/11/25
25715	DONALD L. HAMLIN CONSULT	07/08/25	EJ-Paving 2025 May 1, 202 25808 0725	210-5-40-12-451.000 Summer Construction Servi	1757.50	55959	07/11/25
25715	DONALD L. HAMLIN CONSULT	07/08/25	EJ-Fairview Crosswalks Ma 25814 0725	210-5-40-12-330.000 Professional Services	1526.25	55959	07/11/25
25715	DONALD L. HAMLIN CONSULT	07/08/25	EJ-Assistance-RVJ May 1, 25816 0725	210-5-40-12-330.000 Professional Services	185.00	55959	07/11/25
25715	DONALD L. HAMLIN CONSULT	07/08/25	Engineering TRC May 2025 25819 070825	210-5-16-10-330.000 Professional Services	138.75	55959	07/11/25
25715	DONALD L. HAMLIN CONSULT	07/08/25	Engineering fees May 2025 25820 070825	210-1-00-00-130.002 Exchange - Billable	332.50	55959	07/11/25
25715	DONALD L. HAMLIN CONSULT	07/08/25	Engineering May - June 20 25821 070825	210-1-00-00-130.002 Exchange - Billable	3325.95	55959	07/11/25
40025	E J PRESCOTT INC	06/30/25	BUTYL SEALANT ROPE STOCK 6506517	210-5-30-12-610.000 General Supplies	125.25	55962	07/11/25
V10576	ECOPIXEL LLC	07/03/25	City Web Services FY26 3668	210-5-10-10-505.000 Tech. Subs, Licenses	6942.00	55965	07/11/25
21535	ESSEX JCT CEMETERY ASSOC	07/01/25	FY26 Contribution 070125	210-5-18-10-800.107 Essex Jct. Cemetery Assoc	20000.00	55969	07/11/25

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
V0777	ESSEX REPORTER	06/30/25	Newsletter July 2025 412466	210-5-10-10-540.000 Advertising	615.00	55971	07/11/25
V0795	ESSEX TOWN OF	06/30/25	Due to Town June 2025 063025	210-2-00-00-215.000 Due to Town	68.19	55972	07/11/25
23000	F W WHITCOMB	06/23/25	SHUR-PAC 002300028830	210-5-40-12-605.000 Summer Construction Suppl	623.00	55973	07/11/25
23000	F W WHITCOMB	06/24/25	SHUR-PAC Outbound crushe 002300028868	210-5-40-12-605.000 Summer Construction Suppl	499.15	55973	07/11/25
80225	FIRE HOUSE INNOVATIONS	06/25/25	Multi-Force Training Door 2177	210-5-25-10-750.000 Machinery & Equipment	8595.00	55975	07/11/25
21835	FIRST NATIONAL BANK OMAHA	05/21/25	Gratuity 05212025	210-5-25-10-610.000 General Supplies	3.00	55976	07/11/25
14040	FRANKLIN PAINT CO INC	06/18/25	ACETONE TP 188806	210-5-40-12-572.000 Traffic Control	6096.00	55977	07/11/25
34895	GAUTHIER TRUCKING, INC.	06/17/25	39 CASCADE ST recycle woo 1873963	210-5-40-12-425.000 Trash Removal	345.00	55978	07/11/25
34895	GAUTHIER TRUCKING, INC.	07/01/25	6/01-30/25 11 Jackson St 1877307	210-5-40-12-425.000 Trash Removal	156.88	55978	07/11/25
34895	GAUTHIER TRUCKING, INC.	07/01/25	2 Lincoln Garbage June 20 1877308	210-5-41-20-425.000 Trash Removal	342.33	55978	07/11/25
34895	GAUTHIER TRUCKING, INC.	07/01/25	6/01-30/25 Railroad Ave 1877309	210-5-40-12-425.000 Trash Removal	643.08	55978	07/11/25
34895	GAUTHIER TRUCKING, INC.	07/01/25	Beech St. Barrel on Bike 1877475	210-5-40-12-425.000 Trash Removal	91.08	55978	07/11/25
34895	GAUTHIER TRUCKING, INC.	07/01/25	MSP Trash Removal June 1878228	210-5-41-26-425.000 Trash Removal	473.77	55978	07/11/25
04035	GOT THAT RENTAL & SALES I	07/01/25	Shop Tool 142902	210-5-30-10-610.000 General Supplies	239.99	55980	07/11/25
33495	INGRAM LIBRARY SERVICES I	06/23/25	BL ABooks JUN25 88803265	210-5-35-10-610.000 General Supplies	4.86	55983	07/11/25
33495	INGRAM LIBRARY SERVICES I	06/23/25	BL ABooks JUN25 88803265	210-5-35-10-640.201 Adult Collection	23.74	55983	07/11/25
33495	INGRAM LIBRARY SERVICES I	06/23/25	BL ABooks JUN25 88803266	210-5-35-10-610.000 General Supplies	1.39	55983	07/11/25
33495	INGRAM LIBRARY SERVICES I	06/23/25	BL ABooks JUN25 88803266	210-5-35-10-640.201 Adult Collection	26.42	55983	07/11/25
33495	INGRAM LIBRARY SERVICES I	06/23/25	BL ABooks JUN25 88815011	210-5-35-10-640.201 Adult Collection	47.35	55983	07/11/25
33495	INGRAM LIBRARY SERVICES I	06/23/25	BL ABooks JUN25 88815011	210-5-35-10-610.000 General Supplies	6.25	55983	07/11/25
33495	INGRAM LIBRARY SERVICES I	06/25/25	BL A.AFnd Books JUN25 88863808	210-5-90-00-640.201 Adult Collection replacem	9.14	55983	07/11/25
33495	INGRAM LIBRARY SERVICES I	06/25/25	BL A.AFnd Books JUN25 88863808	210-5-90-00-991.000 Library Donation Expense	67.75	55983	07/11/25
33495	INGRAM LIBRARY SERVICES I	06/25/25	BL A.AFnd Books JUN25 88863808	210-5-35-10-610.000 General Supplies	73.97	55983	07/11/25
33495	INGRAM LIBRARY SERVICES I	06/25/25	BL A.AFnd Books JUN25 88863808	210-5-35-10-640.201 Adult Collection	800.53	55983	07/11/25
33495	INGRAM LIBRARY SERVICES I	06/30/25	BL A+AFndnBooks JUN25 88935643	210-5-90-00-991.000 Library Donation Expense	59.62	55983	07/11/25

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
33495	INGRAM LIBRARY SERVICES I	06/30/25 BL A+AFndnBooks JUN25 88935643	210-5-35-10-610.000 General Supplies	23.28	55983	07/11/25
33495	INGRAM LIBRARY SERVICES I	06/30/25 BL A+AFndnBooks JUN25 88935643	210-5-35-10-640.201 Adult Collection	214.31	55983	07/11/25
26390	INT'L INST. OF MUN. CLERK	07/09/25 Membership - DB 20250707	210-5-12-10-500.000 Training Conf Dues	135.00	55984	07/11/25
37715	INTEGRITY COMMUNICATIONS	07/02/25 Phone system repair 44427	210-5-14-10-330.000 Professional Services	120.00	55985	07/11/25
15145	JOBTARGET LLC	07/01/25 Job Ad Prog Coord FY26 33154379	210-5-10-10-540.000 Advertising	499.00	55986	07/11/25
15145	JOBTARGET LLC	07/01/25 Job Ad Preschool Dir FY26 33154442	210-5-10-10-540.000 Advertising	499.00	55986	07/11/25
14175	JUNIOR LIBRARY GUILD	07/01/25 BL JBooks 7/1/25-6/1/26 723331	210-5-35-10-640.202 Juvenile Collection	3721.96	55987	07/11/25
29500	LAMELL LUMBER CORP.	06/18/25 Used 20' Storage Containe 3133	210-5-25-10-500.000 Training, Conf, Dues	9130.00	55989	07/11/25
06030	LOGAN TINA	07/03/25 BL JPrograms Art JUL25 LOGAN 072025	210-5-35-10-840.202 Childrens Programs	200.00	55990	07/11/25
25625	LOWE'S - 1080	06/02/25 EJRP Lowes May 10800625	210-5-30-12-610.000 General Supplies	419.71	55991	07/11/25
V10130	LOWE'S BUSINESS ACCOUNT	06/24/25 Tax Correction 06242025	210-5-25-10-750.000 Machinery & Equipment	-30.61	55992	07/11/25
V10130	LOWE'S BUSINESS ACCOUNT	07/01/25 Crosswalk at Main and Ath 78810	210-5-30-12-610.000 General Supplies	11.28	55992	07/11/25
V10130	LOWE'S BUSINESS ACCOUNT	06/24/25 Drills / Driver sets 84431	210-5-25-10-750.000 Machinery & Equipment	540.74	55992	07/11/25
V10130	LOWE'S BUSINESS ACCOUNT	06/25/25 for light boxes 88228	210-5-40-12-572.000 Traffic Control	378.84	55992	07/11/25
80012	MECHLER THOMAS	06/27/25 BL JFndnProg-DD JUN25 MECHLER06202	210-5-90-00-991.000 Library Donation Expense	100.00	55993	07/11/25
V9970	MIDWEST TAPE	06/27/25 BL ADvds JUL25 507382655	210-5-35-10-640.201 Adult Collection	319.68	55995	07/11/25
14815	MOTOROLA SOLUTIONS, INC	05/23/25 Desktop Microphone 8282138491	210-5-25-10-611.000 Small Tools and Equipment	135.60	55998	07/11/25
14815	MOTOROLA SOLUTIONS, INC	06/09/25 MOBILE RADIO APX8500 ALL 8282146167	210-5-25-10-611.000 Small Tools and Equipment	24126.85	55998	07/11/25
44275	MVP SELECT CARE INC.	07/08/25 12 Jun 2025 MVP HRA Admin CINV011634	210-5-30-10-210.000 Group Insurance	24.50	55999	07/11/25
44275	MVP SELECT CARE INC.	07/08/25 12 Jun 2025 MVP HRA Admin CINV011634	210-5-30-12-210.000 Group Insurance	7.00	55999	07/11/25
44275	MVP SELECT CARE INC.	07/08/25 12 Jun 2025 MVP HRA Admin CINV011634	210-5-16-10-210.000 Group Insurance	7.00	55999	07/11/25
44275	MVP SELECT CARE INC.	07/08/25 12 Jun 2025 MVP HRA Admin CINV011634	210-5-10-10-210.000 Group Insurance	10.50	55999	07/11/25
44275	MVP SELECT CARE INC.	07/08/25 12 Jun 2025 MVP HRA Admin CINV011634	210-5-13-10-210.000 Group Insurance	3.50	55999	07/11/25
44275	MVP SELECT CARE INC.	07/08/25 12 Jun 2025 MVP HRA Admin CINV011634	210-5-12-10-210.000 Group Insurance	3.50	55999	07/11/25
44275	MVP SELECT CARE INC.	07/08/25 12 Jun 2025 MVP HRA Admin CINV011634	210-5-35-10-210.000 Group Insurance	24.50	55999	07/11/25

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
44275	MVP SELECT CARE INC.	07/08/25 12 Jun 2025 MVP HRA Admin	210-5-40-13-210.000	1.15	55999	07/11/25
		CINV011634	Group Insurance			
44275	MVP SELECT CARE INC.	07/08/25 12 Jun 2025 MVP HRA Admin	210-5-40-12-210.000	13.05	55999	07/11/25
		CINV011634	Group Insurance			
V10615	NATIONAL PEN COMPANY, LLC	05/22/25 Pens - Fire Prevention	210-5-25-10-613.000	294.30	56000	07/11/25
		114215387	Program Supplies			
19325	OPEN APPROACH INC	05/31/25 GovOS Transition Final In	210-5-12-10-735.000	1209.60	56002	07/11/25
		26566	Tech: Equip/Hardware			
19325	OPEN APPROACH INC	05/31/25 GovOS Transition Final In	210-5-14-10-735.000	1209.60	56002	07/11/25
		26566	Tech: Equip/Hardware			
19325	OPEN APPROACH INC	07/01/25 IT Services July 2025	210-5-25-10-570.000	98.40	56002	07/11/25
		26601	Other Purchased Services			
19325	OPEN APPROACH INC	07/01/25 IT Services July 2025	210-5-14-10-505.000	3440.89	56002	07/11/25
		26601	Tech. Subs, Licenses			
19325	OPEN APPROACH INC	07/01/25 IT Services July 2025	210-5-14-10-330.000	11250.60	56002	07/11/25
		26601	Professional Services			
V10729	OVERDRIVE INC	06/28/25 BL ADigibooks JUN25	210-5-35-10-640.201	3764.12	56003	07/11/25
		01459DA25202	Adult Collection			
V10729	OVERDRIVE INC	06/30/25 BL ADigibooks JUN25	210-5-35-10-640.201	1082.98	56003	07/11/25
		01459DA25208	Adult Collection			
V10729	OVERDRIVE INC	06/27/25 BL ADigibooks JUN25	210-5-35-10-640.201	1378.44	56003	07/11/25
		01459DA2520A	Adult Collection			
80177	PARKER, JENNY	06/17/25 Stipend PCAB June 2025	210-5-11-10-190.000	50.00	56006	07/11/25
		061725Parker	Board Member Payments			
V10554	PHOENIX BOOKS BURLINGTON	06/04/25 BL ABooks JUN25	210-5-35-10-640.201	85.59	56009	07/11/25
		1562769	Adult Collection			
25140	PIKE INDUSTRIES INC	06/27/25 Asphalt	210-5-40-12-605.000	228.00	56010	07/11/25
		1330245	Summer Construction Suppl			
24410	PRIORITY EXPRESS INC	06/30/25 BL Courier 8 JUN25	210-5-35-10-560.000	210.40	56013	07/11/25
		80272527	Postage			
05380	PURCHASE POWER	07/06/25 2 Lincoln Postage June 20	210-5-10-10-560.000	1009.75	56014	07/11/25
		0706254061	Postage			
24325	RADIO NORTH GROUP INC	06/06/25 Portable Mics	210-5-25-10-613.000	2941.00	56017	07/11/25
		2414715	Program Supplies			
24325	RADIO NORTH GROUP INC	06/25/25 Radio Antenna, hardware,	210-5-25-10-611.000	2019.00	56017	07/11/25
		24147180	Small Tools and Equipment			
24325	RADIO NORTH GROUP INC	06/20/25 Portable Whip Antenna	210-5-25-10-613.000	43.50	56017	07/11/25
		24147184	Program Supplies			
24775	ROBERGE & SONS MOWING INC	06/30/25 Mowing	210-5-40-12-605.000	2170.00	56018	07/11/25
		951336	Summer Construction Suppl			
37965	S D IRELAND CONCRETE	06/30/25 GRADE RING	210-5-40-12-451.000	95.00	56019	07/11/25
		118439	Summer Construction Servi			
37965	S D IRELAND CONCRETE	06/30/25 Cust Job: MAIN ATHENS	210-5-40-12-451.000	362.00	56019	07/11/25
		118676	Summer Construction Servi			
03180	SAFETY SYSTEMS OF VT LLC	05/05/25 BL ALARM 05/25-05/26	210-5-41-21-400.000	300.00	56020	07/11/25
		13001343	Contracted Services			
03180	SAFETY SYSTEMS OF VT LLC	06/09/25 BL FIREALARM JUN25	210-5-41-21-431.000	150.00	56020	07/11/25
		13034960	R&M Buildings & Grounds			
03180	SAFETY SYSTEMS OF VT LLC	06/27/25 Proxy Cards w/o tax	210-5-30-12-610.000	712.00	56020	07/11/25
		13050699	General Supplies			

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
00275	SB SIGNS INC	06/01/25 sign: Taxes Due 32109	210-5-12-10-610.000 General Supplies	65.00	56021	07/11/25
00275	SB SIGNS INC	07/09/25 bike locker decals 32129	210-5-16-10-810.111 BWAC	260.00	56021	07/11/25
10435	SCREENMYLOGO.COM	06/27/25 Hiking Hats 21604	210-5-30-10-610.000 General Supplies	897.50	56022	07/11/25
42565	SEVEN DAYS	07/02/25 DRB ad for July 17 meetin 247224	210-5-16-10-540.000 Advertising	79.04	56023	07/11/25
29090	SUNBELT RENTALS	11/08/24 2 Hard hats past due bill 161872111000	210-5-40-12-609.000 Safety Supplies	45.59	56029	07/11/25
29090	SUNBELT RENTALS	06/30/25 Road Barrels 170942272	210-5-40-12-572.000 Traffic Control	1059.22	56029	07/11/25
29090	SUNBELT RENTALS	06/27/25 Engine Oil 708738110001	210-5-40-12-430.000 R&M Vehicles & Equipment	67.32	56029	07/11/25
14695	THE BIG BLUE TRUNK	06/09/25 BL JFndnSRProg JUN25 2713	210-5-90-00-991.000 Library Donation Expense	225.00	56030	07/11/25
19350	VERIZON CONNECT FLEET USA	07/01/25 Recurring Services 07/01/ 358000072684	210-5-40-12-505.000 Tech. Subs, Licenses	151.60	56032	07/11/25
11935	VIKING-CIVES USA	06/16/25 JOHNSTON VENT FILTER AND 4544180	210-5-40-12-430.000 R&M Vehicles & Equipment	283.33	56035	07/11/25
11935	VIKING-CIVES USA	06/25/25 Truck #34 Sweeper Repair 4544268	210-5-40-12-430.000 R&M Vehicles & Equipment	1562.61	56035	07/11/25
11935	VIKING-CIVES USA	06/30/25 JOHNSTON BRUSH 2 PC-710mm 4544385	210-5-40-12-430.000 R&M Vehicles & Equipment	533.28	56035	07/11/25
23395	VILLAGE HARDWARE - WILLIS	06/26/25 Straw 520499	210-5-40-12-605.000 Summer Construction Suppl	66.46	56036	07/11/25
23395	VILLAGE HARDWARE - WILLIS	06/26/25 Straw 520500	210-5-40-12-605.000 Summer Construction Suppl	39.87	56036	07/11/25
23395	VILLAGE HARDWARE - WILLIS	06/30/25 Blades 520516	210-5-40-12-610.000 General Supplies	44.63	56036	07/11/25
23395	VILLAGE HARDWARE - WILLIS	06/30/25 BL AColl-LOTs JUN25 520521	210-5-35-10-640.201 Adult Collection	122.04	56036	07/11/25
80130	VMERS DC 110800	07/03/25 Payroll Transfer PR-07/03/25	210-2-00-00-210.004 Retirement Payable	3636.36	56037	07/11/25
V10238	VT AIR TESTING SVC	07/06/25 Mt Joy concert sound moni 622	210-1-00-00-130.002 Exchange - Billable	797.50	56038	07/11/25
V10238	VT AIR TESTING SVC	07/06/25 Relay for Life Sound moni 623	210-1-00-00-130.002 Exchange - Billable	537.50	56038	07/11/25
29825	VT GAS SYSTEMS	06/23/25 MSP Gas June 15787560625	210-5-41-26-621.000 Natural Gas/Heating	86.00	56039	07/11/25
29825	VT GAS SYSTEMS	06/23/25 Service Period: 05/19/25 25297	210-5-41-21-621.000 Natural Gas/Heating	131.04	56040	07/11/25
29825	VT GAS SYSTEMS	06/23/25 Service Period: 05/19/25 25297	210-5-41-20-621.000 Natural Gas/Heating	52.87	56040	07/11/25
29825	VT GAS SYSTEMS	06/23/25 Service Period: 05/19/25 25297	210-5-41-22-621.000 Natural Gas/Heating	83.35	56040	07/11/25
29825	VT GAS SYSTEMS	06/23/25 Service Period: 05/19/25 25297	210-5-40-12-621.000 Natural Gas/Heating	129.55	56040	07/11/25
29825	VT GAS SYSTEMS	06/23/25 Service Period: 05/19/25 25297	210-5-41-23-621.000 Natural Gas/Heating	125.12	56040	07/11/25

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
29825	06/23/25	VT GAS SYSTEMS MSP Gas June 8100440625	210-5-41-26-621.000 Natural Gas/Heating	97.92	56041	07/11/25
06195	06/29/25	VT INSTITUTE OF NATURAL S BL CProgrm Birds JUL25 V1011	210-5-35-10-840.202 Childrens Programs	308.75	56042	07/11/25
41630	06/30/25	VT STATE TREASURER Q2 Marriage fees to state 20250630	210-2-00-00-215.003 Due to VT Marriage Lic	455.00	56043	07/11/25
07565	06/23/25	W B MASON CO INC Maint Supplies 255077595	210-5-30-10-610.000 General Supplies	51.99	56044	07/11/25
07565	06/24/25	W B MASON CO INC Park St Supplies 255110477	210-5-30-10-610.000 General Supplies	44.24	56044	07/11/25
07565	06/25/25	W B MASON CO INC Maint Supplies 255144081	210-5-30-10-610.000 General Supplies	265.16	56044	07/11/25
07565	07/03/25	W B MASON CO INC Park St Supplies 255312529	210-5-30-10-610.000 General Supplies	138.67	56044	07/11/25
20445	06/30/25	WHITE CAP L P Traffic Control 10021901939	210-5-40-12-572.000 Traffic Control	182.99	56047	07/11/25
80209	06/20/25	Wasted Public Bene Corp MSP Portolet July 7937	210-5-30-12-330.000 Professional Services	330.00	56048	07/11/25
25715	07/02/25	DONALD L. HAMLIN CONSULT Pocket Park lighting, pla 22815 070225	220-5-00-00-720.002 1 Main; Road Res-Q	1035.00	55959	07/11/25
25715	07/02/25	DONALD L. HAMLIN CONSULT EJ-Crescent Connector Pha 22822 0725	230-5-16-10-890.824 Cres. Connector	6317.07	55959	07/11/25
25715	07/08/25	DONALD L. HAMLIN CONSULT EJ-Iroquois Ave Waterline 24807 0725	230-5-40-10-720.002 Iroquois Ave Road and Wat	3270.15	55959	07/11/25
25715	07/02/25	DONALD L. HAMLIN CONSULT EJ-Public Works Facility- 24828 0725	230-5-41-10-730.000 Facilities Assessment	5204.00	55959	07/11/25
25715	07/08/25	DONALD L. HAMLIN CONSULT May 1 - May 31, 2025 Hiaw 25815 0725	230-5-40-13-722.001 Hiawatha Infiltration Sys	232.65	55959	07/11/25
25715	07/08/25	DONALD L. HAMLIN CONSULT 2 Lincoln Renovation May 23803070825	232-5-41-20-890.832 2 Lincoln Street Renovati	13223.00	55959	07/11/25
23435	06/30/25	CHAMPLAIN WATER DISTRICT Water June 2025 063025	254-5-54-70-411.400 CWD Water Purchase - Glob	254385.62	55946	07/11/25
23435	06/30/25	CHAMPLAIN WATER DISTRICT Water June 2025 063025	254-5-54-20-411.000 CWD Water Purchase	994.60	55946	07/11/25
23435	06/30/25	CHAMPLAIN WATER DISTRICT Water June 2025 063025	254-5-54-20-411.000 CWD Water Purchase	57069.95	55946	07/11/25
23435	06/30/25	CHAMPLAIN WATER DISTRICT Water June 2025 063025	254-5-54-70-411.400 CWD Water Purchase - Glob	4433.35	55946	07/11/25
23435	06/26/25	CHAMPLAIN WATER DISTRICT Reports for 2025 CCR2025	254-5-54-20-550.000 Printing and Binding	2828.46	55946	07/11/25
25715	07/08/25	DONALD L. HAMLIN CONSULT CEJ-Main Street Waterline 21806 0725	254-5-54-70-723.004 Main St Water Line	1273.70	55959	07/11/25
03070	06/30/25	MINUTEMAN PRESS UB Mailing June 2025 60377	254-5-54-20-560.000 Postage	346.87	55996	07/11/25
44275	07/08/25	MVP SELECT CARE INC. 12 Jun 2025 MVP HRA Admin CINV011634	254-5-54-20-210.000 Group Insurance	5.50	55999	07/11/25
23855	07/08/25	SOUTHWORTH-MILTON, INC. Parts for vehicle INV3621670	254-5-54-20-430.000 R&M Vehicles & Equipment	59.16	56025	07/11/25
11935	06/25/25	VIKING-CIVES USA Truck #34 Sweeper Repair 4544268	254-5-54-20-430.000 R&M Vehicles & Equipment	260.44	56035	07/11/25

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29825	VT GAS SYSTEMS	06/23/25 Service Period: 05/19/25	254-5-54-20-621.000	71.43	56040	07/11/25
		25297	Natural Gas/Heating			
05290	ADVANCE AUTO PARTS 9820	06/26/25 Oil change for Stanly Hyd	255-5-55-30-430.000	81.63	55923	07/11/25
		552517729009	R&M Vehicles & Equipment			
20475	AERZEN USA CORPORATION	06/20/25 Resistance thermometer	255-5-55-30-570.000	416.30	55924	07/11/25
		SEPI-25-0034	Other Purchased Services			
V10655	AQUAFIX (THE BUGMAN)	06/26/25 A quabac XT (Case of 2, 2	255-5-55-30-619.000	3723.53	55935	07/11/25
		IN019274	Chemicals			
26290	CHAMPLIN ASSOC. INC.	06/27/25 Pephlo trailer work	255-5-55-70-722.008	29747.00	55947	07/11/25
		5630	Vt Phos Challenge PePhlo			
26290	CHAMPLIN ASSOC. INC.	06/16/25 Pephlo Trailer work	255-5-55-70-722.008	8467.00	55947	07/11/25
		5631	Vt Phos Challenge PePhlo			
23455	CHITTENDEN SOLID WASTE DI	05/31/25 MAY25 Biosolids	255-5-55-30-568.000	6731.04	55948	07/11/25
		INV22713	Biosolids Subcontractor			
17895	CLEAN NEST	07/01/25 Janitorial Services June	255-5-55-30-330.000	326.00	55950	07/11/25
		15650	Professional Services			
04940	COMCAST	06/23/25 Services from Jun 30, 202	255-5-55-30-530.000	174.89	55952	07/11/25
		03160280625	Communications			
80208	Capital One Trade Credit	06/04/25 XTRA KEYS	255-5-55-30-610.000	14.36	55955	07/11/25
		2160471	General Supplies			
V10347	EHRLICH	07/02/25 PEST CONTROL MAINTENANCE	255-5-55-30-431.000	103.50	55966	07/11/25
		80045989	R&M Buildings			
06870	ENDYNE INC	06/26/25 Essex Jct. WWTF TKN Only	255-5-55-30-340.000	35.00	55967	07/11/25
		536834	Technical Services			
06870	ENDYNE INC	06/26/25 SHT NY Bi-Monthly	255-5-55-30-568.000	410.00	55967	07/11/25
		536868	Biosolids Subcontractor			
06870	ENDYNE INC	06/27/25 Essex Jct. WWTF TKN Only	255-5-55-30-340.000	35.00	55967	07/11/25
		536985	Technical Services			
04640	FASTENAL INDUSTRIAL & CON	07/08/25 Pipe Cap for aeration	255-5-55-30-570.000	47.08	55974	07/11/25
		VTBUR338438	Other Purchased Services			
24785	GRAINGER	06/25/25 Dehumidifier for admin ba	255-5-55-30-570.000	441.56	55981	07/11/25
		9552358690	Other Purchased Services			
V1093	HOLLAND CO., INC.	06/30/25 Sodium Aluminate SODIUM A	255-5-55-30-619.000	24320.05	55982	07/11/25
		PI33991	Chemicals			
44275	MVP SELECT CARE INC.	07/08/25 12 Jun 2025 MVP HRA Admin	255-5-55-30-210.000	14.00	55999	07/11/25
		CINV011634	Group Insurance			
V1661	NORTH CENTRAL LABORATORIE	06/18/25 Lab supplies	255-5-55-30-618.000	2453.93	56001	07/11/25
		521315	Laboratory Supplies			
19325	OPEN APPROACH INC	05/31/25 Install updated iFix on V	255-5-55-30-340.000	1031.20	56002	07/11/25
		26565	Technical Services			
19325	OPEN APPROACH INC	05/31/25 GovOS Transition Final In	255-5-55-30-735.000	1209.60	56002	07/11/25
		26566	Tech: Equip/Hardware			
19325	OPEN APPROACH INC	07/01/25 Monthly Billing for July	255-5-55-30-340.000	130.00	56002	07/11/25
		26602	Technical Services			
03160	P & H SENESAC INC	06/19/25 POLYMER FOR DEWATERING	255-5-55-30-568.000	13662.00	56004	07/11/25
		20590	Biosolids Subcontractor			
11935	VIKING-CIVES USA	06/25/25 Truck #34 Sweeper Repair	255-5-55-30-430.000	260.43	56035	07/11/25
		4544268	R&M Vehicles & Equipment			
23395	VILLAGE HARDWARE - WILLIS	06/30/25 Dish pods for lab	255-5-55-30-618.000	16.61	56036	07/11/25
		520523	Laboratory Supplies			

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29825	VT GAS SYSTEMS	06/23/25 Service Period: 05/19/25 25297	255-5-55-30-621.000 Natural Gas/Heating	1069.44	56040	07/11/25
17765	WAITE-HEINDEL ENVIRONMENT	07/07/25 Biosolids Groundwater Inv 7053	255-5-55-30-568.000 Biosolids Subcontractor	4035.43	56046	07/11/25
33850	CENTRAL VERMONT PROPRTIE	07/02/25 ROW FY26 9500275421	256-5-56-40-441.000 Rental Land/Buildings	130.00	55945	07/11/25
25715	DONALD L. HAMLIN CONSULT	07/08/25 EJ-Assistance CHM May 1, 25817 0725	256-5-56-40-330.000 Professional Services	166.40	55959	07/11/25
03070	MINUTEMAN PRESS	06/30/25 UB Mailing June 2025 60377	256-5-56-40-560.000 Postage	704.24	55996	07/11/25
44275	MVP SELECT CARE INC.	07/08/25 12 Jun 2025 MVP HRA Admin CINV011634	256-5-56-40-210.000 Group Insurance	4.80	55999	07/11/25
19325	OPEN APPROACH INC	07/01/25 Monthly Billing for July 26602	256-5-56-40-340.000 Technical Services	560.00	56002	07/11/25
36130	VERIZON WIRELESS VSAT	06/23/25 May 24 â€ Jun 23 6116831118	256-5-56-40-434.002 West Street PS Costs	78.47	56033	07/11/25
36130	VERIZON WIRELESS VSAT	06/23/25 May 24 â€ Jun 23 6116831118	256-5-56-40-434.000 R&M Pump Stations	304.62	56033	07/11/25
36130	VERIZON WIRELESS VSAT	06/23/25 May 24 â€ Jun 23 6116831118	256-5-56-40-434.001 Susie Wilson PS Costs	78.46	56033	07/11/25
11935	VIKING-CIVES USA	06/25/25 Truck #34 Sweeper Repair 4544268	256-5-56-40-430.000 R&M Vehicles & Equipment	3125.21	56035	07/11/25
23395	VILLAGE HARDWARE - WILLIS	07/09/25 Supplies to clean pump st 520557	256-5-56-40-610.000 General Supplies	25.15	56036	07/11/25
29825	VT GAS SYSTEMS	06/23/25 Service Period: 05/19/25 25297	256-5-56-40-621.000 Natural Gas/Heating	63.48	56040	07/11/25
29825	VT GAS SYSTEMS	06/23/25 Service Period: 05/19/25 25297	256-5-56-40-434.002 West Street PS Costs	54.39	56040	07/11/25
29825	VT GAS SYSTEMS	06/23/25 Service Period: 05/19/25 25297	256-5-56-40-434.001 Susie Wilson PS Costs	53.35	56040	07/11/25
80025	ADORBOE-BIKO, LINDSAY	06/26/25 Camp Refund-AdorboeBiko \$ 211185	259-4-30-17-020.313 Childcare - DC	252.75	55922	07/11/25
07305	AIRGAS USA LLC	06/30/25 Pool Chemicals 5517175812	259-5-30-11-431.000 R&M Buildings & Grounds	371.70	55925	07/11/25
80127	ALYX MAGIC ENTERTAINMENT	01/28/25 MSP Magic Show 7/15 2507	259-5-30-14-330.000 Professional Services	600.00	55926	07/11/25
19815	AMAZON CAPITAL SERVICES	07/03/25 Discovery EES 11HKMYHVGGD6	259-5-30-17-610.000 General Supplies	50.94	55928	07/11/25
19815	AMAZON CAPITAL SERVICES	07/07/25 Behavior Support 11LF4W4KGV3	259-5-30-17-610.000 General Supplies	31.28	55928	07/11/25
19815	AMAZON CAPITAL SERVICES	07/01/25 CMS Supplies 11V3THW3T7P9	259-5-30-17-610.000 General Supplies	59.84	55928	07/11/25
19815	AMAZON CAPITAL SERVICES	06/28/25 Reach FMS Supplies 161LH7GKPL6X	259-5-30-17-610.000 General Supplies	54.92	55928	07/11/25
19815	AMAZON CAPITAL SERVICES	06/28/25 Reach FMS Supplies 16RX3G41NTC9	259-5-30-17-610.000 General Supplies	198.88	55928	07/11/25
19815	AMAZON CAPITAL SERVICES	06/25/25 EES Discovery Supplies 17G3HJW3TR96	259-5-30-17-610.000 General Supplies	25.08	55928	07/11/25
19815	AMAZON CAPITAL SERVICES	06/30/25 CMS Supplies 17JXDJ1JCLJL	259-5-30-17-610.000 General Supplies	221.15	55928	07/11/25

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19815	AMAZON CAPITAL SERVICES	07/07/25 CMS Art	259-5-30-17-610.000	3.58	55928	07/11/25
		191JKWLRGLXG	General Supplies			
19815	AMAZON CAPITAL SERVICES	07/08/25 CMS Supplies	259-5-30-17-610.000	87.47	55928	07/11/25
		191JKWLRRYNR	General Supplies			
19815	AMAZON CAPITAL SERVICES	06/29/25 CMS ADL Supplies	259-5-30-17-610.000	50.30	55928	07/11/25
		193CXMHY1HPH	General Supplies			
19815	AMAZON CAPITAL SERVICES	07/02/25 Program Supplies	259-5-30-14-610.000	394.40	55928	07/11/25
		19FWQCP77QFD	General Supplies			
19815	AMAZON CAPITAL SERVICES	07/05/25 Reach Fleming Supplies	259-5-30-17-610.000	155.90	55928	07/11/25
		19FWQCP7TXDW	General Supplies			
19815	AMAZON CAPITAL SERVICES	06/25/25 Behavior Support	259-5-30-17-610.000	133.34	55928	07/11/25
		19KPF1NQT3J	General Supplies			
19815	AMAZON CAPITAL SERVICES	07/06/25 CMS Art	259-5-30-17-610.000	55.84	55928	07/11/25
		19WPVCGH3J3M	General Supplies			
19815	AMAZON CAPITAL SERVICES	06/24/25 Reach FMS Supplies	259-5-30-17-610.000	109.55	55928	07/11/25
		19XLNK4WJHNX	General Supplies			
19815	AMAZON CAPITAL SERVICES	06/30/25 Preschool Supplies	259-5-30-16-610.000	23.88	55928	07/11/25
		1C9R6G9L7L16	General Supplies			
19815	AMAZON CAPITAL SERVICES	06/30/25 CMS 5/6 NOVA Supplies	259-5-30-17-610.000	75.30	55928	07/11/25
		1C9R6G9LGHW	General Supplies			
19815	AMAZON CAPITAL SERVICES	07/01/25 Discovery EES	259-5-30-17-610.000	59.61	55928	07/11/25
		1C9R6G9LWYCR	General Supplies			
19815	AMAZON CAPITAL SERVICES	06/24/25 Reach FMS Supplies	259-5-30-17-610.000	56.94	55928	07/11/25
		1CG1KN6QJYN9	General Supplies			
19815	AMAZON CAPITAL SERVICES	06/23/25 Camps Picnic Tables	259-5-30-17-610.000	1130.89	55928	07/11/25
		1D4FMTL19TW4	General Supplies			
19815	AMAZON CAPITAL SERVICES	06/30/25 Camp Nova Supplies	259-5-30-17-610.000	231.75	55928	07/11/25
		1D71L1YT9QGN	General Supplies			
19815	AMAZON CAPITAL SERVICES	07/07/25 Discovery EES Supplies	259-5-30-17-610.000	21.49	55928	07/11/25
		1FLLT3RLD47C	General Supplies			
19815	AMAZON CAPITAL SERVICES	06/28/25 CMS ADL Supplies	259-5-30-17-610.000	14.99	55928	07/11/25
		1GGGJHQJPDYN	General Supplies			
19815	AMAZON CAPITAL SERVICES	06/23/25 CMS Service	259-5-30-17-610.000	8.57	55928	07/11/25
		1GH7JG4TC7MK	General Supplies			
19815	AMAZON CAPITAL SERVICES	06/25/25 EES Discovery	259-5-30-17-610.000	83.56	55928	07/11/25
		1GH7JG4TRXY	General Supplies			
19815	AMAZON CAPITAL SERVICES	06/28/25 CMS ADL	259-5-30-17-610.000	150.72	55928	07/11/25
		1L1WD4XFN7JF	General Supplies			
19815	AMAZON CAPITAL SERVICES	06/24/25 REACH FMS Supplies	259-5-30-17-610.000	120.08	55928	07/11/25
		1L61VWHNJP3K	General Supplies			
19815	AMAZON CAPITAL SERVICES	07/07/25 Discovery EES Supplies	259-5-30-17-610.000	24.14	55928	07/11/25
		1MPHKW99D1KJ	General Supplies			
19815	AMAZON CAPITAL SERVICES	06/25/25 Behavior Support	259-5-30-17-610.000	22.79	55928	07/11/25
		1MYYL1GWTM6D	General Supplies			
19815	AMAZON CAPITAL SERVICES	07/08/25 Discovery EES	259-5-30-17-610.000	320.47	55928	07/11/25
		1NGQWNYKRMDF	General Supplies			
19815	AMAZON CAPITAL SERVICES	06/28/25 CMS ADL Supplies	259-5-30-17-610.000	223.99	55928	07/11/25
		1NJMQXHJPDGT	General Supplies			
19815	AMAZON CAPITAL SERVICES	06/25/25 EES Discovery Supplies	259-5-30-17-610.000	44.17	55928	07/11/25
		1PCQMP9VV9RL	General Supplies			

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19815	AMAZON CAPITAL SERVICES	07/02/25	Discovery EES Supplies 1PL6LQJT7PLH	259-5-30-17-610.000 General Supplies	105.18	55928	07/11/25
19815	AMAZON CAPITAL SERVICES	07/01/25	EMS Discovery 1PQ7DCFNH3G	259-5-30-17-610.000 General Supplies	29.94	55928	07/11/25
19815	AMAZON CAPITAL SERVICES	06/25/25	CMS Supplies 1PWJPQ9GVTC9	259-5-30-17-610.000 General Supplies	47.98	55928	07/11/25
19815	AMAZON CAPITAL SERVICES	06/25/25	Behavior Support 1PWJPQ9GVTT4	259-5-30-17-610.000 General Supplies	32.99	55928	07/11/25
19815	AMAZON CAPITAL SERVICES	07/01/25	EMS Discovery 1RWLL91XWNK9	259-5-30-17-610.000 General Supplies	11.60	55928	07/11/25
19815	AMAZON CAPITAL SERVICES	07/07/25	Discovery EMS Supplies 1T3CTL33CNGQ	259-5-30-17-610.000 General Supplies	60.79	55928	07/11/25
19815	AMAZON CAPITAL SERVICES	07/02/25	EMS Discovery 1T6WDPVL93RM	259-5-30-17-610.000 General Supplies	173.41	55928	07/11/25
19815	AMAZON CAPITAL SERVICES	06/30/25	Camp Supplies 1V394KD4GQJ7	259-5-30-17-610.000 General Supplies	82.09	55928	07/11/25
19815	AMAZON CAPITAL SERVICES	06/28/25	Discovery EES Supplies 1V67JVGDRRPD	259-5-30-17-610.000 General Supplies	120.45	55928	07/11/25
19815	AMAZON CAPITAL SERVICES	06/25/25	Camp Nova 1VC641TCW91K	259-5-30-17-610.000 General Supplies	155.31	55928	07/11/25
19815	AMAZON CAPITAL SERVICES	07/07/25	Reach FMS Supplies 1VPD3HWHFDMN	259-5-30-17-610.000 General Supplies	308.15	55928	07/11/25
19815	AMAZON CAPITAL SERVICES	06/30/25	Preschool Supplies 1VV44QD4DRVT	259-5-30-16-610.000 General Supplies	147.74	55928	07/11/25
19815	AMAZON CAPITAL SERVICES	07/01/25	Discovery EES 1WVYMFPKXM1M	259-5-30-17-610.000 General Supplies	50.34	55928	07/11/25
19815	AMAZON CAPITAL SERVICES	07/02/25	CMS ADL Supplies 1XR1V9FJ7JC9	259-5-30-17-610.000 General Supplies	29.44	55928	07/11/25
19815	AMAZON CAPITAL SERVICES	06/30/25	Preschool 2-3 Classroom 1Y1JQQGF4YJD	259-5-30-16-610.000 General Supplies	44.98	55928	07/11/25
19815	AMAZON CAPITAL SERVICES	06/30/25	Discovery EMS Supplies 1Y6RQW7NGMVQ	259-5-30-17-610.000 General Supplies	233.87	55928	07/11/25
19815	AMAZON CAPITAL SERVICES	07/08/25	Camp Supplies 1Y7JQKFQPG9R	259-5-30-17-610.000 General Supplies	338.58	55928	07/11/25
19815	AMAZON CAPITAL SERVICES	07/08/25	CMS Supplies 1YDW9CRLPQ7H	259-5-30-17-610.000 General Supplies	174.12	55928	07/11/25
19815	AMAZON CAPITAL SERVICES	07/08/25	Pool Supplies 1YLRRTF1QHL7	259-5-30-11-610.000 General Supplies	460.76	55928	07/11/25
25595	AMERICAN RED CROSS	06/25/25	Lifeguard Recert 22897694	259-5-30-11-330.000 Professional Services	940.00	55934	07/11/25
80128	BARBER, KEVIN	07/08/25	Culinary Camp June FY25 070825D	259-5-30-14-330.000 Professional Services	5056.00	55937	07/11/25
80128	BARBER, KEVIN	07/08/25	Culinary Camp July FY26 070825D1	259-5-30-14-330.000 Professional Services	7980.00	55937	07/11/25
25275	BMI	06/02/25	Music License Fee 59355194	259-5-30-14-330.000 Professional Services	439.26	55939	07/11/25
80211	Burlington Paint n Sip	07/01/25	NOVA 7/1 202500	259-5-30-17-330.000 Professional Services	697.00	55942	07/11/25
17895	CLEAN NEST	07/01/25	EJRP Cleaning June 15651	259-5-30-16-420.000 Cleaning Services	1035.00	55950	07/11/25

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
25120	CLICKTIME.COM	07/03/25	EJRP Timesheets June 456060	259-5-30-10-505.000 Tech. Subs, Licenses	1672.00	55951	07/11/25
80218	Crazy Cotton Candy Lady L	06/26/25	CMS ADL 7/3 0000486	259-5-30-17-330.000 Professional Services	515.50	55956	07/11/25
19040	DORSET PARK SKATING ASSOC	06/10/25	CMS Skate Rental 7/3 4692	259-5-30-17-330.000 Professional Services	270.00	55961	07/11/25
29970	EAST COAST ICE	06/27/25	Staff Appreciation 6/27 1319	259-5-30-17-610.000 General Supplies	126.00	55963	07/11/25
42360	ECHO AT THE LEAHY CENTER	06/27/25	Disc EES 6/27 207899	259-5-30-17-330.000 Professional Services	224.00	55964	07/11/25
03520	ESSEX CINEMAS	06/04/25	Screenagers Rental 060425D	259-5-30-14-330.000 Professional Services	275.00	55968	07/11/25
03520	ESSEX CINEMAS	06/11/25	Screenagers Rental 061125D	259-5-30-14-330.000 Professional Services	275.00	55968	07/11/25
03520	ESSEX CINEMAS	07/07/25	Discovery EMS 7/7 070725D	259-5-30-17-330.000 Professional Services	532.00	55968	07/11/25
19570	ESSEX PARKS & RECREATION	07/01/25	Camp Swim FY25 070125D	259-5-30-17-330.000 Professional Services	2414.25	55970	07/11/25
04640	FASTENAL INDUSTRIAL & CON	06/23/25	Pool First Aid VTBUR338070	259-5-30-11-610.000 General Supplies	2.41	55974	07/11/25
04640	FASTENAL INDUSTRIAL & CON	07/01/25	Pool First Aid VTBUR338294	259-5-30-11-610.000 General Supplies	0.44	55974	07/11/25
20195	GET AIR	06/26/25	Nova 6/26 2912963	259-5-30-17-330.000 Professional Services	559.00	55979	07/11/25
20195	GET AIR	07/01/25	Reach FMS 7/1 2953215	259-5-30-17-330.000 Professional Services	1364.00	55979	07/11/25
20195	GET AIR	07/02/25	Reach Fleming 7/2 2953216	259-5-30-17-330.000 Professional Services	814.00	55979	07/11/25
28895	KINDERMUSIK WITH RACHEL L	06/27/25	Kindermusik June 1036	259-5-30-14-330.000 Professional Services	1104.00	55988	07/11/25
14570	METROCK STATION / VERTI	06/25/25	CMS 6/20 1430192	259-5-30-17-330.000 Professional Services	1188.00	55994	07/11/25
25620	MONTSHIRE MUSEUM OF SCIEN	06/27/25	CMS 6/27 1213941	259-5-30-17-330.000 Professional Services	797.00	55997	07/11/25
44275	MVP SELECT CARE INC.	07/08/25	12 Jun 2025 MVP HRA Admin CINV011634	259-5-30-15-210.000 Group Insurance	24.50	55999	07/11/25
44275	MVP SELECT CARE INC.	07/08/25	12 Jun 2025 MVP HRA Admin CINV011634	259-5-30-16-210.000 Group Insurance	17.50	55999	07/11/25
44275	MVP SELECT CARE INC.	07/08/25	12 Jun 2025 MVP HRA Admin CINV011634	259-5-30-14-210.000 Group Insurance	3.50	55999	07/11/25
2900	PALMER LANE MAPLE	06/27/25	Disc 6/27 8106	259-5-30-17-610.000 General Supplies	421.50	56005	07/11/25
2900	PALMER LANE MAPLE	07/02/25	Discovery 7/2 8111	259-5-30-17-610.000 General Supplies	255.50	56005	07/11/25
29425	PERFORMANCE FOOD 24793-EJ	06/24/25	Reach Fleming Snack 411593	259-5-30-17-610.000 General Supplies	263.76	56007	07/11/25
29425	PERFORMANCE FOOD 24793-EJ	06/30/25	CMS Snack 413167	259-5-30-17-610.000 General Supplies	494.66	56007	07/11/25
29425	PERFORMANCE FOOD 24793-EJ	06/30/25	CMS Aspire Snack 413872	259-5-30-17-610.000 General Supplies	163.96	56007	07/11/25

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
29425	PERFORMANCE FOOD 24793-EJ	06/30/25	Camp Snack 414347	259-5-30-17-610.000 General Supplies	223.52	56007	07/11/25
29425	PERFORMANCE FOOD 24793-EJ	06/30/25	Disc EES Snack 414833	259-5-30-17-610.000 General Supplies	469.25	56007	07/11/25
29425	PERFORMANCE FOOD 24793-EJ	06/30/25	NOVA Snack 414835	259-5-30-17-610.000 General Supplies	115.01	56007	07/11/25
29425	PERFORMANCE FOOD 24793-EJ	07/07/25	Reach FMS Snack 417570	259-5-30-17-610.000 General Supplies	353.15	56007	07/11/25
29425	PERFORMANCE FOOD 24793-EJ	07/07/25	Disc EMS Snack 417862	259-5-30-17-610.000 General Supplies	252.44	56007	07/11/25
29425	PERFORMANCE FOOD 24793-EJ	07/07/25	CMS Snack 417920	259-5-30-17-610.000 General Supplies	168.04	56007	07/11/25
29425	PERFORMANCE FOOD 24793-EJ	07/08/25	Nova Snack 419552	259-5-30-17-610.000 General Supplies	130.35	56007	07/11/25
29425	PERFORMANCE FOOD 24793-EJ	07/08/25	CMS Snack 420436	259-5-30-17-610.000 General Supplies	466.73	56007	07/11/25
29425	PERFORMANCE FOOD 24793-EJ	07/09/25	Reach Fleming Snack 421377	259-5-30-17-610.000 General Supplies	203.38	56007	07/11/25
29425	PERFORMANCE FOOD 24793-EJ	07/09/25	CMS Aspire Snack 421403	259-5-30-17-610.000 General Supplies	127.99	56007	07/11/25
80071	PLUM THERAPY LLC KATRINA	07/02/25	Clinical Supervision June 070225D	259-5-30-17-330.000 Professional Services	300.00	56011	07/11/25
25395	POOL WORLD INC	06/23/25	Pool Chemicals 274176	259-5-30-11-431.000 R&M Buildings & Grounds	539.90	56012	07/11/25
V1875	QUALITY BAKE SHOP	07/01/25	Preschool Event 7/1 070125D	259-5-30-16-610.000 General Supplies	120.00	56015	07/11/25
80084	RABIDOUX, ADAM	07/03/25	Basketball Ref 070325D	259-5-30-14-330.000 Professional Services	805.00	56016	07/11/25
00275	SB SIGNS INC	06/27/25	Parade Tent 32079	259-5-30-14-850.150 Memorial Day Parade	4276.00	56021	07/11/25
10435	SCREENMYLOGO.COM	06/16/25	Field Hockey Camp Shirts 21543	259-5-30-14-610.000 General Supplies	85.00	56022	07/11/25
10435	SCREENMYLOGO.COM	06/24/25	Pool Manager on Shirts 21590	259-5-30-11-610.000 General Supplies	35.00	56022	07/11/25
10435	SCREENMYLOGO.COM	07/03/25	Discovery Shirts 21615	259-5-30-17-610.000 General Supplies	593.75	56022	07/11/25
10435	SCREENMYLOGO.COM	07/03/25	CMS Shirts 21616	259-5-30-17-610.000 General Supplies	709.50	56022	07/11/25
10435	SCREENMYLOGO.COM	07/03/25	Reach Shirts 21617	259-5-30-17-610.000 General Supplies	604.50	56022	07/11/25
14160	SHELBURNE MUSEUM	06/23/25	Disc EMS 6/23 1784	259-5-30-17-330.000 Professional Services	245.00	56024	07/11/25
45825	SPARE TIME	06/27/25	CMS ADL 6/27 49793843	259-5-30-17-330.000 Professional Services	1272.00	56026	07/11/25
23495	STUDENT TRANSPORTATION OF	06/23/25	Reach Fleming Bus 6/18 70309987	259-5-30-17-580.000 Travel	914.13	56027	07/11/25
23495	STUDENT TRANSPORTATION OF	06/23/25	Reach FMS Bus 6/18-19 70309988	259-5-30-17-580.000 Travel	946.32	56027	07/11/25
23495	STUDENT TRANSPORTATION OF	06/30/25	CMS Bus 6/25 70310670	259-5-30-17-580.000 Travel	366.94	56027	07/11/25

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
23495	STUDENT TRANSPORTATION OF	06/30/25	Disc EES Bus 6/23-27 70310675	259-5-30-17-580.000 Travel	1197.37	56027	07/11/25
23495	STUDENT TRANSPORTATION OF	06/30/25	Discovery EES Bus 6/23 70310678	259-5-30-17-580.000 Travel	366.94	56027	07/11/25
23495	STUDENT TRANSPORTATION OF	06/30/25	Reach Fleming Bus 6/23-26 70310680	259-5-30-17-580.000 Travel	1815.38	56027	07/11/25
23495	STUDENT TRANSPORTATION OF	06/30/25	Reach FMS Bus 6/23-26 70310681	259-5-30-17-580.000 Travel	1873.31	56027	07/11/25
23495	STUDENT TRANSPORTATION OF	06/30/25	CMS Bus 6/27 70310682	259-5-30-17-580.000 Travel	1757.43	56027	07/11/25
23495	STUDENT TRANSPORTATION OF	07/01/25	Reach Fleming Bus 6/30 70310950	259-5-30-17-580.000 Travel	405.56	56027	07/11/25
23495	STUDENT TRANSPORTATION OF	06/30/25	Discovery Bus 6/30 70311434	259-5-30-17-580.000 Travel	386.25	56027	07/11/25
23495	STUDENT TRANSPORTATION OF	06/30/25	Reach FMS Bus 6/30 70311441	259-5-30-17-580.000 Travel	540.75	56027	07/11/25
23495	STUDENT TRANSPORTATION OF	06/30/25	Disc EES Bus 6/30 70311443	259-5-30-17-580.000 Travel	405.56	56027	07/11/25
23495	STUDENT TRANSPORTATION OF	07/08/25	Reach Fleming Bus 7/1-7 70311788	259-5-30-17-580.000 Travel	1113.70	56027	07/11/25
23495	STUDENT TRANSPORTATION OF	07/08/25	Reach FMS Bus 7/1-2 70311790	259-5-30-17-580.000 Travel	830.44	56027	07/11/25
23495	STUDENT TRANSPORTATION OF	07/08/25	CMS Bus 7/2 70311792	259-5-30-17-580.000 Travel	328.31	56027	07/11/25
23495	STUDENT TRANSPORTATION OF	07/08/25	Discovery Bus 7/7 70311793	259-5-30-17-580.000 Travel	347.63	56027	07/11/25
27815	THE ICE CENTER	07/08/25	NOVA 7/11 EZF933	259-5-30-17-330.000 Professional Services	180.00	56031	07/11/25
25315	VESPA'S PIZZA PASTA & DEL	06/27/25	Reach FMS Staff Mtg 062725D	259-5-30-17-610.000 General Supplies	54.92	56034	07/11/25
06195	VT INSTITUTE OF NATURAL S	06/27/25	Reach 6/25 V1373	259-5-30-17-330.000 Professional Services	965.00	56042	07/11/25
06195	VT INSTITUTE OF NATURAL S	06/27/25	Reach 6/23 V1373 1	259-5-30-17-330.000 Professional Services	965.00	56042	07/11/25
07565	W B MASON CO INC	06/20/25	Pool Supplies 255056073	259-5-30-11-610.000 General Supplies	256.45	56044	07/11/25
07565	W B MASON CO INC	06/23/25	Camp Supplies 255073621	259-5-30-17-610.000 General Supplies	10.77	56044	07/11/25
07565	W B MASON CO INC	06/24/25	Pool Supplies 255108975	259-5-30-11-610.000 General Supplies	66.63	56044	07/11/25
07565	W B MASON CO INC	06/25/25	Pool Supplies 255135160	259-5-30-11-610.000 General Supplies	11.09	56044	07/11/25
07565	W B MASON CO INC	06/25/25	Camp Supplies 255145216	259-5-30-17-610.000 General Supplies	124.21	56044	07/11/25
07565	W B MASON CO INC	06/26/25	Pool supplies 255174129	259-5-30-11-610.000 General Supplies	306.93	56044	07/11/25
07565	W B MASON CO INC	06/27/25	Pool Water Cooler 255194326	259-5-30-11-610.000 General Supplies	349.99	56044	07/11/25
07565	W B MASON CO INC	06/27/25	Preschool Supplies 255203907	259-5-30-16-610.000 General Supplies	109.89	56044	07/11/25

07/15/25

City of Essex Junction Accounts Payable

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09:57 am

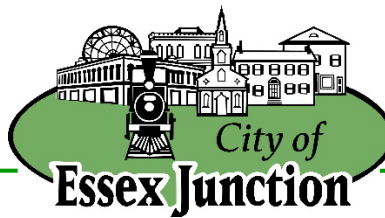
Check Warrant Report # 24080 Current Prior Next FY Invoices For Fund (GENERAL FUND)

Cdelibac

For Check Acct 01(GENERAL FUND) All check #s 07/11/25 To 07/11/25

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
07565	W B MASON CO INC	07/02/25	Pool Water Cooler 255282923	259-5-30-11-610.000 General Supplies	229.99	56044	07/11/25
07565	W B MASON CO INC	07/02/25	Pool Supplies 255287319	259-5-30-11-610.000 General Supplies	1081.80	56044	07/11/25
Report Total					686388.56		

To the Treasurer of City of Essex Junction, We Hereby certify
that there is due to the several persons whose names are
listed hereon the sum against each name and that there
are good and sufficient vouchers supporting the payments
aggregating \$ ***686,388.56
Let this be your order for the payments of these amounts.



MEMORANDUM

To: Regina Mahony, City Manager; City Council; Department Managers
CC: Tri-Town Members (Essex Town and Williston)
From: Jess Morris, Finance Director
Meeting Date: June 23, 2025
Subject: June Financial Report

The following budget vs actual report includes detail by fund for all City funds (General Fund, capital funds, enterprise funds, etc). Each report details the approved budget, year to date actuals, remaining budget amount, actual as a % of budget, and a month to date amount which is the total revenue/expenditure for the last month of the included reporting period. These reports are run through 6/30/25 therefore the year to date actuals are for the period 7/1/24-6/30/25, and the month actuals are for the month of June.

These are very preliminary numbers for FY25. We will continue to receive June invoices over the coming weeks and will be recording year-end adjustments in preparation for our financial audit, but we are 100% of the way through the fiscal year. The General Fund revenue is just under 103% of budget or \$12,357,358 and expenditures are just under 118% of budget or \$14,129,374. The expenditures are actually at about 94% of budget or \$11,304,860 as there is an unbudgeted transfer from the General Fund to the Buildings Fund in the amount of \$2,824,513.71 that is skewing these figures. This transfer is the FY25 surplus that was authorized for 2 Lincoln renovations by the Council. The mechanism for moving amounts between funds is to record expenditure and revenue in the respective funds as there is no other way to transfer a balance between separate funds.

The Water Fund operating revenue is just under 93% of budget or \$1,674,542 and operating expenditures are just over 89% of budget or \$1,611,418. The Wastewater Fund operating revenue is just under 109% of budget or \$3,235,001 and operating expenditures are just over 94% of budget or \$2,813,816. The Sanitation Fund operating revenue is just under 116% of budget or \$1,144,969 and operating expenditures are just under 100% of budget or \$757,815. The final FY25 utility bills were prepared at the end of June and are reflected in these amounts.

There are currently 146 delinquent utility accounts with balances totaling \$43,006. There are currently no properties with water shut off.

The EJRP Program Fund revenue is just over 122% of budget or \$4,564,938 and expenditures are just over 109% of budget or \$4,188,237.

There are several factors that contribute to revenue and expenditures seeming either higher or lower at any point during the fiscal year. Property taxes are billed in August and all revenue is recorded at that point for the entire fiscal year, and utility bills are produced tri-annually thereby recording revenue every four months rather than monthly. There are several large payments made either on a quarterly, bi-annual or annual basis for things such as insurance (property/casualty/auto/worker's comp), debt payments, and annual dues/memberships to various organizations, as well as quarterly transfers for capital and administrative allocations between funds. The Group Insurance line within each department budget may

reflect as over budget due to the negotiated employee contribution rate being less than the budgeted rate; the budget assumed a 6% employee contribution to health insurance for the full year, but the contract was negotiated to be 3% for the first half of the year and 5% for the second half.

Also included with the financial report are reports of the LOT Fund activity, 2 Lincoln Renovation, and Economic Development Fund activity.

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
210-4 Revenue					
210-4-00 General Revenues					
210-4-00-00-010.000 Property Taxes	11,110,346.00	11,120,135.21	-9,789.21	100.09%	-2.97
210-4-00-00-020.001 PILOT Tax Agreements	8,800.00	17,600.00	-8,800.00	200.00%	0.00
210-4-00-00-020.054 Admin Fee - Water	190,891.00	190,891.00	0.00	100.00%	0.00
210-4-00-00-020.055 Admin Fee - WWTF	95,446.00	95,446.00	0.00	100.00%	0.00
210-4-00-00-020.056 Admin Fee - Sanitation	190,891.00	190,891.00	0.00	100.00%	0.00
210-4-00-00-020.059 Admin Fee - EJRP PF	45,000.00	45,000.00	0.00	100.00%	0.00
210-4-00-00-030.009 Cannabis Control	0.00	600.00	-600.00	100.00%	0.00
210-4-00-00-042.001 PILOT Revenue	8,000.00	16,646.20	-8,646.20	208.08%	0.00
210-4-00-00-042.002 Railroad Taxes	4,700.00	2,653.78	2,046.22	56.46%	2,653.78
210-4-00-00-042.004 State Act 60 Revenue	3,436.00	32,955.50	-29,519.50	959.12%	0.00
210-4-00-00-042.005 State Act 68 Revenue	39,000.00	44,248.67	-5,248.67	113.46%	0.00
210-4-00-00-060.000 Interest Income	2,500.00	112,490.77	-109,990.77	4,499.63%	1,294.33
210-4-00-00-080.001 State District Court Fine	4,500.00	5,200.00	-700.00	115.56%	752.00
210-4-00-00-085.000 Penalties	30,000.00	167,279.83	-137,279.83	557.60%	-0.23
210-4-00-00-086.000 Interest	8,000.00	22,406.68	-14,406.68	280.08%	2,219.32
210-4-00-00-098.000 Misc Revenue	1,500.00	5,618.63	-4,118.63	374.58%	-883.51
Total General Revenues	11,743,010.00	12,070,063.27	-327,053.27	102.79%	6,032.72
210-4-10 Admin Revenues					
Total Admin Revenues	0.00	0.00	0.00	0.00%	0.00
210-4-12-10 Clerk Revenue					
210-4-12-10-020.003 Use of Vault	50.00	54.00	-4.00	108.00%	2.00
210-4-12-10-020.004 Recording Fees	55,000.00	56,487.00	-1,487.00	102.70%	6,466.00
210-4-12-10-020.010 Printing and Duplication	4,000.00	410.65	3,589.35	10.27%	17.00
210-4-12-10-020.011 Online Land Records	0.00	628.25	-628.25	100.00%	138.25
210-4-12-10-020.013 Sale of Certified Copy	6,000.00	1,340.00	4,660.00	22.33%	110.00
210-4-12-10-020.023 Records Preservation	0.00	20,511.00	-20,511.00	100.00%	2,360.00
210-4-12-10-030.001 Liquor Licenses	2,875.00	2,055.00	820.00	71.48%	185.00
210-4-12-10-030.002 Hunting and Fishing	10.00	5.00	5.00	50.00%	0.00
210-4-12-10-030.003 Marriage Licenses	630.00	495.00	135.00	78.57%	45.00
210-4-12-10-030.004 Animal Licenses	2,700.00	3,842.00	-1,142.00	142.30%	490.00
210-4-12-10-030.005 Green Mountain Passport	100.00	156.00	-56.00	156.00%	24.00
210-4-12-10-030.006 DMV Registrations	99.00	39.00	60.00	39.39%	6.00
Total Clerk Revenue	71,464.00	86,022.90	-14,558.90	120.37%	9,843.25
210-4-14-10 Information Technology					
Total Information Technology	0.00	0.00	0.00	0.00%	0.00
210-4-16 ComDev Revenues					
210-4-16-10-030.008 License and Zoning Fees	47,000.00	43,330.00	3,670.00	92.19%	2,985.00
Total ComDev Revenues	47,000.00	43,330.00	3,670.00	92.19%	2,985.00

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
210-4-17 EconDev Revenues					
Total EconDev Revenues	0.00	0.00	0.00	0.00%	0.00
210-4-25 Fire Revenues					
Total Fire Revenues	0.00	0.00	0.00	0.00%	0.00
210-4-30 EJPJ Revenues					
210-4-30-10-020.000 Charges for Services	9,500.00	6,474.50	3,025.50	68.15%	2,606.50
210-4-30-12-091.000 Transfer btwn funds (non-	0.00	1,500.00	-1,500.00	100.00%	0.00
Total EJPJ Revenues	9,500.00	7,974.50	1,525.50	83.94%	2,606.50
210-4-35 Library Revenues					
210-4-35-10-040.000 Federal Grant Revenue	0.00	683.80	-683.80	100.00%	0.00
210-4-35-10-041.000 State and Other Grant Rev	0.00	3,300.00	-3,300.00	100.00%	0.00
210-4-35-10-098.000 Misc Revenue	650.00	1,232.70	-582.70	189.65%	217.05
Total Library Revenues	650.00	5,216.50	-4,566.50	802.54%	217.05
210-4-40 PW Revenues					
210-4-40-12-020.017 EV Charger	0.00	2,711.39	-2,711.39	100.00%	407.33
210-4-40-12-042.006 State Aid to Highways	130,000.00	128,709.65	1,290.35	99.01%	0.00
210-4-40-12-098.000 Misc Revenue	2,500.00	2,778.60	-278.60	111.14%	166.00
Total PW Revenues	132,500.00	134,199.64	-1,699.64	101.28%	573.33
210-4-41 Building Revenues					
Total Building Revenues	0.00	0.00	0.00	0.00%	0.00
210-4-90-00 Other Sources and Uses					
210-4-90-00-050.000 Library Donation Revenue	0.00	8,490.26	-8,490.26	100.00%	3,500.40
210-4-90-00-640.201 Adult Collection replacem	0.00	1,195.95	-1,195.95	100.00%	181.00
210-4-90-00-640.202 Juvenile Collection repl	0.00	865.00	-865.00	100.00%	97.00
Total Other Sources and Uses	0.00	10,551.21	-10,551.21	100.00%	3,778.40
Total Revenue	12,004,124.00	12,357,358.02	-353,234.02	102.94%	26,036.25
Total Revenues	12,004,124.00	12,357,358.02	-353,234.02	102.94%	26,036.25
210-5-10-10 Administration					
210-5-10-10-110.000 Regular Salaries	356,253.00	349,434.36	6,818.64	98.09%	40,242.55
210-5-10-10-210.000 Group Insurance	115,354.00	88,678.09	26,675.91	76.87%	342.19
210-5-10-10-220.000 Social Security	27,438.00	27,302.36	135.64	99.51%	3,160.69
210-5-10-10-225.000 Act 76 Childcare Tax	1,184.00	1,097.32	86.68	92.68%	115.60

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
210-5-10-10-230.000 Retirement	31,295.00	30,965.14	329.86	98.95%	3,585.66
210-5-10-10-290.000 Other Employee Benefits	5,978.00	700.00	5,278.00	11.71%	0.00
210-5-10-10-320.000 Legal Services	45,000.00	20,575.50	24,424.50	45.72%	1,100.00
210-5-10-10-330.000 Professional Services	8,031.00	1,483.96	6,547.04	18.48%	65.06
210-5-10-10-442.000 Rental Vehicles/Equip	6,717.00	3,339.15	3,377.85	49.71%	165.54
210-5-10-10-500.000 Training, Conf, Dues	10,982.00	6,788.56	4,193.44	61.82%	34.99
210-5-10-10-505.000 Tech. Subs, Licenses	15,851.00	14,878.10	972.90	93.86%	620.90
210-5-10-10-530.000 Communications	3,408.00	3,339.80	68.20	98.00%	37.42
210-5-10-10-540.000 Advertising	29,530.00	14,737.52	14,792.48	49.91%	945.00
210-5-10-10-550.000 Printing and Binding	8,000.00	5,236.33	2,763.67	65.45%	0.00
210-5-10-10-560.000 Postage	9,310.00	9,883.42	-573.42	106.16%	539.43
210-5-10-10-580.000 Travel	2,000.00	83.39	1,916.61	4.17%	48.44
210-5-10-10-610.000 General Supplies	5,000.00	1,500.72	3,499.28	30.01%	110.71
210-5-10-10-755.000 Furniture and Fixtures	1,000.00	0.00	1,000.00	0.00%	0.00
210-5-10-10-845.000 Employee/Volunteer Recogn	6,000.00	3,241.50	2,758.50	54.03%	1,429.50
210-5-10-10-850.000 Community Events and Cele	500.00	500.00	0.00	100.00%	0.00
Total Administration	688,831.00	583,765.22	105,065.78	84.75%	52,543.68
210-5-11-10 Legislative					
210-5-11-10-190.000 Board Member Payments	13,800.00	2,300.00	11,500.00	16.67%	650.00
210-5-11-10-190.001 City Council Payments	12,500.00	12,500.00	0.00	100.00%	3,125.00
210-5-11-10-220.000 Social Security	956.00	956.20	-0.20	100.02%	239.05
210-5-11-10-225.000 Act 76 Childcare Tax	41.00	41.21	-0.21	100.51%	10.31
210-5-11-10-330.000 Professtional Services	33,608.00	18,460.00	15,148.00	54.93%	492.00
210-5-11-10-500.000 Training, Conferences, Du	17,563.00	15,968.00	1,595.00	90.92%	0.00
210-5-11-10-540.000 Advertising	1,200.00	0.00	1,200.00	0.00%	0.00
210-5-11-10-580.000 Travel	500.00	0.00	500.00	0.00%	0.00
210-5-11-10-610.000 General Supplies	2,075.00	766.86	1,308.14	36.96%	149.23
210-5-11-10-831.000 Special or New Programs	20,000.00	10,181.69	9,818.31	50.91%	1,859.05
Total Legislative	102,243.00	61,173.96	41,069.04	59.83%	6,524.64
210-5-12-10 Clerk					
210-5-12-10-110.000 Regular Salaries	157,132.00	159,733.14	-2,601.14	101.66%	16,821.61
210-5-12-10-120.000 Part Time Salaries	7,426.00	3,013.75	4,412.25	40.58%	0.00
210-5-12-10-130.000 Overtime	453.00	1,145.04	-692.04	252.77%	0.00
210-5-12-10-210.000 Group Insurance	30,302.00	51,064.36	-20,762.36	168.52%	2,426.17
210-5-12-10-220.000 Social Security	12,919.00	12,591.80	327.20	97.47%	1,306.38
210-5-12-10-225.000 Act 76 Childcare Tax	557.00	529.97	27.03	95.15%	52.13
210-5-12-10-230.000 Retirement	15,396.00	15,528.84	-132.84	100.86%	1,638.99
210-5-12-10-290.000 Other Employee Benefits	700.00	700.00	0.00	100.00%	0.00
210-5-12-10-330.000 Professional Services	192.00	252.00	-60.00	131.25%	0.00
210-5-12-10-430.000 R&M Vehicles & Equipment	50.00	0.00	50.00	0.00%	0.00
210-5-12-10-500.000 Training Conf Dues	3,000.00	2,774.04	225.96	92.47%	0.00
210-5-12-10-505.000 Tech. Subs Licenses	4,200.00	4,284.00	-84.00	102.00%	357.00
210-5-12-10-550.000 Printing and Binding	1,500.00	574.35	925.65	38.29%	0.00
210-5-12-10-560.000 Postage	500.00	325.18	174.82	65.04%	17.99
210-5-12-10-570.023 Records Preservation	0.00	-4.00	4.00	100.00%	0.00
210-5-12-10-580.000 Travel	500.00	878.70	-378.70	175.74%	389.18

Account			Budget		Pd to Date
	Budget	Actual	Balance	% of Budget	
210-5-12-10-610.000 General Supplies	3,776.00	2,619.09	1,156.91	69.36%	177.67
210-5-12-10-735.000 Tech: Equip/Hardware	2,000.00	3,198.60	-1,198.60	159.93%	1,209.60
210-5-12-10-820.000 Elections	15,867.00	4,905.70	10,961.30	30.92%	625.00
Total Clerk	236,470.00	264,114.36	-7,644.36	102.98%	23,021.72
210-5-13-10 Finance					
210-5-13-10-110.000 Regular Salaries	287,174.00	281,534.21	5,639.79	98.04%	31,608.91
210-5-13-10-190.000 Board Member Payments	1,400.00	150.00	1,250.00	10.71%	0.00
210-5-13-10-210.000 Group Insurance	57,813.00	46,064.42	11,748.58	79.68%	3,186.87
210-5-13-10-220.000 Social Security	23,190.00	23,700.50	-510.50	102.20%	2,635.68
210-5-13-10-225.000 Act 76 Childcare Tax	1,000.00	965.14	34.86	96.51%	102.60
210-5-13-10-230.000 Retirement	27,366.00	27,136.09	229.91	99.16%	3,044.52
210-5-13-10-250.000 Unemployment Insurance	3,834.00	3,849.62	-15.62	100.41%	100.00
210-5-13-10-260.000 Workers Comp Insurance	21,182.00	24,542.49	-3,360.49	115.86%	0.00
210-5-13-10-290.000 Other Employee Benefits	1,400.00	700.00	700.00	50.00%	0.00
210-5-13-10-330.000 Professional Services	14,310.00	8,532.19	5,777.81	59.62%	1,270.27
210-5-13-10-335.000 Audit	14,453.00	16,956.81	-2,503.81	117.32%	0.00
210-5-13-10-500.000 Training, Conf, Dues	1,758.00	700.00	1,058.00	39.82%	0.00
210-5-13-10-505.000 Tech. Subs, Licenses	21,999.00	14,777.27	7,221.73	67.17%	440.00
210-5-13-10-520.000 PACIF Insurance	103,615.00	66,901.68	36,713.32	64.57%	0.00
210-5-13-10-550.000 Printing and Binding	3,883.00	3,794.58	88.42	97.72%	379.00
210-5-13-10-560.000 Postage	2,800.00	1,886.84	913.16	67.39%	0.00
210-5-13-10-580.000 Travel	1,140.00	53.51	1,086.49	4.69%	0.00
210-5-13-10-610.000 General Supplies	800.00	320.42	479.58	40.05%	0.00
Total Finance	589,117.00	522,565.77	66,551.23	88.70%	42,767.85
210-5-14-10 Information Technology					
210-5-14-10-330.000 Professional Services	118,981.00	115,011.53	3,969.47	96.66%	9,032.20
210-5-14-10-432.000 R&M Technology	5,000.00	0.00	5,000.00	0.00%	0.00
210-5-14-10-505.000 Tech. Subs, Licenses	63,026.00	66,837.84	-3,811.84	106.05%	5,298.41
210-5-14-10-735.000 Tech: Equip/Hardware	41,604.00	12,216.47	29,387.53	29.36%	1,785.60
Total Information Technology	228,611.00	194,065.84	34,545.16	84.89%	16,116.21
210-5-15-10 Assessing					
210-5-15-10-330.000 Professional Services	89,068.00	90,016.04	-948.04	101.06%	23,213.06
210-5-15-10-505.000 Tech. Subs, Licenses	500.00	1,035.00	-535.00	207.00%	0.00
Total Assessing	89,568.00	91,051.04	-1,483.04	101.66%	23,213.06
210-5-16-10 Community Development					
210-5-16-10-110.000 Regular Salaries	223,763.00	219,440.06	4,322.94	98.07%	25,048.53
210-5-16-10-190.000 Board member Payments	14,400.00	8,550.00	5,850.00	59.38%	2,000.00
210-5-16-10-210.000 Group Insurance	33,625.00	55,615.36	-21,990.36	165.40%	4,140.49
210-5-16-10-220.000 Social Security	18,142.00	17,883.19	258.81	98.57%	2,130.92
210-5-16-10-225.000 Act 76 Childcare Tax	783.00	696.26	86.74	88.92%	80.76
210-5-16-10-230.000 Retirement	21,347.00	18,152.15	3,194.85	85.03%	2,087.43
210-5-16-10-290.000 Other Employee Benefits	1,050.00	1,050.00	0.00	100.00%	350.00

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
210-5-16-10-320.000 Legal Services	16,978.00	10,950.90	6,027.10	64.50%	2,737.50
210-5-16-10-330.000 Professional Services	25,780.00	13,162.82	12,617.18	51.06%	3,935.80
210-5-16-10-500.000 Training, Conf, Dues	5,890.00	4,181.49	1,708.51	70.99%	328.50
210-5-16-10-505.000 Tech. Subs., Licenses	600.00	0.00	600.00	0.00%	0.00
210-5-16-10-530.000 Communications	1,320.00	0.00	1,320.00	0.00%	0.00
210-5-16-10-540.000 Advertising	3,650.00	1,433.80	2,216.20	39.28%	0.00
210-5-16-10-550.000 Printing and Binding	1,000.00	555.60	444.40	55.56%	0.00
210-5-16-10-560.000 Postage	350.00	0.00	350.00	0.00%	0.00
210-5-16-10-580.000 Travel	8,400.00	3,520.63	4,879.37	41.91%	404.02
210-5-16-10-610.000 General Supplies	3,000.00	206.99	2,793.01	6.90%	105.47
210-5-16-10-810.111 BWAC	10,000.00	6,783.05	3,216.95	67.83%	0.00
210-5-16-10-899.000 Matching Grant Funds	6,000.00	0.00	6,000.00	0.00%	0.00
Total Community Development	396,078.00	362,182.30	33,895.70	91.44%	43,349.42
210-5-17-10 Economic Development					
210-5-17-10-850.000 Community Events and Cele	0.00	28.35	-28.35	100.00%	0.00
Total Economic Development	0.00	28.35	-28.35	100.00%	0.00
210-5-18-10 Health & Human Services					
210-5-18-10-800.106 Essex Rescue	196,338.00	196,338.00	0.00	100.00%	0.00
210-5-18-10-800.107 Essex Jct. Cemetery Assoc	20,000.00	20,000.00	0.00	100.00%	0.00
210-5-18-10-800.108 Essex Police Dept	2,841,023.00	2,653,090.62	187,932.38	93.39%	522,326.10
Total Health & Human Services	3,057,361.00	2,869,428.62	187,932.38	93.85%	522,326.10
210-5-19-10 County & Regional Functio					
210-5-19-10-800.101 CCRPC	13,720.00	13,720.00	0.00	100.00%	0.00
210-5-19-10-800.102 GMT	249,615.00	249,615.00	0.00	100.00%	0.00
210-5-19-10-800.103 County Tax	58,604.00	34,185.67	24,418.33	58.33%	0.00
210-5-19-10-800.104 Chamber of Commerce	965.00	965.00	0.00	100.00%	0.00
210-5-19-10-800.109 Winooski Valley Park Dist	31,472.00	31,472.00	0.00	100.00%	0.00
Total County & Regional Functio	354,376.00	329,957.67	24,418.33	93.11%	0.00
210-5-25-10 Fire					
210-5-25-10-120.000 Part Time Salaries	302,400.00	269,348.37	33,051.63	89.07%	24,171.25
210-5-25-10-210.000 Group Insurance	3,400.00	2,676.50	723.50	78.72%	212.50
210-5-25-10-220.000 Social Security	23,134.00	20,651.28	2,482.72	89.27%	1,849.21
210-5-25-10-225.000 Act 76 Childcare Tax	998.00	913.15	84.85	91.50%	79.79
210-5-25-10-260.000 Workers Comp Insurance	20,000.00	13,113.25	6,886.75	65.57%	0.00
210-5-25-10-290.000 Other Employee Benefits	1,000.00	3,364.00	-2,364.00	336.40%	0.00
210-5-25-10-330.000 Professional Services	7,000.00	6,481.00	519.00	92.59%	0.00
210-5-25-10-430.000 R&M Vehicles & Equipment	26,000.00	55,102.78	-29,102.78	211.93%	0.00
210-5-25-10-500.000 Training, Conf, Dues	7,000.00	10,569.49	-3,569.49	150.99%	9,460.09
210-5-25-10-505.000 Tech. Subs, Licenses	8,000.00	7,082.27	917.73	88.53%	0.00
210-5-25-10-530.000 Communications	3,361.00	1,311.79	2,049.21	39.03%	60.08
210-5-25-10-570.000 Other Purchased Services	11,000.00	20,477.55	-9,477.55	186.16%	98.40
210-5-25-10-610.000 General Supplies	4,000.00	4,935.32	-935.32	123.38%	1,387.53

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
210-5-25-10-611.000 Small Tools and Equipment	45,000.00	46,271.90	-1,271.90	102.83%	26,281.45
210-5-25-10-612.000 Uniforms	32,000.00	18,563.72	13,436.28	58.01%	1,057.20
210-5-25-10-613.000 Program Supplies	7,500.00	13,631.24	-6,131.24	181.75%	7,542.40
210-5-25-10-626.000 Gasoline	6,500.00	4,275.53	2,224.47	65.78%	426.41
210-5-25-10-750.000 Machinery & Equipment	22,000.00	12,821.17	9,178.83	58.28%	9,105.13
Total Fire	530,293.00	511,590.31	18,702.69	96.47%	81,731.44
210-5-30-10 EJRP Administration					
210-5-30-10-110.000 Regular Salaries	461,786.00	455,535.20	6,250.80	98.65%	52,648.53
210-5-30-10-120.000 Part Time Salaries	0.00	5,218.27	-5,218.27	100.00%	313.12
210-5-30-10-210.000 Group Insurance	189,293.00	221,827.25	-32,534.25	117.19%	1,186.30
210-5-30-10-220.000 Social Security	35,603.00	35,016.19	586.81	98.35%	3,971.08
210-5-30-10-225.000 Act 76 Childcare Tax	1,536.00	1,338.64	197.36	87.15%	144.40
210-5-30-10-230.000 Retirement	40,590.00	35,061.89	5,528.11	86.38%	4,029.09
210-5-30-10-290.000 Other Employee Benefits	2,100.00	3,150.00	-1,050.00	150.00%	0.00
210-5-30-10-330.000 Professional Services	21,424.00	11,718.98	9,705.02	54.70%	3,924.00
210-5-30-10-442.000 Rental Vehicles/Equip	1,776.00	1,898.83	-122.83	106.92%	149.40
210-5-30-10-500.000 Training, Conf, Dues	3,155.00	2,693.33	461.67	85.37%	195.00
210-5-30-10-505.000 Tech. Subs, Licenses	0.00	11,701.12	-11,701.12	100.00%	0.00
210-5-30-10-530.000 Communications	2,640.00	2,336.00	304.00	88.48%	180.00
210-5-30-10-540.000 Advertising	0.00	12.00	-12.00	100.00%	0.00
210-5-30-10-561.000 CC Processing Fees	200.00	368.06	-168.06	184.03%	17.60
210-5-30-10-610.000 General Supplies	15,000.00	11,084.60	3,915.40	73.90%	2,210.11
210-5-30-10-832.000 Scholarships	4,000.00	4,000.00	0.00	100.00%	4,000.00
210-5-30-10-850.000 Community Events & Celebr	17,500.00	17,343.60	156.40	99.11%	4,435.42
Total EJRP Administration	796,603.00	820,303.96	-23,700.96	102.98%	77,404.05
210-5-30-12 EJRP Parks and Facilities					
210-5-30-12-110.000 Regular Salaries	143,767.00	144,351.07	-584.07	100.41%	15,246.18
210-5-30-12-120.000 Part Time Salaries	56,341.00	58,871.71	-2,530.71	104.49%	11,215.40
210-5-30-12-130.000 Overtime	0.00	646.30	-646.30	100.00%	0.00
210-5-30-12-210.000 Group Insurance	40,769.00	37,355.23	3,413.77	91.63%	2,240.96
210-5-30-12-220.000 Social Security	15,400.00	15,542.11	-142.11	100.92%	2,002.26
210-5-30-12-225.000 Act 76 Childcare Tax	664.00	684.92	-20.92	103.15%	80.63
210-5-30-12-230.000 Retirement	14,447.00	13,926.21	520.79	96.40%	1,386.09
210-5-30-12-290.000 Other Employee Benefits	700.00	350.00	350.00	50.00%	0.00
210-5-30-12-330.000 Professional Services	12,603.00	22,175.21	-9,572.21	175.95%	2,041.06
210-5-30-12-431.000 R&M Buildings & Grounds	12,013.00	10,994.50	1,018.50	91.52%	1,114.29
210-5-30-12-441.000 Rental Land/Buildings	500.00	500.00	0.00	100.00%	0.00
210-5-30-12-442.000 Rental Vehicles/Equip	2,925.00	0.00	2,925.00	0.00%	0.00
210-5-30-12-500.000 Training, Conf, Dues	2,000.00	235.46	1,764.54	11.77%	0.00
210-5-30-12-530.000 Communications	1,320.00	495.00	825.00	37.50%	90.00
210-5-30-12-610.000 General Supplies	30,000.00	28,656.00	1,344.00	95.52%	3,386.26
210-5-30-12-626.000 Gasoline	1,500.00	2,886.88	-1,386.88	192.46%	541.18
Total EJRP Parks and Facilities	334,949.00	337,670.60	-2,721.60	100.81%	39,344.31
210-5-30-13 Adult Programs					

Account	Budget		Budget		Pd to Date
	Budget	Actual	Balance	% of Budget	
210-5-30-13-330.000 Professional Services	0.00	1,300.00	-1,300.00	100.00%	0.00
210-5-30-13-500.000 Training, Conferences, Du	0.00	1,291.95	-1,291.95	100.00%	0.00
210-5-30-13-530.000 Communications	0.00	304.71	-304.71	100.00%	0.00
210-5-30-13-610.000 General Supplies	0.00	283.40	-283.40	100.00%	0.00
Total Adult Programs	0.00	3,180.06	-3,180.06	100.00%	0.00
210-5-35-10 Brownell Library					
210-5-35-10-110.000 Regular Salaries	458,449.00	451,512.35	6,936.65	98.49%	52,838.27
210-5-35-10-120.000 Part Time Salaries	146,548.00	137,321.69	9,226.31	93.70%	18,121.14
210-5-35-10-190.000 Board Member Payments	5,500.00	1,100.00	4,400.00	20.00%	100.00
210-5-35-10-210.000 Group Insurance	158,376.00	174,585.36	-16,209.36	110.23%	1,123.44
210-5-35-10-220.000 Social Security	46,605.00	44,482.90	2,122.10	95.45%	5,425.65
210-5-35-10-225.000 Act 76 Childcare Tax	2,010.00	1,912.93	97.07	95.17%	222.58
210-5-35-10-230.000 Retirement	48,190.00	44,086.14	4,103.86	91.48%	4,967.64
210-5-35-10-290.000 Other Employee Benefits	2,450.00	2,450.00	0.00	100.00%	700.00
210-5-35-10-340.000 Technical Services	3,000.00	2,160.00	840.00	72.00%	0.00
210-5-35-10-442.000 Rental Vehicles/Equip	3,901.00	3,936.00	-35.00	100.90%	328.00
210-5-35-10-500.000 Training, Conf, Dues	6,500.00	6,576.16	-76.16	101.17%	657.00
210-5-35-10-505.000 Tech. Subs, Licenses	13,500.00	12,518.74	981.26	92.73%	159.46
210-5-35-10-530.000 Communications	2,640.00	2,280.00	360.00	86.36%	180.00
210-5-35-10-540.000 Advertising	700.00	0.00	700.00	0.00%	0.00
210-5-35-10-560.000 Postage	3,000.00	2,638.91	361.09	87.96%	682.88
210-5-35-10-610.000 General Supplies	12,200.00	12,542.73	-342.73	102.81%	2,059.64
210-5-35-10-640.201 Adult Collection	52,000.00	52,237.92	-237.92	100.46%	12,026.13
210-5-35-10-640.202 Juvenile Collection	26,000.00	25,994.53	5.47	99.98%	2,429.60
210-5-35-10-735.000 Tech: Equip/Hardware	9,000.00	9,164.90	-164.90	101.83%	53.42
210-5-35-10-755.000 Furniture & Fixtures	8,000.00	8,677.90	-677.90	108.47%	0.00
210-5-35-10-840.201 Adult Programs	2,000.00	1,809.10	190.90	90.46%	664.33
210-5-35-10-840.202 Childrens Programs	4,500.00	4,471.31	28.69	99.36%	0.00
210-5-35-10-845.000 Employee/Volunteer Recogn	1,500.00	1,436.40	63.60	95.76%	0.00
210-5-35-10-890.000 Federal Grant Expenditure	0.00	683.80	-683.80	100.00%	0.00
210-5-35-10-895.000 State and Other Grant Exp	0.00	3,300.00	-3,300.00	100.00%	0.00
Total Brownell Library	1,016,569.00	1,007,879.77	8,689.23	99.15%	102,739.18
210-5-40-12 Highways					
210-5-40-12-110.000 Regular Salaries	247,092.00	234,430.27	12,661.73	94.88%	30,387.22
210-5-40-12-120.000 Part Time Salaries	28,323.00	27,293.66	1,029.34	96.37%	5,806.66
210-5-40-12-130.000 Overtime	28,237.00	13,465.66	14,771.34	47.69%	1,132.50
210-5-40-12-190.000 Board Member Payments	3,000.00	500.00	2,500.00	16.67%	0.00
210-5-40-12-210.000 Group Insurance	135,833.00	133,901.69	1,931.31	98.58%	1,145.62
210-5-40-12-220.000 Social Security	23,615.00	21,050.28	2,564.72	89.14%	2,865.62
210-5-40-12-225.000 Act 76 Childcare Tax	1,019.00	800.69	218.31	78.58%	107.64
210-5-40-12-230.000 Retirement	24,809.00	21,731.36	3,077.64	87.59%	2,772.23
210-5-40-12-250.000 Unemployment Insurance	432.00	399.11	32.89	92.39%	0.00
210-5-40-12-260.000 Workers Comp Insurance	12,600.00	12,330.32	269.68	97.86%	0.00
210-5-40-12-290.000 Other Employee Benefits	1,400.00	700.00	700.00	50.00%	0.00
210-5-40-12-330.000 Professional Services	20,000.00	24,929.86	-4,929.86	124.65%	7,820.65
210-5-40-12-410.000 Water and Sewer Charges	3,500.00	1,929.41	1,570.59	55.13%	0.00

Account	Budget				
	Budget	Actual	Balance	% of Budget	Pd to Date
210-5-40-12-422.000 Snow Removal	21,000.00	24,990.65	-3,990.65	119.00%	0.00
210-5-40-12-425.000 Trash Removal	9,500.00	12,124.79	-2,624.79	127.63%	2,130.08
210-5-40-12-430.000 R&M Vehicles & Equipment	100,000.00	152,474.18	-52,474.18	152.47%	5,172.76
210-5-40-12-431.000 R&M Buildings & Grounds	10,000.00	4,625.76	5,374.24	46.26%	0.00
210-5-40-12-432.000 R&M Technology	0.00	188.89	-188.89	100.00%	0.00
210-5-40-12-441.000 Rental Land/Buildings	13,000.00	10,182.62	2,817.38	78.33%	0.00
210-5-40-12-442.000 Rental Vehicles/Equip	3,864.00	2,996.40	867.60	77.55%	70.40
210-5-40-12-451.000 Summer Construction Servi	300,000.00	197,651.55	102,348.45	65.88%	6,258.58
210-5-40-12-500.000 Training, Conf, Dues	3,500.00	425.62	3,074.38	12.16%	74.55
210-5-40-12-505.000 Tech. Subs, Licenses	0.00	7,914.34	-7,914.34	100.00%	151.60
210-5-40-12-520.000 PACIF Insurance	17,800.00	12,953.92	4,846.08	72.77%	663.68
210-5-40-12-521.000 Insurance Deductibles	1,000.00	1,569.85	-569.85	156.99%	0.00
210-5-40-12-530.000 Communications	4,500.00	5,084.60	-584.60	112.99%	147.46
210-5-40-12-540.000 Advertising	500.00	0.00	500.00	0.00%	0.00
210-5-40-12-571.000 Streetscape Maintenance	20,000.00	20,433.20	-433.20	102.17%	1,779.69
210-5-40-12-572.000 Traffic Control	33,000.00	40,364.65	-7,364.65	122.32%	20,837.27
210-5-40-12-573.000 Sidewalk and Curb Maint	6,000.00	0.00	6,000.00	0.00%	0.00
210-5-40-12-600.000 Salt, Sand and Gravel	165,000.00	114,551.84	50,448.16	69.43%	-86,205.89
210-5-40-12-605.000 Summer Construction Suppl	45,000.00	24,153.74	20,846.26	53.67%	5,256.91
210-5-40-12-609.000 Safety Supplies	3,000.00	1,275.44	1,724.56	42.51%	100.42
210-5-40-12-610.000 General Supplies	35,000.00	32,499.63	2,500.37	92.86%	3,164.48
210-5-40-12-610.200 Streetlight Supplies	15,000.00	11,996.46	3,003.54	79.98%	0.00
210-5-40-12-612.000 Uniforms	2,700.00	4,631.55	-1,931.55	171.54%	539.88
210-5-40-12-621.000 Natural Gas/Heating	4,200.00	3,925.32	274.68	93.46%	129.55
210-5-40-12-622.000 Electricity	4,500.00	13,784.22	-9,284.22	306.32%	920.35
210-5-40-12-622.200 Streetlight Electricity	138,000.00	137,692.12	307.88	99.78%	12,900.22
210-5-40-12-626.000 Gasoline	50,000.00	37,635.30	12,364.70	75.27%	2,556.59
210-5-40-12-735.000 Tech: Equip/Hardware	0.00	2,045.92	-2,045.92	100.00%	79.91
210-5-40-12-750.000 Machinery & Equipment	7,000.00	0.00	7,000.00	0.00%	0.00
210-5-40-12-810.112 Tree Advisory Committee	10,000.00	6,135.64	3,864.36	61.36%	1,396.96
210-5-40-12-890.834 Emerald Ash Borer	0.00	22,124.80	-22,124.80	100.00%	0.00
Total Highways	1,552,924.00	1,399,895.31	153,028.69	90.15%	30,163.59
210-5-40-13 Stormwater					
210-5-40-13-110.000 Regular Salaries	32,814.00	32,700.70	113.30	99.65%	3,763.31
210-5-40-13-120.000 Part Time Salaries	17,760.00	15,290.25	2,469.75	86.09%	5,624.00
210-5-40-13-210.000 Group Insurance	9,040.00	8,006.54	1,033.46	88.57%	19.44
210-5-40-13-220.000 Social Security	3,875.00	3,594.67	280.33	92.77%	710.10
210-5-40-13-225.000 Act 76 Childcare Tax	167.00	159.24	7.76	95.35%	29.17
210-5-40-13-230.000 Retirement	2,871.00	2,927.69	-56.69	101.97%	325.75
210-5-40-13-250.000 Unemployment Insurance	7.00	34.70	-27.70	495.71%	0.00
210-5-40-13-260.000 Workers Comp Insurance	2,200.00	2,210.74	-10.74	100.49%	0.00
210-5-40-13-330.000 Professional Services	42,000.00	57,465.25	-15,465.25	136.82%	0.00
210-5-40-13-451.000 Summer Construction Servi	25,000.00	10,402.08	14,597.92	41.61%	1,960.30
210-5-40-13-500.000 Training, Conferences, Du	2,000.00	95.00	1,905.00	4.75%	0.00
210-5-40-13-510.000 Permit, License, Registra	18,166.00	16,787.72	1,378.28	92.41%	0.00
210-5-40-13-540.000 Advertising	2,000.00	868.47	1,131.53	43.42%	0.00
210-5-40-13-570.000 Other Purchased Services	5,000.00	1,124.89	3,875.11	22.50%	0.00
210-5-40-13-575.000 Storm Sewer Maintenance	30,000.00	24,986.65	5,013.35	83.29%	0.00

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
210-5-40-13-580.000 Travel	1,500.00	253.17	1,246.83	16.88%	112.42
210-5-40-13-830.000 Regular Programs	1,200.00	59.23	1,140.77	4.94%	0.00
210-5-40-13-899.000 Matching Grant Funds	35,250.00	15,884.10	19,365.90	45.06%	5,000.00
Total Stormwater	230,850.00	192,831.09	37,998.91	83.54%	17,544.49
210-5-41 Buildings					
210-5-41-20 2 Lincoln Street					
210-5-41-20-400.000 Contracted Services	3,000.00	1,545.00	1,455.00	51.50%	0.00
210-5-41-20-410.000 Water and Sewer Charges	750.00	515.39	234.61	68.72%	0.00
210-5-41-20-420.000 Cleaning Services	15,000.00	7,664.86	7,335.14	51.10%	798.00
210-5-41-20-425.000 Trash Removal	4,000.00	3,979.38	20.62	99.48%	684.66
210-5-41-20-431.000 R&M Buildings & Grounds	5,000.00	4,598.93	401.07	91.98%	199.55
210-5-41-20-530.000 Communications	10,600.00	7,143.73	3,456.27	67.39%	0.00
210-5-41-20-610.000 General Supplies	2,150.00	1,241.58	908.42	57.75%	78.38
210-5-41-20-621.000 Natural Gas/Heating	5,800.00	2,395.99	3,404.01	41.31%	52.87
210-5-41-20-622.000 Electricity	8,500.00	8,377.34	122.66	98.56%	694.96
210-5-41-20-755.000 Furniture and Fixtures	7,000.00	210.75	6,789.25	3.01%	140.77
Total 2 Lincoln Street	61,800.00	37,672.95	24,127.05	60.96%	2,649.19
210-5-41-21 Brownell Library					
210-5-41-21-400.000 Contracted Services	6,350.00	5,196.58	1,153.42	81.84%	0.00
210-5-41-21-410.000 Water and Sewer Charges	540.00	413.29	126.71	76.54%	0.00
210-5-41-21-420.000 Cleaning Services	30,000.00	37,383.71	-7,383.71	124.61%	6,280.00
210-5-41-21-431.000 R&M Buildings & Grounds	23,300.00	25,278.02	-1,978.02	108.49%	9,025.52
210-5-41-21-530.000 Communications	4,470.00	4,031.27	438.73	90.19%	673.09
210-5-41-21-610.000 General Supplies	1,800.00	1,988.58	-188.58	110.48%	151.97
210-5-41-21-621.000 Natural Gas/Heating	7,200.00	7,432.90	-232.90	103.23%	131.04
210-5-41-21-622.000 Electricity	14,650.00	17,242.36	-2,592.36	117.70%	1,681.05
210-5-41-21-755.000 Furniture and Fixtures	2,155.00	1,492.58	662.42	69.26%	1,492.58
Total Brownell Library	90,465.00	100,459.29	-9,994.29	111.05%	19,435.25
210-5-41-22 Fire Station					
210-5-41-22-400.000 Contracted Services	600.00	562.62	37.38	93.77%	0.00
210-5-41-22-410.000 Water and Sewer Charges	500.00	408.40	91.60	81.68%	0.00
210-5-41-22-420.000 Cleaning Services	250.00	0.00	250.00	0.00%	0.00
210-5-41-22-431.000 R&M Buildings & Grounds	8,500.00	11,121.19	-2,621.19	130.84%	0.00
210-5-41-22-530.000 Communications	4,140.00	796.85	3,343.15	19.25%	0.00
210-5-41-22-610.000 General Supplies	1,500.00	343.49	1,156.51	22.90%	0.00
210-5-41-22-621.000 Natural Gas/Heating	5,000.00	6,540.74	-1,540.74	130.81%	83.35
210-5-41-22-622.000 Electricity	8,000.00	8,377.27	-377.27	104.72%	694.95
210-5-41-22-755.000 Furniture and Fixtures	2,000.00	1,199.92	800.08	60.00%	0.00
Total Fire Station	30,490.00	29,350.48	1,139.52	96.26%	778.30
210-5-41-23 Park Street School					
210-5-41-23-400.000 Contracted Services	2,000.00	2,369.58	-369.58	118.48%	0.00
210-5-41-23-410.000 Water and Sewer Charges	1,150.00	506.20	643.80	44.02%	0.00

Account	Budget				
	Budget	Actual	Balance	% of Budget	Pd to Date
210-5-41-23-420.000 Cleaning Services	0.00	2,282.00	-2,282.00	100.00%	0.00
210-5-41-23-431.000 R&M Buildings & Grounds	15,000.00	30,326.16	-15,326.16	202.17%	0.00
210-5-41-23-530.000 Communications	3,100.00	2,873.15	226.85	92.68%	0.00
210-5-41-23-621.000 Natural Gas/Heating	3,900.00	2,891.98	1,008.02	74.15%	125.12
210-5-41-23-622.000 Electricity	5,900.00	4,402.99	1,497.01	74.63%	360.22
Total Park Street School	31,050.00	45,652.06	-14,602.06	147.03%	485.34
210-5-41-26 Maple St. Park and Pool					
210-5-41-26-400.000 Contracted Services	3,000.00	3,246.44	-246.44	108.21%	0.00
210-5-41-26-410.000 Water and Sewer Charges	7,800.00	5,478.81	2,321.19	70.24%	0.00
210-5-41-26-420.000 Cleaning Services	32,500.00	44,698.39	-12,198.39	137.53%	7,403.50
210-5-41-26-425.000 Trash Removal	4,900.00	5,633.52	-733.52	114.97%	947.54
210-5-41-26-431.000 R&M Buildings & Grounds	30,000.00	17,081.75	12,918.25	56.94%	0.00
210-5-41-26-530.000 Communications	9,150.00	7,366.26	1,783.74	80.51%	0.00
210-5-41-26-610.000 General Supplies	6,500.00	781.16	5,718.84	12.02%	0.00
210-5-41-26-621.000 Natural Gas/Heating	6,500.00	5,974.55	525.45	91.92%	447.85
210-5-41-26-622.000 Electricity	36,500.00	34,651.95	1,848.05	94.94%	3,784.50
Total Maple St. Park and Pool	136,850.00	124,912.83	11,937.17	91.28%	12,583.39
Total Buildings	350,655.00	338,047.61	12,607.39	96.40%	35,931.47
210-5-90-00 Transfers and Misc.					
210-5-90-00-640.201 Adult Collection replacem	0.00	721.29	-721.29	100.00%	120.91
210-5-90-00-640.202 Juvenile Collection repl	0.00	172.47	-172.47	100.00%	-93.69
210-5-90-00-920.000 Transfer btwn funds (capi	1,031,574.00	3,856,087.71	-2,824,513.71	373.81%	0.00
210-5-90-00-922.000 Contribution to FB/Reserv	5,000.00	5,000.00	0.00	100.00%	0.00
210-5-90-00-991.000 Library Donation Expense	0.00	10,194.51	-10,194.51	100.00%	2,358.91
Total Transfers and Misc.	1,036,574.00	3,872,175.98	-2,835,601.98	373.56%	2,386.13
210-5-95-00 Debt Service					
210-5-95-00-900.000 Transfer Between Town/Cit	200,574.00	193,608.40	6,965.60	96.53%	43,178.17
210-5-95-00-950.903 Capital Imp Principal	135,135.00	135,135.00	0.00	100.00%	-20,260.79
210-5-95-00-955.903 Capital Imp Interest	56,344.00	38,702.22	17,641.78	68.69%	20,260.79
Total Debt Service	392,053.00	367,445.62	24,607.38	93.72%	43,178.17
Total Expenditures	12,004,125.00	14,129,373.64	-2,125,248.64	117.70%	1,162,285.51
Total GENERAL FUND	-1.00	-1,772,015.62	1,772,016.62		-1,136,249.26
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 ECONOMIC DEVELOPMENT FUND

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Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
220-4-00-00-010.000 Property Taxes	112,000.00	114,102.92	-2,102.92	101.88%	0.00
220-4-00-00-060.000 Interest Income	0.00	28,223.53	-28,223.53	100.00%	2,432.48
Total Revenues	112,000.00	142,326.45	-30,326.45	127.08%	2,432.48
220-5-00-00-720.002 1 Main; Road Res-Q	0.00	6,425.00	-6,425.00	100.00%	1,125.00
220-5-00-00-720.005 Crescent Connector Amenit	109,000.00	86,820.25	22,179.75	79.65%	86,820.25
220-5-00-00-720.006 EV Charging	0.00	1,810.03	-1,810.03	100.00%	579.03
220-5-00-00-890.836 Train Station	0.00	2,490.00	-2,490.00	100.00%	146.25
220-5-00-00-899.000 Matching Grant Funds	250,000.00	0.00	250,000.00	0.00%	0.00
Total Expenditures	359,000.00	97,545.28	261,454.72	27.17%	88,670.53
Total ECONOMIC DEVELOPMENT FUND	-247,000.00	44,781.17	202,218.83	-18.13%	-86,238.05

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 MEMORIAL PARK FUND

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Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
221-4-00-00-050.000 Donation Revenue	0.00	3,618.00	-3,618.00	100.00%	0.00
221-4-00-00-060.000 Interest Income	0.00	165.40	-165.40	100.00%	18.88
Total Revenues	0.00	3,783.40	-3,783.40	100.00%	18.88
221-5-00-00-431.000 R&M Buildings & Grounds	0.00	490.00	-490.00	100.00%	0.00
Total Expenditures	0.00	490.00	-490.00	100.00%	0.00
Total MEMORIAL PARK FUND	0.00	3,293.40	-3,293.40	-100.00%	18.88

Account	Budget				
	Budget	Actual	Balance	% of Budget	Pd to Date

Total Revenues	0.00	0.00	0.00	0.00%	0.00

Total Expenditures	0.00	0.00	0.00	0.00%	0.00

Total ARPA FUNDS	0.00	0.00	0.00	0.00%	0.00
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 LOCAL OPTION TAX

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Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
224-4-00-00-015.000 LOT Revenue	874,432.00	762,242.21	112,189.79	87.17%	0.00
224-4-00-00-060.000 Interest Income	0.00	26,380.17	-26,380.17	100.00%	2,279.74
Total Revenues	874,432.00	788,622.38	85,809.62	90.19%	2,279.74
224-5-00-00-920.000 Transfer to Capital	1,000,000.00	1,000,000.00	0.00	100.00%	0.00
224-5-40-12-573.000 Sidewalk Improve/Repairs	218,608.00	0.00	218,608.00	0.00%	0.00
Total Expenditures	1,218,608.00	1,000,000.00	218,608.00	82.06%	0.00
Total LOCAL OPTION TAX	-344,176.00	-211,377.62	555,553.62	61.42%	2,279.74

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GEN FUND CAP RESERVE

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Account	Budget				
	Budget	Actual	Balance	% of Budget	Pd to Date

230-4-00-00 Revenue					
230-4-00-00-055.000 Contributions/Assessments	15,918.00	16,561.00	-643.00	104.04%	0.00
230-4-00-00-060.000 Interest Income	0.00	72,837.23	-72,837.23	100.00%	5,802.10
230-4-00-00-092.000 Transfer to Capital	1,584,744.00	1,584,744.00	0.00	100.00%	0.00
230-4-00-00-098.000 Misc Revenue	0.00	22,441.64	-22,441.64	100.00%	0.00
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Total Revenue	1,600,662.00	1,696,583.87	-95,921.87	105.99%	5,802.10
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230-4-16-10-040.824 Cres. Connector	0.00	3,612,942.62	-3,612,942.62	100.00%	0.00
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Total Revenues	1,600,662.00	5,309,526.49	-3,708,864.49	331.71%	5,802.10
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230-5-00-00-920.000 Transfer to Capital	0.00	427,924.00	-427,924.00	100.00%	0.00
230-5-16-10-890.824 Cres. Connector	0.00	3,052,460.44	-3,052,460.44	100.00%	632,794.34
230-5-40-10-720.000 Railroad Ave Rd/Wtr Line	116,927.00	0.00	116,927.00	0.00%	0.00
230-5-40-10-720.002 Iroquois Ave Road and Wat	1,520,449.00	69,721.88	1,450,727.12	4.59%	20,556.40
230-5-40-13-722.001 Hiawatha Infiltration Sys	0.00	232.65	-232.65	100.00%	232.65
230-5-40-13-722.002 Sliplining of Pipes	30,000.00	30,000.00	0.00	100.00%	0.00
230-5-40-13-722.003 Old Colchester Box Culver	50,000.00	0.00	50,000.00	0.00%	0.00
230-5-41-10-730.000 Facilities Assessment	0.00	13,016.80	-13,016.80	100.00%	5,204.00
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Total Expenditures	1,717,376.00	3,593,355.77	-1,875,979.77	209.24%	658,787.39
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Total GEN FUND CAP RESERVE	-116,714.00	1,716,170.72	-1,599,456.72	-1,470.41%	-652,985.29
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 ROLLING STOCK FUND

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Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
231-4-00-00-020.024 Vac Truck Rental	0.00	430.88	-430.88	100.00%	0.00
231-4-00-00-060.000 Interest Income	0.00	30,376.52	-30,376.52	100.00%	1,823.26
231-4-00-00-092.000 Transfer to Capital	283,450.00	283,450.00	0.00	100.00%	0.00
Total Revenues	283,450.00	314,257.40	-30,807.40	110.87%	1,823.26
231-5-25-10-751.001 Ladder Truck Frame Replac	293,593.00	293,593.00	0.00	100.00%	0.00
231-5-40-12-751.002 4Wd Pickup - Trk #3	63,000.00	43,957.39	19,042.61	69.77%	0.00
231-5-40-12-751.008 Dump Truck #7	0.00	116,961.00	-116,961.00	100.00%	0.00
231-5-40-12-751.009 Dump Truck #5	262,500.00	122,426.00	140,074.00	46.64%	0.00
Total Expenditures	619,093.00	576,937.39	42,155.61	93.19%	0.00
Total ROLLING STOCK FUND	-335,643.00	-262,679.99	598,322.99	78.26%	1,823.26

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
232-4-00-00-060.000 Interest Income	0.00	37,238.92	-37,238.92	100.00%	4,141.67
232-4-00-00-092.000 Transfer to Capital	50,000.00	3,302,437.71	-3,252,437.71	6,604.88%	0.00
Total Revenues	50,000.00	3,339,676.63	-3,289,676.63	6,679.35%	4,141.67
232-5-41-20-890.832 2 Lincoln Street Renovati	0.00	2,578,943.60	-2,578,943.60	100.00%	601,600.51
232-5-41-21-730.001 Roof	0.00	6,787.76	-6,787.76	100.00%	510.00
232-5-41-21-730.004 Flooring	75,000.00	0.00	75,000.00	0.00%	0.00
Total Expenditures	75,000.00	2,585,731.36	-2,510,731.36	3,447.64%	602,110.51
Total BUILDING MAINT FUND	-25,000.00	753,945.27	-728,945.27	-3,015.78%	-597,968.84

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City of Essex Junction General Ledger
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 EJRP CAP RESERVE

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Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
233-4-00-00-060.000 Interest Income	0.00	491.16	-491.16	100.00%	32.60
233-4-00-00-092.000 Transfer to Capital	113,380.00	113,380.00	0.00	100.00%	0.00
Total Revenues	113,380.00	113,871.16	-491.16	100.43%	32.60
233-5-00-00-721.001 Pedestrian Paths	15,626.00	0.00	15,626.00	0.00%	0.00
233-5-00-00-730.002 Buildings & Facilities	0.00	97.50	-97.50	100.00%	0.00
233-5-00-00-740.001 Landscaping	12,000.00	12,000.00	0.00	100.00%	0.00
233-5-00-00-740.003 Fencing	0.00	15,216.62	-15,216.62	100.00%	0.00
233-5-00-00-740.005 Park Amenities	47,198.00	107,368.98	-60,170.98	227.49%	8,765.00
233-5-00-00-740.006 Pool Improvements	6,500.00	0.00	6,500.00	0.00%	0.00
233-5-00-00-750.001 Maintenance Equipment	32,056.00	34,556.20	-2,500.20	107.80%	5,999.00
Total Expenditures	113,380.00	169,239.30	-55,859.30	149.27%	14,764.00
Total EJRP CAP RESERVE	0.00	-55,368.14	55,368.14	-100.00%	-14,731.40

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City of Essex Junction General Ledger
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LAND ACQUISITION FUND

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Account	Budget				Pd to Date
	Budget	Actual	Balance	% of Budget	

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Total Revenues	0.00	0.00	0.00	0.00%	0.00

Total LAND ACQUISITION FUND	0.00	0.00	0.00	0.00%	0.00
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Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
254-4-54-20 Water Revenues					
254-4-54-20-021.000 Water User Fees	1,600,514.00	1,481,948.83	118,565.17	92.59%	548,332.95
254-4-54-20-021.001 Water Large User Fees	194,672.00	141,043.40	53,628.60	72.45%	-207.77
254-4-54-20-024.000 Utility Connection Fees	7,000.00	7,910.00	-910.00	113.00%	0.00
254-4-54-20-060.000 Interest Income	1,000.00	35,216.11	-34,216.11	3,521.61%	3,896.60
254-4-54-20-085.000 Penalties	5,000.00	8,423.30	-3,423.30	168.47%	0.00
254-4-54-20-098.000 Misc Revenue	150.00	0.00	150.00	0.00%	0.00
Total Water Revenues	1,808,336.00	1,674,541.64	133,794.36	92.60%	552,021.78
254-4-54-70 Nonoperating Revenues					
254-4-54-70-021.400 Water Passthrough - Globa	0.00	3,191,554.02	-3,191,554.02	100.00%	552,229.14
254-4-54-70-092.000 Transfer to Capital	510,000.00	510,000.00	0.00	100.00%	0.00
Total Nonoperating Revenues	510,000.00	3,701,554.02	-3,191,554.02	725.79%	552,229.14
Total Revenues	2,318,336.00	5,376,095.66	-3,057,759.66	231.89%	1,104,250.92

254-5-54-20 Operating Expenses

254-5-54-20-110.000 Regular Salaries	146,915.00	104,064.46	42,850.54	70.83%	12,283.57
254-5-54-20-120.000 Part Time Salaries	0.00	187.55	-187.55	100.00%	0.00
254-5-54-20-130.000 Overtime	13,669.00	8,270.66	5,398.34	60.51%	724.67
254-5-54-20-210.000 Group Insurance	94,158.00	66,649.05	27,508.95	70.78%	177.68
254-5-54-20-220.000 Social Security	12,491.00	8,483.06	4,007.94	67.91%	998.74
254-5-54-20-225.000 Act 76 Childcare Tax	539.00	336.81	202.19	62.49%	37.96
254-5-54-20-230.000 Retirement	14,879.00	9,985.61	4,893.39	67.11%	1,176.93
254-5-54-20-250.000 Unemployment Insurance	184.00	184.77	-0.77	100.42%	0.00
254-5-54-20-260.000 Workers Comp Insurance	7,200.00	4,461.46	2,738.54	61.96%	0.00
254-5-54-20-290.000 Other Employee Benefits	700.00	0.00	700.00	0.00%	0.00
254-5-54-20-330.000 Professional Services	1,000.00	2,494.80	-1,494.80	249.48%	849.05
254-5-54-20-335.000 Audit	5,477.00	6,728.39	-1,251.39	122.85%	0.00
254-5-54-20-410.000 Water and Sewer Charges	200.00	94.76	105.24	47.38%	0.00
254-5-54-20-411.000 CWD Water Purchase	722,132.00	633,981.59	88,150.41	87.79%	121,308.97
254-5-54-20-430.000 R&M Vehicles & Equipment	5,000.00	348.01	4,651.99	6.96%	313.08
254-5-54-20-431.000 R&M Buildings & Grounds	0.00	5,656.24	-5,656.24	100.00%	0.00
254-5-54-20-433.000 R&M Infrastructure	25,000.00	24,219.44	780.56	96.88%	326.56
254-5-54-20-441.000 Rental Land/Buildings	150.00	100.00	50.00	66.67%	0.00
254-5-54-20-491.000 Administrative Fees	190,891.00	190,891.00	0.00	100.00%	0.00
254-5-54-20-500.000 Training, Conf, Dues	4,500.00	972.00	3,528.00	21.60%	0.00
254-5-54-20-505.000 Tech. Subs, Licenses	2,551.00	7,173.55	-4,622.55	281.21%	49.72
254-5-54-20-520.000 PACIF Insurance	6,974.00	3,829.02	3,144.98	54.90%	0.00
254-5-54-20-521.000 Insurance Deductibles	1,000.00	0.00	1,000.00	0.00%	0.00
254-5-54-20-530.000 Communications	2,500.00	1,437.14	1,062.86	57.49%	104.90
254-5-54-20-550.000 Printing and Binding	2,500.00	2,828.46	-328.46	113.14%	2,828.46
254-5-54-20-560.000 Postage	3,800.00	3,891.72	-91.72	102.41%	955.32
254-5-54-20-609.000 Safety Supplies	3,000.00	29.98	2,970.02	1.00%	0.00
254-5-54-20-610.000 General Supplies	7,000.00	4,697.04	2,302.96	67.10%	79.89
254-5-54-20-612.000 Uniforms	1,350.00	525.00	825.00	38.89%	200.00
254-5-54-20-614.000 Meters and Parts	6,000.00	175.67	5,824.33	2.93%	0.00

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
254-5-54-20-621.000 Natural Gas/Heating	3,500.00	3,014.48	485.52	86.13%	71.43
254-5-54-20-622.000 Electricity	1,400.00	1,442.91	-42.91	103.07%	72.18
254-5-54-20-626.000 Gasoline	3,000.00	1,664.97	1,335.03	55.50%	202.97
254-5-54-20-735.000 Tech: Equip/Hardware	1,676.00	2,598.48	-922.48	155.04%	0.00
254-5-54-20-750.000 Machinery & Equipment	7,000.00	0.00	7,000.00	0.00%	0.00
254-5-54-20-920.000 Transfer btwn funds (capi	510,000.00	510,000.00	0.00	100.00%	0.00
Total Operating Expenses	1,808,336.00	1,611,418.08	196,917.92	89.11%	142,762.08
254-5-54-70 NonOperating Expenses					
254-5-54-70-411.400 CWD Water Purchase - Glob	0.00	3,191,554.02	-3,191,554.02	100.00%	566,569.14
254-5-54-70-723.001 Railroad Ave Rd/Wtr Line	127,745.00	580.00	127,165.00	0.45%	0.00
254-5-54-70-723.004 Main St Water Line	0.00	96,648.80	-96,648.80	100.00%	1,273.70
254-5-54-70-723.005 Iriquois Ave Water Line	418,164.00	43,415.43	374,748.57	10.38%	0.00
254-5-54-70-723.006 Service Line Inventoy	0.00	94,741.14	-94,741.14	100.00%	265.00
254-5-54-70-750.001 Meter Replacement Program	10,284.00	8,406.89	1,877.11	81.75%	0.00
254-5-54-70-751.001 Pickup Truck	0.00	63,042.46	-63,042.46	100.00%	0.00
254-5-54-70-955.000 Bond Interest Expense	0.00	120,404.84	-120,404.84	100.00%	-1,834.90
Total NonOperating Expenses	556,193.00	3,618,793.58	-3,062,600.58	650.64%	566,272.94
Total Expenditures	2,364,529.00	5,230,211.66	-2,865,682.66	221.19%	709,035.02
Total WATER FUND	-46,193.00	145,884.00	-99,691.00	-315.81%	395,215.90
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Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
255-4-55-30 Operating Revenue					
255-4-55-30-022.000 Sewer User Fees	1,075,639.00	984,917.53	90,721.47	91.57%	355,858.98
255-4-55-30-022.001 City: Septage Discharg	55,000.00	299,064.84	-244,064.84	543.75%	36,805.53
255-4-55-30-022.002 City: Leachate Revenue	1,000.00	2,185.39	-1,185.39	218.54%	216.52
255-4-55-30-025.001 Tri-Town: WWTF Charge - E	753,285.00	753,285.00	0.00	100.00%	0.00
255-4-55-30-025.002 Tri-Town: WWTF Charge - W	1,030,988.00	1,030,988.00	0.00	100.00%	0.00
255-4-55-30-025.003 Tri-Town: Septage	25,000.00	0.00	25,000.00	0.00%	0.00
255-4-55-30-025.004 Tri-Town: Leachate	100.00	0.00	100.00	0.00%	0.00
255-4-55-30-025.005 Tri-Town: Pump Station In	36,000.00	36,000.00	0.00	100.00%	0.00
255-4-55-30-060.000 Interest Income	0.00	95,667.80	-95,667.80	100.00%	9,208.45
255-4-55-30-085.000 Penalties	3,500.00	5,642.85	-2,142.85	161.22%	0.00
255-4-55-30-098.000 Misc Revenue	0.00	27,250.00	-27,250.00	100.00%	4,550.00
Total Operating Revenue	2,980,512.00	3,235,001.41	-254,489.41	108.54%	406,639.48
255-4-55-70 Nonoperating Revenues					
255-4-55-70-041.000 State and Other Grant Rev	0.00	53,169.20	-53,169.20	100.00%	4,911.26
255-4-55-70-042.008 Essex Debt Payment	0.00	293,095.15	-293,095.15	100.00%	0.00
255-4-55-70-042.009 Williston Debt Payment	0.00	301,088.65	-301,088.65	100.00%	0.00
255-4-55-70-042.010 Essex Jct. Debt Payment	0.00	285,101.63	-285,101.63	100.00%	0.00
255-4-55-70-092.000 Transfer to Capital	460,000.00	460,000.00	0.00	100.00%	0.00
Total Nonoperating Revenues	460,000.00	1,392,454.63	-932,454.63	302.71%	4,911.26
Total Revenues	3,440,512.00	4,627,456.04	-1,186,944.04	134.50%	411,550.74
255-5-55-30 Operating Expenses					
255-5-55-30-110.000 Regular Salaries	467,036.00	413,908.06	53,127.94	88.62%	52,941.67
255-5-55-30-120.000 Part Time Salaries	8,880.00	8,744.56	135.44	98.47%	3,848.00
255-5-55-30-130.000 Overtime	44,888.00	47,157.07	-2,269.07	105.05%	6,940.11
255-5-55-30-210.000 Group Insurance	157,225.00	101,227.33	55,997.67	64.38%	88.85
255-5-55-30-220.000 Social Security	41,515.00	37,278.99	4,236.01	89.80%	5,119.24
255-5-55-30-225.000 Act 76 Childcare Tax	1,791.00	1,473.89	317.11	82.29%	195.49
255-5-55-30-230.000 Retirement	45,999.00	40,319.91	5,679.09	87.65%	5,261.60
255-5-55-30-250.000 Unemployment Insurance	672.00	674.81	-2.81	100.42%	0.00
255-5-55-30-260.000 Workers Comp Insurance	25,400.00	13,655.41	11,744.59	53.76%	0.00
255-5-55-30-290.000 Other Employee Benefits	3,150.00	1,050.00	2,100.00	33.33%	0.00
255-5-55-30-320.000 Legal Services	3,000.00	1,665.00	1,335.00	55.50%	0.00
255-5-55-30-330.000 Professional Services	8,300.00	20,042.14	-11,742.14	241.47%	707.00
255-5-55-30-335.000 Audit	5,188.00	6,374.20	-1,186.20	122.86%	0.00
255-5-55-30-340.000 Technical Services	26,250.00	7,036.20	19,213.80	26.80%	1,441.20
255-5-55-30-340.001 Lab Testing	0.00	135.00	-135.00	100.00%	0.00
255-5-55-30-410.000 Water and Sewer Charges	3,500.00	4,951.35	-1,451.35	141.47%	0.00
255-5-55-30-421.000 Grit Disposal	17,600.00	15,222.78	2,377.22	86.49%	1,377.68
255-5-55-30-430.000 R&M Vehicles & Equipment	3,000.00	613.51	2,386.49	20.45%	394.69
255-5-55-30-431.000 R&M Buildings	26,625.00	34,756.55	-8,131.55	130.54%	1,132.50
255-5-55-30-435.000 COGEN	35,000.00	46,799.89	-11,799.89	133.71%	11,899.07
255-5-55-30-442.000 Rental Vehicles/Equip	3,384.00	1,945.00	1,439.00	57.48%	158.45
255-5-55-30-491.000 Administrative Fees	95,446.00	95,446.00	0.00	100.00%	0.00

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
255-5-55-30-500.000 Training, Conf, Dues	9,000.00	5,591.47	3,408.53	62.13%	139.44
255-5-55-30-505.000 Tech. Subs, Licenses	16,405.00	6,035.37	10,369.63	36.79%	248.91
255-5-55-30-510.000 Permits, Licenses, Reg	11,000.00	10,178.00	822.00	92.53%	0.00
255-5-55-30-520.000 PACIF Insurance	44,059.00	29,487.69	14,571.31	66.93%	0.00
255-5-55-30-530.000 Communications	12,620.00	14,431.42	-1,811.42	114.35%	1,513.57
255-5-55-30-540.000 Advertising	750.00	0.00	750.00	0.00%	0.00
255-5-55-30-567.000 Biosolids Land Applicatio	205,200.00	231,134.44	-25,934.44	112.64%	111,514.92
255-5-55-30-568.000 Biosolids Subcontractor	305,046.00	281,030.95	24,015.05	92.13%	25,623.47
255-5-55-30-570.000 Other Purchased Services	140,000.00	115,984.18	24,015.82	82.85%	13,251.93
255-5-55-30-609.000 Safety Supplies	3,000.00	8,933.46	-5,933.46	297.78%	640.95
255-5-55-30-610.000 General Supplies	9,000.00	9,843.99	-843.99	109.38%	338.11
255-5-55-30-611.000 Small Tools & Equipment	5,000.00	3,347.34	1,652.66	66.95%	0.00
255-5-55-30-612.000 Uniforms	7,050.00	5,168.04	1,881.96	73.31%	1,587.02
255-5-55-30-618.000 Laboratory Supplies	28,000.00	17,358.79	10,641.21	62.00%	3,354.04
255-5-55-30-619.000 Chemicals	495,000.00	525,180.76	-30,180.76	106.10%	100,648.09
255-5-55-30-621.000 Natural Gas/Heating	25,500.00	21,197.27	4,302.73	83.13%	1,069.44
255-5-55-30-622.000 Electricity	170,000.00	160,222.67	9,777.33	94.25%	15,563.38
255-5-55-30-626.000 Gasoline	4,250.00	1,828.22	2,421.78	43.02%	265.44
255-5-55-30-735.000 Tech: Equip/Hardware	4,284.00	4,884.60	-600.60	114.02%	1,209.60
255-5-55-30-910.000 Transfer btwn funds (non-	1,500.00	1,500.00	0.00	100.00%	0.00
255-5-55-30-920.000 Transfer btwn funds (capi	460,000.00	460,000.00	0.00	100.00%	0.00
Total Operating Expenses	2,980,513.00	2,813,816.31	166,696.69	94.41%	368,473.86
255-5-55-70 Nonoperating Expenses					
255-5-55-70-722.008 Vt Phos Challenge PePhlo	100,000.00	72,048.76	27,951.24	72.05%	48,575.59
255-5-55-70-722.014 Digester Maintenance	52,500.00	14,996.55	37,503.45	28.56%	0.00
255-5-55-70-722.018 Flow EQ Blowers	40,000.00	35,480.00	4,520.00	88.70%	0.00
255-5-55-70-722.019 Waste Primary Sludge #2 U	40,000.00	48,914.15	-8,914.15	122.29%	0.00
255-5-55-70-722.020 Digester Flare/Flame Arre	248,400.00	0.00	248,400.00	0.00%	0.00
255-5-55-70-730.001 Energy Conservation	10,000.00	0.00	10,000.00	0.00%	0.00
255-5-55-70-730.003 10 Year Engineer Evaluati	0.00	22,876.00	-22,876.00	100.00%	0.00
255-5-55-70-750.001 Generator	52,000.00	0.00	52,000.00	0.00%	0.00
255-5-55-70-750.002 IT Upgrades	11,000.00	0.00	11,000.00	0.00%	0.00
255-5-55-70-955.001 ARRA Loan-AR1-004 Admin	0.00	406.16	-406.16	100.00%	0.00
255-5-55-70-955.002 RZEDB Interest	0.00	33,686.96	-33,686.96	100.00%	-147.88
255-5-55-70-955.003 CWSRF RF1-148 Admin Fee	0.00	167,185.69	-167,185.69	100.00%	0.00
Total Nonoperating Expenses	553,900.00	395,594.27	158,305.73	71.42%	48,427.71
Total Expenditures	3,534,413.00	3,209,410.58	325,002.42	90.80%	416,901.57
Total WASTEWATER FUND	-93,901.00	1,418,045.46	-1,324,144.46	-1,510.15%	-5,350.83

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
256-4-56-40 Operating Revenues					
256-4-56-40-023.000 Sanitation User Fees	887,899.00	809,943.33	77,955.67	91.22%	286,303.41
256-4-56-40-023.001 Essex Pump Station Fees	33,500.00	32,985.47	514.53	98.46%	0.00
256-4-56-40-023.002 Two party agreement	15,000.00	15,000.00	0.00	100.00%	0.00
256-4-56-40-024.000 Utility Connection Fees	30,000.00	72,345.78	-42,345.78	241.15%	0.00
256-4-56-40-026.000 Allocation Fees	0.00	130,793.60	-130,793.60	100.00%	0.00
256-4-56-40-060.000 Interest Income	5,000.00	70,192.70	-65,192.70	1,403.85%	6,383.76
256-4-56-40-085.000 Penalties	3,000.00	4,647.99	-1,647.99	154.93%	0.00
256-4-56-40-098.000 Misc Revenue	0.00	9,060.00	-9,060.00	100.00%	0.00
Total Operating Revenues	974,399.00	1,144,968.87	-170,569.87	117.51%	292,687.17
256-4-56-70 Nonoperating Revenues					
256-4-56-70-042.007 WWTF Capacity Sale	0.00	423,900.00	-423,900.00	100.00%	0.00
256-4-56-70-092.000 Transfer to Capital	172,000.00	172,000.00	0.00	100.00%	0.00
Total Nonoperating Revenues	172,000.00	595,900.00	-423,900.00	346.45%	0.00
Total Revenues	1,146,399.00	1,740,868.87	-594,469.87	151.86%	292,687.17

256-5-56-40 Operating Expenses					
256-5-56-40-110.000 Regular Salaries	134,743.00	140,024.45	-5,281.45	103.92%	16,975.29
256-5-56-40-120.000 Part Time Salaries	0.00	187.55	-187.55	100.00%	0.00
256-5-56-40-130.000 Overtime	20,392.00	24,034.13	-3,642.13	117.86%	1,634.83
256-5-56-40-210.000 Group Insurance	43,997.00	46,982.16	-2,985.16	106.78%	1,290.60
256-5-56-40-220.000 Social Security	12,497.00	13,098.95	-601.95	104.82%	1,517.37
256-5-56-40-225.000 Act 76 Childcare Tax	539.00	511.64	27.36	94.92%	57.22
256-5-56-40-230.000 Retirement	14,934.00	14,941.88	-7.88	100.05%	1,761.98
256-5-56-40-250.000 Unemployment Insurance	143.00	143.61	-0.61	100.43%	0.00
256-5-56-40-260.000 Workers Comp Insurance	6,100.00	4,234.86	1,865.14	69.42%	0.00
256-5-56-40-290.000 Other Employee Benefits	700.00	0.00	700.00	0.00%	0.00
256-5-56-40-330.000 Professional Services	6,000.00	522.40	5,477.60	8.71%	166.40
256-5-56-40-335.000 Audit	2,882.00	3,540.60	-658.60	122.85%	0.00
256-5-56-40-340.000 Technical Services	14,800.00	7,633.96	7,166.04	51.58%	560.00
256-5-56-40-410.000 Water and Sewer Charges	500.00	261.70	238.30	52.34%	0.00
256-5-56-40-430.000 R&M Vehicles & Equipment	2,000.00	3,907.56	-1,907.56	195.38%	3,756.83
256-5-56-40-431.000 R&M Buildings & Grounds	6,000.00	0.00	6,000.00	0.00%	0.00
256-5-56-40-433.000 R&M Infrastructure	5,000.00	9,476.35	-4,476.35	189.53%	121.22
256-5-56-40-434.000 R&M Pump Stations	12,000.00	18,187.75	-6,187.75	151.56%	609.24
256-5-56-40-434.001 Susie Wilson PS Costs	11,500.00	20,348.70	-8,848.70	176.95%	821.67
256-5-56-40-434.002 West Street PS Costs	13,500.00	13,361.48	138.52	98.97%	1,008.40
256-5-56-40-441.000 Rental Land/Buildings	1,800.00	2,022.78	-222.78	112.38%	50.00
256-5-56-40-491.000 Administrative Fees	226,891.00	226,891.00	0.00	100.00%	0.00
256-5-56-40-500.000 Training, Conf, Dues	2,000.00	0.00	2,000.00	0.00%	0.00
256-5-56-40-505.000 Tech. Subs, Licenses	1,668.00	1,225.35	442.65	73.46%	49.73
256-5-56-40-520.000 PACIF Insurance	6,310.00	1,878.34	4,431.66	29.77%	0.00
256-5-56-40-521.000 Insurance Deductibles	1,000.00	0.00	1,000.00	0.00%	0.00
256-5-56-40-530.000 Communications	0.00	1,170.00	-1,170.00	100.00%	90.00
256-5-56-40-560.000 Postage	6,000.00	7,901.38	-1,901.38	131.69%	1,939.59

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
256-5-56-40-609.000 Safety Supplies	3,000.00	0.00	3,000.00	0.00%	0.00
256-5-56-40-610.000 General Supplies	1,000.00	262.12	737.88	26.21%	0.00
256-5-56-40-612.000 Uniforms	1,350.00	1,627.92	-277.92	120.59%	1,198.86
256-5-56-40-621.000 Natural Gas/Heating	1,500.00	1,389.15	110.85	92.61%	63.48
256-5-56-40-622.000 Electricity	12,000.00	14,840.81	-2,840.81	123.67%	924.41
256-5-56-40-626.000 Gasoline	6,000.00	5,206.45	793.55	86.77%	405.50
256-5-56-40-735.000 Tech: Equip/Hardware	3,403.00	0.00	3,403.00	0.00%	0.00
256-5-56-40-750.000 Machinery & Equipment	5,000.00	0.00	5,000.00	0.00%	0.00
256-5-56-40-920.000 Transfer btwn funds (capi	172,000.00	172,000.00	0.00	100.00%	0.00
Total Operating Expenses	759,149.00	757,815.03	1,333.97	99.82%	35,002.62
256-5-56-70 Nonoperating Expenses					
256-5-56-70-722.001 Manhole Rehab/Sliplining	40,000.00	33,773.74	6,226.26	84.43%	0.00
256-5-56-70-722.005 Maple/River/West St PS	12,900.00	6,970.00	5,930.00	54.03%	410.00
256-5-56-70-722.006 Collection Sys Capacity S	28,300.00	2,904.00	25,396.00	10.26%	0.00
256-5-56-70-722.009 West St PS Emergency Repa	0.00	28,187.13	-28,187.13	100.00%	0.00
256-5-56-70-723.005 Iriquois Ave Water Line	13,050.00	0.00	13,050.00	0.00%	0.00
256-5-56-70-750.001 Meter Replacement Program	20,880.00	14,888.79	5,991.21	71.31%	0.00
256-5-56-70-910.000 Transfer to WWTF	0.00	285,101.63	-285,101.63	100.00%	0.00
256-5-56-70-955.001 ARRA Loan-AR1-004 Admin	0.00	1,837.81	-1,837.81	100.00%	0.00
256-5-56-70-955.002 RF1-157 PS upgrade	0.00	12,058.13	-12,058.13	100.00%	0.00
Total Nonoperating Expenses	115,130.00	385,721.23	-270,591.23	335.03%	410.00
Total Expenditures	874,279.00	1,143,536.26	-269,257.26	130.80%	35,412.62
Total SANITATION FUND	272,120.00	597,332.61	-869,452.61	219.51%	257,274.55

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City of Essex Junction General Ledger
 Previous Pd: 12 Year Budget Status Report
 STORMWATER FUND

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jmorris

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
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257-4-57-50-060.000 Interest Income	0.00	109.03	-109.03	100.00%	9.91
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Total Revenues	0.00	109.03	-109.03	100.00%	9.91
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Total Expenditures	0.00	0.00	0.00	0.00%	0.00
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Total STORMWATER FUND	0.00	109.03	-109.03	-100.00%	9.91
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City of Essex Junction General Ledger
 Previous Pd: 12 Year Budget Status Report
 SENIOR CENTER FUND

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jmorris

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
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258-4-33-13-060.000 Interest Income	0.00	499.11	-499.11	100.00%	45.26
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Total Revenues	0.00	499.11	-499.11	100.00%	45.26
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Total Expenditures	0.00	0.00	0.00	0.00%	0.00
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Total SENIOR CENTER FUND	0.00	499.11	-499.11	-100.00%	45.26
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Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
259-4-30-10-060.000 Interest Income	0.00	52,712.09	-52,712.09	100.00%	6,300.46
259-4-30-11-020.304 Pool Day Admissions	79,581.00	92,300.32	-12,719.32	115.98%	18,276.25
259-4-30-11-020.305 Pool Memberships	44,315.00	62,964.70	-18,649.70	142.08%	29,973.00
259-4-30-11-020.306 Swim Lessons	48,431.00	35,128.50	13,302.50	72.53%	-2,354.00
259-4-30-12-020.308 Facility & Field Rental	32,489.00	33,601.50	-1,112.50	103.42%	4,391.50
259-4-30-14-020.311 Youth Programs	361,480.00	218,254.65	143,225.35	60.38%	-44,898.00
259-4-30-14-020.312 Adult Programs	147,575.00	146,679.33	895.67	99.39%	11,548.58
259-4-30-14-050.000 Donation Revenue	34,900.00	5,065.00	29,835.00	14.51%	340.00
259-4-30-14-050.150 Memorial Day Parade	0.00	12,150.00	-12,150.00	100.00%	300.00
259-4-30-15-020.313 Childcare - AS	1,500,072.00	2,004,125.70	-504,053.70	133.60%	119,992.60
259-4-30-15-020.315 Shared Staffing Contract	171,360.00	163,283.09	8,076.91	95.29%	32,900.68
259-4-30-15-040.835 Special Accommodation Gra	0.00	10,466.70	-10,466.70	100.00%	961.70
259-4-30-16-020.313 Childcare - PS	624,996.00	854,186.27	-229,190.27	136.67%	234,067.48
259-4-30-16-040.000 Federal Grant Revenue	0.00	4,752.00	-4,752.00	100.00%	0.00
259-4-30-16-040.837 Early Childhood Arts Gran	0.00	5,600.00	-5,600.00	100.00%	0.00
259-4-30-17-020.313 Childcare - DC	689,296.00	847,493.70	-158,197.70	122.95%	79,678.71
259-4-30-17-040.835 Special Accommodation Gra	0.00	16,174.50	-16,174.50	100.00%	0.00
Total Revenues	3,734,495.00	4,564,938.05	-830,443.05	122.24%	491,478.96
259-5-30-10 Administration					
259-5-30-10-210.000 Group Insurance	0.00	-4,808.49	4,808.49	100.00%	0.00
259-5-30-10-220.000 Social Security	0.00	53.56	-53.56	100.00%	53.56
259-5-30-10-250.000 Unemployment Insurance	4,154.00	4,171.38	-17.38	100.42%	0.00
259-5-30-10-260.000 Workers Comp Insurance	50,000.00	43,013.11	6,986.89	86.03%	0.00
259-5-30-10-330.000 Professional Services	4,500.00	8,568.08	-4,068.08	190.40%	0.00
259-5-30-10-442.000 Rental Vehicles/Equip	1,968.00	1,986.00	-18.00	100.91%	165.50
259-5-30-10-500.000 Training, Conf, Dues	9,500.00	11,904.10	-2,404.10	125.31%	4,963.82
259-5-30-10-505.000 Tech. Subs, Licenses	17,570.00	22,727.71	-5,157.71	129.36%	3,491.49
259-5-30-10-550.000 Printing and Binding	10,500.00	3,590.00	6,910.00	34.19%	0.00
259-5-30-10-560.000 Postage	7,103.00	9,798.46	-2,695.46	137.95%	0.00
259-5-30-10-561.000 CC Processing Fees	0.00	71,238.58	-71,238.58	100.00%	5,847.89
259-5-30-10-610.000 General Supplies	0.00	1,048.74	-1,048.74	100.00%	0.00
259-5-30-10-910.000 Trnsfr Between Funds (non	45,000.00	45,000.00	0.00	100.00%	0.00
Total Administration	150,295.00	218,291.23	-67,996.23	145.24%	14,522.26
259-5-30-11 Pool					
259-5-30-11-120.000 Part Time Salaries	117,879.00	125,328.87	-7,449.87	106.32%	38,783.11
259-5-30-11-130.000 Overtime	0.00	1,809.66	-1,809.66	100.00%	443.77
259-5-30-11-220.000 Social Security	9,018.00	9,726.17	-708.17	107.85%	3,000.88
259-5-30-11-225.000 Act 76 Childcare Tax	389.00	483.37	-94.37	124.26%	129.99
259-5-30-11-330.000 Professional Services	5,194.00	9,128.67	-3,934.67	175.75%	940.00
259-5-30-11-431.000 R&M Buildings & Grounds	28,847.00	20,014.78	8,832.22	69.38%	2,730.71
259-5-30-11-610.000 General Supplies	4,132.00	4,700.55	-568.55	113.76%	3,898.97
Total Pool	165,459.00	171,192.07	-5,733.07	103.46%	49,927.43
259-5-30-12 Parks and Facilities					

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
259-5-30-12-120.000 Part Time Salaries	9,422.00	2,912.38	6,509.62	30.91%	712.03
259-5-30-12-220.000 Social Security	721.00	222.80	498.20	30.90%	54.48
259-5-30-12-225.000 Act 76 Childcare Tax	31.00	8.26	22.74	26.65%	2.35
259-5-30-12-330.000 Professional Services	9,000.00	116,068.56	-107,068.56	1,289.65%	0.00
259-5-30-12-442.000 Rental Vehicles/Equip	13,800.00	10,775.74	3,024.26	78.09%	0.00
259-5-30-12-500.000 Training, Conf, Dues	4,000.00	2,799.21	1,200.79	69.98%	0.00
259-5-30-12-530.000 Communications	0.00	420.00	-420.00	100.00%	0.00
259-5-30-12-610.000 General Supplies	0.00	15,382.96	-15,382.96	100.00%	4,798.17
Total Parks and Facilities	36,974.00	148,589.91	-111,615.91	401.88%	5,567.03
259-5-30-14 Recreation Programs					
259-5-30-14-110.000 Regular Salaries	56,163.00	59,522.72	-3,359.72	105.98%	11,916.32
259-5-30-14-120.000 Part Time Salaries	52,922.00	11,827.47	41,094.53	22.35%	485.26
259-5-30-14-210.000 Group Insurance	27,393.00	33,906.22	-6,513.22	123.78%	58.94
259-5-30-14-220.000 Social Security	8,391.00	5,547.61	2,843.39	66.11%	933.50
259-5-30-14-225.000 Act 76 Childcare Tax	362.00	218.55	143.45	60.37%	38.30
259-5-30-14-230.000 Retirement	4,945.00	4,286.81	658.19	86.69%	714.98
259-5-30-14-290.000 Other Employee Benefits	350.00	350.00	0.00	100.00%	0.00
259-5-30-14-330.000 Professional Services	433,805.00	344,351.89	89,453.11	79.38%	36,393.60
259-5-30-14-410.000 Water and Sewer Charges	1,500.00	762.18	737.82	50.81%	0.00
259-5-30-14-431.000 R&M Buildings & Grounds	1,300.00	342.04	957.96	26.31%	0.00
259-5-30-14-442.000 Rental Vehicles/Equip	2,000.00	0.00	2,000.00	0.00%	0.00
259-5-30-14-500.000 Training, Conf, Dues	8,077.00	3,447.70	4,629.30	42.69%	2,208.75
259-5-30-14-530.000 Communications	1,098.00	345.00	753.00	31.42%	45.00
259-5-30-14-610.000 General Supplies	27,773.00	69,410.96	-41,637.96	249.92%	2,171.03
259-5-30-14-850.150 Memorial Day Parade	0.00	8,660.75	-8,660.75	100.00%	8,504.35
Total Recreation Programs	626,079.00	542,979.90	83,099.10	86.73%	63,470.03
259-5-30-15 After School Care					
259-5-30-15-110.000 Regular Salaries	576,341.00	616,649.76	-40,308.76	106.99%	115,220.23
259-5-30-15-120.000 Part Time Salaries	491,920.00	460,238.15	31,681.85	93.56%	341.88
259-5-30-15-130.000 Overtime	0.00	5,769.96	-5,769.96	100.00%	474.00
259-5-30-15-210.000 Group Insurance	122,197.00	127,031.99	-4,834.99	103.96%	4,161.01
259-5-30-15-220.000 Social Security	83,264.00	84,164.16	-900.16	101.08%	8,947.73
259-5-30-15-225.000 Act 76 Childcare Tax	3,592.00	3,465.16	126.84	96.47%	318.55
259-5-30-15-230.000 Retirement	58,286.00	54,660.61	3,625.39	93.78%	7,108.60
259-5-30-15-290.000 Other Employee Benefits	3,850.00	2,800.00	1,050.00	72.73%	1,050.00
259-5-30-15-330.000 Professional Services	96,400.00	47,150.89	49,249.11	48.91%	3,908.52
259-5-30-15-500.000 Training, Conf, Dues	33,241.00	24,203.81	9,037.19	72.81%	1,045.11
259-5-30-15-530.000 Communications	7,920.00	11,591.43	-3,671.43	146.36%	1,009.69
259-5-30-15-580.000 Travel	0.00	19,210.57	-19,210.57	100.00%	207.00
259-5-30-15-610.000 General Supplies	69,084.00	96,237.97	-27,153.97	139.31%	6,577.59
259-5-30-15-626.000 Gasoline	5,500.00	920.87	4,579.13	16.74%	85.72
Total After School Care	1,531,595.00	1,554,095.33	-2,500.33	100.16%	150,455.63
259-5-30-16 Preschool					
259-5-30-16-110.000 Regular Salaries	351,704.00	347,363.00	4,341.00	98.77%	41,687.08

Account	Budget		Budget		Pd to Date
	Budget	Actual	Balance	% of Budget	
259-5-30-16-120.000 Part Time Salaries	14,024.00	16,684.49	-2,660.49	118.97%	3,586.41
259-5-30-16-130.000 Overtime	0.00	666.20	-666.20	100.00%	31.50
259-5-30-16-210.000 Group Insurance	131,414.00	138,595.57	-7,181.57	105.46%	2,064.63
259-5-30-16-220.000 Social Security	28,504.00	28,850.00	-346.00	101.21%	3,571.34
259-5-30-16-225.000 Act 76 Childcare Tax	1,230.00	1,169.49	60.51	95.08%	144.77
259-5-30-16-230.000 Retirement	32,564.00	29,688.79	2,875.21	91.17%	3,348.50
259-5-30-16-290.000 Other Employee Benefits	2,450.00	2,450.00	0.00	100.00%	700.00
259-5-30-16-330.000 Professional Services	6,665.00	15,978.97	-9,313.97	239.74%	1,838.03
259-5-30-16-420.000 Cleaning Services	32,500.00	24,593.81	7,906.19	75.67%	4,903.50
259-5-30-16-441.000 Rental Land/Buildings	1,860.00	0.00	1,860.00	0.00%	0.00
259-5-30-16-442.000 Rental Vehicles/Equip	0.00	1,792.80	-1,792.80	100.00%	149.40
259-5-30-16-500.000 Training, Conf, Dues	11,750.00	5,081.37	6,668.63	43.25%	1,165.11
259-5-30-16-530.000 Communications	0.00	498.26	-498.26	100.00%	37.42
259-5-30-16-580.000 Travel	2,592.00	0.00	2,592.00	0.00%	0.00
259-5-30-16-610.000 General Supplies	10,500.00	58,850.48	-48,350.48	560.48%	1,162.15
259-5-30-16-890.837 Early Childhood Arts Gran	0.00	5,600.00	-5,600.00	100.00%	0.00
Total Preschool	627,757.00	677,863.23	-50,106.23	107.98%	64,389.84
259-5-30-17 Summer Day Camps					
259-5-30-17-110.000 Regular Salaries	72,644.00	50,260.45	22,383.55	69.19%	13,009.62
259-5-30-17-120.000 Part Time Salaries	420,770.00	541,135.53	-120,365.53	128.61%	148,725.22
259-5-30-17-130.000 Overtime	0.00	24,633.73	-24,633.73	100.00%	5,329.21
259-5-30-17-220.000 Social Security	37,746.00	46,600.41	-8,854.41	123.46%	12,771.00
259-5-30-17-225.000 Act 76 Childcare Tax	1,628.00	2,556.35	-928.35	157.02%	589.74
259-5-30-17-330.000 Professional Services	111,981.00	73,489.50	38,491.50	65.63%	20,221.25
259-5-30-17-580.000 Travel	0.00	40,405.89	-40,405.89	100.00%	14,656.70
259-5-30-17-610.000 General Supplies	30,009.00	96,143.46	-66,134.46	320.38%	27,519.85
Total Summer Day Camps	674,778.00	875,225.32	-200,447.32	129.71%	242,822.59
259-5-30-19 Rec Kids					
Total Rec Kids	0.00	0.00	0.00	0.00%	0.00
Total Expenditures	3,832,937.00	4,188,236.99	-355,299.99	109.27%	591,154.81
Total EJRP PPROGRAMS FUND	-98,442.00	376,701.06	-278,259.06	-382.66%	-99,675.85
Total All Funds	-1,034,950.00	2,755,320.46	-1,720,370.46	-266.23%	-1,936,532.02

LOT Fund Balance Detail

LOT Funds Revenue FY23		659,341.99	
	<i>11/21/22 Disbursement - Q1</i>	1,178.64	
	<i>2/9/23 Disbursement - Q2</i>	239,621.26	
	<i>5/12/23 Disbursement - Q3</i>	195,435.64	
			funds received in August, but recorded back to June to properly recognize revenue
	<i>6/30/23 Disbursement - Q4</i>	219,588.49	
	<i>Interest Accrued</i>	3,517.96	
LOT Funds Revenue FY24		986,078.22	
	<i>Q1</i>	284,780.40	
	<i>Q2</i>	223,554.85	
	<i>Q3</i>	219,797.53	
	<i>Q4</i>	232,463.92	
	<i>Interest Accrued</i>	25,481.52	allocated monthly
LOT Funds Revenue FY25		788,622.38	
	<i>Q1</i>	263,103.52	
	<i>Q2</i>	261,428.29	
	<i>Q3</i>	237,710.40	
	<i>Q4</i>		
	<i>Interest Accrued</i>	26,380.17	allocated monthly
Less:			
FY23 IT Migration Balance of Funds Avail.		-	
			rebranding, capital transfer, IT migration and paving actual
FY24 Expenses	(262,239.00)		spent to date
			\$40,000 assigned during budget, \$12,500 reassigned to
Rebranding Balance of Funds Avail.	(27,500.00)		Strategic Planning by Council
			\$30,000 assigned during budget, \$12,500 added from
Strategic Planning Balance of Funds Avail.	-		Rebranding by Council
Banners/Signs Balance of Funds Avail.	(14,375.00)		
Capital Transfer Balance of Funds Avail.	-		recurring quarterly entry
			\$20,000 assigned during budget, additional \$20,000 assigned
Paving Balance of Funds Avail.	-		by Council
			\$284,766 assigned by Council 6/12/24, \$400,000 assigned by
2 Lincoln Renovation	(684,766.00)		council 4/9/25
			Council authorized to reassign to 2 Lincoln Renovation project
Stormwater Grant Match Balance of Funds Avail.	(28,000.00)		6/12/24
			Council authorized to reassign to 2 Lincoln Renovation project
Code Enforcement Salary/Benefits Balance of Funds Avail.	(40,158.00)		6/12/24
FY25 Expenses to Date	(1,000,000.00)		capital projects within the approved capital plan
Sidewalks per Policy	(218,608.00)		25% of projected revenue
FY25 Capital Transfer Balance of Funds Avail.	-		
Balance of LOT Funds Available		158,396.59	
Projected Remaining FY25 LOT Revenue	112,189.79		\$874,432 projected, less actual funds received to date
Projected FY25 LOT Fund Balance	270,586.38		

updated 7/17/25

2 Lincoln Renovation Project

	Breadloaf	Scott & Partners	Other	Totals
Original Contract	\$ 2,770,578.00	\$ 231,419.00	n/a	\$ 3,001,997.00
Change Orders/Amendments/Non-Contract	\$ 406,325.59	\$ 58,610.18	n/a	\$ 464,935.77
Revised Contract	\$ 3,176,903.59	\$ 290,029.18	n/a	\$ 3,466,932.77
Payments to Date	\$ 2,398,455.89	\$ 280,657.43	\$ 132,679.59	\$ 2,811,792.91
Balance of Contract	\$ 778,447.70	\$ 9,371.75	n/a	\$ 655,139.86

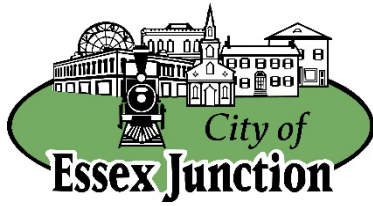
Approved Project Funds	4,020,975.60
Payments to Date	(2,811,792.91)
Remaining Contract Obligations	(655,139.86)
Anticipated Additional Costs	(388,847.68)
Balance of Funds Available	165,195.15

updated 7/17/25

Economic Development Fund Balance Detail

FY25 Economic Development Fund Beginning Balance	869,061.06	
Economic Development Funds Received FY25	142,326.45	
	<i>Property Taxes</i>	114,102.92 will be allocated around 9/15 and 3/15 tax payment due dates
	<i>Interest Accrued</i>	28,223.53 allocated monthly
Less:		
		FY25 \$40,000 grant match, less \$6,425 actual spent to date
Main St Park	(33,575.00)	FY25
Crescent Connector	(86,820.25)	actual spent to date FY25
EV Charging	(1,810.03)	actual spent to date FY25
		FY25 \$250,000 grant match, less \$2,490 actual spent to date
Amtrak Grant Match	(247,510.00)	FY25
Balance of Economic Development Funds Available	<u>641,672.23</u>	
Projected FY25 Economic Development Fund Revenue	-	
Projected FY25 Economic Development Fund Balance	<u>641,672.23</u>	

updated 7/17/25



FOR IMMEDIATE RELEASE

Contact:
Ashley Snellenberger
Communications & Strategic Initiatives Director
City of Essex Junction
asnellenberger@essexjunction.org
Office: 802-878-6944
Cell: 479-857-4361

CITY OF ESSEX JUNCTION SEEKS COMMUNITY INPUT ON THE CONNECT THE JUNCTION DRAFT MASTER PLAN

ESSEX JUNCTION, Vt. (July 8, 2025) — The City of Essex Junction invites residents to participate in shaping the future of their community through the newly released Connect the Junction Transit-Oriented Development (TOD) Draft Master Plan. As part of this initiative, the City has launched an online Open House to gather public feedback, with the goal of finalizing the plan for adoption by fall 2025.

Residents can explore the plan's key recommendations in the Draft Plan, which focuses on activating streets for people, updating roads to allow for better bike facilities, and adjusting zoning regulations to allow for more home choices in convenient, connected places.

The Connect the Junction Master Plan, developed in collaboration with the Chittenden County Regional Planning Commission and Framework Cultural Placemaking, aims to transform the City Center and Pearl Street Corridor into a more pedestrian-friendly environment filled with

more housing options, vibrant public spaces, and enhanced connectivity for walking, biking, and public transit. Over the last year, the City has studied existing conditions and gathered community input to formulate this plan.

The Draft Plan introduces seven "Big Ideas" with suggested actions designed to enhance the livability and connectivity throughout the project area. These include:

1. **Prioritize People:** Focus on improving experiences for pedestrians and cyclists while calming traffic. This includes food trucks on Memorial Way, a redesign of Pearl Street, and a focus on Railroad Ave as a people-oriented street.

2. **Capitalize on the Crescent Connector:** Leverage the City's investment in the new Railroad Street with complementary development of open space, bicycle and pedestrian infrastructure, retail, and housing. This includes rechanneling traffic between Main and Park Street to use the Crescent Connector to narrow the street and reduce wait times at the Five Corners, testing road closures on Main Street, and the redevelopment of properties along Main and Maple streets.

3. **Develop to Add Activities and Amenities:** Ensure that new developments include community amenities through updated design guidelines. This includes design guidelines for streetscapes, entrances, and amenities, adding retail along the Pearl Street frontage of Post Office Square, the redevelopment of the Pearl Street shopping centers, and partnering with the Champlain Valley Expo on redevelopment opportunities that add amenities and enhance economic development.

4. Add Housing Thoughtfully: Create regulations that enable diverse housing options to meet community needs and alleviate the housing shortage. This includes increasing building heights in appropriate zones, increasing housing capacity, developing a land capacity model and monitoring program for housing production, and considering permit streamlining approaches.

5. Make More Connections: Enhance safety and connectivity for all modes of transport—walking, cycling, public transit, and driving. This includes adding crosswalks, especially near transit, establishing pedestrian connections through the Champlain Valley Expo, and developing an official map with street and public improvements.

6. Make the Assets Shine: Leverage existing community assets, such as open spaces and the Champlain Valley Exposition. This includes enhancing Stevens Park as a community asset, making use of Champlain Valley Expo for employee parking, keeping historic buildings and supporting them with quality public space, and creating and maintaining a public mural program.

7. Essex Junction for Essex Junction: Support local businesses and organizations through marketing and public space improvements. This includes marketing and recruiting desired businesses, more community events and programming, promoting Essex Junction as a destination based on local industry, culture, and assets, and exploring a Main Street type organization for Five Corners.

Residents interested in learning more about the plan and sharing their feedback are encouraged to visit the ConnectTheJunction.org website, where they can access the Draft Plan and participate in the online Open House.

Throughout the summer, the project team will also attend various local events and host an in-person Open House in early fall to further encourage community engagement.

By actively involving residents in the planning process, the City hopes to create a vibrant and accessible environment that reflects the unique character of Essex Junction.

###

POLICE COMMUNITY ADVISORY BOARD

June 17, 2025

POLICE COMMUNITY ADVISORY BOARD

REGULAR MEETING

MINUTES OF MEETING - DRAFT

June 17, 2025

POLICE COMMUNITY ADVISORY BOARD: Dan Maguire, Vince Cuciti, Jody Kamon (Advisor), Jenny Parker, Gwendolyn Evans

ABSENT: Christina Hagestad and Ron Hoague (EPD Chief)

STAFF: Alyssa March, Community Liaison, Essex Police Department

ADMINISTRATION:

OTHERS PRESENT:

1. CALL TO ORDER

Vice Chair Gwendolyn Evans called the meeting to order at 6:00pm.

2. AGENDA ADDITIONS/CHANGES

No changes to the agenda

3. AGENDA APPROVAL

The agenda was approved.

4. PUBLIC TO BE HEARD

There were no comments from the public.

5. CONSENT ITEMS

a. The Board approved the Minutes for the May meeting.

6. BUSINESS ITEMS

a. Alyssa gave updates from EPD about two candidates going to the Academy in August. Alyssa also shared the PD's involvement with the Special Olympics Vermont. Alyssa offered PCAB to join EPD tabling on the 4th of July event at the fairgrounds and for the PCAB to have a table at National Night Out in August.

b. The Board went over the PCAB survey and gave feedback. Gwendolyn shared that there are some issues with the survey not being ADA compliant with certain questions. The Board added more details and reworded some questions.

Alyssa will make changes to the survey, translate the survey and have Betas test the survey before the next meeting.

7. ADJOURN

A motion to adjourn was made by Gwendolyn. The motion was seconded and approved by the Board. The meeting adjourned at 6:43pm.

Respectfully submitted,

Alyssa March
Community Affairs Liaison

**CITY OF ESSEX JUNCTION
PLANNING COMMISSION REGULAR MEETING
MINUTES OF MEETING
JULY 10, 2025
DRAFT**

PLANNING COMMISSIONERS PRESENT: Elijah Massey, Chair; Diane Clemens, Vice-Chair; Elena Juodisius; Kirstie Paschall

ADMINISTRATION: Chris Yuen, Community Development Director

OTHERS PRESENT: Natalee Braun, Toni Morgan

1. CALL TO ORDER

In lieu of a Chair, Mr. Yuen called the meeting to order at 6:35 PM.

2. REORGANIZATION

DIANE CLEMENS made a motion, seconded by ELENA JUODISIUS, to nominate Elijah Massey as Chair. Motion passed 4-0.

ELIJAH MASSEY made a motion, seconded by ELENA JUODISIUS, to nominate Diane Clemens as Vice-Chair. Motion passed 4-0.

3. AGENDA ADDITIONS/CHANGES

Mr. Yuen said that feedback from the Chittenden County Regional Planning Commission (CCRPC) future land use has been included in the Reading File.

4. PUBLIC TO BE HEARD

a. Comments from Public on Items Not on Agenda

None.

5. MINUTES

a. June 5, 2025

DIANE CLEMENS made a motion, seconded by ELENA JUODISIUS, to approve of the minutes of June 5, 2025. Motion passed 4-0.

6. BUSINESS ITEMS

a. a. Introduction of new members of Planning Commission

Mr. Yuen said that Finn Hamilton has been nominated as a non-voting student member by the City Council.

b. Update on Municipal Code Chapters 9 and 18 Amendments

Mr. Yuen said that this has been introduced to the City Council and warned for a public hearing on July 23rd. He said that the City Attorney has recommended that both visible and screened junk be subject to the same rules. Substantive changes will require re-warning the document.

c. Discussion of Connect the Junction Draft Plan

• Update on Project Schedule

Mr. Yuen said that the draft plan has been posted online and that the online open house has begun. He showed the PC the Konveio software that manages and guides the conversation.

- **Review of Draft Plan content**

Mr. Yuen discussed some of the ideas that were presented with this project, including changes to the Five Corners, Main Street Road Diet, Park Street Complete Streets Project and the Memorial Way Road Closure. The types of movements that would and would not be allowed at each intersection was discussed, as well as the potential benefits of each. A proposed weekend, and later weekday closure of Main Street could be tested. Mr. Yuen discussed the proposed height changes in the Village Center and Transit-Oriented Development Districts.

- **Public Engagement throughout summer**

Mr. Yuen said that the virtual open house will run through the summer but could be extended if needed. An in-person open house and focus groups will be scheduled. Mr. Yuen discussed previous engagement events, and the media boards used for these. He presented a list of upcoming events, including National Night Out, various Essex Junction Recreation & Parks events, Brownell Library events and the City Hall Grand Re-Opening. The PC discussed dates in September to have an in-person open house event. The PC discussed holding an ice cream social at Essex Junction apartment buildings, which has been done successfully in the past and could be effective in engaging renters. All members agreed that this would be a good idea to implement. The PC also plans on attending National Night Out. Mr. Yuen will compile a list of events and see which PC members would be interested in attending. Postcards have been designed, and flyers could be placed at bus stops. Immediate action, such as “dotmocracy” or placing dots on a question, was suggested. Notices could be placed in water or tax bills. Mr. Yuen will discuss contacting local new sources. The largest issues to be addressed with public feedback are building heights and traffic diversion.

d. Project Updates

- **Amtrak Station Renovations**

Mr. Yuen said that a full project update will be presented to the City Council on July 23rd. The project is close to grant obligations, however, is waiting on paperwork from the railroad. The main use of funds will be a steel structure that goes around the existing station and there will likely be enough funds to make changes to the road’s geometry. Renovations to the waiting room are desired however there may not be enough funds to do so. This will be further discussed by the Planning Commission in September.

- **Pearl Street Road Diet**

Mr. Yuen said a stakeholder meeting will take place next week. Additional meetings are planned with the PC and the Bike/Walk Advisory Committee.

7. READING FILE

a. Welcoming Neighbors Network slides on “Crafting Powerful Pro-Housing Messages”

b. CCRPC Memo on Essex Junction Future Land Use Map

8. MEMBERS UPDATES

Mr. Massey said that the Animating Infrastructure Grant Proposal was prepared and submitted by the City. Funding decisions will be announced in August.

9. STAFF UPDATES

None.

10. ADJOURN

**ELENA JUODISIUS made a motion, seconded by DIANE CLEMENS, to adjourn the meeting.
Motion passed 4-0 at 8:15 PM.**

Respectfully submitted,
Darby Mayville

Governance Committee Meeting Minutes
Thursday, June 12, 2025

Members Present: Gabrielle Smith, Elaine Haney, Deb McAdoo, Thomas Coen, Candace Morgan

Absent: Steve Eustis, Brian Sheldon, Marlon Verasamy, Bethany Clark

Staff: Brad Luck

Elaine Haney called the meeting to order at 6:36p.m.

There were no additions or amendments to the agenda.

There was no public to be heard.

The minutes from May 22, 2025, were approved unanimously. The motion was made by Deb McAdoo and seconded by Thomas Coen.

The Committee discussed the plan of breaking up into teams of three. Each group will research three Vermont communities by interviewing the chief administrator and head of the elected board. Groups will organize and reach out on their own. There is a common set of interview questions to be asked, a report format to complete, and the communities chart needs to be completed.

The meeting was adjourned at 7:36p.m. The motion was made by Deb McAdoo and seconded by Gabrielle Smith.



* RESTORATIVE * READING * SERIES *

Join the Essex Community Justice Center during August and September for any or all of these upcoming events as we explore and discuss the impacts of restorative principles through books.



Community Book Read Discussion Sessions:

We will come together to discuss the book - **The 57 Bus** by Dashka Slater - a riveting nonfiction book about race, class, gender, crime, and punishment

8/21, 8/26, 9/4 & 9/6



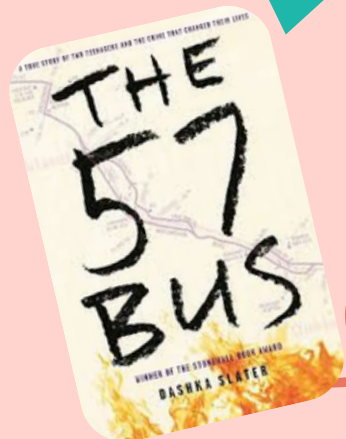
Children's Restorative Storytime:

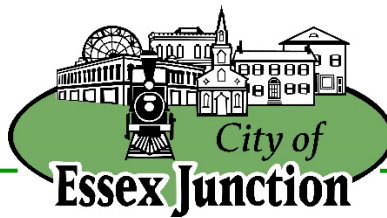
Join your little one(s) to hear stories like **Wally & Freya**, by Lindsay Pointer, that highlight the restorative principles such as empathy, curiosity and inclusion.

8/19, 8/28, & 9/9

REGISTER TODAY!

<https://tinyurl.com/yp956pmj>
or scan the QR code to get full details on dates, locations and how to get book copies. Email Karen at kdolan@essex.org with any questions. We look forward to reading with you!





MEMORANDUM

To: City Council
From: Regina Mahony, City Manager
Meeting Date: July 23, 2025
Subject: City Council Open Forum Responses

Issue: On July 9, 2025, the City Council held an open forum for community members to ask questions and comment on any issues of interest. This memo is intended to respond to the questions raised at the forum.

Discussion:

While there were more topics discussed, these are the topics that required follow-up answers:

1. There was a suggestion that the trails be maintained year-round at the Tree Farm. The City and Town have discussed this with the Tree Farm Management Group (TFMG). The TFMG manages the fields. While the high school does some maintenance in preparation for cross-country, there is no year-round maintenance. The three parties have brainstormed possible opportunities for trail improvements and consistent trail maintenance. While there is no solution for this right now, and there may not be a solution in the near future, we will continue to think about how to resource this.
2. In relation to the Connect the Junction project, there were a couple of comments about the need to maintain capacity for car traffic as well as other modes, both now and when we will have more housing. From this conversation, a comment was made about traffic count data and the traffic model that was done in association with prior planning projects. Staff is still looking into this and intends to address it in the final Connect the Junction plan.
3. The pedestrian crossing on Maple Street, across the Crescent Connector, was reported as dangerous because cars fly down the Crescent Connector and go right onto Maple and don't pay attention to the pedestrians. When the pedestrian phase is active, there are large LED no-turn-on-red lights that operate, and these were checked, and they are operating correctly. This issue has been shared with the Essex Police Department officers as well, so they can keep an eye on this enforcement issue.
4. It was also reported that the crosswalk button in that same section isn't audible. The project team checked all four pedestrian crossings at the new Maple Street signalized intersection on 7/11/25 and found that the audible tones to locate the actuation buttons and the crossing prompts and tones were working correctly.
5. There were a couple of comments that before the Crescent Connector project, the Five Corner lights were "smart" later in the evening. Meaning that a signal phase would not run if no cars were waiting at the intersection on that street, and the light would automatically go to the next phase. It is correct that this "smart" feature is currently not in place. One of the things that ECI found during their latest work to wrap things up was that the camera on the Lincoln Street approach is not working. They also noted that some of the other cameras were not aimed properly, and they did re-aim those. Once ECI is done with their contract work, the City will work to replace/repair the Lincoln Street camera so that traffic on that street can be detected. Once all the cameras are operational and can detect where the traffic is, the intersection can go back to "smart" operation, so that vehicles in the early morning hours do not have to wait for a full cycle of the lights.
6. There were questions about who owns and maintains the bridge over the creek between Taft

Street and Athens Drive. It was noted that rain has eroded the supports on one side. We believe the bridge in question is on the Essex Westford School District property. Staff will confirm the location of the bridge and will follow up directly.

7. There was also a question about the pathway through the neighborhood/Taft St area. Staff is reviewing the history of this, as well as the future of this, with the latest High School development plans. We will report out when we have that information.

Cost: None

Recommendation: None. This memo is for informational purposes only.