

**CITY OF ESSEX JUNCTION
CITY COUNCIL
REGULAR MEETING AGENDA**

Online & 2 Lincoln St.
Essex Junction, VT 05452
Wednesday, June 10, 2026
6:30 PM

E-mail: admin@essexjunction.org

www.essexjunction.org

Phone: (802) 878-6944

This meeting will be in-person and available remotely. Options to watch or join the meeting remotely:

- **WATCH:** the meeting will be live streamed on [Town Meeting TV](#)
- **JOIN ONLINE:** [Join Zoom Meeting](#)
- **JOIN CALLING:** (toll free audio only): (888) 788-0099 | Meeting ID: 944 6429 7825; Passcode: 635787

1. **CALL TO ORDER** [6:30 PM]
2. **AGENDA ADDITIONS/CHANGES**
3. **APPROVE AGENDA**
4. **PUBLIC TO BE HEARD**
 - a. Comments from Public
5. **BUSINESS ITEMS**
 - a. *Interview and Consideration of Appointments to Bike Walk Advisory Committee, Capital Review Committee, Development Review Board, Moderator, Planning Commission, Recreation Advisory Committee, and Tree Advisory Committee [60 Minutes]
 - b. Discussion and Consideration of Green Mountain Transit's #4 Bus Service [15 Minutes]
 - c. Discussion and Consideration of Essex Junction – Vermont's 10th City – Historical Marker Application [5 Minutes]
 - d. **Discussion and Consideration of an Executive Session to Discuss Personnel
6. **CONSENT ITEMS**
 - a. Approve Meeting Minutes: 05/27/26
 - b. Acting as the Liquor Control Commission – Approve Liquor/Tobacco Licenses
 - c. Approve Local Match Commitment for the All Hazard Mitigation Plan
 - d. Approve VT Route 15 (Main Street) Shared Use Path, Phase 2 - Approval of VTrans bicycle and Pedestrian Program Grant Application
7. **COUNCIL MEMBER COMMENTS & CITY MANAGER REPORT**
8. **READING FILE**
 - a. Check Warrant # 24119 05/29/26
 - b. May Financial Reports
 - c. Regional Boards and Committees Minutes Memo
 - d. Development Review Board Minutes 05/21/26
9. **EXECUTIVE SESSION**
 - a. *An Executive Session may be needed to Discuss Public Officials
 - b. **An Executive Session may be needed to Discuss Personnel
10. **ADJOURN**

Members of the public are encouraged to speak during the Public to Be Heard agenda item, during a Public Hearing, or, when recognized by the President, during consideration of a specific agenda item. The public will not be permitted to participate when a motion is being discussed except when specifically requested by the President. Regarding zoom participants, if individuals interrupt, they will be muted; and if they

interrupt a second time, they will be removed. This agenda is available in alternative formats upon request. Meetings of the City Council, like all programs and activities of the City of Essex Junction, are accessible to people with disabilities. For information on accessibility or this agenda, call the City Manager's office at 802-878-6944 TTY: 7-1-1 or (800) 253-0191.

**Upcoming City Council Meetings
(Meeting Dates are Subject to Change)
(* denotes special meeting or date change)**

June 24, 2026	September 9, 2026	*December 2, 2026
July 8, 2026	September 23, 2026	*December 16, 2026
July 22, 2026	October 14, 2026	
August 12, 2026	October 28, 2026	
August 26, 2026	*November 10, 2026	

**City Council Rules for Public Participation
City of Essex Junction**

Vermont’s Open Meeting Law protects the public’s right to attend and participate in meetings of local public bodies, but the purpose and function of these meetings is for the public body to do the work of the public; they are not meetings of the public (i.e., public forums). Consequently, these rules are necessary to manage the public’s participation to ensure an environment in which the public feels safe to express their views on matters considered by the public body while minimizing disruptions so that the public body can get its work done. The full City Council Rules of Procedures for Meetings can be found here: www.essexjunction.org/codes/policies.

1. Please raise your hand to speak, whether in person or attending virtually.
2. You may only speak after you have been recognized by the president.
3. Before speaking, please state your name and address for the record.
4. All remarks must be addressed to the president.
5. Comments must be germane to the agenda item being addressed.
6. Comments under “Public to be Heard” must pertain to the business of the public body.
7. Repetitive and irrelevant comments are not allowed.
8. Please wait your turn; do not interrupt others.
9. Each person will be limited to two minutes of comment. This time may be extended only by permission of the president. The balance of time not used by each person will expire and cannot be reserved or yielded to another.
10. Each person may only speak once on the same agenda item, time permitting, with the consent of the president.
11. Those yet to be heard will be given priority over those who have already spoken.
12. You do not have the right to vote on agenda items.
13. Please obey orders and rulings of the president.
14. Keep your cool. Disruptive people will be asked to leave and removed if necessary.
15. Listen well, pay attention, and participate.



Memo

To: Essex Junction City Council
From: Joanne Pfaff, Administrative Assistant
Meeting Date: June 10, 2026
Agenda Item: Committee Appointments

Issue: The City has open positions on various committees.

- Bike/Walk Advisory Committee: 4 open positions
- Capital Program Review Committee: 3 open positions
- Development Review Board: 1 open position plus alternate(s)
- Moderator: 1 open position
- Planning Commission: 1 open position
- Police Community Advisory Board: 1 open position
- Recreation Advisory Committee: 5 open positions
- Tree Advisory Committee: 3 open positions

Discussion: The following applicants are attending the meeting in person or via Zoom and are available for the City Council to interview:

Bike Walk Advisory Committee (4 open positions)

- Jessica Huntley (Zoom)
- John O'Brien (In-Person)
- Robert Frederick (Interviewed 5/27/26)
- Cheryl Hacker (Interviewed 5/27/26)
- Ian VanKirk (Interviewed 5/27/26)

Capital Program Review Committee (3 open positions)

- Marcus Certa (In-Person)
- Thomas Coen (In-Person)
- Kevin Collins (In-Person)
- Mike Plageman (In-Person)
- Justin Rabidoux (In-Person)
- Susan Swogger (In-Person)

Development Review Board (1 open position + alternates) – NO APPLICANTS -*John Alden’s term is up. Although he is not seeking re-appointment, he is interested in being an alternate if needed.

Moderator (1 open position)

- Steve Eustis (1 open position) – no other applicants applied for this position, so no interview needed. The council can re-appoint if they so choose

Planning Commission (1 open position)

- Kirstie Paschall (Interviewed 5/27/26)
- Amanda Svensson (Interviewed 5/27/26)

Police Community Advisory Board (1 open position) – no applicants

Recreation Advisor Committee (5 open positions)

- Bridget Downey-Meyer (In-Person)
- Rachel Hamm Vaughan (In-Person)
- Patrick Lynch (In-Person)
- Drew Perry (In-Person)

Tree Advisory Committee (3 open positions)

- Amanda Borok (In-Person)
- Luca Karki (Zoom)
- Nick Meyer (In-Person)

Recommendation: It is recommended that the City Council enter Executive Session to consider appointments to the Bike Walk Advisory Committee, Capital Program Review Committee, Development Review Board, Moderator, Planning Commission, Recreation Advisory Committee and Tree Advisory Committee.

Recommended Motion: “I move that the City Council enter into executive session to discuss appointment of public officials, pursuant to 1 V.S.A. § 313(a)(3) to include the City Manager.”

Following Executive Session:

“I make a motion to appoint (_____) to the Bike Walk Advisory Committee for a 2-year term ending June 30, 2028 and (_____), (_____), and (_____) to the Bike Walk Advisory Committee for a 3-year term ending June 30, 2029”.

“I make a motion to appoint (_____), (_____) and (_____) to the Capital Program Review Committee for a 3-year term ending June 30, 2029.”

“I make a motion to appoint (_____) as a member and (_____) as an alternate to the Development Review Board for a 3-year term ending June 30, 2029.”

“I make a motion to appoint (_____) as Moderator for a 1-year term ending June 30, 2027.”

“I make a motion to appoint (_____) to the Planning Commission for a 3-year term ending June 30, 2029.”

“I make a motion to appoint (_____), (_____) (_____), (_____) and (_____) to the Recreation Advisory Committee for a 2-year term ending June 30, 2028.”

“I make a motion to appoint (_____) to a vacant position on the Tree Advisory Committee for the remaining 1-year term ending June 30, 2027 and (_____) and (_____) to the Tree Advisory Committee for a 3-year term ending June 30, 2029.”

Attachments: Applications

View results

Respondent

19

Anonymous

04:54

Time to complete

1. Full name *

Jessica Huntley

2. Phone number *

[REDACTED]

3. Email *

[REDACTED]

4. Address *

[REDACTED]

5. I am interested in applying for the *

(note: if you are interested in more than one, please complete a separate application for each committee):

- Bike Walk Advisory Committee
- Capital Review Committee
- Development Review Board
- Planning Commission
- Police Community Advisory Board
- Recreation Advisory Committee
- Tree Advisory Committee
- Moderator
- Chittenden Solid Waste District (City Representative on Regional Board)

6. Have you previously or are you currently an appointed member to the position/committee you are wishing to be appointed to? *

Yes - Proceed to Question #7

No - Proceed to Question #12

New Committee Members

7. Why are you interested in joining this position/committee?

I walk every day and often ride my bike around town, towards Burlington, Jericho or Williston. I am interested in being involved in the walk/bike committee because I utilize the side walks, side streets and bike lanes/roads very frequently. There's always room for improvement, and new voices can bring new perspectives.

8. What about you education, experiences, and background will help you be a contributing member to this position/committee?

I am a public school teacher and know the importance of having safe walkable and billable communities. As a teacher, I collaborate with many stake holders and team members. I also have a dog, and need clean and safe places to walk her.

9. What do you hope to accomplish during your term on this position/committee?

Gain understanding of how the city plans for walkers and bikers. Help champion project to make biking and walking safer and more accessible in the city.

10. Is there anything else you would like to say about your interest and application?

No answer provided.

View results

Respondent

23

Anonymous

25:01

Time to complete

1. Full name *

John O'Brien

2. Phone number *

[REDACTED]

3. Email *

[REDACTED]

4. Address *

[REDACTED]

5. I am interested in applying for the *

(note: if you are interested in more than one, please complete a separate application for each committee):

- Bike Walk Advisory Committee
- Capital Review Committee
- Development Review Board
- Planning Commission
- Police Community Advisory Board
- Recreation Advisory Committee
- Tree Advisory Committee
- Moderator
- Chittenden Solid Waste District (City Representative on Regional Board)

6. Have you previously or are you currently an appointed member to the position/committee you are wishing to be appointed to?

*

Yes - Proceed to Question #7

No - Proceed to Question #12

Returning Committee Members

7. Why do you want to be reappointed to this position/committee?

I was very lucky to join the committee around the same time that our community development department welcomed two new members who are very enthusiastic about growing our city's bike and pedestrian infrastructure and with their guidance the Bike Walk Advisory Committee has been able to expand the scope of our responsibilities and the kinds of projects that we are able to take on in regular business and I'm excited to see it grow even further and hope to be a part of that.

8. What have you enjoyed about your time on this position/committee so far?

I have loved finding so many like-minded people in our city who have either lived here for decades or recently arrived from elsewhere who recognize the significant room for improvement that we have in our bike and pedestrian facilities. The enthusiasm that our residents have for turning our city in a model walkable community is inspiring and has led our group to take on bigger and more ambitious projects than might have been had considered before.

9. What are two significant accomplishments this committee has made during your term?

We worked extensively with the City Planner to reimagine and rewrite the process for citizens to request traffic calming measures, which will hopefully streamline the process for consideration and approve of these measures as well as transparently show how the city will come to these decisions. I am also proud of the role that the committee will be taking on in consideration of these projects. Another accomplishment that I am proud of is strengthening our connections to neighboring communities through collaborative meetings and a greater involvement from the CCRPC. After a great event with our partners in Williston (which also led to them joining us at a recent forum in support of adding a bike lane to the Park Street corridor) we are planning on holding a similar event with a Colchester group.

10. What do you hope to accomplish by being reappointed for another term?

I hope to continue serving as the committee's chair, as I have enjoyed expanding the amount of business that we are able to accomplish during our monthly meetings by keeping debates and conversations moving to consensus. I also look forward to presiding over more public engagement hearings on traffic calming and other projects so that we can hear directly from community members in support of, and with concerns about, new and exciting projects.

11. Is there anything else you would like to say about your interest and application?

I hope to continue the work that I've been doing with the committee and also want to express thanks to city council and community development for expanding the footprint of the committee so that we can pursue bigger and better things for residents in our community.

New Committee Members

12. Why are you interested in joining this position/committee?

N/A - current member reapplying

13. What about your education, experiences, and background will help you be a contributing member to this position/committee?

N/A - current member reapplying

14. What do you hope to accomplish during your term on this position/committee?

N/A - current member reapplying

15. Is there anything else you would like to say about your interest and application?

N/A - current member reapplying

View results

Respondent

20

Anonymous

11:11

Time to complete

1. Full name *

Robert Frederick

2. Phone number *

[REDACTED]

3. Email *

[REDACTED]

4. Address *

[REDACTED]

5. I am interested in applying for the *

(note: if you are interested in more than one, please complete a separate application for each committee):

- Bike Walk Advisory Committee
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- Development Review Board
- Planning Commission
- Police Community Advisory Board
- Recreation Advisory Committee
- Tree Advisory Committee
- Moderator
- Chittenden Solid Waste District (City Representative on Regional Board)

6. Have you previously or are you currently an appointed member to the position/committee you are wishing to be appointed to? *

Yes - Proceed to Question #7

No - Proceed to Question #12

New Committee Members

7. Why are you interested in joining this position/committee?

I worked with BWAC during my senior year at UVM for my engineering capstone project to improve pedestrian accessibility around the Grove St/North St intersection and Ivy Ln. Now as a resident of Essex Junction and an avid cyclist and pedestrian, I want to continue that involvement in a more official capacity.

8. What about you education, experiences, and background will help you be a contributing member to this position/committee?

I graduated from UVM with a degree in Environmental Engineering and a keen interest in alternative transportation. I work for the Vermont Agency of Transportation and have been involved in projects that have incorporated bike infrastructure. Outside of my professional career, I love biking around and near the City and want to improve that experience for others.

9. What do you hope to accomplish during your term on this position/committee?

I want to lower the barrier of entry for people who want to cycle and walk around the City but feel worried about doing so. With the new Essex Junction Comprehensive Plan being finalized, now is a perfect time to ensure that residents of the City do not feel left out of new developments and can easily access new amenities and experiences using any mode they wish.

10. Is there anything else you would like to say about your interest and application?

No answer provided.

View results

Respondent

37

Anonymous

12:17

Time to complete

1. Full name *

Cheryl Hacker

2. Phone number *

[REDACTED]

3. Email *

[REDACTED]

4. Address *

[REDACTED]

5. I am interested in applying for the *

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6. Have you previously or are you currently an appointed member to the position/committee you are wishing to be appointed to? *

Yes - Proceed to Question #7

No - Proceed to Question #12

New Committee Members

7. Why are you interested in joining this position/committee?

Prior to moving to Essex Junction in 2023, I biked to work every day in a dense, large city. We purchased our home here because of its location adjacent to the bike path. I continue to bike as much as possible with our growing family and hope to increase ridership and accessibility for all of those who are looking to bike (and walk!) in a safe manner.

8. What about your education, experiences, and background will help you be a contributing member to this position/committee?

I received my masters degree in Sustainability in 2022. Work & research involved included writing a paper about sustainable forms of transportation throughout Vermont. Due to the lack of density in the state, biking - including e-biking is one of the best ways to do this. Currently I am an architect in Winooski, where I try to bike once a week from home.

9. What do you hope to accomplish during your term on this position/committee?

Decrease the stigma of using a bike as a main form of transportation throughout the city and as a means of connecting us to other towns and cities to expand our footprint. We are getting closer!

10. Is there anything else you would like to say about your interest and application?

Walking and biking are amazing ways to decrease carbon footprint, but also to help people engage better with our neighbors, restaurants, community and economy. I'd love to be able to do all of these things just by using my own person.

View results

Respondent

28

Anonymous

1001:30

Time to complete

1. Full name *

Ian VanKirk

2. Phone number *

[REDACTED]

3. Email *

[REDACTED]

4. Address *

[REDACTED]

5. I am interested in applying for the *

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- Chittenden Solid Waste District (City Representative on Regional Board)

6. Have you previously or are you currently an appointed member to the position/committee you are wishing to be appointed to?

*

Yes - Proceed to Question #7

No - Proceed to Question #12

New Committee Members

7. Why are you interested in joining this position/committee?

Everyone in my family are runners. I've trained for 3 marathons on these streets. I have a teenager who also runs and bikes around the city. The ability to get around easily on foot is one of the things we love about the Junction. I'd like to contribute to keeping city pedestrian and biker friendly.

8. What about your education, experiences, and background will help you be a contributing member to this position/committee?

As I said in the previous answer, I'm an avid runner. I've logged countless miles running and walking through the Junction and have been up nearly every street and path at some point.

Aside from my athletics, I've been in the corporate world for nearly 20 years. I've served on many committees so know how these processes work.

9. What do you hope to accomplish during your term on this position/committee?

To help maintain the walkability within the Junction and assist in finding areas of improvement.

10. Is there anything else you would like to say about your interest and application?

No answer provided.

View results

Respondent

30

Anonymous

06:48

Time to complete

1. Full name *

Marcus Certa

2. Phone number *

[REDACTED]

3. Email *

[REDACTED]

4. Address *

[REDACTED]

5. I am interested in applying for the *

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6. Have you previously or are you currently an appointed member to the position/committee you are wishing to be appointed to?

*

Yes - Proceed to Question #7

No - Proceed to Question #12

New Committee Members

7. Why are you interested in joining this position/committee?

I am still deeply interested in how our City operates. This committee will give me more of a chance to participate in those discussions relating to some of the biggest projects and most important to our quality of life in the City.

8. What about your education, experiences, and background will help you be a contributing member to this position/committee?

I have been hanging around the City Council for a little bit which I think gives me some important insight and experience as well as having participated in project prioritization efforts within multiple organizations.

9. What do you hope to accomplish during your term on this position/committee?

Provide additional clarity for the Council and staff when we look at the huge list of projects that need to be tackled every year and the future planning that also occurs.

10. Is there anything else you would like to say about your interest and application?

I am very interested in this role along with being the City representative on Town Meeting TV. And, yes, I am willing to participate in other committees and do plan to do so.

View results

Respondent

25

Anonymous

13:51

Time to complete

1. Full name *

Thomas Coen

2. Phone number *

[REDACTED]

3. Email *

[REDACTED]

4. Address *

[REDACTED]

5. I am interested in applying for the *

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6. Have you previously or are you currently an appointed member to the position/committee you are wishing to be appointed to?

*

Yes - Proceed to Question #7

No - Proceed to Question #12

New Committee Members

7. Why are you interested in joining this position/committee?

As a member of the Governance Committee, I very much enjoyed the opportunity to serve and support my community. With that committee work completed, I'm looking for new ways to engage in our community. I'm particularly interested in Capital Program Review Committee to help prioritize which projects can have the biggest impact to improve community quality of life and meet our needs.

8. What about your education, experiences, and background will help you be a contributing member to this position/committee?

My professional work has focused on working with state and local government agencies around the country to strengthen their measurement practices and improve service delivery. I would take a similar analytical approach to weigh the costs and benefits to each capital improvement projects, including costs and benefits that are harder to quantify.

My educational training is in policy analysis, government, and economics, and would leverage those skills in prioritizing capital review projects.

9. What do you hope to accomplish during your term on this position/committee?

I hope to provide a sensible and technical perspective on how to best prioritize capital projects as aligned to the City's goals and strategic plan, weighing the value that each project can have to our community.

10. Is there anything else you would like to say about your interest and application?

No answer provided.

View results

Respondent

35

Anonymous

20:21

Time to complete

1. Full name *

Kevin Collins

2. Phone number *

[REDACTED]

3. Email *

[REDACTED]

4. Address *

[REDACTED]

5. I am interested in applying for the *

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6. Have you previously or are you currently an appointed member to the position/committee you are wishing to be appointed to? *

Yes - Proceed to Question #7

No - Proceed to Question #12

Returning Committee Members

7. Why do you want to be reappointed to this position/committee?

I would like to continue to be able to emphasize the importance of keeping a focus on maintaining our infrastructure and prioritizing the many needs based on available funding.

8. What have you enjoyed about your time on this position/committee so far?

I've enjoyed working with the City Engineer, Finance Director and other committee members in order to gain knowledge based on the opinions and the experience of others.

9. What are two significant accomplishments this committee has made during your term?

The committee has been able to keep a focus on the projects that need to be completed to avoid increased future costs by neglect and being able to keep a focus to balance the needs of new construction projects vs maintaining current infrastructure.

10. What do you hope to accomplish by being reappointed for another term?

I would like to continue to review the current funding model and projections for annual balances in order to insure we can maintain a pace that will avoid the need for bonding to keep up with our capital project list.

11. Is there anything else you would like to say about your interest and application?

I've enjoyed the various positions that I've held on the Capital Committee and look forward to being considered for an additional term.

New Committee Members

12. Why are you interested in joining this position/committee?

No answer provided.

13. What about you education, experiences, and background will help you be a contributing member to this position/committee?

No answer provided.

14. What do you hope to accomplish during your term on this position/committee?

No answer provided.

15. Is there anything else you would like to say about your interest and application?

No answer provided.

View results

Respondent

39

Anonymous

38:22

Time to complete

1. Full name *

Robert M Plageman

2. Phone number *

[REDACTED]

3. Email *

[REDACTED]

4. Address *

[REDACTED]

5. I am interested in applying for the *

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6. Have you previously or are you currently an appointed member to the position/committee you are wishing to be appointed to?

*

Yes - Proceed to Question #7

No - Proceed to Question #12

Returning Committee Members

7. Why do you want to be reappointed to this position/committee?

I like being a part of the planning for repairs and improvements to the City. It is the constant appraisal of the infrastructure I enjoy

8. What have you enjoyed about your time on this position/committee so far?

I have enjoyed working with every member of the committee and with staff to assess the most urgent needs and find the best way to fund the repairs or the improvements

9. What are two significant accomplishments this committee has made during your term?

Resolution of the Main Street Shared use Path and the reassessment and realignment of project funding

10. What do you hope to accomplish by being reappointed for another term?

I have only one term of experience and I hope a second term will allow me to become more familiar with the detail of the different projects and allow me to make more of a contribution to the committee's discussion.

11. Is there anything else you would like to say about your interest and application?

I have very much enjoyed my first term on the committee and working with some of the members I have worked with on other committees and projects. I is my hope to continue my work and contributions to the City. I think my public service experience can make a positive difference in the committee's work.

New Committee Members

12. Why are you interested in joining this position/committee?

No answer provided.

13. What about you education, experiences, and background will help you be a contributing member to this position/committee?

No answer provided.

14. What do you hope to accomplish during your term on this position/committee?

No answer provided.

15. Is there anything else you would like to say about your interest and application?

No answer provided.

View results

Respondent

22

Anonymous

02:41

Time to complete

1. Full name *

Justin Rabidoux

2. Phone number *

[REDACTED]

3. Email *

[REDACTED]

4. Address *

[REDACTED]

5. I am interested in applying for the *

(note: if you are interested in more than one, please complete a separate application for each committee):

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6. Have you previously or are you currently an appointed member to the position/committee you are wishing to be appointed to? *

Yes - Proceed to Question #7

No - Proceed to Question #12

Returning Committee Members

7. Why do you want to be reappointed to this position/committee?

I enjoy the work and feel my experience is of value to the process.

8. What have you enjoyed about your time on this position/committee so far?

Getting to meet the Committee members and better understand the City's budgeting processes.

9. What are two significant accomplishments this committee has made during your term?

For me, it was getting up to speed on all the supporting materials and understanding how the City prioritizes projects, as well as 'how a project becomes a project'.

10. What do you hope to accomplish by being reappointed for another term?

Increase depth of knowledge to become a more active participant.

11. Is there anything else you would like to say about your interest and application?

No answer provided.

New Committee Members

12. Why are you interested in joining this position/committee?

No answer provided.

13. What about your education, experiences, and background will help you be a contributing member to this position/committee?

No answer provided.

14. What do you hope to accomplish during your term on this position/committee?

No answer provided.

15. Is there anything else you would like to say about your interest and application?

No answer provided.

View results

Respondent

27

Anonymous

12:58

Time to complete

1. Full name *

Susan E. Swogger

2. Phone number *

[REDACTED]

3. Email *

[REDACTED]

4. Address *

[REDACTED]

5. I am interested in applying for the *

(note: if you are interested in more than one, please complete a separate application for each committee):

- Bike Walk Advisory Committee
- Capital Review Committee
- Development Review Board
- Planning Commission
- Police Community Advisory Board
- Recreation Advisory Committee
- Tree Advisory Committee
- Moderator
- Chittenden Solid Waste District (City Representative on Regional Board)

6. Have you previously or are you currently an appointed member to the position/committee you are wishing to be appointed to?

*

Yes - Proceed to Question #7

No - Proceed to Question #12

New Committee Members

7. Why are you interested in joining this position/committee?

I am interested in contributing to the well-being and growth of my community, and this seems like a good way to do it. I care about both the historical and future needs of this city, and want to collaborate with others to help determine our greatest needs and most beneficial path. This committee seems like a great way to both learn about and to contribute to our shared needs.

8. What about your education, experiences, and background will help you be a contributing member to this position/committee?

I have experience working in leadership and on the line in academic libraries in a range of communities, from large city to suburban to very small rural communities. The level of cooperative work and leadership necessary to participate in such a setting is useful for any kind of shared consideration. I have some experience in writing and contributing supports to grant work, which though very different in nature may also be useful in interpreting some of what we may see. I also have past experience serving on a Watershed Management Commission in that tiny rural city in Missouri, which gave me an interest in infrastructure work.

9. What do you hope to accomplish during your term on this position/committee?

I hope to learn more about our needs and help to contribute to making sure they are all met, both now and for our future growth and change. This is a difficult time in the broader world, with far more disruption and much changing opportunities for external investment in traditional grant and federal funding sources. These challenges have made me wish to directly connect and contribute to my community.

10. Is there anything else you would like to say about your interest and application?

I hope to join this committee and contribute to our city. If you have already identified the candidates that best suit the committee, but there are future needs for subcommittees or similar taskforces, I hope you will keep me connected.

View results

Respondent

31

Anonymous

02:19

Time to complete

1. Full name *

Steven Eustis

2. Phone number *

[REDACTED]

3. Email *

[REDACTED]

4. Address *

[REDACTED]

5. I am interested in applying for the *

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- Development Review Board
- Planning Commission
- Police Community Advisory Board
- Recreation Advisory Committee
- Tree Advisory Committee
- Moderator
- Chittenden Solid Waste District (City Representative on Regional Board)

6. Have you previously or are you currently an appointed member to the position/committee you are wishing to be appointed to?

*

Yes - Proceed to Question #7

No - Proceed to Question #12

Returning Committee Members

7. Why do you want to be reappointed to this position/committee?

I enjoy being the Moderator and feel I help people ask their questions and maintain order.

8. What have you enjoyed about your time on this position/committee so far?

Helping residents ask their questions of the city council.

9. What are two significant accomplishments this committee has made during your term?

Our annual information meeting had no issues.

10. What do you hope to accomplish by being reappointed for another term?

Continue what I have done the last 23 years.

11. Is there anything else you would like to say about your interest and application?

Thank you for considering me.

New Committee Members

12. Why are you interested in joining this position/committee?

No answer provided.

13. What about your education, experiences, and background will help you be a contributing member to this position/committee?

No answer provided.

14. What do you hope to accomplish during your term on this position/committee?

No answer provided.

15. Is there anything else you would like to say about your interest and application?

No answer provided.

View results

Respondent

36

Anonymous

03:48

Time to complete

1. Full name *

Kirstie paschall

2. Phone number *

[REDACTED]

3. Email *

[REDACTED]

4. Address *

[REDACTED]

5. I am interested in applying for the *

(note: if you are interested in more than one, please complete a separate application for each committee):

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- Capital Review Committee
- Development Review Board
- Planning Commission
- Police Community Advisory Board
- Recreation Advisory Committee
- Tree Advisory Committee
- Moderator
- Chittenden Solid Waste District (City Representative on Regional Board)

6. Have you previously or are you currently an appointed member to the position/committee you are wishing to be appointed to? *

Yes - Proceed to Question #7

No - Proceed to Question #12

Returning Committee Members

7. Why do you want to be reappointed to this position/committee?

I have thoroughly enjoyed our work so far and look forward to being part of the comprehensive plan process

8. What have you enjoyed about your time on this position/committee so far?

Having the opportunity to understand the fundamentals of city planning

9. What are two significant accomplishments this committee has made during your term?

Tod master plan and kick off of comprehensive plan process

10. What do you hope to accomplish by being reappointed for another term?

Being able to carry forward what ive learned into a major iniative

11. Is there anything else you would like to say about your interest and application?

No answer provided.

New Committee Members

12. Why are you interested in joining this position/committee?

No answer provided.

13. What about you education, experiences, and background will help you be a contributing member to this position/committee?

No answer provided.

14. What do you hope to accomplish during your term on this position/committee?

No answer provided.

15. Is there anything else you would like to say about your interest and application?

No answer provided.

View results

Respondent

21

Anonymous

09:09

Time to complete

1. Full name *

Amanda Svensson

2. Phone number *

[REDACTED]

3. Email *

[REDACTED]

4. Address *

[REDACTED]

5. I am interested in applying for the *

(note: if you are interested in more than one, please complete a separate application for each committee):

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- Recreation Advisory Committee
- Tree Advisory Committee
- Moderator
- Chittenden Solid Waste District (City Representative on Regional Board)

6. Have you previously or are you currently an appointed member to the position/committee you are wishing to be appointed to? *

Yes - Proceed to Question #7

No - Proceed to Question #12

New Committee Members

7. Why are you interested in joining this position/committee?

As a civil engineer working in transportation I care deeply about local infrastructure and how it impacts us both physically and mentally, and want to contribute to my community in a meaningful way. I am an avid biker and runner and have seen how Essex junction has developed over the years both from the a vehicle and active transportation perspective and I want to play a part in future growth.

8. What about you education, experiences, and background will help you be a contributing member to this position/committee?

I graduated from UVM last year with a degree in civil engineering and have been working with Stantec as a transportation designer since then. I have designed both scoping studies for the CCRPC and design contract plans for VTtrans. Beyond transportation I have worked with waste water treatment and facility management.

9. What do you hope to accomplish during your term on this position/committee?

I want to work towards building Essex junction for the future as the city and the state continue to grow. With a lot of aging infrastructure and higher demands I want to continue to make Essex junction into a city that prioritizes its residents.

10. Is there anything else you would like to say about your interest and application?

No answer provided.

View results

Respondent

32

Anonymous

05:49

Time to complete

1. Full name *

Bridget Downey- Meyer

2. Phone number *

[REDACTED]

3. Email *

[REDACTED]

4. Address *

[REDACTED]

5. I am interested in applying for the *

(note: if you are interested in more than one, please complete a separate application for each committee):

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- Capital Review Committee
- Development Review Board
- Planning Commission
- Police Community Advisory Board
- Recreation Advisory Committee
- Tree Advisory Committee
- Moderator
- Chittenden Solid Waste District (City Representative on Regional Board)

6. Have you previously or are you currently an appointed member to the position/committee you are wishing to be appointed to?

*

Yes - Proceed to Question #7

No - Proceed to Question #12

Returning Committee Members

7. Why do you want to be reappointed to this position/committee?

Continuing the work we've just begun!

8. What have you enjoyed about your time on this position/committee so far?

This committee is fantastic- a great cross section of our community.

9. What are two significant accomplishments this committee has made during your term?

Honestly, we haven't been meeting very long but we have become acquainted with the programs and staff at EJRP.

10. What do you hope to accomplish by being reappointed for another term?

After learning about what EJRP is and does, we're now embarking on planning a strategic planning process.

11. Is there anything else you would like to say about your interest and application?

No answer provided.

New Committee Members

12. Why are you interested in joining this position/committee?

No answer provided.

13. What about your education, experiences, and background will help you be a contributing member to this position/committee?

No answer provided.

14. What do you hope to accomplish during your term on this position/committee?

No answer provided.

15. Is there anything else you would like to say about your interest and application?

No answer provided.

View results

Respondent

33

Anonymous

21:22

Time to complete

1. Full name *

Rachel Hamm Vaughan

2. Phone number *

[REDACTED]

3. Email *

[REDACTED]

4. Address *

[REDACTED]

5. I am interested in applying for the *

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- Chittenden Solid Waste District (City Representative on Regional Board)

6. Have you previously or are you currently an appointed member to the position/committee you are wishing to be appointed to?

*

Yes - Proceed to Question #7

No - Proceed to Question #12

Returning Committee Members

7. Why do you want to be reappointed to this position/committee?

We've spent the past year learning about the inner workings of Rec Department - it feels like the real and intended work of the committee is only now able to get underway

8. What have you enjoyed about your time on this position/committee so far?

Meeting all of the dedicated EJP staff and learning about the full scope of work of the department

9. What are two significant accomplishments this committee has made during your term?

As previously mentioned, the work of the committee has been fully focused on educating members on all the work of the department.

The main contributions our committee has made is increasing opportunities for volunteerism at EJP events, and participating in the hiring process for the new EJP Preschool Director

10. What do you hope to accomplish by being reappointed for another term?

Seek clarity and strategic direction from City Council to empower the committee to set some concrete goals. If in alignment with City Council's vision, our committee has expressed strong interest in increasing participation in rec programming in the adult age band, ensuring there are inclusive and accessible programming opportunities for neurodivergent community members and those with disabilities, and expanding focus and programming opportunities at currently lesser-utilized parks.

11. Is there anything else you would like to say about your interest and application?

No answer provided.

New Committee Members

12. Why are you interested in joining this position/committee?

No answer provided.

13. What about your education, experiences, and background will help you be a contributing member to this position/committee?

No answer provided.

14. What do you hope to accomplish during your term on this position/committee?

No answer provided.

15. Is there anything else you would like to say about your interest and application?

No answer provided.

View results

Respondent

17

Anonymous

129:47

Time to complete

1. Full name *

Patrick Lynch

2. Phone number *

[REDACTED]

3. Email *

[REDACTED]

4. Address *

[REDACTED]

5. I am interested in applying for the *

(note: if you are interested in more than one, please complete a separate application for each committee):

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6. Have you previously or are you currently an appointed member to the position/committee you are wishing to be appointed to? *

Yes - Proceed to Question #7

No - Proceed to Question #12

Returning Committee Members

7. Why do you want to be reappointed to this position/committee?

I'm still very passionate about the role Parks & Recreation can play in a community, and serving on the committee has only strengthened that. The last year has been very educational, especially on a committee comprised primarily of municipal government neophytes (such as myself). I think we're at a great place as a committee to really apply this knowledge.

8. What have you enjoyed about your time on this position/committee so far?

Really getting to understand the depth and scope that EJP reaches on a regular basis. There's been a big emphasis in the past year on meeting everyone who is involved in making EJP go; from childcare to senior programs to maintenance and facilities. I don't think most people truly understand what it takes to make that department run, and how they manage to make it all happen with the staff and resources available to them.

I also enjoy being involved, which this committee has motivated me to do. I volunteered at the Train Hop for the first time this year, and it was a blast watching people interact with that event in that manner.

9. What are two significant accomplishments this committee has made during your term?

This is a difficult question to answer, because tangible accomplishments are difficult to measure for a committee that's met just six times since its inception. I think our most significant accomplishments to date are a little less quantifiable: I think the committee members have become more educated citizens about how our parks and recreation systems operate, and I think in turn taken that education with them elsewhere. I also think we've become more active participants in the process, volunteering in recreation programs/events, and really seeing how things operate from the other side.

But I think one of the strengths of this group in the past year has been feedback. It's a group that's active and engaged in what the department provides, and I think we've come to the table often with ideas for physical improvements to parks, or procedural improvements to events, or anything in between. I don't have a quantifiable tally on how that feedback has or hasn't been implemented, but in some part that's because we're discussing annual events, where the information may not be applicable for another 10-11 months.

10. What do you hope to accomplish by being reappointed for another term?

I'd like to see the committee really up our input/brainstorming game in the next year. I think the timing is great: with the new leadership at EJP, and the committee having a more informed view of what it's advising, there's an opportunity here to really be collaborative in how EJP approaches its current activities as well as new ideas going forward.

11. Is there anything else you would like to say about your interest and application?

I would like to thank the City Council for its consideration of my application. I am also hopeful that as many committee members as wish to return are afforded the privilege of doing so. I have enjoyed serving with all of them, and believe that continuity is key with a committee that meets as infrequently as this one.

New Committee Members

12. Why are you interested in joining this position/committee?

No answer provided.

13. What about your education, experiences, and background will help you be a contributing member to this position/committee?

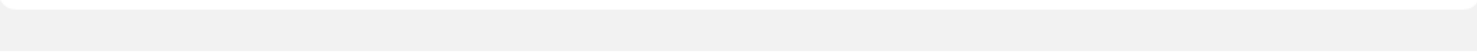
No answer provided.

14. What do you hope to accomplish during your term on this position/committee?

No answer provided.

15. Is there anything else you would like to say about your interest and application?

No answer provided.



View results

Respondent

24

Anonymous

03:43

Time to complete

1. Full name *

Andrew (Drew) Perry

2. Phone number *

[REDACTED]

3. Email *

[REDACTED]

4. Address *

[REDACTED]

5. I am interested in applying for the *

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- Police Community Advisory Board
- Recreation Advisory Committee
- Tree Advisory Committee
- Moderator
- Chittenden Solid Waste District (City Representative on Regional Board)

6. Have you previously or are you currently an appointed member to the position/committee you are wishing to be appointed to?
*

Yes - Proceed to Question #7

No - Proceed to Question #12

New Committee Members

7. Why are you interested in joining this position/committee?

I want to get more involved in the community and figured this would be a good start with my background

8. What about your education, experiences, and background will help you be a contributing member to this position/committee?

Degree in Outdoor recreation. Been involved with Scouts BSA as a scout for 12 years as a youth and 12 years as an adult leader. Leave No Trace Past certification.

9. What do you hope to accomplish during your term on this position/committee?

Help preserve our parks and hopefully help with adding new things to the parks

10. Is there anything else you would like to say about your interest and application?

No answer provided.

View results

Respondent

29

Anonymous

05:27

Time to complete

1. Full name *

Amanda Borok

2. Phone number *

[REDACTED]

3. Email *

[REDACTED]

4. Address *

[REDACTED]

5. I am interested in applying for the *

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6. Have you previously or are you currently an appointed member to the position/committee you are wishing to be appointed to?

*

Yes - Proceed to Question #7

No - Proceed to Question #12

New Committee Members

7. Why are you interested in joining this position/committee?

I am a passionate gardener and outdoors person. I have been focused on creating a pollinator friendly home and fostering community around native plants.

8. What about your education, experiences, and background will help you be a contributing member to this position/committee?

My childhood was filled with outdoor hiking and conservation camps, where I then became a counselor to raise the next generation of kids to love the outdoors and native plants and teach about invasive species. I currently garden for pollinators and hike to enjoy our beautiful woods and plants (enjoying this month's ephemerals!). I am a mechanical engineer by trade and I can take that expertise to help put together an efficient and effective plan to work with the committee and city to plant and care for our trees.

9. What do you hope to accomplish during your term on this position/committee?

I would like to become a part of the tree-caring community of our city and help spread awareness about the committee to garner more support and plant more trees.

10. Is there anything else you would like to say about your interest and application?

I walk through EJ everyday with my dogs and enjoy the conversations that I have with my neighbors near/further and I am excited to give more to this community!

View results

Respondent

26

Anonymous

06:37

Time to complete

1. Full name *

Luca Karki

2. Phone number *

[REDACTED]

3. Email *

[REDACTED]

4. Address *

[REDACTED]

5. I am interested in applying for the *

(note: if you are interested in more than one, please complete a separate application for each committee):

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- Development Review Board
- Planning Commission
- Police Community Advisory Board
- Recreation Advisory Committee
- Tree Advisory Committee
- Moderator
- Chittenden Solid Waste District (City Representative on Regional Board)

6. Have you previously or are you currently an appointed member to the position/committee you are wishing to be appointed to?

*

Yes - Proceed to Question #7

No - Proceed to Question #12

New Committee Members

7. Why are you interested in joining this position/committee?

I am interested in joining the Essex Junction Tree Committee because I care a lot about the health, safety, and long-term preservation of trees in the community. As an arborist, I work with trees every day and understand both their environmental value and the practical challenges that come with maintaining them in public spaces. Trees provide shade, improve air quality, support wildlife, and make neighborhoods more enjoyable places to live, so I think it is important that communities have people involved who are committed to protecting and planning for those benefits. I also live locally, so being part of this committee would give me the opportunity to use my professional knowledge in a way that directly benefits the place where I live. I am interested in helping Essex Junction make thoughtful decisions about planting, preservation, and tree management for the future.

8. What about your education, experiences, and background will help you be a contributing member to this position/committee?

My education, work experience, and background would help me contribute to this committee because I bring both hands-on tree care knowledge and an understanding of forestry and environmental stewardship. I currently work as an arborist for Teacher's Tree Service, where I regularly work with tree health, pruning, removals, risk assessment, and long-term maintenance. This has given me practical experience with the challenges of managing trees safely in residential and public spaces. I also previously worked as an Assistant Forester at Shelburne Farms, where I gained additional experience in forest management, land care, and sustainable resource practices.

In addition to my professional experience, I studied Forestry and Horticulture as well as Mechanical and Small Engines at the Center for Technology Essex, which gave me a strong technical foundation in plant care, tree identification, and equipment use. I am currently continuing my education by pursuing my associate degree in Liberal Studies and my bachelor's degree in Interdisciplinary Studies at Vermont State University. My combination of field experience, formal training, and continued education allows me to bring both practical knowledge and a willingness to learn and collaborate. I believe this would help me be a contributing member of the Essex Junction Tree Committee.

9. What do you hope to accomplish during your term on this position/committee?

During my term on this committee, I hope to help support the long-term care, preservation, and growth of Essex Junction's public trees and green spaces. I would like to contribute practical knowledge when it comes to tree health, species selection, maintenance, and identifying potential risks before they become larger problems. I also hope to help promote the value of trees within the community by encouraging thoughtful planting and management that benefits residents, wildlife, and the overall appearance of the city. In addition, I would like to continue learning from other committee members and be part of creating plans that ensure Essex Junction's urban forest remains healthy and sustainable for future generations.

10. Is there anything else you would like to say about your interest and application?

I am excited about the opportunity to be involved in a committee that directly supports the health and character of the Essex Junction community. Trees are an important part of what makes neighborhoods safer, more attractive, and environmentally resilient, and I would value the chance to contribute both my professional experience and my personal commitment as a local resident. I am eager to learn, collaborate with others, and be an active participant in helping guide decisions that will benefit the community for years to come.

View results

Respondent

34

Anonymous

37:52

Time to complete

1. Full name *

Nicholas Meyer

2. Phone number *

[REDACTED]

3. Email *

[REDACTED]

4. Address *

[REDACTED]

5. I am interested in applying for the *

(note: if you are interested in more than one, please complete a separate application for each committee):

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- Tree Advisory Committee
- Moderator
- Chittenden Solid Waste District (City Representative on Regional Board)

6. Have you previously or are you currently an appointed member to the position/committee you are wishing to be appointed to?

*

Yes - Proceed to Question #7

No - Proceed to Question #12

Returning Committee Members

7. Why do you want to be reappointed to this position/committee?

I enjoy the work and I feel we are making a difference and there is much work still to be done.

8. What have you enjoyed about your time on this position/committee so far?

Seeing the tangible accomplishments of our efforts. Working with a great group of people.

9. What are two significant accomplishments this committee has made during your term?

We have planted nearly 400 trees along the city streets and in park and school grounds.
We developed a partnership with Branch Out Burlington to grow trees at the nursery allowing us to increase the number of trees available to plant in the City while reducing the cost to the community.

10. What do you hope to accomplish by being reappointed for another term?

I would like to further our efforts collaborating with the PC and DRB in developing better regulations(LDC) and enforcement of future projects as it pertains to green infrastructure. Through countless surveys and charrettes residents in the community have ranked green infrastructure very high as a component in future downtown development projects.

11. Is there anything else you would like to say about your interest and application?

Once again I would like to thank the City Council and their steadfast support of the tree committees work

New Committee Members

12. Why are you interested in joining this position/committee?

No answer provided.

13. What about your education, experiences, and background will help you be a contributing member to this position/committee?

No answer provided.

14. What do you hope to accomplish during your term on this position/committee?

No answer provided.

15. Is there anything else you would like to say about your interest and application?

No answer provided.



MEMORANDUM

To: City Council

From: Regina Mahony

Meeting Date: June 10, 2026

Subject: Discussion of Green Mountain Transit – Potential Elimination of the #4 Service

Issue: Green Mountain Transit (GMT) is considering elimination of the #4 service.

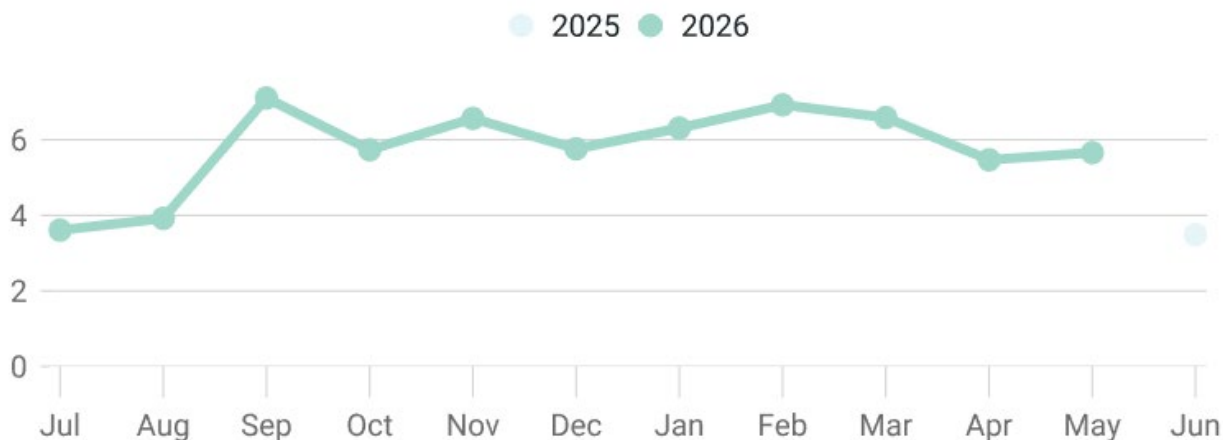
Discussion:

Clayton Clark, General Manager of GMT attended the April 15, 2026, City Council meeting to discuss the reasons why the #4 service might be eliminated and answer any questions that the Council had.

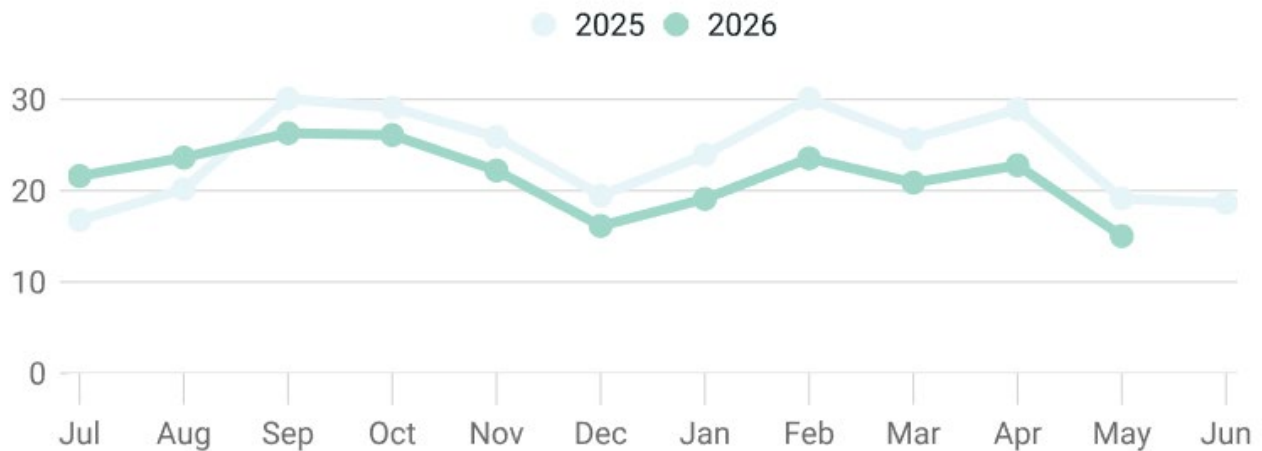
As a reminder, Clayton described the situation as “In GMT's work with the Legislature and VTrans to address our fiscal crisis, continuing this service has been highlighted as a barrier to progress because of its longstanding poor performance. VTrans has labeled this route financially unsuccessful for 10 years, and we expect next year's financial data to be even worse based on this fiscal year's ridership to date.”

In short, the fixed route #4 bus is slated for elimination due to low ridership and relative cost. For your information, GMT has launched a data dashboard which is a helpful resource for ridership numbers, including onboardings per stop: <https://ridegmt.com/dashboards/>. As a quick reference point, I have included here the data on ridership per vehicle revenue hour for the #4 bus and the #2 bus:

Ridership per Vehicle Revenue Hour for the #4:



Ridership per Vehicle Revenue Hour for the #2:



The attached emails from Clayton Clark provide an update since the April 15, 2026 meeting. In addition, as of May 31st, here is the latest status:

- GMT met with Federal Transit Administration and VTrans to discuss the potential use of additional federal funding. Unfortunately, the funds can only be used for capital expenses and not operating expenses. Therefore, with only local funds:
 - There is a \$112,000 funding gap needed to retain the #4 at its existing service level (50 runs/week). This assumes Essex Junction and the Town of Essex continue with the current contribution level for FY27.
 - There is a \$58,000 funding gap needed to retain the #4 at a reduced service level (26 runs/week). This assumes Essex Junction and the Town of Essex continue with the current contribution level for FY27.
- The final decision needs to be made by GMT at their June 16th meeting. As far as I am aware, at the time of writing, neither the Town of Essex nor the Essex Westford School District have taken any official action.

One important note is that the paratransit service is offered adjacent to a fixed route service. If the #4 is eliminated in full, the paratransit service is as well.

At the moment there is no specific question posed to the City of Essex Junction since the only funding contemplated is that which has already been approved by the voters and is included in the FY27 budget. However, in my opinion, it may be helpful to all parties to know if the City is open to funding the #4 service at the budgeted level even if the service is reduced, or other direct and efficient fixed route alternative. Due to the associated paratransit service, I would suggest that the City continue with funding as is for FY27 and stay engaged in any possible solutions for FY28.

Cost: N/A

Recommendation: No action is needed; however it may be helpful to clarify the City's intention on funding under a scenario where the #4 service is reduced before final decisions are made.

Attachments:

Email from Clayton Clark, GMT General Manager

Regina Mahony

From: Clayton Clark <cclark@ridegmt.com>
Sent: Wednesday, May 27, 2026 10:42 AM
To: Christopher Damiani; gscott@ewsd.org; Hunter Eddy; Jamie Smith; mholodick@ewsd.org; nwheel@ewsd.org; Paul Bohne; Chris Cole; Regina Mahony; Greg Duggan; Rajan Chawla
Subject: Re: Follow Up on #4

CAUTION: This email originated from **OUTSIDE** our organization. **STOP & CONSIDER** before responding, clicking on links, or opening attachments.

Good Morning Everyone,

Quick update: we meet with FTA and VTrans tomorrow morning to confirm whether highway funds can support this route. This should put us in a position to share cost estimates by Friday morning.

Thank you,
Clayton

Clayton Clark

General Manager, [Green Mountain Transit](#)

Pronouns (he/him)

Follow me on [LinkedIn](#).

Follow GMT on [Facebook](#), [Instagram](#), and [Twitter](#).

On Wed, May 20, 2026 at 11:21 AM Clayton Clark <cclark@ridegmt.com> wrote:

Hello Peoples Interested in Preserving the #4,

Here is a follow up, and I want to apologize up front that the news is less cheerful than I prefer.

Federal Match

I mentioned to some folks that we wanted to amplify any local contribution with an additional federal match. We had hoped that federal highway funds the state could not access due to lack of local match could be transferred to public transit, where we could provide the local match. We requested an answer from the FTA, but our additional research since making the request suggests the funds may only be used for transit capital, not operating expenses. This means that unless we have a positive surprise we will have to pay for service retention entirely with local funds.

Next Steps

We will use the information gathered from last week's meeting to provide a cost estimate for service that more directly aligns with the school day's start and stop times. Based on that, we would expect the service to go from 10 weekday trips to 5. We should send that to everyone next week.

City/Town Assessments

One unresolved question is what level of financial commitment the Town of Essex and City of Essex Junction want to make when considering the service reduction. The current assessments for both communities are based on 10 runs a day, and for the Town of Essex, this is their only service. If the local assessment decreases because of that service reduction, it creates a larger gap to fill.

Other Considerations

I also want to be open about what GMT can't do. We have a labor agreement that would not be friendly to GMT being involved in any efforts to outsource service to other providers. The town, city, and/or school would need to work directly with any vendor to secure transit solutions not offered by GMT. I do know that in the past organizations have used SSTA to offer services—even fixed-route services—that would be prohibitively expensive for GMT to operate.

Act 250

This morning Chris and I met with Peter Gill, the Executive Director of the state Land Use Review Board (i.e. Act 250). The meeting addressed a potential development along the bus route that is currently exempt from Act 250 requirements due to its proximity to public transit. Peter and his organization will need to determine how they will manage service loss for developers whose business model relies on the Act 250 exemption. We did let Peter know that we would gladly accept contributions to keep the service operating, but I didn't get the impression that would be a likely outcome.

Thank you for navigating these choppy waters with us. During this process, I've had a back and forth dialog in my head... "We can definitely make this work." "We're never going to make this work." Sometimes those thoughts happen during the same meeting. I'm sorry that the fluid situation means we have this moment of uncertainty. Hopefully we'll have a clear direction by this time next month, even if there are processes that may take time past our scheduling deadline.

Thank you,
Clayton

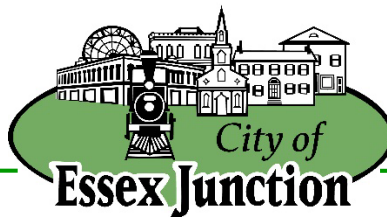
Clayton Clark

General Manager, [Green Mountain Transit](#)

Pronouns (he/him)

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MEMORANDUM

To: City Council
From: Joanne Pfaff, Administrative Assistant
Meeting Date: June 10, 2026
Subject: Vermont Roadside Historic Site Marker

Issue: To decide whether to apply for and install a Vermont Roadside Historic Site Marker at 2 Lincoln Street and agree on text for the marker.

Discussion: To commemorate the historic milestone of Essex Junction becoming Vermont's 10th City, staff propose installing a historic site marker at 2 Lincoln Street. The Vermont Division for Historic Preservation (VDHP) has established specific requirements for these markers, including a maximum text length of 765 characters, including spaces. The draft text option for Council consideration is as follows:

City of Essex Junction
Vermont's 10th City

Essex Junction was incorporated as a village within the Town of Essex on November 15, 1892. Over the course of the 20th century, as the growing village developed its own distinct identity, its citizens considered multiple initiatives to either reunite with the Town or become a fully independent city. Finally, on November 2, 2021, village voters passed a city charter which was approved by the Vermont Legislature and signed into law by Governor Phil Scott officially recognizing Essex Junction as Vermont's 10th city on July 1, 2022. **(577 characters including spaces)**

To maintain consistency with other state historic markers, VDHP staff will review and edit the final selected text as needed.

Staff also propose placing the marker in the flower bed near the flagpole in front of the building. This location provides convenient public access, allowing visitors to park nearby and use the sidewalk to view the marker safely and easily.

The process involves many steps, and the VDHP recommends allowing 8 to 12 months between application submission and the unveiling. The unveiling could happen as early as July 1, 2027 to coincide with the City's fifth anniversary, or along with a 2027 Meet Me on Main event.

Cost: Pick up and installation of site marker by City Public Works staff, otherwise there is no initial production cost or annual cost as VDHP retains ownership and maintenance responsibility for the marker.

Recommendation: Staff recommends the Council approve moving forward with this application and installation, approve the text for the site marker with the understanding that the VDHP has the final say on the text; and approve the location of the historic site marker in the flower bed by the flagpole in front of the 2 Lincoln building.

Recommended Motion: “I move that the City Council authorize the City Manager to apply for the historic site marker sign, approve the text for the historic marker sign with the understanding that the VDHP has the final say on the text, approve the location of the historic site marker in the flower bed by the flagpole in front of the 2 Lincoln building, and approve the installation if approved by VDHP.”

Attachments:

Text for Historic Site Marker
Picture of Proposed Location
Site Marker Procedures



Vermont Roadside Historic Site Markers

The Vermont Historic Site Marker program commemorates facts, persons, events, and places prominently identified with the history of the nation, state, or region. The text for each proposed marker shall be reviewed and edited by the manager of the marker program and the staff of the Vermont Division for Historic Preservation (VDHP) and shall be approved by the Vermont Advisory Council on Historic Preservation (ACHP) and State Historic Preservation Officer.

Please review the [Criteria for Evaluation of Roadside Historic Sites Markers](#).

PROCEDURE FOR DEVELOPING MARKER TEXT

Research and Write the Roadside Marker Text. Research the topic by consulting multiple primary and secondary sources. Documentation supporting the topic and text proposed is required as part of the submittal. Text should follow the “Highway Marker Writing Style.” It is often helpful to seek assistance from local and regional historical associations and governmental entities in researching and writing the proposed text; staff of VDHP is also available to assist. Changes will be proposed by VDHP staff to ensure text meets the program criteria and accepted writing style; edited text will be forwarded for applicant’s approval.

Roadside Historic Site Marker Writing Style

To ensure stylistic consistency among state markers, VDHP staff will revise and edit draft texts. The goal is to provide as much accurate and interesting information as possible in a limited space. Applicants can help by following these suggestions when writing their drafts.

- Spell out numbers less than 10, otherwise use Arabic numerals (one, two, etc., but 10, 237, 10,000, etc.).
- Do not use honorary titles such as Mr. and Mrs. but do use and abbreviate occupational titles and ranks (the Rev., Col., Maj. Gen., Dr., etc.).

- Do not use commas before or after Jr., Sr., II, etc. (e.g. Joseph Smith Jr. founded the Latter-Day Saint movement).
- Write nicknames as follows: Wilson “Snowflake” Bentley. On first use, give a person's full name as he or she used it or as it is best known (e.g. Frederick Billings, Maria von Trapp, Chester A. Arthur), but on subsequent use only the last name. The familiar use of first names alone is not recommended.
- Markers are intended to present historically accurate information as objectively as possible. Therefore, markers will not editorialize or assign value judgment to events or people. Unless there is sufficient documentary evidence to establish authenticity without question, no “firsts” or other superlative terms will be used.
- As markers are intended to be permanent features of the landscape, please also avoid making observations in the text about current conditions of buildings or land.
- The text should be submitted with the understanding that it will likely undergo further editing and revision by VDHP staff in consultation with the applicant or original author.
- Please remember that the marker may be read from a moving vehicle, so it is best to put the most important information at the beginning.

It is better to be a little longer than shorter when submitted the first drafts to allow for editing. VDHP staff is ready to assist with editing.

Work with VDHP to Revise or Refine the Marker Text. Before submitting text for approval to the ACHP, a review committee composed of members of the ACHP, VDHP, and selected historians will review the proposed application. Any major questions about the topic or text that arise will be discussed with the applicant, including further documentation, if necessary. If changes to the text are warranted, VDHP staff will work closely with the applicant, or the applicant’s author, to produce a mutually agreed upon text. Because VDHP and the ACHP bear the ultimate responsibility for what appears on a marker, they reserve the right to edit a text for accuracy, clarity, brevity, and thoroughness.

Please be aware that a marker’s text must be limited to 765 characters (letters and spaces).

Final text will be restricted to 765 characters. This includes the title bar, spaces, paragraph breaks, and letters. It does not include the ownership block at the bottom: “Vermont Division for Historic Preservation—[year].” For example, the underlined text for the Achsa W. Sprague marker includes 763 characters.

Achsa W. Sprague
Spiritualist and Reformer

Achsa Sprague (1827–1862) was born and lived in Plymouth Notch, teaching in the stone school by age 12. At 20, she contracted a mysterious disease and spent seven years bedridden, waking one day miraculously cured. Attributing recovery to “angelic powers,” she became a trance medium and lectured on Spiritualism throughout the United States and Canada. Sprague was a prolific author of Spiritualist articles, prose, poems, and letters through “automatic writing,” which she claimed was controlled by worldly energies. She supported women’s suffrage, prison reform, and the abolition of slavery. Sprague died at age 34 and is buried in the Plymouth Notch Cemetery. Her tombstone is engraved with her verse, “I Still Live.”

Vermont Division for Historic Preservation -- 2016

Continuation of the text on the opposite side of the marker is an option in some cases to tell a longer story or break up the context.

Final Decision of the ACHP. VDHP will provide an applicant with advance notification of when the marker will be presented to the ACHP at the appropriate meeting. The meeting is open to the public and applicants may attend. VDHP will notify the applicant of the ACHP’s findings and any related comments. Once a text is approved, VDHP will send the applicant a copy of the final board-approved text.

All applications should be submitted 60 days before to the ACHP meeting.

PROCEDURE FOR IDENTIFYING MARKER LOCATION

Suggest a Suitable Marker Location. VDHP retains ownership and maintenance responsibility for the marker. Therefore, placement on public land or a highway/town right-of-way is preferred as near as possible to the site it marks, at least 200 feet from the nearest adjacent sign. If it is to be installed on private land, owner consent is required at the time of the application submittal and a Memorandum of Agreement (MOA) must be signed prior to production of the marker. VDHP and VTrans staff will evaluate the proposed location based on its historic association with the marker subject and public safety. Ultimately, VTrans or the town garage will have the final determination in approving and selecting the location based primarily on traffic safety if it is to be placed in a state or town right-of-way. Be sure in your application to specify the highway route number and the physical site (e.g., U.S. Route 7, 0.2 miles south of Interstate 89) and indicate the location on a street or highway map accompanying the application. **Photographs and a map of the location must be provided.**

Markers will not be placed on a curve or hill in such a place at which a slowing car could cause a traffic hazard. There should be a minimum of 500 feet visibility; 1200 feet is desirable. Wherever possible the marker will be placed at a pull-off where an automobile will be able to park completely

off the traveled portion of the highway. The pull-off should be 10 feet wide and between 200 and 400 feet long. The sign should be placed approximately 4 feet back from the pull-off.

Owners of the property, including town and city managers, must be consulted prior to submittal of an application for clarity of topic, verification of facts, and concurrence for the placement of the marker. **Recordation of this collaboration must be provided.**

Location Approval. VDHP is responsible for applying for the necessary permits required for installation.

For markers on a state right-of-way: VDHP shall coordinate with Agency of Transportation (VTrans), which is responsible for approving the site location in consultation with VDHP. VTrans will install the marker.

For markers on town/city right-of-way: VDHP shall coordinate with town or city managers and town garages to determine the most appropriate location of the marker. Most town garages will install the marker.

For markers on private property: VDHP shall work with owners, who must sign a Memorandum of Agreement prior to the installation.

- **Property owners are responsible for picking up and installation of the marker.** VDHP shall provide detailed directions on the installation.
- **Applicant is responsible for contacting DIG SAFE to ensure the does not interfere with underground utilities.**

Manufacturing and delivery of the Marker. VDHP will arrange for production of the marker with the foundry. Markers will be delivered to our offices at National Life in Montpelier. Applicants can work with VDHP if another delivery location is preferred; a cost to applicants may be applied in these cases.

Casting and delivery take approximately 120 days once the foundry has been notified by VDHP.

Installation shall be coordinated by VDHP and depends on the location (i.e.: state right-of-way, town right-of-way, or private property). If a marker is to be installed on private property, it is the responsibility of the applicant to pick up the marker and pole at National Life.

Schedule Unveiling Ceremony. The process for ordering and manufacturing markers is determined by several factors including the workload of VDHP and VTrans, the schedule and agendas of the ACHP, and manufacturing and shipping delays arising at the foundry; thus, VDHP cannot be held responsible for meeting local deadlines for any planned dedication event. For that reason, if a

sponsoring organization or individual desires to hold an unveiling ceremony, VDHP should be notified and consulted well in advance about the schedule to coordinate with the foundry and arrange installation. The applicant should only fix scheduling of a ceremony after VDHP and the foundry can confirm a realistic shipping date for a marker.

The marker's applicant/sponsor will arrange publicity for unveiling ceremony in cooperation with VDHP.

Please complete the [Roadside Historic Site Marker Application](#) online or in print. We accept applications via email or direct mail to our Montpelier office. For questions or inquiries regarding the application, you may email ACCD.HistoricMarkers@vermont.gov.

Economic Development

Housing

Community Development

Historic Preservation

Tourism and Marketing

About the Agency

Contact Us - Admin

[Lindsay Pacheco](#), Administrative Services Coordinator

[802-461-6191](tel:802-461-6191)

One National Life Drive
Deane C. Davis Building, 6th Floor
Montpelier, VT 05620-0501

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MEMORANDUM

To: City Council

From: Regina Mahony

Meeting Date: June 10, 2026

Subject: Executive Session for personnel evaluation (check-in) of the City Manager

Issue:

The issue is whether the City Council will enter executive session to have a personnel evaluation (check-in) with the City Manager.

Discussion:

To have a complete and thorough discussion about this topic, an executive session may be necessary. The evaluation of an employee can be a protected discussion.

Recommended Motion:

"I move that the City Council enter into executive session to discuss a personnel evaluation (check-in), pursuant to 1 V.S.A. § 313(a)(3) to include the City Council and the City Manager."

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**CITY OF ESSEX JUNCTION
CITY COUNCIL
REGULAR MEETING
DRAFT MINUTES OF MEETING
May 27, 2026**

COUNCILORS PRESENT: Amber Thibeault, President; Tim Miller, Vice President; Bethany Clark, Clerk; Raj Chawla, Brian Shelden.

ADMINISTRATION: Regina Mahony, City Manager;

OTHERS PRESENT: Robert Frederick, Cheryl Hacker, Michael Miller, Reed Nye, Beth Parent, Kirstie Paschall, Sarah Reeves, Mike Sullivan, Amanda Svensson, Dennis Thibeault, Ian Van Kirk, Judy, Resa.

1. **CALL TO ORDER**

City Council President Thibeault called the meeting to order at 6:30 P.M.

2. **AGENDA ADDITIONS/CHANGES**

City Council President Thibeault requested removing Business Item #5d and postponing it until a future City Council meeting.

3. **APPROVE AGENDA**

Councilor Chawla made a motion, seconded by Councilor Shelden, to amend the agenda to postpone item #5d until a future City Council meeting. The motion passed 5-0.

4. **PUBLIC TO BE HEARD**

a. Comments from Public

None.

5. **BUSINESS ITEMS**

a. Interview and Consideration of Appointments to Bike Walk Advisory Committee, Planning Commission, and Moderator

City Council President Thibeault began by noting that appointments will likely be made at the Council's June 10, 2026 meeting, as they will be conducting further interviews after tonight's meeting.

The Council interviewed Robert Frederick, Cheryl Hacker, and Ian Van Kirk for open positions on the Bike Walk Advisory Committee. The applicants spoke about their relevant experience, involvement in the community, qualifications, and their interest in participating on the Bike Walk Advisory Committee. Councilors asked them questions related to ideas or recommendations they have for the Committee, their experience with the City's pedestrian and bicycling network and infrastructure, and whether they would be interested in serving on another committee if they are not selected for appointment to the BWAC.

The Council interviewed Kirstie Paschall and Amanda Svensson for an open position on the Planning Commission. The applicants spoke about their relevant experience, involvement in the community (including past experience on the Planning Commission), qualifications, and their interest in participating on the Planning Commission. Councilors asked them questions related to their experience serving on the current Planning Commission (in Ms. Paschall's case), and whether they would be interested in serving on another committee if they are not selected for appointment to the Planning Commission.

b. Fire Department – Department Head Brief to Council

City Manager Mahony began by noting that she and the Finance Director spoke with the Fire Chief last week about the rolling stock and postponing the Request for Quotes (RFQ) for the fire truck that is slated for Fiscal Year 2030 in the capital plan, because the City is currently underfunded for that purchase. She said that they will be adding a specific rolling stock agenda item at a City Council meeting in June for further discussion.

57 Fire Chief Gaboriault began by noting that the Fire Department's call volume for 2026 is significantly down
58 (by 20%) from this time in 2025, which is reflected in the salary line of the Fire Department's budget. He said
59 that the budget line item that is currently running high is the truck maintenance line. He said that they allocate
60 \$25,000 per year for vehicle maintenance, and that has already been exceeded for the fiscal year. He said
61 that they anticipate being able to cover that excess with funding from the salary line, as noted above. He said
62 that apparatus lead times are around three years, which is why they had hoped to pursue a new fire truck
63 now to come online in FY30, but that they will discuss this further in June. He said that the department has
64 quotes for the new command vehicle, but that they are in a holding pattern given the uncertainty around
65 funding. He noted that staffing remains strong, with two staff leaving in June but two applicants lined up to
66 replace them. He noted that three positions are currently fulfilling military obligations and that one has been
67 deployed, but that all three individuals should return by the end of the summer. He spoke about activity
68 around the training site at the Champlain Valley Expo. He emphasized that the Fire Department's highest
69 priority is its rolling stock, which is projected to be underfunded for the next ten years.
70

71 Councilor Chawla asked if there are further details around the drivers of the 20% reduction in call volume.
72 Chief Gaboriault noted that even though call volume is down, the department does respond to a number of
73 repetitive alarms. The Chief said he will discuss the rolling stock issue further with the Council at its June 10,
74 2026 meeting.
75

76 c. Discussion and Consideration of the Engagement Plan

77 Communications & Strategic Initiatives Director Snellenberger spoke about this agenda item. She began by
78 noting that staff have been working over the last year to develop this engagement plan, through researching
79 other municipalities' engagement strategies, to determine what would work best for Essex Junction. She
80 spoke about the three main components of the plan, which include the framework that defines the
81 engagement vision (including how the City will engage with the community, and role definition for individuals
82 involved in the engagement process), community engagement goals and actions (including how the City will
83 improve engagement over the next five years), and an engagement toolkit for staff to have tools and
84 procedures and resources for how staff will develop engagement with their respective projects. She said that
85 this initial draft has been reviewed by the Chittenden County Regional Planning Commission (CCRPC)
86 Outreach and Engagement Coordinator, as well as the Economic Mobility Manager, and that they are also
87 soliciting feedback from staff on the toolkit component specifically. She said that this is an opportunity for the
88 City Council to review and discuss the initial draft and propose feedback or comments for consideration.
89

90 Councilor Chawla commended staff for their work on this initial draft. He said that the initial draft seems like
91 more topical or project-based engagement and a roadmap for that. He asked how this could be leveraged to
92 build relationships with the community holistically. Director Snellenberger replied that this engagement plan
93 is envisioned to achieve both topical engagement and more holistic engagement and trust-building with the
94 community. She said that the City's day-to-day work needs to have direction and a process for engagement
95 that is consistent, which will also help build trust. She said that the plan also contemplates whether to have
96 a Community Engagement Committee and proposes building a community network map so that the City can
97 leverage it in an ongoing way. Councilor Clark asked about the timeline for implementing the engagement
98 plan and its priorities. Director Snellenberger replied that the timeline will be informed by the Council's
99 feedback and level of comfort with the contents of the proposed plan, and that components of the
100 engagement plan will be built into departments' individual work plans. Councilor Shelden asked about the
101 social network engagement strategies articulated in the plan and Director Snellenberger noted that the
102 avenues for social network engagement are those that are currently in place but that they could add additional
103 outlets and tools as needed and as the City's engagement plan evolves over time. Councilor Shelden
104 suggested that the City could do a better job of communicating that is emergency-based, such as when
105 Public Works has acute infrastructure issues and needs to conduct repairs, for example. He asked whether
106 the plan could consider ways to have more emergency action communications. Director Snellenberger noted
107 that this plan focuses more on broader engagement than specific communication strategies. City Council
108 President Thibeault said that for the next discussion on this topic, it could be useful to have more specific
109 examples of strategies to react to. City Manager Mahony provided examples of projects that had

communications plans associated with them, which include the Connect the Junction project and the City's Comprehensive Plan updates. Councilor Chawla said he would like more details on the feedback from the CCRPC during the next discussion on this topic. He also asked whether some of these activities have been built into departments' budgets. He said this is a very worthwhile topic to have on the Council's agendas over the coming months. Councilor Clark suggested that it would be helpful if staff have guiding questions that can help inform future Council discussions on the plan.

d. Discussion and Consideration of Essex Junction – Vermont's 10th City – Historical Marker Application
AGENDA ITEM POSTPONED

No discussion.

e. Discussion and Consideration of FY27 Chittenden Solid Waste District Budget

Sarah Reeves, Executive Director of Chittenden Solid Waste District (CSWD), spoke on this agenda item. She provided an overview of the FY27 budget for the City Council's review and consideration. She began by noting that there was a project fraud incident related to the new Materials Recycling Facility (MRF), in which CSWD fell victim to a significant phishing scam and lost \$3 million in payments that were intended for its construction partner. She said that there is currently an open investigation related to this, that CSWD is cooperating fully with law enforcement, and that the CSWD Board is conducting an internal review of the incident with an independent third party. She said that CSWD will share further updates with its municipal members as they are available, and that CSWD is reconfiguring its budget to bear the burden of closing the project funding gap (without placing that burden on municipal members). She said that all FY27 revenue in excess of budgeted needs will be directed to the MRF project fund, that they are deferring other capital needs, and that CSWD anticipates needing to seek a short-term bank loan to fill the gap. She spoke about CSWD's projected FY27 revenues of \$19.2 million and projected FY27 expenses of \$16.1 million. She compared the FY27 and FY26 budgets, noting changes in both revenues and expenses. She noted increases for tip fees, material sales increases, SWMF increases, and product stewardship reimbursement increases. She noted anticipated level-funding of expenses from FY26 to FY27, with decreases in administrative costs, promotion and education, professional fees, equipment and fleet, and travel and training. She spoke in further detail about fee increases, including for facility use fees, leaf and yard fees, material recycling facility fees, organics recycling facility fees, and solid waste management fees.

Councilor Chawla asked if CSWD is now carrying fraud insurance, and Ms. Reeves replied that CSWD had insurance but it was not adequate to cover the incident. She said that the Board is recommending its members take a look at this, given that they are insured by VLCT but with minimal coverage, and VLCT has recommended adding a supplemental insurance policy. She said that in the next year's budget there is funding for a supplemental insurance policy. Councilor Chawla asked whether CSWD has contemplated distributing compost to municipalities, given that it has a composting program and residents are required to compost. Ms. Reeves replied that they are hoping to implement a compost redistribution program in one of the next few years. Councilor Clark asked if there are other safeguards that have been put in place since the fraud incident, and Ms. Reeves replied that they are intending to develop a one-page report of the incident and associated findings and actions to implement. She said that they have had their internet service provider conduct a scan and that there was no breach in security, which is fortunate. She said she anticipates the Board's report to be ready for distribution within the next month.

Councilor Clark made a motion, seconded by Councilor Miller, to approve the Chittenden Solid Waste District Fiscal Year 2027 budget as presented by District staff. The motion passed 4-1 (Councilor Chawla dissenting).

f. Discussion and Consideration of Voting Delegate for the Vermont League of Cities and Towns (VLCT) Special Meeting

City Manager Mahony noted that VLCT is holding a special meeting on June 22, 206 and that the City needs to assign a voting delegate for participation.

162
163 **Councilor Chawla made a motion, seconded by Councilor Miller, to designate Bethany Clark as the**
164 **City’s Voting Delegate for the VLCT special meeting. The motion passed 5-0.**
165

166 g. *Discussion and Consideration of an Executive Session to Discuss Attorney Client Communication and
167 Litigation
168 See item #9a below.
169

170 **6. CONSENT ITEMS**

- 171 a. Approve Meeting Minutes: May 6, 2026; May 13, 2026
172 b. Acting as the Liquor Control Commission – Approve Liquor/Tobacco Licenses
173 c. Approve Amendment to the Delinquent Tax Policy to Incorporate Annual Meeting Vote on Not Honoring
174 Postmarks
175

176 **Councilor Shelden made a motion, seconded by Councilor Miller, to approve the consent agenda.**
177 **The motion passed 5-0.**
178

179 **7. COUNCILOR COMMENTS & CITY MANAGER REPORT:** City Manager Mahony noted a number of
180 community events occurring this weekend, including Pride Fest at Maple Street Park, the 1920s-themed
181 event associated with the 100th anniversary of the Brownell Library, Girls on the Run at CVE, and a track
182 and field invitational at the high school. She said that reappraisal letters are also being sent out in the
183 mail and urged residents to review those closely. She said that any questions should be directed to the
184 Town Assessing Office by June 11th to schedule reappraisal appointments. City Council President
185 Thibeault also noted that reappraisal letters are also available online. Councilor Chawla noted that his
186 neighborhood is disappointed with the change in the parade route this year, given that the previous route
187 included more accessibility accommodations. Councilor Clark said that she also heard similar feedback,
188 and she also noted that there was no advertisement about the addition of food trucks or other vendors at
189 the event this year, which seems like a missed opportunity to solicit participation from more vendors.
190 Councilor Miller said that the route change was a pilot, and also noted that it was still a good event despite
191 the route change. City Council President Thibeault said she received positive feedback from businesses
192 that had been affected by road closures in past years.
193

194 **8. READING FILE**

- 195 a. Check Warrant #24118 – May 15, 2026
196 b. All Hazard Mitigation Plan CY2025 Progress Report
197 c. Update on Transition of Community Justice to City of Burlington
198 d. Planning Commission Minutes – May 7, 2026
199 e. Tree Farm Management Group Minutes – May 11, 2026
200 f. Brownell Library Trustee Minutes – May 19, 2026
201 g. Police Community Advisory Board Minutes – May 19, 2026
202

203 **9. EXECUTIVE SESSION**

204 a. *An Executive Session may be needed to discuss Attorney Client Communication and Litigation
205 **Councilor Clark made a motion, seconded by Councilor Miller, that the Council make the specific**
206 **finding that premature disclosure of the confidential attorney-client communications regarding a**
207 **probable litigation would place the City at a substantial disadvantage. The motion passed 5-0.**
208

209 **Councilor Clark made a motion, seconded by Councilor Miller, that the City Council enter into**
210 **executive session to discuss confidential attorney-client communications regarding probable**
211 **litigation, pursuant to 1 V.S.A §313(a)(1)(E) and 1 V.S.A. §313(a)(1)(F) to include the City Council and**
212 **City Manager. The motion passed 5-0 at 8:03 P.M.**
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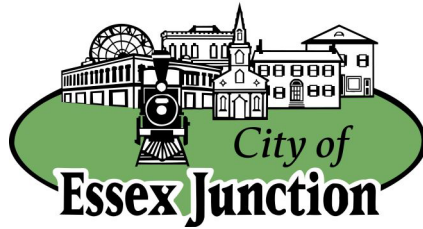
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Councilor Clark made a motion, seconded by Councilor Chawla, to exit executive session. The motion passed 5-0 at 8:24 P.M.

10. **ADJOURN**

Councilor Shelden made a motion, seconded by Councilor Clark, to adjourn the meeting. The motion passed 5-0 at 8:24 P.M.

Respectfully Submitted,
Amy Coonradt



Memorandum

To: City Council, Regina Mahony, City Manager
CC: Ron Hoague, Police Chief
From: Susan McNamara-Hill, Clerk
Re: Liquor License applications
Date: June 10, 2026

Issue

The issue is whether the Council will approve the Liquor and Tobacco License applications for businesses in the City of Essex Junction listed in the May 29, 2026, memorandum from Police Chief Ron Hoague re: "Liquor License Applications."

Discussion

The following applications have been reviewed by the police department and are recommended for approval.

2nd Class (sells beer, wine and ready-to-drink spirits beverages for off-premise consumption):

- The Valley Vape Company LLC (Valley Vape, 12 Park Street, Suite 2) **
**includes tobacco and tobacco substitute.

Tobacco and Tobacco Substitute only:

- The Valley Vape Company LLC (Valley Vape, 4 Pearl Street)

The Valley Vape Company will be moving their location from 12 Park Street to 4 Pearl Street. They have applied for licenses at both locations for this year. Valley Vape will not be selling alcohol at their new location at 4 Pearl Street.

Recommendation

Staff recommends that the Council approve the Liquor, Tobacco and tobacco substitute license applications for businesses listed in the May 29, 2026, memorandum re: "Liquor License Applications".

DEPARTMENTAL MEMORANDUM



Date: May 29, 2026

To: Regina Mahony
City Manager

From: Ron Hoague
Chief of Police

Subject: Liquor License Applications

The police department conducted records review of the following second class liquor license applicants. There was nothing of concern found:

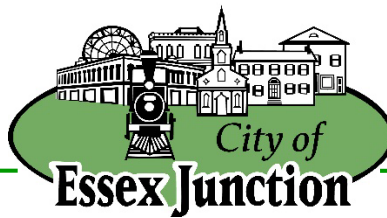
The Valley Vape Company LLC
Includes tobacco

DBA: The Valley Vape Company
12 Park Street, Suite 2
Essex Junction, VT 05452

The police department conducted records review of the following tobacco license applicants. There was nothing of concern found:

The Valley Vape Company LLC

DBA: The Valley Vape Company
4 Pearl Street
Essex Junction, VT 05452



MEMORANDUM

To: City Council
From: Regina Mahony, City Manager
CC: Ron Hoague, Emergency Management Director
Meeting Date: June 10, 2026
Subject: All Hazard Mitigation Plan Grant Match

Issue: To consider approval of a grant match for the Chittenden County Regional Planning Commission's FEMA grant for development of the next All Hazard Mitigation Plan.

Discussion:

Chittenden County's current Multi-Jurisdictional All Hazard Mitigation Plan (AHMP) was approved in 2022 and will expire in 2027. An AHMP is a community-specific blueprint that identifies natural hazards, assesses vulnerabilities, and develops strategies to reduce disaster risks and build resilience. These plans are crucial for communities seeking to reduce disaster losses and become eligible for certain FEMA funding programs. An approved AHMP is also one of the requirements under the state Emergency Relief and Assistance Fund (ERAF) to increase state funds contributed to municipalities as non-federal match for FEMA declared disasters.

Chittenden County Regional Planning Commission submitted a grant to FEMA to update the All Hazard Mitigation Plan on behalf of the member municipalities. The grant application is progressing, and part of the review by FEMA is a request for written confirmation of the local match by the end of June. The local match can be provided in either FY27 or FY28. The City budgeted for this match in FY27.

The total local match is \$32,825. This equates to 25% of the total amount with 75% to be paid by FEMA. Each municipality's share of the match is based on the equalized grand list (similar to how CCRPC charges dues). Essex Junction's share of the match is \$1,857.89.

Cost: Essex Junction's share of the \$32,825 match is \$1,857.89. This is budgeted in the FY27 Admin budget.

Recommendation:

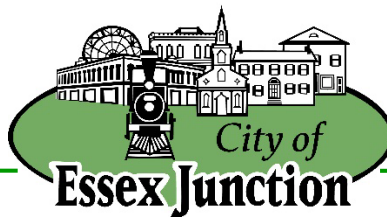
Staff recommends that the Council commit to the local match.

Recommended Motion:

"I move that the City Council commit to the required local match and authorize the Council President to sign the attached letter."

Attachments:

Match letter to FEMA



June 10, 2026

Federal Emergency Management Agency
Hazard Mitigation Grant Program (HMGP) Essex Junction

RE: Non-Federal Match Commitment Letter for HMGP Application

To Whom It May Concern:

This letter confirms that the City of Essex Junction commits to providing a proportional share, based on Grand List value, of the required non-federal cost share for the proposed Hazard Mitigation Grant Program (HMGP) project titled "CCRPC Chittenden County Multi-Jurisdictional All-Hazard Mitigation Plan."

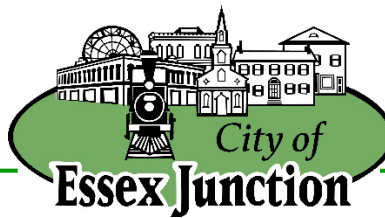
The Federal Emergency Management Agency (FEMA) requires a 25% non-federal match for the HMGP-funded project. The Chittenden County Regional Planning Commission (CCRPC) will retain a consultant to complete a countywide All-Hazard Mitigation Plan, including municipal annexes for each participating municipality that satisfy FEMA requirements. The required match will be provided through cash contributions.

The City of Essex Junction commits to providing \$1,857.89 in FY2027 or FY2028 in matching funds and confirms that these funds are available, committed for this purpose, and will be used solely for completion of the proposed HMGP project in accordance with all applicable FEMA and program requirements.

Sincerely,

Amber Thibeault
City Council President

Cc: Ron Hoague, Emergency Management Director



MEMORANDUM

To: City Council
From: Christopher Yuen, Community Development Director
Meeting Date: June 10, 2026
Subject: VT Route 15 (Main Street) Shared Use Path, Phase 2 – Approval of VTrans Bicycle and Pedestrian Program Grant Application

Issue: Whether to authorize submittal of a joint application to the FY2026 VTrans Bicycle and Pedestrian Program for Phase 2 of the Main Street Shared Use Path, with the City as lead applicant and committing the required local match.

Discussion:

Background

The Town of Essex holds a VTrans Bicycle and Pedestrian Program grant for Phase 1 of the Main Street Shared Use Path, an 8-foot multi-use path based on the 2018 VT Route 15 scoping study. This application is for Phase 2, the roughly 1,530-foot segment from Fairview Drive to Orleans Road, immediately west of Phase 1. Because Phase 2 lies partially in the City and partially in the Town, a joint application is required. The City would serve as lead applicant; both municipalities would co-lead design and project management under an inter-municipal agreement.

Applications for the FY2026 program are due June 12, 2026. Phase 2 is in the City’s capital plan, with sufficient City funds available beginning in FY27. The Town of Essex Selectboard discussed and approved the Town's participation in the joint application, and its share of the local match, on June 1, 2026. The Town's letter of support is attached.

Details of scope, schedule, and cost methodology are set out in the draft application attached.

Cost and Match

Costs are shared between the municipalities based on linear footage of path in each jurisdiction (about 56% City, 44% Town). The City’s estimated share and required match are:

	City	Town	Combined
Total Project Cost	\$616,200	\$486,200	\$1,102,400
VTrans Grant (80%)	\$492,960	\$388,960	\$881,920
Local Match (20%)	\$123,240	\$97,240	\$220,480

The City’s local match is \$123,240. As lead applicant, the City would front costs and seek reimbursement from VTrans; cost-sharing with the Town will be governed by the inter-municipal agreement. The match is

spread across design and construction, with the majority needed in 2029.

Cost:

\$123,240 local match, available within the capital plan beginning in FY27. No additional appropriation is requested.

Recommendation:

The City's purchasing policy requires Council approval before submitting any grant application that financially binds the municipality. Staff recommends that the Council authorize submittal of the joint Phase 2 application, with the City as lead applicant committing the local match, acceptance of the grant if awarded, and authorize execution of an inter-municipal agreement with the Town of Essex if the grant is awarded.

Recommended Motion:

"I move that the City Council authorize submittal of the joint VTrans Bicycle and Pedestrian Program grant application for Phase 2 of the Main Street Shared Use Path, committing the required local match, authorize acceptance of the grant if awarded, and authorize staff to negotiate and execute an inter-municipal agreement with the Town of Essex governing cost-sharing and project administration if the grant is awarded."

Attachments:

1. Draft VTrans Bicycle and Pedestrian Program Application – Phase 2
2. Letter of Support – Town of Essex

DRAFT***2026 VTrans Large-scale Bicycle and Pedestrian Grant Application

1. Project Title:
2. Applicant Name(s):
- a. Project Contact Info:
- b. Name:
- c. Mailing Address:
- d. Town: Zip Code:
- e. Email Address:
- f. Phone Number:
3. Fiscal Information:
- a. Accounting System Automated Manual Combination
- b. Unique Entity Identifier #
- c. Fiscal Year End Month
4. RPC:
5. Primary Facility Type: Sidewalk Bike lane (X) Shared-use Path
 Shoulder
 Other (Please describe)
6. Approximate project length in feet :
7. Estimated Usage (average number of daily users):

2026 VTrans Large-scale Bicycle and Pedestrian Grant Application

8. Project Description: Please give a brief description of the project (100 words or less.) Detailed information should be submitted as part of addressing the selection criteria. Be sure to include identifying streets or landmarks that the proposed project links at either end (e.g. New concrete sidewalk with granite curbing on Main St. from Elm St. to Maple St.).

Design and construct approximately 1,530 linear feet of new 8-foot-wide asphalt shared use path along the south side of VT Route 15 (Main Street/Upper Main Street) between Fairview Drive and Orleans Road, in the City of Essex Junction (856 LF) and Town of Essex (674 LF). This is a segment of the preferred alternative as identified in the approved 2018 VT Route 15 Sidewalk / Path Study, Athens to VT Route 289.

2026VTrans Large-scale Bicycle and Pedestrian Grant Application

9. Estimated Project Costs:

Engineering/Administration/Project Manager: Costs associated with survey, design, plans development, permitting, development of bid documents, bid analysis and Municipal Project Manager - typically around 25% of construction.

Engineering/
Admin/MPM Cost

\$89,992

Right of Way: Cost of appraisals, property owner compensation and associated legal fees (Minimum of \$5000 recommended).

ROW Cost

\$67,484

Construction: Cost of paying contractors to build projects, including a reasonable contingency. Please attach as much detail/ backup information as available to support the construction estimate.

Construction Cost

\$89,9918

Construction Inspection : Cost to provide oversight of contractor during construction - typically around 15% of construction.

Const. Insp. Cost

\$44,996

TOTAL DESIGN/CONSTRUCTION AMOUNT APPLIED FOR : (including 20% local share)

\$1,102,400

10. Have you received any other grant funding for this project? Please describe and include the source of funding:

No. Phase 1 of this corridor (Orleans Road to the existing path near McDonald's) received a separate VTrans Bike/Ped grant award in 2025 and is a distinct project. This application is for Phase 2 only, which has received no prior grant funding

11. Will you accept an award less than you applied for? (X) YES NO

IF YES, please indicate below whether local funds will be used to make up the shortfall or if the project scope will be reduced:

Keep Scope of project the same and make up shortfall with other funds

Reduce project scope – Describe and provide cost breakdown (attach backup with supporting materials, if necessary)

Note: If the project scope is to be reduced, document what part of the project you would accept partial funding for and break out the costs associated with that part or segment. Attach additional pages if necessary. **If adequate information is not provided, partial funding will not be considered. Use Partial Funding Template provided by VTrans.**

A partial award could be considered. Depending on the extent of the shortfall, local funds could potentially make up the difference. A reduction in scope could be considered as well; this would likely lead to a segmentation of the project into additional phases (rather than actually eliminating any work items). The project design as submitted in this application has already segmented the originally scoped project into two projects in efforts to keep the funding request feasible. This segmentation, and possible additional segmentations, are expected to increase overall project costs due to losses of economy of scale - so the City and the Town would prefer to avoid that.

2026 VTrans Bicycle/Pedestrian Program - Design/Construction Criteria

Applicant Name: City of Essex Junction (lead), in partnership with the Town of Essex

Project Title--Design/Construction: Route 15/Main Street Shared Use Path – Phase 2
(Fairview Drive to Orleans Road)

Application Checklist – If any elements are missing, application may not be considered.

Make sure everything is included and pages numbered.

- (1) Project Application Form (separate fillable Word file)

All other materials noted below to be provided in the same order as below.

- (2) Project Evaluation Criteria Documentation for the project (**this form**)
- (3) Project Map(s)
- (4) Budget support information (e.g. detailed cost estimate)
- (5) RPC review confirmation letter
- (6) Current letter of support from the municipal governing body acknowledging their willingness to provide the local match and future maintenance responsibility
- (7) Documentation of contact with VTrans District office if project is on the state system
- (8) Supporting Documentation (scoping study or equivalent report, maps, and drawings) Note: If the scoping study is in a publicly accessible location online, applicants may provide a link with reference to relevant pages as appropriate.

DESIGN/CONSTRUCTION PROJECTS

- 1. Community Need—25 Points:** How does the proposed project contribute to an existing or planned bicycle and/or pedestrian network? If the proposed project is a sidewalk along a street that already has a sidewalk, explain why the redundant facility is needed. What destinations or populations are served? What walking and/or bicycling access or safety problem are you trying to solve? **Include details of how you estimated the peak daily usage number supplied on the application form.**

Network Context and Gap Closure

Phase 2 of the Route 15/Main Street Shared Use Path would construct approximately 1,530 linear feet of new 8-foot asphalt shared use path along the south (east) side of VT Route 15, from Fairview Drive (the western terminus of the existing City shared use path) to Orleans Road. Combined with Phase 1, which was awarded a VTrans Bike/Ped grant in 2025 and covers Orleans Road east to the existing path near McDonald's, these two phases will complete the full missing segment of separated active transportation facility along the Route 15 corridor – connecting to the existing City path network at Fairview Drive in the west and to the existing path and sidewalk network east of VT 289 in the east. The existing City path at Fairview Drive connects via a low-traffic street grid to the Five Corners downtown district, Essex High School, and the broader City network.

This corridor has been identified as a critical missing link in local and regional active transportation plans for nearly two decades. The 2015 Town of Essex/Village of Essex Junction Bicycle and Pedestrian Plan identifies Route 15/Main Street as a high-priority project ([Table 3 and Map D, Projects 2 and 36](#)). It is designated a “First Priority” connector in the Essex 2024 Town Plan ([Map 4: Existing and Proposed Bicycle Network](#)) and is included in the CCRPC Regional Active Transportation Plan ([Figure 4 and Appendix A, row 22 of the Bicycle Network Recommendations Memorandum](#)). It is also rated High Use/Priority in the VTrans On-Road Bicycle Plan (see the [Bicycle Corridor Priority Map](#)).

Existing Conditions – Why This Segment Is Needed Now

The Phase 2 corridor between Fairview Drive and Orleans Road presents the most acute pedestrian and bicycle safety challenge in the entire Route 15 study area. There is currently no sidewalk or shared use path north of Athens Drive toward Orleans Road. Portions of the roadway shoulder in this segment remain narrow – typically 2 feet wide – forcing pedestrians and cyclists into close proximity with vehicles traveling at posted speeds of 30–40 mph. A well-worn dirt path alongside the pavement, visible in photographs from the [2018 Stantec scoping study](#), confirms that residents continue to make these trips despite the hazards. The VTrans High Crash Report (2012–2016) identifies a roadway section near the VT 289 interchange, partially within the Phase 2 study area, as a High Crash Location (HCL No. 606, milepost 3.682–3.982), with an actual/critical crash ratio of 1.146 and 57 reported crashes over the study period.

Destinations and Populations Served

Phase 2 directly serves a mixed residential area including the Turnberry Ridge and Orleans Road neighborhoods. With Phase 1 already funded, completion of Phase 2 creates the critical east-west connection enabling residents to reach, without a motor vehicle, the full range of services along the corridor – in both directions:

- West (City of Essex Junction): The existing shared use path at Fairview Drive connects via low-traffic parallel streets to the Five Corners downtown district, Brownell Library, and various commercial services and employers. It also provides a direct connection to Essex High School and to the Essex Junction Amtrak station – the terminus for GMT Route 2 with service every 20 minutes to Burlington.
- East (Essex Town Center): The Essex Experience complex – including full-service grocery stores (among the closest to many City and Town neighborhoods), pharmacy, cinema, and restaurants – as well as Essex Center (a state-designated center) and the extensive shared use path and sidewalk network east of VT 289. Planned development includes the Town of Essex's future municipal complex at 80–90 Upper Main Street (purchased 2023; Selectboard-approved master plan, March 2025), which will house new Town offices, a fire station, library, senior center, and community space – a significant civic destination that will be directly served by this path.

The Essex Town Center Plan envisions significant growth in the eastern portion of the project corridor including mixed-use development and transit-oriented land use along Route 15. Active transportation access to and through this area – the eastern terminus of this project – will become increasingly important as development materializes.

Transit Oriented Development Plan

The City of Essex Junction's *Connect the Junction* Transit-Oriented Development plan, adopted by Council in 2025, calls for significant residential densification and pedestrian/bicycle improvements in the city center and along Pearl Street, anchored by frequent transit service. While the proposed path lies outside the TOD area, it directly advances the plan's central objective of expanding transit access: the path links additional neighborhoods to the Amtrak station - the terminus of Green Mountain Transit's Route 2, which runs every 20 minutes to downtown Burlington and is central to the TOD plan. By providing a safe, separated walk/bike connection to this transit hub, the project extends the reach of the TOD's transit investments to a broader population.

Cross-Municipal and Regional Significance

Route 15 is the principal arterial connecting two adjacent municipalities that separated as independent governments in 2022. As a result, the gap in the bike/ped network falls across a municipal boundary. The City of Essex Junction and Town of Essex have proactively coordinated to address this, with the Town completing Phase 1 through the 2025 grant round and the City now leading Phase 2 in partnership with the Town. This joint application reflects an inter-municipal commitment to completing a regional connection that neither municipality could easily accomplish alone, and that will benefit residents of both communities.

Peak Daily Usage Estimate

The proposed path serves approximately 30 to 50 dwelling units directly abutting Phase 2, with connections to additional nearby neighborhoods including Turnberry Ridge and Orleans Road. Based on comparable shared use path usage data for similar suburban corridors in the CCRPC region, and accounting for the path's function as both a transportation and recreational facility connecting two major activity centers, we estimate **approximately 100–150 users per day** at the outset, growing as land use along the corridor develops. When the full corridor is open, connections to the City's Amtrak station, downtown Essex Junction, and the Essex Experience make daily commute and errand trips viable for a much broader population.

16-25 Points – Project is an important part of a pedestrian or bicycling network and serves obvious bike/ped generators and/or the project includes measures identified in the [FHWA STEP](#) initiative. Included clear explanation of peak usage estimate.

6-15 Points – Project is in an area of low land use density or not clearly contributing to a local network.

0-5 Points – Unclear how proposed facility contributes to a network or solves a safety problem Lack of usage validation.

2. **Economic Development—10 Points:** How does the project contribute to broad local community and economic development goals? How does the project contribute to ongoing local placemaking or economic development initiatives?

City of Essex Junction – Community Vision and Strategic Action Plan (July 2024)

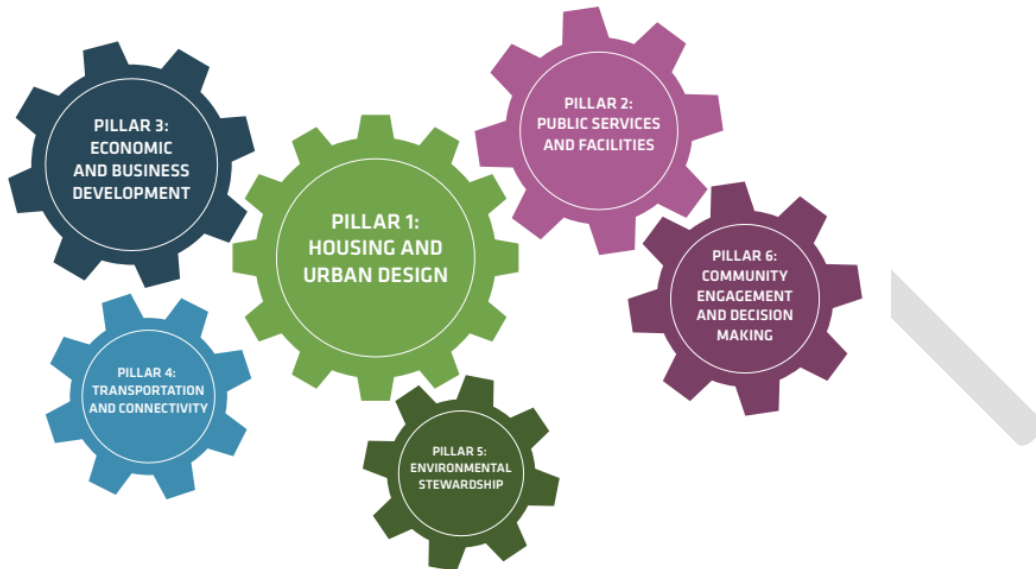
The City of Essex Junction completed a comprehensive, community-driven visioning and strategic action planning process in 2024, engaging over 800 residents across surveys, focus groups, and a think-tank workshop. The resulting [City of Essex Junction Community Vision & Strategic Action Plan \(July 2024\)](#) establishes Transportation and Connectivity as one of six strategic pillars. The community's preferred future – the “Community Representation Model” – explicitly envisions a city where community connectivity is significant in relation to amenities, activities, and engagement as well as practically via cycle lanes, trails, and public transportation, and where walkability and cycling are encouraged. (Community Vision & Strategic Action Plan, Section 3.0, p. 8)

The plan's Pillar 4: Transportation and Connectivity identifies two key action areas directly relevant to this project:

- Action 10: Improve Community Education – promote existing and new walk/bike options
- Action 11: Enhance Transportation Safety – physical separation of bike and walking lanes from the road system

A majority of survey respondents said the City should “aggressively pursue ways to fund and implement safe routes on and off road” (weighted average: 6.93 out of 10).

[Placeholder: insert screenshot of Community Vision & Strategic Action Plan word cloud / transportation graphic here, if desired.]



Above: 6 Pillars of the City's 2024 *Community Vision & Strategic Action Plan*

City Vision – Economic and Business Development

The City's community vision links active transportation investment directly to economic vitality. The plan's Pillar 3: Economic and Business Development calls for enhancing downtown corridors and creating walkable, vibrant nodes in the Five Corners area. A continuous Route 15 path connecting downtown Essex Junction to Essex Town Center and the Essex Experience retail complex makes both destinations more accessible by foot and bicycle, supporting local businesses, attracting visitors, and reinforcing Five Corners as a walkable activity center.

Town of Essex – Adopted Plans

The Town of Essex's adopted plans similarly ground this project in economic and community development policy:

- The 2024 Essex Town Plan General Transportation Policy ([p. 12](#)) states the Town "strives to provide a safe, convenient, and well-maintained transportation system that equitably serves the mobility needs of all user groups, while also protecting the environment, supporting the economy, and engaging the community."
- Transportation Policy 3(S).1 calls for "[m]ultiple modes of transportation that connect residents to schools, workplaces, shopping centers and recreational areas."
- Goal 4b ([p. 14](#)) describes housing that is accessible by walking, biking, or public transportation.

- Strategy 4.5 of the Town's [Economic Development Vision and Plan](#) (p. 71) calls to "develop a comprehensive biking and walking trail system that supports building Essex's image as a haven for wellness and healthy living."
- Objective 5 and Strategy 5.2 (pp. 72–73) direct the Town to "build upon Essex's position as a multi-modal transportation center" and to "continue to develop transportation paths, including biking and walking trails."

Regional and Cross-Border Economic Benefits

The Route 15 corridor is a primary commercial artery shared between two municipalities. A continuous, separated path connecting downtown Essex Junction to the Essex Town Center creates a regional active transportation spine that serves the economic interests of both communities. Employees at businesses along Route 15 and at major employers near the Essex Experience or Five Corners can commute by bicycle; shoppers can access both commercial districts on foot; and new mixed-use development anticipated under the Essex Town Center Plan will generate active transportation demand that the path will serve. This cross-jurisdictional project is precisely the type of collaboration that produces regional economic benefit exceeding what either municipality could achieve alone.

6-10 Points – Specific references to community planning or economic development documents that support the project.

0-5 Points – Vague or non-existent references to community planning or economic development documents that support the project

3. **Well-supported budget —20 points:** How were the project costs developed? Are all required project elements (admin, engineering, construction, inspection) adequately budgeted for? Be sure to include backup documentation for project costs. Include reasonable contingency for inflation over the life of the project. Explain your current and planned budget for ongoing maintenance of bike/ped facilities.

Cost Estimate Methodology and Source

Project costs are derived from the June 11, 2025 cost estimate memorandum prepared by Stantec Consulting Services Inc. – the same consultant who prepared the original 2018 scoping study. Stantec updated unit prices by reviewing current data from the VTrans iPD web construction cost database and recent bid histories for projects of similar scale and type. The full Stantec memorandum is included as Attachment 4 (Budget Support Documentation).

For this 2026 application, the June 2025 Stantec estimates have been escalated by **4%** to reflect one year of construction cost inflation between the June 2025 estimate and the anticipated 2026 grant award. This escalation factor is consistent with recent Vermont construction cost trends.

Phase 2 Segment Costs (8-Foot Shared Use Path Alternative)

Segment	Length	2025 Base Estimate (Stantec)	2026 Adjusted (+4%)	Jurisdiction
Fairview Dr – Athens Dr	305 ft	\$210,000	\$218,400	100% City
Athens Dr – Orleans Rd	1,225 ft	\$850,000	\$884,000	45% City / 55% Town
Phase 2 Total	1,530 ft	\$1,060,000	\$1,102,400	56% City / 44% Town

Cost Element Breakdown (2026 Adjusted, Phase 2 Total)

Cost Element	City Share	Town Share	Combined Phase 2
Construction	\$503,020	\$396,898	\$899,918
Right-of-Way	\$37,727	\$29,767	\$67,494
Design Engineering	\$50,302	\$39,690	\$89,992
Construction Engineering	\$25,151	\$19,845	\$44,996
Total Project Cost	\$616,200	\$486,200	\$1,102,400
VTrans Grant Request (80%)	\$492,960	\$388,960	\$881,920

Local Match (20%)	\$123,240	\$97,240	\$220,480
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Cost Reasonableness and Comparison to Phase 1

The Phase 2 cost estimates are derived from the scoping study and from Stantec’s updated estimates used in the Phase 1 application. The 2025 Phase 1 award was based on \$1,810,000 for 2,620 feet (\$690/LF all-in), consistent with the Stantec-estimated Phase 2 rate of approximately \$689–720/LF. The 15% standalone premium applied by Stantec to Phase 2 costs reflects the loss of economies of scale; if both phases can ultimately be constructed together, this premium may be eliminated. The budget conservatively retains this premium, as it is not year clear whether the two phases can be designed and constructed without negatively impacting overall project schedule. The City and Town will coordinate if there are opportunities to align construction of the two phases

Local Match Availability

The City of Essex Junction has included this project in its FY2027 Capital Plan with an amount sufficient to cover the City's 20% local match of approximately \$123,240. The Town of Essex will provide its share of the 20% local match (approximately \$97,240) through its Capital Fund, reflected in future fiscal year plans as it currently is for Phase 1. As documented in the attached letter of support, the Town of Essex Selectboard approved this application at its June 1, 2026 meeting and committed to providing the local match and accepting future maintenance responsibility within its jurisdiction.

Maintenance Plan

The City of Essex Junction maintains the existing shared use path west of Fairview Drive and the extensive sidewalk and path network throughout the City, including facilities on Route 15 within the City's jurisdiction. The City's Department of Public Works provides year-round maintenance including snow removal, resurfacing, and sweeping. The City's maintenance budget for pedestrian and bicycle facilities has grown alongside the City's expanding active transportation network.

The Town of Essex similarly maintains shared use paths and sidewalks in the Route 15 corridor, including the path east of VT 289. Maintenance responsibility for each segment of Phase 2 will follow municipal jurisdictional boundaries, formalized in an inter-municipal agreement between the City and Town. Both municipalities intend to continue their established maintenance practices for the new facility.

11-20 Points – Cost is well documented/detailed and consistent with bid history on similar projects. Comprehensive maintenance plan for existing and planned facilities provided.

0-10 Points – Cost is significantly less than similar projects, no detail provided or missing costs. Current and ongoing maintenance plans are not well defined.

- 4. Complexity—10 points:** What complexities does your proposed project have and how do you plan to address them? Response must address need for right of way, anticipated permitting, natural resource constraints or identified cultural resource (historic or archaeological) impacts anticipated for the project. If a scoping or planning report is attached, please highlight or reference the applicable sections.

Phase 2 lies on a state-maintained road (VT Route 15) and will require an S1111 encroachment permit from VTrans. The 2018 Stantec scoping study ([Section 3.7 and Appendix D](#)) assessed natural resource, cultural resource, ROW, and permitting conditions for the full corridor. Key findings include:

- **Right-of-Way:** While the proposed 8 feet is the minimum width and not the standard/preferred width of a shared use path, this width was recommended and approved by the Town to reduce resource and property impacts (approximately 12,000 sq ft of permanent property acquisition as compared to 20,000 sq ft) and to make design/construction more affordable. ROW acquisition will follow VTrans procedures with CCRPC support.
- **Wetlands:** A Class II wetland exists along Indian Brook with a 50-foot regulated buffer. An ANR Wetland Permit is anticipated (~800 SF impact). Indian Brook is stormwater-impaired; BMPs in the existing Flow Restoration Plan will be coordinated with path design.
- **Cultural Resources:** Two areas of archaeological sensitivity were identified. Phase IB testing is recommended for one area within the construction zone and will be incorporated into design. No fatal constraints are anticipated.
- **Other:** NRCS Form AD-1006 (Farmland Conversion) may be required. No rare species, hazardous sites, or public lands were identified. Path design should be coordinated with VTrans regarding the planned Indian Brook culvert replacement.

None of the identified conditions pose significant obstacles to the project. All can be addressed through standard permitting and design processes.

6-10 Points – Fewer complexities, or thorough identification of multiple complexities and specific efforts taken to address them.

0-5 Points – Complexities include ROW acquisition, significant permitting challenges, design constraints, significant structural components such as bridges or retaining walls, etc.

- 5. Project coordination – 5 points:** To your knowledge, are there other state or local projects in the same area that might impact the project timeline and schedule for completion? Is the project on a state-maintained route? Is the funding being used for elements of a larger project funded through other sources?

The project is located on VT Route 15, a state-maintained highway. No significant conflicts with other planned projects are known at this time. Phase 2 is the second phase of a two-phase corridor project: Phase 1 (Orleans Road to the existing path near McDonald's) was awarded a VTrans Bike/Ped grant in 2025 and is now in design. Phase 2 is independent of Phase 1's construction timeline and maintains independent utility.

Staff will continue to coordinate with the VTrans District 5 office and with the CCRPC regarding any upcoming state highway maintenance or infrastructure projects on Route 15 that could affect scheduling.

3-5 Points – No conflicting projects.

0-2 Points – Several conflicts or coordination needs.

6. **Equity—10 Points**: How does your project directly address the needs of more vulnerable populations, specifically the needs of children, older persons, people with mobility challenges and low- or moderate-income households? What outreach was performed to include disadvantaged communities, especially low income, BIPOC, people with disabilities and others, in the planning of this project. The [VTrans Equity Framework mapping tool](#) is available as a resource.

Transportation Equity and Vulnerable Populations

A separated shared use path provides a low-stress facility accessible to the broadest possible range of users, including children, older adults, people using mobility or assistive devices, and novice or less confident cyclists who find on-road shoulders unwelcoming. The current conditions on Route 15 between Fairview Drive and Orleans Road – no sidewalk north of Athens Drive, narrow shoulders, and posted speeds of 30–40 mph – effectively limit access to this corridor to people who can operate a motor vehicle, creating a mobility gap that falls disproportionately on those who cannot drive or choose not to.

Transit Equity and the Potential Discontinuation of Route 4

The proposed path takes on heightened equity significance in light of the potential elimination of Green Mountain Transit's Route 4 Essex Center Loop. GMT's board has been weighing whether to discontinue Route 4, which has long been the primary transit connection between

the Route 15 corridor, the Essex Town Center, and the Essex Junction Amtrak station. GMT ridership data for February 2026 shows:

Stop ID	Location	Feb. 2026 Boardings	Route
805792	Amtrak Station, Essex Junction	1,602 (Rt. 2) + 242 (Rt. 4)	2 & 4
805913	Main Street at #25	37	4 only
805914	Route 4 stop (Route 15 corridor)	68	4 only
805833	Essex Experience at McDonald's	1	4 only

If Route 4 is discontinued, transit riders in the Town of Essex will lose direct bus access to the Route 15 corridor’s destinations. The proposed shared use path would become a critical substitute mobility link, enabling Town residents to walk or bicycle to the Essex Junction Amtrak station – which serves Route 2 with service every 20 minutes to Burlington via Colchester and Winooski, logging 1,602 boardings in February 2026 alone. The station is also the terminus for Amtrak’s Vermonter service, which accepts bicycles on board.

Even if Route 4 is retained or restructured, the City and Town’s conversations with GMT have made clear that any future transit improvements serving the Route 15 corridor would likely focus on a linkage between Essex Junction and the Essex Town Center – the two endpoints of this shared use path project. The path would provide a safe, separated active transportation alternative that complements and supplements transit in either scenario.

Demographic Equity Data

According to census data in the [Chittenden County Demographic Map Viewer](#), the project area census tract includes approximately 14% BIPOC population, nearly 7% of the population below the Federal poverty line, about 5% with limited English ability, and about 6% with a disability. These are populations for whom lack of access to a personal vehicle or the inaccessibility of the current roadway environment creates genuine barriers to mobility. A safe, separated path removes those barriers.

Planning Outreach

All local and regional plans cited in Section 1 (Community Need) were developed through public engagement processes that included broad community outreach. The CCRPC Regional Active Transportation Plan listening sessions specifically included older adults, Arabic-speaking community members, and mobility justice and racial equity advocates. The City of Essex Junction’s 2024 Community Vision & Strategic Action Plan engaged over 800 residents and specifically surfaced pedestrian and bicycle connectivity as a community priority. The Phase 1 scoping process included two public meetings (December 2017 and June 2018) at which

residents expressed strong support for a separated facility.

Transit Oriented Development Plan

6-10 Points – Project that provides direct access to a vulnerable population e.g. a sidewalk from an underserved community, a senior center, or community center to a downtown or clear documentation of outreach to disadvantaged populations.

1-5 Points – Equity is only addressed in broad terms.

0 Points – Equity not addressed.

7. **Multi-modal potential —5 points:** How does your proposed project coordinate with other modes of transportation? Will it improve walking or bicycling access to transit, rail service or park and ride facilities?

The Route 15 corridor is currently served by GMT Route 4 Essex Center Loop, which connects the Essex Junction Amtrak station to the Essex Experience/McDonald's area and Essex Town Center via Route 15. As described in the Equity section above, GMT has been weighing whether to discontinue Route 4. If the route is discontinued, the proposed shared use path assumes a direct transit-substitution role for the affected communities. If the route is retained or restructured, the path improves safe access to existing bus stops.

Regardless of Route 4's future, the proposed path provides a high-quality active transportation connection directly to the Essex Junction Amtrak station – the most significant transit hub in the region. Route 2 recorded 1,602 boardings at the station in February 2026 alone, with service every 20 minutes to downtown Burlington via Winooski. The Amtrak Vermonter service accepts bicycles on board. The shared use path enables cyclists and pedestrians from the Route 15 corridor and Essex Town Center to reach the station safely, connecting two municipalities, two bus routes, and intercity rail in a single facility.

The 2024 Essex Town Plan ([p. 39](#)) notes that GMT has identified the Route 15 corridor between Burlington and Essex Center as a priority for transit-oriented and pedestrian-oriented development. The City's conversations with GMT regarding any future transit improvements have consistently pointed toward a Route 15/Essex Junction–Essex Town Center linkage – the precise corridor this path serves.

5 Points – Project provides direct access to another transportation mode e.g. a sidewalk that connects directly to a transit stop or park and ride

0-4 Points – Project is part of a larger plan to connect to another transportation mode in the near future

8. State designated centers —5 points: Is the proposed project within a state designated center?

The Phase 2 project ties into an existing shared use path that links the Essex Junction Village Center, a state-designated center eastward towards - Essex Center, also a state-designated center. Phase 2 itself (Fairview Drive to Orleans Road) is not currently within the boundaries of a state-designated center, but it directly connects to, and is the critical missing link between, two designated centers.

We also note that Act 181 of 2024 established a new framework for state-designated growth centers taking effect by the end of 2026. Under this framework, the CCRPC has prepared a draft future land use map that identifies the entire Phase 2 project corridor as a Planned Growth Area, which will carry a “Neighborhood” state designation under the new Act 181 structure. When this designation takes effect, the proposed path will be located within a state-designated “neighborhood” area, consistent with the program’s intent to support active transportation in growth-oriented areas. (Designation can be confirmed via the CCRPC draft future land use map; the state Planning Atlas will reflect the Act 181 changes upon adoption:
<http://maps.vermont.gov/ACCD/PlanningAtlas/index.html?viewer=PlanningAtlas>)

5 Points – Project is contained primarily within a state designated center (such as downtowns, villages, or neighborhood growth centers recognized by the Vermont Department of Housing and Community Development).

0-4 Points – Project leads to, but is not primarily within, a state designated center.

Designated centers can be confirmed on the state Planning Atlas - [http://maps.vermont.gov/ACCD/PlanningAtlas/index.html?viewer=Planning Atlas](http://maps.vermont.gov/ACCD/PlanningAtlas/index.html?viewer=PlanningAtlas).

9. Project Management—10 Points: Describe your plan for keeping this project moving forward. What management practices do you now have, or plan to put in place, to successfully administer the project from design

through construction? Who will manage the project (municipal staff, RPC, consultant, or other)?

The City of Essex Junction will serve as the lead applicant and primary project manager for Phase 2. The City's Community Development Department has the staff capacity and experience to manage federal-aid transportation projects, including coordination with VTrans, consultant management, public outreach, and grant reporting. The City and Town will enter into an inter-municipal agreement prior to execution of the VTrans grant agreement, establishing respective roles, financial responsibilities, and maintenance obligations for each municipality's portion of the path.

The Chittenden County Regional Planning Commission (CCRPC) has offered to serve as Municipal Project Manager (MPM) if requested, as they have for other grant-funded projects in Chittenden County communities. Bryan Davis, CCRPC Senior Transportation Planner, served as the CCRPC contact for both the 2018 scoping study and the Phase 1 application, providing strong continuity.

The Town of Essex successfully administered its own Phase 1 grant application and will manage its proportional share of Phase 2 in coordination with the City. This inter-municipal coordination, while somewhat more complex than a single-municipality project, is well-suited to the project's geography and reflects the shared commitment of both communities to completing this corridor.

6-10 Points – Plan outlined for managing the project, including adequate or additional staffing.

0-5 Points – Vague or ill-defined management plan.

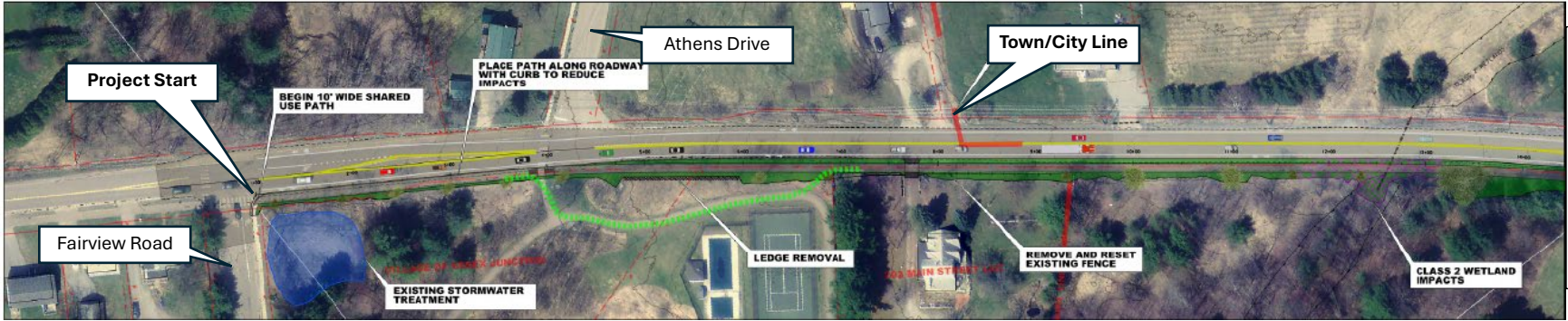
Project Location Map



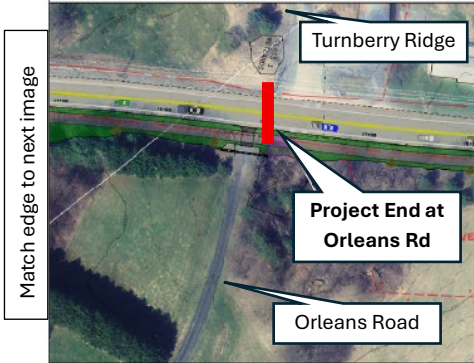
Project Location Map



Path Alignment on Main Street/Route 15 from Fairview Drive to Orleans Road



Match edge to next image



Match edge to next image



Memo

To: Bryan Davis
CCRPC

From: Greg Goyette
Stantec

Project/File: Essex VT Route 15 Path - Athens Drive to Route 289 Date: June 11, 2025

Reference: Estimate Updates

The Chittenden County Regional Planning Commission (CCRPC) is working with the Town of Essex to apply to VTrans for funding the design and construction of a new shared use path on the east side of VT Route 15 that Stantec scoped in 2018 ([VT Route 15 Sidewalk / Path Study, Athens to VT Route 289](#)). This is a key project in both the local and regional transportation network. CCRPC has requested that Stantec update the cost estimates for Alternatives 2 and 3 from this study to support the grant funding application. Alternative 2 is a 10-foot-wide path and Alternative 3 is an 8-foot-wide path. The estimates were reviewed and updated based on the following assumptions and methodology:

- The replacement for Bridge 2 is being completed by VTrans and cost for this work is not included,
- The VT15 roadway widening was completed by VTrans in 2019 and is not included,
- The unit prices for all other items were updated by reviewing current data from the VTrans iPD web construction cost database and recent bid histories for projects of similar scale,
- A total cost was estimated for the 8-foot and 10-foot alternatives and a cost per foot was calculated from these estimates,
- The cost per foot was then used to calculate costs broken down as follows,
 - Replace existing sidewalk with new path between Fairview Drive and Athens Drive
 - Construct new path between Athens Drive and Orleans Road
 - Construct new path between Orleans Road and the VT289 Interchange
 - Construct changes on the VT289 Interchange Bridge as described in the scoping study
 - Construct new path between the VT289 Interchange and the existing path near McDonald's.

Table 1 summarizes the cost estimate updates to design and construct the total path for both the 8-foot and 10-foot path alternatives. The total length of the path is 4150 feet. The estimated cost breakdown between the City of Essex Junction and the Town of Essex is approximately a 20%/80% split since 850 linear feet of path are in the City and 3,300 linear feet of path are in the Town.

Reference: Estimate Updates

Item	Alternative 2 – 10' Path	Alternative 3 – 8' Path
Construction Costs	\$2,200,000	\$2,000,000
Right-of-Way Costs	\$150,000	\$150,000
Design Engineering	\$200,000	\$200,000
Construction Engineering	\$100,000	\$100,000
Total Project Costs	\$2,650,000	\$2,450,000
Cost per Foot	\$638.55/LF	\$590.36/LF

Table 1 - Cost estimate updates for Alternatives 2 and 3

Table 2 summarizes total project costs per segment for each alternative. These costs include construction, ROW, design engineering, and construction engineering. The cost per segment was estimated by multiplying the cost per foot noted in Table 1 by each segment length and then increasing this cost by approximately 15%. This increase is due to the economy of scale that could be realized with designing and constructing the entire path as one project.

Segment	Length	Alternative 2 – 10' Path	Alternative 3 – 8' Path
Fairview Dr – Athens Dr	305 ft (100% City)	\$240,000	\$210,000
Athens Dr – Orleans Rd	1225 ft (45% City/55% Town)	\$900,000	\$850,000
Orleans Rd – VT289 Int	2130 ft (100% Town)	\$1,600,000	\$1,450,000
VT 289 Int	300 ft (100% Town)	\$225,000	\$210,000
VT289 Int – Ex Path	190 ft (100% Town)	\$160,000	\$150,000

Table 2 - Cost estimates broken down per path segment

Reference: Estimate Updates

Note these are considered order of magnitude opinions of probable costs for grant funding application purposes only. These costs often change between grant application funding and construction bid advertisement due to several factors out of our control including but not limited to changes in regulatory requirements and design standards, design refinements, unanticipated construction cost escalations, right-of-way negotiations, and utility company requirements and agreements.

Sincerely,

Stantec Consulting Services Inc.




Greg Goyette P.E.
Senior Principal
Phone: (802) 497-6403
Mobile: 802-735-3410
greg.goyette@stantec.com

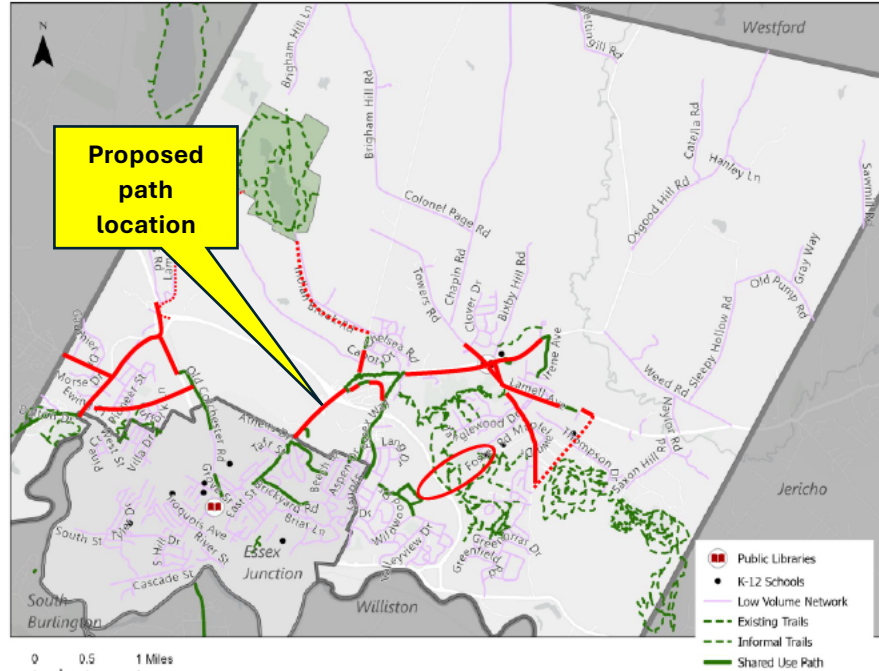
Attachment: Attachment

DRAFT Network – Essex Active Transportation Plan





Low Stress Bicycle Network

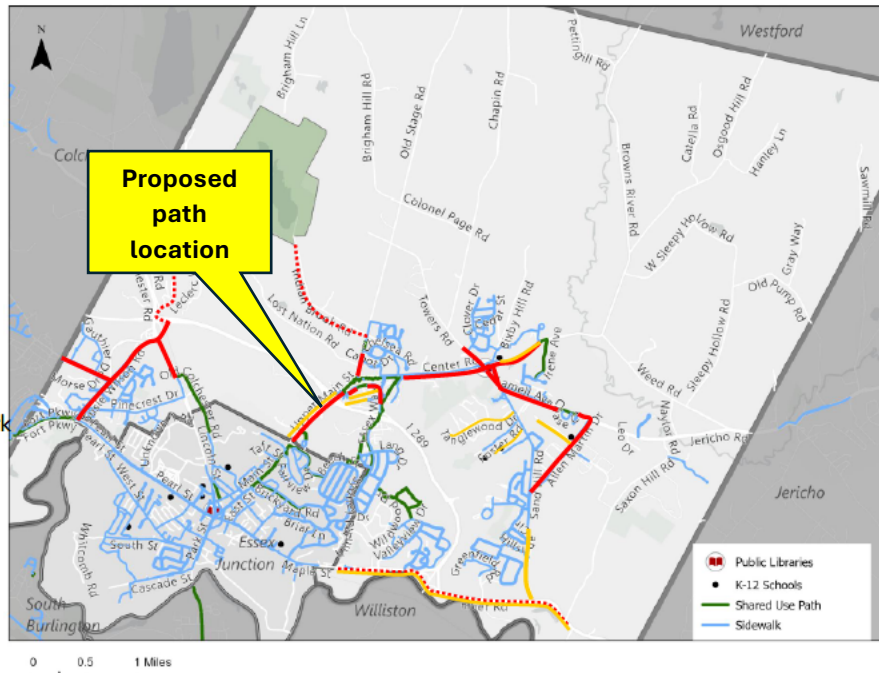
The Low Stress network will connect schools, libraries, shopping and neighborhoods. It will be separated from traffic and have amenities such as lighting, landscaping, green stormwater, benches, placemaking and more.

-  Existing network
-  Proposed network
-  Low volume streets



Proposed Pedestrian Network

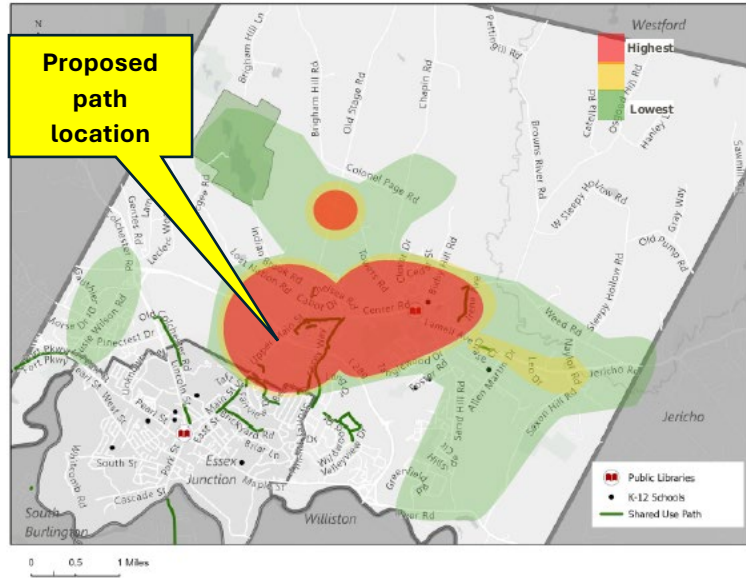
-  Proposed Shared Use Path
-  Shared Use Path Consideration
-  Proposed Pedestrian Network
-  Sidewalk Consideration

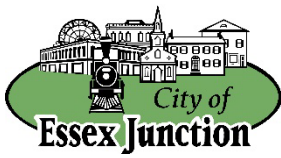


Survey Results – Essex Active Transportation Plan

Essex Public Survey Results – Bicycle Infrastructure

Can you provide specific locations where, if there were improvements, you might choose to bike?





**CITY OF ESSEX JUNCTION
BIKE WALK ADVISORY COMMITTEE
MEETING MINUTES – FINAL
APPROVED AUGUST 14TH, 2025**

*Online &
6 Lincoln St. (Kolvoord Room)
Essex Junction, VT 05452
Thursday, June 12th
2025, 7:00 PM*

E-mail: mgiguere@essexjunction.org

www.essexjunction.org

Phone: 802-878-6944, ext. 1625

1. MEMBERS PRESENT

John O'Brien, David Achee, Philip Bieber, Russ Miller-Johnson, Lauren Philbrook

2. OTHERS PRESENT

Michael Giguere (staff representative), Jack Evans, Daniel Liguori, Joseph Finch

3. CALL TO ORDER

The meeting was called to order by John at 7:03 PM.

4. AGENDA ADDITIONS/CHANGES

No additions or changes were made.

5. MINUTES FOR APPROVAL

Lauren made a motion, seconded by Russ, to approve the minutes from May 8th, 2025 as presented. Motion passed unanimously (4-0).

6. PUBLIC TO BE HEARD

Joseph provided updates on planning for a balance bike race at Champlain Valley Expo on July 4th. Local Motion is providing some giveaway items. He also mentioned that he will be looking to hand off leading the organization of bike bus programming soon.

Daniel mentioned that he interviewed for the open seat on BWAC.

7. BUSINESS ITEMS

a. Bicycle Friendly Community (BFC) application review

Michael presented a summary presentation of Essex Junction's reapplication as a Bicycle Friendly Community. The group discussed interesting discussion points on the application, such as percentage of low-stress bicycle facilities, determining what the community's biggest improvement from the last application was, long-term planning projects working toward active transportation and safety, and considerations on equitable engagement. A live poll was run to determine the top three reasons committee members would like bicycling to be prioritized in the community and determine which communities should be looked to as comparable role models.

Michael shared next steps, which includes a local and national review period before notification of award level.

b. Town of Essex Route 15/Main Street shared use path

Michael presented a project being pursued by the Town of Essex for a shared use path and bike lane along Route 15/Main Street. A portion of the proposed path falls in Essex Junction, but the Town is likely pursuing funding for the northernmost portion first, making this proposal less time-sensitive for Essex Junction to consider.

Committee members voiced their strong support for the project, particularly in consideration of the improvements this project would have on pedestrian safety. Lauren pointed out that the alternative bike/ped route through the Countryside neighborhood to the Essex Experience is twice as long as this proposed direct route. While this is an acceptable distance for cyclists, a more direct route for pedestrians would be preferred. Russ mentioned that lowering the road speed from 40 mph would be an improvement and mentioned the lack of safe walking facilities on this route, with many people walking on the shoulder of the road in the wrong direction. Phil mentioned the benefit that this project could have as a proof of concept for Pearl Street. David shared concerns that avoiding supporting this project would solidify the gaps in the community's infrastructure network. Daniel mentioned that this path could provide connectivity to Athens Drive and Juniper Ridge's path, linking existing infrastructure. John mentioned how important this project is to support the Town's plans for

housing and commercial development.

Michael mentioned he would collect this feedback and share it with City leadership.

c. Printed bike map draft review

The committee reviewed the draft version of a printed bike map for Essex Junction, highlighting routes, points of interest, and regional connections. Feedback was provided by the committee on readability, accessibility, and user friendliness. They also discussed the applicability of defining specific streets as “low-traffic” such as South Street and West Street, which were determined to not be appropriate for that definition. Michael mentioned that this will be published and distributed soon, and will be used to help justify infrastructure planning projects that fill the network gaps on this map. John mentioned that there was a lot of interest in this map at Essex Pride.

d. CCRPC Regional Safety Action Plan discussion

The committee briefly discussed the RSAP drafted by CCRPC, noting that no roads in Essex Junction are mapped on the high injury network. Jack provided additional context for the types of toolkit items that would be eligible for funding, which mostly include signage and visibility improvements.

e. Regional advocates meet up planning

The committee plans on inviting Williston on the Move for a group ride and joint meeting during BWAC’s regularly scheduled meeting at 6:15 pm on Thursday, July 10th. Michael is coordinating further with City management.

Jack provided updates for a regional meetup between bike committee members at Local Motion’s headquarters in Burlington on Wednesday, August 6th at 5:30 pm. Food and refreshments will be available.

f. Memorial Way traffic count updates

The committee reviewed John and Lauren’s traffic counts on Memorial Way. Michael asked the group to do a traffic count to add to the data set if time permits.

8. **MEMBERS UPDATES**

Lauren asked about Lincoln Terrace and John asked about the RRFB at Main & Athens, Michael confirmed that Public Works has all the materials needed for these installations and will coordinate further.

Russ raised concerns about how the elementary school consolidation will impact traffic near Hiawatha next school year and recommended a proactive traffic calming project. Lauren presented her plan for a route and raised concerns about high stress drivers during school drop-off. Phil mentioned that most informational meetings at Hiawatha were related to parking areas. John mentioned that there are potential plans for two drop off lanes and mentioned the possibility of a Summit Street bus shuttle. Lauren mentioned that using the existing bus loop could be an option.

Phil brought up a recent encounter at Brownell Library where a child misplaced their bicycle helmet and presented the idea of purchasing a library of helmets for the library of things.

A motion was made by Phil, seconded by Lauren, to use BWAC funds to purchase a library of helmets and u-locks for Brownell Library. Vote passed unanimously (5-0).

9. **STAFF UPDATES**

a. Bike locker updates

Michael mentioned that the City did a news release for the bike lockers and has the rental forms available on the City’s website. He is working further with SB Signs to test materials for a printed advertisement on the side of the lockers.

b. Bike parking updates

Michael mentioned that bike parking has been installed at several locations around the City, including Essex Junction Market, Bespoke, Nest, and Brownell Block. Planet Fitness will have two bike racks soon.

c. Recognition for Eric Bowker

**CITY OF ESSEX JUNCTION BIKE WALK ADVISORY COMMITTEE
MEETING MINUTES – JUNE 12TH, 2025**

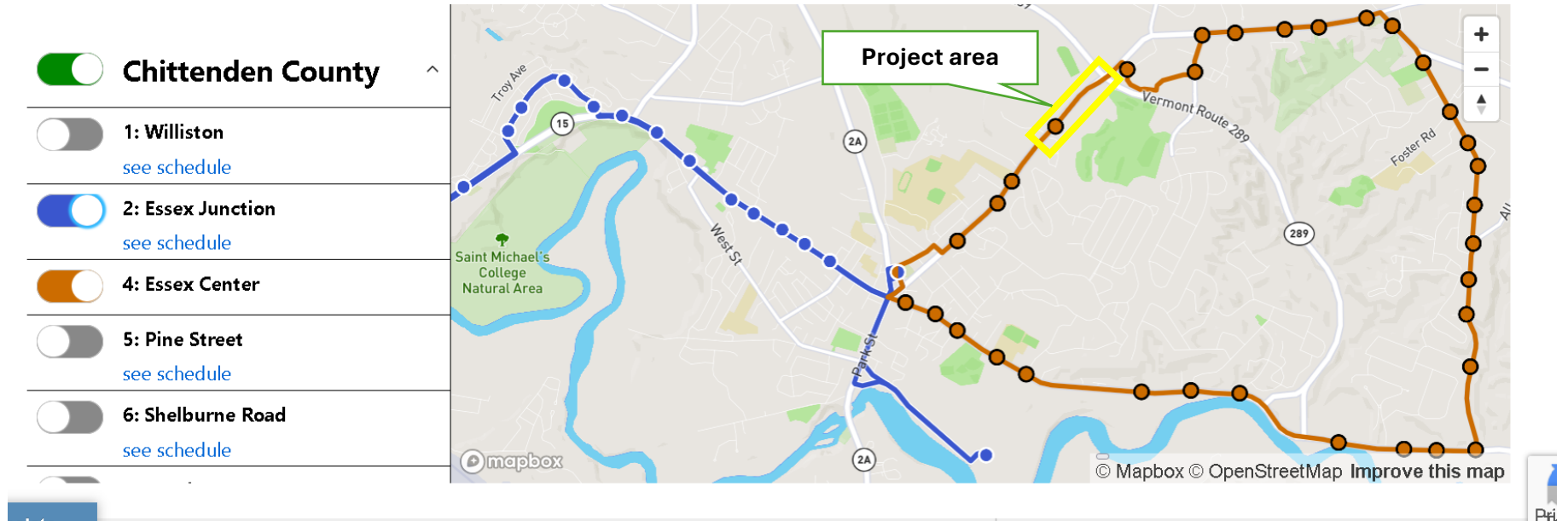
Eric has chosen not to renew his term on BWAC. The committee took time to thank Eric for his twelve years of contributions to the committee from its conception in 2013.

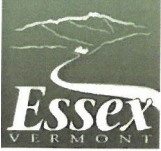
10. **ADJOURN**

Motion to adjourn by Lauren, seconded by David. Motion passed unanimously (5-0), meeting adjourned at 8:19 PM.

Green Mountain Transit – Route #4 Essex Center (red) and Route #2 Essex Junction (blue)

Welcome to Green Mountain Transit





TOWN OF ESSEX, VERMONT

81 MAIN STREET, ESSEX JUNCTION, VERMONT 05452

(802) 878-1343 | community-development@essex.org | www.essexvt.org

June 1, 2026

Peter Pochop- Project Delivery Bureau, Project Manager
Vermont Agency of Transportation
219 North Main Street, 4th Floor
Barre, VT 05641

RE: 2026 VTrans Federal Aid Bicycle and Pedestrian Grant
Town of Essex & City of Essex Junction
Design and Construction of Route 15 Shared Use Path

Dear Mr. Pochop,

On behalf of the Town of Essex Selectboard, I am writing to share the Selectboard's strong support for Phase 2 of the design and construction of the VT Route 15 Shared Use Path project. The Town was graciously awarded a grant in 2025 to complete Phase 1, which we are preparing to begin. Funding Phase 2 of this project would make good economical sense, provide the “missing link” between pedestrian infrastructure serving the City Center and the location where Phase 1 is slated to begin, and most importantly, ensure a crucial safety improvement is implemented comprehensively and as soon as possible. The Selectboard approved the grant application at their meeting on June 1, 2026 and committed to providing the local match and accepting future maintenance responsibility. This project would advance the preferred alternative developed in a scoping study produced in 2018, which was supported by staff and subsequently approved by the Selectboard.

The Town is prepared to provide the 20% matching funds required for the Town’s portion of project costs, estimated to be approximately \$97,000. The Town’s Capital Fund will provide these matching funds, which will be reflected in future fiscal year Plans as it does currently for Phase 1. The Town has experience in the design, construction, and oversight of similar projects, and would seek to partner formally with the City of Essex Junction to define responsibilities of each respective party should funding be awarded.

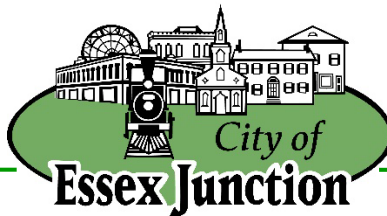
During the process of updating the Town Plan in 2024, the top request from the community was to expand and better connect the bicycle/pedestrian infrastructure network. This project is the Town's highest priority bicycle/pedestrian project and is a regional priority for the Chittenden County Regional Planning Commission. Construction of this critical link would be transformative for Essex and Essex Junction residents and would provide an important regional connection with neighboring communities.

We appreciate your time and consideration of the Town's application.

Sincerely,

Shannon Jackson, Selectboard Chair

TOWN MANAGER	PARKS AND RECREATION	COMMUNITY DEVELOPMENT	PUBLIC WORKS	ASSESSOR	FINANCE	TOWN CLERK	LIBRARY	POLICE
878-1341	878-1376	878-1343	878-1344	878-1345	878-1359	879-0413	879-0313	878-8331



June 10, 2026

Peter Pochop – Project Delivery Bureau, Project Manager
Vermont Agency of Transportation
219 North Main Street, 4th Floor
Barre, VT 05641

RE: 2026 VTrans Federal Aid Bicycle and Pedestrian Grant
City of Essex Junction & Town of Essex
Design and Construction of VT Route 15 Shared Use Path

Dear Mr. Pochop,

On behalf of the City of Essex Junction, I am writing to share the City Council's strong support for Phase 2 of the design and construction of the VT Route 15 Shared Use Path project. The City Council approved this joint grant application at its meeting on June 10, 2026, and authorized the City to serve as lead applicant and to commit the local match for the City's portion of project costs. Phase 2 is included in the City's capital plan, with funds available beginning in FY27.

This application is submitted jointly with the Town of Essex, which holds the Phase 1 grant. Phase 2 covers the segment from Fairview Drive to Orleans Road, immediately west of Phase 1, and provides the "missing link" in pedestrian and bicycle infrastructure between the City Center and the start of Phase 1. Funding Phase 2 alongside Phase 1 makes good economic sense and would ensure this crucial safety improvement is implemented comprehensively and as soon as possible. The project advances the preferred alternative developed in the 2018 scoping study supported by both municipalities.

The City is prepared to provide the 20% matching funds required for the City's portion of project costs, estimated to be approximately \$123,000, drawn from the City's capital plan and reflected in future fiscal year plans. As lead applicant, the City would hold the grant agreement and partner formally with the Town of Essex through an inter-municipal agreement defining the responsibilities of each party, including cost-sharing, maintenance, and project administration, should funding be awarded.

Expanding and better connecting the bicycle and pedestrian network is a shared community priority and a regional priority for the Chittenden County Regional Planning Commission. Construction of this critical link would be transformative for City and Town residents and would provide an important regional connection with neighboring communities.

We appreciate your time and consideration of this application. If you have any questions, please do not hesitate to contact me at 802-878-6944 or AThibeault@essexjunction.org.

Sincerely,

Amber Thibeault
City Council President
City of Essex Junction

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
05290	05/12/26	ADVANCE AUTO PARTS 9820 COPPER RING LUG 4 GA 2 E 552613229703	210-5-40-12-610.000 General Supplies	5.05	58652	05/29/26
05290	05/12/26	ADVANCE AUTO PARTS 9820 IRIDIUM IX PLUG 552613268035	210-5-40-12-610.000 General Supplies	49.36	58652	05/29/26
05290	05/13/26	ADVANCE AUTO PARTS 9820 supplies 552613350171	210-5-40-12-610.000 General Supplies	23.55	58652	05/29/26
05290	05/13/26	ADVANCE AUTO PARTS 9820 Spark plug 552613350172	210-5-40-12-610.000 General Supplies	2.96	58652	05/29/26
05290	05/14/26	ADVANCE AUTO PARTS 9820 Grease 552613429727	210-5-40-12-626.000 Gasoline	84.90	58652	05/29/26
05290	05/14/26	ADVANCE AUTO PARTS 9820 Gear Oil 552613447050	210-5-40-12-626.000 Gasoline	35.98	58652	05/29/26
05290	05/20/26	ADVANCE AUTO PARTS 9820 Shop Supplies 552614029943	210-5-40-12-610.000 General Supplies	35.24	58652	05/29/26
05290	05/21/26	ADVANCE AUTO PARTS 9820 Shop Supplies 552614120007	210-5-40-12-610.000 General Supplies	5.05	58652	05/29/26
05290	05/21/26	ADVANCE AUTO PARTS 9820 Shop Supplies 552614129976	210-5-40-12-610.000 General Supplies	7.67	58652	05/29/26
05290	05/21/26	ADVANCE AUTO PARTS 9820 Shop Supplies 552614147123	210-5-40-12-610.000 General Supplies	39.48	58652	05/29/26
05290	05/21/26	ADVANCE AUTO PARTS 9820 Shop Supplies 552614150443	210-5-40-12-610.000 General Supplies	12.99	58652	05/29/26
28555	05/11/26	ALLEGIANCE TRUCKS Diesel Exhaust Fluid X122046241	210-5-40-12-626.000 Gasoline	79.92	58654	05/29/26
80184	05/18/26	AMAZON BUSINESS SERVICES BL AProg MAY26 19QM4NM3K3Q7	210-5-35-10-840.201 Adult Programs	201.48	58656	05/29/26
80184	05/08/26	AMAZON BUSINESS SERVICES BL Supplies MAY26 1C7JTY3CTR7F	210-5-35-10-610.000 General Supplies	61.09	58656	05/29/26
80184	05/21/26	AMAZON BUSINESS SERVICES BL SupplyCREDIT MAY26 1MVFXQNWCFW1	210-5-35-10-610.000 General Supplies	-47.49	58656	05/29/26
80184	05/14/26	AMAZON BUSINESS SERVICES BL Supplies MAY26 1N66Q1GKVCTQ	210-5-35-10-610.000 General Supplies	58.84	58656	05/29/26
19815	05/12/26	AMAZON CAPITAL SERVICES Senior Supplies 1RN3Y3MN6CMG	210-5-30-10-610.000 General Supplies	38.77	58657	05/29/26
44455	04/15/26	AUDUBON VERMONT Senior Bird Walk 5/14 15042026	210-5-30-10-330.000 Professional Services	220.30	58659	05/29/26
80272	05/19/26	BEAN, NANCY L. Stipend PCAB May 2026 051926Bean	210-5-11-10-190.000 Board Member Payments	50.00	58661	05/29/26
19630	05/23/26	BP WASTEWATER SERVICES LL BL Plumbing911 MAY26 20690923	210-5-41-21-431.000 R&M Buildings & Grounds	875.00	58663	05/29/26
20915	05/18/26	BRANCH OUT BURLINGTON! To The Tree Committee of 051826	210-5-40-12-810.112 Tree Advisory Committee	327.50	58664	05/29/26
00530	05/21/26	BRODART CO BL JBooks MAY26 B7232665	210-5-35-10-640.202 Juvenile Collection	237.53	58665	05/29/26
00530	05/21/26	BRODART CO BL JBooks MAY26 B7232665	210-5-35-10-610.000 General Supplies	29.12	58665	05/29/26
16030	05/18/26	BROWN ELECTRIC Light Pole 40 Pearl 41386	210-5-40-12-610.200 Streetlight Supplies	12474.50	58666	05/29/26
16030	05/21/26	BROWN ELECTRIC Replace LED Lamp in main 41397	210-5-40-12-431.000 R&M Buildings & Grounds	583.34	58666	05/29/26

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
26395	02/28/26	Pearl St Ped Crossing Fe 2025 893	210-5-16-10-899.000 Matching Grant Funds	1401.90	58667	05/29/26
26395	03/31/26	Comp Plan Updates March 2 2025-913	210-5-16-10-895.000 State and Other Grant Exp	2183.99	58667	05/29/26
26395	03/31/26	Comp Plan Updates March 2 2025-913	210-5-16-10-899.000 Matching Grant Funds	727.99	58667	05/29/26
26395	03/31/26	Equity Advisor March 2025-917	210-5-10-10-330.000 Professional Services	360.93	58667	05/29/26
26395	03/31/26	Pearl St Ped Crosswalk Ma 2025-930	210-5-16-10-899.000 Matching Grant Funds	1158.50	58667	05/29/26
26395	04/30/26	Equity Advisor April 2026 2025-949	210-5-10-10-330.000 Professional Services	475.67	58667	05/29/26
V0461	05/20/26	BL Papers APRIL26 171	210-5-35-10-640.201 Adult Collection	429.75	58668	05/29/26
21210	05/14/26	Shop supplies 4269181097	210-5-40-12-610.000 General Supplies	26.30	58670	05/29/26
21210	05/21/26	3X10 BLACK MAT 4269932913	210-5-40-12-610.000 General Supplies	26.30	58670	05/29/26
06955	05/01/26	Election work 20260501	210-5-12-10-120.000 Part Time Salaries	255.00	58671	05/29/26
30100	05/16/26	COBRA HELPS May 2026 366553	210-5-10-10-330.000 Professional Services	59.20	58673	05/29/26
04940	05/19/26	Backup Internet 01363430526	210-5-41-20-530.000 Communications	164.89	58674	05/29/26
04940	05/03/26	Cable TV 0207722 0503	210-5-41-22-530.000 Communications	25.66	58674	05/29/26
17025	05/18/26	Recording Secretary CC 5/ 0244	210-5-11-10-330.000 Professtional Services	61.80	58675	05/29/26
31545	05/15/26	Senior Supplies Hiking Cl 051526D	210-5-30-10-610.000 General Supplies	219.61	58676	05/29/26
08565	05/22/26	Council Retreat 2026 1406	210-5-11-10-831.000 Special or New Programs	3500.00	58677	05/29/26
80025	05/21/26	1067009019 Tax Ref 2025 009019 REF	210-2-00-00-200.002 Overpayments Payable	199.28	58678	05/29/26
80025	05/21/26	1067009019 Tax Ref 2025 009019 REF	210-4-00-00-010.000 Property Taxes	3.45	58678	05/29/26
33075	05/18/26	BL TECH MAY26 10875307170	210-5-35-10-340.000 Technical Services	20.50	58679	05/29/26
25715	05/26/26	EJ-Paving - April 1 - Apr 26808 052626	210-5-40-12-451.000 Summer Construction Servi	1526.25	58680	05/29/26
25715	05/26/26	EJ-Assistance-RVJ - April 26816052626R	210-5-40-12-330.000 Professional Services	975.75	58680	05/29/26
25715	05/26/26	EJ-Capital Projects April 26823052626	210-5-40-12-330.000 Professional Services	140.93	58680	05/29/26
80226	05/19/26	Stipend BLT May 2026 051926	210-5-35-10-190.000 Board Member Payments	50.00	58682	05/29/26
V0777	05/15/26	Website AD May 2026 449395	210-5-10-10-540.000 Advertising	145.00	58684	05/29/26
80021	04/24/26	Boxcar Bakery coupons mur 001076	210-5-16-10-890.000 Federal Grant Expenditure	490.00	58688	05/29/26

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
80021	05/07/26	EJM receipt 02102	210-5-13-10-330.000 Professional Services	30.16	58688	05/29/26
80021	05/01/26	11 May 26 GOCO 163181	210-5-10-10-505.000 Tech. Subs, Licenses	745.79	58688	05/29/26
80021	05/13/26	Planetizen sub 1 yr Stmn 2134 8241	210-5-16-10-500.000 Training, Conf, Dues	37.49	58688	05/29/26
80021	05/07/26	Batteries 4265011	210-5-25-10-750.000 Machinery & Equipment	2409.49	58688	05/29/26
80021	05/07/26	Admin time tracking April 474620	210-5-13-10-505.000 Tech. Subs, Licenses	176.00	58688	05/29/26
80021	05/07/26	Brownell time tracking Ap 475012	210-5-13-10-505.000 Tech. Subs, Licenses	216.00	58688	05/29/26
80021	04/30/26	City Council Recognition 590100003	210-5-11-10-610.000 General Supplies	156.25	58688	05/29/26
80021	04/27/26	VT Bike/Walk Summit Hotel 6248538268	210-5-16-10-580.000 Travel	138.05	58688	05/29/26
80021	04/24/26	BL G-WRKSPCE APR26 GOOGLE042426	210-5-35-10-505.000 Tech. Subs, Licenses	130.90	58688	05/29/26
80021	04/24/26	BL TechSubs APR26 GOOGLE050126	210-5-35-10-505.000 Tech. Subs, Licenses	27.72	58688	05/29/26
80021	04/28/26	BL Supplies APR26 HAPPYGIRA042	210-5-35-10-610.000 General Supplies	139.99	58688	05/29/26
80021	05/06/26	Claude Pro May 2026 CYuen SR4IJBAS0002	210-5-16-10-505.000 Tech. Subs., Licenses	21.40	58688	05/29/26
244635	05/13/26	Food at Conference 051326	210-5-10-10-500.000 Training, Conf, Dues	17.54	58690	05/29/26
21845	05/19/26	BL Assorted MAY26 0017 0526	210-5-90-00-991.000 Library Donation Expense	33.98	58691	05/29/26
21845	05/19/26	BL Assorted MAY26 0017 0526	210-5-35-10-500.000 Training, Conf, Dues	140.00	58691	05/29/26
21845	05/19/26	BL Assorted MAY26 0017 0526	210-5-35-10-840.202 Childrens Programs	24.36	58691	05/29/26
21845	05/19/26	BL Assorted MAY26 0017 0526	210-5-35-10-840.201 Adult Programs	34.81	58691	05/29/26
21845	05/19/26	BL Assorted MAY26 0017 0526	210-5-90-00-991.000 Library Donation Expense	100.00	58691	05/29/26
21845	05/20/26	BL Furn-AProg MAY26 0017 062026A	210-5-35-10-755.000 Furniture & Fixtures	767.87	58691	05/29/26
21845	05/20/26	BL Furn-AProg MAY26 0017 062026A	210-5-35-10-840.201 Adult Programs	23.60	58691	05/29/26
21835	05/18/26	Rolls Chips, BBQ for Mai 035431051826	210-5-25-10-500.000 Training, Conf, Dues	28.36	58693	05/29/26
21835	05/11/26	Pizza - Meeting to discus 31-05112026	210-5-25-10-500.000 Training, Conf, Dues	128.95	58693	05/29/26
21835	04/20/26	Water / Paper Towels 611000009825	210-5-25-10-610.000 General Supplies	123.89	58693	05/29/26
16000	05/15/26	BALDWIN FILTERS and Oil 544681	210-5-40-12-430.000 R&M Vehicles & Equipment	28.63	58695	05/29/26
80317	05/19/26	EJRP CC April/May 11880526	210-5-30-10-610.000 General Supplies	94.42	58696	05/29/26

Vendor	Invoice Description	Invoice Date	Invoice Number	Account	Amount Paid	Check Number	Check Date
04035	GOT THAT RENTAL & SALES I	05/12/26	Trimmer 153770	210-5-40-12-610.000 General Supplies	279.99	58699	05/29/26
04035	GOT THAT RENTAL & SALES I	05/19/26	MSP Chipper Rental 153879	210-5-30-12-442.000 Rental Vehicles/Equip	720.00	58699	05/29/26
04035	GOT THAT RENTAL & SALES I	05/21/26	for paving 154105	210-5-40-12-605.000 Summer Construction Suppl	210.00	58699	05/29/26
80042	GOV OS INC	05/25/26	LAND RECORDS INV000455	210-5-12-10-505.000 Tech. Subs Licenses	364.14	58700	05/29/26
80091	HERGESHEIMER KAREN	05/19/26	Stipend BLT May 2026 051926Herges	210-5-35-10-190.000 Board Member Payments	50.00	58703	05/29/26
33495	INGRAM LIBRARY SERVICES I	05/18/26	BL A.F.LP.RBooks MAY26 96651054	210-5-35-10-640.201 Adult Collection	477.46	58705	05/29/26
33495	INGRAM LIBRARY SERVICES I	05/18/26	BL A.F.LP.RBooks MAY26 96651054	210-5-35-10-610.000 General Supplies	64.74	58705	05/29/26
33495	INGRAM LIBRARY SERVICES I	05/18/26	BL A.F.LP.RBooks MAY26 96651054	210-5-90-00-640.201 Adult Collection replacem	189.69	58705	05/29/26
33495	INGRAM LIBRARY SERVICES I	05/18/26	BL A.F.LP.RBooks MAY26 96651054	210-5-90-00-991.000 Library Donation Expense	19.52	58705	05/29/26
33495	INGRAM LIBRARY SERVICES I	05/18/26	BL A.F.LP.RBooks MAY26 96651054	210-5-90-00-991.000 Library Donation Expense	34.72	58705	05/29/26
33495	INGRAM LIBRARY SERVICES I	05/24/26	BL ABooks MAY26 96802206	210-5-35-10-610.000 General Supplies	6.63	58705	05/29/26
33495	INGRAM LIBRARY SERVICES I	05/24/26	BL ABooks MAY26 96802206	210-5-35-10-640.201 Adult Collection	48.16	58705	05/29/26
80087	KONICA MINOLTA PREMIER FI	05/11/26	Copier Lease May 2026 581890365	210-5-40-12-442.000 Rental Vehicles/Equip	70.40	58706	05/29/26
80087	KONICA MINOLTA PREMIER FI	05/11/26	Copier Lease May 2026 581890365	210-5-35-10-442.000 Rental Vehicles/Equip	328.00	58706	05/29/26
80087	KONICA MINOLTA PREMIER FI	05/11/26	Copier Lease May 2026 581890365	210-5-10-10-442.000 Rental Vehicles/Equip	165.54	58706	05/29/26
80087	KONICA MINOLTA PREMIER FI	05/11/26	Copier Lease May 2026 581890365	210-5-30-10-442.000 Rental Vehicles/Equip	149.40	58706	05/29/26
80025	LLOYD GOODROW	05/21/26	1089001029 Tax Ref 2025 001029 REF	210-2-00-00-200.002 Overpayments Payable	457.40	58708	05/29/26
80025	LLOYD GOODROW	05/21/26	1089001029 Tax Ref 2025 001029 REF	210-4-00-00-010.000 Property Taxes	9.60	58708	05/29/26
80213	Luck, Venessa	05/19/26	Stipend BLT May 2026 051926Luck	210-5-35-10-190.000 Board Member Payments	50.00	58709	05/29/26
27840	MADISON NATIONAL LIFE INS	05/15/26	Life Ins Jun 2026 1772747	210-5-30-12-210.000 Group Insurance	73.20	58710	05/29/26
27840	MADISON NATIONAL LIFE INS	05/15/26	Life Ins Jun 2026 1772747	210-5-30-10-210.000 Group Insurance	201.30	58710	05/29/26
27840	MADISON NATIONAL LIFE INS	05/15/26	Life Ins Jun 2026 1772747	210-5-12-10-210.000 Group Insurance	67.25	58710	05/29/26
27840	MADISON NATIONAL LIFE INS	05/15/26	Life Ins Jun 2026 1772747	210-5-13-10-210.000 Group Insurance	146.40	58710	05/29/26
27840	MADISON NATIONAL LIFE INS	05/15/26	Life Ins Jun 2026 1772747	210-5-40-12-210.000 Group Insurance	120.78	58710	05/29/26
27840	MADISON NATIONAL LIFE INS	05/15/26	Life Ins Jun 2026 1772747	210-5-10-10-210.000 Group Insurance	146.40	58710	05/29/26

Vendor	Invoice Description	Invoice Date	Invoice Number	Account	Amount Paid	Check Number	Check Date
27840	MADISON NATIONAL LIFE INS	05/15/26	Life Ins Jun 2026 1772747	210-5-16-10-210.000 Group Insurance	103.85	58710	05/29/26
27840	MADISON NATIONAL LIFE INS	05/15/26	Life Ins Jun 2026 1772747	210-5-35-10-210.000 Group Insurance	256.20	58710	05/29/26
26920	MAYVILLE DARBY	05/13/26	Recording Secretary BCA C 63-May 2026	210-5-16-10-330.000 Professional Services	111.24	58711	05/29/26
26920	MAYVILLE DARBY	05/13/26	Recording Secretary BCA C 63-May 2026	210-5-11-10-330.000 Professtional Services	37.08	58711	05/29/26
26920	MAYVILLE DARBY	05/13/26	Recording Secretary BCA C 63-May 2026	210-5-12-10-330.000 Professional Services	55.62	58711	05/29/26
V9970	MIDWEST TAPE	05/12/26	BL ADvds MAY26 508851886	210-5-35-10-640.201 Adult Collection	39.48	58712	05/29/26
24620	MILTON RENTAL AND SALES	05/12/26	Wacker Neuson Repair 1-20819	210-5-40-12-430.000 R&M Vehicles & Equipment	9327.57	58713	05/29/26
V10462	MONAGHAN SAFAR DUCHAM PL	04/30/26	April legal Legal April	210-5-16-10-320.000 Legal Services	5712.50	58714	05/29/26
V10462	MONAGHAN SAFAR DUCHAM PL	04/30/26	April legal Legal April	210-5-10-10-320.000 Legal Services	1862.50	58714	05/29/26
80323	MexiCuban Cravings LLC	05/12/26	Final due employee mtg 1001 060926	210-5-10-10-845.000 Employee/Volunteer Recogn	550.00	58715	05/29/26
10220	NEW ENGLAND AIR SYSTEMS L	05/21/26	Maple St Repairs 213762	210-5-30-12-431.000 R&M Buildings & Grounds	1164.00	58717	05/29/26
24960	NORTHEAST DELTA DENTAL	05/15/26	Dental Jun 2026 051526 6197	210-5-30-12-210.000 Group Insurance	218.94	58719	05/29/26
24960	NORTHEAST DELTA DENTAL	05/15/26	Dental Jun 2026 051526 6197	210-1-00-00-115.001 AR Manual	151.60	58719	05/29/26
24960	NORTHEAST DELTA DENTAL	05/15/26	Dental Jun 2026 051526 6197	210-5-30-10-210.000 Group Insurance	616.58	58719	05/29/26
24960	NORTHEAST DELTA DENTAL	05/15/26	Dental Jun 2026 051526 6197	210-5-10-10-210.000 Group Insurance	437.88	58719	05/29/26
24960	NORTHEAST DELTA DENTAL	05/15/26	Dental Jun 2026 051526 6197	210-5-12-10-210.000 Group Insurance	75.80	58719	05/29/26
24960	NORTHEAST DELTA DENTAL	05/15/26	Dental Jun 2026 051526 6197	210-5-13-10-210.000 Group Insurance	401.87	58719	05/29/26
24960	NORTHEAST DELTA DENTAL	05/15/26	Dental Jun 2026 051526 6197	210-5-16-10-210.000 Group Insurance	258.73	58719	05/29/26
24960	NORTHEAST DELTA DENTAL	05/15/26	Dental Jun 2026 051526 6197	210-5-40-12-210.000 Group Insurance	197.21	58719	05/29/26
24960	NORTHEAST DELTA DENTAL	05/15/26	Dental Jun 2026 051526 6197	210-5-35-10-210.000 Group Insurance	489.91	58719	05/29/26
24100	PERMA-LINE CORP OF NEW EN	05/05/26	FINISHED TRAFFIC SIGNS 214265	210-5-40-12-572.000 Traffic Control	297.90	58722	05/29/26
25140	PIKE INDUSTRIES INC	05/15/26	Asphalt 1371763	210-5-40-12-605.000 Summer Construction Suppl	579.74	58723	05/29/26
25140	PIKE INDUSTRIES INC	05/22/26	Asphalt 1373509	210-5-40-12-605.000 Summer Construction Suppl	1215.00	58723	05/29/26
23465	PITNEY BOWES, INC.	05/21/26	Postage Machine Lease May 3322579321	210-5-10-10-442.000 Rental Vehicles/Equip	571.35	58724	05/29/26
80215	Pringle-Corcoran, Wendee	05/11/26	Stipend TFMG May 2026 051126Pringl	210-5-11-10-190.000 Board Member Payments	50.00	58725	05/29/26

Vendor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
80025	05/15/26	RACHAEL HADDEN Refund for bike locker de 2168	210-2-00-00-200.003 Deposits Payable	75.00	58726	05/29/26
09105	05/19/26	SECURE SHRED Shred service 530501	210-5-12-10-330.000 Professional Services	25.00	58732	05/29/26
09105	05/19/26	SECURE SHRED EJRP Shred Service 530503	210-5-30-10-330.000 Professional Services	25.00	58732	05/29/26
42565	05/13/26	SEVEN DAYS DRB May Meeting Invoice 253745	210-5-16-10-540.000 Advertising	97.76	58733	05/29/26
14160	05/28/26	SHELBURNE MUSEUM BL AttrPass JUN26-JUN27 346	210-1-00-00-120.000 Prepaid Expenses	200.00	58734	05/29/26
80224	05/26/26	Simpson, Jeffrey Parade 2026 052626D	210-5-30-10-850.000 Community Events & Celebr	650.00	58737	05/29/26
28470	05/22/26	VMERS DB 110800 Payroll Transfer PR-05/22/26	210-2-00-00-210.004 Retirement Payable	27391.71	58738	05/29/26
80130	05/22/26	VMERS DC 110800 Payroll Transfer PR-05/22/26	210-2-00-00-210.004 Retirement Payable	1681.53	58739	05/29/26
15145	05/28/26	JOBTARGET LLC Job Ad- Support Inclusio 35567223	210-5-10-10-540.000 Advertising	409.00	58740	05/29/26
15145	05/28/26	JOBTARGET LLC Job Ad-Customer Service S 35567227	210-5-10-10-540.000 Advertising	404.00	58740	05/29/26
15145	05/28/26	JOBTARGET LLC Job Ad- Behavior Support 35567288	210-5-10-10-540.000 Advertising	404.00	58740	05/29/26
15145	05/28/26	JOBTARGET LLC Job Ad- Older Adult PD 35567291	210-5-10-10-540.000 Advertising	404.00	58740	05/29/26
V10130	04/30/26	LOWE'S BUSINESS ACCOUNT Posts 043026D	210-5-40-12-610.000 General Supplies	54.34	58741	05/29/26
V10130	04/25/26	LOWE'S BUSINESS ACCOUNT OSB Sheathing for Trainin 87970	210-5-25-10-500.000 Training, Conf, Dues	35.64	58741	05/29/26
80292	05/15/26	STEFANIE PIGEON inc Broker Fee May 2026 51249	210-5-30-12-210.000 Group Insurance	27.27	58742	05/29/26
80292	05/15/26	STEFANIE PIGEON inc Broker Fee May 2026 51249	210-5-30-10-210.000 Group Insurance	40.91	58742	05/29/26
80292	05/15/26	STEFANIE PIGEON inc Broker Fee May 2026 51249	210-5-35-10-210.000 Group Insurance	95.45	58742	05/29/26
80292	05/15/26	STEFANIE PIGEON inc Broker Fee May 2026 51249	210-5-12-10-210.000 Group Insurance	13.64	58742	05/29/26
80292	05/15/26	STEFANIE PIGEON inc Broker Fee May 2026 51249	210-5-10-10-210.000 Group Insurance	54.55	58742	05/29/26
80292	05/15/26	STEFANIE PIGEON inc Broker Fee May 2026 51249	210-5-13-10-210.000 Group Insurance	27.27	58742	05/29/26
80292	05/15/26	STEFANIE PIGEON inc Broker Fee May 2026 51249	210-5-40-12-210.000 Group Insurance	31.36	58742	05/29/26
80292	05/15/26	STEFANIE PIGEON inc Broker Fee May 2026 51249	210-5-16-10-210.000 Group Insurance	27.27	58742	05/29/26
80123	05/12/26	SULLIVAN/ MICHAEL// Stipend CSWD May 2026 051226Sulliv	210-5-11-10-190.000 Board Member Payments	50.00	58744	05/29/26
29090	05/12/26	SUNBELT RENTALS signage 183779601	210-5-40-12-572.000 Traffic Control	181.72	58745	05/29/26
29090	05/12/26	SUNBELT RENTALS signage 183790904	210-5-40-12-572.000 Traffic Control	318.98	58745	05/29/26

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
29090	05/22/26	SUNBELT RENTALS 1 STAKESGRADE 1"X1"X48" (2 184251726	210-5-40-12-610.000 General Supplies	31.50	58745	05/29/26
43260	05/14/26	ULINE BL Supplies MAY26 208099274	210-5-35-10-610.000 General Supplies	61.26	58747	05/29/26
80209	05/22/26	Wasted Public Bene Corp MSP Portolet June 13032	210-5-30-12-330.000 Professional Services	330.00	58748	05/29/26
11935	05/15/26	VIKING-CIVES USA Truck 34 repair 4553639A	210-5-40-12-430.000 R&M Vehicles & Equipment	467.92	58750	05/29/26
23395	05/12/26	VILLAGE HARDWARE - WILLIS Supplies 522134	210-5-40-12-610.000 General Supplies	18.99	58751	05/29/26
23395	05/15/26	VILLAGE HARDWARE - WILLIS Supplies 522160	210-5-40-12-610.000 General Supplies	13.28	58751	05/29/26
23395	05/18/26	VILLAGE HARDWARE - WILLIS 840Z Reg HE Detergent 522174	210-5-40-12-610.000 General Supplies	20.89	58751	05/29/26
23395	05/20/26	VILLAGE HARDWARE - WILLIS 1/2x3/4x100 CLR Tubing 522187	210-5-40-12-610.000 General Supplies	3.40	58751	05/29/26
23395	05/22/26	VILLAGE HARDWARE - WILLIS SteelStik Epoxy Stick 522216	210-5-40-12-610.000 General Supplies	28.95	58751	05/29/26
21230	05/19/26	VISION SERVICE PLAN (CT) Vision Jun 2026 825253571	210-5-30-12-210.000 Group Insurance	28.04	58752	05/29/26
21230	05/19/26	VISION SERVICE PLAN (CT) Vision Jun 2026 825253571	210-1-00-00-115.001 AR Manual	28.04	58752	05/29/26
21230	05/19/26	VISION SERVICE PLAN (CT) Vision Jun 2026 825253571	210-5-30-10-210.000 Group Insurance	113.09	58752	05/29/26
21230	05/19/26	VISION SERVICE PLAN (CT) Vision Jun 2026 825253571	210-5-12-10-210.000 Group Insurance	14.02	58752	05/29/26
21230	05/19/26	VISION SERVICE PLAN (CT) Vision Jun 2026 825253571	210-5-10-10-210.000 Group Insurance	89.41	58752	05/29/26
21230	05/19/26	VISION SERVICE PLAN (CT) Vision Jun 2026 825253571	210-5-13-10-210.000 Group Insurance	73.95	58752	05/29/26
21230	05/19/26	VISION SERVICE PLAN (CT) Vision Jun 2026 825253571	210-5-40-12-210.000 Group Insurance	53.16	58752	05/29/26
21230	05/19/26	VISION SERVICE PLAN (CT) Vision Jun 2026 825253571	210-5-16-10-210.000 Group Insurance	37.71	58752	05/29/26
21230	05/19/26	VISION SERVICE PLAN (CT) Vision Jun 2026 825253571	210-5-35-10-210.000 Group Insurance	96.20	58752	05/29/26
30210	05/22/26	VLCT FY27 annual dues 23925	210-1-00-00-120.000 Prepaid Expenses	16322.00	58753	05/29/26
29825	05/22/26	VT GAS SYSTEMS MSP Gas June 15787560522A	210-5-41-26-621.000 Natural Gas/Heating	164.59	58755	05/29/26
29825	05/22/26	VT GAS SYSTEMS MSP Gas June 810044052226	210-5-41-26-621.000 Natural Gas/Heating	167.65	58756	05/29/26
07565	05/13/26	W B MASON CO INC Maint Supplies 261931713	210-5-30-12-610.000 General Supplies	131.96	58759	05/29/26
07565	05/13/26	W B MASON CO INC Office Supplies 261934844	210-5-30-10-610.000 General Supplies	37.37	58759	05/29/26
07565	05/13/26	W B MASON CO INC Blue File Folders 261934884	210-5-16-10-610.000 General Supplies	9.87	58759	05/29/26
80164	05/04/26	WT COX INFORMATION SERV BL AMagSubs Jul26-Jun27 3165073	210-1-00-00-120.000 Prepaid Expenses	65.52	58761	05/29/26

Vendor	Invoice Date	Invoice Description	Invoice Number	Account	Amount Paid	Check Number	Check Date
25715	05/26/26	DONALD L. HAMLIN CONSULT	EJ-Sidewalks 2025 - April	224-5-40-12-573.000	138.75	58680	05/29/26
			25809 052626	Sidewalk Improve/Repairs			
25715	04/14/26	DONALD L. HAMLIN CONSULT	EJ-Crescent Connector Pha	230-5-16-10-890.824	3600.00	58680	05/29/26
			22822041426	Cres. Connector			
25715	05/26/26	DONALD L. HAMLIN CONSULT	EJ-Iroquois Ave Waterline	230-5-40-10-720.002	10511.00	58680	05/29/26
			24807 052626	Iroquois Ave Road and Wat			
V10462	04/30/26	MONAGHAN SAFAR DUCHAM PL	April legal	230-5-16-10-890.824	225.00	58714	05/29/26
			Legal April	Cres. Connector			
10220	05/21/26	NEW ENGLAND AIR SYSTEMS L	Boiler Maintenance	232-5-41-20-890.832	539.79	58717	05/29/26
			213767	2 Lincoln Street Renovati			
39425	05/07/26	SCOTT & PARTNERS INC	BL Roof MAY26	232-5-41-21-730.001	935.00	58729	05/29/26
			6765	Roof			
25715	05/26/26	DONALD L. HAMLIN CONSULT	EJ-Railroad Ave Waterline	254-5-54-70-723.001	1440.25	58680	05/29/26
			24819052626	Railroad Ave Rd/Wtr Line			
25715	05/26/26	DONALD L. HAMLIN CONSULT	EJ-5 Oneida Avenue - Apri	254-5-54-20-330.000	431.90	58680	05/29/26
			26812052626	Professional Services			
25715	05/26/26	DONALD L. HAMLIN CONSULT	EJ-Utility Map Updates -	254-5-54-20-330.000	671.00	58680	05/29/26
			26818052626	Professional Services			
80021	05/01/26	FIRST NATIONAL BANK OF OM	11 May 26 GOCO	254-5-54-20-505.000	49.72	58688	05/29/26
			163181	Tech. Subs, Licenses			
80021	05/07/26	FIRST NATIONAL BANK OF OM	Admin time tracking April	254-5-54-20-505.000	16.00	58688	05/29/26
			474620	Tech. Subs, Licenses			
21840	05/19/26	FIRST NATIONAL BANK OMAHA	RVJ cycle ending 05/19wat	254-5-54-20-500.000	24.00	58692	05/29/26
			0631051926	Training, Conf, Dues			
V9454	05/19/26	LENNY'S SHOE & APP	Uniform Cory	254-5-54-20-612.000	250.00	58707	05/29/26
			4114781	Uniforms			
27840	05/15/26	MADISON NATIONAL LIFE INS	Life Ins Jun 2026	254-5-54-20-210.000	102.48	58710	05/29/26
			1772747	Group Insurance			
24960	05/15/26	NORTHEAST DELTA DENTAL	Dental Jun 2026	254-5-54-20-210.000	359.92	58719	05/29/26
			051526 6197	Group Insurance			
80292	05/15/26	STEFANIE PIGEON inc	Broker Fee May 2026	254-5-54-20-210.000	24.55	58742	05/29/26
			51249	Group Insurance			
V2227	05/18/26	TI-SALES, INC.	5/8" X 3/4" Neptune T-10	254-5-54-70-750.001	1330.67	58746	05/29/26
			INV0197797	Meter Replacement Program			
21230	05/19/26	VISION SERVICE PLAN (CT)	Vision Jun 2026	254-5-54-20-210.000	67.27	58752	05/29/26
			825253571	Group Insurance			
38680	05/27/26	VT RURAL WATER ASSOC	Class: Heat Illness JM	254-5-54-20-500.000	16.00	58757	05/29/26
			429800	Training, Conf, Dues			
14685	05/18/26	ALLIANCE GROUP SERV LLC	Hot Water: Controls Bldg.	255-5-55-30-431.000	365.00	58655	05/29/26
			101112	R&M Buildings			
26290	05/15/26	CHAMPLIN ASSOC. INC.	Service Call - pehplo tra	255-5-55-30-431.000	571.00	58669	05/29/26
			6509	R&M Buildings			
04940	05/23/26	COMCAST	Services from May 30, 202	255-5-55-30-530.000	189.89	58674	05/29/26
			031602805232	Communications			
06870	05/12/26	ENDYNE INC	Essex Jct. WWTF TKN	255-5-55-30-340.000	35.00	58683	05/29/26
			576314	Technical Services			
06870	05/13/26	ENDYNE INC	Constituent Monitoring	255-5-55-30-340.000	50.00	58683	05/29/26
			576366	Technical Services			
V10616	05/13/26	EVOQUA WATER TECH LLC	BIOXIDE	255-5-55-30-619.000	11182.50	58685	05/29/26
			907571393	Chemicals			

Vendor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
38955	05/05/26	Supplies for maintenance	255-5-55-30-570.000	46.34	58686	05/29/26
		95940167	Other Purchased Services			
29280	05/19/26	Service Period: 04/21/26-	255-5-55-30-505.000	0.99	58687	05/29/26
		0481051926	Tech. Subs, Licenses			
29280	05/19/26	Service Period: 04/21/26-	255-5-55-30-570.000	16.85	58687	05/29/26
		0481051926	Other Purchased Services			
29280	05/19/26	Service Period: 04/21/26-	255-5-55-30-610.000	39.95	58687	05/29/26
		0481051926	General Supplies			
29280	05/19/26	Service Period: 04/21/26-	255-5-55-30-500.000	498.00	58687	05/29/26
		0481051926	Training, Conf, Dues			
80021	05/01/26	11 May 26 GOCO	255-5-55-30-505.000	198.88	58688	05/29/26
		163181	Tech. Subs, Licenses			
80021	05/07/26	Admin time tracking April	255-5-55-30-505.000	72.00	58688	05/29/26
		474620	Tech. Subs, Licenses			
09050	05/12/26	Supplies for the lab	255-5-55-30-618.000	1897.39	58702	05/29/26
		14998726	Laboratory Supplies			
09050	05/18/26	aa PHOSPHORUS TNT+ LR PK/	255-5-55-30-618.000	296.55	58702	05/29/26
		15006602	Laboratory Supplies			
09050	05/15/26	AMMONIA, TNT+, UHR (100-1	255-5-55-30-618.000	-286.17	58702	05/29/26
		2247263	Laboratory Supplies			
V1093	05/19/26	Solution 38% SODIUM BISUL	255-5-55-30-619.000	4742.37	58704	05/29/26
		PI39325	Chemicals			
80087	05/11/26	Copier Lease May 2026	255-5-55-30-442.000	158.45	58706	05/29/26
		581890365	Rental Vehicles/Equip			
27840	05/15/26	Life Ins Jun 2026	255-5-55-30-210.000	256.20	58710	05/29/26
		1772747	Group Insurance			
V97100	01/05/26	2026 Membership Dues	255-5-55-30-500.000	1050.00	58716	05/29/26
		3758	Training, Conf, Dues			
V1661	05/08/26	Lab Supplies	255-5-55-30-618.000	687.73	58718	05/29/26
		535594	Laboratory Supplies			
24960	05/15/26	Dental Jun 2026	255-5-55-30-210.000	438.24	58719	05/29/26
		051526 6197	Group Insurance			
03160	05/12/26	2 totes POLYMER	255-5-55-30-568.000	9108.00	58720	05/29/26
		20678	Biosolids Subcontractor			
V2093	05/13/26	Caustic 50% EXP - 6/30/26	255-5-55-30-619.000	10931.82	58736	05/29/26
		501866	Chemicals			
80292	05/15/26	Broker Fee May 2026	255-5-55-30-210.000	68.18	58742	05/29/26
		51249	Group Insurance			
21230	05/19/26	Vision Jun 2026	255-5-55-30-210.000	85.09	58752	05/29/26
		825253571	Group Insurance			
17765	05/19/26	Biosolids CAP	255-5-55-30-568.000	11383.07	58760	05/29/26
		8149	Biosolids Subcontractor			
25715	05/26/26	EJ-Sewer Study Phase 2 -	256-5-56-70-722.006	5937.50	58680	05/29/26
		25-822052626	Collection Sys Capacity S			
25715	04/16/26	EJ-Sewer Study Phase 2 -	256-5-56-70-722.006	3932.15	58680	05/29/26
		25822 041626	Collection Sys Capacity S			
80021	05/01/26	11 May 26 GOCO	256-5-56-40-505.000	49.71	58688	05/29/26
		163181	Tech. Subs, Licenses			
80021	05/07/26	Admin time tracking April	256-5-56-40-505.000	16.00	58688	05/29/26
		474620	Tech. Subs, Licenses			

Vendor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
24785	05/14/26	GRAINGER PILOT AIR CONTROL VALVE, 9916157580	256-5-56-40-434.000 R&M Pump Stations	484.80	58701	05/29/26
27840	05/15/26	MADISON NATIONAL LIFE INS Life Ins Jun 2026 1772747	256-5-56-40-210.000 Group Insurance	94.06	58710	05/29/26
24960	05/15/26	NORTHEAST DELTA DENTAL Dental Jun 2026 051526 6197	256-5-56-40-210.000 Group Insurance	269.49	58719	05/29/26
80292	05/15/26	STEFANIE PIGEON inc Broker Fee May 2026 51249	256-5-56-40-210.000 Group Insurance	21.41	58742	05/29/26
V2227	05/18/26	TI-SALES, INC. 5/8" X 3/4" Neptune T-10 INV0197797	256-5-56-70-750.001 Meter Replacement Program	2661.33	58746	05/29/26
36130	05/17/26	VERIZON WIRELESS VSAT Covered: April 18, -May 1 6143834113	256-5-56-40-434.000 R&M Pump Stations	89.22	58749	05/29/26
36130	05/17/26	VERIZON WIRELESS VSAT Covered: April 18, -May 1 6143834113	256-5-56-40-434.002 West Street PS Costs	22.98	58749	05/29/26
36130	05/17/26	VERIZON WIRELESS VSAT Covered: April 18, -May 1 6143834113	256-5-56-40-434.001 Susie Wilson PS Costs	22.98	58749	05/29/26
21230	05/19/26	VISION SERVICE PLAN (CT) Vision Jun 2026 825253571	256-5-56-40-210.000 Group Insurance	50.85	58752	05/29/26
25715	04/16/26	DONALD L. HAMLIN CONSULT EJ-Hiawatha Infiltration 25815 041626	257-5-57-50-899.000 Matching Grant Funds	5836.43	58680	05/29/26
25715	05/26/26	DONALD L. HAMLIN CONSULT EJ-Hiawatha Infiltration 25815052626	257-5-57-50-899.000 Matching Grant Funds	433.35	58680	05/29/26
25715	04/16/26	DONALD L. HAMLIN CONSULT EJ-Assistance-CHM - March 26817 041626	257-5-57-50-330.000 Professional Services	370.00	58680	05/29/26
27840	05/15/26	MADISON NATIONAL LIFE INS Life Ins Jun 2026 1772747	257-5-57-50-210.000 Group Insurance	48.68	58710	05/29/26
24960	05/15/26	NORTHEAST DELTA DENTAL Dental Jun 2026 051526 6197	257-5-57-50-210.000 Group Insurance	100.81	58719	05/29/26
80292	05/15/26	STEFANIE PIGEON inc Broker Fee May 2026 51249	257-5-57-50-210.000 Group Insurance	18.14	58742	05/29/26
21230	05/19/26	VISION SERVICE PLAN (CT) Vision Jun 2026 825253571	257-5-57-50-210.000 Group Insurance	18.65	58752	05/29/26
24130	05/12/26	VT DEPT ENVIRONMENTAL CON WWTF Permit renewal 2026 31254051226	257-5-57-50-510.000 Permit/License/Registrati	9900.00	58754	05/29/26
19815	05/11/26	AMAZON CAPITAL SERVICES Sr Center Furniture/Fixtu 16G3TXJL61QG	258-5-33-13-755.000 Furniture and Fixtures	66.99	58657	05/29/26
19815	05/13/26	AMAZON CAPITAL SERVICES Sr Center Furniture 1N66Q1GK7GLJ	258-5-33-13-755.000 Furniture and Fixtures	111.52	58657	05/29/26
19815	05/22/26	AMAZON CAPITAL SERVICES Senior Center Furniture 1PCRFMHXVW77	258-5-33-13-755.000 Furniture and Fixtures	267.65	58657	05/29/26
19815	05/12/26	AMAZON CAPITAL SERVICES Senior Center Furniture 1V4DYPP76RNC	258-5-33-13-755.000 Furniture and Fixtures	695.14	58657	05/29/26
07305	05/21/26	AIRGAS USA LLC Pool Chemicals 9172226868	259-5-30-11-431.000 R&M Buildings & Grounds	428.82	58653	05/29/26
07305	05/22/26	AIRGAS USA LLC Pool Chemicals 9172265441	259-5-30-11-431.000 R&M Buildings & Grounds	625.04	58653	05/29/26
19815	05/18/26	AMAZON CAPITAL SERVICES RK Hiawatha Supplies 1937HQ9KN1HY	259-5-30-15-610.000 General Supplies	73.61	58657	05/29/26
19815	05/13/26	AMAZON CAPITAL SERVICES RK EES K Supplies 1DTMVL1X6WRP	259-5-30-15-610.000 General Supplies	93.45	58657	05/29/26

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
19815	AMAZON CAPITAL SERVICES	05/12/26 RK MSP Supplies 1F3CVJMF7HW4	259-5-30-15-610.000 General Supplies	6.79	58657	05/29/26
19815	AMAZON CAPITAL SERVICES	05/14/26 RK Hiawatha Supplies 1FXPCDR3WM3D	259-5-30-15-610.000 General Supplies	66.97	58657	05/29/26
19815	AMAZON CAPITAL SERVICES	05/22/26 RK Fleming BI 1KKFWT7WRC96	259-5-30-15-610.000 General Supplies	18.99	58657	05/29/26
19815	AMAZON CAPITAL SERVICES	05/13/26 RK MSP Supplies 1QQVLD4D6MKC	259-5-30-15-610.000 General Supplies	17.98	58657	05/29/26
19815	AMAZON CAPITAL SERVICES	05/22/26 RK Hiawatha Supplies 1QXYCD7XR6ML	259-5-30-15-610.000 General Supplies	19.99	58657	05/29/26
19815	AMAZON CAPITAL SERVICES	05/22/26 RK MSP Supplies 1RPXGP19TQGC	259-5-30-15-610.000 General Supplies	19.99	58657	05/29/26
19815	AMAZON CAPITAL SERVICES	05/11/26 Behavior Support Supplies 1RQTK1HJ3GHG	259-5-30-15-610.000 General Supplies	322.99	58657	05/29/26
19815	AMAZON CAPITAL SERVICES	05/18/26 PS Building Supplies 1RVVQ9GNRGV3	259-5-30-16-610.000 General Supplies	6.49	58657	05/29/26
19815	AMAZON CAPITAL SERVICES	05/18/26 PS Explorers Supplies 1T6FQTHTHVRL	259-5-30-16-610.000 General Supplies	30.60	58657	05/29/26
19815	AMAZON CAPITAL SERVICES	05/12/26 RK Hiawatha Supplies 1V4DYPP71WXT	259-5-30-15-610.000 General Supplies	88.13	58657	05/29/26
80328	Aspen East Stables	04/27/26 Spring Programs 042726D	259-5-30-14-330.000 Professional Services	2696.00	58660	05/29/26
25370	BOUNCE AROUND VT LLC	05/20/26 RK Fleming 5/20 052026A	259-5-30-15-330.000 Professional Services	835.00	58662	05/29/26
25370	BOUNCE AROUND VT LLC	05/20/26 RK Hiawatha 6/3 052026D	259-5-30-15-330.000 Professional Services	275.00	58662	05/29/26
25370	BOUNCE AROUND VT LLC	06/15/26 RK EES 6/15 052626D	259-5-30-15-330.000 Professional Services	539.00	58662	05/29/26
25120	CLICKTIME.COM	05/07/26 EJRP Timesheets April 474669	259-5-30-10-505.000 Tech. Subs, Licenses	1520.00	58672	05/29/26
38955	F W WEBB COMPANY	04/30/26 Park Street PS Maint 95874642	259-5-30-16-431.000 R&M Buildings & Grounds	35.91	58686	05/29/26
38955	F W WEBB COMPANY	05/07/26 Pool Maintenance 95982855	259-5-30-11-431.000 R&M Buildings & Grounds	4.80	58686	05/29/26
38955	F W WEBB COMPANY	05/07/26 Pool Maint 959828552	259-5-30-11-431.000 R&M Buildings & Grounds	202.99	58686	05/29/26
38955	F W WEBB COMPANY	05/20/26 Park Street Key 96165233	259-5-30-16-610.000 General Supplies	8.33	58686	05/29/26
80327	FIRST NATIONAL BANK OMAHA	05/14/26 EJRP CC April/May 84060526	259-5-30-12-500.000 Training, Conf, Dues	675.00	58694	05/29/26
80327	FIRST NATIONAL BANK OMAHA	05/14/26 EJRP CC April/May 84060526	259-5-30-15-500.000 Training, Conf, Dues	675.00	58694	05/29/26
80327	FIRST NATIONAL BANK OMAHA	05/14/26 EJRP CC April/May 84060526	259-5-30-10-500.000 Training, Conf, Dues	1590.00	58694	05/29/26
80327	FIRST NATIONAL BANK OMAHA	05/14/26 EJRP CC April/May 84060526	259-5-30-10-505.000 Tech. Subs, Licenses	21.40	58694	05/29/26
80327	FIRST NATIONAL BANK OMAHA	05/14/26 EJRP CC April/May 84060526	259-5-30-14-500.000 Training, Conf, Dues	2265.00	58694	05/29/26
80327	FIRST NATIONAL BANK OMAHA	05/14/26 EJRP CC April/May 84060526	259-5-30-15-610.000 General Supplies	1748.95	58694	05/29/26

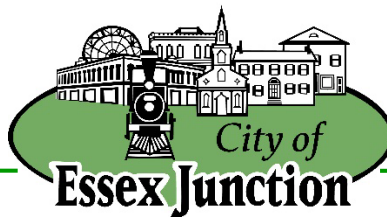
Vendor	Invoice Date	Invoice Description	Invoice Number	Account	Amount Paid	Check Number	Check Date
80327	05/14/26	FIRST NATIONAL BANK OMAHA	EJRP CC April/May 84060526	259-5-30-14-610.000 General Supplies	1432.23	58694	05/29/26
80327	05/14/26	FIRST NATIONAL BANK OMAHA	EJRP CC April/May 84060526	259-5-30-15-330.000 Professional Services	644.09	58694	05/29/26
80327	05/14/26	FIRST NATIONAL BANK OMAHA	EJRP CC April/May 84060526	259-5-30-14-330.000 Professional Services	1019.70	58694	05/29/26
80317	05/19/26	First National Bank Omaha	EJRP CC April/May 11880526	259-5-30-14-610.000 General Supplies	354.10	58696	05/29/26
80317	05/19/26	First National Bank Omaha	EJRP CC April/May 11880526	259-5-30-12-610.000 General Supplies	27.24	58696	05/29/26
80317	05/19/26	First National Bank Omaha	EJRP CC April/May 11880526	259-5-30-15-610.000 General Supplies	355.17	58696	05/29/26
80325	05/14/26	First National Bank Omaha	EJRP CC April/May 13890526	259-5-30-11-610.000 General Supplies	13.90	58697	05/29/26
80325	05/14/26	First National Bank Omaha	EJRP CC April/May 13890526	259-5-30-12-610.000 General Supplies	81.52	58697	05/29/26
80325	05/14/26	First National Bank Omaha	EJRP CC April/May 13890526	259-5-30-10-530.000 Communications	845.40	58697	05/29/26
80325	05/14/26	First National Bank Omaha	EJRP CC April/May 13890526	259-5-30-16-330.000 Professional Services	53.50	58697	05/29/26
80325	05/14/26	First National Bank Omaha	EJRP CC April/May 13890526	259-5-30-10-505.000 Tech. Subs, Licenses	758.41	58697	05/29/26
80325	05/14/26	First National Bank Omaha	EJRP CC April/May 13890526	259-5-30-15-330.000 Professional Services	250.00	58697	05/29/26
80325	05/14/26	First National Bank Omaha	EJRP CC April/May 13890526	259-5-30-14-610.000 General Supplies	1844.42	58697	05/29/26
80325	05/14/26	First National Bank Omaha	EJRP CC April/May 13890526	259-5-30-15-610.000 General Supplies	408.25	58697	05/29/26
80325	05/14/26	First National Bank Omaha	EJRP CC April/May 13890526	259-5-30-14-330.000 Professional Services	708.58	58697	05/29/26
80192	05/18/26	Fountain of Youth Fitness	Lifting Spirits 5/18 051826D	259-5-30-14-330.000 Professional Services	74.40	58698	05/29/26
80087	05/11/26	KONICA MINOLTA PREMIER FI	Copier Lease May 2026 581890365	259-5-30-16-442.000 Rental Vehicles/Equip	149.40	58706	05/29/26
80087	05/11/26	KONICA MINOLTA PREMIER FI	Copier Lease May 2026 581890365	259-5-30-10-442.000 Rental Vehicles/Equip	165.50	58706	05/29/26
27840	05/15/26	MADISON NATIONAL LIFE INS	Life Ins Jun 2026 1772747	259-5-30-14-210.000 Group Insurance	36.60	58710	05/29/26
27840	05/15/26	MADISON NATIONAL LIFE INS	Life Ins Jun 2026 1772747	259-5-30-15-210.000 Group Insurance	420.90	58710	05/29/26
27840	05/15/26	MADISON NATIONAL LIFE INS	Life Ins Jun 2026 1772747	259-5-30-16-210.000 Group Insurance	146.40	58710	05/29/26
24960	05/15/26	NORTHEAST DELTA DENTAL	Dental Jun 2026 051526 6197	259-5-30-14-210.000 Group Insurance	39.79	58719	05/29/26
24960	05/15/26	NORTHEAST DELTA DENTAL	Dental Jun 2026 051526 6197	259-5-30-16-210.000 Group Insurance	182.93	58719	05/29/26
24960	05/15/26	NORTHEAST DELTA DENTAL	Dental Jun 2026 051526 6197	259-5-30-15-210.000 Group Insurance	370.09	58719	05/29/26
29425	05/13/26	PERFORMANCE FOOD 24793-EJ	RK Founders Snack 609609	259-5-30-15-610.000 General Supplies	17.95	58721	05/29/26

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29425	PERFORMANCE FOOD 24793-EJ	05/12/26	RK EES 1-2 Snack 610267	259-5-30-15-610.000 General Supplies	196.85	58721	05/29/26
29425	PERFORMANCE FOOD 24793-EJ	05/13/26	RK Westford Snack 611078	259-5-30-15-610.000 General Supplies	285.73	58721	05/29/26
29425	PERFORMANCE FOOD 24793-EJ	05/13/26	RK Fleming Snack 611753	259-5-30-15-610.000 General Supplies	309.95	58721	05/29/26
29425	PERFORMANCE FOOD 24793-EJ	05/18/26	RK EES 1-2 Snack 612671	259-5-30-15-610.000 General Supplies	281.97	58721	05/29/26
29425	PERFORMANCE FOOD 24793-EJ	05/18/26	RK Hiawatha Snack 613865	259-5-30-15-610.000 General Supplies	153.32	58721	05/29/26
29425	PERFORMANCE FOOD 24793-EJ	05/20/26	RK EES K Snack 614003	259-5-30-15-610.000 General Supplies	176.68	58721	05/29/26
29425	PERFORMANCE FOOD 24793-EJ	05/18/26	RK MSP Snack 614008	259-5-30-15-610.000 General Supplies	167.64	58721	05/29/26
29425	PERFORMANCE FOOD 24793-EJ	05/20/26	RK Westford Snack 615490	259-5-30-15-610.000 General Supplies	129.08	58721	05/29/26
20620	RASCO, LAURA	05/11/26	Preschool Playgroup April 051126S	259-5-30-14-330.000 Professional Services	210.00	58727	05/29/26
05280	S & D LANDSCAPES LLC	03/02/26	PS Snow Removal 260023	259-5-30-16-330.000 Professional Services	1156.20	58728	05/29/26
05280	S & D LANDSCAPES LLC	05/20/26	Community Garden Rototill 260298	259-5-30-14-330.000 Professional Services	1002.60	58728	05/29/26
39425	SCOTT & PARTNERS INC	05/07/26	MSP Storage Proj 25-1821 6775	259-5-30-12-330.000 Professional Services	9377.98	58729	05/29/26
10435	SCREENMYLOGO.COM	05/13/26	Running Series TShirts 22221	259-5-30-14-610.000 General Supplies	523.50	58730	05/29/26
10435	SCREENMYLOGO.COM	05/22/26	Summer Staff TShirts 22237	259-5-30-17-610.000 General Supplies	2604.00	58730	05/29/26
80322	SEAGOAT ENTERPRISES LLC	04/20/26	Vac Camp 4/20 042026D	259-5-30-15-610.000 General Supplies	240.89	58731	05/29/26
80092	SIDER-CRETE INC	05/20/26	Pool Repairs 05265896	259-5-30-11-431.000 R&M Buildings & Grounds	395.32	58735	05/29/26
80292	STEFANIE PIGEON inc	05/15/26	Broker Fee May 2026 51249	259-5-30-15-210.000 Group Insurance	81.82	58742	05/29/26
80292	STEFANIE PIGEON inc	05/15/26	Broker Fee May 2026 51249	259-5-30-16-210.000 Group Insurance	54.55	58742	05/29/26
80292	STEFANIE PIGEON inc	05/15/26	Broker Fee May 2026 51249	259-5-30-14-210.000 Group Insurance	13.63	58742	05/29/26
23495	STUDENT TRANSPORTATION OF	02/27/26	Vac Camp Bus 2/24 70339727	259-5-30-15-580.000 Travel	637.31	58743	05/29/26
23495	STUDENT TRANSPORTATION OF	02/28/26	Vac Camp Bus 2/26 70340140	259-5-30-15-580.000 Travel	656.62	58743	05/29/26
23495	STUDENT TRANSPORTATION OF	03/03/26	Vac Camp Bus 3/2 70340804	259-5-30-15-580.000 Travel	373.37	58743	05/29/26
23495	STUDENT TRANSPORTATION OF	03/04/26	Vac Camp Bus 3/3 70341443	259-5-30-15-580.000 Travel	482.81	58743	05/29/26
23495	STUDENT TRANSPORTATION OF	04/28/26	Vac Camp Bus 4/24 70348201	259-5-30-15-580.000 Travel	540.75	58743	05/29/26
23495	STUDENT TRANSPORTATION OF	05/21/26	RK MSP Bus 5/20 70353269	259-5-30-15-580.000 Travel	328.31	58743	05/29/26

For Check Acct 01 (GENERAL FUND) All check #s 05/29/26 To 05/29/26

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
21230	05/19/26	VISION SERVICE PLAN (CT) 825253571	259-5-30-15-210.000 Group Insurance	101.51	58752	05/29/26
21230	05/19/26	VISION SERVICE PLAN (CT) 825253571	259-5-30-14-210.000 Group Insurance	9.67	58752	05/29/26
21230	05/19/26	VISION SERVICE PLAN (CT) 825253571	259-5-30-16-210.000 Group Insurance	34.79	58752	05/29/26
244610	05/11/26	VTAEYC 051126D	259-4-30-15-041.000 State and Other Grant Rev	574.66	58758	05/29/26
Report Total				269014.53		

To the Treasurer of City of Essex Junction, We Hereby certify
that there is due to the several persons whose names are
listed hereon the sum against each name and that there
are good and sufficient vouchers supporting the payments
aggregating \$ ***269,014.53
Let this be your order for the payments of these amounts.



MEMORANDUM

To: Regina Mahony, City Manager; City Council; Department Managers
CC: Tri-Town Members (Essex Town and Williston)
From: Jess Morris, Finance Director
Meeting Date: June 10, 2026
Subject: May Financial Report

The following budget vs actual report includes detail by fund for all City funds (General Fund, capital funds, enterprise funds, etc). Each report details the approved budget, year to date actuals, remaining budget amount, actual as a % of budget, and a month to date amount which is the total revenue/expenditure for the last month of the included reporting period. These reports are run through 5/31/26 therefore the year to date actuals are for the period 7/1/25-5/31/26, and the month actuals are for the month of May.

While we will continue to receive May invoices over the coming weeks, we are about 92% of the way through the fiscal year. The General Fund revenue is just under 102% of budget or \$12,624,334 and expenditures are just over 83% of budget or \$10,369,003.

There are a few budgets that are running over 92% right now that we anticipate may also be over budget at the end of the fiscal year. Community Development is running slightly over on both Group Insurance and Legal Services; these are costs that we must incur. We anticipate savings in other department budgets with the General Fund that will offset the overages in these lines. We are also seeing overages in the Fire Station and Park St School Buildings budgets. I am working with the department heads to research these overages, but my preliminary research is showing that these overages are a result of unanticipated urgent or emergency repairs to HVAC/security systems or safety concerns at both buildings. I believe there will be savings in other Building budgets that will offset these overages as well.

The Water Fund operating revenue is just under 67% of budget or \$1,310,133 and operating expenditure is just under 91% of budget or \$1,778,340. The Wastewater Fund operating revenue is just under 93% of budget or \$2,964,313 and operating expenditure is just over 86% of budget or \$2,758,077. The Sanitation Fund operating revenue is just under 73% of budget or \$833,258 and operating expenditure is just under 89% of budget or \$815,416. The Stormwater Fund operating revenue is just over 82% or \$265,942, and operating expenditure is just under 70% or \$224,941.

At the end of May there were 241 delinquent utility accounts with balances totaling \$38,169. There is currently still just one property with water shut off for non-payment as a result of the September shut-off process. The final round of FY26 utility bills will be prepared and mailed around June 24th with payment due at the end of July.

The EJRP Program Fund revenue is just under 96% of budget or \$4,188,103, and expenditure is just over 91% of budget or \$4,043,728.

There are several factors that contribute to revenue and expenditures seeming either higher or lower at any point during the fiscal year. Property taxes are billed in August and all revenue is recorded at that point

for the entire fiscal year, and utility bills are produced tri-annually thereby recording revenue every four months rather than monthly. There are several large payments made either on a quarterly, bi-annual or annual basis for things such as insurance (property/casualty/auto/worker's comp), debt payments, and annual dues/memberships to various organizations, as well as quarterly transfers for capital and administrative allocations between funds.

Also included with the financial report are reports of the LOT Fund activity, 2 Lincoln Renovation, and Economic Development Fund activity.

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
210-4 Revenue					
210-4-00 General Revenues					
210-4-00-00-010.000 Property Taxes	11,405,931.00	11,423,233.40	-17,302.40	100.15%	165,756.36
210-4-00-00-020.001 PILOT Tax Agreements	17,600.00	17,600.00	0.00	100.00%	0.00
210-4-00-00-020.022 Rents and Royalties	0.00	6,300.00	-6,300.00	100.00%	700.00
210-4-00-00-020.054 Admin Fee - Water	199,500.00	199,500.00	0.00	100.00%	0.00
210-4-00-00-020.055 Admin Fee - WWTF	99,750.00	99,750.00	0.00	100.00%	0.00
210-4-00-00-020.056 Admin Fee - Sanitation	199,500.00	198,978.00	522.00	99.74%	0.00
210-4-00-00-020.059 Admin Fee - EJRP PF	53,155.00	53,155.00	0.00	100.00%	0.00
210-4-00-00-030.009 Cannabis Control	400.00	1,100.00	-700.00	275.00%	0.00
210-4-00-00-042.001 PILOT Revenue	14,000.00	15,717.20	-1,717.20	112.27%	0.00
210-4-00-00-042.002 Railroad Taxes	2,500.00	2,653.77	-153.77	106.15%	2,653.77
210-4-00-00-042.004 State Act 60 Revenue	32,800.00	29,495.00	3,305.00	89.92%	0.00
210-4-00-00-042.005 State Act 68 Revenue	38,000.00	52,156.01	-14,156.01	137.25%	0.00
210-4-00-00-060.000 Interest Income	10,000.00	129,626.51	-119,626.51	1,296.27%	80.73
210-4-00-00-080.001 State District Court Fine	5,000.00	4,804.50	195.50	96.09%	0.00
210-4-00-00-085.000 Penalties	40,000.00	63,648.28	-23,648.28	159.12%	0.00
210-4-00-00-086.000 Interest	8,000.00	17,580.30	-9,580.30	219.75%	2,178.63
210-4-00-00-098.000 Misc Revenue	1,500.00	14,514.62	-13,014.62	967.64%	-10,062.36
Total General Revenues	12,127,636.00	12,329,812.59	-202,176.59	101.67%	161,307.13
210-4-10 Admin Revenues					
Total Admin Revenues	0.00	0.00	0.00	0.00%	0.00
210-4-12-10 Clerk Revenue					
210-4-12-10-020.003 Use of Vault	25.00	50.00	-25.00	200.00%	7.00
210-4-12-10-020.004 Recording Fees	55,000.00	56,475.00	-1,475.00	102.68%	5,049.00
210-4-12-10-020.010 Printing and Duplication	1,000.00	347.00	653.00	34.70%	90.00
210-4-12-10-020.011 Online Land Records	150.00	826.00	-676.00	550.67%	66.50
210-4-12-10-020.013 Sale of Certified Copy	1,000.00	1,500.00	-500.00	150.00%	90.00
210-4-12-10-020.023 Records Preservation	15,000.00	20,506.00	-5,506.00	136.71%	1,836.00
210-4-12-10-030.001 Liquor Licenses	2,500.00	2,195.00	305.00	87.80%	70.00
210-4-12-10-030.002 Hunting and Fishing	10.00	5.00	5.00	50.00%	0.00
210-4-12-10-030.003 Marriage Licenses	250.00	555.00	-305.00	222.00%	75.00
210-4-12-10-030.004 Animal Licenses	3,000.00	3,480.00	-480.00	116.00%	98.00
210-4-12-10-030.005 Green Mountain Passport	100.00	134.00	-34.00	134.00%	24.00
210-4-12-10-030.006 DMV Registrations	0.00	48.00	-48.00	100.00%	3.00
210-4-12-10-098.000 Misc Revenue	0.00	212.04	-212.04	100.00%	212.04
Total Clerk Revenue	78,035.00	86,333.04	-8,298.04	110.63%	7,620.54
210-4-14-10 Information Technology					
Total Information Technology	0.00	0.00	0.00	0.00%	0.00
210-4-16 ComDev Revenues					
210-4-16-10-020.016 Bike Locker Rental Revenue	0.00	45.00	-45.00	100.00%	0.00
210-4-16-10-030.008 License and Zoning Fees	75,000.00	29,008.13	45,991.87	38.68%	2,050.00

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
Total ComDev Revenues	75,000.00	29,053.13	45,946.87	38.74%	2,050.00
210-4-17 EconDev Revenues					
Total EconDev Revenues	0.00	0.00	0.00	0.00%	0.00
210-4-25 Fire Revenues					
210-4-25-10-098.000 Misc Revenue	0.00	10.00	-10.00	100.00%	0.00
Total Fire Revenues	0.00	10.00	-10.00	100.00%	0.00
210-4-30 EJPJ Revenues					
210-4-30-10-020.000 Charges for Services	8,670.00	340.00	8,330.00	3.92%	0.00
210-4-30-12-091.000 Transfer btwn funds (non-	1,500.00	1,500.00	0.00	100.00%	0.00
Total EJPJ Revenues	10,170.00	1,840.00	8,330.00	18.09%	0.00
210-4-35 Library Revenues					
210-4-35-10-040.000 Federal Grant Revenue	0.00	683.80	-683.80	100.00%	0.00
210-4-35-10-041.000 State and Other Grant Rev	0.00	350.00	-350.00	100.00%	0.00
210-4-35-10-098.000 Misc Revenue	900.00	1,192.25	-292.25	132.47%	162.00
Total Library Revenues	900.00	2,226.05	-1,326.05	247.34%	162.00
210-4-40 PW Revenues					
210-4-40-12-020.017 EV Charger	0.00	3,003.36	-3,003.36	100.00%	277.66
210-4-40-12-040.834 Emerald Ash Borer	0.00	18,320.00	-18,320.00	100.00%	0.00
210-4-40-12-042.006 State Aid to Highways	125,000.00	133,147.46	-8,147.46	106.52%	0.00
210-4-40-12-098.000 Misc Revenue	2,500.00	4,893.70	-2,393.70	195.75%	1,371.30
Total PW Revenues	127,500.00	159,364.52	-31,864.52	124.99%	1,648.96
210-4-41 Building Revenues					
210-4-41-22-040.000 Federal Grant Revenue	0.00	5,000.00	-5,000.00	100.00%	0.00
Total Building Revenues	0.00	5,000.00	-5,000.00	100.00%	0.00
210-4-90-00 Other Sources and Uses					
210-4-90-00-050.000 Library Donation Revenue	0.00	8,154.76	-8,154.76	100.00%	0.00
210-4-90-00-640.201 Adult Collection replacem	0.00	1,468.00	-1,468.00	100.00%	206.00
210-4-90-00-640.202 Juvenile Collection repl	0.00	1,072.00	-1,072.00	100.00%	245.00
Total Other Sources and Uses	0.00	10,694.76	-10,694.76	100.00%	451.00
Total Revenue	12,419,241.00	12,624,334.09	-205,093.09	101.65%	173,239.63
Total Revenues	12,419,241.00	12,624,334.09	-205,093.09	101.65%	173,239.63

Account			Budget		Pd to Date
	Budget	Actual	Balance	% of Budget	
210-5-10-10 Administration					
210-5-10-10-110.000 Regular Salaries	362,725.00	322,753.75	39,971.25	88.98%	28,186.19
210-5-10-10-210.000 Group Insurance	136,610.00	105,138.27	31,471.73	76.96%	8,395.91
210-5-10-10-220.000 Social Security	27,952.00	24,349.63	3,602.37	87.11%	2,115.30
210-5-10-10-225.000 Act 76 Childcare Tax	1,206.00	927.62	278.38	76.92%	80.86
210-5-10-10-230.000 Retirement	32,789.00	29,119.63	3,669.37	88.81%	2,536.74
210-5-10-10-290.000 Other Employee Benefits	6,178.00	3,300.00	2,878.00	53.42%	0.00
210-5-10-10-320.000 Legal Services	35,500.00	15,527.00	19,973.00	43.74%	4,175.00
210-5-10-10-330.000 Professional Services	51,507.00	26,353.48	25,153.52	51.16%	659.87
210-5-10-10-340.000 Technical Services	0.00	751.52	-751.52	100.00%	0.00
210-5-10-10-442.000 Rental Vehicles/Equip	5,784.00	4,106.34	1,677.66	70.99%	736.89
210-5-10-10-500.000 Training, Conf, Dues	8,174.00	4,401.48	3,772.52	53.85%	17.54
210-5-10-10-505.000 Tech. Subs, Licenses	16,471.00	15,510.18	960.82	94.17%	745.79
210-5-10-10-530.000 Communications	3,348.00	3,218.41	129.59	96.13%	0.00
210-5-10-10-540.000 Advertising	20,475.00	18,879.18	1,595.82	92.21%	5,339.64
210-5-10-10-550.000 Printing and Binding	5,000.00	4,435.79	564.21	88.72%	0.00
210-5-10-10-560.000 Postage	9,590.00	8,625.55	964.45	89.94%	-434.01
210-5-10-10-580.000 Travel	2,000.00	696.65	1,303.35	34.83%	90.12
210-5-10-10-610.000 General Supplies	3,000.00	2,247.79	752.21	74.93%	35.38
210-5-10-10-755.000 Furniture and Fixtures	1,000.00	0.00	1,000.00	0.00%	0.00
210-5-10-10-845.000 Employee/Volunteer Recogn	6,000.00	1,346.10	4,653.90	22.44%	1,100.00
210-5-10-10-850.000 Community Events and Cele	0.00	8.03	-8.03	100.00%	0.00
Total Administration	735,309.00	591,696.40	143,612.60	80.47%	53,781.22
210-5-11-10 Legislative					
210-5-11-10-190.000 Board Member Payments	11,800.00	4,650.00	7,150.00	39.41%	450.00
210-5-11-10-190.001 City Council Payments	12,500.00	9,375.00	3,125.00	75.00%	0.00
210-5-11-10-220.000 Social Security	956.00	717.15	238.85	75.02%	0.00
210-5-11-10-225.000 Act 76 Childcare Tax	41.00	30.90	10.10	75.37%	0.00
210-5-11-10-320.000 Legal Services	3,600.00	0.00	3,600.00	0.00%	0.00
210-5-11-10-330.000 Professtional Services	28,739.00	17,161.02	11,577.98	59.71%	222.48
210-5-11-10-500.000 Training, Conferences, Du	18,364.00	16,518.38	1,845.62	89.95%	0.00
210-5-11-10-540.000 Advertising	900.00	797.16	102.84	88.57%	0.00
210-5-11-10-580.000 Travel	250.00	0.00	250.00	0.00%	0.00
210-5-11-10-610.000 General Supplies	2,000.00	718.49	1,281.51	35.92%	156.25
210-5-11-10-831.000 Special or New Programs	20,000.00	8,083.33	11,916.67	40.42%	3,500.00
210-5-11-10-910.000 Transfer btwn Funds	0.00	8,000.00	-8,000.00	100.00%	8,000.00
Total Legislative	99,150.00	66,031.43	33,098.57	66.62%	12,328.73
210-5-12-10 Clerk					
210-5-12-10-110.000 Regular Salaries	151,619.00	135,158.19	16,460.81	89.14%	11,591.81
210-5-12-10-120.000 Part Time Salaries	10,024.00	255.00	9,769.00	2.54%	255.00
210-5-12-10-130.000 Overtime	470.00	862.62	-392.62	183.54%	0.00
210-5-12-10-210.000 Group Insurance	37,371.00	54,713.92	-17,342.92	146.41%	4,593.69
210-5-12-10-220.000 Social Security	12,682.00	10,673.36	2,008.64	84.16%	908.07
210-5-12-10-225.000 Act 76 Childcare Tax	547.00	425.67	121.33	77.82%	36.19
210-5-12-10-230.000 Retirement	15,172.00	13,331.44	1,840.56	87.87%	1,151.20
210-5-12-10-290.000 Other Employee Benefits	800.00	400.00	400.00	50.00%	0.00

GENERAL FUND

Account			Budget		Pd to Date
	Budget	Actual	Balance	% of Budget	
210-5-12-10-330.000 Professional Services	486.00	541.76	-55.76	111.47%	80.62
210-5-12-10-430.000 R&M Vehicles & Equipment	50.00	0.00	50.00	0.00%	0.00
210-5-12-10-500.000 Training Conf Dues	2,000.00	2,625.80	-625.80	131.29%	750.00
210-5-12-10-505.000 Tech. Subs Licenses	4,300.00	4,005.54	294.46	93.15%	364.14
210-5-12-10-550.000 Printing and Binding	1,500.00	727.39	772.61	48.49%	0.00
210-5-12-10-560.000 Postage	400.00	396.10	3.90	99.03%	0.00
210-5-12-10-570.023 Records Preservation	15,000.00	14,285.36	714.64	95.24%	0.00
210-5-12-10-580.000 Travel	500.00	1,432.37	-932.37	286.47%	813.90
210-5-12-10-610.000 General Supplies	2,000.00	1,254.11	745.89	62.71%	0.00
210-5-12-10-820.000 Elections	14,000.00	3,068.95	10,931.05	21.92%	0.00
Total Clerk	268,921.00	244,157.58	24,763.42	90.79%	20,544.62
210-5-13-10 Finance					
210-5-13-10-110.000 Regular Salaries	292,962.00	257,021.47	35,940.53	87.73%	22,412.44
210-5-13-10-190.000 Board Member Payments	1,400.00	250.00	1,150.00	17.86%	0.00
210-5-13-10-210.000 Group Insurance	59,140.00	70,335.22	-11,195.22	118.93%	6,321.52
210-5-13-10-220.000 Social Security	25,436.00	21,342.24	4,093.76	83.91%	1,841.03
210-5-13-10-225.000 Act 76 Childcare Tax	1,097.00	816.04	280.96	74.39%	71.49
210-5-13-10-230.000 Retirement	30,634.00	24,498.61	6,135.39	79.97%	2,165.28
210-5-13-10-250.000 Unemployment Insurance	4,608.00	10,389.24	-5,781.24	225.46%	0.00
210-5-13-10-260.000 Workers Comp Insurance	39,043.00	35,706.06	3,336.94	91.45%	0.00
210-5-13-10-290.000 Other Employee Benefits	1,600.00	1,200.00	400.00	75.00%	0.00
210-5-13-10-330.000 Professional Services	14,388.00	7,838.16	6,549.84	54.48%	57.16
210-5-13-10-335.000 Audit	18,412.00	15,870.96	2,541.04	86.20%	0.00
210-5-13-10-500.000 Training, Conf, Dues	1,758.00	1,065.00	693.00	60.58%	410.00
210-5-13-10-505.000 Tech. Subs, Licenses	22,754.00	15,775.67	6,978.33	69.33%	392.00
210-5-13-10-520.000 PACIF Insurance	99,922.00	96,218.42	3,703.58	96.29%	0.00
210-5-13-10-550.000 Printing and Binding	3,883.00	2,883.51	999.49	74.26%	0.00
210-5-13-10-560.000 Postage	2,800.00	2,054.01	745.99	73.36%	0.00
210-5-13-10-580.000 Travel	1,140.00	408.30	731.70	35.82%	0.00
210-5-13-10-610.000 General Supplies	800.00	249.77	550.23	31.22%	0.00
Total Finance	621,777.00	563,922.68	57,854.32	90.70%	33,670.92
210-5-14-10 Information Technology					
210-5-14-10-330.000 Professional Services	140,016.00	124,276.60	15,739.40	88.76%	12,550.60
210-5-14-10-432.000 R&M Technology	5,000.00	0.00	5,000.00	0.00%	0.00
210-5-14-10-505.000 Tech. Subs, Licenses	41,785.00	47,642.21	-5,857.21	114.02%	3,409.00
210-5-14-10-735.000 Tech: Equip/Hardware	24,750.00	21,028.15	3,721.85	84.96%	0.00
Total Information Technology	211,551.00	192,946.96	18,604.04	91.21%	15,959.60
210-5-15-10 Assessing					
210-5-15-10-330.000 Professional Services	94,575.00	70,931.25	23,643.75	75.00%	0.00
210-5-15-10-505.000 Tech. Subs, Licenses	1,500.00	530.45	969.55	35.36%	0.00
Total Assessing	96,075.00	71,461.70	24,613.30	74.38%	0.00
210-5-16-10 Community Development					

Account	Budget				
	Budget	Actual	Balance	% of Budget	Pd to Date
210-5-16-10-110.000 Regular Salaries	225,773.00	200,525.61	25,247.39	88.82%	17,306.26
210-5-16-10-190.000 Board member Payments	9,600.00	5,900.00	3,700.00	61.46%	0.00
210-5-16-10-210.000 Group Insurance	59,616.00	88,444.38	-28,828.38	148.36%	7,879.75
210-5-16-10-220.000 Social Security	18,624.00	16,273.62	2,350.38	87.38%	1,373.70
210-5-16-10-225.000 Act 76 Childcare Tax	803.00	609.47	193.53	75.90%	51.57
210-5-16-10-230.000 Retirement	19,374.00	16,901.61	2,472.39	87.24%	1,469.01
210-5-16-10-290.000 Other Employee Benefits	1,200.00	400.00	800.00	33.33%	0.00
210-5-16-10-320.000 Legal Services	17,000.00	29,006.52	-12,006.52	170.63%	6,920.00
210-5-16-10-330.000 Professional Services	23,560.00	13,284.44	10,275.56	56.39%	111.24
210-5-16-10-500.000 Training, Conf, Dues	4,630.00	4,485.40	144.60	96.88%	37.49
210-5-16-10-505.000 Tech. Subs., Licenses	600.00	21.40	578.60	3.57%	21.40
210-5-16-10-530.000 Communications	1,080.00	0.00	1,080.00	0.00%	0.00
210-5-16-10-540.000 Advertising	2,600.00	878.28	1,721.72	33.78%	97.76
210-5-16-10-550.000 Printing and Binding	3,000.00	640.75	2,359.25	21.36%	0.00
210-5-16-10-560.000 Postage	2,350.00	23.90	2,326.10	1.02%	0.00
210-5-16-10-580.000 Travel	5,800.00	1,599.15	4,200.85	27.57%	437.45
210-5-16-10-610.000 General Supplies	3,000.00	859.48	2,140.52	28.65%	9.87
210-5-16-10-810.111 BWAC	10,000.00	4,412.71	5,587.29	44.13%	0.00
210-5-16-10-890.000 Federal Grant Expenditure	0.00	1,390.00	-1,390.00	100.00%	490.00
210-5-16-10-895.000 State and Other Grant Exp	0.00	6,016.49	-6,016.49	100.00%	-3,845.62
210-5-16-10-899.000 Matching Grant Funds	17,000.00	8,468.79	8,531.21	49.82%	-123.38
Total Community Development	425,610.00	400,142.00	25,468.00	94.02%	32,236.50
210-5-17-10 Economic Development					
Total Economic Development	0.00	0.00	0.00	0.00%	0.00
210-5-18-10 Health & Human Services					
210-5-18-10-800.106 Essex Rescue	207,140.00	207,140.40	-0.40	100.00%	0.00
210-5-18-10-800.107 Essex Jct. Cemetery Assoc	20,000.00	20,000.00	0.00	100.00%	0.00
210-5-18-10-800.108 Essex Police Dept	3,008,353.00	2,256,264.75	752,088.25	75.00%	0.00
Total Health & Human Services	3,235,493.00	2,483,405.15	752,087.85	76.76%	0.00
210-5-19-10 County & Regional Functio					
210-5-19-10-800.101 CCRPC	19,712.00	14,162.00	5,550.00	71.84%	0.00
210-5-19-10-800.102 GMT	311,638.00	284,593.00	27,045.00	91.32%	0.00
210-5-19-10-800.103 County Tax	73,911.00	43,114.75	30,796.25	58.33%	0.00
210-5-19-10-800.104 Chamber of Commerce	995.00	995.00	0.00	100.00%	0.00
210-5-19-10-800.105 GBIC	3,750.00	3,750.00	0.00	100.00%	0.00
210-5-19-10-800.109 Winooski Valley Park Dist	33,895.00	33,895.00	0.00	100.00%	0.00
210-5-19-10-800.110 Essex Comm Historical Soc	2,000.00	2,000.00	0.00	100.00%	0.00
210-5-19-10-900.000 Transfer between Town/Cit	0.00	1,670.24	-1,670.24	100.00%	1,670.24
Total County & Regional Functio	445,901.00	384,179.99	61,721.01	86.16%	1,670.24
210-5-25-10 Fire					
210-5-25-10-120.000 Part Time Salaries	315,000.00	219,577.62	95,422.38	69.71%	16,084.37
210-5-25-10-210.000 Group Insurance	3,400.00	2,547.50	852.50	74.93%	0.00

Account			Budget		Pd to Date
	Budget	Actual	Balance	% of Budget	
210-5-25-10-220.000 Social Security	24,098.00	16,844.13	7,253.87	69.90%	1,230.51
210-5-25-10-225.000 Act 76 Childcare Tax	1,040.00	720.10	319.90	69.24%	50.89
210-5-25-10-260.000 Workers Comp Insurance	20,000.00	18,611.00	1,389.00	93.06%	0.00
210-5-25-10-290.000 Other Employee Benefits	1,000.00	864.00	136.00	86.40%	0.00
210-5-25-10-330.000 Professional Services	6,000.00	5,131.00	869.00	85.52%	358.00
210-5-25-10-430.000 R&M Vehicles & Equipment	25,000.00	28,504.18	-3,504.18	114.02%	25.20
210-5-25-10-500.000 Training, Conf, Dues	7,000.00	3,646.18	3,353.82	52.09%	729.95
210-5-25-10-505.000 Tech. Subs, Licenses	8,000.00	6,861.10	1,138.90	85.76%	0.00
210-5-25-10-521.000 Insurance Deductibles	0.00	1,000.00	-1,000.00	100.00%	0.00
210-5-25-10-530.000 Communications	4,500.00	600.80	3,899.20	13.35%	0.00
210-5-25-10-570.000 Other Purchased Services	11,000.00	7,061.74	3,938.26	64.20%	521.40
210-5-25-10-610.000 General Supplies	4,000.00	3,839.65	160.35	95.99%	123.89
210-5-25-10-611.000 Small Tools and Equipment	45,000.00	24,080.00	20,920.00	53.51%	0.00
210-5-25-10-612.000 Uniforms	32,000.00	3,576.21	28,423.79	11.18%	92.81
210-5-25-10-613.000 Program Supplies	7,500.00	3,263.85	4,236.15	43.52%	0.00
210-5-25-10-626.000 Gasoline	6,500.00	4,359.08	2,140.92	67.06%	476.57
210-5-25-10-750.000 Machinery & Equipment	22,000.00	24,013.31	-2,013.31	109.15%	2,409.49
Total Fire	543,038.00	375,101.45	167,936.55	69.07%	22,103.08
210-5-30-10 EJP Administration					
210-5-30-10-110.000 Regular Salaries	436,934.00	412,741.38	24,192.62	94.46%	27,921.36
210-5-30-10-120.000 Part Time Salaries	0.00	1,602.01	-1,602.01	100.00%	40.32
210-5-30-10-130.000 Overtime	0.00	62.28	-62.28	100.00%	0.00
210-5-30-10-210.000 Group Insurance	217,195.00	199,043.93	18,151.07	91.64%	11,223.48
210-5-30-10-220.000 Social Security	33,731.00	32,583.32	1,147.68	96.60%	2,265.50
210-5-30-10-225.000 Act 76 Childcare Tax	1,455.00	1,198.76	256.24	82.39%	87.13
210-5-30-10-230.000 Retirement	33,819.00	33,569.16	249.84	99.26%	2,562.98
210-5-30-10-290.000 Other Employee Benefits	2,400.00	2,800.00	-400.00	116.67%	0.00
210-5-30-10-330.000 Professional Services	11,764.00	10,887.30	876.70	92.55%	2,645.30
210-5-30-10-442.000 Rental Vehicles/Equip	1,776.00	1,643.40	132.60	92.53%	149.40
210-5-30-10-500.000 Training, Conf, Dues	2,873.00	2,314.00	559.00	80.54%	0.00
210-5-30-10-530.000 Communications	2,160.00	2,179.77	-19.77	100.92%	424.77
210-5-30-10-561.000 CC Processing Fees	200.00	21.42	178.58	10.71%	0.00
210-5-30-10-610.000 General Supplies	15,000.00	10,532.31	4,467.69	70.22%	1,501.79
210-5-30-10-832.000 Scholarships	4,000.00	0.00	4,000.00	0.00%	0.00
210-5-30-10-850.000 Community Events & Celebr	0.00	7,018.19	-7,018.19	100.00%	2,600.00
210-5-30-10-910.000 Transfer to Other Funds	17,500.00	17,500.00	0.00	100.00%	0.00
Total EJP Administration	780,807.00	735,697.23	45,109.77	94.22%	51,422.03
210-5-30-12 EJP Parks and Facilities					
210-5-30-12-110.000 Regular Salaries	129,489.00	118,342.59	11,146.41	91.39%	9,968.92
210-5-30-12-120.000 Part Time Salaries	66,335.00	51,274.10	15,060.90	77.30%	5,168.53
210-5-30-12-130.000 Overtime	0.00	1,075.44	-1,075.44	100.00%	0.00
210-5-30-12-210.000 Group Insurance	64,535.00	66,383.63	-1,848.63	102.86%	5,226.10
210-5-30-12-220.000 Social Security	15,082.00	12,897.57	2,184.43	85.52%	1,136.70
210-5-30-12-225.000 Act 76 Childcare Tax	651.00	514.00	137.00	78.96%	46.43
210-5-30-12-230.000 Retirement	12,484.00	11,114.34	1,369.66	89.03%	954.92
210-5-30-12-290.000 Other Employee Benefits	800.00	800.00	0.00	100.00%	0.00

Account			Budget		Pd to Date
	Budget	Actual	Balance	% of Budget	
210-5-30-12-330.000 Professional Services	16,049.00	15,377.24	671.76	95.81%	590.70
210-5-30-12-431.000 R&M Buildings & Grounds	11,577.00	10,148.16	1,428.84	87.66%	3,712.20
210-5-30-12-441.000 Rental Land/Buildings	500.00	500.00	0.00	100.00%	0.00
210-5-30-12-442.000 Rental Vehicles/Equip	2,207.00	1,957.50	249.50	88.70%	720.00
210-5-30-12-500.000 Training, Conf, Dues	2,000.00	0.00	2,000.00	0.00%	0.00
210-5-30-12-505.000 Tech. Subs, Licenses	0.00	1,955.28	-1,955.28	100.00%	0.00
210-5-30-12-530.000 Communications	1,080.00	990.00	90.00	91.67%	90.00
210-5-30-12-610.000 General Supplies	27,681.00	21,931.48	5,749.52	79.23%	3,838.35
210-5-30-12-626.000 Gasoline	4,500.00	2,884.07	1,615.93	64.09%	457.61
Total EJP Parks and Facilities	354,970.00	318,145.40	36,824.60	89.63%	31,910.46
210-5-30-13 Adult Programs					
210-5-30-13-530.000 Communications	0.00	0.00	0.00	0.00%	-289.77
Total Adult Programs	0.00	0.00	0.00	0.00%	-289.77
210-5-35-10 Brownell Library					
210-5-35-10-110.000 Regular Salaries	475,410.00	420,445.21	54,964.79	88.44%	36,445.71
210-5-35-10-120.000 Part Time Salaries	146,132.00	123,180.79	22,951.21	84.29%	11,222.19
210-5-35-10-190.000 Board Member Payments	2,200.00	1,550.00	650.00	70.45%	150.00
210-5-35-10-210.000 Group Insurance	188,643.00	172,456.10	16,186.90	91.42%	12,845.33
210-5-35-10-220.000 Social Security	47,904.00	41,285.48	6,618.52	86.18%	3,629.85
210-5-35-10-225.000 Act 76 Childcare Tax	2,066.00	1,690.01	375.99	81.80%	148.68
210-5-35-10-230.000 Retirement	44,755.00	39,190.20	5,564.80	87.57%	3,412.51
210-5-35-10-290.000 Other Employee Benefits	2,800.00	2,400.00	400.00	85.71%	400.00
210-5-35-10-340.000 Technical Services	3,000.00	2,447.07	552.93	81.57%	20.50
210-5-35-10-442.000 Rental Vehicles/Equip	3,936.00	3,608.00	328.00	91.67%	328.00
210-5-35-10-500.000 Training, Conf, Dues	6,000.00	5,297.90	702.10	88.30%	290.00
210-5-35-10-505.000 Tech. Subs, Licenses	14,797.00	12,974.87	1,822.13	87.69%	158.62
210-5-35-10-530.000 Communications	2,160.00	1,980.00	180.00	91.67%	180.00
210-5-35-10-540.000 Advertising	700.00	0.00	700.00	0.00%	0.00
210-5-35-10-560.000 Postage	3,000.00	1,924.05	1,075.95	64.14%	214.72
210-5-35-10-610.000 General Supplies	11,200.00	8,841.67	2,358.33	78.94%	485.36
210-5-35-10-640.201 Adult Collection	46,000.00	39,229.39	6,770.61	85.28%	1,549.22
210-5-35-10-640.202 Juvenile Collection	25,500.00	16,948.69	8,551.31	66.47%	646.44
210-5-35-10-735.000 Tech: Equip/Hardware	7,000.00	4,500.00	2,500.00	64.29%	0.00
210-5-35-10-755.000 Furniture & Fixtures	7,000.00	6,067.60	932.40	86.68%	2,729.87
210-5-35-10-840.201 Adult Programs	2,000.00	1,482.40	517.60	74.12%	302.64
210-5-35-10-840.202 Childrens Programs	4,500.00	4,499.63	0.37	99.99%	124.36
210-5-35-10-845.000 Employee/Volunteer Recogn	1,000.00	1,026.56	-26.56	102.66%	550.00
210-5-35-10-890.000 Federal Grant Expenditure	0.00	683.80	-683.80	100.00%	0.00
210-5-35-10-895.000 State and Other Grant Exp	0.00	350.00	-350.00	100.00%	0.00
Total Brownell Library	1,047,703.00	914,059.42	133,643.58	87.24%	75,834.00
210-5-40-12 Highways					
210-5-40-12-110.000 Regular Salaries	218,526.00	156,472.56	62,053.44	71.60%	16,181.56
210-5-40-12-120.000 Part Time Salaries	33,920.00	42,105.90	-8,185.90	124.13%	2,832.00
210-5-40-12-130.000 Overtime	21,342.00	13,165.10	8,176.90	61.69%	672.45

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
210-5-40-12-190.000 Board Member Payments	3,000.00	200.00	2,800.00	6.67%	0.00
210-5-40-12-210.000 Group Insurance	124,748.00	61,905.92	62,842.08	49.62%	5,550.47
210-5-40-12-220.000 Social Security	21,341.00	16,489.56	4,851.44	77.27%	1,511.64
210-5-40-12-225.000 Act 76 Childcare Tax	921.00	616.82	304.18	66.97%	67.03
210-5-40-12-230.000 Retirement	21,732.00	18,369.68	3,362.32	84.53%	2,208.40
210-5-40-12-250.000 Unemployment Insurance	204.00	393.51	-189.51	192.90%	0.00
210-5-40-12-260.000 Workers Comp Insurance	15,663.00	15,990.02	-327.02	102.09%	0.00
210-5-40-12-290.000 Other Employee Benefits	1,600.00	1,200.00	400.00	75.00%	0.00
210-5-40-12-330.000 Professional Services	20,000.00	12,159.11	7,840.89	60.80%	1,116.68
210-5-40-12-400.000 Contracted Services	0.00	800.00	-800.00	100.00%	0.00
210-5-40-12-410.000 Water and Sewer Charges	3,800.00	2,133.21	1,666.79	56.14%	0.00
210-5-40-12-422.000 Snow Removal	25,000.00	25,695.00	-695.00	102.78%	1,775.00
210-5-40-12-425.000 Trash Removal	9,500.00	10,804.05	-1,304.05	113.73%	929.97
210-5-40-12-430.000 R&M Vehicles & Equipment	120,000.00	142,023.54	-22,023.54	118.35%	11,814.98
210-5-40-12-431.000 R&M Buildings & Grounds	10,000.00	6,022.13	3,977.87	60.22%	583.34
210-5-40-12-441.000 Rental Land/Buildings	13,000.00	10,399.16	2,600.84	79.99%	0.00
210-5-40-12-442.000 Rental Vehicles/Equip	3,000.00	1,269.40	1,730.60	42.31%	70.40
210-5-40-12-451.000 Summer Construction Servi	310,000.00	200,371.17	109,628.83	64.64%	1,526.25
210-5-40-12-500.000 Training, Conf, Dues	3,500.00	119.99	3,380.01	3.43%	119.99
210-5-40-12-505.000 Tech. Subs, Licenses	0.00	11,871.19	-11,871.19	100.00%	151.60
210-5-40-12-520.000 PACIF Insurance	17,264.00	17,399.47	-135.47	100.78%	0.00
210-5-40-12-521.000 Insurance Deductibles	1,000.00	2,000.00	-1,000.00	200.00%	0.00
210-5-40-12-530.000 Communications	5,340.00	3,141.98	2,198.02	58.84%	45.00
210-5-40-12-540.000 Advertising	500.00	847.08	-347.08	169.42%	0.00
210-5-40-12-571.000 Streetscape Maintenance	25,000.00	7,015.67	17,984.33	28.06%	5,650.00
210-5-40-12-572.000 Traffic Control	35,000.00	8,784.33	26,215.67	25.10%	1,659.02
210-5-40-12-573.000 Sidewalk and Curb Maint	6,000.00	0.00	6,000.00	0.00%	0.00
210-5-40-12-600.000 Salt, Sand and Gravel	165,000.00	218,248.32	-53,248.32	132.27%	0.00
210-5-40-12-605.000 Summer Construction Suppl	45,000.00	22,939.81	22,060.19	50.98%	2,405.54
210-5-40-12-609.000 Safety Supplies	3,000.00	937.73	2,062.27	31.26%	0.00
210-5-40-12-610.000 General Supplies	35,000.00	34,987.29	12.71	99.96%	2,428.65
210-5-40-12-610.200 Streetlight Supplies	20,000.00	25,878.90	-5,878.90	129.39%	12,474.50
210-5-40-12-612.000 Uniforms	3,400.00	3,317.49	82.51	97.57%	125.00
210-5-40-12-621.000 Natural Gas/Heating	4,200.00	4,661.86	-461.86	111.00%	0.00
210-5-40-12-622.000 Electricity	25,000.00	11,202.46	13,797.54	44.81%	118.11
210-5-40-12-622.200 Streetlight Electricity	142,000.00	125,132.80	16,867.20	88.12%	359.18
210-5-40-12-626.000 Gasoline	50,000.00	39,583.52	10,416.48	79.17%	4,865.51
210-5-40-12-735.000 Tech: Equip/Hardware	0.00	208.00	-208.00	100.00%	0.00
210-5-40-12-750.000 Machinery & Equipment	10,000.00	2,274.00	7,726.00	22.74%	0.00
210-5-40-12-810.112 Tree Advisory Committee	10,000.00	1,435.64	8,564.36	14.36%	380.42

Total Highways	1,583,501.00	1,280,573.37	302,927.63	80.87%	77,622.69
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210-5-41 Buildings

210-5-41-20 2 Lincoln Street

210-5-41-20-400.000 Contracted Services	6,000.00	3,831.16	2,168.84	63.85%	70.44
210-5-41-20-410.000 Water and Sewer Charges	1,700.00	630.97	1,069.03	37.12%	0.00
210-5-41-20-420.000 Cleaning Services	18,000.00	15,034.84	2,965.16	83.53%	1,365.00
210-5-41-20-425.000 Trash Removal	4,000.00	3,428.30	571.70	85.71%	347.33
210-5-41-20-431.000 R&M Buildings & Grounds	8,000.00	4,300.95	3,699.05	53.76%	0.00

Account			Budget		Pd to Date
	Budget	Actual	Balance	% of Budget	
210-5-41-20-505.000 Tech. Subs, Licenses	0.00	814.70	-814.70	100.00%	0.00
210-5-41-20-530.000 Communications	7,000.00	5,923.72	1,076.28	84.62%	164.89
210-5-41-20-610.000 General Supplies	3,500.00	1,399.92	2,100.08	40.00%	0.00
210-5-41-20-621.000 Natural Gas/Heating	6,000.00	4,124.60	1,875.40	68.74%	0.00
210-5-41-20-622.000 Electricity	9,000.00	10,997.56	-1,997.56	122.20%	432.60
210-5-41-20-755.000 Furniture and Fixtures	500.00	0.00	500.00	0.00%	0.00
Total 2 Lincoln Street	63,700.00	50,486.72	13,213.28	79.26%	2,380.26
210-5-41-21 Brownell Library					
210-5-41-21-400.000 Contracted Services	6,350.00	6,480.83	-130.83	102.06%	0.00
210-5-41-21-410.000 Water and Sewer Charges	650.00	515.26	134.74	79.27%	0.00
210-5-41-21-420.000 Cleaning Services	42,000.00	32,288.00	9,712.00	76.88%	2,613.00
210-5-41-21-431.000 R&M Buildings & Grounds	21,650.00	26,868.42	-5,218.42	124.10%	875.00
210-5-41-21-530.000 Communications	4,470.00	3,469.16	1,000.84	77.61%	0.00
210-5-41-21-610.000 General Supplies	1,500.00	2,168.37	-668.37	144.56%	0.00
210-5-41-21-621.000 Natural Gas/Heating	7,200.00	7,773.75	-573.75	107.97%	0.00
210-5-41-21-622.000 Electricity	16,800.00	14,391.60	2,408.40	85.66%	653.93
Total Brownell Library	100,620.00	93,935.39	6,684.61	93.38%	4,141.93
210-5-41-22 Fire Station					
210-5-41-22-400.000 Contracted Services	850.00	2,241.09	-1,391.09	263.66%	0.00
210-5-41-22-410.000 Water and Sewer Charges	600.00	1,229.19	-629.19	204.87%	0.00
210-5-41-22-420.000 Cleaning Services	250.00	0.00	250.00	0.00%	0.00
210-5-41-22-431.000 R&M Buildings & Grounds	8,500.00	9,603.12	-1,103.12	112.98%	0.00
210-5-41-22-530.000 Communications	2,000.00	825.79	1,174.21	41.29%	25.66
210-5-41-22-610.000 General Supplies	1,500.00	541.55	958.45	36.10%	0.00
210-5-41-22-621.000 Natural Gas/Heating	5,000.00	5,001.09	-1.09	100.02%	0.00
210-5-41-22-622.000 Electricity	8,250.00	10,997.54	-2,747.54	133.30%	432.60
Total Fire Station	26,950.00	30,439.37	-3,489.37	112.95%	458.26
210-5-41-23 Park Street School					
210-5-41-23-400.000 Contracted Services	2,000.00	6,393.17	-4,393.17	319.66%	0.00
210-5-41-23-410.000 Water and Sewer Charges	1,500.00	734.44	765.56	48.96%	0.00
210-5-41-23-431.000 R&M Buildings & Grounds	15,000.00	23,046.67	-8,046.67	153.64%	1,945.00
210-5-41-23-530.000 Communications	2,500.00	2,134.31	365.69	85.37%	0.00
210-5-41-23-621.000 Natural Gas/Heating	3,900.00	3,296.35	603.65	84.52%	0.00
210-5-41-23-622.000 Electricity	5,900.00	3,442.67	2,457.33	58.35%	153.83
Total Park Street School	30,800.00	39,047.61	-8,247.61	126.78%	2,098.83
210-5-41-26 Maple St. Park and Pool					
210-5-41-26-400.000 Contracted Services	6,500.00	2,913.00	3,587.00	44.82%	0.00
210-5-41-26-410.000 Water and Sewer Charges	8,750.00	7,594.04	1,155.96	86.79%	0.00
210-5-41-26-420.000 Cleaning Services	35,000.00	32,797.17	2,202.83	93.71%	2,395.25
210-5-41-26-425.000 Trash Removal	4,900.00	5,696.42	-796.42	116.25%	519.46
210-5-41-26-431.000 R&M Buildings & Grounds	0.00	176.08	-176.08	100.00%	0.00
210-5-41-26-530.000 Communications	4,000.00	3,091.62	908.38	77.29%	0.00

Account			Budget		Pd to Date
	Budget	Actual	Balance	% of Budget	
210-5-41-26-610.000 General Supplies	6,500.00	21.43	6,478.57	0.33%	0.00
210-5-41-26-621.000 Natural Gas/Heating	7,000.00	6,741.31	258.69	96.30%	332.24
210-5-41-26-622.000 Electricity	38,000.00	32,325.05	5,674.95	85.07%	2,086.36
210-5-41-26-920.000 Transfer btwn Funds (Capi	30,000.00	0.00	30,000.00	0.00%	0.00
Total Maple St. Park and Pool	140,650.00	91,356.12	49,293.88	64.95%	5,333.31
210-5-41-27-431.000 R&M Buildings & Grounds	0.00	4,425.61	-4,425.61	100.00%	0.00
Total Buildings	362,720.00	309,710.82	53,009.18	85.39%	14,412.59
210-5-90-00 Transfers and Misc.					
210-5-90-00-640.201 Adult Collection replacem	0.00	1,689.02	-1,689.02	100.00%	263.74
210-5-90-00-640.202 Juvenile Collection repl	0.00	152.00	-152.00	100.00%	0.00
210-5-90-00-910.000 Transfer btwn Funds	7,811.00	2,209.42	5,601.58	28.29%	0.00
210-5-90-00-920.000 Transfer btwn funds (capi	1,107,959.00	1,107,959.00	0.00	100.00%	0.00
210-5-90-00-922.000 Contribution to FB/Reserv	5,000.00	0.00	5,000.00	0.00%	0.00
210-5-90-00-922.001 General Reserves	110,000.00	0.00	110,000.00	0.00%	0.00
210-5-90-00-991.000 Library Donation Expense	0.00	13,850.01	-13,850.01	100.00%	1,062.80
Total Transfers and Misc.	1,230,770.00	1,125,859.45	104,910.55	91.48%	1,326.54
210-5-95-00 Debt Service					
210-5-95-00-900.000 Transfer Between Town/Cit	188,738.00	141,553.50	47,184.50	75.00%	0.00
210-5-95-00-950.903 Capital Imp Principal	135,135.00	135,300.00	-165.00	100.12%	0.00
210-5-95-00-955.903 Capital Imp Interest	52,070.00	35,038.64	17,031.36	67.29%	0.00
Total Debt Service	375,943.00	311,892.14	64,050.86	82.96%	0.00
Total Expenditures	12,419,239.00	10,369,003.17	2,050,235.83	83.49%	444,533.45
Total GENERAL FUND	2.00	2,255,330.92	-2,255,332.92		-271,293.82

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
220-4-00-00-010.000 Property Taxes	112,000.00	113,280.34	-1,280.34	101.14%	0.00
220-4-00-00-060.000 Interest Income	0.00	23,405.56	-23,405.56	100.00%	0.00
Total Revenues	112,000.00	136,685.90	-24,685.90	122.04%	0.00
220-5-00-00-720.002 1 Main; Road Res-Q	0.00	15,075.75	-15,075.75	100.00%	1,390.15
220-5-00-00-720.008 City Signage	7,000.00	0.00	7,000.00	0.00%	0.00
220-5-00-00-890.836 Train Station	450,000.00	57,439.00	392,561.00	12.76%	725.00
220-5-00-00-899.000 Matching Grant Funds	0.00	0.00	0.00	0.00%	-860.15
Total Expenditures	457,000.00	72,514.75	384,485.25	15.87%	1,255.00
Total ECONOMIC DEVELOPMENT FUND	-345,000.00	64,171.15	280,828.85	-18.60%	-1,255.00

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
221-4-00-00-060.000 Interest Income	0.00	98.61	-98.61	100.00%	0.00
Total Revenues	0.00	98.61	-98.61	100.00%	0.00
221-5-00-00-431.000 R&M Buildings & Grounds	0.00	3,361.42	-3,361.42	100.00%	0.00
Total Expenditures	0.00	3,361.42	-3,361.42	100.00%	0.00
Total MEMORIAL PARK FUND	0.00	-3,262.81	3,262.81	-100.00%	0.00

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
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Total Revenues	0.00	0.00	0.00	0.00%	0.00
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Total Expenditures	0.00	0.00	0.00	0.00%	0.00
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Total ARPA FUNDS	0.00	0.00	0.00	0.00%	0.00
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Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
224-4-00-00-015.000 LOT Revenue	900,000.00	866,053.45	33,946.55	96.23%	277,707.36
224-4-00-00-060.000 Interest Income	0.00	20,745.44	-20,745.44	100.00%	0.00
Total Revenues	900,000.00	886,798.89	13,201.11	98.53%	277,707.36
224-5-00-00-330.000 Professional Services	0.00	18,950.00	-18,950.00	100.00%	1,200.00
224-5-00-00-570.000 Other Purchased Services	0.00	175.00	-175.00	100.00%	0.00
224-5-00-00-920.000 Transfer to Capital	800,000.00	800,000.00	0.00	100.00%	0.00
224-5-40-12-573.000 Sidewalk Improve/Repairs	225,000.00	29,958.75	195,041.25	13.32%	138.75
Total Expenditures	1,025,000.00	849,083.75	175,916.25	82.84%	1,338.75
Total LOCAL OPTION TAX	-125,000.00	37,715.14	87,284.86	-30.17%	276,368.61

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
230-4-00-00 Revenue					
230-4-00-00-055.000 Contributions/Assessments	16,236.00	16,892.00	-656.00	104.04%	16,892.00
230-4-00-00-060.000 Interest Income	0.00	43,421.17	-43,421.17	100.00%	0.00
230-4-00-00-092.000 Transfer to Capital	1,443,218.00	1,443,218.00	0.00	100.00%	0.00
Total Revenue	1,459,454.00	1,503,531.17	-44,077.17	103.02%	16,892.00
230-4-16-10-040.824 Cres. Connector					
	0.00	40,769.74	-40,769.74	100.00%	0.00
Total Revenues	1,459,454.00	1,544,300.91	-84,846.91	105.81%	16,892.00
230-5-16-10-890.824 Cres. Connector					
	0.00	131,212.52	-131,212.52	100.00%	3,825.00
230-5-40-10-720.002 Iroquois Ave Road and Wat					
	0.00	1,199,544.74	-1,199,544.74	100.00%	10,511.00
230-5-40-13-720.003 SW & Road West St to Susi					
	1,218,188.00	107,002.19	1,111,185.81	8.78%	0.00
230-5-41-25-730.000 Public Works Facility					
	0.00	20,214.85	-20,214.85	100.00%	0.00
Total Expenditures	1,218,188.00	1,457,974.30	-239,786.30	119.68%	14,336.00
Total GEN FUND CAP RESERVE	241,266.00	86,326.61	-327,592.61	35.78%	2,556.00

Account	Budget				
	Budget	Actual	Balance	% of Budget	Pd to Date
231-4-00-00-020.024 Vac Truck Rental	0.00	377.02	-377.02	100.00%	0.00
231-4-00-00-060.000 Interest Income	0.00	20,548.97	-20,548.97	100.00%	0.00
231-4-00-00-092.000 Transfer to Capital	300,638.00	300,638.00	0.00	100.00%	0.00
Total Revenues	300,638.00	321,563.99	-20,925.99	106.96%	0.00
231-5-25-10-751.007 Fire Command Vehicle	70,000.00	0.00	70,000.00	0.00%	0.00
231-5-40-12-751.001 Dump Truck #34	275,000.00	0.00	275,000.00	0.00%	0.00
Total Expenditures	345,000.00	0.00	345,000.00	0.00%	0.00
Total ROLLING STOCK FUND	-44,362.00	321,563.99	-277,201.99	-724.86%	0.00

Account			Budget		Pd to Date
	Budget	Actual	Balance	% of Budget	
232-4-00-00-060.000 Interest Income	0.00	20,990.72	-20,990.72	100.00%	0.00
232-4-00-00-092.000 Transfer to Capital	50,000.00	50,000.00	0.00	100.00%	0.00
232-4-00-00-098.000 Misc Revenue	0.00	1,000.00	-1,000.00	100.00%	0.00
Total Revenues	50,000.00	71,990.72	-21,990.72	143.98%	0.00
232-5-41-20-730.000 Buildings & Improvements	0.00	91,905.50	-91,905.50	100.00%	3,209.88
232-5-41-20-730.002 HVAC	0.00	2,337.00	-2,337.00	100.00%	0.00
232-5-41-20-890.832 2 Lincoln Street Renovati	0.00	566,841.85	-566,841.85	100.00%	539.79
232-5-41-21-730.001 Roof	0.00	5,515.00	-5,515.00	100.00%	935.00
Total Expenditures	0.00	666,599.35	-666,599.35	100.00%	4,684.67
Total BUILDING MAINT FUND	50,000.00	-594,608.63	544,608.63	-1,189.22%	-4,684.67

Account			Budget		Pd to Date
	Budget	Actual	Balance	% of Budget	
233-4-00-00-060.000 Interest Income	0.00	1,655.50	-1,655.50	100.00%	0.00
233-4-00-00-092.000 Transfer to Capital	114,103.00	114,103.00	0.00	100.00%	0.00
Total Revenues	114,103.00	115,758.50	-1,655.50	101.45%	0.00
233-5-00-00-730.002 Buildings & Facilities	55,000.00	0.00	55,000.00	0.00%	0.00
233-5-00-00-740.001 Landscaping	12,000.00	12,000.00	0.00	100.00%	0.00
233-5-00-00-740.002 Resurfacing	22,254.00	17,200.00	5,054.00	77.29%	0.00
233-5-00-00-740.005 Park Amenities	0.00	3,577.50	-3,577.50	100.00%	0.00
233-5-00-00-750.001 Maintenance Equipment	24,849.00	0.00	24,849.00	0.00%	0.00
Total Expenditures	114,103.00	32,777.50	81,325.50	28.73%	0.00
Total EJRP CAP RESERVE	0.00	82,981.00	-82,981.00	-100.00%	0.00

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
Total Revenues	0.00	0.00	0.00	0.00%	0.00
Total LAND ACQUISITION FUND	0.00	0.00	0.00	0.00%	0.00

WATER FUND

Account			Budget		Pd to Date
	Budget	Actual	Balance	% of Budget	
254-4-54-20 Water Revenues					
254-4-54-20-021.000 Water User Fees	1,746,995.00	1,115,671.84	631,323.16	63.86%	359.27
254-4-54-20-021.001 Water Large User Fees	206,773.00	157,356.07	49,416.93	76.10%	14,416.28
254-4-54-20-024.000 Utility Connection Fees	3,000.00	1,200.00	1,800.00	40.00%	0.00
254-4-54-20-060.000 Interest Income	1,000.00	27,950.87	-26,950.87	2,795.09%	0.00
254-4-54-20-085.000 Penalties	5,000.00	7,954.35	-2,954.35	159.09%	0.00
254-4-54-20-098.000 Misc Revenue	150.00	0.00	150.00	0.00%	0.00
Total Water Revenues	1,962,918.00	1,310,133.13	652,784.87	66.74%	14,775.55
254-4-54-70 Nonoperating Revenues					
254-4-54-70-021.400 Water Passthrough - Globa	0.00	2,883,832.15	-2,883,832.15	100.00%	264,240.83
254-4-54-70-092.000 Transfer to Capital	560,000.00	560,000.00	0.00	100.00%	0.00
Total Nonoperating Revenues	560,000.00	3,443,832.15	-2,883,832.15	614.97%	264,240.83
Total Revenues	2,522,918.00	4,753,965.28	-2,231,047.28	188.43%	279,016.38

254-5-54-20 Operating Expenses

254-5-54-20-110.000 Regular Salaries	188,406.00	182,292.74	6,113.26	96.76%	11,573.04
254-5-54-20-130.000 Overtime	24,069.00	11,746.95	12,322.05	48.81%	300.00
254-5-54-20-210.000 Group Insurance	105,600.00	92,500.76	13,099.24	87.60%	6,126.80
254-5-54-20-220.000 Social Security	16,476.00	15,073.30	1,402.70	91.49%	973.95
254-5-54-20-225.000 Act 76 Childcare Tax	711.00	467.51	243.49	65.75%	27.77
254-5-54-20-230.000 Retirement	19,806.00	18,239.43	1,566.57	92.09%	881.02
254-5-54-20-250.000 Unemployment Insurance	180.00	138.29	41.71	76.83%	0.00
254-5-54-20-260.000 Workers Comp Insurance	7,913.00	5,353.28	2,559.72	67.65%	0.00
254-5-54-20-290.000 Other Employee Benefits	800.00	400.00	400.00	50.00%	0.00
254-5-54-20-320.000 Legal Services	0.00	627.00	-627.00	100.00%	0.00
254-5-54-20-330.000 Professional Services	3,121.00	2,865.15	255.85	91.80%	1,102.90
254-5-54-20-335.000 Audit	6,706.00	7,935.49	-1,229.49	118.33%	0.00
254-5-54-20-410.000 Water and Sewer Charges	200.00	115.76	84.24	57.88%	0.00
254-5-54-20-411.000 CWD Water Purchase	738,826.00	571,435.76	167,390.24	77.34%	51,213.71
254-5-54-20-430.000 R&M Vehicles & Equipment	7,000.00	1,755.21	5,244.79	25.07%	111.66
254-5-54-20-431.000 R&M Buildings & Grounds	1,000.00	0.00	1,000.00	0.00%	0.00
254-5-54-20-433.000 R&M Infrastructure	25,000.00	77,713.05	-52,713.05	310.85%	17,696.81
254-5-54-20-441.000 Rental Land/Buildings	150.00	100.00	50.00	66.67%	100.00
254-5-54-20-491.000 Administrative Fees	199,500.00	199,500.00	0.00	100.00%	0.00
254-5-54-20-500.000 Training, Conf, Dues	2,500.00	336.00	2,164.00	13.44%	40.00
254-5-54-20-505.000 Tech. Subs, Licenses	2,609.00	4,528.53	-1,919.53	173.57%	65.72
254-5-54-20-520.000 PACIF Insurance	7,216.00	6,983.66	232.34	96.78%	0.00
254-5-54-20-521.000 Insurance Deductibles	1,000.00	0.00	1,000.00	0.00%	0.00
254-5-54-20-530.000 Communications	3,580.00	1,184.42	2,395.58	33.08%	0.00
254-5-54-20-550.000 Printing and Binding	2,500.00	0.00	2,500.00	0.00%	0.00
254-5-54-20-560.000 Postage	3,800.00	3,024.33	775.67	79.59%	0.00
254-5-54-20-609.000 Safety Supplies	3,000.00	0.00	3,000.00	0.00%	0.00
254-5-54-20-610.000 General Supplies	7,000.00	6,072.55	927.45	86.75%	57.45
254-5-54-20-612.000 Uniforms	1,350.00	1,029.52	320.48	76.26%	250.00
254-5-54-20-614.000 Meters and Parts	6,000.00	115.99	5,884.01	1.93%	0.00

WATER FUND

Account			Budget		Pd to Date
	Budget	Actual	Balance	% of Budget	
254-5-54-20-621.000 Natural Gas/Heating	3,500.00	3,454.84	45.16	98.71%	0.00
254-5-54-20-622.000 Electricity	1,400.00	1,654.92	-254.92	118.21%	0.00
254-5-54-20-626.000 Gasoline	3,000.00	1,695.46	1,304.54	56.52%	208.23
254-5-54-20-735.000 Tech: Equip/Hardware	2,000.00	0.00	2,000.00	0.00%	0.00
254-5-54-20-750.000 Machinery & Equipment	7,000.00	0.00	7,000.00	0.00%	0.00
254-5-54-20-920.000 Transfer btwn funds (capi	560,000.00	560,000.00	0.00	100.00%	0.00
Total Operating Expenses	1,962,919.00	1,778,339.90	184,579.10	90.60%	90,729.06
254-5-54-70 NonOperating Expenses					
254-5-54-70-411.400 CWD Water Purchase - Glob	0.00	2,883,832.15	-2,883,832.15	100.00%	264,240.83
254-5-54-70-723.001 Railroad Ave Rd/Wtr Line	0.00	13,464.68	-13,464.68	100.00%	1,440.25
254-5-54-70-723.004 Main St Water Line	0.00	1,900.00	-1,900.00	100.00%	0.00
254-5-54-70-723.005 Iroquois Ave Water Line	0.00	278,278.30	-278,278.30	100.00%	0.00
254-5-54-70-723.006 Service Line Inventoy	0.00	1,995.23	-1,995.23	100.00%	0.00
254-5-54-70-723.007 SW & Road West St to Susi	14,223.00	0.00	14,223.00	0.00%	0.00
254-5-54-70-723.008 Waterline 235 Pearl to Su	528,354.00	0.00	528,354.00	0.00%	0.00
254-5-54-70-750.001 Meter Replacement Program	10,584.00	4,314.92	6,269.08	40.77%	1,330.67
254-5-54-70-750.002 New/Replacement Valves	50,000.00	11,259.52	38,740.48	22.52%	11,259.52
254-5-54-70-955.000 Bond Interest Expense	0.00	117,415.41	-117,415.41	100.00%	0.00
Total NonOperating Expenses	603,161.00	3,312,460.21	-2,709,299.21	549.18%	278,271.27
Total Expenditures	2,566,080.00	5,090,800.11	-2,524,720.11	198.39%	369,000.33
Total WATER FUND	-43,162.00	-336,834.83	379,996.83	780.40%	-89,983.95

WASTEWATER FUND

Account			Budget		Pd to Date
	Budget	Actual	Balance	% of Budget	
255-4-55-30 Operating Revenue					
255-4-55-30-022.000 Sewer User Fees	1,243,935.00	801,561.04	442,373.96	64.44%	-0.55
255-4-55-30-022.001 City: Septage Discharg	55,000.00	182,509.43	-127,509.43	331.84%	23,222.25
255-4-55-30-022.002 City: Leachate Revenue	1,000.00	1,270.87	-270.87	127.09%	140.44
255-4-55-30-025.001 Tri-Town: WWTF Charge - E	824,018.00	824,018.00	0.00	100.00%	0.00
255-4-55-30-025.002 Tri-Town: WWTF Charge - W	1,009,743.00	1,009,743.00	0.00	100.00%	0.00
255-4-55-30-025.003 Tri-Town: Septage	25,000.00	0.00	25,000.00	0.00%	0.00
255-4-55-30-025.004 Tri-Town: Leachate	100.00	0.00	100.00	0.00%	0.00
255-4-55-30-025.005 Tri-Town: Pump Station In	37,044.00	37,044.00	0.00	100.00%	0.00
255-4-55-30-060.000 Interest Income	0.00	80,294.09	-80,294.09	100.00%	0.00
255-4-55-30-085.000 Penalties	3,500.00	5,647.26	-2,147.26	161.35%	0.00
255-4-55-30-098.000 Misc Revenue	0.00	22,225.00	-22,225.00	100.00%	2,275.00
Total Operating Revenue	3,199,340.00	2,964,312.69	235,027.31	92.65%	25,637.14
255-4-55-70 Nonoperating Revenues					
255-4-55-70-041.000 State and Other Grant Rev	0.00	4,791.59	-4,791.59	100.00%	0.00
255-4-55-70-042.008 Essex Debt Payment	0.00	292,473.39	-292,473.39	100.00%	0.00
255-4-55-70-042.009 Williston Debt Payment	0.00	300,449.94	-300,449.94	100.00%	0.00
255-4-55-70-042.010 Essex Jct. Debt Payment	0.00	284,496.84	-284,496.84	100.00%	0.00
255-4-55-70-092.000 Transfer to Capital	480,000.00	480,000.00	0.00	100.00%	0.00
Total Nonoperating Revenues	480,000.00	1,362,211.76	-882,211.76	283.79%	0.00
Total Revenues	3,679,340.00	4,326,524.45	-647,184.45	117.59%	25,637.14
255-5-55-30 Operating Expenses					
255-5-55-30-110.000 Regular Salaries	530,187.00	441,273.47	88,913.53	83.23%	42,842.40
255-5-55-30-120.000 Part Time Salaries	8,880.00	3,404.00	5,476.00	38.33%	0.00
255-5-55-30-130.000 Overtime	49,944.00	34,438.50	15,505.50	68.95%	2,024.36
255-5-55-30-210.000 Group Insurance	176,434.00	108,590.67	67,843.33	61.55%	8,420.21
255-5-55-30-220.000 Social Security	47,742.00	38,219.65	9,522.35	80.05%	3,533.35
255-5-55-30-225.000 Act 76 Childcare Tax	2,059.00	1,434.81	624.19	69.68%	139.04
255-5-55-30-230.000 Retirement	52,849.00	44,155.30	8,693.70	83.55%	4,431.92
255-5-55-30-250.000 Unemployment Insurance	534.00	732.88	-198.88	137.24%	0.00
255-5-55-30-260.000 Workers Comp Insurance	25,152.00	15,677.49	9,474.51	62.33%	0.00
255-5-55-30-290.000 Other Employee Benefits	3,600.00	2,800.00	800.00	77.78%	0.00
255-5-55-30-320.000 Legal Services	3,000.00	212.50	2,787.50	7.08%	50.00
255-5-55-30-330.000 Professional Services	7,000.00	6,171.90	828.10	88.17%	0.00
255-5-55-30-335.000 Audit	6,353.00	7,517.75	-1,164.75	118.33%	0.00
255-5-55-30-340.000 Technical Services	15,750.00	11,409.46	4,340.54	72.44%	245.00
255-5-55-30-410.000 Water and Sewer Charges	3,605.00	5,720.81	-2,115.81	158.69%	0.00
255-5-55-30-415.000 Stormwater Charges	4,088.00	1,448.80	2,639.20	35.44%	0.00
255-5-55-30-421.000 Grit Disposal	18,000.00	13,798.74	4,201.26	76.66%	0.00
255-5-55-30-430.000 R&M Vehicles & Equipment	1,500.00	850.54	649.46	56.70%	240.00
255-5-55-30-431.000 R&M Buildings	45,702.00	76,568.63	-30,866.63	167.54%	9,839.25
255-5-55-30-435.000 COGEN	35,000.00	37,527.48	-2,527.48	107.22%	0.00
255-5-55-30-442.000 Rental Vehicles/Equip	3,400.00	1,742.95	1,657.05	51.26%	158.45
255-5-55-30-491.000 Administrative Fees	99,750.00	99,750.00	0.00	100.00%	0.00

WASTEWATER FUND

Account			Budget		Pd to Date
	Budget	Actual	Balance	% of Budget	
255-5-55-30-500.000 Training, Conf, Dues	8,800.00	6,138.77	2,661.23	69.76%	2,185.47
255-5-55-30-505.000 Tech. Subs, Licenses	11,783.00	7,562.88	4,220.12	64.18%	321.87
255-5-55-30-510.000 Permits, Licenses, Reg	12,105.00	2,097.99	10,007.01	17.33%	100.00
255-5-55-30-520.000 PACIF Insurance	42,427.00	41,070.15	1,356.85	96.80%	0.00
255-5-55-30-530.000 Communications	17,500.00	11,290.03	6,209.97	64.51%	960.25
255-5-55-30-540.000 Advertising	1,350.00	0.00	1,350.00	0.00%	0.00
255-5-55-30-567.000 Biosolids Land Applicatio	235,000.00	115,246.36	119,753.64	49.04%	0.00
255-5-55-30-568.000 Biosolids Subcontractor	310,046.00	234,925.72	75,120.28	75.77%	23,442.07
255-5-55-30-570.000 Other Purchased Services	150,000.00	174,445.48	-24,445.48	116.30%	1,183.47
255-5-55-30-609.000 Safety Supplies	3,000.00	8,143.01	-5,143.01	271.43%	0.00
255-5-55-30-610.000 General Supplies	8,500.00	8,713.90	-213.90	102.52%	336.54
255-5-55-30-611.000 Small Tools & Equipment	5,000.00	5,961.66	-961.66	119.23%	0.00
255-5-55-30-612.000 Uniforms	7,050.00	3,818.24	3,231.76	54.16%	0.00
255-5-55-30-618.000 Laboratory Supplies	28,000.00	20,968.81	7,031.19	74.89%	5,458.94
255-5-55-30-619.000 Chemicals	525,000.00	433,132.24	91,867.76	82.50%	26,856.69
255-5-55-30-621.000 Natural Gas/Heating	21,000.00	28,353.17	-7,353.17	135.02%	0.00
255-5-55-30-622.000 Electricity	170,000.00	195,343.66	-25,343.66	114.91%	29,936.97
255-5-55-30-626.000 Gasoline	2,000.00	4,731.29	-2,731.29	236.56%	132.31
255-5-55-30-735.000 Tech: Equip/Hardware	18,750.00	21,187.00	-2,437.00	113.00%	0.00
255-5-55-30-910.000 Transfer btwn funds (non-	1,500.00	1,500.00	0.00	100.00%	0.00
255-5-55-30-920.000 Transfer btwn funds (capi	480,000.00	480,000.00	0.00	100.00%	0.00
Total Operating Expenses	3,199,340.00	2,758,076.69	441,263.31	86.21%	162,838.56
255-5-55-70 Nonoperating Expenses					
255-5-55-70-722.008 Vt Phos Challenge PePhlo	0.00	29,175.14	-29,175.14	100.00%	0.00
255-5-55-70-722.013 Cogen	55,000.00	0.00	55,000.00	0.00%	0.00
255-5-55-70-722.020 Digester Flare/Flame Arre	50,000.00	61,652.50	-11,652.50	123.31%	0.00
255-5-55-70-722.021 Aeration Header Replaceme	25,000.00	13,729.47	11,270.53	54.92%	0.00
255-5-55-70-722.022 Process Monitoring Upgrad	48,000.00	2,132.59	45,867.41	4.44%	0.00
255-5-55-70-722.024 Dewatering VFDs	60,000.00	48,787.24	11,212.76	81.31%	0.00
255-5-55-70-722.025 WAS Pump Replacements	35,000.00	35,145.33	-145.33	100.42%	0.00
255-5-55-70-722.026 SHT #1 Mixer	40,000.00	36,326.90	3,673.10	90.82%	0.00
255-5-55-70-730.005 HVAC Upgrades	25,000.00	16,972.00	8,028.00	67.89%	0.00
255-5-55-70-730.006 Building Exterior Doors	16,000.00	15,366.50	633.50	96.04%	0.00
255-5-55-70-750.002 IT Upgrades	16,483.00	16,383.50	99.50	99.40%	0.00
255-5-55-70-955.001 ARRA Loan-AR1-004 Admin	0.00	351.53	-351.53	100.00%	0.00
255-5-55-70-955.002 RZEDB Interest	0.00	31,969.59	-31,969.59	100.00%	0.00
255-5-55-70-955.003 CWSRF RF1-148 Admin Fee	0.00	154,720.39	-154,720.39	100.00%	0.00
Total Nonoperating Expenses	370,483.00	462,712.68	-92,229.68	124.89%	0.00
Total Expenditures	3,569,823.00	3,220,789.37	349,033.63	90.22%	162,838.56
Total WASTEWATER FUND	109,517.00	1,105,735.08	-1,215,252.08	1,009.65%	-137,201.42

SANITATION FUND

Account			Budget		Pd to Date
	Budget	Actual	Balance	% of Budget	
256-4-56-40 Operating Revenues					
256-4-56-40-023.000 Sanitation User Fees	1,006,390.00	654,705.13	351,684.87	65.05%	-0.46
256-4-56-40-023.001 Essex Pump Station Fees	30,365.00	25,644.11	4,720.89	84.45%	12,210.62
256-4-56-40-023.002 Two party agreement	67,022.00	51,203.85	15,818.15	76.40%	0.00
256-4-56-40-024.000 Utility Connection Fees	30,000.00	1,509.90	28,490.10	5.03%	0.00
256-4-56-40-026.000 Allocation Fees	0.00	26,854.40	-26,854.40	100.00%	1,792.00
256-4-56-40-060.000 Interest Income	5,000.00	60,386.91	-55,386.91	1,207.74%	0.00
256-4-56-40-085.000 Penalties	3,000.00	4,609.22	-1,609.22	153.64%	0.00
256-4-56-40-098.000 Misc Revenue	0.00	8,344.10	-8,344.10	100.00%	0.00
Total Operating Revenues	1,141,777.00	833,237.62	308,519.38	72.98%	14,002.16
256-4-56-70 Nonoperating Revenues					
256-4-56-70-092.000 Transfer to Capital	222,000.00	222,000.00	0.00	100.00%	0.00
Total Nonoperating Revenues	222,000.00	222,000.00	0.00	100.00%	0.00
Total Revenues	1,363,777.00	1,055,237.62	308,519.38	77.38%	14,002.16

256-5-56-40 Operating Expenses

256-5-56-40-110.000 Regular Salaries	174,975.00	143,523.94	31,451.06	82.03%	11,394.33
256-5-56-40-130.000 Overtime	24,246.00	19,542.68	4,703.32	80.60%	617.07
256-5-56-40-210.000 Group Insurance	63,587.00	60,227.02	3,359.98	94.72%	5,570.05
256-5-56-40-220.000 Social Security	16,197.00	12,824.00	3,373.00	79.18%	902.03
256-5-56-40-225.000 Act 76 Childcare Tax	699.00	470.83	228.17	67.36%	27.91
256-5-56-40-230.000 Retirement	19,618.00	14,756.15	4,861.85	75.22%	906.70
256-5-56-40-250.000 Unemployment Insurance	180.00	147.81	32.19	82.12%	0.00
256-5-56-40-260.000 Workers Comp Insurance	8,419.00	5,077.14	3,341.86	60.31%	0.00
256-5-56-40-290.000 Other Employee Benefits	800.00	0.00	800.00	0.00%	0.00
256-5-56-40-330.000 Professional Services	6,242.00	8,897.95	-2,655.95	142.55%	0.00
256-5-56-40-335.000 Audit	3,529.00	4,175.80	-646.80	118.33%	0.00
256-5-56-40-340.000 Technical Services	14,500.00	6,160.00	8,340.00	42.48%	560.00
256-5-56-40-410.000 Water and Sewer Charges	500.00	329.96	170.04	65.99%	0.00
256-5-56-40-430.000 R&M Vehicles & Equipment	2,000.00	5,286.46	-3,286.46	264.32%	17.80
256-5-56-40-431.000 R&M Buildings & Grounds	6,000.00	0.00	6,000.00	0.00%	0.00
256-5-56-40-433.000 R&M Infrastructure	15,000.00	0.00	15,000.00	0.00%	0.00
256-5-56-40-434.000 R&M Pump Stations	22,500.00	11,506.68	10,993.32	51.14%	5,895.93
256-5-56-40-434.001 Susie Wilson PS Costs	14,000.00	13,105.61	894.39	93.61%	310.72
256-5-56-40-434.002 West Street PS Costs	12,000.00	8,851.07	3,148.93	73.76%	363.32
256-5-56-40-441.000 Rental Land/Buildings	2,048.00	2,562.17	-514.17	125.11%	0.00
256-5-56-40-491.000 Administrative Fees	235,500.00	236,022.00	-522.00	100.22%	0.00
256-5-56-40-500.000 Training, Conf, Dues	2,000.00	0.00	2,000.00	0.00%	0.00
256-5-56-40-505.000 Tech. Subs, Licenses	1,726.00	4,996.99	-3,270.99	289.51%	65.71
256-5-56-40-520.000 PACIF Insurance	3,402.00	3,479.26	-77.26	102.27%	0.00
256-5-56-40-521.000 Insurance Deductibles	1,000.00	0.00	1,000.00	0.00%	0.00
256-5-56-40-530.000 Communications	1,080.00	855.00	225.00	79.17%	90.00
256-5-56-40-560.000 Postage	6,180.00	6,140.31	39.69	99.36%	0.00
256-5-56-40-609.000 Safety Supplies	3,000.00	1,093.25	1,906.75	36.44%	0.00
256-5-56-40-610.000 General Supplies	2,500.00	2,126.68	373.32	85.07%	248.26

SANITATION FUND

Account			Budget		Pd to Date
	Budget	Actual	Balance	% of Budget	
256-5-56-40-612.000 Uniforms	1,350.00	1,548.49	-198.49	114.70%	0.00
256-5-56-40-621.000 Natural Gas/Heating	1,500.00	2,483.55	-983.55	165.57%	0.00
256-5-56-40-622.000 Electricity	16,000.00	12,919.97	3,080.03	80.75%	113.09
256-5-56-40-626.000 Gasoline	6,000.00	4,305.64	1,694.36	71.76%	1,082.70
256-5-56-40-735.000 Tech: Equip/Hardware	3,500.00	0.00	3,500.00	0.00%	0.00
256-5-56-40-750.000 Machinery & Equipment	5,000.00	0.00	5,000.00	0.00%	0.00
256-5-56-40-920.000 Transfer btwn funds (capi	222,000.00	222,000.00	0.00	100.00%	0.00
Total Operating Expenses	918,778.00	815,416.41	103,361.59	88.75%	28,165.62
256-5-56-70 Nonoperating Expenses					
256-5-56-70-722.001 Manhole Rehab/Sliplining	40,000.00	0.00	40,000.00	0.00%	0.00
256-5-56-70-722.005 Maple/River St PS	3,740,650.00	45,781.04	3,694,868.96	1.22%	0.00
256-5-56-70-722.006 Collection Sys Capacity S	33,129.00	29,724.10	3,404.90	89.72%	9,869.65
256-5-56-70-722.055 West St PS	0.00	20,529.22	-20,529.22	100.00%	6,601.62
256-5-56-70-723.005 Iroquois Ave Water Line	0.00	9,843.03	-9,843.03	100.00%	0.00
256-5-56-70-750.001 Meter Replacement Program	21,488.00	8,629.85	12,858.15	40.16%	2,661.33
256-5-56-70-751.006 Vactor Truck	9,500.00	13,232.00	-3,732.00	139.28%	0.00
256-5-56-70-910.000 Transfer to WWTF	0.00	284,496.84	-284,496.84	100.00%	0.00
256-5-56-70-955.001 ARRA Loan-AR1-004 Admin	0.00	1,590.60	-1,590.60	100.00%	0.00
256-5-56-70-955.002 RF1-157 PS upgrade	0.00	10,956.90	-10,956.90	100.00%	0.00
Total Nonoperating Expenses	3,844,767.00	424,783.58	3,419,983.42	11.05%	19,132.60
Total Expenditures	4,763,545.00	1,240,199.99	3,523,345.01	26.04%	47,298.22
Total SANITATION FUND	-3,399,768.00	-184,942.37	3,584,710.37	5.44%	-33,296.06

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
257-4-57-50 Operating Revenue					
257-4-57-50-021.000 Stormwater User Fees	0.00	247,960.77	-247,960.77	100.00%	-0.13
257-4-57-50-027.000 Stormwater User Fees	323,057.00	0.00	323,057.00	0.00%	0.00
257-4-57-50-040.000 Federal Grant Revenue	0.00	15,416.80	-15,416.80	100.00%	0.00
257-4-57-50-060.000 Interest Income	0.00	359.00	-359.00	100.00%	0.00
257-4-57-50-085.000 Penalties	0.00	2,205.67	-2,205.67	100.00%	0.00
Total Operating Revenue	323,057.00	265,942.24	57,114.76	82.32%	-0.13
257-4-57-70 Nonoperating Revenue					
Total Nonoperating Revenue	0.00	0.00	0.00	0.00%	0.00
Total Revenues	323,057.00	265,942.24	57,114.76	82.32%	-0.13
257-5-57-50 Operating Expenses					
257-5-57-50-110.000 Regular Salaries	99,249.00	78,249.80	20,999.20	78.84%	7,439.60
257-5-57-50-120.000 Part Time Salaries	17,760.00	6,012.50	11,747.50	33.85%	0.00
257-5-57-50-210.000 Group Insurance	42,750.00	34,763.75	7,986.25	81.32%	3,635.86
257-5-57-50-220.000 Social Security	9,048.00	6,800.20	2,247.80	75.16%	623.94
257-5-57-50-225.000 Act 76 Childcare Tax	390.00	256.51	133.49	65.77%	16.39
257-5-57-50-230.000 Retirement	8,968.00	7,371.39	1,596.61	82.20%	505.98
257-5-57-50-250.000 Unemployment Insurance	50.00	61.29	-11.29	122.58%	0.00
257-5-57-50-260.000 Workers Comp Insurance	6,617.00	6,968.72	-351.72	105.32%	0.00
257-5-57-50-290.000 Other Employee Benefits	400.00	0.00	400.00	0.00%	0.00
257-5-57-50-320.000 Legal Services	3,000.00	175.00	2,825.00	5.83%	175.00
257-5-57-50-330.000 Professional Services	20,000.00	7,091.25	12,908.75	35.46%	370.00
257-5-57-50-451.000 Summer Construction Servi	20,000.00	1,809.23	18,190.77	9.05%	0.00
257-5-57-50-500.000 Training, Conferences, Du	2,000.00	1,174.98	825.02	58.75%	0.00
257-5-57-50-510.000 Permit/License/Registrati	18,250.00	30,704.14	-12,454.14	168.24%	9,900.00
257-5-57-50-540.000 Advertising	1,250.00	0.00	1,250.00	0.00%	0.00
257-5-57-50-570.000 Other Purchased Services	5,000.00	1,399.99	3,600.01	28.00%	0.00
257-5-57-50-575.000 Storm Sewer Maintenance	20,000.00	20,813.35	-813.35	104.07%	1,766.70
257-5-57-50-580.000 Travel	1,500.00	794.01	705.99	52.93%	461.81
257-5-57-50-612.000 Uniforms	675.00	709.44	-34.44	105.10%	0.00
257-5-57-50-735.000 Tech: Equip/Hardware	0.00	2,188.00	-2,188.00	100.00%	0.00
257-5-57-50-830.000 Regular Programs	900.00	955.98	-55.98	106.22%	0.00
257-5-57-50-899.000 Matching Grant Funds	45,250.00	16,641.34	28,608.66	36.78%	6,269.78
Total Operating Expenses	323,057.00	224,940.87	98,116.13	69.63%	31,165.06
257-5-57-70 Nonoperating Expenses					
Total Nonoperating Expenses	0.00	0.00	0.00	0.00%	0.00
Total Expenditures	323,057.00	224,940.87	98,116.13	69.63%	31,165.06
Total STORMWATER FUND	0.00	41,001.37	-41,001.37	-100.00%	-31,165.19

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
258-4-33-13-060.000 Interest Income	0.00	404.01	-404.01	100.00%	0.00
Total Revenues	0.00	404.01	-404.01	100.00%	0.00
258-5-33-13-755.000 Furniture and Fixtures	0.00	5,578.09	-5,578.09	100.00%	3,092.10
Total Expenditures	0.00	5,578.09	-5,578.09	100.00%	3,092.10
Total SENIOR CENTER FUND	0.00	-5,174.08	5,174.08	-100.00%	-3,092.10

Account			Budget		Pd to Date
	Budget	Actual	Balance	% of Budget	
259-4-30-10-060.000 Interest Income	0.00	41,252.30	-41,252.30	100.00%	0.00
259-4-30-10-098.000 Misc Revenue	0.00	183.15	-183.15	100.00%	0.00
259-4-30-11-020.304 Pool Day Admissions	74,333.00	70,907.75	3,425.25	95.39%	0.00
259-4-30-11-020.305 Pool Memberships	44,988.00	15,905.96	29,082.04	35.36%	0.00
259-4-30-11-020.306 Swim Lessons	45,219.00	27,554.00	17,665.00	60.93%	84.25
259-4-30-12-020.308 Facility & Field Rental	26,440.00	26,530.75	-90.75	100.34%	1,575.00
259-4-30-14-020.311 Youth Programs	399,745.00	301,115.83	98,629.17	75.33%	880.00
259-4-30-14-020.312 Adult Programs	156,800.00	120,772.04	36,027.96	77.02%	512.05
259-4-30-14-050.000 Donation Revenue	20,050.00	1,000.00	19,050.00	4.99%	0.00
259-4-30-14-050.150 Memorial Day Parade	0.00	6,250.00	-6,250.00	100.00%	3,450.00
259-4-30-14-091.000 Transfer from Other Funds	17,500.00	25,500.00	-8,000.00	145.71%	8,000.00
259-4-30-15-020.313 Childcare - AS	1,743,980.00	2,001,323.25	-257,343.25	114.76%	190,306.50
259-4-30-15-020.315 Shared Staffing Contract	170,573.00	106,297.69	64,275.31	62.32%	106,297.69
259-4-30-15-040.835 Special Accommodation Gra	0.00	31,849.00	-31,849.00	100.00%	5,602.50
259-4-30-15-041.000 State and Other Grant Rev	0.00	88,902.48	-88,902.48	100.00%	-574.66
259-4-30-16-020.313 Childcare - PS	706,353.00	568,399.53	137,953.47	80.47%	13,575.52
259-4-30-16-041.000 State and Other Grant Rev	0.00	2,493.15	-2,493.15	100.00%	0.00
259-4-30-16-098.000 Misc Revenue	0.00	600.00	-600.00	100.00%	0.00
259-4-30-17-020.313 Childcare - DC	961,280.00	714,718.42	246,561.58	74.35%	95.00
259-4-30-17-040.835 Special Accommodation Gra	0.00	36,547.50	-36,547.50	100.00%	0.00
Total Revenues	4,367,261.00	4,188,102.80	179,158.20	95.90%	329,803.85

259-5-30-10 Administration

259-5-30-10-250.000 Unemployment Insurance	5,231.00	28,114.25	-22,883.25	537.45%	0.00
259-5-30-10-260.000 Workers Comp Insurance	89,072.00	59,073.82	29,998.18	66.32%	0.00
259-5-30-10-330.000 Professional Services	0.00	3,905.00	-3,905.00	100.00%	0.00
259-5-30-10-442.000 Rental Vehicles/Equip	1,968.00	1,820.50	147.50	92.51%	165.50
259-5-30-10-500.000 Training, Conf, Dues	5,500.00	5,129.76	370.24	93.27%	1,590.00
259-5-30-10-505.000 Tech. Subs, Licenses	1,835.00	23,132.96	-21,297.96	1,260.65%	2,299.81
259-5-30-10-530.000 Communications	0.00	1,709.26	-1,709.26	100.00%	845.40
259-5-30-10-550.000 Printing and Binding	0.00	9,546.00	-9,546.00	100.00%	0.00
259-5-30-10-560.000 Postage	353.00	4,575.82	-4,222.82	1,296.27%	0.00
259-5-30-10-561.000 CC Processing Fees	0.00	97,920.26	-97,920.26	100.00%	0.00
259-5-30-10-610.000 General Supplies	0.00	196.73	-196.73	100.00%	0.00
259-5-30-10-910.000 Trnsfr Between Funds (non	0.00	53,155.00	-53,155.00	100.00%	0.00
Total Administration	103,959.00	288,279.36	-184,320.36	277.30%	4,900.71

259-5-30-11 Pool

259-5-30-11-120.000 Part Time Salaries	115,130.00	99,372.06	15,757.94	86.31%	0.00
259-5-30-11-130.000 Overtime	0.00	2,804.44	-2,804.44	100.00%	0.00
259-5-30-11-220.000 Social Security	8,807.00	7,816.52	990.48	88.75%	0.00
259-5-30-11-225.000 Act 76 Childcare Tax	380.00	354.88	25.12	93.39%	0.00
259-5-30-11-330.000 Professional Services	1,486.00	609.20	876.80	41.00%	0.00
259-5-30-11-431.000 R&M Buildings & Grounds	39,708.00	29,104.76	10,603.24	73.30%	1,899.55
259-5-30-11-505.000 Technology Subs, Licenses	629.00	483.24	145.76	76.83%	0.00
259-5-30-11-550.000 Printing and Binding	420.00	0.00	420.00	0.00%	0.00
259-5-30-11-560.000 Postage	270.00	0.00	270.00	0.00%	0.00

Account			Budget		Pd to Date
	Budget	Actual	Balance	% of Budget	
259-5-30-11-610.000 General Supplies	3,832.00	3,555.76	276.24	92.79%	13.90
259-5-30-11-910.000 Transfer btwn Funds (non-	2,126.00	0.00	2,126.00	0.00%	0.00
Total Pool	172,788.00	144,100.86	28,687.14	83.40%	1,913.45
259-5-30-12 Parks and Facilities					
259-5-30-12-120.000 Part Time Salaries	10,383.00	3,446.95	6,936.05	33.20%	0.00
259-5-30-12-220.000 Social Security	794.00	348.19	445.81	43.85%	0.00
259-5-30-12-225.000 Act 76 Childcare Tax	34.00	6.49	27.51	19.09%	0.00
259-5-30-12-330.000 Professional Services	9,000.00	41,591.56	-32,591.56	462.13%	9,377.98
259-5-30-12-442.000 Rental Vehicles/Equip	13,800.00	12,627.66	1,172.34	91.50%	4,149.15
259-5-30-12-500.000 Training, Conf, Dues	4,000.00	2,735.51	1,264.49	68.39%	675.00
259-5-30-12-610.000 General Supplies	0.00	5,068.34	-5,068.34	100.00%	108.76
Total Parks and Facilities	38,011.00	65,824.70	-27,813.70	173.17%	14,310.89
259-5-30-14 Recreation Programs					
259-5-30-14-110.000 Regular Salaries	58,320.00	41,931.97	16,388.03	71.90%	4,228.92
259-5-30-14-120.000 Part Time Salaries	21,284.00	7,369.48	13,914.52	34.62%	1,313.74
259-5-30-14-210.000 Group Insurance	42,844.00	5,787.71	37,056.29	13.51%	1,489.78
259-5-30-14-220.000 Social Security	6,141.00	3,975.22	2,165.78	64.73%	452.96
259-5-30-14-225.000 Act 76 Childcare Tax	265.00	158.50	106.50	59.81%	17.92
259-5-30-14-230.000 Retirement	3,523.00	3,953.36	-430.36	112.22%	414.42
259-5-30-14-290.000 Other Employee Benefits	400.00	400.00	0.00	100.00%	0.00
259-5-30-14-330.000 Professional Services	474,238.00	372,374.01	101,863.99	78.52%	22,366.08
259-5-30-14-410.000 Water and Sewer Charges	1,500.00	970.44	529.56	64.70%	0.00
259-5-30-14-431.000 R&M Buildings & Grounds	1,300.00	0.00	1,300.00	0.00%	0.00
259-5-30-14-442.000 Rental Vehicles/Equip	2,000.00	0.00	2,000.00	0.00%	0.00
259-5-30-14-500.000 Training, Conf, Dues	6,750.00	5,990.09	759.91	88.74%	2,265.00
259-5-30-14-505.000 Technology Subs, Licenses	2,360.00	1,812.17	547.83	76.79%	0.00
259-5-30-14-530.000 Communications	540.00	0.00	540.00	0.00%	0.00
259-5-30-14-550.000 Printing and Binding	1,575.00	0.00	1,575.00	0.00%	0.00
259-5-30-14-560.000 Postage	1,013.00	0.00	1,013.00	0.00%	0.00
259-5-30-14-610.000 General Supplies	32,393.00	83,169.39	-50,776.39	256.75%	4,842.41
259-5-30-14-850.150 Memorial Day Parade	7,500.00	0.00	7,500.00	0.00%	0.00
259-5-30-14-910.000 Transfer btwn Funds (non-	7,973.00	0.00	7,973.00	0.00%	0.00
Total Recreation Programs	671,919.00	527,892.34	144,026.66	78.56%	37,391.23
259-5-30-15 After School Care					
259-5-30-15-110.000 Regular Salaries	669,664.00	580,195.05	89,468.95	86.64%	52,867.44
259-5-30-15-120.000 Part Time Salaries	429,246.00	496,626.25	-67,380.25	115.70%	56,685.61
259-5-30-15-130.000 Overtime	0.00	2,405.92	-2,405.92	100.00%	392.84
259-5-30-15-210.000 Group Insurance	204,294.00	185,119.19	19,174.81	90.61%	14,077.51
259-5-30-15-220.000 Social Security	86,208.00	84,462.25	1,745.75	97.97%	8,594.39
259-5-30-15-225.000 Act 76 Childcare Tax	3,719.00	3,400.19	318.81	91.43%	348.78
259-5-30-15-230.000 Retirement	65,662.00	60,265.09	5,396.91	91.78%	5,032.85
259-5-30-15-290.000 Other Employee Benefits	5,200.00	2,000.00	3,200.00	38.46%	0.00
259-5-30-15-330.000 Professional Services	101,800.00	50,715.76	51,084.24	49.82%	5,903.46
259-5-30-15-500.000 Training, Conf, Dues	45,339.00	18,488.31	26,850.69	40.78%	675.00

Account			Budget		Pd to Date
	Budget	Actual	Balance	% of Budget	
259-5-30-15-505.000 Technology Subs, Licenses	6,609.00	5,074.07	1,534.93	76.78%	0.00
259-5-30-15-530.000 Communications	7,560.00	8,108.77	-548.77	107.26%	135.00
259-5-30-15-540.000 Advertising	3,000.00	0.00	3,000.00	0.00%	0.00
259-5-30-15-550.000 Printing and Binding	4,410.00	0.00	4,410.00	0.00%	0.00
259-5-30-15-560.000 Postage	2,835.00	0.00	2,835.00	0.00%	0.00
259-5-30-15-580.000 Travel	0.00	24,777.97	-24,777.97	100.00%	8,973.87
259-5-30-15-610.000 General Supplies	123,316.00	98,049.49	25,266.51	79.51%	9,636.20
259-5-30-15-626.000 Gasoline	5,500.00	401.78	5,098.22	7.31%	0.00
259-5-30-15-735.000 Tech: Equip/Hardware	0.00	3,513.98	-3,513.98	100.00%	0.00
259-5-30-15-895.000 State and Other Grant Exp	0.00	35,994.62	-35,994.62	100.00%	3,167.75
259-5-30-15-910.000 Transfer btwn Funds (non-	22,327.00	0.00	22,327.00	0.00%	0.00
Total After School Care	1,786,689.00	1,659,598.69	127,090.31	92.89%	166,490.70

259-5-30-16 Preschool

259-5-30-16-110.000 Regular Salaries	375,640.00	338,639.39	37,000.61	90.15%	24,661.28
259-5-30-16-120.000 Part Time Salaries	29,493.00	26,816.85	2,676.15	90.93%	2,511.21
259-5-30-16-130.000 Overtime	0.00	2,399.51	-2,399.51	100.00%	389.96
259-5-30-16-210.000 Group Insurance	182,985.00	111,509.96	71,475.04	60.94%	5,714.89
259-5-30-16-220.000 Social Security	32,759.00	29,576.13	3,182.87	90.28%	2,195.30
259-5-30-16-225.000 Act 76 Childcare Tax	1,413.00	1,196.35	216.65	84.67%	89.72
259-5-30-16-230.000 Retirement	30,732.00	28,063.43	2,668.57	91.32%	1,768.19
259-5-30-16-290.000 Other Employee Benefits	2,800.00	2,800.00	0.00	100.00%	0.00
259-5-30-16-330.000 Professional Services	4,525.00	8,916.86	-4,391.86	197.06%	2,365.90
259-5-30-16-420.000 Cleaning Services	32,500.00	24,361.83	8,138.17	74.96%	2,177.50
259-5-30-16-431.000 R&M Buildings & Grounds	0.00	35.91	-35.91	100.00%	35.91
259-5-30-16-442.000 Rental Vehicles/Equip	1,860.00	1,643.40	216.60	88.35%	149.40
259-5-30-16-500.000 Training, Conf, Dues	11,750.00	8,414.00	3,336.00	71.61%	0.00
259-5-30-16-505.000 Technology Subs, Licenses	2,675.00	2,053.79	621.21	76.78%	0.00
259-5-30-16-530.000 Communications	0.00	374.41	-374.41	100.00%	0.00
259-5-30-16-550.000 Printing and Binding	1,785.00	0.00	1,785.00	0.00%	0.00
259-5-30-16-560.000 Postage	1,148.00	0.00	1,148.00	0.00%	0.00
259-5-30-16-580.000 Travel	1,536.00	176.40	1,359.60	11.48%	0.00
259-5-30-16-610.000 General Supplies	7,750.00	21,482.99	-13,732.99	277.20%	1,601.82
259-5-30-16-895.000 State and Other Grant Exp	0.00	2,511.96	-2,511.96	100.00%	0.00
259-5-30-16-910.000 Transfer btwn Funds (non-	9,036.00	0.00	9,036.00	0.00%	0.00
Total Preschool	730,387.00	610,973.17	119,413.83	83.65%	43,661.08

259-5-30-17 Summer Day Camps

259-5-30-17-110.000 Regular Salaries	85,671.00	52,288.27	33,382.73	61.03%	0.00
259-5-30-17-120.000 Part Time Salaries	536,093.00	468,926.90	67,166.10	87.47%	0.00
259-5-30-17-130.000 Overtime	0.00	19,371.44	-19,371.44	100.00%	0.00
259-5-30-17-220.000 Social Security	47,565.00	41,420.49	6,144.51	87.08%	0.00
259-5-30-17-225.000 Act 76 Childcare Tax	2,052.00	1,743.34	308.66	84.96%	0.00
259-5-30-17-330.000 Professional Services	163,066.00	65,020.31	98,045.69	39.87%	0.00
259-5-30-17-505.000 Technology Subs, Licenses	3,462.00	2,657.85	804.15	76.77%	0.00
259-5-30-17-550.000 Printing and Binding	2,310.00	1,634.00	676.00	70.74%	0.00
259-5-30-17-560.000 Postage	1,485.00	0.00	1,485.00	0.00%	0.00
259-5-30-17-580.000 Travel	0.00	51,965.21	-51,965.21	100.00%	0.00

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
259-5-30-17-610.000 General Supplies	66,267.00	42,030.69	24,236.31	63.43%	2,604.00
259-5-30-17-910.000 Transfer btwn Funds (non-	11,693.00	0.00	11,693.00	0.00%	0.00
Total Summer Day Camps	919,664.00	747,058.50	172,605.50	81.23%	2,604.00
259-5-30-19 Rec Kids					
Total Rec Kids	0.00	0.00	0.00	0.00%	0.00
Total Expenditures	4,423,417.00	4,043,727.62	379,689.38	91.42%	271,272.06
Total EJRP PPROGRAMS FUND	-56,156.00	144,375.18	-88,219.18	-257.10%	58,531.79
Total All Funds	-3,612,663.00	3,014,377.72	598,285.28	-83.44%	-234,515.81

LOT Fund Balance Detail

LOT Funds Revenue FY23		659,341.99	
	11/21/22 Disbursement - Q1	1,178.64	
	2/9/23 Disbursement - Q2	239,621.26	
	5/12/23 Disbursement - Q3	195,435.64	
			funds received in August, but recorded back to June to properly
	6/30/23 Disbursement - Q4	219,588.49	recognize revenue
	Interest Accrued	3,517.96	
LOT Funds Revenue FY24		986,078.22	
	Q1	284,780.40	
	Q2	223,554.85	
	Q3	219,797.53	
	Q4	232,463.92	
	Interest Accrued	25,481.52	allocated monthly
LOT Funds Revenue FY25		1,048,482.39	
	Q1	263,103.52	
	Q2	261,428.29	
	Q3	237,710.40	
	Q4	259,860.01	
	Interest Accrued	26,380.17	allocated monthly
LOT Funds Revenue FY26		886,798.89	
	Q1	300,296.44	
	Q2	288,049.65	
	Q3	277,707.36	
	Q4		
	Interest Accrued	20,745.44	allocated monthly
Less:			
FY24 Expenses	(587,239.00)		strategic planning, capital transfer, IT migration and paving actual spent
FY25 Expenses	(1,019,401.75)		capital projects within the approved capital plan \$1,000,000, sidewalks \$19,401.75
FY25 Sidewalks per Policy Balance of Funds Avail.	(236,123.81)		25% of projected revenue
Rebranding Balance of Funds Avail.	(8,375.00)		\$40,000 assigned during budget, \$12,500 reassigned to Strategic Planning by Council
Banners/Signs Balance of Funds Avail.	(14,375.00)		
FY26 Expenses to Date	(849,083.75)		capital projects within the approved capital plan \$800,000, rebranding \$19,125, \$29,958.75 sidewalks
FY26 Capital Transfer Balance of Funds Avail.	-		\$800,000 total
FY26 Sidewalks per Policy Balance of Funds Avail.	(220,041.25)		25% of projected revenue
	Balance of LOT Funds Available	<u>646,061.93</u>	
	Projected Remaining FY26 LOT Revenue	133,946.55	\$1,000,000 projected, less actual funds received to date
	Projected FY26 LOT Fund Balance	<u>780,008.48</u>	

updated 6/3/26

2 Lincoln Renovation Project

	Breadloaf	Scott & Partners	Other	Totals
Original Contract	\$ 2,770,578.00	\$ 231,419.00	n/a	\$ 3,001,997.00
Change Orders/Amendments/Non-Contract	\$ 479,963.10	\$ 58,610.18	n/a	\$ 538,573.28
Revised Contract	\$ 3,250,541.10	\$ 290,029.18	n/a	\$ 3,540,570.28
Payments to Date	\$ 3,228,189.10	\$ 300,217.93	\$ 190,969.07	\$ 3,719,376.10
Balance of Contract	\$ 22,352.00	\$ (10,188.75)	n/a	\$ (178,805.82)

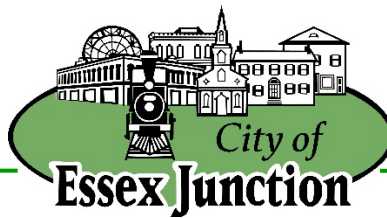
Approved Project Funds	4,020,975.60
Payments to Date	(3,719,376.10)
Remaining Contract Obligations	(22,352.00)
Anticipated Additional Costs	(249,946.01)
Balance of Funds Available	<u>29,301.49</u>

updated 6/3/26

Economic Development Fund Balance Detail

FY26 Economic Development Fund Beginning Balance PRELIMINARY	914,544.23	
Economic Development Funds Received FY26	136,685.90	
		<i>Property Taxes</i> 113,280.34 will be allocated around 9/15 and 3/15 tax payment due dates
		<i>Interest Accrued</i> 23,405.56 allocated monthly
Less:		
FY26 Expenses to Date	(72,514.75)	
		FY25 \$40,000 grant match, less \$6,425 actual spent FY25, less
Main St Park	(18,499.25)	\$15,075.75 actual spent to date FY26
Crescent Connector	(86,820.25)	actual spent FY25
EV Charging	(1,060.03)	actual spent FY25
		FY25 \$250,000 grant match, FY26 \$450,000 grant match, less
		\$2,538 actual spent FY25, less \$57,439 actual spent to date
Amtrak Grant Match	(640,023.00)	FY26
Balance of Economic Development Funds Available	<u>232,312.85</u>	
Projected FY26 Economic Development Fund Revenue	-	\$112,000 less actual property tax revenue to date
Projected FY26 Economic Development Fund Balance	<u>232,312.85</u>	

updated 6/3/26



MEMORANDUM

To: City Council

From: Joanne Pfaff

Meeting Date: June 10, 2026

Subject: Regional Boards and Committees

Issue: To improve coordination and understanding of discussions, decisions and actions taken on the regional boards and committees where the City is represented.

Discussion: In the packet for the first Council meeting of every month we will include this quick reference to the regional board's websites and minute locations in each reading file to keep the regional boards at front of mind. By reviewing the meeting minutes, the Council can have a better understanding of the discussions and allow them to stay informed about regional issues and resolutions.

[Chittenden Solid Waste District](#)

[Town Meeting TV](#)

[Chittenden County Communications Union District](#)

[Green Mountain Transit](#)

[Winooski Valley Parks District](#)

[Champlain Water District](#)

[Chittenden County Regional Planning Commission](#)

Cost: N/A

Recommendation: N/A

Recommended Motion: N/A

Attachments: N/A

**CITY OF ESSEX JUNCTION
DEVELOPMENT REVIEW BOARD
MINUTES OF MEETING
MAY 21, 2026
DRAFT**

MEMBERS PRESENT: John Alden, Chair; Maggie Massey, Vice-Chair; Luke Brockmeier
ADMINISTRATION/STAFF: Regina Mahony, City Manager
OTHERS PRESENT: Dan Maxon

Mr. Alden called the meeting to order at 6:30 PM.

1. ADDITIONS OR AMENDMENTS TO AGENDA

None.

Ms. Mahony explained that both staff members responsible for this application are unavailable this evening due to previously scheduled leave, and that she is covering here at 2 Lincoln but the meeting will be brief for one continuation.

2. PUBLIC TO BE HEARD

None

3. MINUTES

a. March 26, 2026

Maggie Massey made a motion, seconded by Luke Brockmeier, to approve the minutes of April 16, 2026, as presented. Motion passed 3-0.

4. PUBLIC MEETING

a. Conceptual review for a Planned Residential Development with three (3) duplexes and eight (8) single family homes at 60 Old Colchester Road in the R1 District by Sterling Homes Properties, LLC, agent for Louis C. Kalanges, owner

John Alden explained that the purpose of this meeting is solely to formally continue the public hearing to a date when staff are available to present a supplemental staff report and respond to the Board's questions.

Maggie Massey made a motion, seconded by Luke Brockmeier, to continue the public hearing on SP# 2.2026 to June 3, 2026 at 6:30 PM

Voting: Motion passed 3-0.

6. OTHER DEVELOPMENT REVIEW BOARD ITEMS

None.

7. ADJOURNMENT

John Alden made a motion, seconded by Luke Brockmeier, to adjourn the meeting. Motion passed 3-0 at 6:35 PM.