

**CITY OF ESSEX JUNCTION  
CITY COUNCIL  
REGULAR MEETING AGENDA**

Online & 2 Lincoln St.  
Essex Junction, VT 05452  
Wednesday, February 25, 2026  
**6:30 PM**

E-mail: [admin@essexjunction.org](mailto:admin@essexjunction.org)

[www.essexjunction.org](http://www.essexjunction.org)

Phone: (802) 878-6944

This meeting will be in-person at the Municipal Offices located at 2 Lincoln Street and available remotely. Options to watch or join the meeting remotely:

- **WATCH:** the meeting will be live streamed on [Town Meeting TV](#)
- **JOIN ONLINE:** [Join Zoom Meeting](#)
- **JOIN CALLING:** (toll free audio only): (888) 788-0099 | Meeting ID: 944 6429 7825; Passcode: 635787

1. **CALL TO ORDER** [6:30 PM]
2. **AGENDA ADDITIONS/CHANGES**
3. **APPROVE AGENDA**
4. **PUBLIC TO BE HEARD**
  - a. Comments from Public
5. **PUBLIC HEARING**
  - a. First Public Hearing on Charter Change Amendments
6. **BUSINESS ITEMS**
  - a. Discussion and Consideration of the Resolution of Necessity for the Public Works Facility Bond Vote [10 Minutes]
  - b. Discussion and Consideration of FY27 Enterprise Fund Operating and Capital Budgets for Water, Wastewater, Sanitation, Stormwater and EJP Program Fund [15 Minutes]
  - c. Champlain Water District Annual Presentation [15 Minutes]
  - d. Discussion and Consideration of Champlain Water District Commissioner Vacancy and Appointment [5 Minutes]
  - e. Discussion of Initial Draft of the Informational Hearing and Annual Meeting Warning and Ballot Questions [10 Minutes]
  - f. Discussion and Consideration of an Extension to the Existing Sound Indemnification Agreement with Champlain Valley Expo [10 Minutes]
  - g. \*Discussion and Consideration of an Executive Session to Discuss a Personnel Evaluation
7. **CONSENT ITEMS**
  - a. Approve Meeting Minutes: 02/11/26
  - b. Acting as the Liquor Control Commission: Approve Liquor Licenses
  - c. Essex Junction Little League Street Closure Application
  - d. Approve Republican Representation on City Board of Civil Authority for Elections
8. **COUNCIL MEMBER COMMENTS & CITY MANAGER REPORT**
9. **READING FILE**
  - a. Check Warrant #24105 02/06/26; 24106 02/20/26
  - b. Background Information on the Main Street Bike Path Project
  - c. Board of Civil Authority and Board of Abatement Minutes 02/02/26
  - d. Tree Farm Management Group Minutes 02/04/26
  - e. Planning Commission Minutes 02/05/26
  - f. Capital Committee Minutes 02/10/26
  - g. Bike Walk Advisory Committee Minutes 02/12/26

- 10. **EXECUTIVE SESSION**
  - a. \*An Executive Session May Be Needed to Discuss a Personnel Evaluation
  
- 11. **ADJOURN**

*Members of the public are encouraged to speak during the Public to Be Heard agenda item, during a Public Hearing, or, when recognized by the President, during consideration of a specific agenda item. The public will not be permitted to participate when a motion is being discussed except when specifically requested by the President. Regarding zoom participants, if individuals interrupt, they will be muted; and if they interrupt a second time they will be removed. This agenda is available in alternative formats upon request. Meetings of the City Council, like all programs and activities of the City of Essex Junction, are accessible to people with disabilities. For information on accessibility or this agenda, call the City Manager's office at 802-878-6944 TTY: 7-1-1 or (800) 253-0191.*

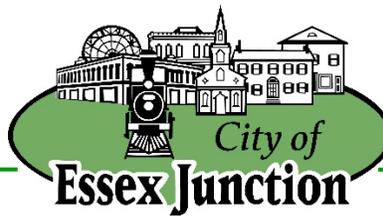
**Upcoming City Council Meetings  
(Meeting Dates are Subject to Change)  
(\* denotes special meeting or date change)**

<b>March 11, 2026</b>	<b>April 29, 2026</b>	<b>June 24, 2026</b>
<b>*March 23, 2026</b>	<b>May 13, 2026</b>	
<b>March 25, 2026</b>	<b>May 27, 2026</b>	
<b>April 15, 2026</b>	<b>June 10, 2026</b>	

**City Council Rules for Public Participation  
City of Essex Junction**

Vermont’s Open Meeting Law protects the public’s right to attend and participate in meetings of local public bodies, but the purpose and function of these meetings is for the public body to do the work of the public; they are not meetings of the public (i.e., public forums). Consequently, these rules are necessary to manage the public’s participation to ensure an environment in which the public feels safe to express their views on matters considered by the public body while minimizing disruptions so that the public body can get its work done. The full City Council Rules of Procedures for Meetings can be found here: [www.essexjunction.org/codes/policies](http://www.essexjunction.org/codes/policies).

1. Please raise your hand to speak, whether in person or attending virtually.
2. You may only speak after you have been recognized by the president.
3. Before speaking, please state your name and address for the record.
4. All remarks must be addressed to the president.
5. Comments must be germane to the agenda item being addressed.
6. Comments under “Public to be Heard” must pertain to the business of the public body.
7. Repetitive and irrelevant comments are not allowed.
8. Please wait your turn; do not interrupt others.
9. Each person will be limited to two minutes of comment. This time may be extended only by permission of the president. The balance of time not used by each person will expire and cannot be reserved or yielded to another.
10. Each person may only speak once on the same agenda item, time permitting, with the consent of the president.
11. Those yet to be heard will be given priority over those who have already spoken.
12. You do not have the right to vote on agenda items.
13. Please obey orders and rulings of the president.
14. Keep your cool. Disruptive people will be asked to leave and removed if necessary.
15. Listen well, pay attention, and participate.



## MEMORANDUM

**To:** City Council

**From:** Regina Mahony, City Manager

**Meeting Date:** February 25, 2026

**Subject:** First Public Hearing of the Proposed Charter Changes for Councilor Stipends and a Charter Review Committee

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**Issue:** To hold the First Public Hearing for the charter change amendments.

*The Council will have the opportunity to discuss the public hearing feedback under the Discussion of Initial Draft of the Informational Hearing and Annual Meeting Warning and Ballot Questions business item.*

### **Discussion:**

At the January 21, 2026 Council Meeting, the Council warned the first public hearing for the charter changes for February 25<sup>th</sup> and the second public hearing for March 11<sup>th</sup>.

The proposed charter amendments include the following amendments (strikethrough represents a deletion, and underline represents an addition) to Subchapter 2: Governance Structure, Section 205. Compensation; and Subchapter 12: Amendment of Charter and Initiatives, Section 1202. Charter Review Committee.

Shall the voters approve an amendment to the City of Essex Junction Charter that changes the City Council President's annual compensation to be twenty-five percent (25%) more than the annual compensation paid to the other City Council members? (strikethrough represents a deletion, and underline represents an addition):

Subchapter 2: Governance Structure

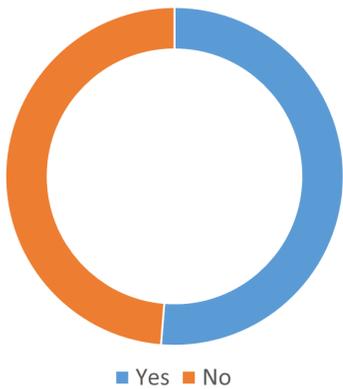
Section 205. Compensation -

(a)(~~1~~) The President of the Council shall be paid an annual compensation that is twenty-five percent (25%) more than the annual compensation paid to the other Council members.

Feedback to date from the January 31<sup>st</sup> open house event, and the online survey:

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Approve Raising Council President's Compensation



Written comments from the online survey are:

- City property taxpayers are tapped out
- How many more hours does the president spend compared to other members?
- Although I support this article, it isn't always obvious what extra tasks the President of the City Council is responsible for.

Staff response: The City Council President (and Vice President) meets with the Manager on a weekly basis, sets the Council agendas with the Manager, and manages communications on behalf of the Council therefore the Council President is putting in more time than the other members.

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Shall the voters approve an amendment to the City of Essex Junction Charter where compensation paid to the City Council members adjusts annually, effective July 1 of each year, in a manner consistent with any percentage change in the Consumer Price Index for the Northeast Region, as published by the U.S. Bureau of Labor Statistics for the most recent calendar year? (strikethrough represents a deletion, and underline represents an addition):

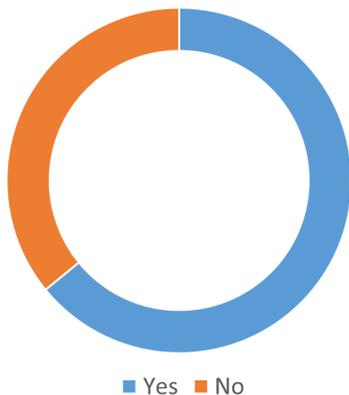
Subchapter 2: Governance Structure

Section 205. Compensation

- (a) Compensation paid to the Council members shall be ~~set by the voters at the annual meeting,~~ adjusted annually, effective July 1 of each year, by the percentage change in the Consumer Price Index for the Northeast Region, as published by the U.S. Bureau of Labor Statistics for the most recent calendar year, with a minimum of . . .

Feedback to date from the January 31<sup>st</sup> open house event, and the online survey:

Approve Council Compensation Annual Adjustment



Written comments from the online survey are:

- City property taxpayers are tapped out
- I don't believe any municipal positions should be locked into a forever yearly increase in compensation. It is always hard to predict the cycles in the economy, public spending and there may sometimes be a need to make sacrifices across all positions. City Council pay increases should be submitted through the budget process and voted on by the taxpaying citizens.

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Shall the voters approve an amendment to the City of Essex Junction Charter that states that the City Council shall appoint a Charter Review Committee, at least once every 12 years, to conduct a comprehensive review of the City of Essex Junction Charter? (strikethrough represents a deletion, and

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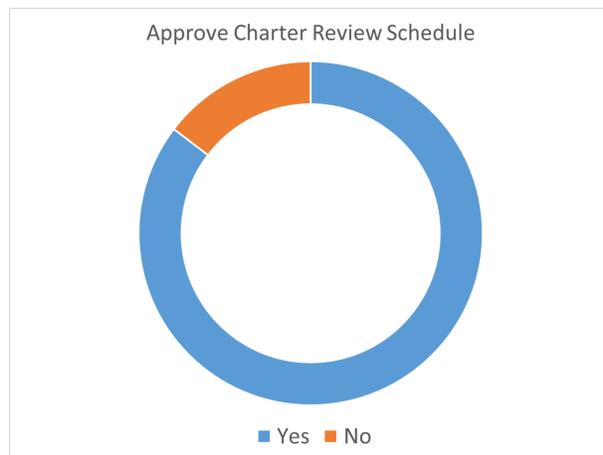
underline represents an addition):

Subchapter 12: AMENDMENT OF CHARTER AND INITIATIVES

Section 1202. Charter Review Committee

The City Council shall appoint a Charter Review Committee at least once every twelve (12) years for the purpose of conducting a comprehensive review of this charter. A majority of the Committee's members shall be residents of the City who are not members of the City Council.

Feedback to date from the January 31<sup>st</sup> open house event, and the online survey (there are no written comments from the online survey for this question):



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**Background-**

As discussed at the December 10, 2025 Council Meeting, the Governance Committee recommended the following changes:

- Increase Councilor stipends from \$2,500 to \$3,600 (*note: this question will be on the ballot but not as a charter change question*)
- Provide the Council President 25% higher compensation
- Index annual stipend adjustments to the Consumer Price Index (CPI)
- Require a comprehensive Charter Review every 12 years

For reference the full report from the Governance Committee is located on page 5 of the [December 10<sup>th</sup> meeting packet](#).

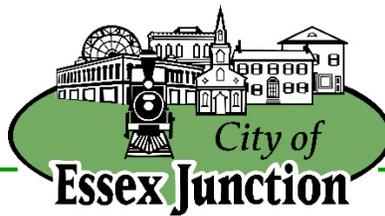
**Cost:**

These changes are not incorporated into the draft FY27 budget. If the voters approve the compensation changes these would not be implemented until State Legislative approval of the Charter and will not take place until the FY28 budget year.

**Next Steps & Recommendation:**

As discussed at the January 21, 2026 meeting, any changes to the Charter Change questions would have had to be made by the 1/28 Council Meeting because the certified copy was filed with the City Clerk by 2/13 and any changes need to be posted by 2/18 (not less than 20 days before the second public hearing date). At this point no changes can be made to the charter change question language.

Therefore, no action is needed at this time. The second public hearing will take place on March 11<sup>th</sup>, and the Annual Meeting Warning will be finalized at that meeting as well.



## MEMORANDUM

**To:** City Council

**From:** Regina Mahony, City Manager

**CC:** Rick Jones, Public Works Superintendent; and Richard Hamlin, City Engineer/Hamlin Engineering

**Meeting Date:** February 25, 2026

**Subject:** Public Works Facility – Resolution of Necessity for the Bond Vote

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**ISSUE:** The existing operational buildings at the Public Works Facility are beyond their serviceable life and no longer are adequate to support the mission of the Public Works Department.

### DISCUSSION:

The purpose of this agenda item is to consider the Necessity Resolution – the final step in putting the Public Works facility bond vote on the ballot. This memo also includes background discussions on this topic to date, a description of need, and the concept plan and cost estimate.

**Background** - Due to the facility deficiencies described below the City has been preparing plans for a new facility. The capital plan includes initial funds to develop conceptual plans and cost estimates for facility solutions. Further, addressing the public works facility was a priority of the Council in the spring retreat. Two options were presented to the City Council at their August 27, 2025 meeting, one to re-utilize to the extent possible some of the existing buildings and construct a new building to link those buildings, or remove all the existing buildings and build an entirely new facility. It was determined that the best course of action was to build an entirely new facility due to the age and condition of the existing buildings. The City Council was provided with an update at their November 12, 2025 meeting. The City Council was then presented with Version 3 of the concept plan and a cost estimate with assistance from Architect John Alden at Scott + Partners at their January 28, 2026 meeting. Following that meeting the City held an Open House on January 31<sup>st</sup> and kicked off community outreach on the proposed Annual Meeting ballot items, including this proposal.

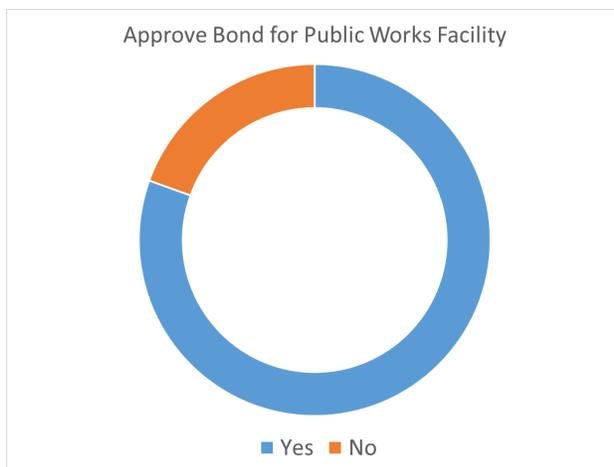
**History** – The most recent improvement at the Public Works Facility (PWF) is the salt shed that was built approximately 20 years ago. That structure does not need to be replaced (but it should be expanded). The last building improvement at the facility was a building expansion that occurred almost 30 years ago and was constructed by Public Works staff. This expansion added an additional 30' to the existing 60' "barn", and that original wood framed structure is now probably nearing 80 years or more in age. The location of the existing facility has worked very well for the Public Works Department and the City. It is centrally located on the City core, yet most residents are unaware of its location.

**Facility Deficiencies** - The current PWF has numerous deficiencies, and the current buildings are beyond their reasonable serviceable life. Some of the deficiencies include:

- There is currently a lack of space to store very expensive equipment inside. Environmental regulations have required that the City purchase equipment related to stormwater facility maintenance, such as a street sweeper and vacuum unit for cleaning catch basin structures. Because both pieces of equipment have onboard water storage, they should be stored in a heated space. There is insufficient space currently to store both units inside at the same time along with other critical equipment.

- Vehicles and equipment that now currently remain outside, such as the backhoe, must be cleared of snow and ice prior to their use in the winter. If the response is to an emergency, such as a waterline break, the delay in getting the repair work accomplished can be significant.
- Operations support and storage currently are contained in three separate building footprints which is inefficient.
- The existing main building does not have sufficient ceiling height to allow maintenance of the larger vehicles. The dump/plow truck dump bodies may not be raised inside, nor can the vacuum unit storage tank be raised for cleaning or repair work.
- The existing main building is built from materials that would currently not be considered appropriate for use in this type of facility.
- The facilities for the Public Works staff are woefully inadequate to support the efforts of their daily missions. The bathroom currently also serves as a storage closet; there is not a separate locker room or any shower facilities for the staff. There is no accommodation for snowplow drivers to take a needed break during longer plowing stints in the winter. The current main office space is used as kitchen, office, laundry area, meeting room, and break area.
- The current facilities are not energy efficient.
- There are inadequate facilities to maintain the Public Works fleet of equipment. An example of this is the best practice of flushing de-icing salts out of the dump bodies of the plow trucks when plowing missions are completed and flushing the vacuum unit tank at the end of the day. This is difficult to do at the current site.
- A new facility would meet current life-safety codes and would be accessible.
- Regulations require that the Public Works Staff have regular continuing education training to maintain their various certifications. There is currently no suitable space to have these training events within the existing facility.

**Feedback to date** from the January 31<sup>st</sup> open house event, and the online survey:



Written comments from the online survey are:

- City property taxpayers are tapped out

**Next Steps –**

For your information, the relevant schedule pieces associated with the bond vote are as follows:

February 25	City Council Meeting & Budget Work Session - to add this question to the ballot, an Adoption of Resolution for Bond Vote must be approved at this meeting.
April 7	If the Council so chooses to move forward with the facility, voters will vote on the bond vote question on Annual Meeting. If approved, Staff will move forward on steps toward financing, final design and construction.

**COST:** The cost estimate to remove the existing buildings and to design and build version 3 of the new facility is \$13,560,000.

Staff also suggests that we had soft costs for legal, advertising, permitting application, testing, security, equipment or other miscellaneous costs. We anticipate these costs to be around \$400,000 (it will be close to \$100,000 for the State Life Safety permit alone). For a total potential bond of \$13,960,000.

However, we have already been talking to the public about \$13,560,000, therefore if the Council would prefer to stick with that that original number we can do our best to cover these other costs in operating budgets.

Here is an initial rough estimate of the debt impact on an average household. This is based on the first full year of debt repayment (6/30/28) and a level debt service schedule:

Bond Amount	Annual Debt Payment (6/30/28) - 20-year Term	Annual Impact on Avg Household - 20-year Term	Annual Debt Payment (6/30/28) - 30-year Term	Annual Impact on Avg Household - 30-year Term
\$13.5 million	1,208,476	\$299	1,046,180	\$258
\$14 million	1,239,585	\$306	1,073,777	\$265

**RECOMMENDATION:** The cost of this project is too great to be paid out of the annual revenue and available resources of the City, therefore the proposition of incurring general obligation bonds or notes for this purpose should be submitted to the qualified voters.

**RECOMMENDED MOTION:**

“I move that the City Council approve the Resolution of Necessity for Public Works Facility City of Essex Junction as presented in the packet and for an amount of \$13,960,000.”

**ATTACHMENTS:**

- Resolution of Necessity
- Slide Deck
- Preliminary Plan Set
- Version 3 Cost Estimate

**RESOLUTION OF NECESSITY**  
**FOR PUBLIC WORKS FACILITY**  
**CITY OF ESSEX JUNCTION**

WHEREAS, at a meeting of the City Council of the City of Essex Junction, Vermont (“City”) held on February 25, 2026, the Council determined that the public interest and necessity require that the City construct a public works facility (the “Project”);

WHEREAS, the estimated total cost of the Project is Thirteen Million, Nine Hundred and Sixty Thousand Dollars and Zero Cents (\$13,960,000.00);

WHEREAS, the cost of the Project, after the application of available grants-in-aid, if any, was determined to be too great to be paid out of the annual revenue and available resources of the City;

NOW THEREFORE, BE IT RESOLVED, that general obligation bonds or notes of the City in an amount not to exceed Thirteen Million, Nine Hundred and Sixty Thousand Dollars and Zero Cents (\$13,960,000.00); should be issued for the purpose of financing the Project and such question should be submitted to the voters at an Annual Meeting duly warned and held for that purpose on Tuesday, April 14, 2026;

BE IT FURTHER RESOLVED, that all acts relating to the proposition of incurring bonded indebtedness and the issuance of general obligation bonds or notes of the City for the purpose of constructing said improvements within the corporate limits of the City be in accordance with the provisions of Chapter 53 of Title 24 of the Vermont Statutes Annotated;

BE IT FURTHER RESOLVED, that the proposition of incurring general obligation bonds or notes for this purpose should be submitted to the qualified voters of the City as follows:

Shall general obligation bonds or notes of the City of Essex Junction in an amount not to exceed Thirteen Million, Nine Hundred and Sixty Thousand Dollars and Zero Cents (\$13,960,000.00) be issued under Chapter 53 of Title 24, Vermont Statutes Annotated, payable from the City’s general fund, derived from the taxation of real property for a period not to exceed thirty years, and subject to reduction by available grants-in-aid or other funding sources, be issued to finance the cost of constructing a public works facility (the Project)?

BE IT FURTHER RESOLVED, that a vote on said proposition will be conducted by Australian Ballot at the Annual Meeting on Tuesday April 14, 2026 at which meeting the polls will open at 7:00 a.m.;

BE IT FURTHER RESOLVED, that the City will hold a public information meeting on Monday, March 23, 2026 at 6:00 p.m. to discuss the bond issue proposition and explain the proposed Project and the financing thereof; and

BE IT FURTHER RESOLVED, that by this Resolution of Necessity for the Project, the Council hereby ratifies and confirms the necessity of the Project and confirms that the cost of the Project is too great to be paid out of the City's ordinary annual income and revenue.

Dated: \_\_\_\_\_

**CITY OF ESSEX JUNCTION CITY COUNCIL**

By: \_\_\_\_\_  
Amber Thibeault, President

By: \_\_\_\_\_  
Marcus Certa, Vice President

By: \_\_\_\_\_  
Tim Miller, Clerk

By: \_\_\_\_\_  
Elaine Haney

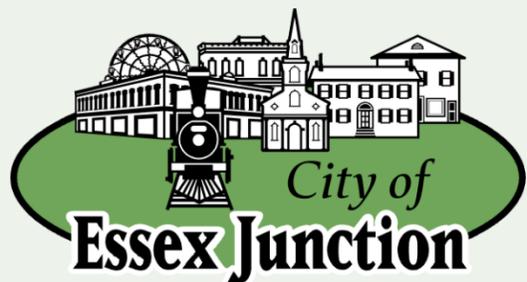
By: \_\_\_\_\_  
Brian Shelden

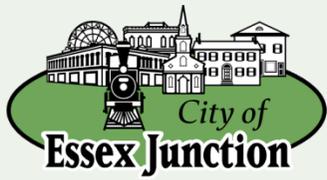
**ATTEST:**

By: \_\_\_\_\_  
Susan McNamara-Hill, Clerk

# BOND VOTE FOR NEW PUBLIC WORKS FACILITY

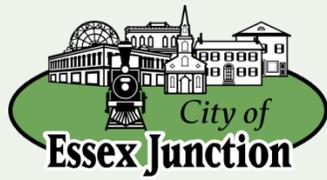
February 25, 2026





# Why A New Public Works Facility

1. The current buildings are beyond their serviceable life and no longer adequate to support the Public Works Department's daily operations.
2. The main building, with parts dating back approximately 80 years, suffers from outdated construction materials and designs that fail to meet modern standards.
3. The current facility faces many deficiencies, including limited storage space for equipment, inadequate heated storage, low ceilings that make it impossible to maintain larger vehicles, operational inefficiencies due to functions spread across three separate buildings, and failure to meet current life-safety and accessibility codes.
4. Staff facilities are also woefully inadequate



# Facility History & Condition

Main facility has not had major improvements in nearly 30 years.



Parts of the main building are 80 years old and use outdated materials and designs.



Salt shed built 20 years ago now needs expansion.

Salt levels as of February 20, 2026





# Current Deficiencies

Insufficient storage  
for expensive and  
sensitive equipment.



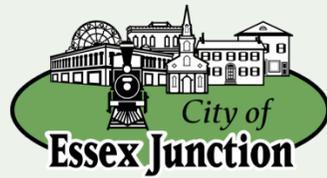
Inadequate heated storage and operational inefficiencies with functions split across three buildings.



Staff facilities are woefully inadequate: combined bathrooms/storage, no locker/shower rooms, no break or training areas.



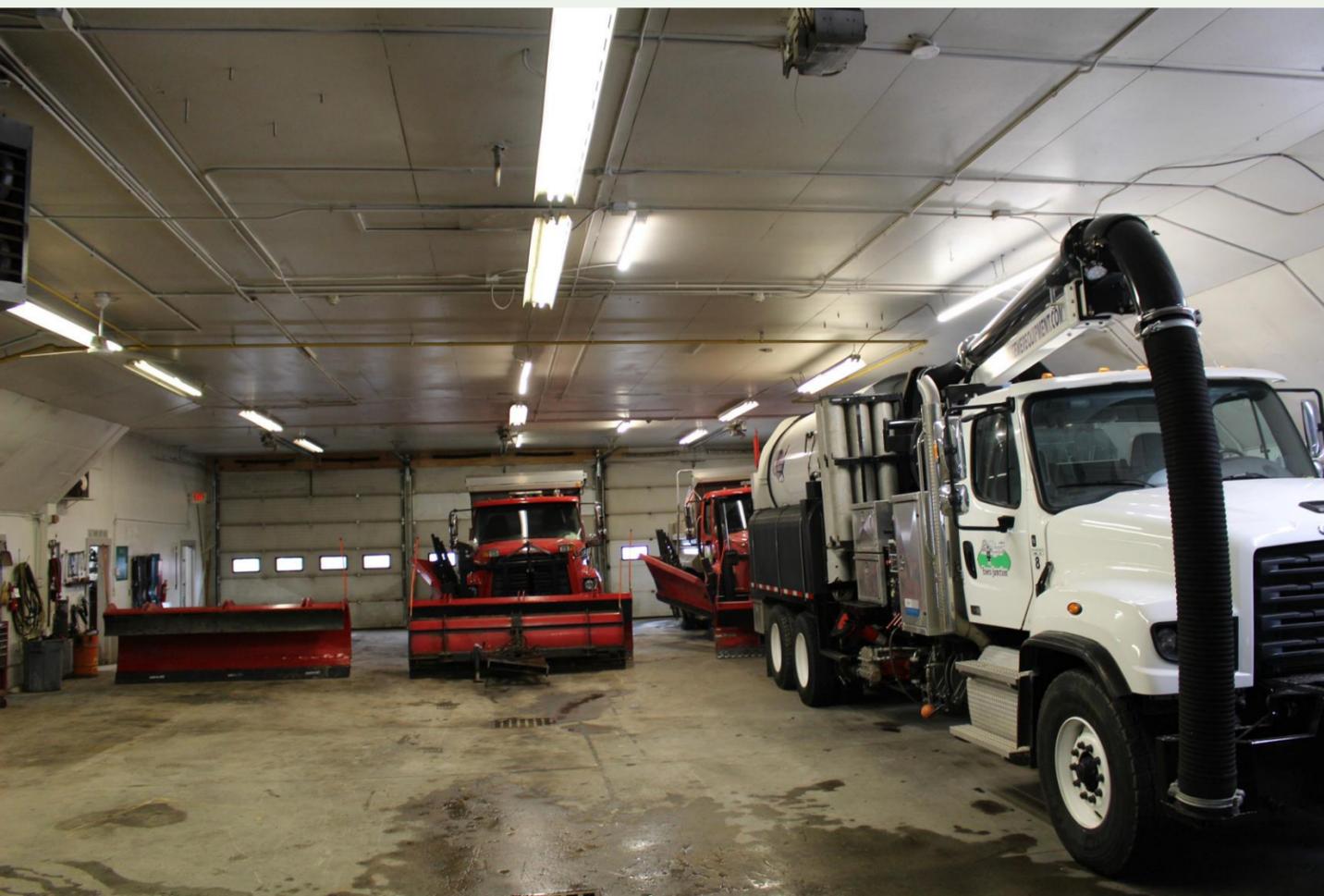




# Equipment Challenges

Key equipment (e.g., street sweepers, vacuum units) cannot always be stored indoors, risking damage and delays.

Current trucks almost touch top of building

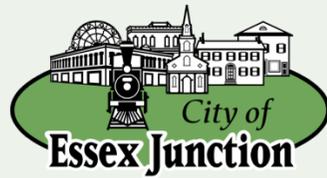


The main buildings low ceilings make it impossible to maintain larger vehicles.

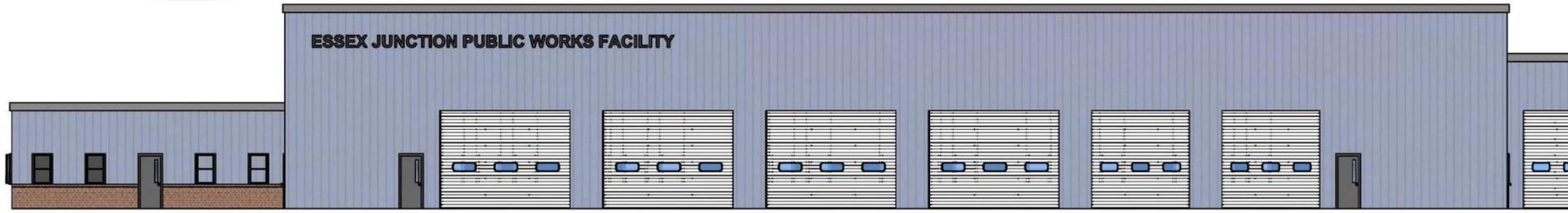


Facility does not meet modern safety or accessibility codes.

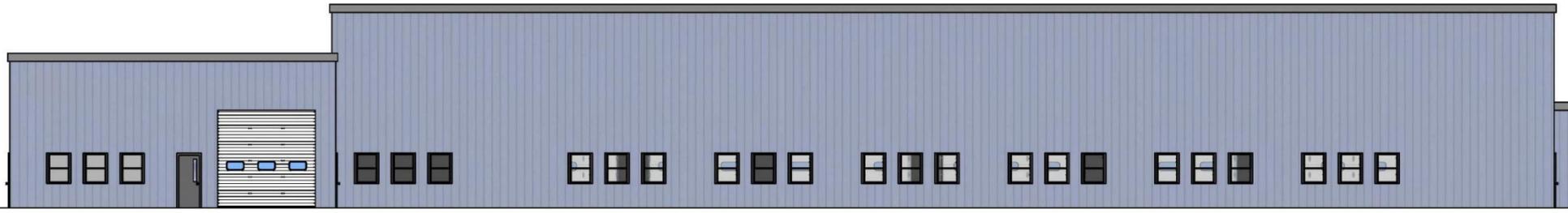




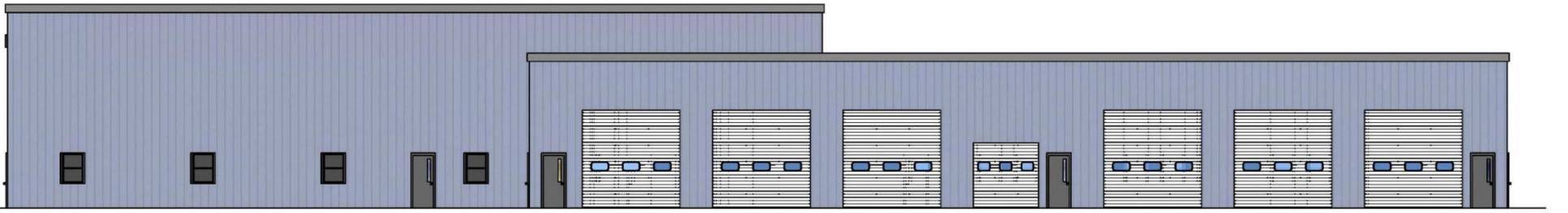
ESSEX JUNCTION PUBLIC WORKS FACILITY



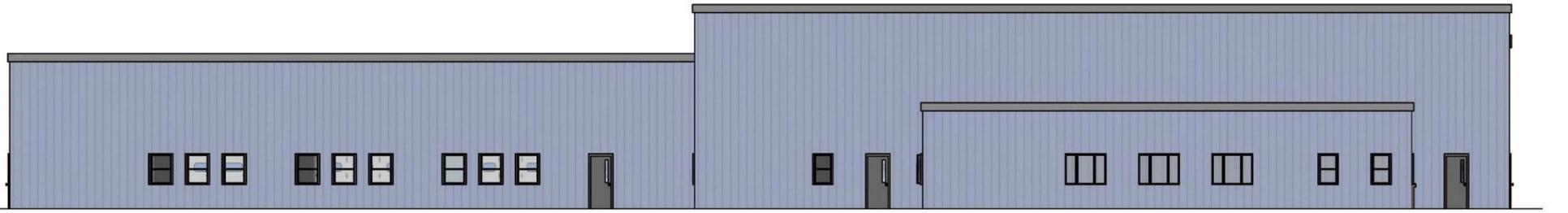
WEST ELEVATION



EAST ELEVATION



SOUTH ELEVATION



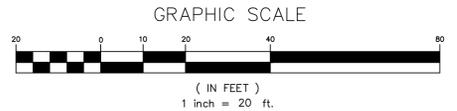
NORTH ELEVATION

# Next Steps

Bond vote required to finance new facility.



# Preliminary Design



**PRELIMINARY**  
01-15-2026

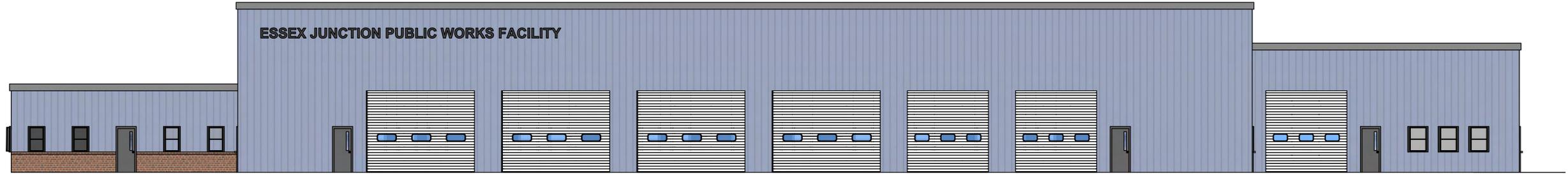
DATE	REVISION	BY
CLIENT <b>City of Essex Junction</b>		
PROJECT TITLE <b>New Public Works Facility</b>		
DRAWING TITLE <b>Proposed Site Plan Version 3</b>		
Survey	RFH	Scale 1" = 20'
Design	RLA	Job 24-828
Drawn	RLA	File
Checked	RFH	Drawing
Date	01-15-2026	<b>V3 - 1</b>



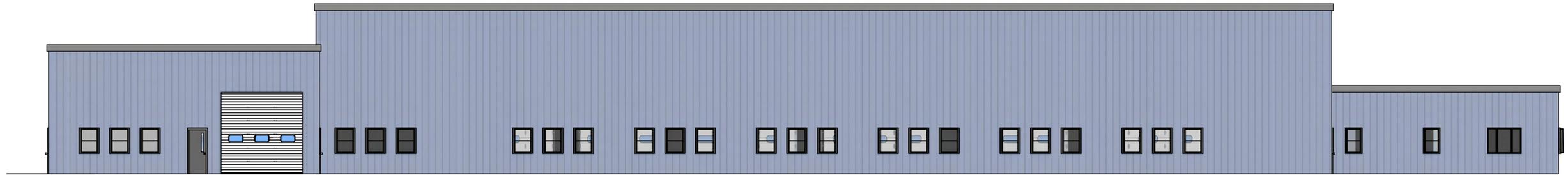
**Donald L. Hamlin**  
Consulting  
Engineers, Inc.  
136 Pearl Street  
Essex Junction, Vermont

D:\2024\24-828 Public Works Facility\ESSEX\Version 3\Proposed Site Plan V3 1-15-26.dwg - Existing

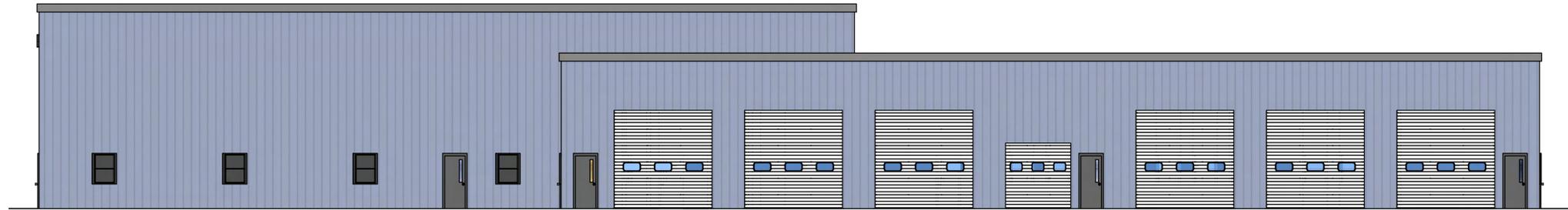
ESSEX JUNCTION PUBLIC WORKS FACILITY



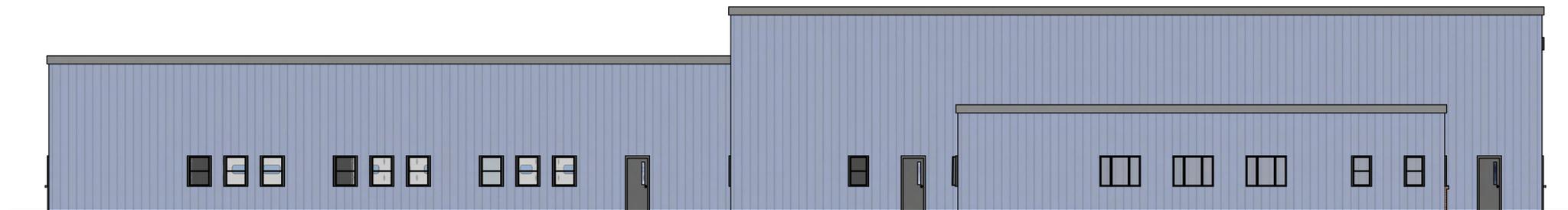
WEST ELEVATION



EAST ELEVATION



SOUTH ELEVATION



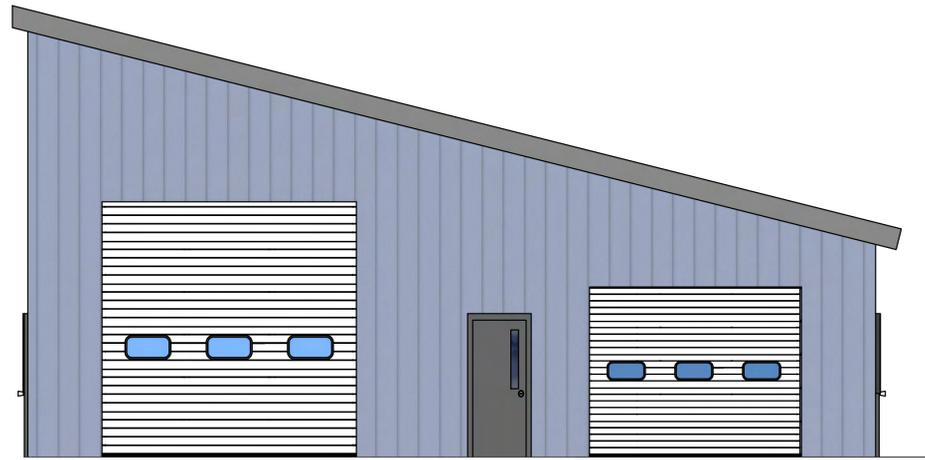
NORTH ELEVATION

**PRELIMINARY**  
01/12/2026

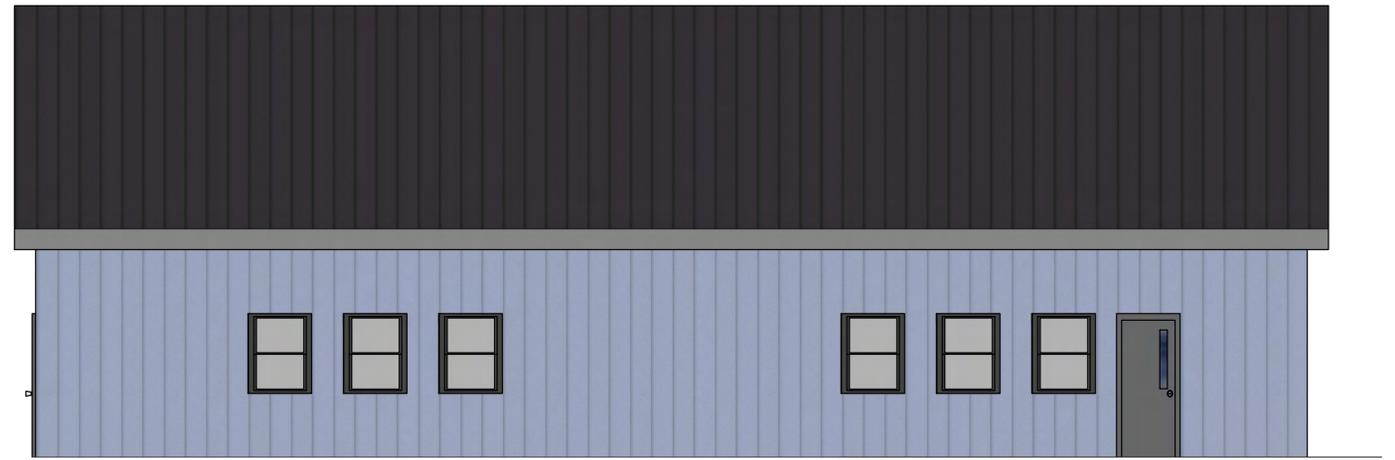


DATE	REVISION	BY
CLIENT <i>City of Essex Junction</i>		
PROJECT TITLE <i>New Public Works Facility</i>		
DRAWING TITLE <b>Main Facility Building Elevations</b>		
Survey	RFH	Scale 1/8" = 1'
Design	RFH	Job 24-828
Drawn	RFH	File
Checked	JPK	Drawing
Date	01-12-26	V3 - 2

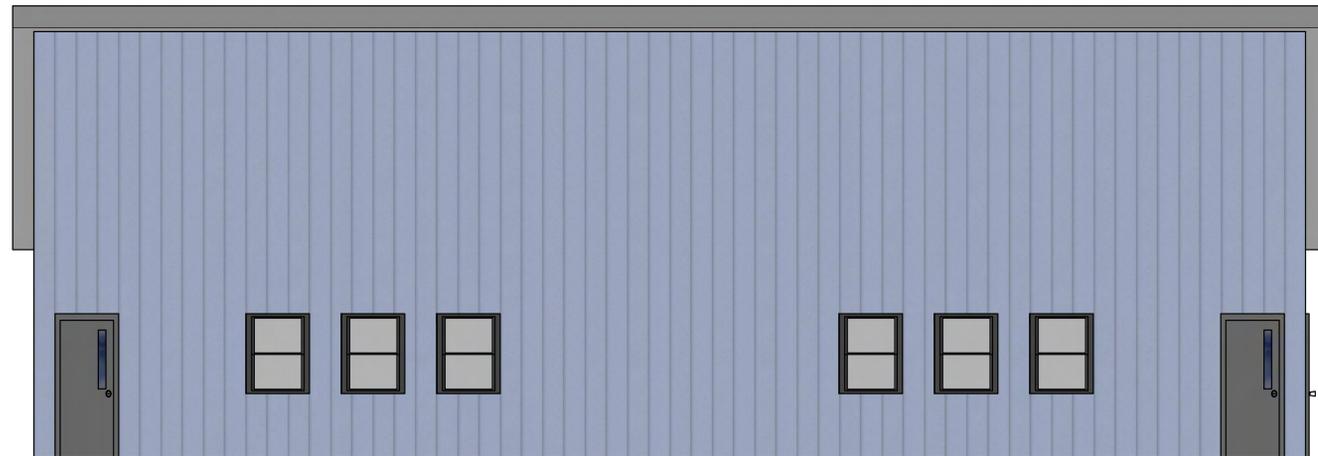
**Donald L. Hamlin**  
*Consulting  
Engineers, Inc.*  
136 Pearl Street  
Essex Junction, Vermont



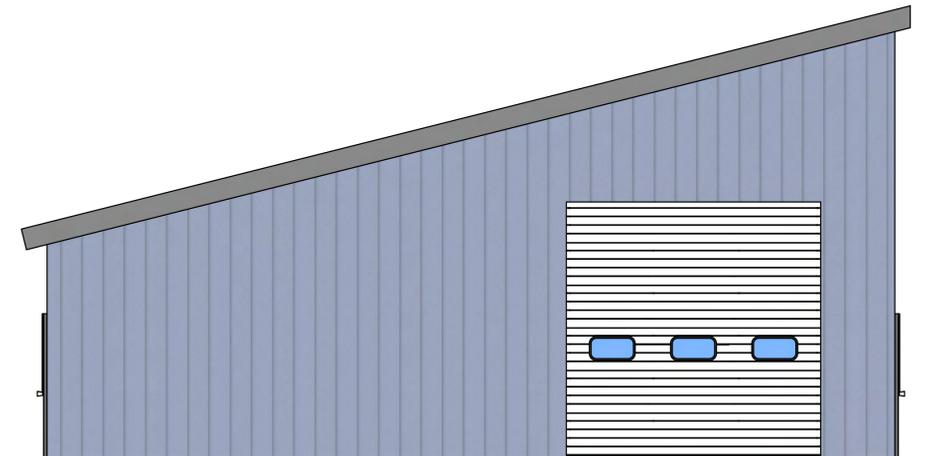
WEST ELEVATION



SOUTH ELEVATION



NORTH ELEVATION



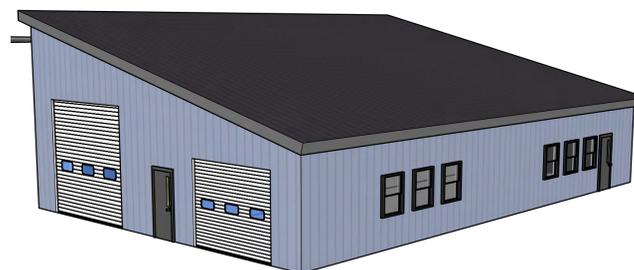
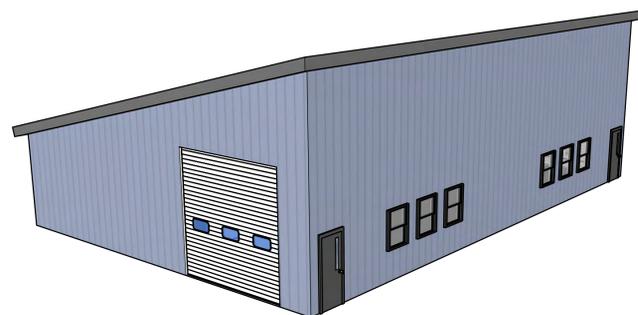
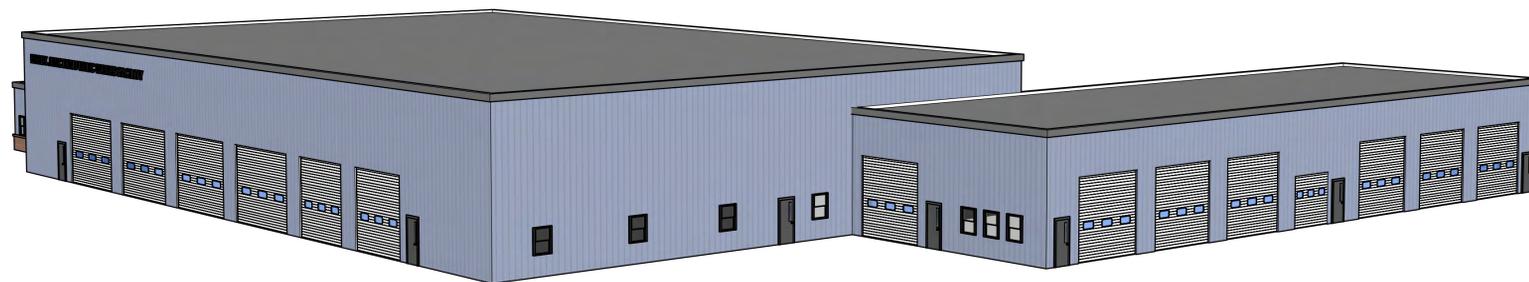
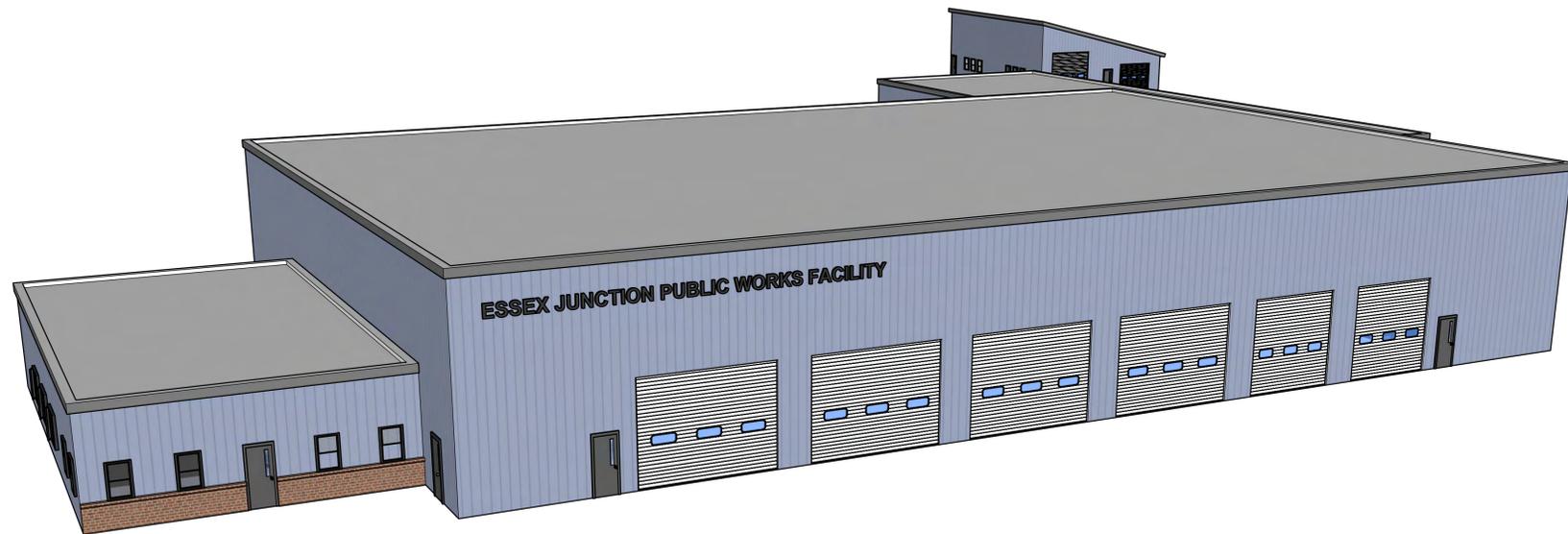
EAST ELEVATION

**PRELIMINARY**  
01/12/2026



DATE	REVISION	BY
CLIENT <i>City of Essex Junction</i>		
PROJECT TITLE <i>New Public Works Facility</i>		
DRAWING TITLE <b>Wash Building Elevations</b>		
Survey	RFH	Scale 1/4" = 1'
Design	RFH	Job 24-828
Drawn	RFH	File
Checked	JPK	Drawing V3 - 2
Date	01-12-26	

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Engineers, Inc.  
136 Pearl Street  
Essex Junction, Vermont



**PRELIMINARY**  
01/12/2026



DATE	REVISION	BY
CLIENT <i>City of Essex Junction</i>		
PROJECT TITLE <i>New Public Works Facility</i>		
DRAWING TITLE <i>Building Perspectives</i>		
Survey	RFH	Scale Not To Scale
Design	RFH	Job 24-828
Drawn	RFH	File
Checked	JPK	Drawing V3 - 3
Date	01-12-26	

*Donald L. Hamlin*  
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Engineers, Inc.  
136 Pearl Street  
Essex Junction, Vermont

**Public Works Garage - Version 3 Cost Estimate**

	ITEM	QUANTITY	UNIT	UNIT PRICE	TOTAL	REFERENCE	CODE	ITEM	PAGE
	<b>Demolition</b>								
1)	Water Building Demolition	28,070	cf	\$0.52	\$14,596.40	RS Means 2025	02 41 16.13	0500	42
2)	Existing Public Works Facility Demolition	92,800	cf	\$0.52	\$48,256.00	RS Means 2025	02 41 16.13	0500	42
3)	Storage Shed Demolition	32,000	cf	\$0.52	\$16,640.00	RS Means 2025	02 41 16.13	0500	42
4)	Saw Cut Existing Pavement 5" Thick	117	lf	\$5.62	\$657.54	Unit Prices (adjusted 2025)			
5)	Excavation of Pavement 4" to 6" thick	5002	sy	\$13.03	\$65,176.06	Unit Prices (adjusted 2025)			
6)	Remove Sewer Line	41	lf	\$20.75	\$850.75	Unit Prices (adjusted 2025)			
7)	Remove 6" Water Line	112	lf	\$30.50	\$3,416.00	RS Means 2025	G1020 205	1250	618
8)	Remove Catch Basin	3	ea	\$926.65	\$2,779.95	Unit Prices (adjusted 2025)			
9)	Remove Storm Drain	276	lf	\$20.75	\$5,727.00	Unit Prices (adjusted 2025)			
10)	Cap Storm Drain	1	ea	\$500.00	\$500.00	Estimate			
11)	Remove Pump Station	1	ea	\$3,575.00	\$3,575.00	RS Means 2025	02 41 13.34	0200	31
12)	Remove Oil/Water Separator	1	ea	\$3,575.00	\$3,575.00	RS Means 2025	02 41 13.34	0200	31
13)	Remove Overhead Power	98	lf	\$3.00	\$294.72	Estimate			
14)	Hazardous Material Removal	1	ls	\$100,000.00	\$100,000.00	Estimate			
	<b>Sewer, Water, and Storm</b>								
15)	4" SDR 35 PVC	54	lf	\$29.90	\$1,614.60	RS Means 2025	G3020 112	1700	704
16)	6" SDR 35 PVC	53	lf	\$36.75	\$1,947.75	RS Means 2025	G3020 112	1750	704
17)	4" Ductile Waterline	130	lf	\$91.29	\$11,867.70	Unit Prices (adjusted 2025)			
18)	2" SDR 21 PVC (Force Main)	415	lf	\$32.85	\$13,632.75	RS Means 2025	31 23 16.13	0110	297
19)	New Pump Station	2	ea	\$10,900.00	\$21,800.00	RS Means 2025	22 13 29.13	2000	253
20)	New Oil Water Separator	2	ea	\$4,165.00	\$8,330.00	Estimate			
21)	6" Ductile Waterline CL 52	20	lf	\$104.56	\$2,091.20	Unit Prices (adjusted 2025)			
22)	6" Gate Valve with Valve Box	1	each	\$2,547.32	\$2,547.32	Unit Prices (adjusted 2025)			
23)	4" Gate Valve with Valve Box	2	each	\$2,428.05	\$4,856.10	Unit Prices (adjusted 2025)			
24)	15" Corrugated Polyethylene Pipe	704	lf	\$74.86	\$52,701.44	Unit Prices (adjusted 2025)			
25)	Catch Basin - 4' dia., To 8' Deep	6	each	\$5,403.76	\$32,422.56	Unit Prices (adjusted 2025)			
26)	Drainage Manhole - 4' dia., To 8' Deep	5	each	\$5,403.76	\$27,018.80	Unit Prices (adjusted 2025)			
27)	Storm Chamber System 1 - Storm Tech SC-740 Chambers	102	ea	\$2,707.20	\$276,134.40	RS Means 2025	G3030 610	1200	717
28)	Storm Chamber System 2 - Storm Tech SC-740 Chambers	20	ea	\$2,707.20	\$54,144.00	RS Means 2025	G3030 610	1200	717
	<b>Dry Utilities</b>								
29)	1.5" Schedule 80 PVC Wired Conduit	397	lf	\$25.40	\$10,083.80	Unit Prices (adjusted 2025)			
30)	2" Schedule 80 PVC Wired Conduit	38	lf	\$209.50	\$7,961.00	RS Means 2025	G4010 312	1500	721
31)	3" Schedule 80 PVC Wired Conduit	212	lf	\$307.00	\$65,084.00	RS Means 2025	G4010 312	1300	721
32)	Overhead Power Service	69	lf	\$615.00	\$42,435.00	RS Means 2025	26 05 13.16	0040	270
33)	2" Natural Gas Service	100	lf	\$12.35	\$1,235.00	RS Means 2025	33 52 16.20	1100	519
34)	Parking Lot Light	3	ea	\$8,249.12	\$24,747.36	Unit Prices (adjusted 2025)			
35)	Electric Vehicle Charger	2	ea	\$28,000.00	\$56,000.00	Job 22-828			
36)	Pole Mounted Utility Outlet	1	ea	\$4,000.00	\$4,000.00	Estimate			
	<b>Buildings</b>								
37)	Office Area - Fully Conditioned	2,040	sf	\$275.00	\$561,000.00	Estimate From Architect			
38)	Area 'A' Vehicle and Equip Storage - Heated	15,000	sf	\$275.00	\$4,125,000.00	Estimate From Architect			
39)	Area 'B' Vehicle and Equip. Storage Semi-Conditioned	4,800	sf	\$220.00	\$1,056,000.00	Estimate From Architect			
40)	Wash Bay and Water Meter Testing - Heated	2,400	sf	\$275.00	\$660,000.00	Estimate From Architect			
42)	Granular Material Storage	3150	sf	\$64.67	\$203,723.10	Job 07-285			
43)	Salt Shed Addition	1950	sf	\$107.79	\$210,190.50	Job 07-285			
	<b>Paving &amp; Landscaping</b>								
44)	Plant Mixed Gravel	983	cy	\$45.28	\$44,510.24	Unit Prices (adjusted 2025)			
45)	Dense Graded Crushed Stone	3929	cy	\$46.01	\$180,773.29	Unit Prices (adjusted 2025)			
46)	New Bituminous Concrete Pavement - 3", Type II	5894	sy	\$22.09	\$130,198.46	Unit Prices (adjusted 2025)			
47)	New Bituminous Concrete Pavement - 1-1/2", Type III	5894	sy	\$10.68	\$62,947.92	Unit Prices (adjusted 2025)			

**Public Works Garage - Version 3 Cost Estimate**

48)	New Cement Concrete Sidewalk - 4" Thick	82	sy	\$86.87	\$7,123.34	Unit Prices (adjusted 2025)			
49)	New Cement Concrete Curb	205	lf	\$36.07	\$7,394.35	Unit Prices (adjusted 2025)			
50)	Concrete Filled Steel Bollard	44	each	\$378.42	\$16,650.48	Unit Prices (adjusted 2025)			
51)	4" White Line - Epoxy	1,188	lf	\$2.79	\$3,314.52	Job 22-822			
52)	Seed, Fertilize, Lime and Matting	1622	sy	\$3.68	\$5,968.96	Unit Prices (adjusted 2025)			
53)	Top Soil	181	cy	\$51.03	\$9,236.43	Unit Prices (adjusted 2025)			
	Subtotal				\$8,272,730.79				
	Mobilization 5%				\$413,636.54				
	Contingency 20%				\$1,654,546.16				
	Subtotal				\$10,340,913.49				
	Design Services				\$1,034,091.35				
	Bidding and Construction Services				\$1,034,091.35				
	Total 2025 Costs				\$12,409,096.19				
	Total Assuming 2028 Construction and 3% Inflation				\$13,559,754.45				

## FY27 City of Essex Junction

### Enterprise and EJP Program Funds Budgets and Rates

The Water, Wastewater, Sanitation, and Stormwater fund budgets and rates have been updated with current data through January 2026 for wastewater flows. We will continue to make minor changes over the coming weeks after February utility bills are calculated and other outstanding information is received.

On Budget Day, staff presented budgets that resulted in a combined rate increase for Water, Wastewater and Sanitation of 9.2% which equates to an increase of \$74.42 per year on an average bill (based on 120 gallons/day usage).

The updated budgets presented here result in a combined rate increase for Water, Wastewater and Sanitation of 11.1% which equates to an increase of \$90.30 per year on an average bill (based on 120 gallons/day usage).

<b>Utility Charges Comparison</b>					
<i>Residential Property using 120 gallons/Day</i>					
	<b>FY23</b>	<b>FY24</b>	<b>FY25</b>	<b>FY26</b>	<b>FY27</b>
<b>Total All Utility Rates, annual</b>	\$ 585.91	\$ 656.62	\$678.34	\$ 813.26	\$903.56
<i>\$ Change</i>	\$ 26.11	\$ 70.71	\$ 21.72	\$ 134.92	\$ 90.30
<i>% Change</i>	4.66%	12.07%	3.31%	19.89%	11.10%

While the methodology for calculating rates has not changed, we have seen a decrease in the amount of water consumed by users on the system and want to explain how that affects the rates. Water and Sanitation rates are calculated using data for the previous twelve months of water consumption and the current number of equivalent units (EU) for non-residential properties; all residential properties represent 1 EU. The EU calculation takes the total water consumption for the property and divides by 120 gallons per day, which is the industry average for a residential property, to determine the EU number for each account individually. The resulting EU counts for all non-residential properties is totaled and factored into the rate calculations for both water and sanitation. When the total number of EU's decreases, there are effectively less units to spread the total cost across which results in a higher rate per EU. This is why the budget increase doesn't directly tie to the rate increase within each of these funds. The Wastewater rates are calculated using estimated flows through the treatment facility attributed to each community (Essex Town, Williston and the City) which has a similar effect on the Wastewater rate calculations.

We acknowledge that there have been more years with double digit increases than not in recent history. This is not what staff want to see, and we are doing our best to collect data and focus on known challenges to contain these increases and costs as much as possible. Specifically in the Wastewater and Sanitation funds, we are taking steps to identify infiltration issues and mitigate those in the most efficient and cost-effective ways possible. Wastewater and Stormwater continue to be under a lot of pressure from regulatory changes; Wastewater and Sanitation are also being affected by growth within the City and the two other communities our treatment facility serves.

### Enterprise Funds Administrative Fees Calculation (for reference)

The Administrative Fees are estimated to increase 8.7% over the prior year, down from 9.1% presented on Budget Day. The calculation attributes 25% of Admin and Clerk personnel costs, 50% of Finance and Legislative personnel costs, 25% of IT managed services and subscriptions costs, and 50% of 2 Lincoln building overhead costs. Staff continue to evaluate and refine the calculation of administrative fees to accurately reflect current operations and related costs.

### Water Fund

The Water operating budget increase is 3.7% or \$72,479 with a 6.1% increase in user fees. The budget presented on Budget Day was a 3.0% or \$59,107 increase with a 5.5% increase in user fees. This is primarily a result of the planned increase in the transfer to capital as well as the increase in the Admin Fee detailed previously. A 5.6% increase in the cost of water purchased has been included based on Champlain Water District's budget proposal; this was originally estimated at a 3% increase.

Revised Rate Change:

Customer using 120 gallons/Day	FY26	FY27	Increase/ (Decrease)	% Change
Water				
Fixed Charge	\$173.64	\$183.80	\$10.16	5.85%
Usage (120 Gal/day, 5840 c.f./yr)	\$175.20	\$186.30	\$11.10	6.33%
<b>Total</b>	<b>\$348.84</b>	<b>\$370.10</b>	<b>\$21.26</b>	<b>6.09%</b>

**Wastewater Fund**

The Wastewater Fund operating budget is proposed at a 3.3% or \$106,104 increase with a 14.47% increase in user fees. The budget presented on Budget Day was a 3.4% or \$107,549 increase with a 9.5% increase in user fees. More than half of the total increase is related to payroll and benefit expense increases, with other increases to repairs and maintenance for an aging facility and increased tariffs on materials. The annual transfer to capital has increased by \$20,000 as planned.

Revised Rate Change:

Customer using 120 gallons/Day	FY26	FY27	Increase/ (Decrease)	% Change
WWTF				
Fixed Charge	\$166.17	\$187.04	\$20.88	12.57%
Usage (120 Gal/day, 5840 c.f./yr)	\$90.57	\$106.85	\$16.28	17.97%
<b>Total</b>	<b>\$256.74</b>	<b>\$293.90</b>	<b>\$37.16</b>	<b>14.47%</b>

At the end of the wastewater treatment process there are two end products: clean water that is deposited in the Winooski River, and solid materials called "biosolids". The biosolids are currently disposed of in two ways - land applied at the Whitcomb Farm in Essex Junction and trucked by Casella to a biosolids disposal facility in NY State. Changes in PFAS regulations in VT will prevent us from land applying as soon as 2028. Potential changes to PFAS regulations in NY may have an impact on the biosolids that are disposed of in NY state. It is impossible to predict the costs of these implications precisely, but we have anticipated these changes as best as possible in the proposed budget. One associated operational change anticipated is to do more dewatering onsite; therefore, the proposed budget includes an additional FTE to manage the increased onsite workload.

**Sanitation Fund**

The Sanitation fund operating budget is proposed at a 9.0% increase or \$82,920 with a 15.4% increase in user fees. The budget presented on Budget Day was a 9.2% increase or \$84,740 with a 15.0% increase in user fees. This is primarily a result of the planned increase in the transfer to capital of \$50,000, and the increase in administrative fees as described previously. There is also a reduction of \$52,022 in revenue for the Two-Party Agreement. Staff are currently working with the Town of Essex to determine the correct method for calculating this amount and determining the correct amount for FY27.

Revised Rate Change:

Customer using 120 gallons/Day	FY26	FY27	Increase/ (Decrease)	% Change
Sanitation				
Fixed Charge	\$155.12	\$177.08	\$21.96	14.16%
Usage (120 Gal/day, 5840 c.f./yr)	\$52.56	\$62.49	\$9.93	18.89%
<b>Total</b>	<b>\$207.68</b>	<b>\$239.57</b>	<b>\$31.89</b>	<b>15.35%</b>

## **Stormwater Fund**

The Stormwater fund operating budget is proposed at a 54.6% increase or \$176,402 with a 63.0% increase in the ERU rate. The budget presented on Budget Day was a 49.5% increase or \$160,012 with a 43.1% increase in the ERU rate. The rate is proposed to increase to \$88.52 per ERU per year, up from \$54.32 per ERU per year in FY26. The rate presented on Budget Day was \$77.74 per ERU per year. This is primarily a result of the transfer to capital (at \$150,000) which was not included in the FY26 budget as an effort to minimize rate increases for all customers in the first year of the utility. Capital investment will be needed to maintain our aging infrastructure that is starting to fail at a higher rate and complete some of the projects required by our MS4 permit in the next 3-5 years.

## **Enterprise Funds Capital**

Several of the capital projects identified in the enterprise funds are directly tied to larger General Fund capital projects that have been ranked by the Capital Committee. The Water, Sanitation, and Wastewater Capital Funds all have sufficient funding and balances to complete all projects identified at this time. The Sanitation Capital Reserve incorporates the estimated debt payments, with the Town's contribution, for the upgrades for River St, Maple St, and West St pump stations. The West St pump station share of debt service will be covered 70% by the Town of Essex.

The Stormwater Capital Fund is not sufficiently funded to support all necessary capital projects. Our MS4 permit requires us to achieve our phosphorus reduction target by June 2036 (FY36). To achieve the target there are a couple large phosphorous control projects that we will not have sufficient funds to cover. We anticipate that we will need to bond for them, particularly the Hiawatha infiltration system which is currently estimated at about \$974,000 if completed in FY28. There is an additional \$180,000 budgeted for this project in FY27 because we anticipate not being able to use the full ARPA MS4 grant for the design by the grant deadline of August 2026.

For consideration by the Council on the Stormwater Fund capital transfer, an increase of \$50,000 to the transfer amount would result in an increase to the ERU rate of \$8.85 per year.

## **EJRP Programs Fund Administrative Fees Calculation (for reference)**

This is the third year that an Admin Fee has been calculated and budgeted for the EJRP Programs Fund. The Admin Fees are estimated to increase 26.8% or \$14,244 over the prior year. The budget presented on Budget Day was an increase of 5.6% or \$2,967 over the prior year. The calculation attributes a certain percentage of Admin, Finance and Clerk personnel costs, HR and Finance software costs, as well as a portion of IT managed services and subscriptions costs. Staff continue to evaluate and refine the calculation of administrative fees to accurately reflect current operations and related costs.

## **EJRP Programs Fund**

The EJRP Program Fund budget represents the anticipated revenues and expenses associated with the programs and events EJRP is planning to operate in the coming year. There are 21 full-time employees in the Program Fund. Roughly 77% of all EJRP-related spending is in the Program Fund (Admin, Parks, Pool, Programs, After School, Preschool, Summer Day Camps), with the other 23% in the General Fund (Admin, Parks & Facilities, Park Street School Building, Maple Street Park Building, Capital). The Program Fund budget presented on Budget Day projected a deficit of just under \$68,000 in FY27. The revised budget included here projects a revenue surplus of just over \$170,000 due mostly to employee health benefit plan changes. As staff continues to finalize the figures, we will also evaluate the revenue for possible reductions to various program fees. This year, in addition to the Admin Fee and Park Street School cleaning, the salary and benefits for two administrative positions that were allocated 25% to the Program Fund in FY26 have increased to 50%.

<b>% of Total EJRP Expenses</b>	<b>Expense Amount</b>	<b>Department/Fund</b>
12%	719,481	General Fund - Admin
6%	375,605	General Fund - Parks & Facilities
2%	140,284	General Fund - Maple Street Park Building
1%	31,305	General Fund - Park Street School Building
2%	114,103	General Fund - EJRP Capital
77%	4,729,258	EJRP Program Fund
	<b>6,110,036</b>	<b>Total EJRP Expenses</b>

### **Senior Center Fund**

As in previous years, the City plans to continue running all senior programming through the General Fund in FY27. The balance of the Senior Center Fund will remain separated from all other City funds; the balance is currently \$17,317. With the renovations at 2 Lincoln complete, staff is currently working on a renovation of the senior center space and may use the balance of these funds for necessary renovations in FY26.

### **Next Steps** (dates may be subject to change):

March 25, 2026 – Budget presentation and discussion, warn public hearing for rate setting

April 29, 2026 – Public hearing and budget approval/rate setting

**EJRP Programs Admin Fee Calculation**

<b>EJRP GF</b>	<b>FY27 Budget</b>
Admin (net GF)	\$719,481
Parks & Facilities	\$375,605
Capital	\$114,103
Maple Street	\$140,284
Park Street	\$31,305
<b>Total:</b>	<b>\$1,380,778</b>

<b>Total Budget</b>		
	<b>\$</b>	<b>%</b>
EJRP GF:	\$1,380,778	23.34%
EJRP PF:	\$4,534,844	76.66%
<i>PF Admin</i>	\$41,066	0.69%
<i>PF Pool</i>	\$176,956	2.99%
<i>PF Parks</i>	\$40,012	0.68%
<i>PF Programs</i>	\$587,289	9.93%
<i>PF After School</i>	\$1,996,082	33.74%
<i>PF Preschool</i>	\$673,863	11.39%
<i>PF Day Camp</i>	\$1,019,576	17.24%
<b>Total:</b>	<b>\$5,915,622</b>	<b>100.00%</b>

<b>Cost</b>	<b>Allocation Calculation Method:</b>	<b>Total Expense</b>	<b>% EJRP Overall</b>	<b>% EJRP Programs</b>	<b>Admin Allocation Amount</b>
City Manager	estimate 6 hours/month	\$200,951	3.46%	2.65%	\$5,332
HR Director	estimate average of 2-5 hours/month; use 3.5 hours/month	\$151,877	2.02%	1.55%	\$2,351
Communications Director	estimate 1 hour/month	\$137,536	0.58%	0.44%	\$608
City Clerk/Treasurer	estimate average of 15 mins/batch posting by Asst. Clerk, usually 1 batch/week	\$73,670	0.63%	0.48%	\$353
NEMRC Finance Software	based on number of users - EJRP has 1 (\$143.65/user/year)	\$8,362	8.33%	6.39%	\$534
Finance Director	estimate 3 hours/month for budgeting, reporting, payroll/AP review, reconciliation/grant reporting review and audit prep	\$150,854	n/a	1.73%	\$2,611
Accountant II	estimate 2.5 hrs/month for JE posting, bank reconciliations, misc grant tracking/reporting, audit work	\$97,459	n/a	1.44%	\$1,406
Accountant I	estimate .5 hr/payroll and 1 hr/AP check run	\$98,105	n/a	1.88%	\$1,839
IT	28% of managed services (26 of 93 devices); 22% of O365 licenses (23 of 103 users); EJRP 10% of other IT hardware/security	\$153,324.00	n/a	28.00%	\$42,931
		\$38,909.00	n/a	22.00%	\$8,560
		\$11,400.00	10.00%	7.67%	\$874

**Total EJRP Programs Admin Fee: \$67,399.39**

Costing Center		254-54-20 - Water Fund							
		2024 Budget	2024 Actual	2025 Budget	2025 Actual	2026 Budget	2027 Proposed Budget	\$ Change	% Change
Revenues									
021.000-Water User Fees		1,550,730	1,601,259	1,600,514	1,481,949	1,746,995	1,835,211	88,216	5.0%
021.001-Water Large User Fees		139,263	154,000	194,672	142,568	206,773	191,036	(15,737)	-7.6%
024.000-Utility Connection Fee		7,000	5,300	7,000	7,910	3,000	3,000	-	0.0%
060.000-Interest Income		800	3,347	1,000	35,216	1,000	1,000	-	0.0%
085.000-Penalties		5,000	8,041	5,000	8,423	5,000	5,000	-	0.0%
098.000-Miscellaneous Revenue		150	278	150	-	150	150	-	0.0%
<b>Total Revenues</b>		<b>1,702,943</b>	<b>1,772,224</b>	<b>1,808,336</b>	<b>1,676,066</b>	<b>1,962,918</b>	<b>2,035,397</b>	<b>72,479</b>	<b>3.7%</b>
Expenditure									
110.000-Regular Salaries		143,158	133,251	146,915	107,178	188,406	192,225	3,819	2.0%
120.000-Part Time Salaries		-	3,180	-	188	-	-	-	n/a
130.000-Overtime		19,970	7,359	13,669	8,271	24,069	24,317	247	1.0%
210.000-Group Insurance		84,631	72,065	94,158	66,655	105,600	114,360	8,760	8.3%
220.000-Social Security		12,717	10,538	12,491	8,483	16,476	16,818	342	2.1%
225.000-Act 76 Childcare Tax		-	16	539	337	711	725	15	2.1%
230.000-Retirement		14,778	12,152	14,879	25,743	19,806	20,104	298	1.5%
250.000-Unemployment Insurance		135	104	184	185	180	76	(104)	-57.8%
260.000-Workers Comp insurance		7,200	10,349	7,200	3,252	7,913	7,027	(886)	-11.2%
290.000-Other Employee Benefits		-	-	700	-	800	800	-	0.0%
NEW 320.000-Legal		-	-	-	-	-	250	250	n/a
330.000-Professional Services		1,000	3,907	1,000	2,725	3,121	3,500	379	12.1%
335.000-Audit		4,806	5,698	5,477	6,728	6,706	2,660	(4,046)	-60.3%
410.000-Water and Sewer Charges		200	153	200	142	200	200	-	0.0%
411.000-Water Purchase - CWD		631,689	655,204	722,132	639,582	738,826	731,249	(7,577)	-1.0%
430.000-R&M Vehicles and Equipment		4,000	10,517	5,000	348	7,000	7,000	-	0.0%
431.000-R&M Buildings		-	-	-	5,656	1,000	1,000	-	0.0%
433.000-R&M Infrastructure		20,000	9,899	25,000	24,219	25,000	25,000	-	0.0%
441.000-Rental of Land or Buildings		150	100	150	100	150	150	-	0.0%
491.000-Administrative Fees		184,005	184,005	190,891	190,891	199,500	216,854	17,354	8.7%
500.000-Training, Conferences, Dues		3,000	560	4,500	972	2,500	2,500	-	0.0%
505.000-Technology Subscription, Licenses		1,000	3,512	2,551	7,188	2,609	4,113	1,504	57.6%
520.000-Insurance		6,300	2,925	6,974	3,829	7,216	7,751	535	7.4%
521.000-Insurance Deductibles		1,000	-	1,000	-	1,000	1,000	-	0.0%
530.000-Communications		2,500	2,322	2,500	1,437	3,580	1,080	(2,500)	-69.8%



Costing Center		255-55-30 - WWTF							
		2024 Budget	2024 Actual	2025 Budget	2025 Actual	2026 Budget	2027 Proposed Budget	\$ Change	% Change
<b>Revenues</b>									
022.000-Tri-Town: WWTF Charge - City Users		964,646	1,018,898	1,075,639	984,918	1,243,935	1,395,263	151,328	12.2%
022.001-City: Septage Discharge		50,000	183,938	55,000	224,750	55,000	55,000	-	0.0%
022.002-City: Leachate Revenues		500	3,567	1,000	1,582	1,000	1,000	-	0.0%
025.001-Tri-Town: WWTF Charge - Essex		746,504	746,504	753,285	753,285	824,018	851,248	27,230	3.3%
025.002-Tri-Town: WWTF Charge - Williston		1,095,511	1,095,511	1,030,988	1,030,988	1,009,743	994,833	(14,910)	-1.5%
025.003-Tri-Town: Shared Septage		20,000	-	25,000	112,375	25,000	25,000	-	0.0%
025.004-Tri-Town: Shared Leachate		100	-	100	791	100	100	-	0.0%
025.005-Tri-Town: Village Pump Station Inspection Fees		36,000	36,000	36,000	36,000	37,044	39,000	1,956	5.3%
060.000-Interest Income		-	65,193	-	95,668	-	-	-	n/a
085.000-Penalties		3,500	5,327	3,500	5,643	3,500	3,500	-	0.0%
098.000-Miscellaneous Revenue		-	26,411	-	27,250	-	-	-	n/a
<b>Total Revenues</b>		<b>2,916,761</b>	<b>3,181,350</b>	<b>2,980,512</b>	<b>3,273,249</b>	<b>3,199,340</b>	<b>3,364,944</b>	<b>165,604</b>	<b>5.2%</b>
<b>Expenditure</b>									
110.000-Regular Salaries		493,131	413,940	467,036	434,780	530,187	554,528	24,341	4.6%
120.000-Part Time Salaries		-	16,716	8,880	8,745	8,880	6,860	(2,020)	-22.8%
130.000-Overtime		44,955	48,215	44,888	47,157	49,944	45,135	(4,809)	-9.6%
210.000-Group Insurance		162,045	94,514	157,225	101,239	176,434	188,971	12,537	7.1%
220.000-Social Security		42,912	38,646	41,515	37,279	47,742	48,834	1,092	2.3%
225.000-Act 7 Childcare Tax		-	83	1,791	1,474	2,059	2,107	47	2.3%
230.000-Retirement		46,817	40,459	45,999	103,942	52,849	57,486	4,638	8.8%
250.000-Unemployment Insurance		527	386	672	675	534	808	274	51.3%
260.000-Workers Comp insurance		25,400	29,771	25,400	9,736	25,152	19,668	(5,484)	-21.8%
290.000-Other Employee Benefits		-	-	3,150	1,050	3,600	3,600	-	0.0%
320.000-Legal Services		3,000	855	3,000	1,665	3,000	2,000	(1,000)	-33.3%
330.000-Professional Services		12,000	24,213	8,300	20,181	7,000	28,500	21,500	307.1%
335.000-Audit		4,553	5,401	5,188	6,374	6,353	4,335	(2,018)	-31.8%
340.000-Technical Services		40,000	4,091	26,250	7,036	15,750	15,560	(190)	-1.2%
340.001-Lab Testing		-	10,546	-	135	-	-	-	n/a
410.000-Water and Sewer Charges		4,000	3,580	3,500	7,038	3,605	7,000	3,395	94.2%
415.000-Stormwater Charges		-	-	-	-	4,088	3,082	(1,006)	-24.6%
421.000-Grit Disposal		16,500	14,773	17,600	16,600	18,000	18,000	-	0.0%
430.000-R&M Vehicles and Equipment		4,000	904	3,000	614	1,500	700	(800)	-53.3%
431.00-R&M Buildings		3,000	19,927	26,625	41,231	45,702	55,000	9,298	20.3%
435.000-Cogen		-	-	35,000	46,800	35,000	45,000	10,000	28.6%
442.000-Rental of Vehicles or Equipment		1,500	2,212	3,384	1,945	3,400	2,500	(900)	-26.5%



Costing Center		256-56-40 - Sanitation							
		2024 Budget	2024 Actual	2025 Budget	2025 Actual	2026 Budget	2027 Proposed Budget	\$ Change	% Change
<b>Revenues</b>									
023.000-Sanitation User Fees		778,137	837,030	887,899	809,943	1,006,390	1,144,818	138,428	13.8%
023.001-Essex Pump Station Fees		33,125	25,829	33,500	39,310	30,365	29,629	(736)	-2.4%
023.002-Two Party Agreement Revenue		15,000	15,000	15,000	15,000	67,022	15,000	(52,022)	-77.6%
024.000-Utility Connection Fee		30,000	131,550	30,000	72,346	30,000	30,000	-	0.0%
026.000-Allocation Fee		-	8,960	-	130,794	-	5,000	5,000	n/a
060.000-Interest Income		5,000	54,433	5,000	70,193	5,000	5,000	-	0.0%
085.000-Penalties		3,000	4,305	3,000	4,648	3,000	3,000	-	0.0%
098.000-Miscellaneous Revenue		500	907	-	9,060	-	-	-	n/a
<b>Total Revenues</b>		<b>864,762</b>	<b>1,078,013</b>	<b>974,399</b>	<b>1,151,294</b>	<b>1,141,777</b>	<b>1,232,447</b>	<b>90,670</b>	<b>7.9%</b>
<b>Expenditure</b>									
110.000-Regular Salaries		126,885	128,119	134,743	174,635	174,975	181,796	6,821	3.9%
120.000-Part Time Salaries		-	3,180	-	188	-	-	-	n/a
130.000-Overtime		19,369	14,553	20,392	24,034	24,246	25,016	770	3.2%
210.000-Group Insurance		40,894	35,913	43,997	46,988	63,587	65,228	1,642	2.6%
220.000-Social Security		11,792	10,803	12,497	13,099	16,197	17,066	869	5.4%
225.000-Act 76 Childcare Tax		-	21	539	512	699	736	37	5.4%
230.000-Retirement		13,798	12,170	14,934	38,519	19,618	20,669	1,050	5.4%
250.000-Unemployment Insurance		135	87	143	144	180	152	(28)	-15.6%
260.000-Workers Comp insurance		6,100	9,464	6,100	3,046	8,419	6,711	(1,708)	-20.3%
290.000-Other Employee Benefits		-	-	700	-	800	800	-	0.0%
330.000-Professional Services		4,000	5,337	6,000	522	6,242	4,242	(2,000)	-32.0%
335.000-Audit		2,529	3,001	2,882	3,541	3,529	1,245	(2,284)	-64.7%
340.000-Technical Services		9,000	6,720	14,800	7,634	14,500	13,500	(1,000)	-6.9%
410.000-Water and Sewer Charges		500	403	500	393	500	500	-	0.0%
430.000-R&M Vehicles and Equipment		2,000	-	2,000	3,908	2,000	4,000	2,000	100.0%
431.000-R&M Buildings & Grounds		6,000	2,579	6,000	-	6,000	6,000	-	0.0%
433.000-R&M Infrastructure		16,000	15,460	5,000	9,476	15,000	15,000	-	0.0%
434.000-R&M Pump Stations		-	10,048	12,000	18,188	22,500	25,000	2,500	11.1%
434.001-Susie Wilson PS Costs		14,000	13,029	11,500	20,899	14,000	14,000	-	0.0%
434.002-West Street PS Costs		15,000	17,969	13,500	14,048	12,000	10,000	(2,000)	-16.7%
441.000-Rental of Land or Buildings		1,800	1,988	1,800	2,023	2,048	2,050	2	0.1%
491.000-Administrative Fees		220,005	220,005	226,891	226,891	235,500	255,854	20,354	8.6%
500.000-Training, Conferences, Dues		4,500	-	2,000	-	2,000	2,000	-	0.0%
505.000-Technology Subscription, Licenses		750	4,314	1,668	1,239	1,726	5,368	3,642	211.0%
520.000-Insurance		5,700	2,462	6,310	1,878	3,402	4,213	811	23.8%

Costing Center	256-56-40 - Sanitation									
	2024 Budget	2024 Actual	2025 Budget	2025 Actual	2026 Budget	2027 Proposed Budget	\$ Change	% Change		
521.000-Insurance Deductibles	1,000	1,000	1,000	-	1,000	1,000	-	0.0%		
530.000-Communications	-	-	-	1,170	1,080	1,080	-	0.0%		
550.000-Printing and Binding	1,500	95	-	-	-	3,216	3,216	n/a		
560.000-Postage	5,750	6,229	6,000	7,901	6,180	6,000	(180)	-2.9%		
609.000-Safety Supplies	3,000	-	3,000	-	3,000	3,000	-	0.0%		
610.000-General Supplies	1,000	625	1,000	262	2,500	2,000	(500)	-20.0%		
612.000-Uniforms	1,755	631	1,350	1,628	1,350	1,755	405	30.0%		
621.000-Natural Gas/Heating	2,000	1,331	1,500	1,389	1,500	1,500	-	0.0%		
622.000-Electricity	13,000	15,867	12,000	15,506	16,000	16,500	500	3.1%		
626.000-Gasoline	4,500	5,341	6,000	5,595	6,000	6,500	500	8.3%		
735.000-Technology: Hardware, Software, Equipment	3,000	-	3,403	-	3,500	1,000	(2,500)	-71.4%		
750.000-Machinery and Equipment	5,000	-	5,000	-	5,000	5,000	-	0.0%		
920.000-Transfer between funds (capital)	95,000	95,000	172,000	172,000	222,000	272,000	50,000	22.5%		
<b>Total Expenditure</b>	<b>657,262</b>	<b>643,741</b>	<b>759,149</b>	<b>817,257</b>	<b>918,777</b>	<b>1,001,697</b>	<b>82,920</b>	<b>9.0%</b>		
<i>Net Sanitation Fund</i>	<i>207,500</i>	<i>434,272</i>	<i>215,250</i>	<i>334,037</i>	<i>223,000</i>	<i>230,750</i>	<i>7,750</i>	<i>3.5%</i>		
Notes:										
1. Working with the Town of Essex to determine the correct method for calculating the Two-Party Agreement and FY27 amount.										

Costing Center		257-57-50 - Stormwater Fund								
		2024 Budget	2024 Actual	2025 Budget	2025 Actual	2026 Budget	2027 Proposed Budget	\$ Change	% Change	
Revenues										
027.000-Stormwater User Fees		-	-	-	-	323,057	499,459	176,402	54.6%	
060.000-Interest Income		-	-	-	109	-	-	-	n/a	
085.000-Penalties		-	-	-	-	-	-	-	n/a	
090.000-Transfer between Town/Village		-	-	-	-	-	-	-	n/a	
098.000-Miscellaneous Revenue		-	-	-	-	-	-	-	n/a	
<b>Total Revenues</b>		-	-	-	<b>109</b>	<b>323,057</b>	<b>499,459</b>	<b>176,402</b>	<b>54.6%</b>	
Expenditure										
110.000-Regular Salaries		-	-	-	-	99,249	100,825	1,576	1.6%	
120.000-Part Time Salaries		-	-	-	-	17,760	2,287	(15,473)	-87.1%	
210.000-Group Insurance		-	-	-	-	42,750	43,205	455	1.1%	
220.000-Social Security		-	-	-	-	9,048	8,000	(1,048)	-11.6%	
225.000-Act 76 Childcare Tax		-	-	-	-	390	345	(45)	-11.6%	
230.000-Retirement		-	-	-	-	8,968	9,363	395	4.4%	
250.000-Unemployment Insurance		-	-	-	-	50	96	51	102.0%	
260.000-Workers Comp Insurance		-	-	-	-	6,617	8,239	1,622	24.5%	
290.000-Other Employee Benefits		-	-	-	-	400	400	-	0.0%	
320.000-Legal Services		-	-	-	-	3,000	3,000	-	0.0%	
330.000-Professional Services		-	-	-	-	20,000	30,000	10,000	50.0%	
NEW 335.000-Audit		-	-	-	-	-	438	438	n/a	
NEW 433.000-R&M Infrastructure		-	-	-	-	-	20,000	20,000	n/a	
451.000-Summer Construction Services		-	-	-	-	20,000	-	(20,000)	-100.0%	
491.000-Administrative Fees		-	-	-	-	-	-	-	n/a	
500.000-Training, Conferences, Dues		-	-	-	-	2,000	5,000	3,000	150.0%	
505.000-Technology Subscription, Licenses		-	-	-	-	-	589	589	n/a	
510.000-Permit/License/Registration		-	-	-	-	18,250	20,000	1,750	9.6%	
520.000-Insurance		-	-	-	-	-	1,604	1,604	n/a	
530.000-Communications		-	-	-	-	-	540	540	n/a	
540.000-Advertising		-	-	-	-	1,250	250	(1,000)	-80.0%	
570.000-Other Purchased Services		-	-	-	-	5,000	5,000	-	0.0%	
575.000-Storm Sewer Maintenance		-	-	-	-	20,000	35,000	15,000	75.0%	
580.000-Travel		-	-	-	-	1,500	1,500	-	0.0%	
612.000-Uniforms		-	-	-	-	675	878	203	30.0%	
735.000-Technology: Hardware, Software, Equipment		-	-	-	-	-	1,000	1,000	n/a	



FY27 EJP Program Summary									
	2024 Budget	2024 Actual	2025 Budget	2025 Actual	2026 Budget	2027 Proposed Budget	\$ Change	% Change	Notes
<b>Revenues</b>									
Admin	-	483,159	-	52,712	-	205,183	205,183	n/a	grants
Pool	158,339	150,408	172,327	190,394	164,540	164,601	61	0%	
Parks	18,379	22,236	32,489	33,602	26,440	27,919	1,479	6%	
Programs	435,210	466,754	543,955	375,499	594,095	518,411	(75,684)	-13%	
After School	1,510,734	1,708,625	1,671,432	2,181,950	1,914,553	2,220,496	305,943	16%	
Preschool	438,868	317,210	624,996	864,538	706,353	724,244	17,891	3%	
Summer Day Camp	618,635	684,076	689,296	981,943	961,280	1,041,750	80,470	8%	
<b>Total Revenues</b>	<b>3,180,165</b>	<b>3,832,468</b>	<b>3,734,495</b>	<b>4,680,637</b>	<b>4,367,261</b>	<b>4,902,604</b>	<b>535,343</b>	<b>12%</b>	
<b>Expenditures</b>									
Admin	88,020	159,007	150,295	237,354	103,959	41,814	(62,145)	-60%	
Pool	155,939	160,895	165,459	171,503	172,788	185,294	12,506	7%	
Parks	36,648	95,239	36,974	148,664	38,012	41,185	3,173	8%	
Programs	496,069	509,320	626,079	548,932	671,919	601,481	(70,438)	-10%	
After School	1,382,302	1,329,118	1,551,595	1,696,528	1,786,689	2,086,760	300,071	17%	
Preschool	450,933	598,724	627,757	675,790	730,387	703,608	(26,779)	-4%	
Summer Day Camp	586,935	670,705	674,779	883,381	919,664	1,069,117	149,453	16%	
<b>Total Expenditures</b>	<b>3,196,846</b>	<b>3,523,009</b>	<b>3,832,937</b>	<b>4,362,152</b>	<b>4,423,418</b>	<b>4,729,258</b>	<b>305,840</b>	<b>7%</b>	

Costing Center		259-30-10 - EJRP Programs Admin								
		2024 Budget	2024 Actual	2025 Budget	2025 Actual	2026 Budget	2027 Proposed Budget	\$ Change	% Change	
Revenues										
	040.000-Intergov: Federal Grant	-	113,071	-	-	-	-	-	n/a	
	040.832-Federal Grant ARPA	-	-	-	-	-	-	-	n/a	
	041.000-State and Other Grant Revenue	-	329,785	-	-	-	-	-	n/a	
	060.000-Interest Income	-	40,302	-	52,712	-	-	-	n/a	
	NEW Transfer from Other Funds	-	-	-	-	-	205,183	205,183	n/a	
	098.000-Miscellaneous Revenue	-	-	-	-	-	-	-	n/a	
<b>Total Revenues</b>		-	<b>483,159</b>	-	<b>52,712</b>	-	<b>205,183</b>	<b>205,183</b>	<b>n/a</b>	
Expenditure										
	110.000-Regular Salaries	-	(1,634)	-	2,903	-	-	-	n/a	
	120.000-Part Time Salaries	-	-	-	-	-	-	-	n/a	
	210.000-Group Insurance	-	-	-	(4,808)	-	-	-	n/a	
	220.000-Social Security	-	(146)	-	54	-	-	-	n/a	
	225.000-Act 76 Childcare Tax	-	-	-	-	-	-	-	n/a	
	230.000-Retirement	-	(162)	-	-	-	-	-	n/a	
	250.000-Unemployment Insurance	4,282	2,599	4,154	4,171	5,231	-	(5,231)	-100.0%	
	260.000-Workers Comp insurance	50,000	37,741	50,000	59,151	89,072	-	(89,072)	-100.0%	
	330.000-Professional Services	4,500	1,815	4,500	8,568	-	14,160	14,160	n/a	
	NEW 335.000-Audit	-	-	-	-	-	54	54	n/a	
	442.000-Rental of Vehicles or Equipment	2,135	6,953	1,968	1,986	1,968	1,968	-	0.0%	
	500.000-Training, Conferences, Dues	9,500	8,447	9,500	11,904	5,500	5,500	-	0.0%	
	505.000-Technology Subscriptions, Licenses	-	19,656	17,570	22,749	1,835	1,918	83	4.5%	
	550.000-Printing and Binding	10,500	8,866	10,500	3,590	-	10,500	10,500	n/a	
	560.000-Postage	7,103	4,032	7,103	9,798	353	7,103	6,750	1912.2%	
	561.000-Credit Card Processing Fees	-	66,358	-	71,239	-	-	-	n/a	
	610.000-General Supplies	-	-	-	1,049	-	-	-	n/a	
	910.000-Transfer Between Funds (non-capital)	-	4,483	45,000	45,000	-	610	610	n/a	
<b>Total Expenditure</b>		<b>88,020</b>	<b>159,007</b>	<b>150,295</b>	<b>237,354</b>	<b>103,959</b>	<b>41,814</b>	<b>(62,145)</b>	<b>-59.8%</b>	
Net EJRP Program Fund		(88,020)	324,152	(150,295)	(184,642)	(103,959)	163,369			

Costing Center		259-30-11 - EJRP Pool							
		2024 Budget	2024 Actual	2025 Budget	2025 Actual	2026 Budget	2027 Proposed Budget	\$ Change	% Change
Revenues									
	020.304-Pool Day Admissions	68,444	65,901	79,581	92,300	74,333	76,809	2,476	3.3%
	020.305-Pool Memberships	40,843	45,992	44,315	62,965	44,988	49,671	4,683	10.4%
	020.306-Swim Lessons	49,052	38,515	48,431	35,129	45,219	38,121	(7,098)	-15.7%
<b>Total Revenues</b>		<b>158,339</b>	<b>150,408</b>	<b>172,327</b>	<b>190,394</b>	<b>164,540</b>	<b>164,601</b>	<b>61</b>	<b>0.0%</b>
Expenditure									
	120.000-Part Time Salaries	108,972	101,192	117,879	125,329	115,130	119,521	4,391	3.8%
	130.000-Overtime	-	3,050	-	1,810	-	-	-	n/a
	220.000-Social Security	8,336	7,975	9,018	9,726	8,807	9,143	336	3.8%
	225.000-Act 76 Childcare Tax	-	88	389	483	380	394	14	3.8%
	NEW 250.000-Unemployment Insurance	-	-	-	-	-	351	351	n/a
	NEW 260.000-Workers Comp insurance	-	-	-	-	-	4,766	4,766	n/a
	330.000-Professional Services	5,080	779	5,194	9,129	1,486	1,380	(106)	-7.1%
	NEW 335.000-Audit	-	-	-	-	-	234	234	n/a
	410.000-Water and Sewer Charges	-	-	-	-	-	-	-	n/a
	431.000-R&M Buildings and Grounds	29,189	43,625	28,847	20,326	39,708	39,708	-	0.0%
	505.000-Technology Subscriptions, Licenses	-	-	-	-	629	358	(271)	-43.1%
	550.000-Printing and Binding	-	-	-	-	420	-	(420)	-100.0%
	560.000-Postage	-	-	-	-	270	-	(270)	-100.0%
	610.000-General Supplies	4,362	4,186	4,132	4,701	3,832	6,809	2,977	77.7%
	910.000-Transfer Between Funds (non-capital)	-	-	-	-	2,126	2,630	504	23.7%
<b>Total Expenditure</b>		<b>155,939</b>	<b>160,895</b>	<b>165,459</b>	<b>171,503</b>	<b>172,788</b>	<b>185,294</b>	<b>12,506</b>	<b>7.2%</b>
Net EJRP Program Fund		2,400	(10,487)	6,868	18,891	(8,248)	(20,693)		

Costing Center		259-30-12 - EJRP Programs Parks and Facilities								
		2024 Budget	2024 Actual	2025 Budget	2025 Actual	2026 Budget	2027 Proposed Budget	\$ Change	% Change	
Revenues										
	020.308-Facility & Field Rental	18,379	22,236	32,489	33,602	26,440	27,919	1,479	5.6%	
<b>Total Revenues</b>		<b>18,379</b>	<b>22,236</b>	<b>32,489</b>	<b>33,602</b>	<b>26,440</b>	<b>27,919</b>	<b>1,479</b>	<b>5.6%</b>	
Expenditure										
	120.000-Part Time Salaries	7,922	2,835	9,422	2,912	10,383	10,383	-	0.0%	
	220.000-Social Security	606	217	721	223	794	794	-	0.0%	
	225.000-Act 76 Childcare Tax	-	2	31	8	34	34	-	0.0%	
	NEW 250.000-Unemployment Insurance	-	-	-	-	-	31	31	n/a	
	NEW 260.000-Workers Comp insurance	-	-	-	-	-	414	414	n/a	
	330.000-Professional Services	9,000	17,743	9,000	30,151	9,000	9,000	-	0.0%	
	NEW 335.000-Audit	-	-	-	-	-	53	53	n/a	
	410.000-Water and Sewer Charges	-	-	-	-	-	2,000	2,000	n/a	
	442.000-Rental of Vehicles or Equipment	13,800	10,830	13,800	10,776	13,800	13,800	-	0.0%	
	500.000-Training, Conferences, Dues	4,000	4,647	4,000	2,799	4,000	4,000	-	0.0%	
	NEW 505.000-Technology Subscriptions, Licenses	-	-	-	-	-	81	81	n/a	
	530.000-Communications	1,320	1,320	-	420	-	-	-	n/a	
	610.000-General Supplies	-	57,645	-	15,457	-	-	-	n/a	
	830.000-Regular Supplies	-	-	-	-	-	-	-	n/a	
	910.000-Transfer Between Fund (non-capital)	-	-	-	85,918	-	595	595	n/a	
<b>Total Expenditure</b>		<b>36,648</b>	<b>95,239</b>	<b>36,974</b>	<b>148,664</b>	<b>38,012</b>	<b>41,185</b>	<b>3,173</b>	<b>8.3%</b>	
Net EJRP Program Fund		(18,269)	(73,003)	(4,485)	(115,062)	(11,572)	(13,266)			

Costing Center		259-30-14 - EJRP Recreation Programs								
		2024 Budget	2024 Actual	2025 Budget	2025 Actual	2026 Budget	2027 Proposed Budget	\$ Change	% Change	
Revenues										
	020.311-Youth Programs	250,040	299,255	361,480	218,255	399,745	286,941	(112,804)	-28.2%	
	020.312-Adult Programs	146,320	164,399	147,575	146,679	156,800	169,970	13,170	8.4%	
	050.000-Donation Revenue	38,850	3,100	34,900	5,065	20,050	19,000	(1,050)	-5.2%	
	050.150-Donations - Memorial Day Parade	-	-	-	5,500	-	-	-	n/a	
	091.000-Transfer from Other Funds	-	-	-	-	17,500	42,500	25,000	142.9%	
<b>Total Revenues</b>		<b>435,210</b>	<b>466,754</b>	<b>543,955</b>	<b>375,499</b>	<b>594,095</b>	<b>518,411</b>	<b>(75,684)</b>	<b>-12.7%</b>	
Expenditure										
	110.000-Regular Salaries	53,745	56,425	56,163	59,523	58,320	57,311	(1,009)	-1.7%	
	120.000-Part Time Salaries	30,968	16,982	52,922	11,827	21,284	24,408	3,124	14.7%	
	210.000-Group Insurance	25,158	350	27,393	33,906	42,844	16,285	(26,559)	-62.0%	
	220.000-Social Security	6,507	5,589	8,391	5,548	6,141	6,302	162	2.6%	
	225.000-Act 76 Childcare Tax	-	12	362	219	265	272	7	2.6%	
	230.000-Retirement	4,434	4,821	4,945	4,287	3,523	5,338	1,815	51.5%	
	NEW 250.000-Unemployment Insurance	-	-	-	-	-	240	240	n/a	
	NEW 260.000-Workers Comp insurance	-	-	-	-	-	3,258	3,258	n/a	
	290.000-Other Employee Benefits	350	-	350	350	400	400	-	0.0%	
	330.000-Professional Services	329,262	372,076	433,805	346,642	474,238	418,880	(55,358)	-11.7%	
	NEW 335.000-Audit	-	-	-	-	-	776	776	n/a	
	410.000-Water and Sewer Charges	800	1,104	1,500	1,006	1,500	1,500	-	0.0%	
	431.000-R&M Buildings and Grounds	1,300	-	1,300	342	1,300	1,300	-	0.0%	
	441.000-Rental of Land or Buildings	-	-	-	-	-	-	-	n/a	
	442.000-Rental of Vehicles or Equipment	2,000	(2,365)	2,000	-	2,000	2,000	-	0.0%	
	500.000-Training, Conferences, Dues	6,784	4,989	8,077	3,448	6,750	6,750	-	0.0%	
	505.000-Technology Subscriptions, Licenses	-	-	-	-	2,360	1,189	(1,171)	-49.6%	
	530.000-Communications	-	660	1,098	345	540	540	-	0.0%	
	540.000-Advertising	-	-	-	-	-	-	-	n/a	
	550.000-Printing and Binding	-	-	-	-	1,575	-	(1,575)	-100.0%	
	560.000-Postage	-	-	-	-	1,013	-	(1,013)	-100.0%	
	580.000-Travel	-	-	-	-	-	-	-	n/a	
	610.000-General Supplies	34,761	37,075	27,773	71,134	32,393	38,502	6,109	18.9%	
	831.000-Special or New Programs	-	-	-	-	-	-	-	n/a	
	850.150-Memorial Day Parade	-	11,602	-	10,356	7,500	7,500	-	0.0%	
	910.000-Transfer Between Funds (non-capital)	-	-	-	-	7,973	8,729	756	9.5%	
<b>Total Expenditure</b>		<b>496,069</b>	<b>509,320</b>	<b>626,079</b>	<b>548,932</b>	<b>671,919</b>	<b>601,481</b>	<b>(70,438)</b>	<b>-10.5%</b>	
Net EJRP Program Fund		(60,859)	(42,566)	(82,124)	(173,433)	(77,824)	(83,070)			

Costing Center		259-30-15 - EJRP After School Care								
		2024 Budget	2024 Actual	2025 Budget	2025 Actual	2026 Budget	2027 Proposed Budget	\$ Change	% Change	
Revenues										
	020.313-Childcare	1,369,027	1,592,856	1,500,072	2,004,126	1,743,980	2,042,827	298,847	17.1%	
	020.315-Shared Staffing Contract	141,707	115,769	171,360	163,283	170,573	177,669	7,096	4.2%	
	040.835 Special Accomodation Grant	-	-	-	14,542	-	-	-	n/a	
<b>Total Revenues</b>		<b>1,510,734</b>	<b>1,708,625</b>	<b>1,671,432</b>	<b>2,181,950</b>	<b>1,914,553</b>	<b>2,220,496</b>	<b>305,943</b>	<b>16.0%</b>	
Expenditure										
	110.000-Regular Salaries	561,969	413,774	576,341	616,575	669,664	802,430	132,765	19.8%	
	120.000-Part Time Salaries	379,133	516,141	491,920	461,507	429,246	466,754	37,508	8.7%	
	130.000-Overtime	-	2,863	-	5,770	-	-	-	n/a	
	150.000-Shared Employee Expense	-	-	-	-	-	-	-	n/a	
	210.000-Group Insurance	135,435	102,381	122,197	126,995	204,294	240,646	36,353	17.8%	
	220.000-Social Security	72,289	71,926	83,264	84,261	86,208	101,560	15,352	17.8%	
	225.000-Act 76 Childcare Tax	-	54	3,592	3,469	3,719	4,381	662	17.8%	
	230.000-Retirement	43,846	42,605	58,286	194,522	65,662	89,287	23,624	36.0%	
	NEW 250.000-Unemployment Insurance	-	-	-	-	-	3,728	3,728	n/a	
	NEW 260.000-Workers Comp insurance	-	-	-	-	-	50,606	50,606	n/a	
	290.000-Other Employee Benefits	3,850	-	3,850	2,800	5,200	5,600	400	7.7%	
	330.000-Professional Services	51,917	50,379	96,400	47,151	101,800	95,879	(5,921)	-5.8%	
	NEW 335.000-Audit	-	-	-	-	-	2,638	2,638	n/a	
	500.000-Training, Conferences, Dues	25,045	25,936	33,241	24,204	45,339	36,906	(8,433)	-18.6%	
	505.000-Technology Subscriptions, Licenses	-	-	-	-	6,609	4,040	(2,569)	-38.9%	
	530.000-Communications	7,920	11,083	7,920	12,511	7,560	8,100	540	7.1%	
	540.000-Advertising	-	-	-	-	3,000	-	(3,000)	-100.0%	
	550.000-Printing and Binding	-	-	-	-	4,410	-	(4,410)	-100.0%	
	560.000-Postage	-	-	-	-	2,835	-	(2,835)	-100.0%	
	580.000-Travel	20,100	8,817	-	19,418	-	-	-	n/a	
	610.000-General Supplies	57,792	81,993	69,084	96,424	123,316	144,539	21,223	17.2%	
	626.000-Gasoline	5,500	1,164	5,500	921	5,500	-	(5,500)	-100.0%	
	750.000-Machinery & Equipment	-	-	-	-	-	-	-	n/a	
	751.000-Vehicle Purchase	17,506	-	-	-	-	-	-	n/a	
	910.000-Transfer Between Funds (non-capital)	-	-	-	-	22,327	29,667	7,340	32.9%	
<b>Total Expenditure</b>		<b>1,382,302</b>	<b>1,329,118</b>	<b>1,551,595</b>	<b>1,696,528</b>	<b>1,786,689</b>	<b>2,086,760</b>	<b>300,071</b>	<b>16.8%</b>	
Net EJRP Program Fund		128,432	379,508	119,837	485,423	127,864	133,736			

Costing Center		259-30-16 - EJRP Preschool							
		2024 Budget	2024 Actual	2025 Budget	2025 Actual	2026 Budget	2027 Proposed Budget	\$ Change	% Change
Revenues									
	020.313-Childcare	438,868	317,210	624,996	854,186	706,353	724,244	17,891	2.5%
	040.000 Federal Grant Revenue	-	-	-	4,752	-	-	-	n/a
	040.837 Early Childhood Arts Grant	-	-	-	5,600	-	-	-	n/a
<b>Total Revenues</b>		<b>438,868</b>	<b>317,210</b>	<b>624,996</b>	<b>864,538</b>	<b>706,353</b>	<b>724,244</b>	<b>17,891</b>	<b>2.5%</b>
Expenditure									
	110.000-Regular Salaries	249,948	253,034	351,704	354,321	375,640	378,646	3,006	0.8%
	120.000-Part Time Salaries	12,186	11,987	14,024	16,684	29,493	29,564	71	0.2%
	130.000-Overtime	-	759	-	666	-	-	-	n/a
	210.000-Group Insurance	126,922	83,619	131,414	138,596	182,985	126,584	(56,402)	-30.8%
	220.000-Social Security	20,187	21,044	28,504	28,850	32,759	34,005	1,246	3.8%
	225.000-Act 76 Childcare Tax	-	38	1,230	1,169	1,413	1,467	54	3.8%
	230.000-Retirement	23,098	24,030	32,564	29,689	30,732	31,756	1,024	3.3%
	NEW 250.000-Unemployment Insurance	-	-	-	-	-	1,199	1,199	n/a
	NEW 260.000-Workers Comp insurance	-	-	-	-	-	16,276	16,276	n/a
	290.000-Other Employee Benefits	1,750	-	2,450	2,450	2,800	2,800	-	0.0%
	330.000-Professional Services	3,114	121,016	6,665	15,979	4,525	2,307	(2,218)	-49.0%
	NEW 335.000-Audit	-	-	-	-	-	891	891	n/a
	420.000-Cleaning Services	-	-	32,500	24,594	32,500	26,130	(6,370)	-19.6%
	431.000-R&M Buildings and Grounds	-	38,418	-	-	-	-	-	n/a
	442.000-Rental of Vehicles or Equipment	-	713	1,860	1,793	1,860	1,860	-	0.0%
	500.000-Training, Conferences, Dues	7,500	5,932	11,750	5,081	11,750	30,358	18,608	158.4%
	505.000-Technology Subscriptions, Licenses	-	-	-	-	2,675	1,364	(1,311)	-49.0%
	530.000-Communications	-	335	-	498	-	-	-	n/a
	550.000-Printing and Binding	-	-	-	-	1,785	-	(1,785)	-100.0%
	560.000-Postage	-	-	-	-	1,148	-	(1,148)	-100.0%
	580.000-Travel	1,728	-	2,592	-	1,536	1,536	-	0.0%
	610.000-General Supplies	4,500	37,798	10,500	49,820	7,750	6,850	(900)	-11.6%
	890.837-Early Childhood Arts Grant	-	-	-	5,600	-	-	-	n/a
	910.000-Transfer Between Funds (non-capital)	-	-	-	-	9,036	10,015	979	10.8%
<b>Total Expenditure</b>		<b>450,933</b>	<b>598,724</b>	<b>627,757</b>	<b>675,790</b>	<b>730,387</b>	<b>703,608</b>	<b>(26,779)</b>	<b>-3.7%</b>
Net EJRP Program Fund		(12,065)	(281,514)	(2,761)	188,748	(24,034)	20,636		

Costing Center		259-30-17 - EJRP Summer Day Camps								
		2024 Budget	2024 Actual	2025 Budget	2025 Actual	2026 Budget	2027 Proposed Budget	\$ Change	% Change	
Revenues										
	020.313-Childcare	618,635	684,076	689,296	953,571	961,280	1,041,750	80,470	8.4%	
	040-835 Special Accomodation Grant	-	-	-	28,372	-	-	-	n/a	
<b>Total Revenues</b>		<b>618,635</b>	<b>684,076</b>	<b>689,296</b>	<b>981,943</b>	<b>961,280</b>	<b>1,041,750</b>	<b>80,470</b>	<b>8.4%</b>	
Expenditure										
	110.000-Regular Salaries	73,501	49,958	72,644	50,260	85,671	118,263	32,592	38.0%	
	120.000-Part Time Salaries	355,071	384,337	420,770	541,136	536,093	605,299	69,206	12.9%	
	130.000-Overtime	-	19,624	-	24,634	-	-	-	n/a	
	220.000-Social Security	32,786	33,865	37,746	46,600	47,565	55,353	7,788	16.4%	
	225.000-Act 76 Childcare Tax	-	491	1,628	2,556	2,052	2,388	336	16.4%	
	NEW 250.000-Unemployment Insurance	-	-	-	-	-	2,125	2,125	n/a	
	NEW 260.000-Workers Comp insurance	-	-	-	-	-	28,850	28,850	n/a	
	330.000-Professional Services	64,585	57,570	111,981	75,588	163,066	182,046	18,980	11.6%	
	NEW 335.000-Audit	-	-	-	-	-	1,348	1,348	n/a	
	505.000-Technology Subscriptions, Licenses	-	-	-	-	3,462	2,063	(1,399)	-40.4%	
	550.000-Printing and Binding	-	-	-	-	2,310	-	(2,310)	-100.0%	
	560.000-Postage	-	-	-	-	1,485	-	(1,485)	-100.0%	
	580.000-Travel	34,300	34,892	-	41,314	-	-	-	n/a	
	610.000-General Supplies	26,692	89,968	30,009	101,293	66,267	56,228	(10,039)	-15.1%	
	626.000-Gasoline	-	-	-	-	-	-	-	n/a	
	910.000-Transfer Between Funds (non-capital)	-	-	-	-	11,693	15,154	3,461	29.6%	
<b>Total Expenditure</b>		<b>586,935</b>	<b>670,705</b>	<b>674,779</b>	<b>883,381</b>	<b>919,664</b>	<b>1,069,117</b>	<b>149,453</b>	<b>16.3%</b>	
Net EJRP Program Fund		31,700	13,371	14,517	98,561	41,616	(27,367)			



Fund	Dept	Project	Rank	Project #	Date of Est.	Est. \$	FY27	FY28	FY29	FY30	FY31	FY32	FY33	FY34	FY35	FY36	FY37	FY38	FY39	FY40+
WA	Water	Railroad Ave. Waterline So. of Lincoln Pl. to Central Ave.		1 Y	10/17/25	244,672														
SAN	Sanitation	Iroquois Ave Road and Waterline rebuild		2 OOO/PPP	8/17/23	2,063,639														
WA	Water	Iroquois Ave Road and Waterline rebuild		2 OOO/PPP	8/17/23	2,063,639														
WA	Water	Sidewalk and Roadway Improvements West St to Susie Wilson		3 UU	10/17/25	16,464														
SAN	Sanitation	Rosewood Lane Road Reconstruction and Sidewalk Replacement		5 III	10/17/25	75,656	81,708													
SW	Stormwater	Rosewood Lane Road Reconstruction and Sidewalk Replacement		5 III	10/17/25	26,253	53,353													
WA	Water	Waterline 235 Pearl St to Susie Wilson Rd		6 V	10/17/25	522,757														
SAN	Sanitation	Replace Waterline North St - Grove St to Central St		7 QQQ	10/17/25	18,438				22,126										
SW	Stormwater	Replace Waterline North St - Grove St to Central St		7 QQQ	10/17/25	246,422				295,706										
WA	Water	Replace Waterline North St - Grove St to Central St		7 QQQ	10/17/25	518,038			621,646											
SAN	Sanitation	Road Reconstruction Pleasant St - Main St to Mansfield Ave		8 NNN	10/17/25	20,245				25,104										
SW	Stormwater	Road Reconstruction Pleasant St - Main St to Mansfield Ave		8 NNN	10/17/25	41,179				51,062										
WA	Water	Road Reconstruction Pleasant St - Main St to Mansfield Ave		8 NNN	10/17/25	9,405				11,662										
WA	Water	West St. Sidewalk South St. to Clems Dr.		9 VV	10/17/25	33,104						42,373								
SW	Stormwater	Pearl St. Lighting & Sidewalk Wiley's Ct, to West st.		10 TT	10/17/25	30,449							40,193							
WA	Water	Pearl St. Lighting & Sidewalk Wiley's Ct, to West st.		10 TT	10/17/25	12,580							16,606							
SW	Stormwater	West St. & West St. Ext. Intersection Improvements		11 BBB	10/17/25	28,143						36,023								
SAN	Sanitation	Old Colchester Rd new sanitary sewer		12 T	10/17/25	391,235								532,080						
SAN	Sanitation	Central St waterline		14 H	10/17/25	12,471									17,459					
SW	Stormwater	Central St waterline		14 H	10/17/25	26,118									36,565					
WA	Water	Central St waterline		14 H	10/17/25	632,959									886,143					
SW	Stormwater	Main Street Indian Brook Bridge Replacement		15 VVV	10/17/25	84,467										121,632				
WA	Water	Main Street Indian Brook Bridge Replacement		15 VVV	10/17/25	115,290										166,018				
WA	Water	West St waterline replacement So Summit St to Hayden Dr		17 HH	10/17/25	876,493											1,297,210			
SAN	Sanitation	Main Street Pedestrian Bridge and Sidewalk		18 UUU-Phase I	10/17/25	7,076												10,756		
SAN	Sanitation	Main Street Pedestrian Bridge and Sidewalk		18 UUU-Phase II	10/17/25	6,487													10,120	
SW	Stormwater	Main Street Pedestrian Bridge and Sidewalk		18 UUU-Phase II	10/17/25	129,106													201,405	
SAN	Sanitation	Main St. Drainage Curb & Sidewalk Pleasant to Bridge		20 KK	10/17/25	16,432														26,291
SW	Stormwater	Main St. Drainage Curb & Sidewalk Pleasant to Bridge		20 KK	10/17/25	144,960														231,936
SW	Stormwater	River St section A new curb and sidewalk Park St to Stanton Dr		21 Z	10/17/25	49,928														79,885
SW	Stormwater	River St section B new curb and sidewalk Stanton Dr to Riverside in the Village		22 AA	10/17/25	273,506														437,610
WA	Water	South St waterline replacement Park St to Doon Way		25 CC	10/17/25	803,354														1,285,366
WA	Water	Church St waterline replacement Main St to East St		26 I	10/17/25	364,300														582,880
WA	Water	Grant St waterline replacement Jackson St to Maple St		27 L	10/17/25	351,362														562,179
SAN	Sanitation	Asset Management Program				52,000	13,000													
SAN	Sanitation	Collection system capacity study			10/21/22	85,000	28,400													
SAN	Sanitation	Emergency Lincoln St Repair				65,000														
SAN	Sanitation	HS Pump Station Gas Detection System				15,325														
SAN	Sanitation	Manhole Rehab/Sliplining					100,000	80,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000
SAN	Sanitation	Maple and River St pump station retrofit			2/7/25	1,300,000														
SAN	Sanitation	Meter replacement program					22,096	11,352												
SAN	Sanitation	Pickup Truck				78,000				78,000										
SAN	Sanitation	Pump Station Evaluation (River, Maple, West)-done in FY23, when do we need to schedule this out again?																		
SAN	Sanitation	Susie Wilson Rd pump station (20 year)																		
SAN	Sanitation	Trailer Pump																		
SAN	Sanitation	Vac Truck #8				785,168							471,101							
SAN	Sanitation	Vac truck nozzles with camera (1/2 cost)				19,000														
SAN	Sanitation	West St Pump Station Pump				400,000														
SAN	Sanitation	West St pump station retrofit (50% by Town)			8/27/25	2,500,000														
SW	Stormwater	Asset Management Program				52,000	13,000													
SW	Stormwater	Brickyard Rd Catch Basin and outlet retrofit				35,000	35,000													
SW	Stormwater	Drywell Project: 14 Grandview Ave				15,000		15,000												
SW	Stormwater	Failed infrastructure repairs/replacement (outlets and pipes)					55,000	15,000	15,000											
SW	Stormwater	Old Colchester Box Culvert rehab			9/1/23	100,000			50,000	50,000										
SW	Stormwater	Phosphorus Control - Hiawatha infiltration system, South St			various	1,193,940	180,000	973,940	217,600											
SW	Stormwater	Sliplining of pipes (3)					125,000	125,000												
SW	Stormwater	Vac truck nozzle with camera (1/2 cost)				19,000	11,000													
WA	Water	Asset Management Program				52,000	13,000													
WA	Water	Backhoe												176,983						
WA	Water	Meter replacement program					10,883	5,591												
WA	Water	New/Replacement Valves																		
WA	Water	Vac Truck #8				785,168							39,258							
WA	Water	Water Pickup Truck #2				41,527								90,000						
WW	Wastewater	10 year engineer evaluation				50,000														
WW	Wastewater	Admin Heating System Glycol refresh				25,000														
WW	Wastewater	Aeration header replacement Side A/Side B			11/29/22	30,000														
WW	Wastewater	Automatic Samplers			10/5/22	27,000														
WW	Wastewater	Building exterior doors					25,000													
WW	Wastewater	Capital Planning - 20 Year (FY28)																		
WW	Wastewater	Catwalk addition to filter building				60,000	20,000													
WW	Wastewater	Cogen chiller				55,000														
WW	Wastewater	Concrete Crack Sealing (annual amount for routine maintenance TBD)				10,000		10,000												

Fund	Dept	Project	Rank	Project #	Date of Est.	Est. \$	FY27	FY28	FY29	FY30	FY31	FY32	FY33	FY34	FY35	FY36	FY37	FY38	FY39	FY40+
WW	Wastewater	Control Building Pump Gallery Submersible Pumps				25,000														
WW	Wastewater	Dewatering VFDs				60,000														
WW	Wastewater	Digester Block Re-Face				125,000		125,000												
WW	Wastewater	Digester Cleaning			12/2/22	95,000														
WW	Wastewater	Digester flare & flame arrestor replacement				310,210	47,003													
WW	Wastewater	Drying beds					TBD													
WW	Wastewater	Effluent Filter Cloths (recurring 5-7 years)			4/1/22	45,000	45,000													
WW	Wastewater	Energy Cons. Measures Design, install.				30,000	10,000													
WW	Wastewater	EQ membrane replacement			8/20/25	8,000	8,000													
WW	Wastewater	eX-mark Mower																		
WW	Wastewater	Flow EQ Blowers				40,000														
WW	Wastewater	GBT control panel replacement			1/1/25			35,000												
WW	Wastewater	Generator for admin building				52,000														
WW	Wastewater	Headworks Improvements				40,000		40,000												
WW	Wastewater	Headworks Screen																		
WW	Wastewater	IT Upgrades				22,000														
WW	Wastewater	Lab renovation			11/29/22															
WW	Wastewater	Oxygen reduction potential controller replacement			12/2/22	14,000														
WW	Wastewater	Process monitoring upgrades				48,000														
WW	Wastewater	Secondary #3 concrete and metal rehab					50,000													
WW	Wastewater	Service truck with body and crane				90,000	90,000													
WW	Wastewater	Sludge Holding Tank #1 Mixer																		
WW	Wastewater	Vac Truck #8				785,168							39,258							
WW	Wastewater	Vt Phos Challenge PePhlo pilot				250,000														
WW	Wastewater	WAS pump replacements			8/13/25	70,000	35,000													
WW	Wastewater	Waste Primary Sludge #2 upsize				40,000														
WW	Wastewater	Wheel Loader Replacement (2018)											129,869							
WW	Wastewater	Aerezen Blower #2 Replacement and Rebuild			1/22/26	80,000	80,000													

## EJRP Capital Plan

Based on 1% of City grand list with 0.35% annual growth

Category	FY27	FY28	FY29	FY30	FY31
	Amount	Amount	Amount	Amount	Amount
<b>Resurfacing</b>	\$ 2,653	\$ -	\$ 6,850	\$ -	\$ 38,709
<b>Lighting &amp; Technology</b>	\$ -	\$ -	\$ 6,204	\$ 11,884	\$ -
<b>Maintenance Equipment</b>	\$ 44,450	\$ 22,433	\$ 19,849	\$ 7,090	\$ -
<b>Park Amenities</b>	\$ -	\$ -	\$ -	\$ 10,000	\$ 10,000
<b>Buildings &amp; Facilities</b>	\$ 55,000	\$ 55,000	\$ 55,000	\$ 55,000	\$ 55,000
<b>Pool</b>	\$ -	\$ 25,069	\$ 15,000	\$ 19,331	\$ -
<b>Landscaping</b>	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000
<b>TOTAL</b>	<b>\$114,103</b>	<b>\$114,502</b>	<b>\$114,903</b>	<b>\$115,305</b>	<b>\$115,709</b>

### FY27 Detail

Category	Items	Amount
<b>Resurfacing</b>	Replenish playground safety chips	\$ 2,653
<b>Maintenance Equipment</b>	Truck (payment 3 of 5); Line painter (payment 3 of 6); New Kabota	\$ 44,450
<b>Buildings &amp; Facilities</b>	Maintenance garage addition; Cascade Park redevelopment project	\$ 55,000
<b>Landscaping</b>	Landscaping, tree, and turf maintenance.	\$ 12,000
<b>TOTAL</b>		<b>\$114,103</b>



# CHAMPLAIN WATER DISTRICT

Dedicated to Quality Water & Service



First In The Nation ~ Excellence In Water Treatment, Partnership For Safe Water

The Board of Commissioners of the Champlain Water District presents a 2026-2027 Operating and Capital Improvement Budget for both the Wholesale and Retail Departments of the Champlain Water District to the citizens within its membership.

There will be a public meeting to discuss these proposed fiscal year 2026-2027 Operating and Capital Improvement Budgets **at 7:00 p.m. on Wednesday, February 11<sup>th</sup> at Champlain Water District in South Burlington.** All citizens of the Towns of Shelburne, Essex, Williston, Colchester, and Milton, the Village of Jericho, and the Cities of South Burlington, Essex Junction, and Winooski are invited to attend.

Copies of the proposed budgets are displayed at each of the above municipal offices and on the Champlain Water District website: [www.champlainwater.org](http://www.champlainwater.org). The proposed wholesale budget totaling \$11,581,300.50 requires an increase in the uniform wholesale rate from \$3.011 per 1000 gallons to \$3.179 per 1000 gallons. This 16.8 cents per 1000 gallon increase means that the average family using 65,700 gallons per year will pay an additional \$0.92 per month, which is an increase of \$11.04 per year.

The Annual Meeting of the District will be held at **7:00 p.m. on Tuesday, April 7, 2026 at Champlain Water District in South Burlington.** All citizens of the Towns of Shelburne, Essex, Williston, Colchester, Milton, the Village of Jericho, and the Cities of South Burlington, Essex Junction, and Winooski are invited to attend.

The meeting warning will include:

- Article I: To hear and act upon the reports of the Officers.
- Article II: To elect officers required by the Charter of the Champlain Water District; Moderator, Auditor, and Clerk/Treasurer.
- Article III: Capital Reserve Fund Motion.
- Article IV: To act upon both a wholesale and retail budgets as presented by the Board of Commissioners for the ensuing year, and appropriate such sums as may be necessary to meet the expenses of the District.

All questions in this regard should be made to Joe Duncan, General Manager, at the District address below.

# CHAMPLAIN WATER DISTRICT

- ◆ Chartered by the Vermont Legislature in 1971 as a Municipal Consolidated Regional Water Supply District (Facility “online” April 1973).
- ◆ Each member Town/City elects one Commissioner to the CWD Board of Commissioners for a three year term.

Present Elected Commissioners		Years of Service
Shelburne	Peter Gadue	12 Years
Williston	Liz Royer	10 Years
South Burlington	Dennis Lutz	12 Years
Winooski	Ryan Lambert	2 Years
Essex Town	Jeffrey Kerschner	1 Year
City of Essex Junction	Aaron Martin	13 Years
Colchester	Karen Richard	27 Years
Milton	John Gifford	4 Years
Jericho Village	Robert M. Shand	37 Years

- ◆ Staff of 31 Employees Wholesale / 11 Employees Retail
- ◆ **CWD Source**
  - 2500 feet off shore at a depth of 75 feet in the cold, deep, underwater canyon within Lake Champlain’s Shelburne Bay.
- ◆ **Water Treatment:**
  - Preoxidation/Zebra Mussel treatment
  - Primary Disinfection to inactivate pathogens
  - Coagulation/Flocculation with adsorption clarification as pre-filtration
  - Deep Bed Multimedia Filtration for particle and natural organic material removal
  - Fluoridation for Vermont Department of Health Dental Division recommendations
  - pH adjustment to consistent, neutral pH
  - Secondary disinfection to ensure safe, effective residual throughout the distribution system, and to reduce formation of disinfection by-products
  - Corrosion control treatment to reduce lead and copper leaching from home plumbing
  - Reliable Production Capacity - 20 Million Gallons Per Day (MGD)
    - 2024-2025 Average: 9.47 MGD
    - Historical Peak Production Day: 14.00 MGD
- ◆ **Water Storage:**
  - Capacity – 15.5 MG in 19 separate storage tanks
- ◆ **Operating Budget:**
  - Wholesale:

2026-27	\$11,581,300.50
2025-26	\$11,254,875.00

Retail:

2026-27	\$ 3,699,121.00
2025-26	\$ 3,790,795.00
- ◆ **Water Rate** .....FY 2026-27 - \$3.179 / 1000 Gals.  
FY 2025-26 - \$3.011 / 1000 Gals.
- ◆ **Population Served** - ± 83,500

Champlain Water District Wholesale Department

Budget Proposal

July 1, 2026 to June 30, 2027

		BUDGET	PROPOSED	
		2025-2026	BUDGET	DIFFERENCE
			2026-2027	
<b>Revenue</b>				
Water Sales	4000	10,353,688.00	10,878,302.00	524,614.00
Interest Earned	4010	22,000.00	20,000.00	(2,000.00)
Administration Labor	4030	141,324.00	82,177.00	(59,147.00)
Miscellaneous Revenue	4060	5,000.00	5,000.00	-
Building Lease Revenue	4065	36,860.00	41,820.00	4,960.00
South Burlington Antennae Tower Lease	4068	5,450.00	5,450.00	-
Emergency On-Call	4070	6,500.00	6,500.00	-
Reimburse Water Supply Fees	4090	197,788.00	196,741.50	(1,046.50)
Williston Tank Bond Reimbursement	4100	55,306.00	55,306.00	-
Twin Tank Bond Reimbursement	4101	105,787.00	105,787.00	-
CT Improvement Bond Reimbursement	4102	138,336.00	-	(138,336.00)
CFD#1 Water Line Bond Reimbursement	4103	56,205.00	54,820.00	(1,385.00)
CFD#3 Water Line Bond Reimbursement	4104	130,631.00	129,397.00	(1,234.00)
<b>Total Revenue</b>		<b>11,254,875.00</b>	<b>11,581,300.50</b>	<b>326,425.50</b>
<b>Expenditures</b>				
Office Equipment	5010	22,050.00	24,000.00	1,950.00
Supplies and Tools	5011	73,225.00	81,800.00	8,575.00
Postage	5012	3,250.00	3,250.00	-
Phones, Internet, Data, and Pagers	5013	35,140.00	30,180.00	(4,960.00)
Wastewater and Stormwater	5014	7,325.00	8,125.00	800.00
Employee Recruitment and Retention	5015	10,000.00	10,000.00	-
Miscellaneous Expense	5017	2,500.00	2,500.00	-
Library and Printing	5018	4,500.00	2,000.00	(2,500.00)
General Insurance	5030	235,000.00	192,750.00	(42,250.00)
Commissioners	5040	20,980.00	19,270.00	(1,710.00)
Legal	5060	50,000.00	50,000.00	-
Audit	5061	37,500.00	45,000.00	7,500.00
Public Outreach	5065	5,000.00	5,800.00	800.00
Principal on Long Term Debt	5070	981,155.00	968,750.00	(12,405.00)
Interest on Long Term Debt	5071	377,325.00	500,000.00	122,675.00
Lease Payment - Long Term	5075	58,070.00	58,070.00	-
Water Supply Fees	5090	197,788.00	196,741.50	(1,046.50)
Capital Contribution - General	5100	900,000.00	935,000.00	35,000.00
Employee Insurance	5150	817,000.00	770,500.00	(46,500.00)
Employer Portion of Social Security & Medicare	5155	229,000.00	243,250.00	14,250.00
Employee Retirement	5160	263,000.00	287,250.00	24,250.00
Non-Bargaining Unit Salaries	5170	1,646,725.00	1,720,500.00	73,775.00
Bargaining Unit Salaries	5171	1,046,750.00	1,152,500.00	105,750.00
Overtime, Shift & Holiday	5172	75,000.00	80,000.00	5,000.00
Emergency On-Call Salaries	5173	8,000.00	8,000.00	-
Accrued Benefits	5174	5,000.00	5,000.00	-
Contracted Services	5175	5,180.00	6,150.00	970.00
Dues & Subscriptions	5200	42,775.00	22,825.00	(19,950.00)
Education & Training	5201	45,115.00	51,315.00	6,200.00

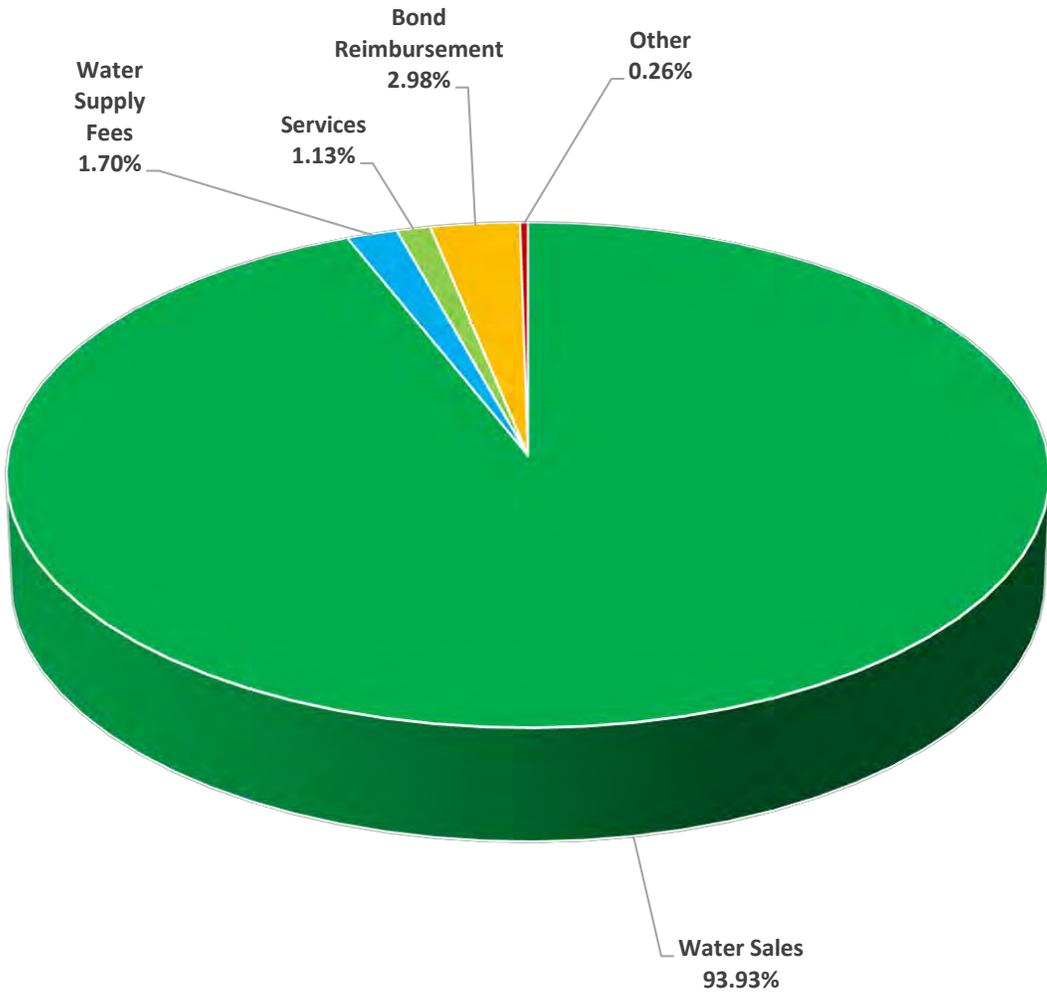
Champlain Water District Wholesale Department

Budget Proposal

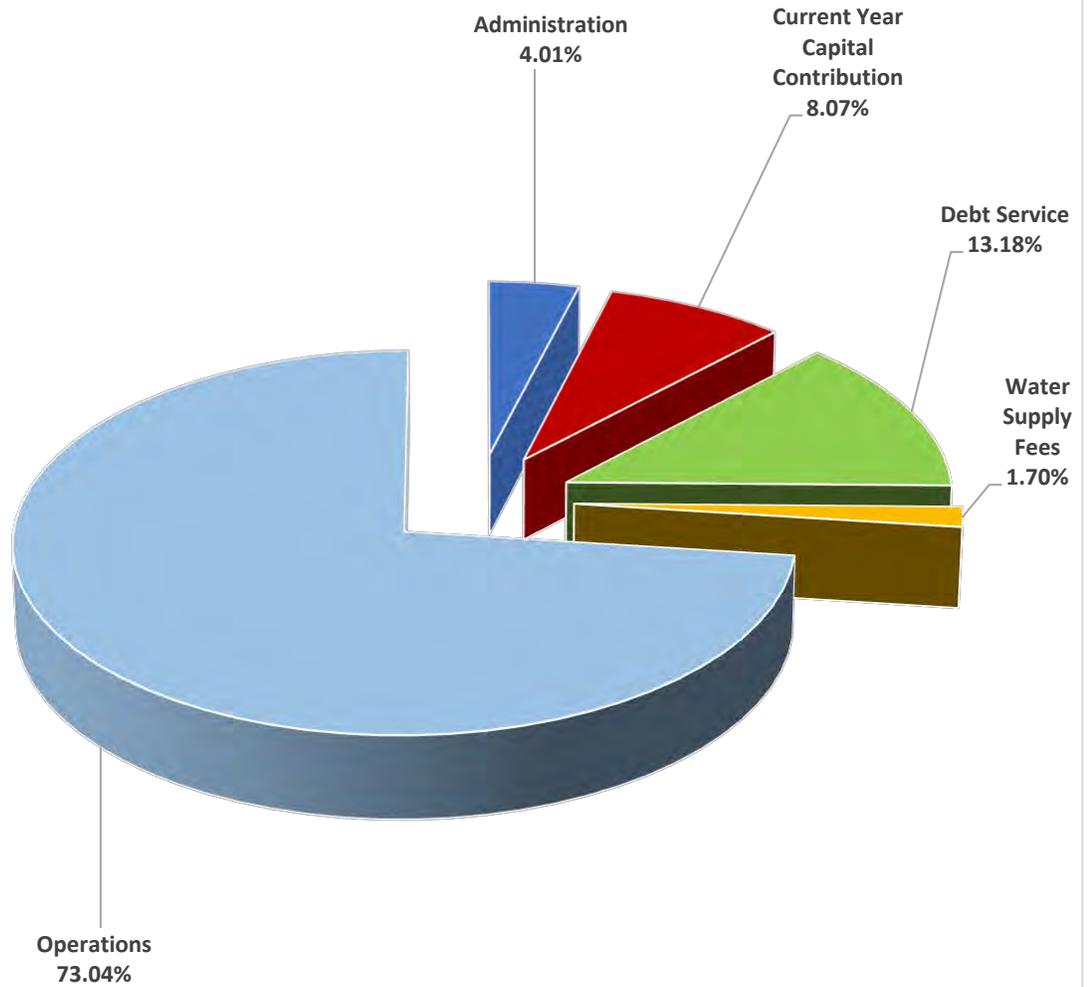
July 1, 2026 to June 30, 2027

		BUDGET 2025-2026	PROPOSED BUDGET 2026-2027	DIFFERENCE
Uniforms	5202	22,420.00	12,000.00	(10,420.00)
Computer Network	5210	140,925.00	155,200.00	14,275.00
Software Maintenance	5220	109,850.00	123,805.00	13,955.00
Safety	5230	37,060.00	28,110.00	(8,950.00)
Lake Monitoring Program	5240	18,680.00	28,680.00	10,000.00
Water Quality Sampling Program	5245	71,600.00	37,360.00	(34,240.00)
Hypochlorite	5260	280,000.00	290,000.00	10,000.00
HFA - Hydrofluosilicic Acid	5261	41,600.00	42,000.00	400.00
Polymers	5262	145,600.00	150,000.00	4,400.00
Alum	5263	63,300.00	65,800.00	2,500.00
Peroxide	5264	250.00	300.00	50.00
Zo-Zinc Orthophosphate	5265	145,600.00	150,000.00	4,400.00
Hydroxide	5266	74,000.00	76,000.00	2,000.00
Potassium Permanganate	5267	54,080.00	55,000.00	920.00
Ammonium Sulfate	5268	57,200.00	59,000.00	1,800.00
Power Activated Carbon	5269	500.00	500.00	-
Hazardous Waste Disposal	5280	3,600.00	3,750.00	150.00
Water Quality Equipment	5450	38,450.00	26,680.00	(11,770.00)
Electrical Power	5500	1,066,350.00	1,209,411.00	143,061.00
Efficiency Vermont Charges	5501	68,140.00	68,000.00	(140.00)
Facility Fuels	5550	22,000.00	23,250.00	1,250.00
Suez Long-Term Filter/Clarifier Contract	5600	125,000.00	30,704.00	(94,296.00)
Suez Long-Term Tank Maintenance Contract	5650	725,072.00	722,689.00	(2,383.00)
Electrical Instrumentation	5700	31,200.00	31,200.00	-
Radio System	5800	3,000.00	3,000.00	-
SCADA System	5900	26,450.00	26,450.00	-
Water Quality Process Equipment Maintenance	6000	112,960.00	120,350.00	7,390.00
Pump System Maintenance	6100	111,000.00	86,500.00	(24,500.00)
Water Storage Tank Maintenance	6150	10,000.00	10,000.00	-
Transmission Maintenance	6200	140,000.00	160,500.00	20,500.00
Wholesale Metering Maintenance	6250	18,000.00	18,000.00	-
Building & Grounds Maintenance	6300	164,000.00	166,500.00	2,500.00
Electrical Maintenance	6350	7,000.00	7,000.00	-
Vehicle & Light Duty Equipment Maintenance	6400	43,500.00	41,000.00	(2,500.00)
Residuals Maintenance	6500	51,735.00	46,435.00	(5,300.00)
Physical Security	6600	20,400.00	25,600.00	5,200.00
Total Expenditures		11,254,875.00	11,581,300.50	326,425.50
Net Revenue Over Expenditures		-	-	0.00

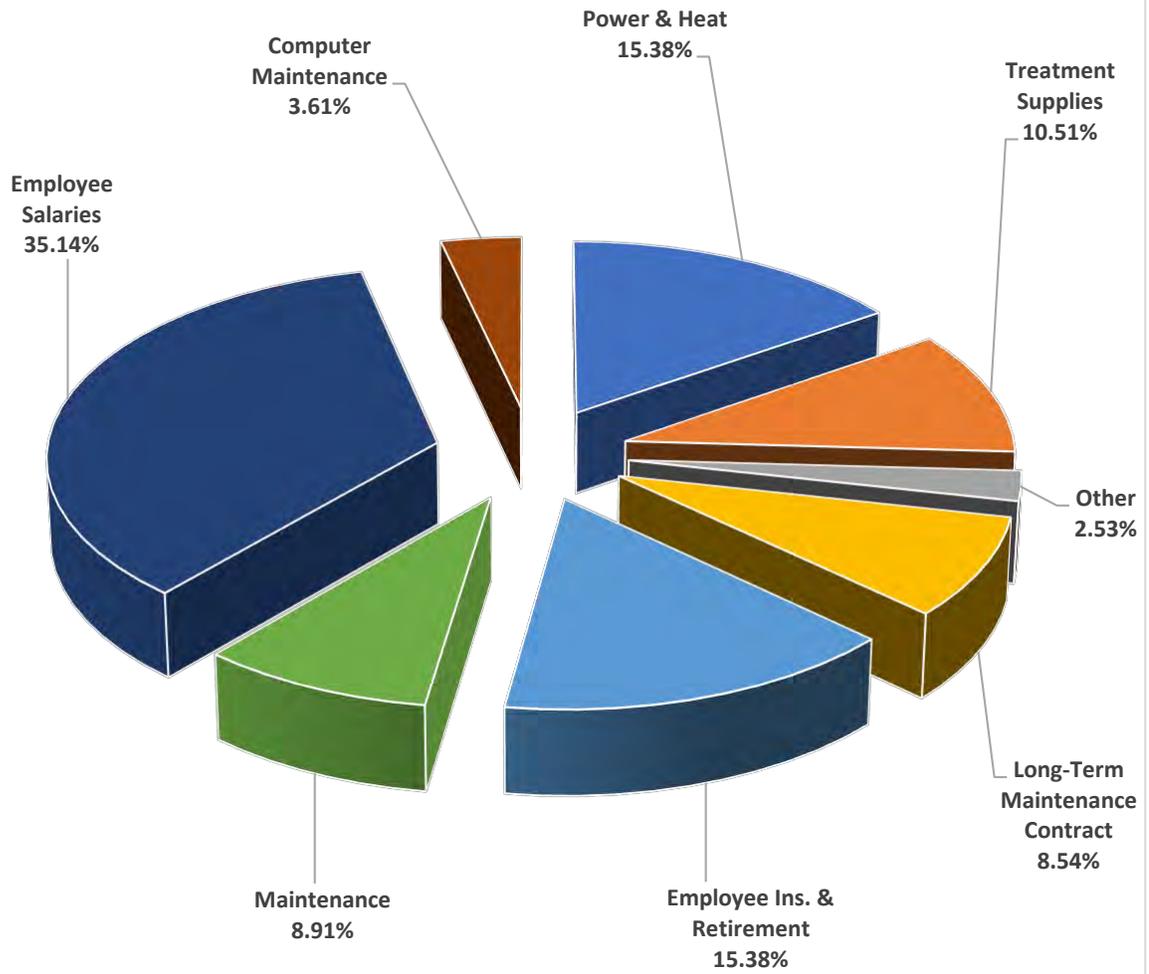
CHAMPLAIN WATER DISTRICT  
FY 2026-2027 BUDGETED WHOLESALE REVENUE OF \$11,581,300.50



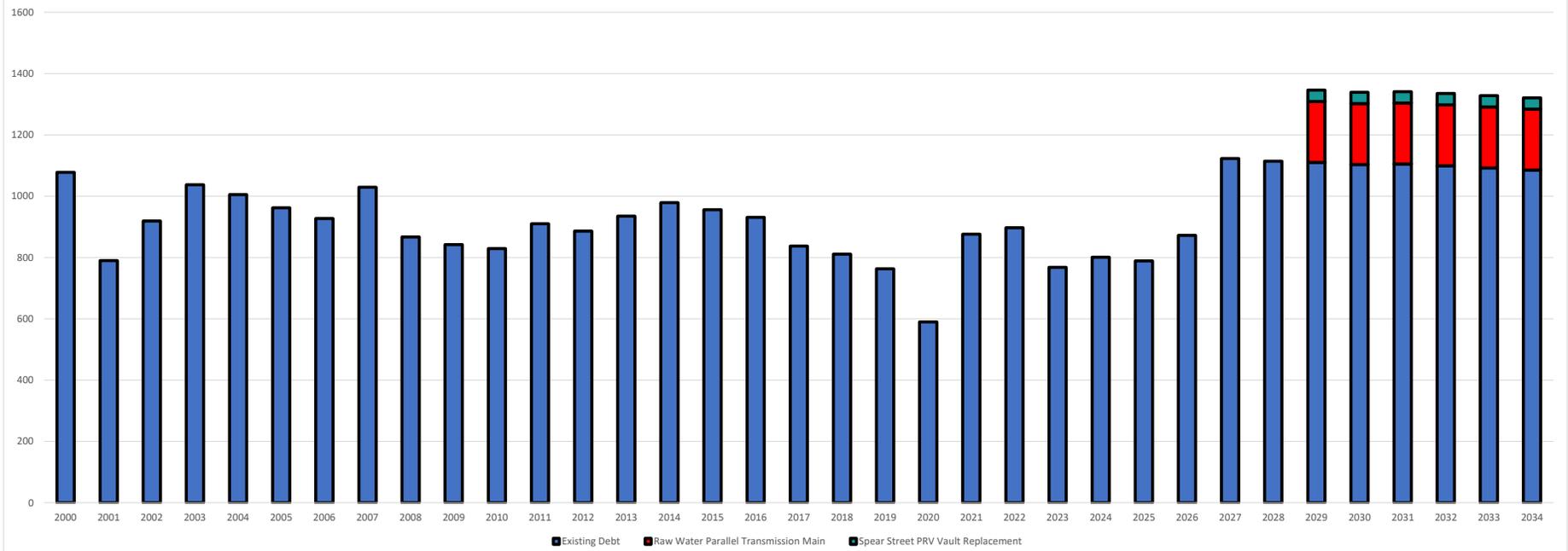
CHAMPLAIN WATER DISTRICT  
FY 2026-2027 BUDGETED WHOLESALER EXPENSES OF \$11,581,300.50



CHAMPLAIN WATER DISTRICT  
FY 2026-2027 BUDGETED OPERATIONS EXPENSES OF \$8,458,189



Champlain Water District  
History of & Projected Annual Debt Service



**CWD UNIFORM WHOLESALE RATE INCREASE IMPACT ON SERVED MUNICIPAL SYSTEMS  
PROPOSED FY26-27**

The following list represents the cost per 1,000 gallons and the annual cost for the Chittenden County average household occupancy (2.4 people per home) multiplied by 75 gallons per day per person for an average household usage of 180 gallons per day or 65,700 gallons per year. The annual cost of water reflects individual characteristics of the communities water rates, i.e. any base rate per quarter, incremental rates based upon usage, or any minimum charges. The average annual family cost includes the CWD uniform wholesale purchase price, plus any operating expenses by the respective CWD served water system for operation and maintenance of their system.

<b>CURRENT WHOLESALE RATE</b>			<b>PROPOSED CWD RATE INCREASE</b>	
<b>\$3.011/1000 Gallons</b>			<b>For New Wholesale Water Rate of \$3.179/1000 Gallons</b>	
<b>Water System</b>	<b>November 2025 Retail Rate/1000 Gallons</b>	<b>Current Annual Average Family Cost</b>	<b>For New Wholesale Water Rate \$ Per Gallons</b>	<b>New Annual Average Family Cost</b>
*Village of Jericho	<b>\$4.12</b>	\$270.68	<b>\$4.29</b>	\$281.72
City of South Burlington	<b>\$5.77</b>	\$379.09	<b>\$5.94</b>	\$390.13
Town of Williston	<b>\$6.26</b>	\$411.28	<b>\$6.43</b>	\$422.32
Colchester Water System	<b>\$6.46</b>	\$424.42	<b>\$6.63</b>	\$435.46
Malletts Bay Water Company	<b>\$6.46</b>	\$424.42	<b>\$6.63</b>	\$435.46
City of Essex Junction	<b>\$6.65</b>	\$436.91	<b>\$6.82</b>	\$447.94
Town of Essex	<b>\$6.67</b>	\$438.22	<b>\$6.84</b>	\$449.26
Town of Milton	<b>\$6.83</b>	\$448.73	<b>\$7.00</b>	\$459.77
City of Winooski	<b>\$7.39</b>	\$485.52	<b>\$7.56</b>	\$496.56
Town of Shelburne	<b>\$8.77</b>	\$576.19	<b>\$8.94</b>	\$587.23
Served System Annual Average	<b>\$6.54</b>	<b>\$429.55</b>	<b>\$6.71</b>	<b>\$440.58</b>
CWD's Portion of Total Annual Average Retail Bill	<b>\$3.011</b>	<b>\$197.82</b>	<b>\$3.179</b>	<b>\$208.86</b>
<b>Average Family Annual Cost Increase</b>				<b>\$11.04</b>
<b>Average Family Monthly Cost Increase</b>				<b>\$0.92</b>

\*Village of Jericho – Rate does not include Village tax rate assessment charge

**COMPARATIVE RETAIL WATER RATES**  
**Survey Compiled November 2025**

The following list represents the cost per 1000 gallons and the annual cost for the Chittenden County average household occupancy (2.4 people per home) multiplied by 75 gallons per day per person for an average household usage of 65,700 gallons per year. The annual cost of water reflects individual characteristics of the communities water rates, i.e. any base rate per quarter, incremental rates based upon usage, or any minimum charges. The average annual family cost includes the CWD uniform wholesale purchase price, plus any operating expenses by the respective CWD served water system for operation and maintenance of their system.

<b>Water System</b>	<b>Total Cost per 1,000 Gallons (Including any Base Rates)</b>	<b>Annual Cost Average Family</b>
CWD Wholesale (Uniform Rate)	\$3.011	\$197.82
<b>**Village of Jericho</b>	<b>\$4.12</b>	\$270.91
<b>City of South Burlington</b>	<b>\$5.77</b>	\$379.09
<b>Town of Williston</b>	<b>\$6.26</b>	\$411.28
<b>Colchester Water System</b>	<b>\$6.46</b>	\$424.42
<b>Malletts Bay Water Company</b>	<b>\$6.46</b>	\$424.42
Colchester Fire District #2	\$6.62	\$434.89
<b>City of Essex Junction</b>	<b>\$6.65</b>	\$436.91
<b>Town of Essex</b>	<b>\$6.67</b>	\$438.22
<b>Town of Milton</b>	<b>\$6.83</b>	\$448.73
<b>City of Winooski</b>	<b>\$7.39</b>	\$485.52
City of Burlington	\$8.16	\$536.13
<b>Town of Shelburne</b>	<b>\$8.77</b>	\$576.19

<i>CWD Served System Average</i>	<i>\$6.67</i>	<i>\$398.46</i>
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**\*Bolded water systems are served by CWD**

**\*\*Village of Jericho – Rate does not include Village Tax Rate assessment charge.**

# CHAMPLAIN WATER DISTRICT

## Chittenden County, Vermont

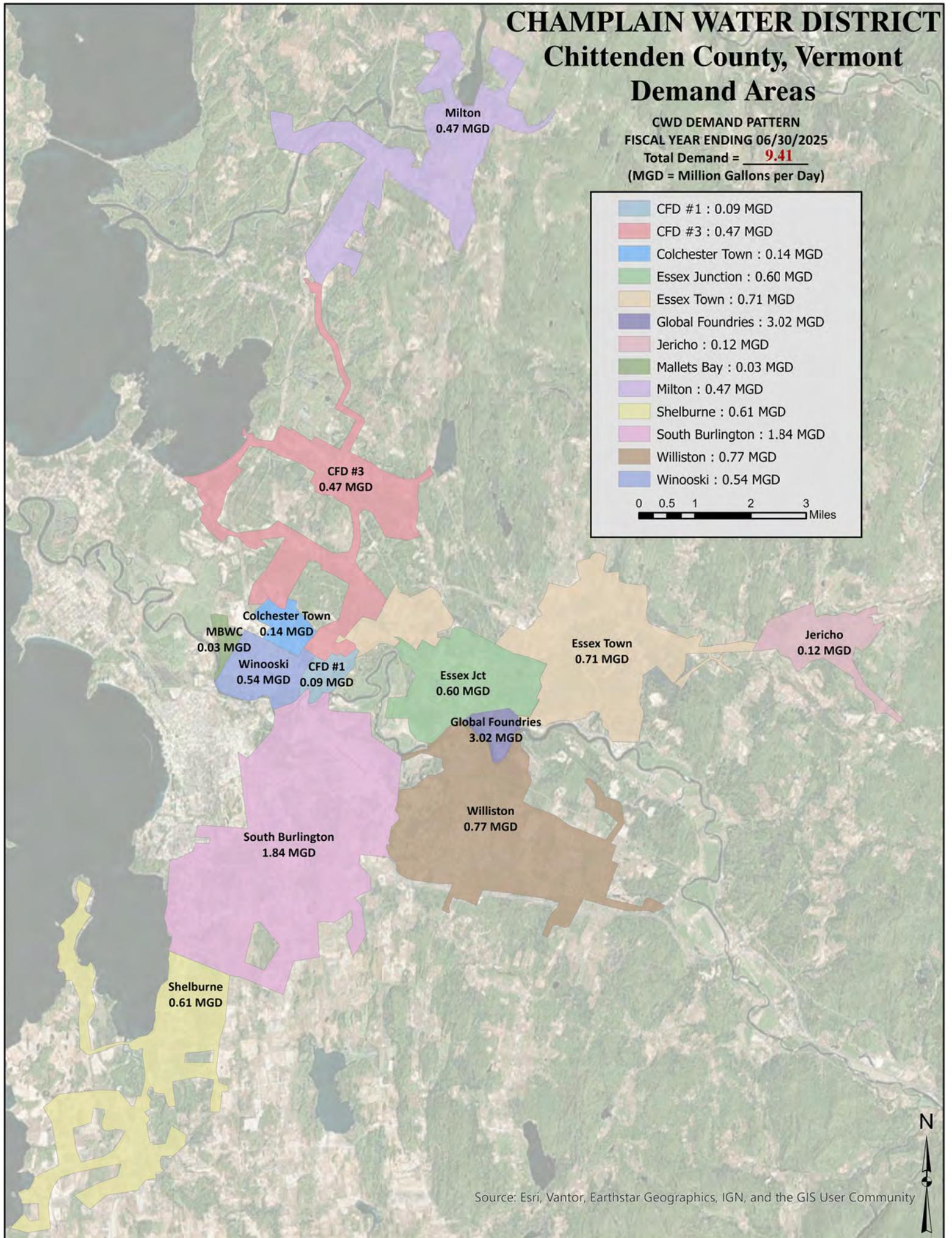
### Demand Areas

CWD DEMAND PATTERN  
FISCAL YEAR ENDING 06/30/2025

Total Demand = **9.41**

(MGD = Million Gallons per Day)

- CFD #1 : 0.09 MGD
- CFD #3 : 0.47 MGD
- Colchester Town : 0.14 MGD
- Essex Junction : 0.60 MGD
- Essex Town : 0.71 MGD
- Global Foundries : 3.02 MGD
- Jericho : 0.12 MGD
- Mallets Bay : 0.03 MGD
- Milton : 0.47 MGD
- Shelburne : 0.61 MGD
- South Burlington : 1.84 MGD
- Williston : 0.77 MGD
- Winooski : 0.54 MGD



Colchester Town  
MBWC 0.14 MGD  
0.03 MGD

Winooski 0.54 MGD  
CFD #1 0.09 MGD

Essex Jct  
0.60 MGD

Essex Town  
0.71 MGD

Jericho  
0.12 MGD

Global Foundries  
3.02 MGD

Williston  
0.77 MGD

South Burlington  
1.84 MGD

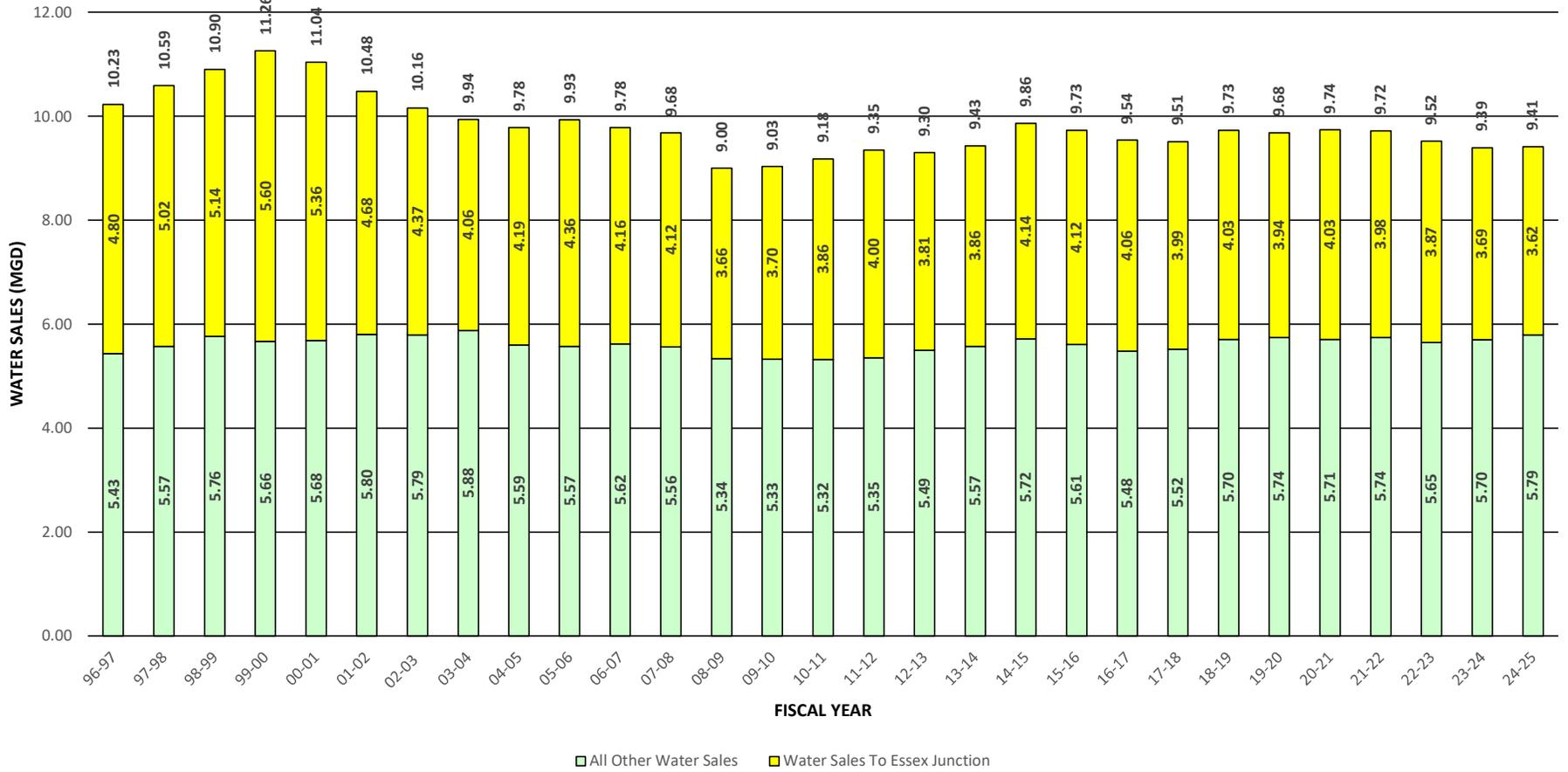
Shelburne  
0.61 MGD

Milton  
0.47 MGD

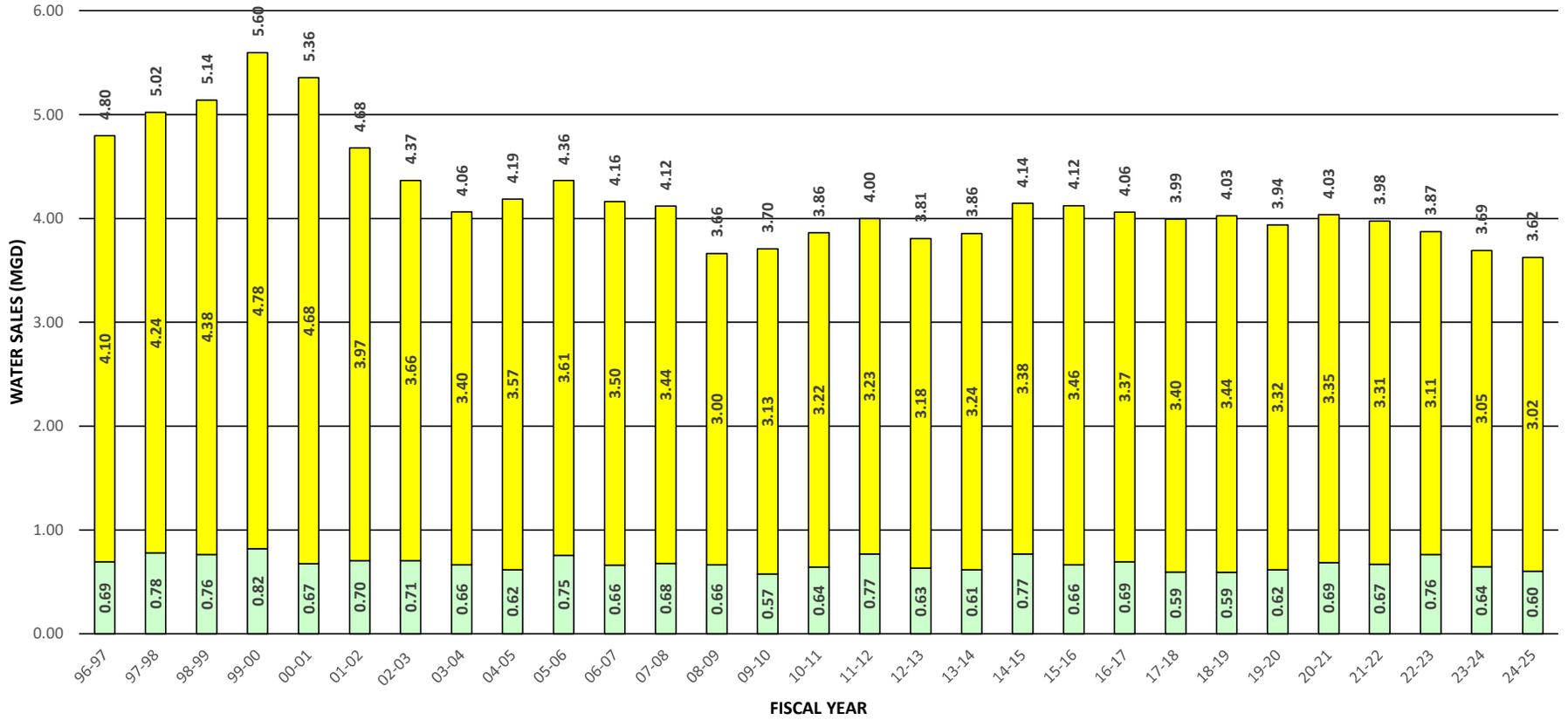
CFD #3  
0.47 MGD



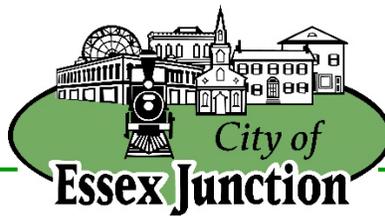
### HISTORICAL CWD WATER SALES



### HISTORICAL ESSEX JUNCTION WATER SALES



■ All Other Water Sales    
 ■ Water Sales To Global Foundries    
 Total Essex Jct Water Sales



## MEMORANDUM

**To:** City Council  
**From:** Regina Mahony, City Manager  
**Meeting Date:** February 25, 2026  
**Subject:** Champlain Water District Commissioner Alternate Appointment

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**Issue:** The Essex Junction Champlain Water District Commissioner seat has been vacated and needs to be filled.

### Discussion:

Aaron Martin was elected to serve as Essex Junction's Champlain Water District Commissioner at the 2025 Annual Meeting for a 3-year term (through 2028). Aaron Martin has moved out of the City and can no longer serve as the Commissioner because residency is a requirement for the position.

As suggested by the City Attorney, and agreed to by the Champlain Water District Attorney, and in accordance with 24 App. V.S.A. c. 703 § 6(c), the City Council can appoint an alternate to the Champlain Water District to fill this vacated term. I, as City Manager, am currently the alternate but it's not feasible for me to fill the vacated position.

City resident, Ann Costandi, has applied to fill the vacancy. The application is attached for the Council's consideration. From my view, Ann Costandi, is an excellent candidate for the position.

At the end of this term, the position would be up for election at the 2028 Annual Meeting.

**Cost:** N/A

### Recommendation:

The recommendation is to appoint Ann Costandi as the Essex Junction Champlain Water District Alternate Commissioner; and to appoint Regina Mahony, City Manager as the Champlain Water District Second Alternate Commissioner until the 2028 Annual Meeting election.

Appointments of public officials can be a protected discussion (1 V.S.A. § 313(a)(3)), therefore the City Council may wish to enter executive session for this discussion.

### Recommended Motion:

If needed, motion: "I move that the City Council enter into executive session to discuss appointment of public officials, pursuant to 1 V.S.A. § 313(a)(3) to include the City Manager."

Following Executive Session:

"I move that the City Council appoint Ann Costandi as the Essex Junction Champlain Water District Alternate Commissioner; and to appoint Regina Mahony, City Manager as the Champlain Water District Second Alternate Commissioner until the 2028 Annual Meeting election."

**Attachments:** Ann Costandi Application

# Essex Junction Appointed Position/Committee/Board/Commission Application 2025- 2026 ☺

Thank you for your interest in serving your community on one of our appointed positions, committees, boards or commissions. Please complete the application below and a representative from the administration team will be in touch regarding next steps, which typically includes a brief interview with the City Council.

Please note that you must be a resident of the City of Essex Junction and once you submit an application, it becomes a public record. Your application will appear in a council packet that the public will see. Your e-mail, address, and phone number will be redacted.

If you have any questions, please contact [admin@essexjunction.org](mailto:admin@essexjunction.org).

1. Full name \*

Ann Costandi

2. Phone number \*

[Redacted]

3. Email \*

[Redacted]

4. Address \*

[Redacted]

5. I am interested in applying for the \*

(note: if you are interested in more than one, please complete a separate application for each committee):

Champlain Water District

## New Committee Members

### 12. Why are you interested in joining this position/committee?

- Clean drinking water has always been and will continue to be important to me. We take for granted being able to turn on the faucet for a glass of water without a second thought. I believe everyone deserves access to clean drinking water and I feel a lot of pride working in this industry and being able to do that for people.
- I enjoy working in public service. I have worked for the Town of Essex for 13 years and find fulfillment in serving and giving back to my community.
- It provides an opportunity for professional growth within my career. I am always looking for opportunities to learn and develop or refine my skills and knowledge. Education is important to me, and I strive to learn constantly. Joining the CWD Board is new endeavor for me. It gives me an opportunity to learn how a different organization runs and learn from and connect with other experts in the water field.
- I like the people who work at CWD and in this industry. We work with a lot of hard-working and dedicated people, and I want to do my part to support my colleagues.

### 13. What about your education, experiences, and background will help you be a contributing member to this position/committee?

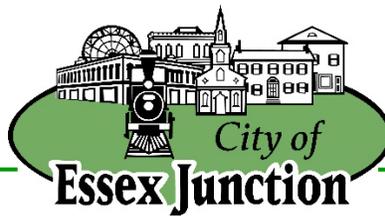
- My background is in engineering. My degree is in Environmental Engineering from UVM. I have my Professional Engineering License in Water Resources and Class D Water Distribution Operator's License from the State of Vermont.
- I have worked for the Town of Essex Public Works Department for 13 years, with the past 3 years as the Water Quality Director. I have a lot of experience in municipal government and have worked closely with CWD in the past.
- I have significant experience serving on Boards and Committees:
  - o MS4 Subcommittee of the Clean Water Advisory Committee, Co-Chair (2014 – Present)
  - o Clean Water Advisory Committee, Chair (2017 – Present)
  - o Chittenden County Regional Planning Commission's ECOS Long Range Planning Committee (2021 - Present)
  - o Winooski Basin Water Quality Council, Municipal Representative (2022 – Present)
  - o University of Vermont's College of Engineering and Mathematical Sciences, Civil and Environmental Engineering Board of Advisors, Advisor (2024 – Present)
  - o Lake Champlain Sea Grant Program Advisory Committee, Advisor (2024 – Present)
  - o Green Mountain Water Environment Association Board of Directors, Director (2025 – Present)

14. What do you hope to accomplish during your term on this position/committee?

- With a one-year term, I hope to learn more about CWD's organization, how the relationship between a municipal rep works with the municipality and CWD, and continue the mission of the CWD which is:
  - o Furnish high quality drinking water in the most efficient and economical manner, employing only well qualified staff, keeping abreast of technology and advances in water supply and system management, utilizing that which is most cost effective and protective of public health and welfare.
  - o Promote and develop resources to efficiently operate and maintain its facilities and infrastructure, planning for future water needs and providing management and technical support services for its members upon request.
  - o Practice an effective level of customer service and conduct a strong public information/education/involvement program emphasizing youth education, promote an effective intergovernmental communication channel, and remain dedicated to the spirit of cooperation among the communities of Chittenden County with a unified vision towards improved quality of community life in our diverse membership.

15. Is there anything else you would like to say about your interest and application?

Thank you for taking the time to review my application.



## MEMORANDUM

**To:** City Council

**From:** Regina Mahony, City Manager

**Meeting Date:** February 25, 2026

**Subject:** Review Informational Hearing and Annual Meeting DRAFT Warning

**Issue:** The City Council needs to review the draft annual meeting warning.

### Discussion:

The attached DRAFT warning is for the Informational Hearing on March 23, 2026 as well as the Annual Meeting on April 14, 2026. The warning also includes the ballot questions for the 2026 Annual Meeting.

The items for discussion include:

Article I – Adopting the budget: the budget is the same as it was presented to the Council on 2/11. However, there has been a capital plan revision, and the Capital Plan is attached for your review. The Capital Review Committee ranked a new Main Street Shared Use Path project (more information on this project can be found in the Reading File in this Council packet) at their meeting on February 10<sup>th</sup> and it ranked very high. Based on the score assigned by the Committee, the Capital Plan has been updated to include this project for FY27. In order to accommodate this project in FY27, the Memorial Park Restoration project has been moved from FY27 to FY28, and the North Street Waterline project has been moved from FY29 to FY30. These changes have no impact on the budgeted General Fund transfer to the Capital Reserve for FY27. The Main Street SUP project is currently budgeted at a total cost of \$592,500 but we do plan on pursuing grant funding from the State for the project which would require a 20% match (\$118,500). If the grant is awarded to the City, we could potentially use LOT funds to cover the full amount of the grant match and reevaluate how this would impact the timing of other projects in the Capital Plan.

Articles 3 – 5 – Charter Changes: The first public hearing is taking place at this meeting (2/25), and the second public hearing will take place on March 11<sup>th</sup>. No action can be taken at this time, though the Council can discuss the public feedback received. See the memo associated with the Public Hearing for more information.

Article 6 – Public Works Facility Bond: The necessity resolution is being considered at this same meeting (2/25). The draft warning includes the recommended Staff amount of \$13,960,000.

Article 10 – Officers: These include two City Council members (three-year term), and one Library Trustee (five-year term).

In addition, the feedback on the ballot items to date has been attached to this memo. Where Staff could provide answers to the questions received, those have been included.

### Cost:

No cost.

### Recommendation:

This agenda item is just for discussion.

The warning will need to be approved on 3/11, following the 2/26 deadline for filing petitions signed by at least 5% of the voters.

**Attachments:**

Feedback on the Proposed Ballot Items to Date

DRAFT Annual Meeting Warning

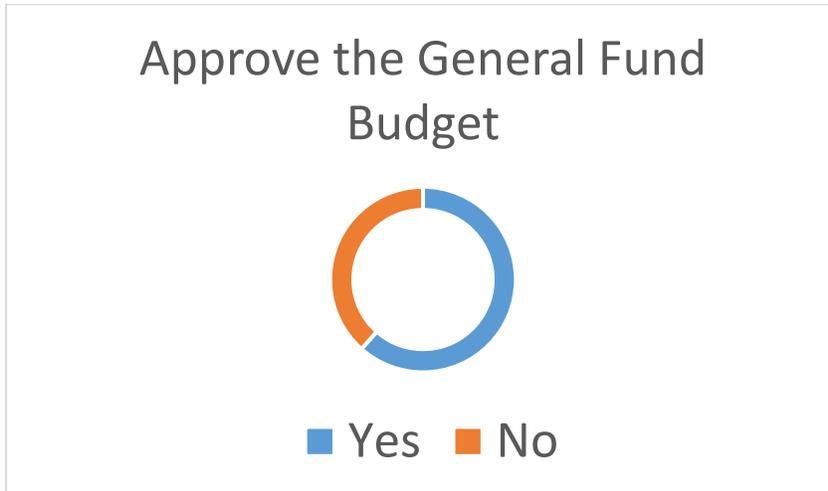
Capital Plan as Revised

## Feedback to date from the January 31<sup>st</sup> open house event, and the online survey

Feedback on Articles 3 – 5 is in the Charter Change Public Hearing Memo.

Feedback on Article 7 is in the Public Works Facility Memo.

### Article 1:



Written comments from the online survey are:

- City property taxpayers are tapped out
- A lot of information is provided about the various new monies that are needed for additional projects but there is no information to break down what the overall budget actually pays for other than the pie chart. Public safety is this just salaries for police or is there more to it? Public works is this road plowing, water line maintenance..? other? what does the "recreation budget pay for other than keeping the park buildings and salaries of people who work for EJRP?

**STAFF ANSWER** – More information on the actual work being done in each of the Departments can be found in the Strategic Plan and Workplans. This can be found, starting on pg. 82 of this packet: [https://www.essexjunction.org/fileadmin/files/City\\_Council/Meetings/2025/11/Budget\\_Day\\_Full\\_Packet\\_for\\_Council\\_120525.pdf](https://www.essexjunction.org/fileadmin/files/City_Council/Meetings/2025/11/Budget_Day_Full_Packet_for_Council_120525.pdf). In addition short videos from each Department will be posted here for more information on upcoming work: <https://www.essexjunction.org/departments/clerk/voter-information/annual-meeting>.

- No. I do not support the proposed General Fund budget. I oppose the use of property taxes as a tool for redistributing money from one resident to support programs and services that benefit others, including public education or recreation spending. I do not believe government should take money from one person to raise the child of another or subsidize activities that are not essential core services. I believe the budget should prioritize only essential, constitutionally required municipal services delivered with strict cost controls, and that taxpayers should not be compelled to fund non-mandated social programs or the education of others' children through property tax levies.

**STAFF ANSWER** – Just to clarify none of the preschool, camps or afterschool programs that EJRP runs are covered by the General Fund budget. Those are all in the program fund and are paid by the users of the programs, not the tax payers.

- Although I support the proposed budget, I'm disappointed that the administration of the city didn't present a proposed budget with a 3% increase for review. The City Council who are elected to

represent the taxpaying citizens of the city asked for a 3% increase budget and their request seems to be quickly disregarded as not possible.

**Article 2:**



Written comments from the online survey are:

- City property taxpayers are tapped out
- Not sure, how much time do they commit to per year? Can you break this into a hourly salary instead?
- The City Council members may be deserving of an increase but a one time jump of 44% seems excessive. A review of similar neighboring communities council member compensation and proposed smaller increments would be a process which I could support.

**STAFF ANSWER** – This recommendation came from the Governance Committee. The Governance Committee did a significant amount of research into what other Communities are doing. You can see the information on stipends on pg. 68 of this packet:

[https://www.essexjunction.org/fileadmin/files/City\\_Council/Meetings/2025/12/CC\\_Packet\\_20251205.pdf](https://www.essexjunction.org/fileadmin/files/City_Council/Meetings/2025/12/CC_Packet_20251205.pdf)

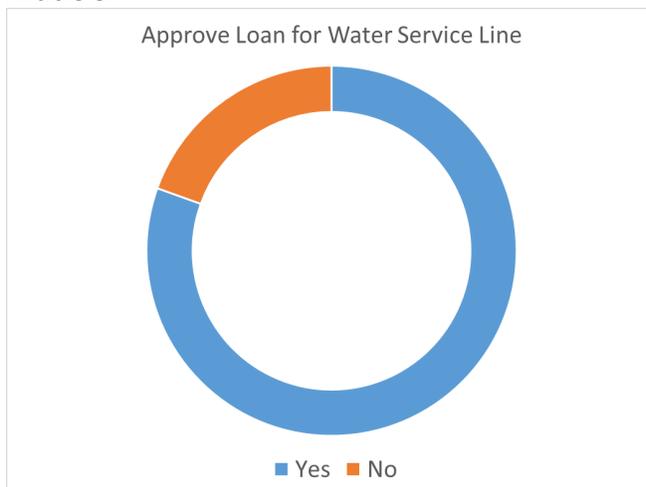
**Article 6:**



Written comments from the online survey are:

- Sorry but we all have to work around delayed mail delivery...
- Postmarks should be accepted for all. Tax payments, water/utility bills, voter ballots. Postmarks can be requested directly at the local PO's if a resident is concerned about arrival time.
- It's good enough for the IRS to accept postmarks as proof of on-time tax payment, it should be good enough for our City.
- The USPS has struggled with staffing since the covid crisis but it is important to understand the importance of providing the service of mail delivery for the portion of our community who have difficulty getting to the municipal offices. We live in an aging community and it is important that we offer support. I don't think correcting less than ten tax bills is enough to trigger a change but we should continue to monitor to see if it gets worst.

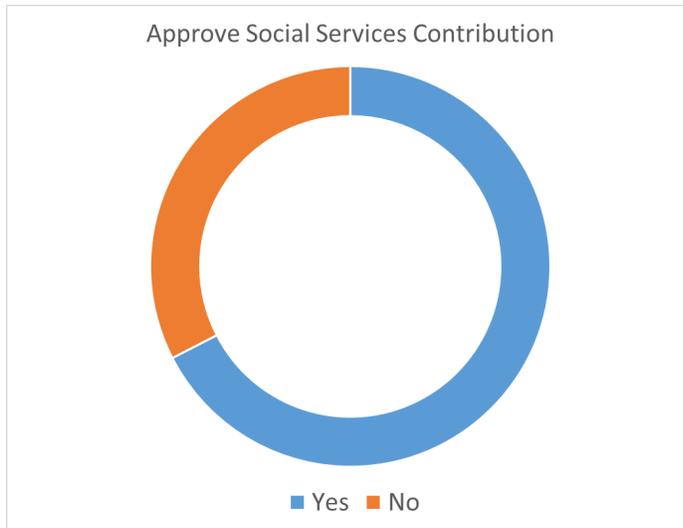
**Article 8:**



Written comments from the online survey are:

- City property taxpayers are tapped out

## Article 9:



Written comments from the online survey are:

- Interested in learning about specifics of the programs.

**STAFF ANSWER** – While the City’s program is not yet set up, the Town’s program is the best example of what we may do if this ballot item passes. Here is more info from the Town:

<https://www.essexvt.gov/625/Human-Services-Funding>

- City property taxpayers are tapped out
- As it may not always be obvious to everyone involved in municipal government, there really are residents of the city that are financially struggling and making tough decisions on personal budgets in order to continue paying taxes. I believe this is a reach for the City Council to implement their taxing authority to collect revenue and fund social services. The residents of the city should be allowed to evaluate their own personal situations and make decisions of providing assistance as appropriate.

**WARNING**  
**CITY OF ESSEX JUNCTION**  
**INFORMATIONAL HEARING MARCH 23, 2026 AND**  
**ANNUAL MEETING APRIL 14, 2026**

**Informational Hearing – Online via Zoom and at 2 Lincoln Street**  
**Monday, March 23, at 6:30 PM**

Available options to watch or join the meeting:

- **WATCH:** the meeting will be live-streamed on Town Meeting TV.
- **JOIN ONLINE:** [Join via Zoom](#).
- **JOIN CALLING:** *(toll free, audio only)* 1(888) 788-0099, Meeting ID: 944 6429 7825; Passcode: 635787
- **MODERATOR:** All instructions for conduct of the meeting will be guided by the Moderator.

If you have difficulty accessing the hearing, please call or email [admin@essexjunction.org](mailto:admin@essexjunction.org).

Under the City of Essex Junction Charter, voting in the Annual City Meeting is entirely by Australian ballot. A public informational hearing on the Articles to be voted on at Annual Meeting will be held according to 17 V.S.A. § 2680. **No voting will take place during this hearing.** If you wish to make a public comment but do not have the ability to comment remotely during the meeting, please email your comment(s) to the City Manager at [admin@essexjunction.org](mailto:admin@essexjunction.org).

**AGENDA will include:**

- **Discussion of Article 1 – Adopting the budget**
- **Discussion of Article 2 – Compensation for City Council members**
- **Discussion of Article 3 – Charter amendment regarding City President’s compensation**
- **Discussion of Article 4 – Charter amendment regarding City Council compensation annual adjustment**
- **Discussion of Article 5 – Charter amendment regarding Charter review schedule**
- **Discussion of Article 6 – Bond for Public Works Garage**
- **Discussion of Article 7 – Loan for water service lines**
- **Discussion of Article 8 – Social Services Contribution**
- **Discussion of Article 9 – Method of on-time tax payments**
- **Announcement of offices up for election in Article 10**
- **Public to be heard (to be moderated)**

**WARNING**  
**CITY OF ESSEX JUNCTION**  
**ANNUAL MEETING APRIL 14, 2026**  
**7:00 AM TO 7:00 PM**

**The legal voters of the City of Essex Junction are hereby notified and warned to meet at the Champlain Valley Exposition in the Blue Ribbon Pavilion, 105 Pearl Street in the City of Essex Junction on Tuesday, April 14, 2026 to transact the following business by Australian ballot. Said voting by Australian ballot to begin at 7:00 AM and close at 7:00 PM.**

**ARTICLE 1.** Shall the voters approve an annual General Fund Budget in the amount of \$12,921,469 for fiscal year July 1, 2026, to June 30, 2027, \$11,891,682 of which is to be levied in taxes against the City Grand List?

**ARTICLE 2.** Should the compensation paid to the City Council members change from \$2,500.00 a year to \$3,600.00 a year starting July 1, 2027.

**ARTICLE 3.** Shall the voters approve an amendment to the City of Essex Junction Charter that changes the City Council President's annual compensation to be twenty-five percent (25%) more than the annual compensation paid to the other City Council members? (strikethrough represents a deletion, and underline represents an addition):

Subchapter 2: Governance Structure

Section 205. Compensation -

(a) (1) The President of the Council shall be paid an annual compensation that is twenty-five percent (25%) more than the annual compensation paid to the other Council members.

**ARTICLE 4.** Shall the voters approve an amendment to the City of Essex Junction Charter where compensation paid to the City Council members adjusts annually, effective July 1 of each year, in a manner consistent with any percentage change in the Consumer Price Index for the Northeast Region, as published by the U.S. Bureau of Labor Statistics for the most recent calendar year? (strikethrough represents a deletion, and underline represents an addition):

Subchapter 2: Governance Structure

Section 205. Compensation

(a) Compensation paid to the Council members shall be ~~set by the voters at the annual meeting,~~ adjusted annually, effective July 1 of each year, by the percentage change in the Consumer Price Index for the Northeast Region, as published by the U.S. Bureau of Labor Statistics for the most recent calendar year, with a minimum of . . .

**ARTICLE 5.** Shall the voters approve an amendment to the City of Essex Junction Charter that states that the City Council shall appoint a Charter Review Committee, at least once every 12 years, to conduct a comprehensive review of the City of Essex Junction Charter? (strikethrough represents a deletion, and underline represents an addition):

Subchapter 12: AMENDMENT OF CHARTER AND INITIATIVES

Section 1202. Charter Review Committee

The City Council shall appoint a Charter Review Committee at least once every twelve (12) years for the purpose of conducting a comprehensive review of this charter. A majority of the Committee's members shall be residents of the City who are not members of the City Council.

**ARTICLE 6.** Shall general obligation bonds or notes of the City of Essex Junction in an amount not to exceed Thirteen Million, Nine Hundred and Sixty Thousand Dollars and Zero Cents (\$13,960,000.00) be issued under Chapter 53 of Title 24, Vermont Statutes Annotated, payable from the City's general fund, derived from the taxation of real property for a period not to exceed thirty years, and subject to reduction by available grants-in-aid or other funding sources, be issued to finance the cost of constructing a public works facility (the Project)?

**ARTICLE 7.** Shall the voters authorize a planning loan through the Drinking Water State Revolving Fund for a project in the Water Enterprise Fund to be used for service line material identification and nonlead service line validation as required by federal drinking water regulations in an amount not to exceed \$892,771 to be financed over a period not to exceed ten years?

**ARTICLE 8.** Shall the City of Essex Junction voters approve a one-cent Social Services Contributions tax to support social service organizations, such amount being reasonably necessary and for the support of programs to benefit City of Essex Junction residents?

**ARTICLE 9.** Shall the voters authorize payment of real property taxes in equal installments on March 15 and September 15 by physical delivery or electronic payment to the tax collector by close of business on that date?

**ARTICLE 10.** To elect City officers required by law including: two City Council member (three-year terms) and one Library Trustee (five-year term)?

Dated this 11th day of March, 2026 by the Essex Junction City Council.

\_\_\_\_\_  
Amber Thibeault, President

\_\_\_\_\_  
Marcus Certa, Vice President

\_\_\_\_\_  
Tim Miller, Clerk

\_\_\_\_\_  
Elaine Haney

\_\_\_\_\_  
Brian Shelden

Received for record this \_\_\_\_\_ day of \_\_\_\_\_, 2026 in the records of the City of Essex Junction.

\_\_\_\_\_  
Susan McNamara-Hill, Clerk

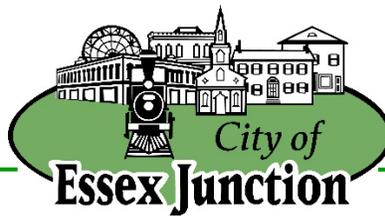
**General Fund Capital Reserve Fund Balance**

	FY27	FY28	FY29	FY30	FY31	FY32	FY33	FY34	FY35	FY36	FY37	FY38	FY39	FY40+
<b>Beginning Fund Balance</b>	387,495	51,954	3,690	1,549,837	940,923	397,005	253,092	(1,109,354)	(2,073,358)	(2,512,891)	(3,507,327)	(3,379,066)	(2,895,220)	(2,782,139)
Planned Spending	(1,895,320)	(1,614,806)	(10,000)	(2,171,622)	(1,963,254)	(1,569,941)	(2,795,235)	(2,403,620)	(1,886,046)	(2,447,914)	(1,332,252)	(983,771)	(1,361,713)	(4,092,688)
Revenue Sources														
<i>General Fund Transfer In</i>	643,218	649,650	656,147	662,708	669,335	676,028	682,789	689,617	696,513	703,478	710,513	717,618	724,794	732,042
<i>CVE Annual Contribution</i>	16,561	16,892												
<i>LOT Transfer In</i>	900,000	900,000	900,000	900,000	750,000	750,000	750,000	750,000	750,000	750,000	750,000	750,000	750,000	750,000
<i>Misc. Donations and Interest Earnings</i>														
<i>Summary Stormwater Grants</i>														
<i>Brickyard Culvert</i>														
<i>Vtrans Structures Grant-Main St. Ped Bridge</i>														
<i>Crescent Connector Grant</i>														
<i>Pearl St. Missing Link Grants</i>														
<i>FEMA - Densmore Drive (Oct 2019 event) and State 15%</i>														
<b>Total Revenues</b>	<b>1,559,779</b>	<b>1,566,542</b>	<b>1,556,147</b>	<b>1,562,708</b>	<b>1,419,335</b>	<b>1,426,028</b>	<b>1,432,789</b>	<b>1,439,617</b>	<b>1,446,513</b>	<b>1,453,478</b>	<b>1,460,513</b>	<b>1,467,618</b>	<b>1,474,794</b>	<b>1,482,042</b>
<b>Ending Fund Balance</b>	51,954	3,690	1,549,837	940,923	397,005	253,092	(1,109,354)	(2,073,358)	(2,512,891)	(3,507,327)	(3,379,066)	(2,895,220)	(2,782,139)	(5,392,785)
annual planned increase GF transfer in:	0%	1%	1%	1%	1%	1%	1%	1%	1%	1%	1%	1%	1%	1%

**Rolling Stock Fund Balance**

	FY27	FY28	FY29	FY30	FY31	FY32	FY33	FY34	FY35	FY36	FY37	FY38	FY39	FY40+
<b>Beginning Fund Balance</b>	369,870	78,653	(213,309)	(326,346)	(64,317)	(28,702)	(137,013)	(1,093,454)	(1,316,628)	(1,550,550)	(1,068,003)	(422,072)	(252,877)	(1,142,783)
Planned Spending														
<i>Streets</i>	(613,500)	(637,450)	(483,400)	(135,000)	-	(87,000)	(1,075,550)	(387,500)	(496,000)	-	-	-	-	(30,574)
<i>Fire</i>	-	-	-	(1,100,000)	-	(97,571)	-	-	-	(120,000)	-	(2,871,208)	(1,632,199)	-
<b>Total Spending</b>	<b>(613,500)</b>	<b>(637,450)</b>	<b>(483,400)</b>	<b>(1,235,000)</b>	<b>-</b>	<b>(184,571)</b>	<b>(1,075,550)</b>	<b>(387,500)</b>	<b>(496,000)</b>	<b>(120,000)</b>	<b>-</b>	<b>(2,871,208)</b>	<b>(1,632,199)</b>	<b>(30,574)</b>
Debt Payments (fire truck)				1,100,000	(390,000)	(380,000)	(370,000)	(360,000)	(300,000)			2,347,966		
Revenue Sources														
<i>Highway General Fund Transfer In</i>														
<i>Fire General Fund Transfer In</i>														
<i>General Fund Transfer In</i>	322,283	345,488	370,363	397,029	425,615	456,259	489,110	524,326	562,078	602,547	645,930	692,437	742,293	795,738
<i>Vac Truck Rental</i>														
<i>Sale of Assets</i>														
<i>Interest Earnings</i>														
<b>Total Revenues</b>	<b>322,283</b>	<b>345,488</b>	<b>370,363</b>	<b>397,029</b>	<b>425,615</b>	<b>456,259</b>	<b>489,110</b>	<b>524,326</b>	<b>562,078</b>	<b>602,547</b>	<b>645,930</b>	<b>692,437</b>	<b>742,293</b>	<b>795,738</b>
<b>Ending Fund Balance</b>	78,653	(213,309)	(326,346)	(64,317)	(28,702)	(137,013)	(1,093,454)	(1,316,628)	(1,550,550)	(1,068,003)	(422,072)	(252,877)	(1,142,783)	(377,619)
annual planned increase GF transfer in:	7.2%	7.2%	7.2%	7.2%	7.2%	7.2%	7.2%	7.2%	7.2%	7.2%	7.2%	7.2%	7.2%	7.2%

Fund	Dept	Project	Rank	Project #	Date of Est.	Est. \$	FY27	FY28	FY29	FY30	FY31	FY32	FY33	FY34	FY35	FY36	FY37	FY38	FY39	FY40+
GFC	Streets	Railroad Ave. Waterline So. of Lincoln Pl. to Central Ave.	1	Y	10/17/25	244,672														
GFC	Streets	Iroquois Ave Road and Waterline rebuild	2	OOO/PPP	8/17/23	2,063,639														
GFC	Streets	Sidewalk and Roadway Improvements West St to Susie Wilson	3	UU	10/17/25	1,223,107														
GFC	Streets	Main St Shared Use Path	4	C1	2/10/26	592,500	592,500													
GFC	Streets	Rosewood Lane Road Reconstruction and Sidewalk Replacement	5	III	10/17/25	2,249,666	1,214,820	1,304,806												
GFC	Streets	Replace Waterline North St - Grove St to Central St	7	QQQ	10/17/25	1,759,685				2,111,622										
GFC	Streets	Road Reconstruction Pleasant St - Main St to Mansfield Ave	8	NNN	10/17/25	1,583,269					1,963,254									
GFC	Streets	West St. Sidewalk South St. to Clems Dr.	9	VV	10/17/25	924,492						1,183,350								
GFC	Streets	Pearl St. Lighting & Sidewalk Wiley's Ct, to West st.	10	TT	10/17/25	2,117,602							2,795,235							
GFC	Streets	West St. & West St. Ext. Intersection Improvements	11	BBB	10/17/25	106,712						136,591								
GFC	Streets	Old Colchester Rd new sanitary sewer	12	T	10/17/25	881,492								1,198,829						
GFC	Streets	Multi use path through ANR from West St to Pearl St	13	FFF	10/17/25	885,876								1,204,791						
GFC	Streets	Central St waterline	14	H	10/17/25	1,240,033									1,736,046					
GFC	Streets	Main Street Indian Brook Bridge Replacement	15	VVV	10/17/25	1,699,940										2,447,914				
GFC	Streets	Main St. Sidewalk & Lighting Bridge to Crestview	16	YVA	10/17/25	359,461													532,002	
GFC	Streets	West St waterline replacement So Summit St to Hayden Dr	17	HH	10/17/25	540,709														800,249
GFC	Streets	Main Street Pedestrian Bridge and Sidewalk	18	UUU-Phase I	10/17/25	647,218														983,771
GFC	Streets	Main Street Pedestrian Bridge and Sidewalk	18	UUU-Phase II	10/17/25	816,960														1,274,458
GFC	General	Lincoln Hall Parking Lot	19	HHH	10/17/25	55,933														87,255
GFC	Streets	Main St. Drainage Curb & Sidewalk Pleasant to Bridge	20	KK	10/17/25	694,721														1,111,554
GFC	Streets	River St section A new curb and sidewalk Park St to Stanton Dr	21	Z	10/17/25	245,351														392,562
GFC	Streets	River St section B new curb and sidewalk Stanton Dr to Riverside in the Village	22	AA	10/17/25	156,196														249,914
GFC	Streets	Abnaki Road Reconstruction	23	A	10/17/25	514,992														823,987
GFC	Streets	Orchard Terrace Sidewalk Replacement	24	U	10/17/25	256,672														410,675
GFC	Streets	South St waterline replacement Park St to Doon Way	25	CC	10/17/25	504,957														807,931
GFC	Streets	Church St waterline replacement Main St to East St	26	I	10/17/25	36,235														57,976
GFC	Streets	Grant St waterline replacement Jackson St to Maple St	27	L	10/17/25	148,806														238,090
GFC	Fire	Air Packs (placed in service 2020)										250,000								
GFC	Streets	Asset Management Program				52,000	13,000													
GFC	Streets	Bike Lanes - FY27 Park St (parking removal and bike lane)					10,000													
GFC	Streets	Crescent Connector Park St. to Main St.																		
GFC	Buildings	Facilities Assessment (Public Works, Fire Station)				20,000														
RS	Streets	Mower				15,000			15,900											
GFC	General	Main St Park																		TBD
GFC	Streets	Pearl St. Crossing (West St. Ext. to CVE) - depending on scope, this may end up needing to be ranked by Capital Committee			10/17/25	125,000														
GFC	Streets	Pedestrian Crossings - FY30 West St Ext and CVE								TBD										
GFC	Streets	Public Works facility (FY24 study, FY25, final design/construction)				20,000														
GFC	Fire	SCBA Compressor (placed in service 2020)													150,000					
GFC	Stormwater	Sliplining of pipes (3) prior to SW fund-previously from GF				30,000														
GFC	Fire	Thermal Cameras (placed in service 2022)				60,000				60,000										
GFC	Streets	Traffic calming measures					10,000	10,000	10,000											
GFC	Streets	Traffic cameras (FY27 5 corners lights - 5 cameras @ \$6,000/ea, West St Ext/Pearl St lights - 2 cameras \$25,000)					55,000													
GFC	General	Veteran's Memorial Park			10/23/25			300,000												
RS	Fire	Command Vehicle (addition to fleet - existing command vehicle will become first response vehicle)				70,000														120,000
RS	Streets	Compressor - 2017 Sullair #13				31,200		31,200												
RS	Streets	Dumptruck - 2012 International #7				248,399							375,000							
RS	Streets	Dumptruck - 2013 Freightliner #5				262,500							375,000							
RS	Streets	Dumptruck - 2014 Freightliner #6				287,500	287,500								400,000					
RS	Streets	Dumptruck - 2016 Freightliner #34				275,000								387,500						
RS	Fire	Ladder - 2012 Pierce 8L3																		2,871,208
RS	Fire	Ladder - 2012 Pierce 8L3 Frame Replacement				293,593														
RS	Streets	Landscape Trailer				15,000														30,574
RS	Streets	Loader - 2014 Cat #9				303,750		281,250												
RS	Streets	Mower				15,000	15,000													
RS	Fire	Pickup - 2019 Ford 8C9										97,571								
RS	Streets	Pickup - 2019 Silverado #1				72,000		72,000												
RS	Streets	Pickup - 2024 Silverado #4				87,000						87,000								
RS	Streets	Pickup - 2025 Silverado #3				90,000							90,000							
RS	Streets	Pickup 1 Ton - 2019 Silverado #15				69,000	69,000								96,000					
RS	Fire	Pumper - 2008 8E5				1,100,000				1,100,000										
RS	Fire	Pumper - 2018 Pierce 8E7																		1,632,199
RS	Streets	Sidewalk Plow - 2017 Prinoth PW45 #10				253,000	242,000													
RS	Streets	Sidewalk Plow - 2021 Prinoth SW50S #11				264,000		253,000												
RS	Streets	Trailer Mounted Boom Lift - 2019 #35				45,000			45,000											
RS	Streets	Vac Truck #8				785,168							235,550							
RS	Streets	Vacuum Sweeper - 2013 Johnston #16				422,500			422,500											
RS	Streets	Wheel Loader - 2019 Neuson Wacker #38				135,000				135,000										



## MEMORANDUM

**To:** City Council

**From:** Regina Mahony, City Manager

**Meeting Date:** February 25, 2026

**Subject:** Discussion & Consideration of an Extension to the Existing Sound Indemnification Agreement with Champlain Valley Expo

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**Issue:** The issue is to consider Champlain Valley Expo's (CVE) request to extend the existing Sound Indemnification Agreement for 10 years.

### Discussion:

The current Sound Indemnification Agreement with the CVE goes through December 31, 2027. The CVE has asked the City Council to consider re-opening and extending the current agreement for a 10 year period to assist them in securing financing for capital improvements. The ask is to keep the same number of sound waivers that they receive today; which is 20 waivers in total (10 for the Fair and 10 for other events).

The City Council held discussed this request in Executive Session on January 21, 2026.

There is an amended agreement attached to this memo for consideration.

There is an additional financial agreement that the City has with CVE. That runs through December 2027 and is not being amended at this time.

**Cost:** N/A

### Recommendation:

The recommendation is for the City Council to approve this request as it maintains the status quo on the number of sound waivers and provides the CVE the ability to secure financing for much needed capital improvements. If the CVE requests additional waivers at some point in the future, Staff recommends that the agreement be re-opened at that time.

### Recommended Motion:

If the Council is ready, the recommended motion is:

"I move that the City Council authorize the City Manager to execute the amended Sound Indemnification Agreement between the Champlain Valley Exposition, Inc and the City of Essex Junction for Champlain Valley Exposition Events through December 31, 2036."

### Attachments:

Amended Sound Indemnification Agreement

# SOUND INDEMNIFICATION AGREEMENT

## BETWEEN

THE CHAMPLAIN VALLEY EXPOSITION, INC.

AND THE CITY OF ESSEX JUNCTION

FOR CHAMPLAIN VALLEY EXPOSITION EVENTS

2024-2036

THIS AGREEMENT made this \_\_\_ day of \_\_\_\_\_, 2026 by and between CHAMPLAIN VALLEY EXPOSITION, INC., a Vermont corporation with its principal place of business in Essex Junction, Vermont, (hereinafter referred to as "Indemnitor" or "CVE") and THE CITY OF ESSEX JUNCTION, a Vermont municipality located in Chittenden County, Vermont, (hereinafter referred to as "Indemnitee" or "the City").

WHEREAS, Indemnitor desires to host one or more concerts and other events, including the Champlain Valley Fair, on its property located within Indemnitee's municipal corporate boundaries ("Indemnitor's premises") from **January 1, 2024 to December 31, 2036**; and

WHEREAS, the Essex Junction Land Development Code regulates sound performance standards to help protect the public health, safety and general welfare; and

WHEREAS, the Essex Junction Land Development Code also regulates uses within the Planned Exposition District, which governs the events and concerts scheduled, or to be scheduled, to be held at the CVE Property ("Events"); and

WHEREAS, as an inducement to encourage Indemnitee to approve the Events under its Land Development Code, Indemnitor is willing to provide Indemnitee protection from any and all violations of the Noise Performance Standards with respect to the Events on CVE Property; and

WHEREAS, to assist CVE in obtaining funding to make capital improvements to the CVE Property; and

WHEREAS, CVE and the City, in the spirit of cooperation and trust, feel that this agreement will satisfy the intentions of the City and the regulatory conditions of the ordinance by providing for among other things, professional third-party monitoring, and for continued discussions after each season.

NOW THEREFORE, in consideration of the above and other good and valuable consideration, the parties hereto agree as follows:

1. Indemnitor further agrees to (a) provide Indemnitee or their agents access at no charge to Indemnitor's premises throughout the duration of each Event with such communications equipment as the Indemnitee deems reasonably necessary to permit Indemnitee to communicate with CVE personnel on site at the Event capable of and authorized to adjust or moderate the broadcast sound levels at the Event if Indemnitee, its agents, employees or contractors, determine that one or more violations of the Noise Performance Standards is occurring; and (b) to cause any such violations to be abated as soon as possible after being notified by Indemnitee of a violation.
2. The City of Essex Junction Administrative Procedures Regarding CVE Grandstand Event Sound Monitoring ("Administrative Procedures") shall be part of this Agreement attached as Appendix A and hereby incorporated by reference. Any change to the Administrative Procedures shall nullify the Agreement, unless otherwise agreed to in writing by both parties.
3. The following schedule shall determine the amount of the violation of the Noise Performance Standards. For the purpose of this Agreement Intermittent shall mean the average A-weighted decibels (dBA) reading measured over a continuous five (5) minute period:
  - A. Each violation of intermittent sound levels for first five violations \$100

B. Each violation of intermittent sound levels for second five violations	\$150
C. Each violation of intermittent sound levels for third five violations	\$300
D. Each violation of intermittent sound levels for violations over fifteen	\$500
E. Violation of hourly average sound levels for each hour	\$5,000

These forfeiture provisions are cumulative. However, if the intermittent violation fines exceed the hourly average fine level, the average hourly fine will be billed and not the intermittent sound level fines during the same hour. By way of example, if the event had 10 intermittent sound violations, but did not violate the hourly average limits, the fine would be \$1,000. However, if the event had 12 intermittent sound violations during the first hour, the fee would be \$5,000 to reflect a violation of the hourly average.

4. If the City of Essex Junction City Council amends any portions of the Essex Junction Land Development Code or the City ordinance that addresses noise and sound, then this Agreement shall be modified to conform to the Essex Junction Land Development Code and/or the City ordinance section; unless otherwise agreed to in writing by both parties.
5. It is agreed that CVE may request the City to approve events that have performance dates beyond the end of this agreement. If these events are approved by the City, they will be considered to be part of this agreement.
6. Forfeiture and Appeal Procedure.
  - a) Within five (5) working days of receiving a written report on an event from the sound monitoring consultant, the City Zoning Administrator will provide the Indemnitor written notice, by certified mail, return receipt requested, with a copy to the CVE General Manager's email, of any violations of the Noise Performance Standards and the amount of required forfeitures under this Agreement. The Indemnitor may appeal the City Zoning Administrator's determination to the City Manager by filing a written notice of appeal with the City Clerk within ten (10) working days of the Zoning Administrator's notice. If no appeal is taken, the decision of the Zoning Administrator shall become final.
  - b) If the decision of the Zoning Administrator is appealed, the City Manager shall conduct a review within ten (10) working days of the filing of the notice of appeal and shall determine to either uphold the decision of the Zoning Administrator or to recommend a review by the City Council. If the City Manager determines to uphold the decision of the Zoning Administrator, the City Manager shall give the Indemnitor written notice thereof by certified mail, return receipt requested with a copy to the CVE General Manager's email. The decision of the City Manager shall be final and not otherwise subject to challenge or appeal by the Indemnitor.
  - c) If the City Manager recommends a review by the City Council, the City Manager shall give the Indemnitor written notice thereof by certified mail, return receipt requested with a copy to the CVE General Manager's email. The City Council will conduct an appeal hearing within forty-five (45) days of the date of the City Manager's decision and shall give the Indemnitor written notice thereof by certified mail, return receipt requested, and post a notice of the meeting in a public place within the City offices. The City Council shall make its decision, and notify the Indemnitor in writing of its decision, with respect to the appeal within fourteen (14) days of the hearing. The decision of the City Council shall be final and not otherwise subject to challenge or appeal by the Indemnitor.
  - d) If the Zoning Administrator issues a notice that there were violations of the Noise Performance Standards and, pursuant to this Agreement, the Indemnitor shall deposit with the Indemnitee, within fifteen (15) days of a determination of the finality of the notice of the violation or on or before the date of the next Event, whichever first occurs, an amount equal to the amount determined as a result of the violation(s).

7. This Agreement and the fines contained herein shall apply to all events held on the CVE Property that may violate the sound standards contained herein. However, all sound emanating from the Indemnitor’s property during events shall be included in the sound reading during an event and subject to both intermittent and average hourly fines as stipulated in this Agreement.
8. CVE agrees that all proposed concerts shall be compatible with, and appropriate for, a City location which has a broad mix of families and individuals of all ages.
9. This Agreement shall be governed by the laws of the State of Vermont.
10. This is the whole agreement between the Parties on this subject, and any and all prior agreements, negotiations, and discussions between the Parties on this subject are hereby superseded. No modification, amendment or alteration shall be made to this Agreement unless in writing and signed by both parties.
11. Each and every one of the terms, provisions and conditions of this Agreement shall apply to, bind and inure to the benefit of the parties hereto and their respective successors and assigns and all persons claiming under or through any of them.
12. The CVE shall hold a public information meeting in June of each year. CVE will review the required sound monitoring and provide notice by first class mail to abutting property owners residing 250 feet from CVE property lines. The City will receive a notice of these meetings.
13. CVE agrees that fireworks will not take place during any event Sunday through Thursday during the school season. All requests for fireworks shall be made to the City Manager a minimum of sixty (60) days in advance of the event. Any fireworks permitted by the City for CVE events shall include notice on the CVE electronic sign and a notice paid for by CVE in the Essex Reporter that details the time and day of the fireworks display.
14. In November of each year the Parties to this Agreement shall meet to make appropriate modifications to this Agreement, by mutual consent, based on data and experience gathered from Events and the Annual Fair in the calendar year of said meeting. This shall include a list of upcoming events available as of the date of the meeting. CVE will supplement events with Staff as appropriate.
15. This Agreement will run to December 31, 2036 with the understanding that the CVE may request approvals to extend it for specific events beyond that date (see Section #6). The Parties agree that they will start discussions for the renewal of this Agreement no later than September 30, 2036.

Dated at Essex Junction, Vermont, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

**CHAMPLAIN VALLEY EXPOSITION, INC.**

By: \_\_\_\_\_  
A duly authorized agent

Dated at Essex Junction, Vermont, this \_\_\_\_\_ of \_\_\_\_\_, 20\_\_\_\_.

**CITY OF ESSEX JUNCTION**

By: \_\_\_\_\_  
Regina Mahony

City Manager

Its duly authorized agent

**APPENDIX A**

**CITY OF ESSEX JUNCTION**  
**ADMINISTRATIVE PROCEDURES**  
**REGARDING CVE GRANDSTAND EVENT SOUND MONITORING**

**1) PURPOSE**

- a) To establish procedures to ensure compliance with the Essex Junction Land Development Code Noise Performance Standards.
- b) To acknowledge historical baseline noise levels for CVE and develop a monitoring protocol that will define reasonable sound levels for events at CVE, and provide sound waivers from the City Land Development Code for no more than twenty (20) event days for each year of this Agreement. An “event day” is defined as a 24-hour period that begins at the start of the event. Municipal or government events not sponsored by CVE will not be part of the twenty (20) event cap.
- c) To establish a verifiable objective record of the noise levels at CVE waived events.

**2) MONITORING AND RECORDING PROCEDURES**

- a) Coverage: Any music concert or other outdoor event that may exceed the Noise Performance Standards shall be monitored by an employee of a private contractor that works for the City of Essex Junction, but is paid for by the Champlain Valley Exposition.
- b) A third party will be hired on an event basis to provide professional sound monitoring during the event(s) (See paragraph #2 c on page 4 of 6). The services of the third party will include a project manager for coordination, a scientist for field measurements and two monitors (one stationary and one mobile) that are factory calibrated prior to each event. The third party will maintain readings per event in a database that can be retrieved later on.
- c) The events selected to be monitored will be mutually agreed upon by CVE and the City at least sixty (60) days prior to the first event taking place. Complete reports on monitored events shall be provided to the City Zoning Administrator and the Essex Police Department. The City will post these reports on the City website. A representative sample of sound monitor readings shall be taken from the grandstand seating during events held in the grandstand with the roving noise monitor.
- d) CVE will also perform, with its own equipment, roving monitoring throughout the event and will provide communications with sound board personnel during concerts, which will be a proactive approach toward this overall project.
- e) CVE will pay for all costs directly associated with sound monitoring, or preparation thereof, for CVE events including staff meetings, monitoring, data analysis and reporting. The City will contract with the third party, pay for services and bill CVE following each event.
- f) The City may at its own choice and cost retain the third party to monitor additional events. The City of Essex Junction shall pay for the costs of any additional meetings to be attended by a representative(s) of the third party such as, but not limited to, public meetings.
- g) The professional monitoring will be in effect for the duration of the Sound Indemnification Agreement.

**3) SOUND WAIVER CATEGORIES**

- a) Category A. This is for the annual Fair. No Sound Waiver Application is required for a maximum of ten (10) Fair days, unless CVE anticipates exceeding the limits outlined in Categories B and C. The Annual Fair, excluding grandstand events, with an Agreement waiver will adhere to the following levels:

One (1) hour average – 72 dBA.  
Maximum five (5) minute average – 75 dBA.

- b) Category B. For CVE events including the Annual Fair grandstand events. This sound waiver category requires City Manager or Designee Approval. These waivers, with limits, will adhere to all other aspects of the City Land Development Code. City Manager or Designee shall not unreasonably withhold approval of this category of sounds waivers:

One (1) hour average – 78 dBA.  
Maximum five (5) minute average – 83 dBA.

- c) Category C. CVE requested events, to a maximum of the twenty (20) waiver limit, that have regional and/or community worth. This sound waiver category requires City Manager and/or Designee Approval at which time specific dBA limits will be established. Time will be provided for Public Comment on this Category of sound waivers.

#### **4. SOUND MONITORING FOR WAIVED EVENTS**

- a) CVE will pay the fee for third party sound monitoring activities at waived events. The cost of other professional sound consulting services will be shared equally by CVE and the City.
- b) A third party sound monitoring professional will have the capacity to record abnormalities in the sound recording that are the result of sounds outside of CVE’s control that skew the sound testing results. Skewed sound noise level recordings can be caused by; rain, thunder, wind, or nonevent source noise. Such abnormalities will be noted by the sound engineer in any report, and enable the City Manger to make an informed decision regarding fine generating dba levels that were not a direct result of CVE sound activity.

#### **5. RECORDS**

- a) All reports on sound readings shall be provided to the City Zoning Administrator and the Essex Police Department and kept on file in the Community Development Office for three years, along with any notes that record efforts to obtain compliance. These records will be available online and for public inspection at the City Offices.

#### **6. FINES**

- a) Fines shall be imposed in accordance with the Sound Indemnification Agreement between The Champlain Valley Exposition, Inc., and the City of Essex Junction for Champlain Valley Exposition events.
- b) As with any zoning violation, the City of Essex Junction’s goal is to obtain compliance. If the CVE is notified of an intermittent sound level violation and brings the sound into compliance within ten (10) minutes for each act, they shall not be fined for an intermittent noise violation. If the noise violation is not corrected within the ten-minute compliance period then the appropriate fine schedule for intermittent noise level violations, as outlined on page 2 of 6 of this document under paragraph number three (3), will be imposed for the period that triggered the ten-minute compliance notification. Any sounds above permitted levels after the ten-minute compliance period has elapsed shall receive an intermittent sound level fine. The hourly average shall be based on a continuous reading and not

subject to a warning period to reduce the sound level. For purposes of establishing the fine, it shall be based on a stationary machine that is recording the hourly average.

**7. COMMUNICATION**

- a) Municipal officials shall have contact with the Essex Police Department and the Champlain Valley Exposition officials at all times during an Event.

**8. CALIBRATION**

- a) The sound monitors shall be calibrated on an annual basis by the manufacturer or the State of Vermont and a copy of the current certificate of calibration shall be kept on file in the City Office and at the Vermont Air Quality Testing Services Office. Also, the machines shall be calibrated with the calibrator before recording sound at a concert or other event.



## MEMORANDUM

**To:** City Council

**From:** Regina Mahony, City Manager

**Meeting Date:** February 25, 2026

**Subject:** Executive Session for personnel evaluation of the City Manager

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**Issue:**

The issue is whether the City Council will enter executive session to discuss the personnel evaluation for the City Manager.

**Discussion:**

To have a complete and thorough discussion about this topic, an executive session may be necessary. The evaluation of an employee can be a protected discussion.

**Recommended Motion:**

"I move that the City Council enter into executive session to discuss a personnel evaluation, pursuant to 1 V.S.A. § 313(a)(3) to include the City Council and Carrie Johnson of Maple Hollow Consulting, LLC."

**CITY OF ESSEX JUNCTION  
CITY COUNCIL  
REGULAR MEETING  
DRAFT MINUTES OF MEETING  
February 11, 2026**

**COUNCILORS PRESENT:** Amber Thibeault, President; Marcus Certa, Vice President; Tim Miller, Clerk; Elaine Haney, Brian Shelden.

**ADMINISTRATION:** Regina Mahony, City Manager; Mark Brislin, Assistant Recreation Director, EJRP; Brad Luck, EJRP Director; Jess Morris, Finance Director; Julie Shorter, Older Adults Program Director, EJRP; Ashley Snellenberger, Communications & Strategic Initiatives Director; Chris Yuen, Community Development Director.

**OTHERS PRESENT:** Eliana Fox, Pat Lynch, Bridget Meyer, Reed Nye, Dennis Thibeault, Katie, Resa.

**1. CALL TO ORDER**

City Council President Thibeault called the meeting to order at 6:30 P.M.

**2. AGENDA ADDITIONS/CHANGES**

None.

**3. APPROVE AGENDA**

None needed.

**4. PUBLIC TO BE HEARD**

a. Comments from Public

None.

**5. PUBLIC HEARING**

a. Public Hearing on Fiscal Year 2027 Proposed General Fund Operating and Capital Budgets

City Council President Thibeault opened the public hearing.

City Manager Mahony provided an overview of the Fiscal Year 2027 (FY27) proposed General Fund (GF) Operating and Capital Budgets. She began by noting that the proposed FY27 City Budget is \$12,921,469, a \$502,228 or 4.0% increase over the FY26 GF budget. She said that this translates to an average annual tax increase on a \$280,000 property of \$118 over the FY26 tax rate. She also provided a summary of the preliminary estimated increases on utility rates for FY27. These include an estimated preliminary annual increase on all utilities of \$75 or 9.1% and an increase in the stormwater utility of \$24 or 44.4% for a total increase across property tax and utility increases of \$217 on a \$280,000 property. She noted that utility rates will be finalized over the next several months, and that the City Council (not the voters) approve the utility rates. She noted that the GF budget was built with an eye to affordability, and with a goal of an increase between 3-5%. She said that a level-funded budget with contracted increases in salaries and health insurance would be around a 3.5% increase, so a 3% increase without cutting services would not have been feasible. She noted the drivers of the budget increases between FY26 and FY27, which included salary increase, technology service and license cost increases, increases for vehicle, equipment, and buildings maintenance and repair costs, health insurance premium increases, increases in cleaning costs for 2 Lincoln (because the occupied space is now bigger), an expanded Assessor's budget for 2 FTEs instead of 1.7 FTEs, and an increase in the police budget for shared services with the Town. She spoke further about the salary, wage, and benefit increases, noting that there was an overall 4.25% increase in salary and merit increases, that there are no new positions in the FY27 proposed GF budget other than the expanded Assessor's office FTEs, that health insurance costs increased markedly less than in previous years (2.05% for CY2026), and that personnel costs account for 34.1% of the GF budget overall. She spoke about cost containment efforts for the General Fund, including aligning services contracts to achieve cost-effectiveness, and moving

57 expenses out of the GF to EJRP Program Funds where possible. She also spoke about examining transfers  
58 out of the GF to capital reserve funds, to set funding aside to pay for large and costly infrastructure projects  
59 in future years. She said that this budget level funds the GF capital transfer and relies on the Local Option  
60 Tax (LOT) funds to help cover increases, assumes a 7% rolling stock transfer, increases the retirement fund  
61 transfer by \$25,000 in anticipation of future retirements, and removes the transfer to the unassigned fund  
62 balance, which is at 12% as of the end of FY25. She provided a visual summary of the proposed FY27 GF  
63 expenses, additionally noting that it includes an additional \$30,000 for economic development strategic  
64 planning. She provided a visual summary of the proposed FY27 GF revenues, noting that 76% of the  
65 revenues are from resident property taxes, 10% are from business property taxes, 8% are miscellaneous  
66 revenues, and 6% are for Global Foundries' property taxes. She noted that this may all shift as the result of  
67 the property reappraisal activities that are currently occurring but noted that the reappraisal in general is  
68 budget neutral (the overall revenues will not grow). She provided an overview of the proposed FY27 GF  
69 capital projects, noting some road and sidewalk repair, purchasing of traffic cameras, traffic calming  
70 measures, restoration of Veterans Memorial Park, installation of a bike lane on Park St, implementation of  
71 an asset management program, and replacement of equipment (lawn mower, dump truck, pickup truck, and  
72 sidewalk plow). She spoke about how the strategic plan and annual workplan process and how these feed  
73 into budget building. She then spoke about next steps, including a Council budget working session and  
74 presentation of the draft warning of the annual meeting ballot and public hearing on charter amendments on  
75 February 25, finalizing the budget for voter consideration and a second public hearing on charter  
76 amendments on March 11, an informational hearing on ballot items on March 23, and the City's annual  
77 meeting day and voting on the budget on April 14 at the Champlain Valley Expo.

78  
79 There were no public comments.

80  
81 **Councilor Certa made a motion, seconded by Councilor Shelden, to close the public hearing. The**  
82 **motion passed 5-0.**

83  
84 **6. BUSINESS ITEMS**

85 a. Discussion and Consideration of the Fiscal Year 2027 General Fund Budget and Capital Program  
86 Budgets

87 City Manager Mahony spoke about what has changed since the last time the Council discussed the budget  
88 on January 28, which includes the additional \$30,000 for economic development, another slight decrease in  
89 the county tax in the City's favor, for an overall net increase since the January 28 presentation of \$26,211.  
90 She also noted other minor changes that did not result in material changes.

91  
92 There was no further Council discussion or public comments or questions.

93  
94 b. Rebranding Final Design Approval

95 Communications and Strategic Initiatives Director Snellenberger said that this relates to the Rebranding  
96 Committee's presentation of rebranding for final design approval. She said that there have been some minor  
97 changes related to color, but that it is very similar to the third round of design proposals presented to the City  
98 Council in December. She provided a brief history of the rebranding process, which began with the formation  
99 of the Rebranding Committee in April 2025, which procured and met with a design and marketing consultant,  
100 and developed proposals for logos and other branding and identity materials for the City. She said that the  
101 finalized proposal reflects the feedback received from the community while also being a good reflection of  
102 the community and representation of the City. She presented the finalized version of the City logo and text  
103 and presented sub-branding logo designs for individual City departments and programs. She noted that the  
104 Committee is still working on designing the horizontal logos, which will be presented in a style guide that will  
105 outline the signage and templates of the logo for City use.

106  
107 Councilor Certa asked when the public can anticipate seeing the new logos and branding around the City,  
108 and Director Snellenberger replied that there will be one or two rounds of revisions for the style guide and

109 templates, but she anticipates that the City will begin to debut the new logo and signage in April. Councilors  
110 commended the staff and Rebranding Committee for their work on this rebranding effort.

111  
112 **Councilor Certa made a motion, seconded by Councilor Miller, that the City Council approve the final**  
113 **brand identity as presented. The motion passed 5-0.**

114  
115 c. Recreation Advisory Committee Brief to Council

116 Bridget Meyer, the Chair of the Recreation Advisory Committee, provided an update to the Council on the  
117 Committee's activities. She began by noting that the Committee was charged with representing the City and  
118 its residents' interests in serving in an advisory capacity and liaison to EJRP in the development,  
119 maintenance, and stewardship of a comprehensive system of parks and recreation services. She spoke  
120 about the Committee itself, with individuals ranging in age from 15 to 80, which fosters great discussion for  
121 affordable programs and services for the community. She said that they have spent the last year becoming  
122 acquainted with EJRP staff, programs, and history. She spoke about the usage of programs through EJRP  
123 and challenges related to space, capacity, and staff retention.

124  
125 Councilor Certa asked how the Committee plans to begin advising EJRP in the next year. Ms. Meyer spoke  
126 about how the last year was spent familiarizing the Committee with EJRP's activities and programs, and that  
127 she anticipates the next year being spent determining how the Committee can best help EJRP and serve in  
128 that advisory and liaison capacity. Councilor Certa asked which programs are being most detrimentally  
129 impacted by EJRP programming's space constraints, and Ms. Meyer replied that summer camps seem to be  
130 the most constrained and have the most waiting lists.

131  
132 d. Recreation and Parks Director Department Head Brief to Council with Program Director – Older Adults  
133 EJRP Director Luck and Older Adults Program Director Julie Shorter spoke on this agenda item. Director  
134 Luck spoke about activities in EJRP overall in the past 6 months, noting staffing changes, events that have  
135 been put on (Meet Me On Main, Pumpkin Palooza, the Train Hop, Letters to the North Pole, the Giving Tree,  
136 Winter Lights in the Park), and upcoming activities in the next 6 months, maintenance and repair work on the  
137 Maple Street Park building and the Senior Center, Cascade Park renovations, the opening of the Main Street  
138 pocket park, and summer events such as the Memorial Day and Independent Day parades. He spoke about  
139 the importance of Vermont's schools as their recreation hubs and that additional burdens have been placed  
140 on schools since Covid, which highlights the need for EJRP to have more of its own space to address  
141 recreation needs. City Council President Thibeault asked about EJRP's plans for a Meet Me On Main series  
142 of events next year, and Director Luck replied that they are currently reviewing feedback and think that a fall  
143 timeline for next year's series of events would be appropriate. He noted that they are also thinking about  
144 having one-off events on some Saturdays throughout the year. Councilor Certa agreed that space constraints  
145 are real but would like the City to work on trying to address those over the next several years.

146  
147 Program Director Shorter spoke about activities in the Older Adult Program through EJRP. She noted that  
148 the program hosted three large luncheons (the Senior Picnic in September, a Thanksgiving meal, and a  
149 Christmas meal) at Maple Street Park, and that around 100 seniors were served at each event. She noted  
150 that the program also hosts community meals twice a month at Holy Family, and they serve between 25-45  
151 people at each of those. She spoke about building strong partnerships with program coordinators at  
152 Cathedral Square Senior Housing Facility and putting on community events in their space, as well as  
153 partnering on activities such as indoor walking at the fairground facilities. She spoke about building a senior  
154 hiking club, which has been well-attended. She said that they are looking ahead to the reopening of the  
155 Senior Center, which will come with a grand reopening event and opportunities for new programming and  
156 volunteering. She said that anticipated summer events include a senior swim night at the Maple Street Pool,  
157 as well as equine programming for seniors with a local horse farm. She concluded by saying that attendance  
158 continues to grow, which will only continue once the Senior Center reopens. Councilor Miller commended  
159 Program Director Shorter for her efforts to grow the Older Adult Program with the current lack of dedicated  
160 space. Councilor Certa echoed those sentiments and remarked on the relationships that have been built  
161 through this programming.

162  
163 e. Discussion and Consideration of Pearl Street Additional Pedestrian Crossing

164 Community Development Director Yuen and Eliana Fox, the Transportation Director at the Chittenden County  
165 Regional Planning Commission (CCRPC) spoke on this item, which is a scoping study for a Pearl Street  
166 pedestrian crossing and is a project within the CCRPC's Unified Planning Work Program (UPWP), a federally  
167 mandated and funded work plan. Director Yuen began by saying that there is no official pedestrian crossing  
168 between the West Street Extension and Champlain Valley Expo (CVE), which represents a half-mile gap (or  
169 ten-minute walk). He noted a prior study conducted in 2012, which recommended not installing a crosswalk  
170 at the time because criteria for a crosswalk had not been met. He said that the land use and context have  
171 changed over time, resulting in revisiting the need for a crosswalk. He noted that there are now bus stops on  
172 both sides of the streets in that area, and that there should be infrastructure in place to ensure that people  
173 can access these municipal services. He noted that this corridor is part of the Transit-Oriented Development  
174 (TOD) plan, and that there have been repeated requests for safer crossings. Ms. Fox presented a summary  
175 of the scope of work and timeline for this scoping study. She noted that the study includes a review of traffic,  
176 pedestrian and crash data, site visits and field measurements, and online surveys to understand community  
177 needs, as well as evaluating potential crossing locations, conceptual plans and cost estimates, and that the  
178 project began in August of 2025. She provided an overview of preliminary findings on pedestrian counts, and  
179 Director Yuen reviewed video of several street crossings. Ms. Fox spoke about the survey that was fielded  
180 and provided a summary of the 42 responses received, including where people are crossing that section of  
181 street and why. Director Yuen spoke about next steps, which include reviewing consultant data and  
182 developing conceptual alternatives, and presenting those alternatives at the Bike Walk Advisory Committee's  
183 March 12, 2026 meeting.

184  
185 Councilor Haney noted that a crossing in this area has been one of the most frequent requests she has  
186 received from constituents. Councilor Certa expressed support for a pedestrian crossing on this stretch of  
187 road. Councilor Sheldon asked if the scoping study is considering one crosswalk or multiple crosswalks. Ms.  
188 Fox replied that the consultants are looking at up to two locations and will present two different designs per  
189 location, but that it will be at the City's discretion whether both location crossings are implemented.

190  
191 f. Discussion and Consideration of Park Street Bike Lane

192 Director Yuen spoke on this agenda item, noting that the Community Development Department has been  
193 working on a proposal for changes to Park Street between Railroad Street and River Street. He said that this  
194 arose due to a noted gap in the bicycle lane network in this area of the City. He said that this section of road  
195 has seen some traffic fatalities involving pedestrians. He noted that this gap has been suggested by several  
196 plans, including the Connect the Junction TOD Master Plan of 2025 and the Essex Town and Village Bike  
197 and Pedestrian Plan of 2016, as well as included in the Community Vision and Strategic Action Plan of 2024.  
198 He said that in the proposal for a bike lane, they have divided the street into four zones (A, B, C, and D), and  
199 that they are not proposing changes to Zone A, and that the focus of the proposals is for Zones B-D. He  
200 summarized the alternatives, which include Alternative 0 (do nothing), Alternative 1 (remove all on-street  
201 parking to create the space for bike lanes), and Alternative 2 (remove some on-street parking on one side of  
202 the street). He noted that the biggest impact of Alternatives 1 and 2 will be to parking. He noted that Zone B  
203 currently has a total of 7 parking spaces, Zone C has a total of 14 spaces, and Zone D has a total of 2 spaces.  
204 He spoke about average utilization of these spaces over time from 2008-2025, noting that between 0 and 1  
205 spaces are used in Zone B at any given time, with a maximum occupancy of 2 spaces at peak times. He  
206 noted that certain spaces have a one-hour limit and that they are subject to an overnight parking ban in the  
207 winter months. Councilor Certa said that these utilization numbers seem low, particularly in Zone B. Director  
208 Yuen spoke about a 2019 parking study conducted by Stantec, which coincided with peak demand. He said  
209 that if the Council is interested in proceeding with this proposal, next steps would include public engagement  
210 (direct outreach to businesses and property owners and a public meeting at the Bike Walk Advisory  
211 Committee) in the spring, the selection of a preferred alternative by the Council and final design and technical  
212 specification drafting in May, and implementation in the summer of 2026, subject to available capital or  
213 operating budget funding. He said that this could be implemented relatively quickly and at low cost, and could  
214 be timed with annual restriping of the streets in question. Councilor Miller asked if there are any plans for

215 lighting or signage improvement in this area, in order to further improve the pedestrian experience. He also  
216 expressed concern about removing parking spaces when the City is potentially increasing housing density  
217 in this area. Councilor Certa agreed with this but said that additional residents will also mean additional  
218 demand and desire for connections to multi-modal paths within the City and to other municipalities. Director  
219 Yuen said that lighting is not part of the scope for this proposal but acknowledged that there could be  
220 improvements to this aspect of the streetscape. He noted that this stretch of road is an area of safety concern  
221 for traffic calming measures, and that one of those measures could be narrowing lanes and adding features  
222 such as bike lanes. Councilor Shelden expressed support for the proposal, as it increases cyclist safety and  
223 is a traffic calming measure. He asked whether parking could be removed from the opposite side of the street  
224 in Alternative 2 to allow for businesses to maintain on-street parking, and Director Yuen replied that that  
225 would be possible. Councilor Haney asked if Alternative 1 could be pursued for one zone and Alternative 2  
226 could be selected for other zones. Director Yuen said that they could pick and choose between alternatives  
227 for each zone.

228  
229 **Councilor Miller made a motion, seconded by Councilor Haney, that the City Council support**  
230 **proceeding with the Park Street Complete Street Improvements Project and direct staff to advance**  
231 **public engagement and further design development as proposed. The motion passed 4-1 (Councilor**  
232 **Certa dissenting).**  
233

234 g. Discussion and Consideration of Land Development Code Fee Schedule Adjustments

235 Director Yuen spoke on this agenda item, noting that the Community Development Department has been  
236 reviewing the development fee schedule and ensuring that it is aligned with the cost of administering services  
237 and aligned with what other municipalities are charging for similar services. He said that they have drafted  
238 proposed changes in consultation with the Public Works Department and City Engineer, the most significant  
239 of which is for the excavation permit fees. He said that the fee structure was \$30 for minor excavation and  
240 \$100 for a major excavation, and that they are now proposing an \$85 base permit fee and \$10 per square  
241 foot for excavations into the roadway pavements and into the sidewalk or shared use paths. He said that the  
242 per square foot fee would not apply to excavations related to work that is already going through the  
243 development approval process. He said they are also proposing a \$100 fee for work that has been found to  
244 be conducted without a permit. He noted that these proposals are closer to but still remain below the regional  
245 median, to avoid sticker shock for existing contractors. He noted a second proposed change related to no  
246 longer charging pavement repair fees for cuts under 100 square feet in size. Councilor Haney asked what  
247 the anticipated additional revenue would be if these fee schedule changes are made. Director Yuen replied  
248 that the City issues around 30-50 excavation permits per year, and that this would raise some revenue but  
249 not a significant amount. City Manager Mahony added that fee schedule increases are intended less to be a  
250 revenue source and more to ensure that costs match the level of effort needed to conduct these activities,  
251 as well as align with surrounding municipalities. Councilor Shelden asked about whether adjustments for  
252 inflation could be added to these fees, and Director Yuen replied that it would be a good practice for the City  
253 to review its fee schedule every several years to ensure that it is keeping pace with inflation and other factors.

254  
255 **Councilor Certa made a motion, seconded by Councilor Miller, that the City Council adopt the**  
256 **amendments to the development fee schedule as presented, effective February 12, 2026. The motion**  
257 **passed 5-0.**  
258

259 **7. CONSENT ITEMS**

- 260 a. Approve Meeting Minutes – January 21, 2026; January 28, 2026; January 31, 2026  
261 b. Approve Green Mountain Transit’s Request to Approve Amendment to Formula for Apportionment for  
262 ADA Paratransit Service  
263 c. Approve PVR-4155 Certificate No Appeal or Suit Pending  
264 d. Approve Banner Application for Burlington Gem and Mineral Club  
265

266 **Councilor Haney made a motion, seconded by Councilor Certa, to approve the consent agenda. The**  
267 **motion passed 5-0.**

268  
269 8. **COUNCILOR COMMENTS & CITY MANAGER REPORT:** City Manager Mahony spoke about working  
270 to set up public tours of the public works facility. Councilor Haney suggested that CCVT be invited to one  
271 of the tours to take footage. City Council President Thibeault spoke about upcoming public engagement  
272 events on the FY27 budget. Councilor Certa noted that the entire budget engagement schedule is  
273 available online on the City’s website.  
274

275 9. **READING FILE**

- 276 a. Check Warrant #24104 – January 23, 2026  
277 b. January Financial Reports  
278 c. Regional Boards and Committees Minutes Memo  
279 d. Chittenden Solid Waste District Fiscal Year 2025 Annual Report  
280 e. 2025 CATMA Annual Report  
281 f. Tree Farm Management Group Minutes – January 12, 2026  
282 g. Brownell Library Trustee Minutes – January 20, 2026  
283 h. Police Community Advisory Board Minutes – January 20, 2026  
284 i. Tree Advisory Committee Minutes – January 27, 2026  
285

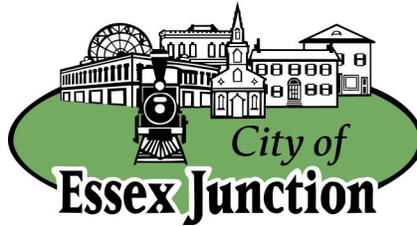
286 10. **EXECUTIVE SESSION**

- 287 a. Not Anticipated  
288

289 11. **ADJOURN**

290  
291 **Councilor Certa made a motion, seconded by Councilor Haney, to adjourn the meeting. The motion**  
292 **passed 5-0 at 8:31 P.M.**  
293

294 Respectfully Submitted,  
295 Amy Coonradt



## Memorandum

**To:** City Council, Regina Mahony, City Manager  
**CC:** Ron Hoague, Police Chief  
**From:** Susan McNamara-Hill, Clerk  
**Re:** Liquor License applications  
**Date:** February 25, 2026

---

## Issue

The issue is whether the Council will approve the Liquor License applications for businesses in the City of Essex Junction listed in the February 18, 2026, memorandum from Police Chief Ron Hoague re: "Liquor License Applications."

## Discussion

The following applications have been reviewed by the police department and are recommended for approval.

1<sup>st</sup> class (serves beer, wine and ready-to-drink spirits beverages for consumption on the premises):

- Grand Buffet of 88 Inc (Grand Buffet, 66 Pearl Street)
- The Sausage Shack LLC (The Sausage Shack, 105 Pearl Street)

1<sup>st</sup> class and 3<sup>rd</sup> class (3<sup>rd</sup> class provides the ability to sell spirits (liquor containing higher alcohol content than beer and wine) and fortified wines for consumption only on licensed premises):

- Tree Enterprises, Inc. (El Cato Cantina, 4 Pearl Street)
- Dependes, Inc. (Pearl Street Pub, 137 Pearl Street includes outside consumption)

2<sup>nd</sup> Class (sells beer, wine and ready-to-drink spirits beverages for off-premise consumption):

- Wesco, Inc. (Champlain Farms (Essex), 56 Pearl Street)\*\*
- DG Retail LLC (Dollar General Store 30202, 75 Pearl Street)\*
- Seventh Burlington, LLC (Fairgrounds Beverage, 103A Pearl Street)\*\*
- Fifth Burlington (Five Corners Variety, 39 Park Street)\*\*
- Simon's Five Corners, Inc. (Simon's Five Corners Store, 2 Park Street)\*\*

\*includes tobacco

\*\* includes tobacco and tobacco substitute.

## Recommendation

Staff recommends that the Council approve the Liquor, Tobacco and tobacco substitute license applications for businesses listed in the February 18, 2026, memorandum re: "Liquor License Applications".

**DEPARTMENTAL MEMORANDUM**



Date: February 18, 2026

---

**To:** Regina Mahony  
City Manager

**From:** Ron Hoague  
Chief of Police

**Subject:** Liquor License Applications

The police department conducted records review of the following first class liquor license applicants. There was nothing of concern found:

Tree Enterprises, Inc.  
*Includes 3<sup>rd</sup> class*

DBA: El Gato Cantina  
4 Park Street  
Essex Junction, VT 05452

Grand Buffet of 88 Inc

DBA: Grand Buffet  
66 Pearl Street  
Essex Junction, VT 05452

Dependes, Inc.  
*Includes 3<sup>rd</sup> class and outside consumption*

DBA: Pearl Street Pub  
137 Pearl Street  
Essex Junction, VT 05452

The Sausage Shack LLC

DBA: The Sausage Shack  
105 Pearl Street  
Essex Junction, VT 05452

The police department conducted records review of the following second class liquor license applicants. There was nothing of concern found:

Wesco, Inc.  
*Includes tobacco*

DBA: Champlain Farms (Essex)  
56 Pearl Street  
Essex Junction, VT 05452

DG Retail, LLC  
*Includes tobacco*

DBA: Dollar General Store 30202  
75 Pearl Street  
Essex Junction, VT 05452

Seventh Burlington, LLC  
*Includes tobacco*

DBA: Fairgrounds Beverage  
103A Pearl Street  
Essex Junction, VT 05452

Fifth Burlington, LLC  
*Includes tobacco*

DBA: Five Corners Variety  
39 Park Street  
Essex Junction, VT 05452

Simon's Five Corners, Inc  
*Includes tobacco*

DBA: Simon's Five Corners Store  
2 Park Street  
Essex Junction, VT 05452

**City of Essex Junction, VT**  
**Application to Close or Obstruct a Street for a Community Event**

I/we do hereby make an application, as required by the City of Essex Junction, VT, to close or obstruct a City street for the purpose of a Community Event.

**CONDITIONS:**

1. Provide a detailed site plan and/or aerial view of the street(s) to be closed or obstructed. This must include provisions for emergency access. Return the site plan with your completed application sixty (60) days in advance of the event to the City Office, Attention Managers Office, 2 Lincoln Street, Essex Junction, VT 05452, or email [admin@essexjunction.org](mailto:admin@essexjunction.org). It requires final approval from the City Council per The City of Essex Junction Municipal Code, Chapter 2, Section 208. The City Council meets on the 2<sup>nd</sup> and 4<sup>th</sup> Wednesday of every month, so please plan accordingly.
2. Work with the Essex Junction Public Works Department (802-878-6942 or 802-878-6944 x1600) to obtain road signs to warn drivers of road closing. The applicant will be responsible for picking up the signs from the Public Works garage, erecting the signs, and returning them to the Public Works garage in a timely manner.
3. Maintain a twelve (12) foot clear road in the center of the street in case of emergency.
4. Remove any obstructions immediately if emergency vehicles need to use the street.

Street(s) section to be closed: MAPLE ST

Purpose: LITTLE LEAGUE OPENING DAY PARADE

Date: SAT. May 2, 2026 Hours: 8 30 to 9 30  
*(including set up and tear down)*

Name of Organizer (please print): Tim Moore Organization/Event Name: ETJL OPENING DAY

Email: moorefam1802@gmail.com Cell # (required on site): 609 668 8657

Address: 3 Brooks Ave Essex Junction VT 05452

Applicant Signature:  Date: 2/11/2026



**FOR COMPLETION BY STAFF**

**Date Application Received:** 02/18/2026

**Public Works Date approved** 02/18/2026

**Approved by:** *Rick Jones*  
Rick Jones (Feb 18, 2026 10:24:09 EST)

**Comment:** \_\_\_\_\_

**Police Dept. Date approved** 02/18/2026

**Approved by:** *Ron Hoague*

**Comment:** \_\_\_\_\_

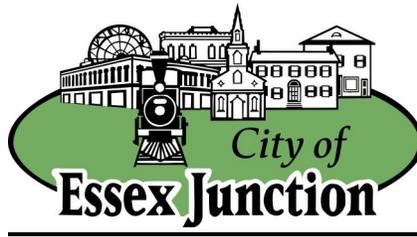
**Fire Dept. Date approved** *2/16/24*

**Approved by:** *Jim Kellogg*

**Comment:** \_\_\_\_\_

**Date Approved by the City Council:** \_\_\_\_\_





## MEMORANDUM

**TO:** City Council and Regina Mahony, City Manager  
**FROM:** Susan McNamara-Hill, City Clerk  
**DATE:** February 25, 2026  
**SUBJECT:** Republican Representation on City Board of Civil Authority for Elections

### **Issue**

The issue is the Essex Junction Republican Party has requested that the City Council appoint three additional members to serve on the Board of Civil Authority for election purposes.

### **Discussion**

The Board of Civil Authority is made up of the 15 elected Justices of the Peace, the City Council and the City Clerk. During a general election, parties nominate candidates to run for Justice of the Peace (JP). In the last general election, none of the Republican Party nominees were elected to serve as JP.

According to 17 V.S.A. §2143:

“(a) If the board of civil authority of any political subdivision does not contain at least three members of each major political party and the party committee or at least three voters request increased representation for an underrepresented major political party by filing a written request with the clerk of the political subdivision, the legislative body shall appoint from a list of names submitted to it by the underrepresented party a sufficient number of voters to the board of civil authority to bring the underrepresented major party’s membership on the board to three. A person’s name shall not be submitted unless he or she consents to serve if appointed.

(b) The persons so appointed shall have the same duties and authority with respect to elections as have other members of the board, but those persons shall have no authority with respect to functions of the board of civil authority that are not related to elections.”

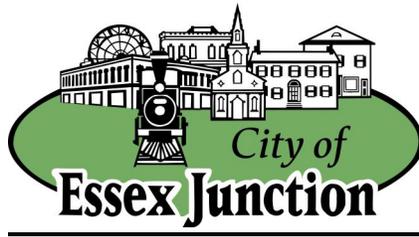
The Republican Party has submitted a written request to appoint Deborah Billado, Brett Gaskill and George Findlay as republican representatives for election purposes on the City of Essex Junction Board of Civil Authority. The three voters named above have consented to be appointed. According to 17 V.S.A. §2143, the Legislative body **shall appoint**.

### **Cost**

There is no cost associated with this issue.

### **Recommendation**

Staff recommends that the City Council appoint Deborah Billado, Brett Gaskill and George Findlay as



members of the Board of Civil Authority for election matters according to the provisions of 17 V.S.A. §2143.

Vendor	Invoice Description	Invoice Date	Invoice Number	Account	Amount Paid	Check Number	Check Date
05290	ADVANCE AUTO PARTS 9820	01/21/26	Shop Supplies 552602156779	210-5-40-12-610.000 General Supplies	15.83	57732	02/06/26
05290	ADVANCE AUTO PARTS 9820	01/21/26	DEX III/ MERC MV ATF 1 GA 552602156791	210-5-40-12-610.000 General Supplies	54.22	57732	02/06/26
05290	ADVANCE AUTO PARTS 9820	01/22/26	DEX III/ MERC MV ATF 1 GA 552602245811	210-5-40-12-610.000 General Supplies	81.33	57732	02/06/26
05290	ADVANCE AUTO PARTS 9820	01/23/26	DIESEL FUEL SUPLEMNT 26 552602356840	210-5-40-12-626.000 Gasoline	171.48	57732	02/06/26
05290	ADVANCE AUTO PARTS 9820	01/27/26	Supplies for shop 552602726090	210-5-40-12-610.000 General Supplies	16.61	57732	02/06/26
05290	ADVANCE AUTO PARTS 9820	01/27/26	Supplies for Truck #6 552602756938	210-5-40-12-430.000 R&M Vehicles & Equipment	37.21	57732	02/06/26
05290	ADVANCE AUTO PARTS 9820	01/27/26	Supplies 552602756945	210-5-40-12-610.000 General Supplies	7.48	57732	02/06/26
05290	ADVANCE AUTO PARTS 9820	01/28/26	Supplies for the shop 552602826141	210-5-40-12-610.000 General Supplies	7.84	57732	02/06/26
05290	ADVANCE AUTO PARTS 9820	01/28/26	Shop supplies 552602845904	210-5-40-12-610.000 General Supplies	39.98	57732	02/06/26
05290	ADVANCE AUTO PARTS 9820	01/28/26	A toggle switch 552602856982	210-5-40-12-610.000 General Supplies	7.48	57732	02/06/26
05290	ADVANCE AUTO PARTS 9820	01/30/26	Degreaser 552603045920	210-5-40-12-610.000 General Supplies	36.39	57732	02/06/26
28555	ALLEGIANCE TRUCKS	01/21/26	TUBE, RETURN LINE, TRANSM X122044216:0	210-5-40-12-430.000 R&M Vehicles & Equipment	101.33	57733	02/06/26
28555	ALLEGIANCE TRUCKS	01/22/26	FITTING, ADAPTER, 1-3/16- X122044236:0	210-5-40-12-430.000 R&M Vehicles & Equipment	24.41	57733	02/06/26
28555	ALLEGIANCE TRUCKS	01/22/26	TUBE, SUPPLY LINE, TRANSM X122044236:A	210-5-40-12-430.000 R&M Vehicles & Equipment	87.35	57733	02/06/26
28555	ALLEGIANCE TRUCKS	01/22/26	TUBE, RETURN LINE, TRANSM X122044236:B	210-5-40-12-430.000 R&M Vehicles & Equipment	101.33	57733	02/06/26
28555	ALLEGIANCE TRUCKS	01/22/26	Return for invoice: X1220 X122044253:0	210-5-40-12-430.000 R&M Vehicles & Equipment	-101.33	57733	02/06/26
28555	ALLEGIANCE TRUCKS	01/20/26	Fleetrith Diesel Exhaust X401048401:0	210-5-40-12-626.000 Gasoline	79.92	57733	02/06/26
28555	ALLEGIANCE TRUCKS	01/23/26	TUBE, SUPPLY LINE, TRANSM X401048466:A	210-5-40-12-430.000 R&M Vehicles & Equipment	87.35	57733	02/06/26
80184	AMAZON BUSINESS SERVICES	01/30/26	BL AProgsTrain JAN26 11TW1PJLVR1X	210-5-35-10-840.201 Adult Programs	219.27	57735	02/06/26
80184	AMAZON BUSINESS SERVICES	02/02/26	BL Scanners FEB26 13FNTLCPFJXF	210-5-35-10-610.000 General Supplies	106.00	57735	02/06/26
80184	AMAZON BUSINESS SERVICES	01/20/26	BL CProg-Craft JAN26 17JCT7NMVYCX	210-5-35-10-840.202 Childrens Programs	65.73	57735	02/06/26
80184	AMAZON BUSINESS SERVICES	01/23/26	BL AProg-Crafts JAN26 1JH6PF7RM33J	210-5-35-10-840.201 Adult Programs	186.94	57735	02/06/26
80184	AMAZON BUSINESS SERVICES	01/30/26	BL Toner/WtrCtrrgs JAN26 1PDPKNW4T46M	210-5-35-10-610.000 General Supplies	583.67	57735	02/06/26
80184	AMAZON BUSINESS SERVICES	01/30/26	BL TPaper JAN26 1VJR1PNPXC3	210-5-41-21-610.000 General Supplies	66.76	57735	02/06/26
19815	AMAZON CAPITAL SERVICES	02/02/26	Dog Park Supplies 1HWVVKHYDRKM	210-5-30-12-610.000 General Supplies	51.41	57736	02/06/26

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
02420	01/20/26	AUTOZONE SKU-000248484 03236745146	210-5-25-10-430.000 R&M Vehicles & Equipment	19.71	57741	02/06/26
31770	01/08/26	BARRETT TRUCKING CO. INC TRANSPORT SIDEWALK PLOW t 152878	210-5-40-12-430.000 R&M Vehicles & Equipment	907.50	57743	02/06/26
80272	01/20/26	BEAN, NANCY L. Stipend PCAB January 2026 260120Bean	210-5-11-10-190.000 Board Member Payments	50.00	57744	02/06/26
00530	01/15/26	BRODART CO BL JBooks JAN26 B7141746	210-5-35-10-610.000 General Supplies	25.25	57745	02/06/26
00530	01/15/26	BRODART CO BL JBooks JAN26 B7141746	210-5-35-10-640.202 Juvenile Collection	323.33	57745	02/06/26
16030	01/22/26	BROWN ELECTRIC 2" PVC Conduit repaired. 41084	210-5-40-12-431.000 R&M Buildings & Grounds	1067.99	57746	02/06/26
16030	01/19/26	BROWN ELECTRIC Site: Railroad Ave: fixed 41123	210-5-40-12-610.200 Streetlight Supplies	1651.32	57746	02/06/26
30360	02/01/26	BURLINGTON TELECOM Phone January 2026 43985020125A	210-5-40-12-530.000 Communications	160.46	57747	02/06/26
30360	02/01/26	BURLINGTON TELECOM Phone January 2026 43985020125A	210-5-41-23-530.000 Communications	193.69	57747	02/06/26
30360	02/01/26	BURLINGTON TELECOM Phone January 2026 43985020125A	210-5-30-13-530.000 Communications	26.23	57747	02/06/26
30360	02/01/26	BURLINGTON TELECOM Phone January 2026 43985020125A	210-5-41-26-530.000 Communications	280.38	57747	02/06/26
30360	02/01/26	BURLINGTON TELECOM Phone January 2026 43985020125A	210-5-41-20-530.000 Communications	357.63	57747	02/06/26
30360	02/01/26	BURLINGTON TELECOM Phone January 2026 43985020125A	210-5-41-22-530.000 Communications	52.46	57747	02/06/26
30360	02/01/26	BURLINGTON TELECOM BL PhoneInternet JAN26 BT 022026	210-5-41-21-530.000 Communications	342.94	57750	02/06/26
03000	01/20/26	CARGILL SALT EASTERN INC DEICER SALT ICE CNTRL BLK 2911959420	210-5-40-12-600.000 Salt, Sand and Gravel	4390.94	57751	02/06/26
26395	02/02/26	CCRPC Open House Posters Januar 2025-841	210-5-11-10-831.000 Special or New Programs	220.00	57752	02/06/26
V04609	01/12/26	CENTER POINT LARGE PRINT BL LPBooks FEB26 2222699	210-5-90-00-991.000 Library Donation Expense	103.08	57753	02/06/26
33850	01/30/26	CENTRAL VERMONT PROPRTIE ROW FY26 9500283303	210-5-40-12-441.000 Rental Land/Buildings	50.00	57754	02/06/26
33850	01/30/26	CENTRAL VERMONT PROPRTIE ROW FY26 9500283310	210-5-40-12-441.000 Rental Land/Buildings	50.00	57754	02/06/26
V10617	01/30/26	CHADWICK-BAROSS Filters for sidewalk mach PSO0132191	210-5-40-12-430.000 R&M Vehicles & Equipment	1004.19	57755	02/06/26
21120	01/17/26	CHAMPLAIN MEDICAL URGENT Questionnaire Review 00077808-00	210-5-25-10-330.000 Professional Services	754.00	57756	02/06/26
21120	01/30/26	CHAMPLAIN MEDICAL URGENT WKER COMP Admin Fee RJ 00078054-00	210-5-10-10-330.000 Professional Services	24.28	57756	02/06/26
21210	01/22/26	CINTAS LOC # 68M 71 M 3X10 BLACK MAT 4257172694	210-5-40-12-610.000 General Supplies	26.30	57757	02/06/26
21210	01/29/26	CINTAS LOC # 68M 71 M 3X10 BLACK MAT 4257897611	210-5-40-12-610.000 General Supplies	26.30	57757	02/06/26
21210	01/31/26	CINTAS LOC # 68M 71 M WATERBREAK COOLER AGREEME 9357643251	210-5-40-12-610.000 General Supplies	50.00	57757	02/06/26

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
04940	01/19/26	Backup Internet 013634320260	210-5-41-20-530.000 Communications	164.89	57758	02/06/26
17025	01/26/26	Recording Secretary CC 01 0235	210-5-11-10-330.000 Professtional Services	111.24	57759	02/06/26
17025	02/02/26	Recording Secretary CC 01 0236	210-5-11-10-330.000 Professtional Services	98.88	57759	02/06/26
11870	01/20/26	LOST PAGER - NEW PAGER SP 10414044	210-5-40-12-530.000 Communications	96.95	57760	02/06/26
24305	01/16/26	BL Supplies JAN26 7751821	210-5-35-10-610.000 General Supplies	110.46	57761	02/06/26
25715	01/22/26	Comm Devel December 2025 25826012226	210-5-16-10-330.000 Professional Services	1065.85	57762	02/06/26
25715	01/22/26	CVE 3-Acre invoice Dec 20 25830 012226	210-1-00-00-130.002 Exchange - Billable	416.25	57762	02/06/26
V0777	01/31/26	Newsletter Print AD Febru 433105	210-5-10-10-540.000 Advertising	615.00	57764	02/06/26
244635	01/13/26	Chit. County Managers Lun 188328	210-5-10-10-500.000 Training, Conf, Dues	12.08	57767	02/06/26
21845	01/21/26	BL Assorted JAN26 0017 0126	210-5-90-00-991.000 Library Donation Expense	121.03	57768	02/06/26
21845	01/21/26	BL Assorted JAN26 0017 0126	210-5-35-10-840.201 Adult Programs	39.50	57768	02/06/26
21845	01/21/26	BL Assorted JAN26 0017 0126	210-5-35-10-640.201 Adult Collection	11.97	57768	02/06/26
21845	01/21/26	BL Assorted JAN26 0017 0126	210-5-35-10-505.000 Tech. Subs, Licenses	816.77	57768	02/06/26
21835	01/05/26	Cake Cookies for Captain 130431	210-5-25-10-610.000 General Supplies	49.95	57769	02/06/26
21835	01/12/26	Food for Chief's Dinner 41136	210-5-25-10-610.000 General Supplies	538.69	57769	02/06/26
25410	01/21/26	File storage boxes 69690	210-5-12-10-610.000 General Supplies	47.98	57770	02/06/26
16000	01/21/26	Supplies 532493	210-5-40-12-610.000 General Supplies	34.42	57772	02/06/26
16000	01/22/26	OIL-GREASE 532730	210-5-40-12-626.000 Gasoline	81.96	57772	02/06/26
16000	01/23/26	OIL-GREASE 532816	210-5-40-12-626.000 Gasoline	81.96	57772	02/06/26
34895	02/01/26	11 JACKSON ST : 01/1/26-0 1919428	210-5-40-12-425.000 Trash Removal	156.88	57774	02/06/26
34895	02/01/26	2 Lincoln Garbage January 1919429	210-5-41-20-425.000 Trash Removal	342.33	57774	02/06/26
34895	02/01/26	RAILROAD AVE : 01/1/26-01 1919430	210-5-40-12-425.000 Trash Removal	643.08	57774	02/06/26
34895	02/01/26	BEECH ST Barrel on bike p 1919586	210-5-40-12-425.000 Trash Removal	91.08	57774	02/06/26
34895	02/01/26	MSP Trash Removal Feb 1920243	210-5-41-26-425.000 Trash Removal	519.46	57774	02/06/26
34895	02/01/26	XMAS TREES 1921739	210-5-40-12-425.000 Trash Removal	900.00	57774	02/06/26

Vendor	Invoice Description	Invoice Date	Invoice Number	Account	Amount Paid	Check Number	Check Date
20470	GLOBAL MONTELLO ATT: FLEE	01/31/26	Jan 26 vehic fuel 341834	210-5-25-10-626.000 Gasoline	266.41	57775	02/06/26
20470	GLOBAL MONTELLO ATT: FLEE	01/31/26	Jan 26 vehic fuel 341834	210-5-30-12-626.000 Gasoline	181.49	57775	02/06/26
20470	GLOBAL MONTELLO ATT: FLEE	01/31/26	Jan 26 vehic fuel 341834	210-5-40-12-626.000 Gasoline	5960.35	57775	02/06/26
26400	GMT/CCTA	07/01/25	FY26 Member Assessment In 2026-0006-2	210-5-19-10-800.102 GMT	71148.25	57776	02/06/26
04035	GOT THAT RENTAL & SALES I	01/30/26	GLOVE, PREMIUM DEERSKIN L 150604	210-5-40-12-609.000 Safety Supplies	26.99	57777	02/06/26
04035	GOT THAT RENTAL & SALES I	02/02/26	Shop Supplies 150634	210-5-40-12-610.000 General Supplies	64.97	57777	02/06/26
80046	HAGESTAD CHRISTINA	01/20/26	Stipend PCAB January 2026 260120Hagest	210-5-11-10-190.000 Board Member Payments	50.00	57781	02/06/26
33495	INGRAM LIBRARY SERVICES I	01/05/26	BL ABooks JAN26 93402313	210-5-35-10-610.000 General Supplies	2.76	57784	02/06/26
33495	INGRAM LIBRARY SERVICES I	01/05/26	BL ABooks JAN26 93402313	210-5-35-10-640.201 Adult Collection	175.98	57784	02/06/26
33495	INGRAM LIBRARY SERVICES I	01/12/26	BL A.F.RBooks JAN26 93615988	210-5-90-00-640.201 Adult Collection replacem	17.68	57784	02/06/26
33495	INGRAM LIBRARY SERVICES I	01/12/26	BL A.F.RBooks JAN26 93615988	210-5-35-10-640.201 Adult Collection	127.33	57784	02/06/26
33495	INGRAM LIBRARY SERVICES I	01/12/26	BL A.F.RBooks JAN26 93615988	210-5-90-00-991.000 Library Donation Expense	51.52	57784	02/06/26
33495	INGRAM LIBRARY SERVICES I	01/12/26	BL A.F.RBooks JAN26 93615988	210-5-35-10-610.000 General Supplies	17.37	57784	02/06/26
33495	INGRAM LIBRARY SERVICES I	01/14/26	BL A.FBooks JAN26 93704621	210-5-90-00-991.000 Library Donation Expense	16.24	57784	02/06/26
33495	INGRAM LIBRARY SERVICES I	01/14/26	BL A.FBooks JAN26 93704621	210-5-35-10-610.000 General Supplies	32.62	57784	02/06/26
33495	INGRAM LIBRARY SERVICES I	01/14/26	BL A.FBooks JAN26 93704621	210-5-35-10-640.201 Adult Collection	374.30	57784	02/06/26
33495	INGRAM LIBRARY SERVICES I	01/22/26	BL ABooks JAN26 93914613	210-5-35-10-610.000 General Supplies	6.25	57784	02/06/26
33495	INGRAM LIBRARY SERVICES I	01/22/26	BL ABooks JAN26 93914613	210-5-35-10-640.201 Adult Collection	47.55	57784	02/06/26
33495	INGRAM LIBRARY SERVICES I	01/22/26	BL LPBooks JAN26 93914614	210-5-35-10-610.000 General Supplies	1.77	57784	02/06/26
33495	INGRAM LIBRARY SERVICES I	01/22/26	BL LPBooks JAN26 93914614	210-5-90-00-991.000 Library Donation Expense	29.90	57784	02/06/26
33495	INGRAM LIBRARY SERVICES I	01/23/26	BL A.FBooks JAN26 93937905	210-5-35-10-640.201 Adult Collection	159.80	57784	02/06/26
33495	INGRAM LIBRARY SERVICES I	01/23/26	BL A.FBooks JAN26 93937905	210-5-35-10-610.000 General Supplies	11.10	57784	02/06/26
33495	INGRAM LIBRARY SERVICES I	01/23/26	BL A.FBooks JAN26 93937905	210-5-90-00-991.000 Library Donation Expense	19.60	57784	02/06/26
33495	INGRAM LIBRARY SERVICES I	01/29/26	BL A.FBooks FEB26 94065964	210-5-35-10-610.000 General Supplies	9.73	57784	02/06/26
33495	INGRAM LIBRARY SERVICES I	01/29/26	BL A.FBooks FEB26 94065964	210-5-35-10-640.201 Adult Collection	75.70	57784	02/06/26

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33495	INGRAM LIBRARY SERVICES I	01/29/26	BL A.FBooks FEB26 94065964	210-5-90-00-991.000 Library Donation Expense	44.80	57784	02/06/26
33495	INGRAM LIBRARY SERVICES I	01/30/26	BL A.F.RBooks FEB26 94099118	210-5-35-10-640.201 Adult Collection	927.09	57784	02/06/26
33495	INGRAM LIBRARY SERVICES I	01/30/26	BL A.F.RBooks FEB26 94099118	210-5-35-10-610.000 General Supplies	103.46	57784	02/06/26
33495	INGRAM LIBRARY SERVICES I	01/30/26	BL A.F.RBooks FEB26 94099118	210-5-90-00-991.000 Library Donation Expense	48.69	57784	02/06/26
33495	INGRAM LIBRARY SERVICES I	01/30/26	BL A.F.RBooks FEB26 94099118	210-5-90-00-640.201 Adult Collection replacem	98.48	57784	02/06/26
33495	INGRAM LIBRARY SERVICES I	01/30/26	BL ABooks FEB26 94106523	210-5-35-10-610.000 General Supplies	1.39	57784	02/06/26
33495	INGRAM LIBRARY SERVICES I	01/30/26	BL ABooks FEB26 94106523	210-5-35-10-640.201 Adult Collection	25.30	57784	02/06/26
11710	INVEST EAP	01/20/26	EAP 01202026	210-5-25-10-290.000 Other Employee Benefits	216.00	57786	02/06/26
20365	KEY CHEVROLET BUICK GMC C	01/27/26	Lamp and core deposit Ray 54346P	210-5-40-12-430.000 R&M Vehicles & Equipment	311.79	57787	02/06/26
20365	KEY CHEVROLET BUICK GMC C	01/28/26	Core return CM54346P	210-5-40-12-430.000 R&M Vehicles & Equipment	-50.00	57787	02/06/26
29060	KOFILE TECHNOLOGIES INC	01/28/26	Preserve Annual Reports INV-KT-02360	210-5-12-10-570.023 Records Preservation	850.00	57788	02/06/26
V9454	LENNY'S SHOE & APP	01/28/26	Uniform for Jimmie McGove 4103704	210-5-40-12-612.000 Uniforms	375.95	57789	02/06/26
V10130	LOWE'S BUSINESS ACCOUNT	01/12/26	Supplies for overhead doo 86917	210-5-40-12-610.000 General Supplies	195.75	57790	02/06/26
V10130	LOWE'S BUSINESS ACCOUNT	01/12/26	Tarps for shop doors 88545	210-5-40-12-610.000 General Supplies	159.62	57790	02/06/26
V10130	LOWE'S BUSINESS ACCOUNT	01/16/26	Wood for Training Site 96410	210-5-25-10-500.000 Training, Conf, Dues	120.75	57790	02/06/26
26920	MAYVILLE DARBY	01/21/26	PC minutes January 15 202 59	210-5-16-10-330.000 Professional Services	61.80	57791	02/06/26
24620	MILTON RENTAL AND SALES	10/15/25	Wacker Neuson repair 120482	210-5-40-12-430.000 R&M Vehicles & Equipment	1770.86	57792	02/06/26
80044	NEACTC	02/02/26	Annual dues 54576820Brow	210-5-12-10-500.000 Training Conf Dues	40.00	57793	02/06/26
10220	NEW ENGLAND AIR SYSTEMS L	01/29/26	BL HVAC-TStat JAN26 211284	210-5-41-21-431.000 R&M Buildings & Grounds	207.00	57794	02/06/26
12235	NEW ENGLAND CENTRAL RAILR	02/03/26	ROW FY26 235789	210-5-40-12-441.000 Rental Land/Buildings	2130.00	57795	02/06/26
80294	Nott, Daniel	01/16/26	BL JFndtnPresntn JAN26 20261	210-5-90-00-991.000 Library Donation Expense	130.50	57797	02/06/26
19325	OPEN APPROACH INC	02/01/26	IT Services February 2026 28406	210-5-25-10-570.000 Other Purchased Services	98.40	57798	02/06/26
19325	OPEN APPROACH INC	02/01/26	IT Services February 2026 28406	210-5-14-10-505.000 Tech. Subs, Licenses	3394.20	57798	02/06/26
19325	OPEN APPROACH INC	02/01/26	IT Services February 2026 28406	210-5-14-10-505.000 Tech. Subs, Licenses	50.00	57798	02/06/26
19325	OPEN APPROACH INC	02/01/26	IT Services February 2026 28406	210-5-14-10-330.000 Professional Services	10815.60	57798	02/06/26

For Check Acct 01(GENERAL FUND) All check #s 01/30/26 To 02/06/26

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
V10729	01/22/26	BL ADigiBooks JAN26 01459DA26019	210-5-35-10-640.201 Adult Collection	94.00	57799	02/06/26
V10729	01/27/26	BL ADigiBooks JAN26 01459DA26024	210-5-35-10-640.201 Adult Collection	1620.09	57799	02/06/26
V10729	12/31/25	BL Craftsy DEC25 01459SV25412	210-5-35-10-640.201 Adult Collection	2.99	57799	02/06/26
80177	01/20/26	Stipend PCAB January 2026 260120Parker	210-5-11-10-190.000 Board Member Payments	50.00	57802	02/06/26
V10554	01/23/26	BL FNDBooks Jan26 1863020	210-5-90-00-991.000 Library Donation Expense	81.58	57805	02/06/26
37430	01/23/26	Parts: Switch Rocker IE80729	210-5-40-12-430.000 R&M Vehicles & Equipment	42.89	57808	02/06/26
37430	01/23/26	Parts for Truck #34 IE80776	210-5-40-12-430.000 R&M Vehicles & Equipment	36.20	57808	02/06/26
03180	01/12/26	BL SecCamera JAN26 113298996	210-5-41-21-431.000 R&M Buildings & Grounds	1023.48	57810	02/06/26
09105	01/27/26	Document shred svc 517736	210-5-12-10-330.000 Professional Services	25.00	57811	02/06/26
09105	01/27/26	EJRP Shred Feb 517740	210-5-30-10-330.000 Professional Services	25.00	57811	02/06/26
23855	01/26/26	Filter INV3805788	210-5-40-12-430.000 R&M Vehicles & Equipment	155.75	57813	02/06/26
23855	01/27/26	Parts INV3806608	210-5-40-12-430.000 R&M Vehicles & Equipment	312.47	57813	02/06/26
23855	01/27/26	Parts INV3807062	210-5-40-12-430.000 R&M Vehicles & Equipment	185.29	57813	02/06/26
23855	01/21/26	Parts returned SCR0585955	210-5-40-12-430.000 R&M Vehicles & Equipment	-347.63	57813	02/06/26
23855	01/05/26	Customer complaint: Troub SINV0095229	210-5-40-12-430.000 R&M Vehicles & Equipment	1135.29	57813	02/06/26
21000	01/28/26	BL Mats JAN26 1080320573	210-5-41-21-400.000 Contracted Services	75.89	57816	02/06/26
19350	02/02/26	Vehicle Tracking Subscrip 630000084314	210-5-40-12-505.000 Tech. Subs, Licenses	151.60	57818	02/06/26
29700	01/31/26	Returned echeck 2037238	210-2-00-00-205.001 Clearing UB	151.25	57820	02/06/26
11935	01/30/26	wing plow parts #34 4550059	210-5-40-12-430.000 R&M Vehicles & Equipment	573.40	57821	02/06/26
22070	01/15/26	Open House Postcard Perm 10441	210-5-11-10-831.000 Special or New Programs	2146.28	57822	02/06/26
22070	01/15/26	Open House Postcard Perm 10441	210-5-10-10-560.000 Postage	370.00	57822	02/06/26
23395	01/23/26	4PC 1-7/8 Nutsetter Set 521565	210-5-40-12-610.000 General Supplies	17.46	57823	02/06/26
23395	01/29/26	Mailbox replacement for 4 521581	210-5-40-12-735.000 Tech: Equip/Hardware	47.49	57823	02/06/26
23395	01/30/26	Propane Stove, buddy heat 521586	210-5-40-12-610.000 General Supplies	187.75	57823	02/06/26
23395	01/30/26	CREDIT RETURN - Burner Pr J26024	210-5-40-12-610.000 General Supplies	-60.79	57823	02/06/26

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
V2380	01/23/26	PACIF FY26 Q3 13730	210-5-40-12-260.000 Workers Comp Insurance	4392.51	57824	02/06/26
V2380	01/23/26	PACIF FY26 Q3 13730	210-5-13-10-250.000 Unemployment Insurance	6247.28	57824	02/06/26
V2380	01/23/26	PACIF FY26 Q3 13730	210-5-13-10-520.000 PACIF Insurance	23093.59	57824	02/06/26
V2380	01/23/26	PACIF FY26 Q3 13730	210-5-13-10-260.000 Workers Comp Insurance	5277.44	57824	02/06/26
V2380	01/23/26	PACIF FY26 Q3 13730	210-5-25-10-260.000 Workers Comp Insurance	8963.50	57824	02/06/26
V2380	01/23/26	PACIF FY26 Q3 13730	210-5-13-10-520.000 PACIF Insurance	1938.17	57824	02/06/26
V2380	01/23/26	PACIF FY26 Q3 13730	210-5-40-12-520.000 PACIF Insurance	4724.22	57824	02/06/26
28470	01/30/26	Payroll Transfer PR-01/30/26	210-2-00-00-210.004 Retirement Payable	25648.93	57825	02/06/26
80130	01/30/26	Payroll Transfer PR-01/30/26	210-2-00-00-210.004 Retirement Payable	1963.30	57826	02/06/26
22015	01/29/26	Engraved paper for Vital 1841	210-5-12-10-610.000 General Supplies	38.00	57827	02/06/26
29825	01/22/26	MSP Gas Feb 157875601222	210-5-41-26-621.000 Natural Gas/Heating	488.45	57828	02/06/26
29825	01/22/26	MSP Gas Feb 810044012226	210-5-41-26-621.000 Natural Gas/Heating	693.81	57829	02/06/26
29825	01/22/26	VGS Service Dates: 12/18/ VGS12226	210-5-41-22-621.000 Natural Gas/Heating	1090.12	57830	02/06/26
29825	01/22/26	VGS Service Dates: 12/18/ VGS12226	210-5-41-23-621.000 Natural Gas/Heating	636.91	57830	02/06/26
29825	01/22/26	VGS Service Dates: 12/18/ VGS12226	210-5-41-20-621.000 Natural Gas/Heating	584.10	57830	02/06/26
29825	01/22/26	VGS Service Dates: 12/18/ VGS12226	210-5-40-12-621.000 Natural Gas/Heating	931.23	57830	02/06/26
29825	01/22/26	VGS Service Dates: 12/18/ VGS12226	210-5-41-21-621.000 Natural Gas/Heating	1565.25	57830	02/06/26
23575	01/21/26	Membership Dues 20260121	210-5-10-10-500.000 Training, Conf, Dues	100.00	57832	02/06/26
07565	01/29/26	Office Supplies 259722288	210-5-30-10-610.000 General Supplies	35.21	57833	02/06/26
07565	01/30/26	BL TPaper JAN26 259741813	210-5-41-21-610.000 General Supplies	82.69	57833	02/06/26
80209	01/30/26	MSP Portolet Feb 11065	210-5-30-12-330.000 Professional Services	330.00	57834	02/06/26
05375	01/02/26	Payroll Transfer PR-01/02/26	210-2-00-00-210.005 Misc Deductions Payable	170.00	A 13026	01/30/26
05375	01/16/26	Payroll Transfer PR-01/16/26	210-2-00-00-210.005 Misc Deductions Payable	170.00	B 13026	01/30/26
05375	01/30/26	Payroll Transfer PR-01/30/26	210-2-00-00-210.005 Misc Deductions Payable	170.00	C 13026	01/30/26
17425	01/30/26	Payroll Transfer PR-01/30/26	210-2-00-00-210.004 Retirement Payable	150.00	D 13026	01/30/26

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80158	01/30/26	MISSION SQUARE TRADITINAL Payroll Transfer PR-01/30/26	210-2-00-00-210.004 Retirement Payable	269.23	E 13026	01/30/26
V1160	01/30/26	ICMA RETIREMENT TRUST-457 Payroll Transfer PR-01/30/26	210-2-00-00-210.004 Retirement Payable	2976.44	F 13026	01/30/26
V1161	01/30/26	ICMA RETIREMENT TRUST-401 Payroll Transfer PR-01/30/26	210-2-00-00-210.004 Retirement Payable	5445.54	G 13026	01/30/26
V1165	01/30/26	INTERNAL REVENUE SERVICE Payroll Transfer PR-01/30/26	210-2-00-00-210.002 Federal Inc Tax W/H	47547.72	H 13026	01/30/26
V2413	01/30/26	VT DEPT OF TAXES Payroll Transfer PR-01/30/26	210-2-00-00-210.003 State Inc Tax W/H	6530.44	I 13026	01/30/26
25715	01/22/26	DONALD L. HAMLIN CONSULT EJ-Sidewalks 2025- Decemb 2580912226	224-5-40-12-573.000 Sidewalk Improve/Repairs	6405.50	57762	02/06/26
80228	01/21/26	PLACE CREATIVE COMPANY Rebranding Consultant Jan 4950	224-5-00-00-330.000 Professional Services	4800.00	57806	02/06/26
25715	01/27/26	DONALD L. HAMLIN CONSULT EJ-Crescent Connector Pha 2282212726	230-5-16-10-890.824 Cres. Connector	7586.80	57762	02/06/26
25715	01/22/26	DONALD L. HAMLIN CONSULT EJ-Iroquois Ave Waterline 2480712226	230-5-40-10-720.002 Iroquois Ave Road and Wat	6361.85	57762	02/06/26
25715	01/27/26	DONALD L. HAMLIN CONSULT EJ-Public Works Facility- 2482812726	230-5-41-25-730.000 Public Works Facility	1462.50	57762	02/06/26
25715	01/22/26	DONALD L. HAMLIN CONSULT EJ-Pearl Street Multi-Use 2582912226	230-5-40-13-720.003 SW & Road West St to Susi	22008.19	57762	02/06/26
10220	01/29/26	NEW ENGLAND AIR SYSTEMS L Replace Sensor on Boilers 211296	232-5-41-20-890.832 2 Lincoln Street Renovati	669.33	57794	02/06/26
25715	01/22/26	DONALD L. HAMLIN CONSULT EJ-Iroquois Ave Waterline 2480712226	254-5-54-70-723.005 Iroquois Ave Water Line	1632.69	57762	02/06/26
25715	01/22/26	DONALD L. HAMLIN CONSULT EJ-Railroad Ave Waterline 2481912226	254-5-54-70-723.001 Railroad Ave Rd/Wtr Line	462.50	57762	02/06/26
25715	01/22/26	DONALD L. HAMLIN CONSULT EJ-Assistance-RVJ- Orchar 2581612226	254-5-54-20-433.000 R&M Infrastructure	1600.45	57762	02/06/26
25715	01/22/26	DONALD L. HAMLIN CONSULT EJ-Utility Map Update - D 2581812226	254-5-54-20-330.000 Professional Services	1121.00	57762	02/06/26
25715	01/22/26	DONALD L. HAMLIN CONSULT EJ-Pearl Street Multi-Use 2582912226	254-5-54-70-723.005 Iroquois Ave Water Line	5648.12	57762	02/06/26
20470	01/31/26	GLOBAL MONTELLO ATT: FLEE Jan 26 vehic fuel 341834	254-5-54-20-626.000 Gasoline	88.89	57775	02/06/26
23855	01/27/26	SOUTHWORTH-MILTON, INC. Parts INV3806829	254-5-54-20-430.000 R&M Vehicles & Equipment	344.98	57813	02/06/26
V2380	01/23/26	VLCT PACIF PACIF FY26 Q3 13730	254-5-54-20-260.000 Workers Comp Insurance	1470.56	57824	02/06/26
V2380	01/23/26	VLCT PACIF PACIF FY26 Q3 13730	254-5-54-20-520.000 PACIF Insurance	1826.84	57824	02/06/26
29825	01/22/26	VT GAS SYSTEMS VGS Service Dates: 12/18/ VGS12226	254-5-54-20-621.000 Natural Gas/Heating	670.00	57830	02/06/26
38680	01/30/26	VT RURAL WATER ASSOC Member Registration â€” B 187673	254-5-54-20-500.000 Training, Conf, Dues	24.00	57831	02/06/26
14685	01/23/26	ALLIANCE GROUP SERV LLC Replace Cabinet Heater Bl 96898	255-5-55-30-431.000 R&M Buildings	416.00	57734	02/06/26
14685	01/27/26	ALLIANCE GROUP SERV LLC Lights out in the admin b 97000	255-5-55-30-431.000 R&M Buildings	526.67	57734	02/06/26

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14685	01/30/26	ALLIANCE GROUP SERV LLC Light maintenance- motion 97214	255-5-55-30-431.000 R&M Buildings	649.40	57734	02/06/26
V10735	01/16/26	AQUA-AEROBIC SYSTEMS INC Controller and Module Fil 1051145	255-5-55-30-570.000 Other Purchased Services	4118.22	57740	02/06/26
80288	01/21/26	Applied Specialties Innov Poly-Solv 02 359268	255-5-55-30-619.000 Chemicals	579.07	57742	02/06/26
06870	01/28/26	ENDYNE INC BOD-5day 564350	255-5-55-30-340.000 Technical Services	105.00	57763	02/06/26
38955	01/16/26	F W WEBB COMPANY Supplies 94360165	255-5-55-30-570.000 Other Purchased Services	8.94	57765	02/06/26
29280	01/21/26	FIRST NATIONAL BANK OMAH purchases 12/20/25-01/20/ 0481012126	255-5-55-30-610.000 General Supplies	70.50	57766	02/06/26
29280	01/21/26	FIRST NATIONAL BANK OMAH purchases 12/20/25-01/20/ 0481012126	255-5-55-30-435.000 COGEN	6.91	57766	02/06/26
29280	01/21/26	FIRST NATIONAL BANK OMAH purchases 12/20/25-01/20/ 0481012126	255-5-55-30-500.000 Training, Conf, Dues	1026.65	57766	02/06/26
19005	02/01/26	FIRSTLIGHT FIBER Communications 01/01/26-0 22239649	255-5-55-30-530.000 Communications	545.36	57771	02/06/26
20470	01/31/26	GLOBAL MONTELLO ATT: FLEE Jan 26 vehic fuel 341834	255-5-55-30-626.000 Gasoline	127.69	57775	02/06/26
08475	01/20/26	GREEN MOUNTAIN ELECTRIC S Parts S5672625001	255-5-55-30-570.000 Other Purchased Services	6.01	57778	02/06/26
07010	01/19/26	GREEN MOUNTAIN POWER CORP Usage Period: 12/17/25 - 0126Cascade	255-5-55-30-622.000 Electricity	15834.65	57779	02/06/26
V1093	01/26/26	HOLLAND CO., INC. Sodium Bisulfite 1849 gal PI37545	255-5-55-30-619.000 Chemicals	4382.13	57782	02/06/26
V1093	01/28/26	HOLLAND CO., INC. Sodium AL 10.234 PI37573	255-5-55-30-619.000 Chemicals	22968.04	57782	02/06/26
80298	01/13/26	INDEPENDENT PIPE AND SUPP FLEX GASKET 559913	255-5-55-30-570.000 Other Purchased Services	25.39	57783	02/06/26
23980	02/02/26	INTERSTATE BATTERY OF VT 8 - SLA0961 IB 6 12 SLA 1 190320102143	255-5-55-30-431.000 R&M Buildings	260.72	57785	02/06/26
V1661	01/12/26	NORTH CENTRAL LABORATORIE Lab Supplies 530451	255-5-55-30-618.000 Laboratory Supplies	937.79	57796	02/06/26
19325	02/01/26	OPEN APPROACH INC IT Services February 2026 28406	255-5-55-30-505.000 Tech. Subs, Licenses	50.00	57798	02/06/26
03160	01/08/26	P & H SENESAC INC POLYMER FOR DEWATERING OP 455400A	255-5-55-30-568.000 Biosolids Subcontractor	4554.00	57800	02/06/26
03160	01/20/26	P & H SENESAC INC POLYMER FOR DEWATERING 910800	255-5-55-30-568.000 Biosolids Subcontractor	9108.00	57800	02/06/26
23420	01/27/26	P & P SEPTIC SERVICE INC. Pumped out sump pump stru T660298	255-5-55-30-570.000 Other Purchased Services	350.00	57801	02/06/26
01020	01/30/26	UNIVERSITY OF VT Pilot-Scale PePhlo System AWD00000727F	255-5-55-70-722.008 Vt Phos Challenge PePhlo	14559.58	57817	02/06/26
23395	01/30/26	VILLAGE HARDWARE - WILLIS Wheelbarrow and Heater 521587	255-5-55-30-570.000 Other Purchased Services	192.82	57823	02/06/26
V2380	01/23/26	VLCT PACIF PACIF FY26 Q3 13730	255-5-55-30-260.000 Workers Comp Insurance	4306.65	57824	02/06/26
V2380	01/23/26	VLCT PACIF PACIF FY26 Q3 13730	255-5-55-30-520.000 PACIF Insurance	10722.33	57824	02/06/26

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29825	01/22/26	VT GAS SYSTEMS VGS Service Dates: 12/18/ VGS12226	255-5-55-30-621.000 Natural Gas/Heating	3989.88	57830	02/06/26
25715	01/22/26	DONALD L. HAMLIN CONSULT EJ-Iroquois Ave Waterline 2480712226	256-5-56-70-723.005 Iroquois Ave Water Line	48.26	57762	02/06/26
25715	01/22/26	DONALD L. HAMLIN CONSULT EJ-Assistance CHM - Decem 2581712226	256-5-56-40-330.000 Professional Services	185.00	57762	02/06/26
25715	01/22/26	DONALD L. HAMLIN CONSULT EJ-Pearl Street Multi-Use 2582912226	256-5-56-70-723.005 Iroquois Ave Water Line	166.94	57762	02/06/26
20470	01/31/26	GLOBAL MONTELLO ATT: FLEE Jan 26 vehic fuel 341834	256-5-56-40-626.000 Gasoline	252.35	57775	02/06/26
36130	01/17/26	VERIZON WIRELESS VSAT Verizon for new account: 6133766874	256-5-56-40-434.002 West Street PS Costs	22.98	57819	02/06/26
36130	01/17/26	VERIZON WIRELESS VSAT Verizon for new account: 6133766874	256-5-56-40-434.000 R&M Pump Stations	89.22	57819	02/06/26
36130	01/17/26	VERIZON WIRELESS VSAT Verizon for new account: 6133766874	256-5-56-40-434.001 Susie Wilson PS Costs	22.98	57819	02/06/26
V2380	01/23/26	VLCT PACIF PACIF FY26 Q3 13730	256-5-56-40-260.000 Workers Comp Insurance	1394.71	57824	02/06/26
V2380	01/23/26	VLCT PACIF PACIF FY26 Q3 13730	256-5-56-40-520.000 PACIF Insurance	946.47	57824	02/06/26
29825	01/22/26	VT GAS SYSTEMS VGS Service Dates: 12/18/ VGS12226	256-5-56-40-434.002 West Street PS Costs	60.21	57830	02/06/26
29825	01/22/26	VT GAS SYSTEMS VGS Service Dates: 12/18/ VGS12226	256-5-56-40-434.001 Susie Wilson PS Costs	59.79	57830	02/06/26
29825	01/22/26	VT GAS SYSTEMS VGS Service Dates: 12/18/ VGS12226	256-5-56-40-621.000 Natural Gas/Heating	511.27	57830	02/06/26
V2380	01/23/26	VLCT PACIF PACIF FY26 Q3 13730	257-5-57-50-260.000 Workers Comp Insurance	1914.33	57824	02/06/26
19815	01/31/26	AMAZON CAPITAL SERVICES RK Founders Supplies 11CTL63CF739	259-5-30-15-610.000 General Supplies	30.98	57736	02/06/26
19815	01/26/26	AMAZON CAPITAL SERVICES Discoverers Supplies 11JF4CGNHVN1	259-5-30-16-610.000 General Supplies	39.99	57736	02/06/26
19815	01/28/26	AMAZON CAPITAL SERVICES RK Westford Supplies 11NNTLH9GCG6	259-5-30-15-610.000 General Supplies	40.98	57736	02/06/26
19815	01/28/26	AMAZON CAPITAL SERVICES RK EES K Supplies 11NNTLH9KDHQ	259-5-30-15-610.000 General Supplies	147.12	57736	02/06/26
19815	02/02/26	AMAZON CAPITAL SERVICES RK Fleming Supplies 11THP9JDFHTJ	259-5-30-15-610.000 General Supplies	6.98	57736	02/06/26
19815	01/26/26	AMAZON CAPITAL SERVICES Health Safety Grant CRED 11TTYXYW4RMR	259-5-30-15-895.000 State and Other Grant Exp	-97.30	57736	02/06/26
19815	01/22/26	AMAZON CAPITAL SERVICES RK EES 1-2 Supplies 13QCWGTQX46L	259-5-30-15-610.000 General Supplies	209.48	57736	02/06/26
19815	01/27/26	AMAZON CAPITAL SERVICES Discoverers Supplies 13XRWWJX3J9W	259-5-30-16-610.000 General Supplies	10.06	57736	02/06/26
19815	01/28/26	AMAZON CAPITAL SERVICES PS Supplies 19H7MFIVDJCW	259-5-30-16-610.000 General Supplies	31.34	57736	02/06/26
19815	01/27/26	AMAZON CAPITAL SERVICES RK Founders Supplies 19WH1CC4FRL9	259-5-30-15-610.000 General Supplies	113.17	57736	02/06/26
19815	02/02/26	AMAZON CAPITAL SERVICES RK EES K Supplies 1CDN46Y9LJKJ	259-5-30-15-610.000 General Supplies	9.98	57736	02/06/26

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19815	01/22/26	AMAZON CAPITAL SERVICES Health Safety Grant Supp 1CX7KC9GR74R	259-5-30-16-895.000 State and Other Grant Exp	254.70	57736	02/06/26
19815	01/21/26	AMAZON CAPITAL SERVICES Vac Camp Supplies 1DP6C39D934F	259-5-30-15-610.000 General Supplies	21.15	57736	02/06/26
19815	01/20/26	AMAZON CAPITAL SERVICES RK Fleming Supplies 1DW4NLDNVQCW	259-5-30-15-610.000 General Supplies	63.96	57736	02/06/26
19815	01/20/26	AMAZON CAPITAL SERVICES Adventurers Supplies 1DYGRHQW4QPV	259-5-30-16-610.000 General Supplies	19.98	57736	02/06/26
19815	01/20/26	AMAZON CAPITAL SERVICES Explorers Supplies 1H37G9L3QP31	259-5-30-16-610.000 General Supplies	95.13	57736	02/06/26
19815	01/13/26	AMAZON CAPITAL SERVICES PS Discoverers Supplies 1H3GRQ4J4VTN	259-5-30-16-610.000 General Supplies	396.66	57736	02/06/26
19815	01/22/26	AMAZON CAPITAL SERVICES RK MSP Supplies 1J3L1QG636TK	259-5-30-15-610.000 General Supplies	8.38	57736	02/06/26
19815	01/28/26	AMAZON CAPITAL SERVICES RK EES K Supplies 1J6M9DP7CD6H	259-5-30-15-610.000 General Supplies	9.49	57736	02/06/26
19815	01/19/26	AMAZON CAPITAL SERVICES Health Safety CREDIT 1J7QY4YCKPR1	259-5-30-15-895.000 State and Other Grant Exp	-41.70	57736	02/06/26
19815	01/19/26	AMAZON CAPITAL SERVICES RK Fleming Supplies 1J7QY4YCVDDP	259-5-30-15-610.000 General Supplies	10.99	57736	02/06/26
19815	01/17/26	AMAZON CAPITAL SERVICES RK Fleming Supplies 1J97VPXWVXQR	259-5-30-15-610.000 General Supplies	143.29	57736	02/06/26
19815	01/20/26	AMAZON CAPITAL SERVICES Vac Camp Supplies 1JCKYD7TQ1C9	259-5-30-15-610.000 General Supplies	52.54	57736	02/06/26
19815	01/21/26	AMAZON CAPITAL SERVICES RK Founders Supplies 1JFK137Q33DM	259-5-30-15-610.000 General Supplies	64.95	57736	02/06/26
19815	01/20/26	AMAZON CAPITAL SERVICES Behavior Support 1K9DP9DX6193	259-5-30-15-610.000 General Supplies	55.32	57736	02/06/26
19815	01/27/26	AMAZON CAPITAL SERVICES Vac Camp Supplies 1KXLMY7M6HFP	259-5-30-15-610.000 General Supplies	110.30	57736	02/06/26
19815	01/20/26	AMAZON CAPITAL SERVICES RK MSP Supplies 1LTXMWK44YWT	259-5-30-15-610.000 General Supplies	79.80	57736	02/06/26
19815	01/20/26	AMAZON CAPITAL SERVICES RK Westford Supplies 1LTXMWK469QT	259-5-30-15-610.000 General Supplies	42.97	57736	02/06/26
19815	01/22/26	AMAZON CAPITAL SERVICES RK MSP Supplies 1M3M4CDR49TA	259-5-30-15-610.000 General Supplies	64.95	57736	02/06/26
19815	01/29/26	AMAZON CAPITAL SERVICES RK Fleming Supplies 1N4TJJK9HHQ4	259-5-30-15-610.000 General Supplies	17.46	57736	02/06/26
19815	01/18/26	AMAZON CAPITAL SERVICES Vac Camp Supplies 1N9MKTY6VDN7	259-5-30-15-610.000 General Supplies	351.67	57736	02/06/26
19815	01/17/26	AMAZON CAPITAL SERVICES RK Fleming Supplies 1NMXJLLQHRW	259-5-30-15-610.000 General Supplies	150.65	57736	02/06/26
19815	01/27/26	AMAZON CAPITAL SERVICES PS Building Supplies 1QRJ3PFRD691	259-5-30-16-610.000 General Supplies	53.17	57736	02/06/26
19815	02/02/26	AMAZON CAPITAL SERVICES Discoverers Supplies 1QYQ4NYWLKYH	259-5-30-16-610.000 General Supplies	15.98	57736	02/06/26
19815	01/26/26	AMAZON CAPITAL SERVICES Explorers Supplies 1R41DTCVM3TK	259-5-30-16-610.000 General Supplies	114.93	57736	02/06/26
19815	01/05/26	AMAZON CAPITAL SERVICES Health Safety Grant CRED 1R4NNQPR4MXQ	259-5-30-15-895.000 State and Other Grant Exp	-76.41	57736	02/06/26

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19815	AMAZON CAPITAL SERVICES	01/27/26 Behavior Support 1RL3HDMJFWR9	259-5-30-15-610.000 General Supplies	78.32	57736	02/06/26
19815	AMAZON CAPITAL SERVICES	02/02/26 Discoverers Supplies 1W69HD7MLGXC	259-5-30-16-610.000 General Supplies	125.95	57736	02/06/26
19815	AMAZON CAPITAL SERVICES	01/23/26 Town Behavior Supplies 1W9FMCTFLJP1	259-5-30-15-610.000 General Supplies	24.00	57736	02/06/26
19815	AMAZON CAPITAL SERVICES	01/23/26 RK Hiawatha Supplies 1WGF99TJFX9	259-5-30-15-610.000 General Supplies	71.05	57736	02/06/26
19815	AMAZON CAPITAL SERVICES	01/16/26 RK Founders Supplies 1WQ1KCYHH9T	259-5-30-15-610.000 General Supplies	149.26	57736	02/06/26
38955	F W WEBB COMPANY	01/30/26 Room For Me Grant 94428093	259-5-30-15-895.000 State and Other Grant Exp	1949.33	57765	02/06/26
80192	Fountain of Youth Fitness	02/02/26 Lifting Spirits 2/2 020226D	259-5-30-14-330.000 Professional Services	84.00	57773	02/06/26
04005	GREGORY, CIARA	02/02/26 Zumba Gold Jan 020226D	259-5-30-14-330.000 Professional Services	392.00	57780	02/06/26
29425	PERFORMANCE FOOD 24793-EJ	01/20/26 RK MSP Snack 543373	259-5-30-15-610.000 General Supplies	318.97	57803	02/06/26
29425	PERFORMANCE FOOD 24793-EJ	01/20/26 RK EES K Snack 543380	259-5-30-15-610.000 General Supplies	185.54	57803	02/06/26
29425	PERFORMANCE FOOD 24793-EJ	01/20/26 RK EES 1-2 Snack 544323	259-5-30-15-610.000 General Supplies	370.29	57803	02/06/26
29425	PERFORMANCE FOOD 24793-EJ	01/21/26 RK EES 1-2 Snack CREDIT 545311	259-5-30-15-610.000 General Supplies	-370.29	57803	02/06/26
29425	PERFORMANCE FOOD 24793-EJ	01/21/26 RK Founders Snack 545699	259-5-30-15-610.000 General Supplies	166.07	57803	02/06/26
29425	PERFORMANCE FOOD 24793-EJ	01/29/26 RK Westford Snack 546112	259-5-30-15-610.000 General Supplies	79.65	57803	02/06/26
29425	PERFORMANCE FOOD 24793-EJ	01/22/26 RK Hiawatha Snack 546137	259-5-30-15-610.000 General Supplies	93.20	57803	02/06/26
29425	PERFORMANCE FOOD 24793-EJ	01/27/26 RK EES 1-2 Snack 546661	259-5-30-15-610.000 General Supplies	190.53	57803	02/06/26
29425	PERFORMANCE FOOD 24793-EJ	01/27/26 RK Fleming Snack 547892	259-5-30-15-610.000 General Supplies	248.82	57803	02/06/26
29425	PERFORMANCE FOOD 24793-EJ	01/27/26 RK EES K Snack 547895	259-5-30-15-610.000 General Supplies	116.79	57803	02/06/26
29425	PERFORMANCE FOOD 24793-EJ	01/29/26 RK Founders Snack 549502	259-5-30-15-610.000 General Supplies	239.74	57803	02/06/26
29425	PERFORMANCE FOOD 24793-EJ	02/03/26 RK Westford Snack 550144	259-5-30-15-610.000 General Supplies	146.38	57803	02/06/26
29425	PERFORMANCE FOOD 24793-EJ	02/03/26 RK Hiawatha Snack 550180	259-5-30-15-610.000 General Supplies	202.80	57803	02/06/26
29425	PERFORMANCE FOOD 24793-EJ	02/02/26 RK EES 1-2 Snack 550245	259-5-30-15-610.000 General Supplies	329.05	57803	02/06/26
29425	PERFORMANCE FOOD 24793-EJ	01/30/26 RK MSP Snack 550694	259-5-30-15-610.000 General Supplies	189.32	57803	02/06/26
29425	PERFORMANCE FOOD 24793-EJ	02/02/26 RK Founders Snack 551940	259-5-30-15-610.000 General Supplies	96.30	57803	02/06/26
29425	PERFORMANCE FOOD 24793-EJ	02/02/26 RK MSP Snack 551997	259-5-30-15-610.000 General Supplies	180.08	57803	02/06/26

Vendor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
80071 PLUM THERAPY LLC	01/30/26	Clinical Supervision Jan 013026D	259-5-30-15-330.000 Professional Services	300.00	57807	02/06/26
05280 S & D LANDSCAPES LLC	02/02/26	Park St Plowing 250919	259-5-30-16-330.000 Professional Services	1156.20	57809	02/06/26
38875 SO. BURLINGTON SCHOOL DIS	02/02/26	Cheer Competition 2/7 020226D1	259-5-30-14-330.000 Professional Services	125.00	57812	02/06/26
38875 SO. BURLINGTON SCHOOL DIS	02/02/26	Cheer Competition 020226D2	259-5-30-14-330.000 Professional Services	125.00	57812	02/06/26
38875 SO. BURLINGTON SCHOOL DIS	02/02/26	Cheer Competition 020226D3	259-5-30-14-330.000 Professional Services	125.00	57812	02/06/26
23495 STUDENT TRANSPORTATION OF	10/06/25	Vac Camp Bus 10/2 70321345	259-5-30-15-580.000 Travel	328.31	57814	02/06/26
23495 STUDENT TRANSPORTATION OF	11/30/25	Vac Camp Bus 11/26 70329138	259-5-30-15-580.000 Travel	386.25	57814	02/06/26
23495 STUDENT TRANSPORTATION OF	11/30/25	Vac Camp Bus 11/24-25 70329141	259-5-30-15-580.000 Travel	849.75	57814	02/06/26
27970 THE PORTABLE MINI GOLF CO	01/28/26	Community Dinner 1/31 000578	259-5-30-14-330.000 Professional Services	375.00	57815	02/06/26
V2380 VLCT PACIF	01/23/26	PACIF FY26 Q3 13730	259-5-30-10-250.000 Unemployment Insurance	22373.99	57824	02/06/26
Report Total				487534.38		

To the Treasurer of City of Essex Junction, We Hereby certify  
that there is due to the several persons whose names are  
listed hereon the sum against each name and that there  
are good and sufficient vouchers supporting the payments  
aggregating \$ \*\*\*487,534.38  
Let this be your order for the payments of these amounts.

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Vendor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
05290	02/02/26	ADVANCE AUTO PARTS 9820 Supplies for the Superso 552603326293	210-5-40-12-610.000 General Supplies	11.73	57835	02/20/26
05290	02/03/26	ADVANCE AUTO PARTS 9820 Supplies masking and rust 552603457110	210-5-40-12-610.000 General Supplies	17.57	57835	02/20/26
05290	02/05/26	ADVANCE AUTO PARTS 9820 Supplies 552603657166	210-5-40-12-610.000 General Supplies	39.98	57835	02/20/26
05290	02/05/26	ADVANCE AUTO PARTS 9820 Supplies - Brake cleaner 552603657167	210-5-40-12-610.000 General Supplies	104.40	57835	02/20/26
05290	02/06/26	ADVANCE AUTO PARTS 9820 BED LINER BLACK 552603726415	210-5-40-12-610.000 General Supplies	23.49	57835	02/20/26
05290	02/06/26	ADVANCE AUTO PARTS 9820 Supplies 552603746056	210-5-40-12-610.000 General Supplies	4.59	57835	02/20/26
05290	02/09/26	ADVANCE AUTO PARTS 9820 returns brakes truck 1 552604026493	210-5-40-12-430.000 R&M Vehicles & Equipment	-136.00	57835	02/20/26
05290	02/09/26	ADVANCE AUTO PARTS 9820 brake work truck 1 552604057266	210-5-40-12-430.000 R&M Vehicles & Equipment	347.09	57835	02/20/26
05290	02/09/26	ADVANCE AUTO PARTS 9820 Supplies for shop 552604057267	210-5-40-12-610.000 General Supplies	8.18	57835	02/20/26
05290	02/10/26	ADVANCE AUTO PARTS 9820 air filters 552604126516	210-5-40-12-430.000 R&M Vehicles & Equipment	4.48	57835	02/20/26
05290	02/12/26	ADVANCE AUTO PARTS 9820 Tans Fluid 552604357341	210-5-40-12-610.000 General Supplies	172.86	57835	02/20/26
05290	02/16/26	ADVANCE AUTO PARTS 9820 Shop Supplies 552604757441	210-5-40-12-610.000 General Supplies	99.95	57835	02/20/26
80184	02/06/26	AMAZON BUSINESS SERVICES BL Supplies FEB26 11WP6K7NR3K9	210-5-35-10-610.000 General Supplies	91.97	57838	02/20/26
80184	02/07/26	AMAZON BUSINESS SERVICES BL Supplies FEB26 1LJRMXQLHTC	210-5-35-10-610.000 General Supplies	174.14	57838	02/20/26
80184	02/10/26	AMAZON BUSINESS SERVICES BL TechSupplies FEB26 1MV9NCRK4VLT	210-5-35-10-610.000 General Supplies	62.44	57838	02/20/26
80184	02/11/26	AMAZON BUSINESS SERVICES BL ACollectn FEB26 1QXMD9CWTMP4	210-5-35-10-640.201 Adult Collection	43.40	57838	02/20/26
80184	02/11/26	AMAZON BUSINESS SERVICES BL AProg-CREDIT FEB26 1R7VW3KYQJH	210-5-35-10-840.201 Adult Programs	-19.00	57838	02/20/26
19815	02/06/26	AMAZON CAPITAL SERVICES Senior Supplies 11WP6K7NXPWK	210-5-30-10-610.000 General Supplies	20.50	57839	02/20/26
19815	02/07/26	AMAZON CAPITAL SERVICES Dog Park Supplies 1VKLVF34NF7H	210-5-30-12-610.000 General Supplies	102.82	57839	02/20/26
23190	02/09/26	BAILEY SPRING & CHASSIS Truck #7 repair W22069	210-5-40-12-430.000 R&M Vehicles & Equipment	1938.97	57842	02/20/26
31770	02/05/26	BARRETT TRUCKING CO. INC SALT 153569	210-5-40-12-600.000 Salt, Sand and Gravel	2877.60	57843	02/20/26
80061	02/02/26	BASSICK, LINDA BL JFndn-Music FEB26 0029	210-5-90-00-991.000 Library Donation Expense	125.00	57844	02/20/26
00530	01/28/26	BRODART CO BL JBooks FEB26 B7149091	210-5-35-10-640.202 Juvenile Collection	230.73	57845	02/20/26
00530	01/28/26	BRODART CO BL JBooks FEB26 B7149091	210-5-35-10-610.000 General Supplies	21.49	57845	02/20/26
22670	02/13/26	CAPITAL ONE CREDIT CARD - EJRP CC Jan/Feb 65080226	210-5-30-10-610.000 General Supplies	55.95	57846	02/20/26

Vendor	Invoice Description	Invoice Date	Invoice Number	Account	Amount Paid	Check Number	Check Date
22670	CAPITAL ONE CREDIT CARD -	02/13/26	EJRP CC Jan/Feb 65080226	210-5-30-10-500.000 Training, Conf, Dues	945.00	57846	02/20/26
22670	CAPITAL ONE CREDIT CARD -	02/13/26	EJRP CC Jan/Feb 65080226	210-5-30-10-850.000 Community Events & Celebr	234.19	57846	02/20/26
V0461	CENTRAL BEVERAGE	02/08/26	BL Newspapers JAN26 153	210-5-35-10-640.201 Adult Collection	425.00	57848	02/20/26
V10617	CHADWICK-BAROSS	02/03/26	Fuel cap PSO0136521	210-5-40-12-430.000 R&M Vehicles & Equipment	120.20	57849	02/20/26
V10617	CHADWICK-BAROSS	02/06/26	SW50 TILT CYL PSO0137631	210-5-40-12-430.000 R&M Vehicles & Equipment	3143.67	57849	02/20/26
V10617	CHADWICK-BAROSS	02/09/26	HEATER CORE sidewalk mach PSO0140541	210-5-40-12-430.000 R&M Vehicles & Equipment	533.14	57849	02/20/26
V10617	CHADWICK-BAROSS	02/12/26	SW50 WIPER PSO0144111	210-5-40-12-430.000 R&M Vehicles & Equipment	311.18	57849	02/20/26
V10617	CHADWICK-BAROSS	02/09/26	CABIN HEAT side walk mach SWO0064551	210-5-40-12-430.000 R&M Vehicles & Equipment	2192.75	57849	02/20/26
21120	CHAMPLAIN MEDICAL URGENT	02/14/26	Physical 00078340-00	210-5-25-10-330.000 Professional Services	320.00	57850	02/20/26
21210	CINTAS LOC # 68M 71 M	02/05/26	3X10 BLACK MAT 4258659027	210-5-40-12-610.000 General Supplies	26.30	57852	02/20/26
21210	CINTAS LOC # 68M 71 M	02/12/26	Shop supplies 4259418449	210-5-40-12-610.000 General Supplies	207.89	57852	02/20/26
21210	CINTAS LOC # 68M 71 M	02/06/26	SERVICE ACKNOWLEDGEMENT 5317046810	210-5-40-12-610.000 General Supplies	105.94	57852	02/20/26
30100	COBRAHELP	02/15/26	Cobra Admin Feb 2026 359908	210-5-10-10-330.000 Professional Services	44.20	57854	02/20/26
04940	COMCAST	02/03/26	Cable TV 020772220260	210-5-41-22-530.000 Communications	25.66	57855	02/20/26
33075	DELL MARKETING LP	02/07/26	BL Tech FEB26 10860934187	210-5-35-10-735.000 Tech: Equip/Hardware	48.28	57856	02/20/26
80226	DOW, JESSICA	01/20/26	Stipend BLT January 2026 20260120Dow	210-5-35-10-190.000 Board Member Payments	50.00	57859	02/20/26
35260	EAST COAST PRINTERS INC	02/05/26	uniform - Jimmie McGovern 01292605	210-5-40-12-612.000 Uniforms	32.00	57861	02/20/26
35260	EAST COAST PRINTERS INC	02/05/26	Uniform for Ricky Jones 01302602	210-5-40-12-612.000 Uniforms	8.00	57861	02/20/26
V10347	EHRlich	01/27/26	Pest Control January 90372442	210-5-41-20-400.000 Contracted Services	70.44	57862	02/20/26
V10686	EMERGENCY SERVICES MARKET	02/16/26	IAR Subscription Service 02162026	210-5-25-10-505.000 Tech. Subs, Licenses	909.00	57863	02/20/26
05550	ESO SOLUTIONS INC	01/19/26	ESO Activities Tracking ESO-188511	210-5-25-10-505.000 Tech. Subs, Licenses	226.06	57867	02/20/26
V10477	ESSEX ROTARY CLUB	01/30/26	Rotary Luncheon 3/4/26 030426Rotary	210-5-10-10-500.000 Training, Conf, Dues	20.00	57868	02/20/26
V10477	ESSEX ROTARY CLUB	01/30/26	Rotary Luncheon 3/4/26 030426Rotary	210-5-11-10-500.000 Training, Conferences, Du	80.00	57868	02/20/26
18000	FERGUSON WATERWORKS #590	02/06/26	1 1/2 ID X 50 RED RUBBER 0303817	210-5-40-12-610.000 General Supplies	605.90	57872	02/20/26
80021	FIRST NATIONAL BANK OF OM	02/07/26	802 Homes Workshop tablec 02072026D	210-5-16-10-610.000 General Supplies	8.03	57873	02/20/26

Vendor	Invoice Date	Invoice Description	Invoice Number	Account	Amount Paid	Check Number	Check Date
80021	02/07/26	802 Homes Workshop fruit	079783	210-5-16-10-610.000 General Supplies	109.98	57873	02/20/26
80021	02/01/26	08 Feb 26 GOCO	159122	210-5-10-10-505.000 Tech. Subs, Licenses	531.14	57873	02/20/26
80021	02/08/26	Battery for handheld radi	4489805	210-5-40-12-530.000 Communications	37.98	57873	02/20/26
80021	02/05/26	Admin time tracking Jan 2	469133	210-5-13-10-505.000 Tech. Subs, Licenses	176.00	57873	02/20/26
80021	02/05/26	Brownell time tracking Ja	469539	210-5-13-10-505.000 Tech. Subs, Licenses	240.00	57873	02/20/26
80021	01/30/26	Open House Supplies Janua	49387	210-5-11-10-831.000 Special or New Programs	115.86	57873	02/20/26
80021	02/07/26	802 Homes Workshop coffee	6673	210-5-16-10-610.000 General Supplies	82.47	57873	02/20/26
80021	01/23/26	Copilot subscription	G136699634	210-5-10-10-505.000 Tech. Subs, Licenses	381.60	57873	02/20/26
80021	01/22/26	sales tax credit	G138631692	210-5-10-10-340.000 Technical Services	-22.90	57873	02/20/26
80021	02/06/26	Job Ad surcharge	INV00872214	210-5-10-10-540.000 Advertising	10.47	57873	02/20/26
80021	02/06/26	Job Ad- PW	INV00872214A	210-5-10-10-540.000 Advertising	349.00	57873	02/20/26
16000	02/07/26	FISHER AUTO PARTS Supplies	534395	210-5-40-12-430.000 R&M Vehicles & Equipment	96.48	57875	02/20/26
80139	01/27/26	GOLDRING, LESLIE Stipend TAC January 2026	012726Goldri	210-5-40-12-190.000 Board Member Payments	50.00	57877	02/20/26
80042	01/22/26	GOV OS INC January Land Records	1NV12222	210-5-12-10-505.000 Tech. Subs Licenses	364.14	57878	02/20/26
80042	02/10/26	GOV OS INC Feb land records	1NV12453	210-5-12-10-505.000 Tech. Subs Licenses	364.14	57878	02/20/26
07010	02/09/26	GREEN MOUNTAIN POWER CORP Service Period: 01/07/26-	020926D	210-5-41-20-622.000 Electricity	1363.89	57880	02/20/26
07010	02/09/26	GREEN MOUNTAIN POWER CORP Service Period: 01/07/26-	020926D	210-5-41-22-622.000 Electricity	1363.89	57880	02/20/26
07010	02/09/26	GREEN MOUNTAIN POWER CORP Service Period: 01/07/26-	020926D	210-5-40-12-622.000 Electricity	465.74	57880	02/20/26
07010	02/09/26	GREEN MOUNTAIN POWER CORP Service Period: 01/07/26-	020926D	210-5-41-21-622.000 Electricity	1502.42	57880	02/20/26
07010	02/09/26	GREEN MOUNTAIN POWER CORP Service Period: 01/07/26-	020926D	210-5-40-12-622.200 Streetlight Electricity	1105.16	57880	02/20/26
07010	02/09/26	GREEN MOUNTAIN POWER CORP Service Period: 01/07/26-	020926D	210-5-41-23-622.000 Electricity	366.72	57880	02/20/26
07010	02/10/26	GREEN MOUNTAIN POWER CORP Service Period: 01/09/26-	021026NS	210-5-40-12-622.200 Streetlight Electricity	13163.60	57881	02/20/26
07010	02/10/26	GREEN MOUNTAIN POWER CORP Service Period: 01/09/26-	021026NS	210-5-40-12-622.000 Electricity	1032.19	57881	02/20/26
07010	02/09/26	GREEN MOUNTAIN POWER CORP MSP Power Feb	022675MAPLE	210-5-41-26-622.000 Electricity	1858.02	57882	02/20/26
07010	02/09/26	GREEN MOUNTAIN POWER CORP MSP Power February	032675MAPLE2	210-5-41-26-622.000 Electricity	273.92	57883	02/20/26

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
80091	01/20/26	HERGESHEIMER KAREN Stipend BLT January 2026 20260120Herg	210-5-35-10-190.000 Board Member Payments	50.00	57884	02/20/26
27150	01/31/26	HINESBURG SAND & GRAVEL C Salt and sand mixture ES0113126	210-5-40-12-600.000 Salt, Sand and Gravel	2567.87	57885	02/20/26
33495	02/03/26	INGRAM LIBRARY SERVICES I BL A.F.RBooks FEB26 94193170	210-5-35-10-640.201 Adult Collection	79.73	57886	02/20/26
33495	02/03/26	INGRAM LIBRARY SERVICES I BL A.F.RBooks FEB26 94193170	210-5-90-00-991.000 Library Donation Expense	16.23	57886	02/20/26
33495	02/03/26	INGRAM LIBRARY SERVICES I BL A.F.RBooks FEB26 94193170	210-5-90-00-640.201 Adult Collection replacem	16.46	57886	02/20/26
33495	02/03/26	INGRAM LIBRARY SERVICES I BL A.F.RBooks FEB26 94193170	210-5-35-10-610.000 General Supplies	13.89	57886	02/20/26
33495	02/04/26	INGRAM LIBRARY SERVICES I BL A.FBooks FEB26 94227335	210-5-35-10-640.201 Adult Collection	81.29	57886	02/20/26
33495	02/04/26	INGRAM LIBRARY SERVICES I BL A.FBooks FEB26 94227335	210-5-90-00-991.000 Library Donation Expense	28.99	57886	02/20/26
33495	02/04/26	INGRAM LIBRARY SERVICES I BL A.FBooks FEB26 94227335	210-5-35-10-610.000 General Supplies	9.38	57886	02/20/26
33495	02/12/26	INGRAM LIBRARY SERVICES I BL A.F.RBooks FEB26 94445120	210-5-35-10-640.201 Adult Collection	435.45	57886	02/20/26
33495	02/12/26	INGRAM LIBRARY SERVICES I BL A.F.RBooks FEB26 94445120	210-5-90-00-991.000 Library Donation Expense	77.56	57886	02/20/26
33495	02/12/26	INGRAM LIBRARY SERVICES I BL A.F.RBooks FEB26 94445120	210-5-90-00-640.201 Adult Collection replacem	95.74	57886	02/20/26
33495	02/12/26	INGRAM LIBRARY SERVICES I BL A.F.RBooks FEB26 94445120	210-5-35-10-610.000 General Supplies	49.26	57886	02/20/26
80257	02/01/26	JANITECH LLC Janitorial Services Febru INV-JT-6854	210-5-41-20-420.000 Cleaning Services	1365.00	57888	02/20/26
80257	02/01/26	JANITECH LLC Janitorial Services Febru INV-JT-6854	210-5-41-21-420.000 Cleaning Services	2613.00	57888	02/20/26
80257	02/01/26	JANITECH LLC Janitorial Services Febru INV-JT-6854	210-5-41-26-420.000 Cleaning Services	943.58	57888	02/20/26
80257	02/01/26	JANITECH LLC Janitorial Services Febru INV-JT-6854	210-5-41-26-420.000 Cleaning Services	1451.67	57888	02/20/26
80257	01/31/26	JANITECH LLC Cleaning Supplies INV-JT-6858	210-5-41-21-610.000 General Supplies	73.79	57888	02/20/26
80257	01/31/26	JANITECH LLC Cleaning Supplies INV-JT-6858	210-5-30-12-610.000 General Supplies	247.70	57888	02/20/26
15145	02/06/26	JOBTARGET LLC Job Ad- PW 35006954	210-5-10-10-540.000 Advertising	499.00	57889	02/20/26
80087	02/08/26	KONICA MINOLTA PREMIER FI Copier Lease February 202 575326061	210-5-10-10-442.000 Rental Vehicles/Equip	165.54	57891	02/20/26
80087	02/08/26	KONICA MINOLTA PREMIER FI Copier Lease February 202 575326061	210-5-30-10-442.000 Rental Vehicles/Equip	149.40	57891	02/20/26
80087	02/08/26	KONICA MINOLTA PREMIER FI Copier Lease February 202 575326061	210-5-35-10-442.000 Rental Vehicles/Equip	328.00	57891	02/20/26
80087	02/08/26	KONICA MINOLTA PREMIER FI Copier Lease February 202 575326061	210-5-40-12-442.000 Rental Vehicles/Equip	70.40	57891	02/20/26
33195	02/04/26	LIMOGE & SONS GARAGE DOOR PW - DOORS REPAIRED 90922TE	210-5-40-12-431.000 R&M Buildings & Grounds	6789.00	57893	02/20/26

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
33195	02/10/26	LIMOGES & SONS GARAGE DOOR 2 MULTI CODE REMOTES 91001TE	210-5-40-12-431.000 R&M Buildings & Grounds	80.00	57893	02/20/26
25625	01/02/26	LOWE'S - 1080 EJRP Supplies Dec/Jan 41910800126	210-5-30-12-610.000 General Supplies	247.76	57894	02/20/26
80213	01/20/26	Luck, Venessa Stipend BLT January 2026 20260120Luck	210-5-35-10-190.000 Board Member Payments	50.00	57895	02/20/26
27840	02/17/26	MADISON NATIONAL LIFE INS Life Ins Mar 2026 1753433	210-5-10-10-210.000 Group Insurance	146.40	57896	02/20/26
27840	02/17/26	MADISON NATIONAL LIFE INS Life Ins Mar 2026 1753433	210-5-12-10-210.000 Group Insurance	67.25	57896	02/20/26
27840	02/17/26	MADISON NATIONAL LIFE INS Life Ins Mar 2026 1753433	210-5-13-10-210.000 Group Insurance	146.40	57896	02/20/26
27840	02/17/26	MADISON NATIONAL LIFE INS Life Ins Mar 2026 1753433	210-5-40-12-210.000 Group Insurance	120.78	57896	02/20/26
27840	02/17/26	MADISON NATIONAL LIFE INS Life Ins Mar 2026 1753433	210-5-35-10-210.000 Group Insurance	256.20	57896	02/20/26
27840	02/17/26	MADISON NATIONAL LIFE INS Life Ins Mar 2026 1753433	210-5-16-10-210.000 Group Insurance	103.85	57896	02/20/26
27840	02/17/26	MADISON NATIONAL LIFE INS Life Ins Mar 2026 1753433	210-5-30-10-210.000 Group Insurance	256.20	57896	02/20/26
27840	02/17/26	MADISON NATIONAL LIFE INS Life Ins Mar 2026 1753433	210-5-30-12-210.000 Group Insurance	73.20	57896	02/20/26
26920	02/12/26	MAYVILLE DARBY Recording Secretary BOA P 60	210-5-12-10-330.000 Professional Services	61.80	57898	02/20/26
26920	02/12/26	MAYVILLE DARBY Recording Secretary BOA P 60	210-5-16-10-330.000 Professional Services	67.98	57898	02/20/26
26920	02/12/26	MAYVILLE DARBY Recording Secretary BOA P 60	210-5-13-10-330.000 Professional Services	37.08	57898	02/20/26
80137	02/10/26	MCCORMICK, SCOTT Stipend CRC February 2026 021026McCorm	210-5-13-10-190.000 Board Member Payments	50.00	57899	02/20/26
80012	01/23/26	MECHLER THOMAS BL CProg-DD JAN26 MECHLER0120A	210-5-35-10-840.202 Childrens Programs	100.00	57900	02/20/26
V9970	02/09/26	MIDWEST TAPE BL JDVDs FEB26 508418452	210-5-35-10-640.202 Juvenile Collection	23.24	57902	02/20/26
24620	01/20/26	MILTON RENTAL AND SALES Wacker repair 120765	210-5-40-12-430.000 R&M Vehicles & Equipment	1421.02	57903	02/20/26
27395	02/08/26	MVP HEALTH CARE INC 43118 Health Mar 2026 22625973	210-5-10-10-210.000 Group Insurance	9686.30	57904	02/20/26
27395	02/08/26	MVP HEALTH CARE INC 43118 Health Mar 2026 22625973	210-5-12-10-210.000 Group Insurance	2028.54	57904	02/20/26
27395	02/08/26	MVP HEALTH CARE INC 43118 Health Mar 2026 22625973	210-5-13-10-210.000 Group Insurance	3864.39	57904	02/20/26
27395	02/08/26	MVP HEALTH CARE INC 43118 Health Mar 2026 22625973	210-5-40-12-210.000 Group Insurance	4772.15	57904	02/20/26
27395	02/08/26	MVP HEALTH CARE INC 43118 Health Mar 2026 22625973	210-5-35-10-210.000 Group Insurance	11907.57	57904	02/20/26
27395	02/08/26	MVP HEALTH CARE INC 43118 Health Mar 2026 22625973	210-5-16-10-210.000 Group Insurance	5483.45	57904	02/20/26
27395	02/08/26	MVP HEALTH CARE INC 43118 Health Mar 2026 22625973	210-5-30-10-210.000 Group Insurance	9660.96	57904	02/20/26

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
27395	02/08/26	MVP HEALTH CARE INC 43118 Health Mar 2026 22625973	210-5-30-12-210.000 Group Insurance	4878.65	57904	02/20/26
27395	02/08/26	MVP HEALTH CARE INC 43118 Health Mar 2026 22625973	210-2-00-00-210.006 Health Ins. Copay	5068.00	57904	02/20/26
45220	02/09/26	NEMCI & A Deposit for Institute - D 20260209	210-5-12-10-500.000 Training Conf Dues	100.00	57906	02/20/26
10220	01/31/26	NEW ENGLAND AIR SYSTEMS L 11 JacksonUnit heater no 211436	210-5-40-12-431.000 R&M Buildings & Grounds	227.00	57907	02/20/26
10220	01/31/26	NEW ENGLAND AIR SYSTEMS L Aspire HVAC Repair 211603	210-5-30-12-330.000 Professional Services	2009.36	57907	02/20/26
24960	02/17/26	NORTHEAST DELTA DENTAL Dental Mar 2026 021726 6197	210-5-10-10-210.000 Group Insurance	437.88	57908	02/20/26
24960	02/17/26	NORTHEAST DELTA DENTAL Dental Mar 2026 021726 6197	210-5-12-10-210.000 Group Insurance	75.80	57908	02/20/26
24960	02/17/26	NORTHEAST DELTA DENTAL Dental Mar 2026 021726 6197	210-5-13-10-210.000 Group Insurance	401.87	57908	02/20/26
24960	02/17/26	NORTHEAST DELTA DENTAL Dental Mar 2026 021726 6197	210-5-40-12-210.000 Group Insurance	197.21	57908	02/20/26
24960	02/17/26	NORTHEAST DELTA DENTAL Dental Mar 2026 021726 6197	210-5-35-10-210.000 Group Insurance	489.91	57908	02/20/26
24960	02/17/26	NORTHEAST DELTA DENTAL Dental Mar 2026 021726 6197	210-5-16-10-210.000 Group Insurance	258.73	57908	02/20/26
24960	02/17/26	NORTHEAST DELTA DENTAL Dental Mar 2026 021726 6197	210-5-30-10-210.000 Group Insurance	780.79	57908	02/20/26
24960	02/17/26	NORTHEAST DELTA DENTAL Dental Mar 2026 021726 6197	210-5-30-12-210.000 Group Insurance	218.94	57908	02/20/26
15725	02/10/26	O'REILLY AUTOMOTIVE INC Filter 5677156256	210-5-40-12-430.000 R&M Vehicles & Equipment	16.95	57909	02/20/26
V10729	01/31/26	OVERDRIVE INC BL ADigiBk-Craft JAN26 01459SV26033	210-5-35-10-640.201 Adult Collection	5.98	57911	02/20/26
80050	02/10/26	PLAGEMAN ROBERT M Stipend CRC February 2026 021026Plagem	210-5-13-10-190.000 Board Member Payments	50.00	57913	02/20/26
24410	01/31/26	PRIORITY EXPRESS INC BL CourierGrnt-9 JAN26 8027265	210-5-35-10-890.000 Federal Grant Expenditure	241.02	57915	02/20/26
05380	02/05/26	PURCHASE POWER 2 Lincoln Postage January 0205264061	210-5-10-10-560.000 Postage	479.42	57916	02/20/26
V1875	02/07/26	QUALITY BAKE SHOP 802 Homes Workshop donuts 02072026D	210-5-16-10-610.000 General Supplies	54.00	57917	02/20/26
37430	02/06/26	R R CHARLEBOIS INC Sensor Fuel part IE81437	210-5-40-12-430.000 R&M Vehicles & Equipment	67.99	57918	02/20/26
18010	02/17/26	REYNOLDS & SON, INC. MSA Cairns 5.5" Helmet Fr 3463142	210-5-25-10-612.000 Uniforms	71.13	57920	02/20/26
80299	01/28/26	SABA MARINE LLC Sign Repair 29408	210-5-41-22-431.000 R&M Buildings & Grounds	1016.26	57921	02/20/26
03180	01/30/26	SAFETY SYSTEMS OF VT LLC Install New Fire Alarm Pa 113328852	210-5-41-22-431.000 R&M Buildings & Grounds	6298.51	57922	02/20/26
03180	02/03/26	SAFETY SYSTEMS OF VT LLC Maint Shop Annual Contrac 13330077	210-5-30-12-330.000 Professional Services	410.00	57923	02/20/26
17505	02/10/26	SAND HILL SOLAR LLC KSI I billing period - 01/07/26 286SH21026	210-5-41-26-622.000 Electricity	423.17	57924	02/20/26

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17505	02/10/26	billing period - 01/07/26	286SH21026	210-5-41-23-622.000 Electricity	40.78	57924	02/20/26
17505	02/10/26	billing period - 01/07/26	286SH21026	210-5-41-21-622.000 Electricity	166.33	57924	02/20/26
17505	02/10/26	billing period - 01/07/26	286SH21026	210-5-41-22-622.000 Electricity	74.63	57924	02/20/26
17505	02/10/26	billing period - 01/07/26	286SH21026	210-5-41-20-622.000 Electricity	74.64	57924	02/20/26
17505	02/10/26	billing period - 01/07/26	286SH21026	210-5-40-12-622.200 Streetlight Electricity	112.98	57924	02/20/26
17505	02/10/26	billing period - 01/07/26	286SH21026	210-5-40-12-622.000 Electricity	19.94	57924	02/20/26
42565	02/04/26	Pub. Hearing and Bid Ad F	251615	210-5-11-10-540.000 Advertising	53.56	57927	02/20/26
42565	02/04/26	Pub. Hearing and Bid Ad F	251615	210-5-40-12-540.000 Advertising	309.40	57927	02/20/26
23855	02/05/26	V-Belt skid steer	INV3817586	210-5-40-12-430.000 R&M Vehicles & Equipment	58.18	57930	02/20/26
23855	02/05/26	Alternator skid steer	INV3818109	210-5-40-12-430.000 R&M Vehicles & Equipment	462.01	57930	02/20/26
23855	02/09/26	loader repair	SINV0105187	210-5-40-12-430.000 R&M Vehicles & Equipment	6228.19	57930	02/20/26
21000	01/14/26	BL MATS JAN26	1080318073	210-5-41-21-400.000 Contracted Services	84.95	57933	02/20/26
21000	02/11/26	BL MATS FEB26	1080322919	210-5-41-21-400.000 Contracted Services	90.65	57933	02/20/26
36130	01/17/26	Cellular Service January	6133766873	210-5-10-10-530.000 Communications	37.45	57934	02/20/26
36130	01/17/26	Cellular Service January	6133766873	210-5-25-10-530.000 Communications	60.08	57934	02/20/26
36130	01/17/26	Cellular Service January	6133766873	210-5-40-12-530.000 Communications	47.47	57934	02/20/26
11935	02/11/26	wing bolt	4550552	210-5-40-12-430.000 R&M Vehicles & Equipment	31.09	57936	02/20/26
23395	02/02/26	Grinder for shop	200247	210-5-40-12-610.000 General Supplies	19.94	57937	02/20/26
28470	02/13/26	Payroll Transfer	PR-02/13/26	210-2-00-00-210.004 Retirement Payable	25899.98	57938	02/20/26
80130	02/13/26	Payroll Transfer	PR-02/13/26	210-2-00-00-210.004 Retirement Payable	1967.76	57939	02/20/26
07565	02/03/26	Office Supplies	259833374	210-5-30-10-610.000 General Supplies	141.55	57940	02/20/26
07565	02/11/26	2 Lincoln Supplies	260008583	210-5-10-10-610.000 General Supplies	100.67	57940	02/20/26
07565	02/11/26	Office Supplies	260015483	210-5-30-10-610.000 General Supplies	45.62	57940	02/20/26
17425	02/13/26	Payroll Transfer	PR-02/13/26	210-2-00-00-210.004 Retirement Payable	150.00	A 21326	02/13/26
80158	02/13/26	Payroll Transfer	PR-02/13/26	210-2-00-00-210.004 Retirement Payable	269.23	B 21326	02/13/26

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V1160	ICMA RETIREMENT TRUST-457	02/13/26	Payroll Transfer PR-02/13/26	210-2-00-00-210.004 Retirement Payable	3117.39	C 21326	02/13/26
V1161	ICMA RETIREMENT TRUST-401	02/13/26	Payroll Transfer PR-02/13/26	210-2-00-00-210.004 Retirement Payable	5437.68	D 21326	02/13/26
V1165	INTERNAL REVENUE SERVICE	02/13/26	Payroll Transfer PR-02/13/26	210-2-00-00-210.002 Federal Inc Tax W/H	45561.72	E 21826	02/13/26
V2413	VT DEPT OF TAXES	02/13/26	Payroll Transfer PR-02/13/26	210-2-00-00-210.003 State Inc Tax W/H	6142.44	F 21826	02/13/26
03280	ENGINEERS CONSTRUCTION IN	01/28/26	ESSEX JCT STP 5300 (13) - 9808	230-5-16-10-890.824 Cres. Connector	2250.00	57866	02/20/26
39425	SCOTT & PARTNERS INC	02/06/26	Project: 25-1837 - City o 6606	230-5-41-25-730.000 Public Works Facility	2040.00	57925	02/20/26
10220	NEW ENGLAND AIR SYSTEMS L	01/31/26	Boiler #2 2 Lincoln 211414	232-5-41-20-890.832 2 Lincoln Street Renovati	3950.00	57907	02/20/26
10220	NEW ENGLAND AIR SYSTEMS L	01/31/26	Boiler #1 2 Lincoln 211443	232-5-41-20-890.832 2 Lincoln Street Renovati	1291.92	57907	02/20/26
10220	NEW ENGLAND AIR SYSTEMS L	02/13/26	2 Lincoln Renovations Boi 211681	232-5-41-20-890.832 2 Lincoln Street Renovati	5062.31	57907	02/20/26
39425	SCOTT & PARTNERS INC	12/08/25	BL Roof DEC25 6463	232-5-41-21-730.001 Roof	85.00	57925	02/20/26
39425	SCOTT & PARTNERS INC	02/06/26	2 Lincoln Renovations Jan 6592	232-5-41-20-890.832 2 Lincoln Street Renovati	171.25	57925	02/20/26
05290	ADVANCE AUTO PARTS 9820	02/02/26	Supplies for the Superso 552603326293	254-5-54-20-610.000 General Supplies	1.96	57835	02/20/26
05290	ADVANCE AUTO PARTS 9820	02/09/26	Meter repairing equipmw 552604057270	254-5-54-20-614.000 Meters and Parts	29.68	57835	02/20/26
23435	CHAMPLAIN WATER DISTRICT	01/31/26	Water Jan 2026 013126	254-5-54-20-411.000 CWD Water Purchase	1061.09	57851	02/20/26
23435	CHAMPLAIN WATER DISTRICT	01/31/26	Water Jan 2026 013126	254-5-54-70-411.400 CWD Water Purchase - Glob	5704.10	57851	02/20/26
23435	CHAMPLAIN WATER DISTRICT	01/31/26	Water Jan 2026 013126	254-5-54-20-411.000 CWD Water Purchase	63898.57	57851	02/20/26
23435	CHAMPLAIN WATER DISTRICT	01/31/26	Water Jan 2026 013126	254-5-54-70-411.400 CWD Water Purchase - Glob	343500.90	57851	02/20/26
09325	DJ'S TREE SERVICE & LOGGI	12/23/25	Tree removal for a water 31281	254-5-54-20-433.000 R&M Infrastructure	1925.00	57857	02/20/26
31275	DON WESTON EXCAVATING INC	02/04/26	10 Meadow Terrace water b 11242	254-5-54-20-433.000 R&M Infrastructure	10135.25	57858	02/20/26
40025	E J PRESCOTT INC	02/02/26	Supplies 6602693	254-5-54-20-610.000 General Supplies	2685.36	57860	02/20/26
80021	FIRST NATIONAL BANK OF OM	02/01/26	08 Feb 26 GOCO 159122	254-5-54-20-505.000 Tech. Subs, Licenses	35.41	57873	02/20/26
80021	FIRST NATIONAL BANK OF OM	02/05/26	Admin time tracking Jan 2 469133	254-5-54-20-505.000 Tech. Subs, Licenses	16.00	57873	02/20/26
07010	GREEN MOUNTAIN POWER CORP	02/10/26	Service Period: 01/09/26- 021026NS	254-5-54-20-622.000 Electricity	295.78	57881	02/20/26
27840	MADISON NATIONAL LIFE INS	02/17/26	Life Ins Mar 2026 1753433	254-5-54-20-210.000 Group Insurance	102.48	57896	02/20/26
27395	MVP HEALTH CARE INC 43118	02/08/26	Health Mar 2026 22625973	254-5-54-20-210.000 Group Insurance	4516.56	57904	02/20/26

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24960	02/17/26	NORTHEAST DELTA DENTAL Dental Mar 2026 021726 6197	254-5-54-20-210.000 Group Insurance	359.92	57908	02/20/26
V2227	02/03/26	TI-SALES, INC. Supplies Meter replacement INV0193779	254-5-54-20-614.000 Meters and Parts	68.80	57932	02/20/26
36130	01/17/26	VERIZON WIRELESS VSAT Cellular Service January 6133766873	254-5-54-20-530.000 Communications	104.96	57934	02/20/26
05290	02/02/26	ADVANCE AUTO PARTS 9820 Supplies for the Superso 552603326293	255-5-55-30-610.000 General Supplies	1.96	57835	02/20/26
14685	01/31/26	ALLIANCE GROUP SERV LLC Digester area - Heating / 97456	255-5-55-30-330.000 Professional Services	355.00	57837	02/20/26
14685	02/12/26	ALLIANCE GROUP SERV LLC Burner gas train and blas 97747	255-5-55-30-431.000 R&M Buildings	12670.00	57837	02/20/26
21210	02/10/26	CINTAS LOC # 68M 71 M Supplies control room 5317548416	255-5-55-30-610.000 General Supplies	190.77	57852	02/20/26
V10347	02/03/26	EHRlich PEST CONTROL MAINTENANCE 91562593	255-5-55-30-431.000 R&M Buildings	106.61	57862	02/20/26
V10734	01/16/26	ENCORE ESSEX JUNCTION SOL Fixed Monthly Payment (12 2601WWTP	255-5-55-30-622.000 Electricity	2218.85	57864	02/20/26
06870	02/10/26	ENDYNE INC BOD-5day 565985	255-5-55-30-340.000 Technical Services	105.00	57865	02/20/26
06870	02/10/26	ENDYNE INC TKN 565991	255-5-55-30-340.000 Technical Services	35.00	57865	02/20/26
06870	02/13/26	ENDYNE INC Constituent Monitoring 566373	255-5-55-30-340.000 Technical Services	50.00	57865	02/20/26
V10616	01/30/26	EVOQUA WATER TECH LLC BIOXIDE 907409454	255-5-55-30-619.000 Chemicals	11952.85	57869	02/20/26
38955	02/09/26	F W WEBB COMPANY IMPELLER 93932344	255-5-55-30-570.000 Other Purchased Services	1571.43	57870	02/20/26
38955	02/11/26	F W WEBB COMPANY Parts for Digester 94719900	255-5-55-30-570.000 Other Purchased Services	847.47	57870	02/20/26
38955	02/12/26	F W WEBB COMPANY Digester parts 94741976	255-5-55-30-570.000 Other Purchased Services	115.72	57870	02/20/26
04640	02/05/26	FASTENAL INDUSTRIAL & CON Supplies VTBUR342854	255-5-55-30-570.000 Other Purchased Services	2362.60	57871	02/20/26
80021	02/01/26	FIRST NATIONAL BANK OF OM 08 Feb 26 GOCO 159122	255-5-55-30-505.000 Tech. Subs, Licenses	141.64	57873	02/20/26
80021	02/05/26	FIRST NATIONAL BANK OF OM Admin time tracking Jan 2 469133	255-5-55-30-505.000 Tech. Subs, Licenses	72.00	57873	02/20/26
24785	02/03/26	GRAINGER Tools for Digester mainte 9793085136	255-5-55-30-570.000 Other Purchased Services	137.54	57879	02/20/26
24785	02/03/26	GRAINGER Pump 9793542219	255-5-55-30-611.000 Small Tools & Equipment	3743.14	57879	02/20/26
24785	02/06/26	GRAINGER Maintenance Supplies 9799423406	255-5-55-30-570.000 Other Purchased Services	1679.16	57879	02/20/26
24785	02/06/26	GRAINGER Supplies for maintenance 9799423422	255-5-55-30-611.000 Small Tools & Equipment	75.98	57879	02/20/26
24785	03/11/26	GRAINGER FERRULE, BRASS, 1/4 IN 9800837834	255-5-55-30-570.000 Other Purchased Services	9.40	57879	02/20/26
80257	02/01/26	JANITECH LLC Janitorial Services Febru INV-JT-6854	255-5-55-30-431.000 R&M Buildings	72.58	57888	02/20/26

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80257	02/01/26	JANITECH LLC Janitorial Services Febru INV-JT-6854	255-5-55-30-431.000 R&M Buildings	145.17	57888	02/20/26
80087	02/08/26	KONICA MINOLTA PREMIER FI Copier Lease February 202 575326061	255-5-55-30-442.000 Rental Vehicles/Equip	158.45	57891	02/20/26
27840	02/17/26	MADISON NATIONAL LIFE INS Life Ins Mar 2026 1753433	255-5-55-30-210.000 Group Insurance	256.20	57896	02/20/26
V1423	02/03/26	MAHER CORPORATION Watson Marlow Hose 30391	255-5-55-30-570.000 Other Purchased Services	2292.00	57897	02/20/26
27395	02/08/26	MVP HEALTH CARE INC 43118 Health Mar 2026 22625973	255-5-55-30-210.000 Group Insurance	8601.04	57904	02/20/26
24960	02/17/26	NORTHEAST DELTA DENTAL Dental Mar 2026 021726 6197	255-5-55-30-210.000 Group Insurance	438.24	57908	02/20/26
19325	02/01/26	OPEN APPROACH INC Monthly Billing for Febru 28474	255-5-55-30-340.000 Technical Services	160.00	57910	02/20/26
V2093	02/02/26	SLACK CHEMICAL COMPANY IN Caustic 50% 498041	255-5-55-30-619.000 Chemicals	10902.00	57929	02/20/26
36130	01/17/26	VERIZON WIRELESS VSAT Cellular Service January 6133766873	255-5-55-30-530.000 Communications	37.45	57934	02/20/26
23395	02/04/26	VILLAGE HARDWARE - WILLIS Kerosene can 521606	255-5-55-30-430.000 R&M Vehicles & Equipment	30.39	57937	02/20/26
23395	02/12/26	VILLAGE HARDWARE - WILLIS Supplies for Digester rep 521636	255-5-55-30-610.000 General Supplies	132.01	57937	02/20/26
05290	02/02/26	ADVANCE AUTO PARTS 9820 Supplies for the Superso 552603326293	256-5-56-40-610.000 General Supplies	23.47	57835	02/20/26
80021	02/01/26	FIRST NATIONAL BANK OF OM 08 Feb 26 GOCO 159122	256-5-56-40-505.000 Tech. Subs, Licenses	35.41	57873	02/20/26
80021	02/05/26	FIRST NATIONAL BANK OF OM Admin time tracking Jan 2 469133	256-5-56-40-505.000 Tech. Subs, Licenses	16.00	57873	02/20/26
07010	02/09/26	GREEN MOUNTAIN POWER CORP Service Period: 01/07/26- 020926D	256-5-56-40-622.000 Electricity	1396.70	57880	02/20/26
07010	02/09/26	GREEN MOUNTAIN POWER CORP Service Period: 01/07/26- 020926D	256-5-56-40-434.001 Susie Wilson PS Costs	790.70	57880	02/20/26
07010	02/09/26	GREEN MOUNTAIN POWER CORP Service Period: 01/07/26- 020926D	256-5-56-40-434.002 West Street PS Costs	855.99	57880	02/20/26
07010	02/10/26	GREEN MOUNTAIN POWER CORP Service Period: 01/09/26- 021026NS	256-5-56-40-622.000 Electricity	777.11	57881	02/20/26
23980	02/06/26	INTERSTATE BATTERY OF VT Pump station batteries 190320102145	256-5-56-40-434.000 R&M Pump Stations	109.44	57887	02/20/26
V9454	02/06/26	LENNY'S SHOE & APP Uniform - Ron Bundy 3645007	256-5-56-40-612.000 Uniforms	310.27	57892	02/20/26
27840	02/17/26	MADISON NATIONAL LIFE INS Life Ins Mar 2026 1753433	256-5-56-40-210.000 Group Insurance	20.86	57896	02/20/26
27395	02/08/26	MVP HEALTH CARE INC 43118 Health Mar 2026 22625973	256-5-56-40-210.000 Group Insurance	3176.70	57904	02/20/26
24960	02/17/26	NORTHEAST DELTA DENTAL Dental Mar 2026 021726 6197	256-5-56-40-210.000 Group Insurance	126.35	57908	02/20/26
19325	02/01/26	OPEN APPROACH INC Monthly Billing for Febru 28474	256-5-56-40-340.000 Technical Services	560.00	57910	02/20/26
17505	02/10/26	SAND HILL SOLAR LLC KSI I billing period - 01/07/26 286SH21026	256-5-56-40-434.002 West Street PS Costs	88.92	57924	02/20/26

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17505	02/10/26	SAND HILL SOLAR LLC KSI I billing period - 01/07/26 286SH21026	256-5-56-40-434.001 Susie Wilson PS Costs	70.59	57924	02/20/26
17505	02/10/26	SAND HILL SOLAR LLC KSI I billing period - 01/07/26 286SH21026	256-5-56-40-622.000 Electricity	12.38	57924	02/20/26
29835	02/03/26	SHERWIN-WILLIAMS Avanti 5 gallons for repa 24093	256-5-56-40-610.000 General Supplies	685.00	57928	02/20/26
27840	02/17/26	MADISON NATIONAL LIFE INS Life Ins Mar 2026 1753433	257-5-57-50-210.000 Group Insurance	48.68	57896	02/20/26
27395	02/08/26	MVP HEALTH CARE INC 43118 Health Mar 2026 22625973	257-5-57-50-210.000 Group Insurance	2697.96	57904	02/20/26
24960	02/17/26	NORTHEAST DELTA DENTAL Dental Mar 2026 021726 6197	257-5-57-50-210.000 Group Insurance	100.81	57908	02/20/26
05590	02/10/26	STONE ENVIRONMENTAL INC Indian Brook Flow Monitor 18096	257-5-57-50-510.000 Permit/License/Registrati	779.59	57931	02/20/26
19815	02/06/26	AMAZON CAPITAL SERVICES RK Founders Supplies 11DTV93W34KL	259-5-30-15-610.000 General Supplies	27.37	57839	02/20/26
19815	02/07/26	AMAZON CAPITAL SERVICES RK Town Behavior Supplies 179FYCN6KQGY	259-5-30-15-610.000 General Supplies	9.88	57839	02/20/26
19815	02/11/26	AMAZON CAPITAL SERVICES RK EES K Supplies 17JTMDC4913	259-5-30-15-610.000 General Supplies	42.22	57839	02/20/26
19815	02/04/26	AMAZON CAPITAL SERVICES RK Hiawatha Supplies 19WNYPR6CXY	259-5-30-15-610.000 General Supplies	44.95	57839	02/20/26
19815	02/09/26	AMAZON CAPITAL SERVICES RK Town Behavior 1D6FTFHLRNLK	259-5-30-15-610.000 General Supplies	20.97	57839	02/20/26
19815	02/13/26	AMAZON CAPITAL SERVICES PS Adventurers Supplies 1HXQPRF4GRJQ	259-5-30-16-610.000 General Supplies	32.08	57839	02/20/26
19815	02/12/26	AMAZON CAPITAL SERVICES PS Explorers Supplies 1LY6V47TQVFK	259-5-30-16-610.000 General Supplies	68.61	57839	02/20/26
19815	02/06/26	AMAZON CAPITAL SERVICES RK Founders Supplies 1M4YLFFJ1QLW	259-5-30-15-610.000 General Supplies	37.99	57839	02/20/26
19815	02/06/26	AMAZON CAPITAL SERVICES RK Founders Supplies 1NGNDDR41D19	259-5-30-15-610.000 General Supplies	62.06	57839	02/20/26
19815	02/09/26	AMAZON CAPITAL SERVICES RK EES 1-2 Supplies 1R9GYX7RDW6T	259-5-30-15-610.000 General Supplies	158.48	57839	02/20/26
19815	02/09/26	AMAZON CAPITAL SERVICES Program Supplies 1R9GYX7RKL3V	259-5-30-14-610.000 General Supplies	157.71	57839	02/20/26
19815	02/14/26	AMAZON CAPITAL SERVICES RK Westford Supplies 1RDXFWPV4VJ4	259-5-30-15-610.000 General Supplies	119.72	57839	02/20/26
19815	02/04/26	AMAZON CAPITAL SERVICES Program Supplies 1VCD6FYD7RRX	259-5-30-14-610.000 General Supplies	92.75	57839	02/20/26
19815	02/06/26	AMAZON CAPITAL SERVICES RK MSP Supplies 1WH1XCQT149H	259-5-30-15-610.000 General Supplies	25.23	57839	02/20/26
19815	02/09/26	AMAZON CAPITAL SERVICES RK EES Supplies 1X1PH7DXVQXN	259-5-30-15-610.000 General Supplies	91.60	57839	02/20/26
19815	02/06/26	AMAZON CAPITAL SERVICES RK Supplies 1YQN7GH7376R	259-5-30-15-610.000 General Supplies	33.95	57839	02/20/26
02695	12/20/25	AMERICAN SOCIETY OF COMPO Music License 2026 122025D	259-5-30-14-330.000 Professional Services	500.00	57841	02/20/26
22670	02/13/26	CAPITAL ONE CREDIT CARD - EJRP CC Jan/Feb 65080226	259-5-30-15-610.000 General Supplies	117.08	57846	02/20/26

02:37 pm

Check Warrant Report # 24106 Current Prior Next FY Invoices For Fund (GENERAL FUND)

Cdelibac

For Check Acct 01 (GENERAL FUND) All check #s 02/13/26 To 02/20/26

Vendor	Invoice Description	Invoice Date	Invoice Number	Account	Amount Paid	Check Number	Check Date
22670	CAPITAL ONE CREDIT CARD -	02/13/26	EJRP CC Jan/Feb 65080226	259-5-30-17-610.000 General Supplies	21.46	57846	02/20/26
22670	CAPITAL ONE CREDIT CARD -	02/13/26	EJRP CC Jan/Feb 65080226	259-5-30-14-610.000 General Supplies	613.00	57846	02/20/26
22670	CAPITAL ONE CREDIT CARD -	02/13/26	EJRP CC Jan/Feb 65080226	259-5-30-15-895.000 State and Other Grant Exp	109.81	57846	02/20/26
22670	CAPITAL ONE CREDIT CARD -	02/13/26	EJRP CC Jan/Feb 65080226	259-5-30-11-330.000 Professional Services	459.20	57846	02/20/26
22670	CAPITAL ONE CREDIT CARD -	02/13/26	EJRP CC Jan/Feb 65080226	259-5-30-11-610.000 General Supplies	12.83	57846	02/20/26
22670	CAPITAL ONE CREDIT CARD -	02/13/26	EJRP CC Jan/Feb 65080226	259-5-30-16-610.000 General Supplies	55.90	57846	02/20/26
22670	CAPITAL ONE CREDIT CARD -	02/13/26	EJRP CC Jan/Feb 65080226	259-5-30-16-330.000 Professional Services	479.00	57846	02/20/26
22670	CAPITAL ONE CREDIT CARD -	02/13/26	EJRP CC Jan/Feb 65080226	259-5-30-10-500.000 Training, Conf, Dues	165.00	57846	02/20/26
22670	CAPITAL ONE CREDIT CARD -	02/13/26	EJRP CC Jan/Feb 65080226	259-5-30-14-330.000 Professional Services	240.11	57846	02/20/26
22670	CAPITAL ONE CREDIT CARD -	02/13/26	EJRP CC Jan/Feb 65080226	259-5-30-15-530.000 Communications	845.66	57846	02/20/26
22670	CAPITAL ONE CREDIT CARD -	02/13/26	EJRP CC Jan/Feb 65080226	259-5-30-12-610.000 General Supplies	81.53	57846	02/20/26
22670	CAPITAL ONE CREDIT CARD -	02/13/26	EJRP CC Jan/Feb 65080226	259-5-30-10-505.000 Tech. Subs, Licenses	603.45	57846	02/20/26
27590	CATAMOUNT COLOR (OFFSET H	01/20/26	Childcare Camp Brochure 39276	259-5-30-17-550.000 Printing and Binding	1634.00	57847	02/20/26
25120	CLICKTIME.COM	02/05/26	EJRP ClickTime Jan 469184	259-5-30-10-505.000 Tech. Subs, Licenses	1384.00	57853	02/20/26
38955	F W WEBB COMPANY	02/04/26	Room For Me Grant 94449255	259-5-30-15-895.000 State and Other Grant Exp	2124.92	57870	02/20/26
80192	Fountain of Youth Fitness	02/09/26	Lifting Spirits 2/9 020926D	259-5-30-14-330.000 Professional Services	69.60	57876	02/20/26
80192	Fountain of Youth Fitness	02/16/26	Lifting Spirits 2/16 021626D	259-5-30-14-330.000 Professional Services	85.60	57876	02/20/26
80257	JANITECH LLC	02/01/26	Janitorial Services Febru INV-JT-6854	259-5-30-16-420.000 Cleaning Services	2177.50	57888	02/20/26
28895	KINDERMUSIK WITH RACHEL L	02/03/26	Kindermusik Feb 1042	259-5-30-14-330.000 Professional Services	1382.40	57890	02/20/26
80087	KONICA MINOLTA PREMIER FI	02/08/26	Copier Lease February 202 575326061	259-5-30-10-442.000 Rental Vehicles/Equip	165.50	57891	02/20/26
80087	KONICA MINOLTA PREMIER FI	02/08/26	Copier Lease February 202 575326061	259-5-30-16-442.000 Rental Vehicles/Equip	149.40	57891	02/20/26
27840	MADISON NATIONAL LIFE INS	02/17/26	Life Ins Mar 2026 1753433	259-5-30-14-210.000 Group Insurance	36.60	57896	02/20/26
27840	MADISON NATIONAL LIFE INS	02/17/26	Life Ins Mar 2026 1753433	259-5-30-15-210.000 Group Insurance	475.80	57896	02/20/26
27840	MADISON NATIONAL LIFE INS	02/17/26	Life Ins Mar 2026 1753433	259-5-30-16-210.000 Group Insurance	219.60	57896	02/20/26
80273	MERHAR, CHRISTINA	02/15/26	Yoga Winter 021526D	259-5-30-14-330.000 Professional Services	425.60	57901	02/20/26

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
27395	02/08/26	MVP HEALTH CARE INC 43118 Health Mar 2026 22625973	259-5-30-15-210.000 Group Insurance	10782.89	57904	02/20/26
27395	02/08/26	MVP HEALTH CARE INC 43118 Health Mar 2026 22625973	259-5-30-16-210.000 Group Insurance	5892.95	57904	02/20/26
80300	02/10/26	McLoughlin, Sean Quick Sniffs Dog Training 021026D	259-5-30-14-330.000 Professional Services	480.00	57905	02/20/26
24960	02/17/26	NORTHEAST DELTA DENTAL Dental Mar 2026 021726 6197	259-5-30-15-210.000 Group Insurance	567.97	57908	02/20/26
24960	02/17/26	NORTHEAST DELTA DENTAL Dental Mar 2026 021726 6197	259-5-30-16-210.000 Group Insurance	262.50	57908	02/20/26
29425	02/04/26	PERFORMANCE FOOD 24793-EJ RK EES K Snack 551998	259-5-30-15-610.000 General Supplies	145.15	57912	02/20/26
29425	02/09/26	PERFORMANCE FOOD 24793-EJ RK EES 1-2 Snack 554352	259-5-30-15-610.000 General Supplies	247.20	57912	02/20/26
29425	02/11/26	PERFORMANCE FOOD 24793-EJ RK Westford Snack 554611	259-5-30-15-610.000 General Supplies	168.02	57912	02/20/26
29425	02/09/26	PERFORMANCE FOOD 24793-EJ RK Fleming Snack 556075	259-5-30-15-610.000 General Supplies	212.16	57912	02/20/26
29425	02/09/26	PERFORMANCE FOOD 24793-EJ RK MSP Snack 556092	259-5-30-15-610.000 General Supplies	392.98	57912	02/20/26
29425	02/09/26	PERFORMANCE FOOD 24793-EJ RK Founders Snack 556231	259-5-30-15-610.000 General Supplies	279.06	57912	02/20/26
29425	02/11/26	PERFORMANCE FOOD 24793-EJ RK EES Snack 556250	259-5-30-15-610.000 General Supplies	142.61	57912	02/20/26
29425	02/11/26	PERFORMANCE FOOD 24793-EJ RK Hiawatha Snack 557270	259-5-30-15-610.000 General Supplies	123.99	57912	02/20/26
29425	02/11/26	PERFORMANCE FOOD 24793-EJ RK Fleming Snack 557549	259-5-30-15-610.000 General Supplies	76.74	57912	02/20/26
29425	02/16/26	PERFORMANCE FOOD 24793-EJ RK EES 1-2 Snack 558890	259-5-30-15-610.000 General Supplies	321.45	57912	02/20/26
29425	02/16/26	PERFORMANCE FOOD 24793-EJ RK Founders Snack 560560	259-5-30-15-610.000 General Supplies	165.97	57912	02/20/26
16020	02/13/26	POSTMASTER Summer Brochure Postage 021326D	259-5-30-10-560.000 Postage	2291.34	57914	02/20/26
20620	02/11/26	RASCO, LAURA PS Playgroup Jan 021126D	259-5-30-14-330.000 Professional Services	240.00	57919	02/20/26
10435	02/02/26	SCREENMYLOGO.COM Cheer TShirts 22043	259-5-30-14-610.000 General Supplies	657.80	57926	02/20/26
36130	01/17/26	VERIZON WIRELESS VSAT Cellular Service January 6133766873	259-5-30-16-530.000 Communications	37.45	57934	02/20/26
25315	02/12/26	VESPA'S PIZZA PASTA & DEL Youth Basketball Celebrat 021226D	259-5-30-14-610.000 General Supplies	70.00	57935	02/20/26
25315	02/13/26	VESPA'S PIZZA PASTA & DEL Youth Basketball 2/13 021326D	259-5-30-14-610.000 General Supplies	94.00	57935	02/20/26
07565	02/02/26	W B MASON CO INC Preschool Supplies 259771735	259-5-30-16-610.000 General Supplies	115.14	57940	02/20/26
07565	02/03/26	W B MASON CO INC Childcare Office 259829931	259-5-30-15-610.000 General Supplies	163.47	57940	02/20/26

For Check Acct 01 (GENERAL FUND) All check #s 02/13/26 To 02/20/26

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
Report Total				795748.24		

To the Treasurer of City of Essex Junction, We Hereby certify  
 that there is due to the several persons whose names are  
 listed hereon the sum against each name and that there  
 are good and sufficient vouchers supporting the payments  
 aggregating \$ \*\*\*795,748.24  
 Let this be your order for the payments of these amounts.

\_\_\_\_\_

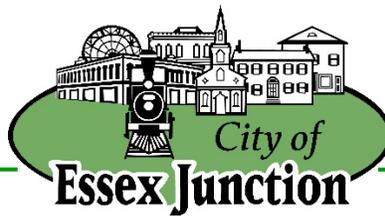
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## MEMORANDUM

**To:** City Council  
**From:** Christopher Yuen, Community Development Director  
**Meeting Date:** February 25<sup>th</sup>, 2026  
**Subject:** Information on the Route 15/Main Street Shared Use Path

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**Issue:** A shared-use path on Route 15/Main Street between the City and the Town has been evaluated and ranked by the Capital Review Committee.

### Discussion

The Town of Essex is seeking to design and construct a shared-use path on Route 15/Main Street from Athens Drive to VT 289. This project straddles the City and Town boundaries.

The Town has been awarded a federal grant for Phase 1 of this project through the Vermont Department of Transportation (VTrans) Bicycle and Pedestrian Grant Program. Phase 1 extends from Orleans Road to the VT 289 ramp. Phase 2 would run from Fairview Road to Orleans Road, placing approximately 850 linear feet of the new path within Essex Junction's jurisdiction.

Town staff have reached out to begin coordinating with the City on Phase 2 implementation and to pursue grant funding. Stantec, the consultant working with the Town on this project, anticipates that construction costs would be approximately 15% lower if the Town's and City's sections are constructed concurrently. A grant opportunity through the VTrans Transportation Alternatives Program may become available in May 2026 for Phase 2.

This project is strongly supported by the Essex Junction Bike Walk Advisory Committee. Main Street is one of the most direct connections between the City of Essex Junction and the future Essex Town Center, yet it is currently neither safe nor comfortable for pedestrians and cyclists due to the lack of sidewalks or consistent shoulders north of Athens Drive.

Two design alternatives have been evaluated and ranked by the Capital Review Committee:

- **Alternative 3:** An 8-foot shared-use path on the east side of Main Street between Fairview Drive and VT 289. This alternative was selected as the preferred option in 2018. The northern half (Phase 1) has received implementation funding.
- **Alternative 3 with Cost Saving Modification:** An 8-foot shared-use path on the east side of Main Street beginning approximately 250 feet north of Athens Drive. This option would retain the existing sidewalk between Fairview Drive and Athens Drive and connect to the existing shared-use path. Pavement markings and signage would guide users through the on-street connection at Athens Drive.

Additional information on these alternatives, as well as the original scoping study for the design of this path are available on the Capital Review Committee's February 10 packet. The link to the packet is here:

<https://www.essexjunction.org/meeting/capital-review-committee-02-10-2026>

**Cost:**

- Alternative 3: The portion of the new path located within Essex Junction is estimated to cost \$592,500. This is the alternative included in the Capital Plan for the Council's consideration.
- Alternative 3 with Cost-saving Modifications: The portion of the new path located within Essex Junction is estimated to cost \$228,000.

If external funding becomes available, the required local match would likely be 20% of the total project cost.

**Recommendation:**

This memo is for information only.

**CITY OF ESSEX JUNCTION  
BOARD of CIVIL AUTHORITY  
MEETING as BOARD of ABATEMENT  
REGULAR MEETING  
DRAFT MINUTES OF MEETING  
FEBRUARY 2, 2026**

**BCA MEMBERS PRESENT:** Dylan Giambatista (Chair), Jordan Verasamy (Vice-Chair), Kelly Adams, Katie Ballard (remote), Marcus Certa (remote), Raj Chawla (remote), Diane Clemens, Cheri Davis (remote), Susan McNamara-Hill (Clerk), Catherine Shearer, Brian Sheldon (remote), Gibson Smith, Amber Thibeault (remote), Carmon Verasamy  
**MEMBERS OF THE PUBLIC PRESENT:** Paula LeBlanc

**1. CALL TO ORDER**

Mr. Giambatista called the meeting to order at 6:01 PM.

**2. AGENDA ADDITIONS/ CHANGES**

None.

**3. APPROVE AGENDA**

**JORDAN VERASAMY made a motion, seconded by CATHY SHEARER, to approve the agenda. Motion passed 12-0.**

Mr. Giambatista said that Sandra Chittenden has resigned from the Board of Abatement/Board of Civil Authority. Cathy Shearer was nominated and selected by the governor for appointment.

**4. APPROVE MINUTES of PREVIOUS MEETINGS**

**a. November 3, 2025**

**CARMON VERASAMY made a motion, seconded by JORDAN VERASAMY, to approve the meeting minutes of November 3, 2025. Motion passed 12-0.**

**5. APPLICATION for ABATEMENT**

**a. Paula J. LeBlanc, 6 Orchard Terrace. Request to abate penalty and interest.**

Ms. Giambatista explained the process of the hearing and rules of procedure to Ms. LeBlanc, the applicant. He read the oath to Ms. LeBlanc and swore her in. Mr. Giambatista requested any conflicts of interest. Ms. Thibeault said that she has a professional relationship with Ms. LeBlanc, however she does not believe that this represents a conflict.

Ms. LeBlanc said that that she is requesting abatement due to an error on the part of the City. She said that a revised tax bill was issued on September 3<sup>rd</sup>, and due on September 15<sup>th</sup>. She was given twelve days to pay the bill, rather than the statutory thirty days. She noted that the original bill was paid on time. Ms. LeBlanc said that the homestead declaration was also filed on time. Her personal income taxes were on extension until October but were filed in August. There was an error in the taxes which incorrectly stated that her property was only occupied 50% of the time. As soon as she discovered the issue her accountant corrected the issue. The state does not send updated bills to towns unless they are asked to do so. In December, Ms. LeBlanc was informed

that her bill had been reduced, however the penalties and interest were still included. She said that her bill was effectively paid in full in September. Ms. LeBlanc said that she has paid her taxes on time for over twenty years.

**6. DELIBRATIVE SESSION**

**KELLY ADAMS made a motion, seconded by JORDAN VERASAMY, to enter into Executive Session. Motion passed 12-0.**

The Board of Civil Authority exited Deliberative Session. Upon exiting Executive Session, Mr. Giambatista said that there was a prompt about an AI Companion, and that he would prefer that there was no AI record keeping during Executive Session.

**7. ADJOURNMENT**

**JORDAN VERASAMY made a motion, seconded by KELLY ADAMS, to adjourn the meeting. Motion passed 12-0. Meeting adjourned at 6:32 PM.**

Respectfully Submitted,  
Darby Mayville  
Recording Secretary

**CITY OF ESSEX JUNCTION  
BOARD of CIVIL AUTHORITY  
REGULAR MEETING  
DRAFT MINUTES OF MEETING  
FEBRUARY 2, 2026**

**BCA MEMBERS PRESENT:** Dylan Giambatista (Chair), Jordan Verasamy (Vice-Chair), Kelly Adams, Katie Ballard (remote), Marcus Certa (remote), Raj Chawla (remote), Diane Clemens, Cheri Davis (remote), Susan McNamara-Hill (Clerk), Catherine Shearer, Brian Shelden (remote), Gibson Smith, Amber Thibeault (remote), Carmon Verasamy  
**MEMBERS OF THE PUBLIC PRESENT:** None

**1. CALL TO ORDER**

Mr. Giambatista called the meeting to order at 6:33 PM.

**2. AGENDA ADDITIONS/ CHANGES**

None.

**3. APPROVE AGENDA**

**KELLY ADAMS made a motion, seconded by JORDAN VERASAMY, to approve the agenda. Motion passed 12-0.**

**4. APPROVE MINUTES of PREVIOUS MEETINGS**

**a. November 3, 2025**

**JORDAN VERASAMY made a motion, seconded by DIANE CLEMENS, to approve the meeting minutes of November 3, 2025. Motion passed 12-0.**

**5. APPROVE ELECTION WORKERS**

Ms. McNamara-Hill said that the Board of Civil Authority (BCA) needs to approve all election workers. Patrick Murray is the only new election worker. Ms. Clemens noted that several past election workers have moved, retired or are recently deceased. Ms. McNamara-Hill said that she will send an e-mail this week to election workers regarding signups.

**KELLY ADAMS made a motion, seconded by JORDAN VERASAMY, to appoint Patrick Murray as an election official. Motion passed 12-0.**

**6. DISCUSS UPCOMING ANNUAL ELECTION**

Mr. Giambatista said that elections will be held in April, August and November of 2026. Ms. McNamara-Hill said that some new elections laws have been put in place, and she will correspond with the Secretary of State's office for clarification. The municipal ballot for April will likely be two-sided and voting will be at the Champlain Valley Expo. April ballots will be mailed by request and it is likely that the August election will be the same. Ms. Adams said that it is important to know the variables for each election so that election workers can have as much clarity as possible. Mr. Giambatista said that it would be helpful to meet prior to the April election and said that a sub-group of the Board of Civil Authority can meet in late spring/early summer to discuss planning for the other elections. Ms. Clemens said that she believes that the BCA should notify the public that they need to request an absentee ballot if they wish to vote in this manner. Ms. McNamara-Hill said that a postcard will be going out shortly. Mr. Giambatista suggested that the BCA submit a letter to the editor stating this information. Ms. Adams said that it would be helpful to clarify that the November election will have universal mailing, but that this is not the case for the August and April elections. The status of universal voting in the case of a revote was

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discussed. Mr. Giambatista will draft a letter to the editor, to be reviewed by the BCA, to be sent out later this month.

Ms. McNamara-Hill said that ballots for the April elections will not be available any earlier than twenty days prior. Ms. Adams said that she is deeply concerned about the mail issue, as she is only getting mail once per week. She said that she is willing to drive ballots to voters if necessary. Ms. Clemens said that she and the Assistant Clerk went to Whitcomb Woods to register residents and assist them in voting. Ms. McNamara-Hill will check with surrounding communities to see how other towns are handling this issue. Answering a question from Mr. Sheldon, Ms. McNamara-Hill said that it is preferred to have Justices of the Peace from two separate parties deliver ballots, however she is unsure if this is required in a non-partisan election. Ms. McNamara-Hill requested sign-ups for election shifts in April. Ms. Carmon Verasamy explained the ballot comingling process in school elections.

Mr. Giambatista said that he will be on vacation for the meeting on March 2<sup>nd</sup> but could preside remotely. Ms. McNamara-Hill said that training regarding the reappraisal process will be held in late spring/early summer. The reappraisal process will be discussed in further detail at the next meeting, which the BCA decided to hold on March 9<sup>th</sup>, 2026.

**7. OTHER BUSINESS**

None.

**8. ADJOURNMENT**

**KELLY ADAMS made a motion, seconded by JORDAN VERASAMY, to adjourn the meeting. Motion passed 12-0. Meeting adjourned at 7:22 PM.**

Respectfully Submitted,  
Darby Mayville  
Recording Secretary

**Tree Farm Management Group - Monthly Meeting**

**Date: Wednesday 2/4/26 at 6:00 PM**

**Location: Essex Town Offices Conference Room  
81 Main Street, Essex Junction, VT 05452**

**In attendance:** Aaron Stewart, Jim Goudie, Giles Willey, Maria Godleski, Ally Vile, Paul Benoit, Harlan Smith, Wendee Pringle, Mike Nick, Mark Brislin

**Absent -** Debbie Knakal, Mark Benjamin

**AGENDA**

**Call to Order:** 6PM

**Agenda Additions/Changes:** 3/2 Town of Essex Showcase and Soup Night, Adult Soccer Tournament Update

**1. Public to be heard - none**

**2. BUSINESS ITEMS**

**a. Approval of the January Meeting Minutes [TF Meeting Minutes, January](#)**

**[Approved 2.4.26.pdf](#)** Giles made a motion to approve the minutes. Harlan seconded the motion and all were in favor.

**b. Board member assignments (remainder from January)(all) -** Mike Nick was not present at the January meeting, but agreed to continue on the Board.

**c. Powers to decide in the interest of the TFMG (Harlan) -** Harlan suggested that the TFMG have a document that outlines the powers of the officers to make certain decisions outside of meetings. Examples of these decisions were: emergency repairs, reservation questions, decisions that cannot wait a month, expenditures up to a certain dollar amount. This would mirror municipal processes and support following open meeting laws. Maria to provide a draft to be reviewed at the next meeting.

**3. Financial Review (Giles)**

**a. Financial updates -** Giles did the Assumed Name Registration for the Tree Farm Recreational Facility with the state for \$70. This will be an every other year fee. TFMG will line the field for all reservations. No renters will be allowed to paint the fields themselves for a discount. They may put down cones or pylons. As new sports make reservations we will consider the need for new Turf Tank templates and assess when to switch to the full package of templates. Giles will attempt to negotiate the \$1,000/year pain allowance from Turf Tank into a template or credit. The fees for the website are current. The domain will be paid in April/May. Insurance will be paid in May.

**b. Storm Water Utility Fee (all)** - Harlan shared the Town and City met about this. There will be a 33% discount applied in the form of a credit to the TF bill like City owned land. Water bills are typically three times a year however the SWU was added in the 2nd third so what we paid was half of the annual fee. Harlan asked for Giles to send him the bill when received so he can verify it matches the discussions for which he was present. As the TFMG will still incur this fee, Aaron made a motion to impose the increase of \$1/hour for hourly rentals and 50 cents per youth municipal player. Giles seconded this motion. Harlan and Mark Brislin opposed. Maria abstained. The rest were in favor. Aaron to write a notice to be sent to those that have already received a reservation packet for 2026.

**c.**

**4. Other -**

**a. Calendar (Ally)** - Review management plan, vendors and open close schedule at next meeting.

**5. Additions to the Agenda -**

**3/2 Town of Essex Showcase and Soup Night** - Giles and Debbie to attend again.

**Adult Soccer Tournament Update (Mike)** - Mike advised the organizers have returned the signed reservation packet, but want the following in writing "...a written agreement which contains the final fees and costs, the reserved times for the fields, a complete description of what is included under the agreement, such as: goals, nets, corner flags, lining of fields, mowing, any portable toilets, trash, etc....We will also need a defined point of contact(s) for the facility related to all of the above." As we are constantly learning from new renters where we could improve our reservation packet and rules, we will write an addendum to the 2026 Reservation Packet which will then be incorporated into the 2027 Reservation Packet.

**Executive Session** - none occurred

**6. Next Meeting & Adjournment** - 6:59 PM Harlan made a motion to adjourn the meeting.

Aaron seconded this motion and all were in favor.

The next meeting will be Tuesday March 10th 2026 at 6 PM at the City Offices Conference Room at 2 Lincoln Street, Essex Junction.

**CITY OF ESSEX JUNCTION  
PLANNING COMMISSION REGULAR MEETING  
MINUTES OF MEETING  
FEBRUARY 5, 2026  
DRAFT**

**PLANNING COMMISSIONERS PRESENT:** Elijah Massey, Chair; Diane Clemens, Vice-Chair; Elena Juodisius, Scott McCormick; Kirstie Paschall

**PLANNING COMMISSIONERS ABSENT:** Finn Hamilton (non-voting)

**ADMINISTRATION:** Chris Yuen, Community Development Director

**OTHERS PRESENT:** Jeff Arango, Bethany Clark, Leslie & Evan Golding, David Knox, Katherine Magee, Nick Meyer

**1. CALL TO ORDER**

Mr. Massey called the meeting to order at 6:30 PM.

**2. AGENDA ADDITIONS/CHANGES**

None.

**3. PUBLIC TO BE HEARD**

**a. Comments from Public on Items Not on Agenda**

Mr. Meyer expressed concern about the housing policy included in the Connect the Junction Transit Orientated Development (TOD) Master Plan. Walkability, greenspace and care of the urban canopy should not be lost sight of with the focus on housing. He said that developers should be pushed to do more than they currently are required to regarding greenspace and landscaping. It is important to balance livability with the need for additional housing.

**4. MINUTES**

**a. January 15<sup>th</sup>, 2026**

**SCOTT MCCORMICK made a motion, seconded by ELIJAH MASSEY, to approve the minutes of January 15<sup>th</sup>, 2026, with corrections. Motion passed 5-0.**

**Corrections:**

-In Item 2, The 802 Homes project and Vermont Arts Council mural grant will be discussed during staff updates,” will be clarified to state, “The 802 Homes project and Vermont Arts Council mural grant will be discussed during staff updates and member updates.”

-In the last sentence of Item 6, “These three options will then be chosen by the community,” will be clarified to state, “These three design options will then be chosen by the community.”

**5. BUSINESS ITEMS**

**a. Discussion of Form-Based Code to Implement the Connect the Junction TOD Plan**

Mr. Yuen said that the Connect the Junction TOD Master Plan is an effort that the City has been undertaking to plan for the future of the Pearl Street Corridor and the City Center. This project focuses on housing and transportation needs, and that future developments are done in a sustainable manner. The plan was adopted by the City Council in December of 2025. Mr. Arango, Managing Principal of Framework, presented to the Planning Commission (PC) regarding how to implement the TOD Master Plan into Land Development Code updates via form-based code. He detailed mapping changes to the

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TOD district and said that the goal is to support more housing near transit. Some additional goals include ensuring pedestrian comfort as density increases, protecting and maintaining historic character, supporting activate and inviting streets and addressing other specific City Council concerns. An additional goal is to remove more subjective criteria from the LDC and simplify the development review process.

Mr. Arango said that his firm reviewed standards in the Village Center and TOD districts, as well as applicable overlay districts. Some of the key recommendations include clarifying the role and applicability of historic preservation v. character compatibility, improving predictability and efficiency in development review, replacing subjective design/character language with objective standards and implementing the TOD master plan. Mr. Arango said that he is proposing to apply the Historic Preservation standards to clearly identified historic resources, regulating design and compatibility with form-based standards, re-establishing administrative approval pathways and requiring DRB review for projects that require discretion. Regarding implementing the form-based code standards, Mr. Arango discussed managing height transitions between buildings of different heights. He said that the PC could consider if a buffer is necessary between areas of the district that are crossed by a street. He discussed options to manage height differences between properties, including upper-level setbacks. He also discussed options for preventing long, monotonous facades, such as limiting the façade length, requiring articulation and activating the street level. There is no requirement for retail on the first floor of buildings, including in the Village Center. He reviewed the street room standards, which provides a sense of enclosure and comfort for pedestrians, and methods for complying with such. Different frontage types, such as plazas, landscaped or stoop/porch can be utilized. It is important to promote good design and neighborhood compatibility throughout the district.

Mr. Arango said that his firm would complete the edits to the code and hopes to have a draft prepared by March. He believes that changes to the regulations will remedy some concerns about building heights in the Village Center. Mr. Arango noted a tradeoff between the amount of housing and step-ups/setbacks. There is no parking requirement in either district however the market will most likely demand it. Mr. Arango discussed second-story parking and how to make it aesthetically pleasing. Mr. Massey asked if it would be too restrictive to require step-backs on all sides, especially the street-facing sides. Mr. Arango said that he does not believe that this will be a concern in most areas but could be applicable to certain lots. He will look at specific property examples and discuss this with the PC further. Mr. McCormick encouraged the PC to consider how many housing units would be lost should this be implemented.

Ms. Clemens encouraged there to be a way to include more trees and vegetation in development. Mr. Arango said that “the Green Factor” could be a system for design good system. This is a points system for which is applied to landscaping improvements and developments. He also suggested looking into the minimum better right of way standards. Ms. Juodisius said that many of the parcels being looked at are fairly small and constrained, and that it would be helpful to test the regulations on are larger variety of parcels. Mr. McCormick encouraged additional greenspace in the area near the railroad tracks. He said that he would like to see the landscaping lead to community connections in the downtown area. Mr. Massey said that he wants to ensure that this district is space that people can enjoy being in. Mr. Arango encouraged the PC to collectively decide what is most important to them and said that the tools are available to implement this. Ms. Clemens said that the overlays were put in because developers were not conforming to the ideals of the community. Mr. Arango said that there are different manners in which an

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application would rise to a Development Review level. Mr. Yuen said that there are some design review standards that apply to what seems like very small projects.

Mr. Massey requested public input. Ms. Golding said that she is encouraging the PC to continue to allow Essex Junction to be a great place with an urban canopy and a livable feel. Mr. Meyer said that the Pearl Street and Village Center areas are very different and encouraged the balance between housing and livability. Answering a question from Mr. McCormick, Mr. Yuen said that this plan would be incorporated into the full plan, but updates will primarily be focused on updates to the districts. Mr. Arango said that staff and the PC will be able to review the draft code, and that additional meetings will be held.

## **b. Administrative Officer Nomination**

Mr. Yuen said that he is the City's Administrative Officer, and that this appointment lasts three years.

**SCOTT MCCORMICK made a motion, seconded by ELENA JUODISIUS, to nominate Christopher Yuen to serve as the Administrative Officer for a three-year term beginning from March 22, 2026. Motion passed 5-0.**

## **6. MEMBERS UPDATES**

Mr. McCormick said that Essex Junction has been selected as a pilot community by the Climate Action Office. They will provide free consulting services related to incorporating climate change into the municipal plan.

## **7. STAFF UPDATES**

Mr. Yuen said that the 802 Homes Design Charette will take place this Saturday at 4 PM. He will attend the City Council meeting on February 11<sup>th</sup> to discuss the possibility for improving pedestrian crossings on Pearl Street. He will also give an introductory presentation on one of the goals of Connect the Junction project, restriping Park Street for better pedestrian accessibility. Changes to the proposed fee schedule related to planning and development, with the largest being a large change to excavation permit fees, will also be discussed.

## **8. ADJOURNMENT**

**SCOTT MCCORMICK made a motion, seconded by ELENA JUODISIUS, to adjourn. Motion passed 5-0. Meeting adjourned 8:12 PM.**

Respectfully submitted,  
Darby Mayville

**CITY OF ESSEX JUNCTION  
CAPITAL PROGRAM REVIEW COMMITTEE MEETING  
DRAFT MINUTES OF MEETING  
FEBRUARY 10, 2026**

**COMMITTEE:** Amber Thibeault, Chair; Kevin Collins, Vice-Chair; Karen Dolan; Nathan Doudera; Scott McCormick; Mike Plageman

**ADMINISTRATION:** Jeff Kershner, City Engineer; Michael Giguere, City Planner; Ricky Jones, Public Works Superintendent; Jess Morris, Finance Director

**PUBLIC:** None

**1. CALL TO ORDER**

Ms. Thibeault called the meeting to order at 6 PM.

**2. AGENDA ADDITIONS/ CHANGES**

None.

**3. PUBLIC COMMENTS**

There were no comments from the public.

**4. DISCUSSION ITEMS**

**a. Discussion: Rank Main Street Shared Use Path Project as Presented 10/28/25**

Mr. Giguere said that this project is a shared use path for both cyclists and pedestrians to connect Essex and Essex Junction along Route 15. The Town of Essex has been awarded a grant for phase one of this project, which is entirely within their borders. The Town of Essex would like to coordinate with Essex Junction for phase two, of which a portion is in Essex Junction. There would be 15% cost savings to completing this project simultaneously. The project has strong support from the Bike/Walk Advisory Committee (BWAC). He presented two alternatives, one of which is a cost saving modification for a previously selected alternative. The lower-priced alternative will come at the expense of the bike experience, as a more complicated set of signs and routes must be followed. The cost-savings alternative has not been reviewed by the BWAC, but he noted that they believe that the most important feature of this project is its pedestrian improvements. Mr. Jones said that there is not anticipated to be a substantial difference between the maintenance costs between the two options. There is the possibility of grant funding, however nothing is secured.

Regarding the ranking criteria, all agreed that this is a strong project for safety and health. Mr. Doudera and Ms.Thibeault believes that the non-modified version should score slightly higher on this category. All agreed that the mandate scoring should be zero, as this is not applicable. The remaining life scoring element was discussed, as well as whether this would be applicable to this project. Community support, such as the BWAC's support of the project, was discussed. All agreed that the financing score should be zero, as no grant funds have been obtained. Timing and linkages were seen as a high-ranking criterion. A water line replacement could also occur at the same time as this project, however the cost for this has not been incorporated. The lower cost alternative would avoid the need to replace the water line in this location. Regarding positive economic impact and the cost of deferral, all agreed that it would have no minimal impact. Regarding efficiencies, there may be some savings to doing the water line project and bike/ped path at the same time. Regarding service improvements, all agreed that both would provide benefits to the community, however the lower-priced alternative scores are lower. Regarding alignment with City priorities, all agreed that this was strong project for this criterion. Ms. Morris said that she has

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taken down all the scores that committee members have provided, will average them and will update her files.

**b. Discussion: Capital Project Ranking and Timeline Adjustments as Recommended by Staff**  
**MIKE PLAGEMAN** made a motion, seconded by **KEVIN COLLINS**, to table discussion until the next Capital Committee meeting. Motion passed 6-0.

**5. REVIEW AND APPROVE MINUTES:**

**a. Approve Minutes: October 28, 2025**

**KEVIN COLLINS** made a motion, seconded by **SCOTT MCCORMICK**, to approve the minutes of October 28, 2025. Motion passed 6-0.

**6. READING FILE**

**a. Review and approve minutes: October 28, 2025**

**7. ADJOURN**

**SCOTT MCCORMICK** made a motion, seconded by **KEVIN COLLINS**, to adjourn the meeting. Motion passed 6-0; the meeting adjourned at 6:55 PM.

Respectfully Submitted,  
Darby Mayville  
Recording Secretary

Next Meeting: April 7, 2026



**CITY OF ESSEX JUNCTION  
BIKE WALK ADVISORY COMMITTEE  
REGULAR MEETING MINUTES - DRAFT**

*Online & 2 Lincoln St  
Essex Junction, VT 05452  
Thursday, February 12<sup>th</sup>  
2026, 7:00 PM*

*E-mail: mgiguere@essexjunction.org*

*www.essexjunction.org*

*Phone: 802-878-6944, ext. 1625*

**1. MEMBERS PRESENT**

John O'Brien, Russ Miller-Johnson, Lauren Philbrook, Daniel Liguori

**2. OTHERS PRESENT**

Michael Giguere, staff representative; Bryan Davis, CCRPC; Jack Evans, Local Motion

**3. CALL TO ORDER**

The meeting was called to order by John at 7:01 pm.

**4. AGENDA ADDITIONS/CHANGES**

Michael added three additional staff updates. Lauren wanted to discuss the Bicycle Friendly Community webinar, which was added as a sub-topic under the BFC announcement agenda item.

**5. MINUTES FOR APPROVAL**

a. December 11<sup>th</sup>, 2025

Lauren made a motion to approve the minutes as presented, seconded by Daniel. Motion passed unanimously (4-0).

**6. PUBLIC TO BE HEARD**

Bryan Davis from CCRPC introduced himself, pledging CCRPC as a resource for BWAC.

**7. BUSINESS ITEMS**

a. Upcoming public meetings hosted by BWAC

- Pearl Street Pedestrian Crossing
- Park Street Reconfiguration

Michael gave a brief introduction to each project which have both been presented previously to BWAC. He mentioned that public meetings to present public outreach findings and recommended alternatives will be held for each project, with Pearl Street Pedestrian Crossing taking place during BWAC's 3/12 meeting and Park Street Complete Streets Improvement taking place on 4/9. Additional public outreach is being done for both projects.

b. Discussion of drafted Form-Based Code implementation for Connect the Junction TOD Plan\*

Michael presented Framework's drafted Form-Based Code implementation from Connect the Junction, which includes some recommended changes to the City's Land Development Code. These changes are designed to influence the built environment of the Village Center, Pearl Street, and Park Street corridors to become a more walkable, bikeable, and transit-friendly environment. Michael showed some of the technical and architectural recommendations.

Russ asked if this was related to 802 Homes, Michael clarified that it was a separate project. Daniel noted that the focus on active ground floor seemed like the right approach. He commented that the difference between a 9-story building and a 4-5 story building didn't seem too different from a pedestrian or cyclist's perspective, but the ground floor aesthetic is important to focus on. Lauren brought up the number of empty commercial storefronts and expressed concern over requiring more ground floor commercial space. John echoed this but had optimism based on what is happening in South Burlington's City Center with many of their new commercial tenants. Jack mentioned that ground floor does not necessarily need to be commercial to be active, citing the Cathedral Square's living community with a common area on the ground floor.

c. Trustee's Policy Regarding Bike/Walk Advisory Committee\*

John brought up that this policy has not been updated in over a decade. He noted the use of the word “Village” vs “City” and the outdated committee size which has been decreased to six members. Russ mentioned he saw this policy when he first joined. Michael wondered if the responsibilities section should be updated, but most members agreed it was relatively up to date.

Lauren mentioned that BWAC’s role in the Traffic Calming Policy could be added. John proposed a task force to recommend updates to BWAC in April. Daniel and Russ volunteered to assist.

#### **8. MEMBERS UPDATES**

Russ and Lauren mentioned sidewalk plowing quality has been spotty, especially near the schools. John asked if plowing depth had been adjusted, Lauren mentioned that it seems quite high during a storm and then a second pass gets closer to the ground.

John mentioned that he submitted a SeeClickFix ticket for the brick work on the Crescent Connector and said he got a response quickly.

#### **9. STAFF UPDATES**

##### **a. BFC Award Announcement**

Michael mentioned that Essex Junction has been recognized as a Bronze-level Bicycle Friendly Community by the League of American Cyclists. Lauren mentioned an upcoming webinar workshop on 2/25, Jack provided more information on this workshop which is designed to discuss low-hanging fruit improvements for BFC communities.

##### **b. Vermont Walk/Bike Summit (Friday May 8<sup>th</sup> in Bennington)**

Michael mentioned this upcoming event and encouraged BWAC members to reach out if they are interested in attending.

##### **c. Pearl Street West update**

Michael mentioned that the Pearl Street West multimodal improvement project has proceeded to being designed by the City Engineer. He discussed some of the design considerations being discussed internally, including the crosswalk at the Susie Wilson intersection. He asked for feedback from the group on what the most comfortable orientation for the crosswalk would be, noting that 90-degree horizontal displacements are generally discouraged in engineering guidelines.

Russ mentioned that having it oriented straight across seemed preferable. Lauren asked if it’s less dangerous for people to stop before crossing for better visibility. Daniel liked the current straight configuration, as having to turn and look for drivers would require more effort. Jack asked about lighting, Michael mentioned there is not currently a plan to improve lighting.

Bryan pointed out that the red design shortens the crossing distance by approximately 1/3. Michael asked about pavement painting for the crossing, Lauren mentioned that green paint can be slippery. Lauren asked if pedestrians would recognize less common crosswalk paint configurations. Daniel did not feel that an expensive crosswalk would be essential if it’s an expensive feature.

Jack asked about planned pedestrian detours for this project, Michael mentioned that this has not been determined yet but would pass this along to the City Engineer to plan early.

##### **d. Main Street shared use path**

Michael noted that the Capital Review Committee ranked the two alternatives for this project. The committee expressed their excitement to see this project proceeding. Daniel mentioned that connected loops can create a more robust network for cycling, having a positive relationship with the Countryside bike path. Russ was surprised at the cost-saving alternative’s financial savings. Daniel pointed out that additional wayfinding would improve this project as well.

10. **ADJOURN**

Daniel motioned to adjourn the meeting, seconded by Russ. Motion passed unanimously (4-0). The meeting was adjourned at 8:13 pm.