



**CITY OF ESSEX JUNCTION
CITY COUNCIL
REGULAR MEETING AGENDA**

Online & 2 Lincoln St.
Essex Junction, VT 05452
Wednesday, October 8, 2025
6:30 PM

E-mail: admin@essexjunction.org

www.essexjunction.org

Phone: (802) 878-6944

This meeting will be in-person at the Municipal Offices located at 2 Lincoln Street and available remotely. Options to watch or join the meeting remotely:

- **WATCH:** the meeting will be live streamed on [Town Meeting TV](#)
- **JOIN ONLINE:** [Join Zoom Meeting](#)
- **JOIN CALLING:** (toll free audio only): (888) 788-0099 | Meeting ID: 944 6429 7825; Passcode: 635787

1. **CALL TO ORDER** [6:30 PM]
2. **AGENDA ADDITIONS/CHANGES**
3. **APPROVE AGENDA**
4. **PUBLIC TO BE HEARD**
 - a. Comments from Public
5. **BUSINESS ITEMS**
 - a. Chittenden Solid Waste District Representative Update to Council with Mike Sullivan [10 Minutes]
 - b. Development Review Board Update to Council [15 Minutes]
 - c. *Discussion and Consideration of an Executive Session to Discuss a Possible Contract with the Town for Assessing Services
 - d. **Discussion and Consideration of an Executive Session to Discuss Attorney Client Communication and Litigation
 - e. ***Discussion and Consideration of an Executive Session to Discuss Personnel
6. **CONSENT ITEMS**
 - a. Approve Meeting Minutes: September 24, 2025
 - b. Approve the Infill Housing Consortium Project Match
7. **COUNCIL MEMBER COMMENTS & CITY MANAGER REPORT**
8. **READING FILE**
 - a. Check Warrant #24096 10/03/25
 - b. September Financial Reports
 - c. Regional Boards and Committees Memo
 - d. Community Outreach Contract Update
 - e. Annual 2024 Report on Progress on Implementation of All-Hazards Mitigation Plan
 - f. Chittenden County Communications Union District Budget Public Hearing Notice
 - g. Understanding Your Property Tax Bill
 - h. Opioid Settlement Funds Update
 - i. Progress/Status of the Reappraisal Project 2026
 - j. Police Community Advisory Board Minutes 09/16/25
 - k. Development Review Board Minutes 09/18/25
 - l. Governance Committee Minutes 09/25/25

9. **EXECUTIVE SESSION**

- a. *An Executive Session May Be Needed to Discuss a Possible Contract with The Town for Assessing Services
- b. **An Executive Session May Be Needed to discuss Attorney Client Communications and Litigation
- c. *** An Executive Session May Be Needed to discuss Personnel

10. **ADJOURN**

Members of the public are encouraged to speak during the Public to Be Heard agenda item, during a Public Hearing, or, when recognized by the President, during consideration of a specific agenda item. The public will not be permitted to participate when a motion is being discussed except when specifically requested by the President. Regarding zoom participants, if individuals interrupt, they will be muted; and if they interrupt a second time they will be removed. This agenda is available in alternative formats upon request. Meetings of the City Council, like all programs and activities of the City of Essex Junction, are accessible to people with disabilities. For information on accessibility or this agenda, call the City Manager's office at 802-878-6944 TTY: 7-1-1 or (800) 253-0191.

City Council Rules for Public Participation
City of Essex Junction

Vermont's Open Meeting Law protects the public's right to attend and participate in meetings of local public bodies, but the purpose and function of these meetings is for the public body to do the work of the public; they are not meetings of the public (i.e., public forums). Consequently, these rules are necessary to manage the public's participation to ensure an environment in which the public feels safe to express their views on matters considered by the public body while minimizing disruptions so that the public body can get its work done. The full City Council Rules of Procedures for Meetings can be found here: www.essexjunction.org/codes/policies.

- 1. Please raise your hand to speak, whether in person or attending virtually.
- 2. You may only speak after you have been recognized by the president.
- 3. Before speaking, please state your name and address for the record.
- 4. All remarks must be addressed to the president.
- 5. Comments must be germane to the agenda item being addressed.
- 6. Comments under "Public to be Heard" must pertain to the business of the public body.
- 7. Repetitive and irrelevant comments are not allowed.
- 8. Please wait your turn; do not interrupt others.
- 9. Each person will be limited to two minutes of comment. This time may be extended only by permission of the president. The balance of time not used by each person will expire and cannot be reserved or yielded to another.
- 10. Each person may only speak once on the same agenda item, time permitting, with the consent of the president.
- 11. Those yet to be heard will be given priority over those who have already spoken.
- 12. You do not have the right to vote on agenda items.
- 13. Please obey orders and rulings of the president.
- 14. Keep your cool. Disruptive people will be asked to leave and removed if necessary.
- 15. Listen well, pay attention, and participate.



DEVELOPMENT REVIEW BOARD

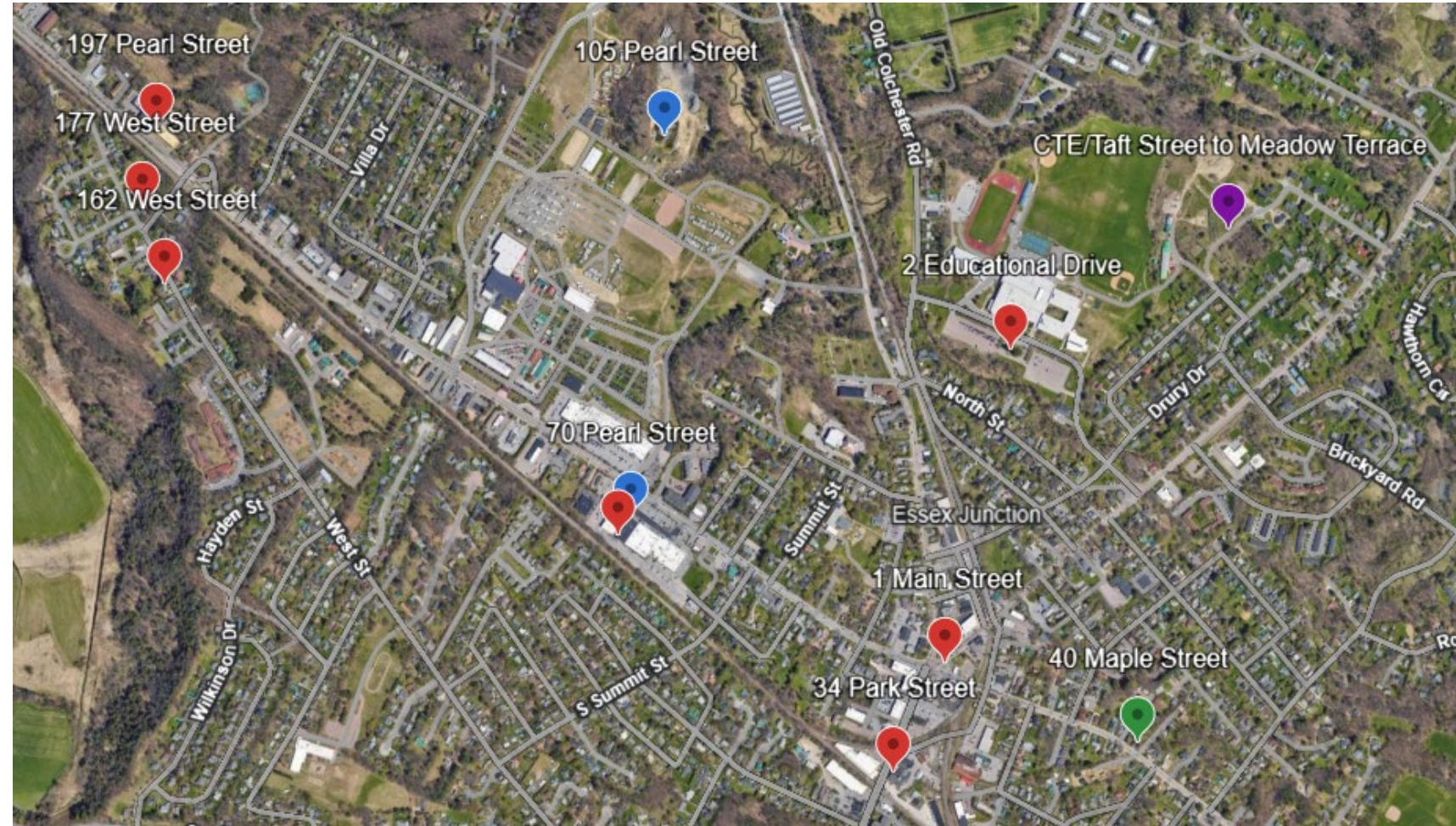
MAJOR PROJECT SUMMARY

SEPTEMBER 2024 – SEPTEMBER 2025

PROJECT LOCATIONS

Legend

- Red: Site Plan Review
- Purple: Subdivision
- Green: Design Review
- Blue: Conditional Use Review



BY THE NUMBERS

- Conceptual Site Plans reviewed: 2
 - Final Site Plans reviewed: 8
 - Sketch Plats reviewed: 1
 - Final Plats reviewed: 1
 - Design Review decisions: 4
-
- New housing units approved (gross)*: 12
 - New housing units approved (net)*: 10

*Does not include administratively approved housing units



2 EDUCATIONAL DRIVE

- 9/19/24:
 - Approved site plan amendment for stormwater improvements at Essex High School.



162 WEST STREET

- 11/21/24:
 - Approved conceptual site plans for the construction of a triplex.
- 12/19/24:
 - Approved final site plans.



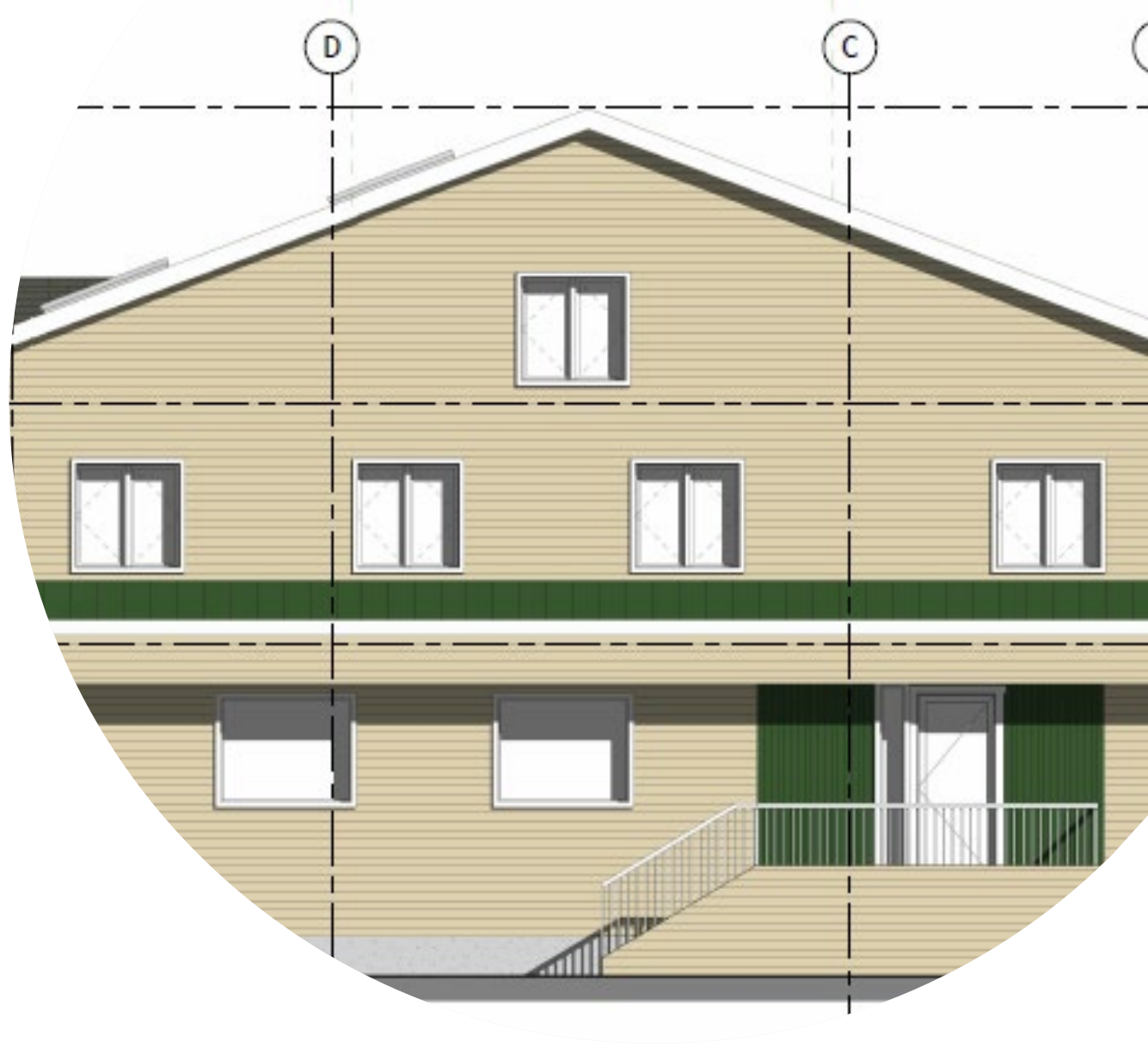
CENTER FOR TECHNOLOGY, ESSEX

- 12/19/24:
 - Approved sketch plat for a three-lot subdivision for one residential lot and two lots for future development; road connection of Taft Street to Meadow Terrace.
- 4/17/25:
 - Approved final plat.



34 PARK STREET

- 2/20/25:
 - Approved conceptual site plans for the addition of three apartments to the existing mixed-used building.
- 4/17/25:
 - Approved final site plans.



177 WEST STREET

- 3/20/25:
 - Confirmed staff determination on the permissible expansion of a non-conforming building located in a setback.
- 6/9/25:
 - Approved site plans for the conversion of an existing duplex into a fourplex.



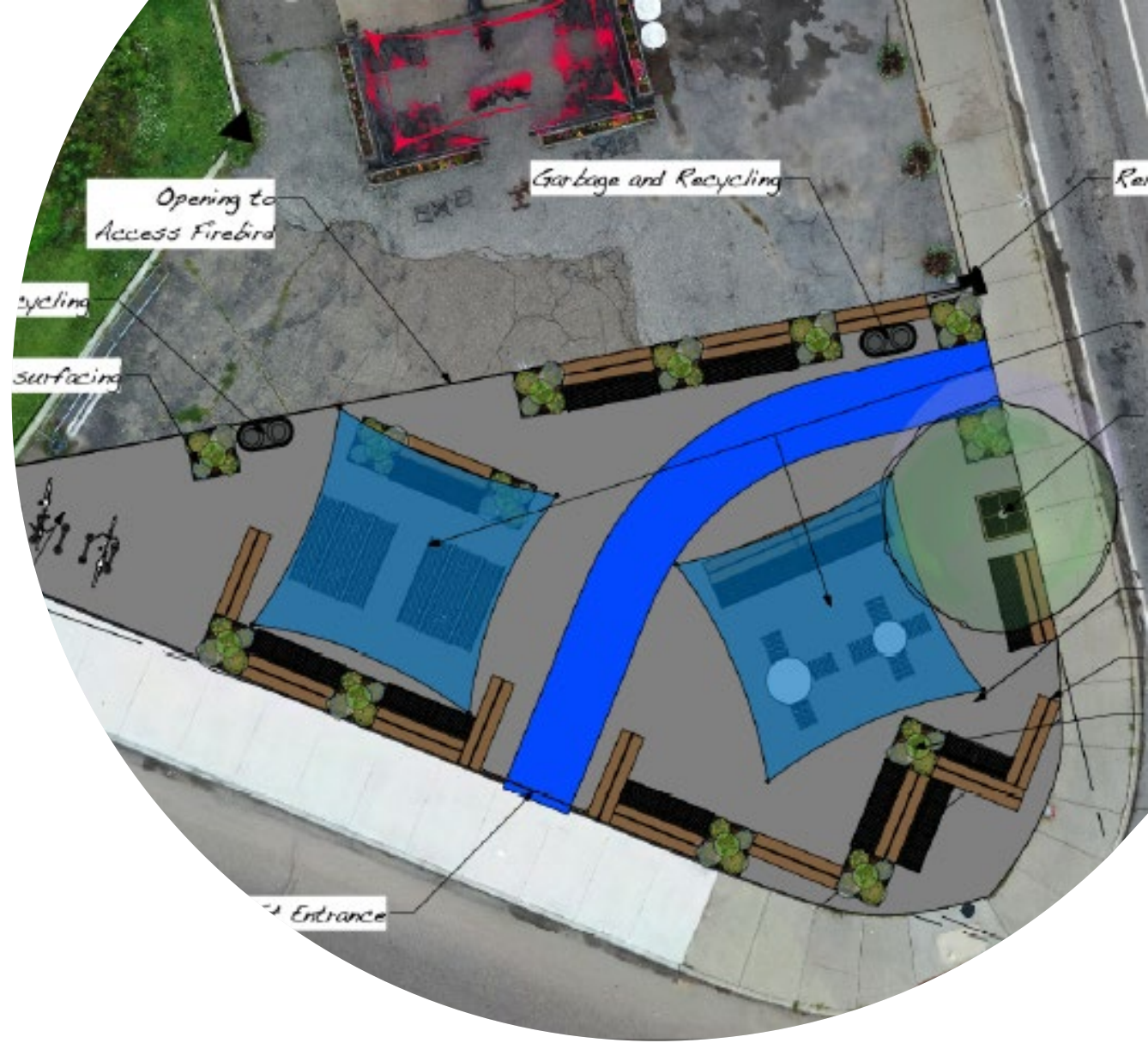
197 PEARL STREET

- 3/20/25:
 - Approved site plan amendment for three additional dwelling units and opening of the fifth floor at an existing multi-family building.
 - A zoning permit for the fifth floor was ultimately not pursued by the property owner.



1 MAIN STREET

- 4/17/25:
 - Approved site plans for a pocket park.
 - Site plans are being revised based on DRB feedback in preparation for construction bidding early 2026.



105 PEARL STREET

- 7/17/25:
 - Approved site plans and conditional use for a training center for the Essex Junction Fire Department at the Champlain Valley Exposition.



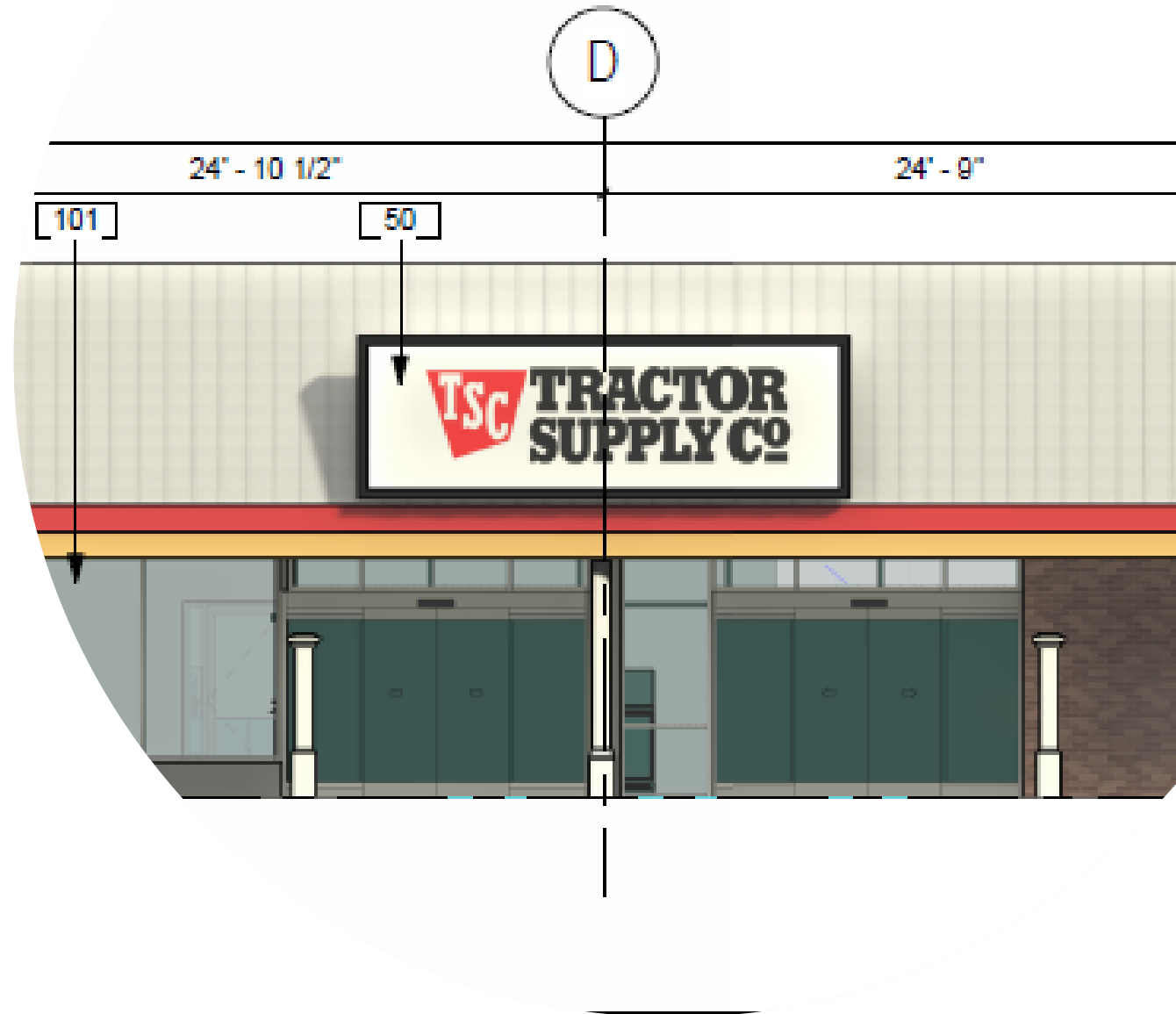
40 MAPLE STREET

- 8/21/25:
 - Approved design review for the construction of a new single-family home.



70 PEARL STREET

- 8/21/25:
 - Approved conditional use for a bulk propane refill station and design review for Tractor Supply Company.

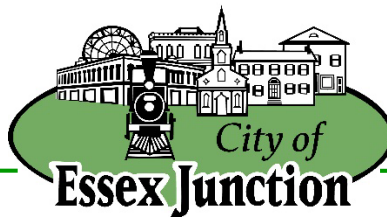




MGIGUERE@ESSEXJUNCTION.ORG



[HTTP://WWW.ESSEXJUNCTION.ORG](http://www.essexjunction.org)



MEMORANDUM

To: Essex Junction City Council

From: Regina Mahony, City Manager

Meeting Date: October 8, 2025

Subject: Executive session Possible Contract with the Town for Assessing Services

Issue: The issue is whether the City Council will enter executive session to discuss an extension to the Shared Services with Essex potential contract with the Town for Assessing services.

Discussion: The City of Essex Junction and Town of Essex executed a Shared Services Agreement for Assessing Services in July of 2022. This agreement is set to expire upon the completion of Reappraisal, which is on track for completion in June 2026. Prior to development of the FY27 budget it would be beneficial to have a plan in place for Assessing services. Staff recommends exploring an extension to the current agreement and recommends an Executive Session to have a complete and thorough discussion about this topic.

Cost: N/A at this time

Recommendation:

If the City Council wishes to enter executive session, the following motions are recommended:

Motion #1

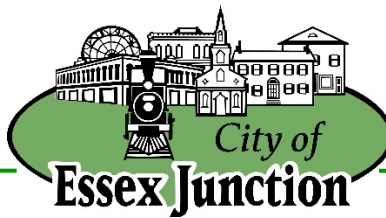
"I move that the City Council make the specific finding that premature disclosure of the contractual matters would place the city at a substantial disadvantage."

Motion #2

"I move that the City Council enter into executive session to discuss a contract, pursuant to 1 V.S.A. § 313(a)(1)(A) to include the City Council and City Manager."

Following executive session, the City Council may be ready to authorize the City Manager to execute a contract with the Town of Essex for Assessing Services.

Amendments: None



MEMORANDUM

To: City Council

From: Regina Mahony

Meeting Date: October 8, 2025

Subject: Executive Session discuss Confidential Attorney-client Communications and Probable Litigation

Issue: The issue is whether the City Council will enter executive session to discuss confidential attorney-client communications made for the purpose of providing professional legal services to the body and pending or probable civil litigation.

Discussion: To have a complete and thorough discussion about this topic, an executive session may be necessary because the premature disclosure of the information may put the City Council and the City at a substantial disadvantage. Confidential attorney-client communications can be a protected discussion.

Cost: N/A at this time

Recommendation:

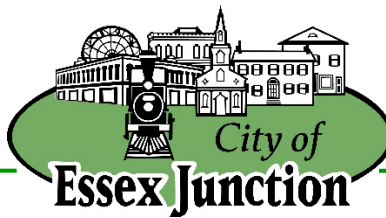
If the City Council wishes to enter executive session, the following motions are recommended:

Motion #1

"I move that the City Council make the specific finding that premature disclosure of the confidential attorney-client communications regarding a probable litigation would place the city at a substantial disadvantage."

Motion #2

"I move that the City Council enter into executive session to discuss confidential attorney-client communications regarding probable litigation, pursuant to 1 V.S.A. § 313(a)(1)(E) and 1 V.S.A. § 313(a)(1)(F) to include the City Council and City Manager."



MEMORANDUM

To: City Council

From: Regina Mahony

Meeting Date: October 8, 2025

Subject: Executive Session for personnel evaluation (check-in) of the City Manager

Issue:

The issue is whether the City Council will enter executive session to have a personnel evaluation (check-in) with the City Manager.

Discussion:

To have a complete and thorough discussion about this topic, an executive session may be necessary. The evaluation of an employee can be a protected discussion.

Recommended Motion:

"I move that the City Council enter into executive session to discuss a personnel evaluation (check-in), pursuant to 1 V.S.A. § 313(a)(3) to include the City Council and the City Manager."

**CITY OF ESSEX JUNCTION
CITY COUNCIL
REGULAR MEETING AGENDA OPEN FORUM
MINUTES OF MEETING
September 24, 2025**

COUNCILORS PRESENT: Amber Thibeault, President; Marcus Certa, Vice President; Tim Miller, Clerk; Elaine Haney; Brian Shelden.

ADMINISTRATION: Regina Mahony, City Manager; Chris Yuen, Community Development Director.

OTHERS PRESENT: Charlie Baker, Bethany Clark, Joe Kudrle, Dennis Thibeault, Resa.

1. CALL TO ORDER

City Council President Thibeault called the meeting to order at 6:30 P.M.

2. AGENDA ADDITIONS/CHANGES

None.

3. APPROVE AGENDA

None needed.

4. PUBLIC TO BE HEARD

a. Comments from Public

Joe Kudrle expressed frustration that his taxes were mailed in and considered late by the City and asked that the City consider taxes paid on time if they are postmarked by the required deadline. He also noted that Global Foundries was assessed a late fee because they addressed their check to the Village of Essex Junction, not the City. Councilor Haney clarified that Global Foundries was assessed a late fee because they were truly late in paying their taxes.

Resa also noted that she received her tax bill later than normal and realized that she would not be able to pay her taxes online and had to drop her check off at 2 Lincoln Street. She said she would support a policy that counts taxes as paid on time if they are postmarked by the due date but expressed concern about the lack of consistent postmarks on postal mail. She also thanked the City Council for creating the space for public forum, discussion, and engagement with the public. She expressed concern about potential traffic impacts of some of the Pearl Street scoping study work.

5. BUSINESS ITEMS

a. Chittenden County Regional Planning Commission Annual Report and Presentation

Charlie Baker, Executive Director of the Chittenden County Regional Planning Commission (CCRPC), spoke about this agenda item. He provided a summary of CCRPC's annual report, highlighting collaborative projects with the City over the past year (scoping at Pearl Street, stormwater work, TOD master planning, land use mapping, and technical assistance), projects included in this year's workplan (technical assistance with Comprehensive Plan updates, conceptual planning for pedestrian crossing on Pearl Street, GIS services, and additional stormwater inspection work), and highlighted programs included in the Capital Program and Transportation Improvement Program. He also spoke about regional activities that included multiple municipalities, such as regional plan updates, community engagement work, and work on housing, stormwater, energy, and transportation. Councilor Certa asked whether other communities are struggling to hit their housing targets, and Mr. Baker replied that the high-end targets are ambitious, and all communities will likely struggle to meet them. He said that he would recommend that communities in Chittenden County aim to hit the mid-range of the housing targets set forth by the State. He noted that the State should be releasing an annual status report showing state-level progress to date on housing targets soon.

b. Community Development Department Head Brief to Council

Community Development Director Yuen spoke to this agenda item. He began by noting the key activities the department engaged in over the last six months. These include implementation of the 2025 Land Development Code (LDC) amendments, the Transit-Oriented Development (TOD) plan and public engagement around it, the multi-modal improvements scoping study for Pearl Street, updating the traffic calming policy, collaborating with the Bike Walk Advisory Committee on several smaller but important projects, working to secure several grants related to transportation (such as grants from the Downtown Transportation Fund), working on preliminary design and public engagement for the Amtrak Station renovations, working on the Main Street Park project, and development review. He spoke about increased public engagement efforts and events for the department over the last six months. He spoke about focusing on increasing enforcement activities. He spoke about efforts around regional coordination through collaboration with CCRPC.

Director Yuen then spoke about anticipated activities over the next six months for the Department. These include wrapping up many of the projects noted above, such as the Connect the Junction project, beginning updates to the Comprehensive Plan, and working with other municipalities on an infill housing initiative. He noted that staff are at or exceeding capacity in terms of their current workload, which is something to be mindful of.

Councilor Certa asked for more detail around current enforcement activities and processes and also asked what staffing levels would be appropriate to handle current and anticipated future capacity needs. Director Yuen replied that enforcement activities and processes still remain largely complaint based. He also noted that the department does not currently have an unreasonable workload, but that there are a number of large initiatives in the strategic plan and in the priority list that could have impacts on staff capacity. Councilor Miller asked for a status update on the Main Street Pocket Park project. Director Yuen replied that they are currently working through technical design details and are aiming to go out for bid at the beginning of next year. Councilor Sheldon asked about the status of the Amtrak Station project, and Director Yuen replied that the City has submitted the documentation necessary for federal match obligations and is awaiting a response by the end of the year.

c. Presentation on Pearl Street Road Diet Update

Community Development Director Yuen spoke to this agenda item, which largely pertains to the Pearl Street Multimodal Improvements Scoping Study, specifically to Pearl Street between Susie Wilson Road and the West Street Extension. He noted that the look and function of the street don't match what they should probably be. He provided background and context, noting that a scoping study was conducted in 2018 and a preferred alternative was selected at that time. He said that there are now new 2025 alternatives that build on the 2018 scoping study and cost estimates. He spoke about the purpose of the current study, which is to provide safe, visible, comfortable and convenient multimodal transportation that connect this section of Pearl Street and do so in such a way as to fit within the available budget for this body of work. He noted that there is \$1.23 million the Capital Plan for this project. He noted that there is a current gap in the bicycle facility link from the City Center to the West Street Extension and the shared use path that connects to the St. Michael's College campus. He also noted that there are three bus stops in the westbound direction and none in the eastbound direction, which also represents a public transportation gap. He summarized the alternatives that were considered in the 2018 scoping study. He then spoke about the 2025 alternative, which retains most of the existing median and curbs, reduces the existing two-lane westbound roadway to one lane, and includes a buffered bike lane and shared-use path, while decreasing the eastbound lanes to one lane to allow for a public transit stop and pedestrian crossing. He noted that this proposal minimizes the number of curbs that are moved, to contain costs. He also noted that it would reduce the speed limit to 30 MPH. Councilor Haney asked how this would impact fair traffic, and Director Yuen replied that impacts should be minimal for whatever temporary arrangement that the Essex Police Department needs to implement for fair traffic. Director Yuen then spoke about comparing the alternatives, noting that the 2025 Alternative 2 (outlined in detail above) performs well in terms of improving bicycle and transit access and safety. He said that this proposal has been through rounds of public comment and engagement through the Planning Commission

and that the consultant will work to produce final reports for the City Council's endorsement at a future meeting by the end of 2025.

6. **CONSENT ITEMS**

- a. Approve Meeting Minutes: September 10, 2025
- b. Approval of Citywide Janitorial Services Contract

Councilor Certa made a motion, seconded by Councilor Shelden, to approve the consent agenda. The motion passed 5-0.

7. **COUNCILOR COMMENTS & CITY MANAGER REPORT:** City Manager Mahony spoke about the Meet Me On Main event on Saturday, September 27, from 4:00 to 7:00 PM. She noted a rebranding survey that the public can respond to. She also noted opportunities to provide feedback on the Connect the Junction project. She also noted that tours of the 2 Lincoln Street building will be held on Saturday the 27th, and that the ribbon-cutting ceremony for the building will be held on Friday, September 26 at 10:00AM. Councilor Miller noted the Construction Junction event at Maple Street Park on Saturday, September 27 from 9:00 AM to noon.

8. **READING FILE**

- a. Check Warrant #24086 – September 19, 2025
- b. Meet Me on Main Events
- c. Connect the Junction Open Forum
- d. Rebranding Survey
- e. City Offices Renovation and Ribbon Cutting
- f. Board of Civil Authority and Board of Abatement Minutes – September 2, 2025
- g. Planning Commission Minutes – September 4, 2025
- h. Bike Walk Advisory Committee Minutes – September 11, 2025
- i. Governance Committee Minutes – September 11, 2025

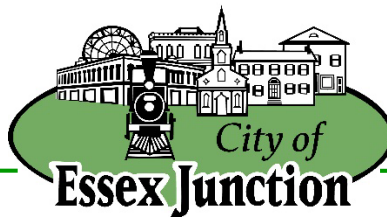
9. **EXECUTIVE SESSION**

- a. No Executive Session is anticipated

10. **ADJOURN**

Councilor Certa made a motion, seconded by Councilor Miller, to adjourn the meeting. The motion passed 5-0 at 7:36 P.M.

Respectfully Submitted,
Amy Coonradt



MEMORANDUM

To: City Council
From: Christopher Yuen, Community Development Director
Meeting Date: October 8, 2025
Subject: UPWP Infill Housing Project

Issue: The City may be able to collaborate with other municipalities on an initiative to promote a small-scale infill housing initiative.

Discussion:

Essex Junction may join a small Chittenden County Regional Planning Commission Unified Planning Work Program (UPWP) project to promote small-scale infill housing in collaboration with the City of Burlington, South Burlington and Winooski. This initiative will begin in the coming weeks.

The following is the project description:

Burlington, South Burlington, Essex Junction and Winooski (the Region's four cities) have each passed significant amendments to the land use regulations in the past year unlocking many new opportunities for small-scale infill housing in existing neighborhoods. This includes new or expanded allowances for duplexes and small multi-plexes, subdivision of land, and/or accessory dwelling units. This presents an opportunity for these communities to work together to share resources, education, and training. The project would be to build an outreach and education plan, materials, and workshops to support small-scale infill housing in our communities.

An initial project would focus on materials, education for property owners, and workshops. This could evolve in the future into outreach and training for small-scale builders & developers and coordination on pre-approved dwelling types using Homes for All toolkit prepared by the state.

Task Deliverables: 1. Outreach and Education Plan; 2. Outreach materials; 3. Workshops; 4. Long-term Strategic Plan.

This UPWP project is meant to complement and not compete with the State's Homes for All initiative, for which Essex Junction has also applied to be a "Development Ready" Community Partner. More information on Homes for All Phase 3 - 802 Homes is here:

<https://accd.vermont.gov/current-initiatives/homesforall/802homes>

Cost:

The City's contribution to the UPWP project is expected to be \$2,500 in FY26, which is within the available budget because a previously anticipated local match for the Pearl Street Multimodal Improvements scoping study was not ultimately required. This is coming to the Council due to the match component per the Purchasing Policy.

Recommendation:

It is recommended that the City Council approve Essex Junction's participation in the UPWP Infill Housing Project for FY26.

Recommended Motion:

I move that the City Council approve Essex Junction's participation in the CCRPC UPWP Infill Housing Project for FY26.

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
80132	ACHEE, DAVID	09/11/25 Stipend BWAC September 20 091125Achee	210-5-16-10-190.000 Board member Payments	50.00	56695	10/03/25
80155	ACRISURE NE PARTNERS INS	09/19/25 Acrisure FY26 Q1 22400	210-5-30-10-210.000 Group Insurance	307.50	56696	10/03/25
80155	ACRISURE NE PARTNERS INS	09/19/25 Acrisure FY26 Q1 22400	210-5-30-12-210.000 Group Insurance	45.00	56696	10/03/25
80155	ACRISURE NE PARTNERS INS	09/19/25 Acrisure FY26 Q1 22400	210-5-12-10-210.000 Group Insurance	45.00	56696	10/03/25
80155	ACRISURE NE PARTNERS INS	09/19/25 Acrisure FY26 Q1 22400	210-5-13-10-210.000 Group Insurance	45.00	56696	10/03/25
80155	ACRISURE NE PARTNERS INS	09/19/25 Acrisure FY26 Q1 22400	210-5-10-10-210.000 Group Insurance	135.00	56696	10/03/25
80155	ACRISURE NE PARTNERS INS	09/19/25 Acrisure FY26 Q1 22400	210-5-40-12-210.000 Group Insurance	103.50	56696	10/03/25
80155	ACRISURE NE PARTNERS INS	09/19/25 Acrisure FY26 Q1 22400	210-5-16-10-210.000 Group Insurance	90.00	56696	10/03/25
80155	ACRISURE NE PARTNERS INS	09/19/25 Acrisure FY26 Q1 22400	210-5-35-10-210.000 Group Insurance	330.00	56696	10/03/25
05290	ADVANCE AUTO PARTS 9820	08/06/25 Truck Repair 455252185180	210-5-30-12-610.000 General Supplies	31.66	56697	10/03/25
05290	ADVANCE AUTO PARTS 9820	09/05/25 HEADLINER ADHESIVE 552524852778	210-5-40-12-610.000 General Supplies	22.99	56697	10/03/25
05290	ADVANCE AUTO PARTS 9820	09/15/25 PENETRATING OIL 552525821896	210-5-40-12-610.000 General Supplies	178.08	56697	10/03/25
05290	ADVANCE AUTO PARTS 9820	09/17/25 backer pad 552526021953	210-5-40-12-610.000 General Supplies	10.49	56697	10/03/25
05290	ADVANCE AUTO PARTS 9820	09/17/25 supplies 552526053147	210-5-40-12-610.000 General Supplies	97.00	56697	10/03/25
05290	ADVANCE AUTO PARTS 9820	09/19/25 TOP TERMINAL 1 EA 552526222025	210-5-40-12-610.000 General Supplies	7.38	56697	10/03/25
05290	ADVANCE AUTO PARTS 9820	09/26/25 Car wash and decreaser 552526922251	210-5-40-12-610.000 General Supplies	45.38	56697	10/03/25
80184	AMAZON BUSINESS SERVICES	09/21/25 BL JBooks SEP25 134GRV16RXJL	210-5-35-10-640.202 Juvenile Collection	12.75	56699	10/03/25
80184	AMAZON BUSINESS SERVICES	09/23/25 BL AProg SEP25 1GNRLDXW3T96	210-5-35-10-840.201 Adult Programs	11.99	56699	10/03/25
80184	AMAZON BUSINESS SERVICES	09/23/25 BL JBooks SEP25 1KR4D66N4DNL	210-5-35-10-640.202 Juvenile Collection	24.38	56699	10/03/25
80184	AMAZON BUSINESS SERVICES	09/17/25 BL CProgrms SEP25 1VC4D6D73FD6	210-5-35-10-840.202 Childrens Programs	140.36	56699	10/03/25
80184	AMAZON BUSINESS SERVICES	09/19/25 BL Supplies SEP25 1VKJ6D9WF134	210-5-35-10-610.000 General Supplies	186.20	56699	10/03/25
19815	AMAZON CAPITAL SERVICES	09/26/25 Seniors Supplies 1TCLV7YJDH7L	210-5-30-10-610.000 General Supplies	78.32	56700	10/03/25
02420	AUTOZONE	09/19/25 Truefuel 03236688291	210-5-25-10-430.000 R&M Vehicles & Equipment	44.50	56707	10/03/25
19630	BP WASTEWATER SERVICES LL	09/23/25 BL ToiletPipe SEP25 16549798	210-5-41-20-431.000 R&M Buildings & Grounds	625.00	56708	10/03/25
16030	BROWN ELECTRIC	09/17/25 Photoeye central st/ivy 40767	210-5-40-12-610.200 Streetlight Supplies	287.27	56710	10/03/25

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
30360	BURLINGTON TELECOM	10/01/25	Phone/Internet October 20 43985100125	210-5-41-22-530.000 Communications	52.06	56711	10/03/25
30360	BURLINGTON TELECOM	10/01/25	Phone/Internet October 20 43985100125	210-5-41-23-530.000 Communications	193.09	56711	10/03/25
30360	BURLINGTON TELECOM	10/01/25	Phone/Internet October 20 43985100125	210-5-40-12-530.000 Communications	160.06	56711	10/03/25
30360	BURLINGTON TELECOM	10/01/25	Phone/Internet October 20 43985100125	210-5-41-20-530.000 Communications	356.02	56711	10/03/25
30360	BURLINGTON TELECOM	10/01/25	Phone/Internet October 20 43985100125	210-5-30-13-530.000 Communications	26.03	56711	10/03/25
30360	BURLINGTON TELECOM	10/01/25	Phone/Internet October 20 43985100125	210-5-41-26-530.000 Communications	279.18	56711	10/03/25
22670	CAPITAL ONE CREDIT CARD -	09/15/25	EJRP CC Aug/Sept 65080925	210-5-30-10-610.000 General Supplies	735.92	56712	10/03/25
22670	CAPITAL ONE CREDIT CARD -	09/15/25	EJRP CC Aug/Sept 65080925	210-5-30-12-330.000 Professional Services	120.00	56712	10/03/25
22670	CAPITAL ONE CREDIT CARD -	09/15/25	EJRP CC Aug/Sept 65080925	210-5-30-10-500.000 Training, Conf, Dues	1020.00	56712	10/03/25
25530	CHARLEBOIS TRUCK PARTS	09/18/25	Fuel Cap IT95322	210-5-25-10-430.000 R&M Vehicles & Equipment	49.02	56713	10/03/25
15285	CHECKR INC	09/30/25	Background Check Finance 2051266	210-5-10-10-330.000 Professional Services	25.00	56714	10/03/25
37790	CHITTENDEN COUNTY	07/01/25	county tax 2nd installmen Nov 2025	210-5-19-10-800.103 County Tax	36955.50	56715	10/03/25
21210	CINTAS LOC # 68M 71 M	09/11/25	3X10 BLACK MAT 4243042947	210-5-40-12-610.000 General Supplies	26.30	56717	10/03/25
21210	CINTAS LOC # 68M 71 M	09/18/25	3X10 BLACK MAT 4243793544	210-5-40-12-610.000 General Supplies	26.30	56717	10/03/25
21210	CINTAS LOC # 68M 71 M	09/25/25	Supplies 4244509091	210-5-40-12-610.000 General Supplies	207.89	56717	10/03/25
21210	CINTAS LOC # 68M 71 M	09/19/25	SERVICE ACKNOWLEDGEMENT 5292830910	210-5-40-12-610.000 General Supplies	37.40	56717	10/03/25
30100	COBRAHELP	09/15/25	Cobra Admin Sept 2025 348874	210-5-10-10-330.000 Professional Services	43.35	56719	10/03/25
04940	COMCAST	09/19/25	2 Lincoln Backup internet 01363430925	210-5-41-20-530.000 Communications	149.89	56720	10/03/25
80025	COMCAST PLANT RECOVERY	09/17/25	plow damage Feb 2025 NER2858441	210-5-40-12-521.000 Insurance Deductibles	1208.97	56722	10/03/25
17025	COONRADT AMY	09/29/25	Recording Secretary CC 09 0227	210-5-11-10-330.000 Professtional Services	61.80	56723	10/03/25
31545	COSTCO #314	09/11/25	Senior Picnic 091125D	210-5-30-10-610.000 General Supplies	494.32	56724	10/03/25
31545	COSTCO #314	09/25/25	2 Lincoln Open House 2103140050	210-5-11-10-831.000 Special or New Programs	94.94	56725	10/03/25
11870	CVC PAGING	09/15/25	APOLLO XL2000 pager 10411520	210-5-40-12-530.000 Communications	96.95	56726	10/03/25
11870	CVC PAGING	09/22/25	SPARE 0305402 pager 10411574	210-5-40-12-530.000 Communications	96.95	56726	10/03/25
25715	DONALD L. HAMLIN CONSULT	09/26/25	Engineering fees August 2 24824 092625	210-1-00-00-130.002 Exchange - Billable	4078.40	56727	10/03/25

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
25715	DONALD L. HAMLIN CONSULT	09/26/25	EJ-Paving 2025 - August 1 25808 092625	210-5-40-12-451.000 Summer Construction Servi	6352.15	56727	10/03/25
25715	DONALD L. HAMLIN CONSULT	09/26/25	EJ-Assistance-RVJ - Augus 25816 092625	210-5-40-12-330.000 Professional Services	231.25	56727	10/03/25
25715	DONALD L. HAMLIN CONSULT	09/26/25	EJ-Capital Estimates 2025 25823 092625	210-5-40-12-330.000 Professional Services	706.25	56727	10/03/25
25715	DONALD L. HAMLIN CONSULT	09/26/25	Engineering fees August 2 25824 092625	210-1-00-00-130.002 Exchange - Billable	462.50	56727	10/03/25
25715	DONALD L. HAMLIN CONSULT	09/26/25	Comm Dev Invoice Aug 2025 25826 092625	210-5-16-10-330.000 Professional Services	696.55	56727	10/03/25
80226	DOW, JESSICA	09/16/25	Stipend BL Board Septembe 091525Dow	210-5-35-10-190.000 Board Member Payments	50.00	56728	10/03/25
80262	Dupont Storage Systems IN	09/22/25	Vault Shelving part 1 17461	210-5-12-10-570.023 Records Preservation	4685.00	56729	10/03/25
40025	E J PRESCOTT INC	09/22/25	Fabric Roll 6551051	210-5-30-12-610.000 General Supplies	546.00	56730	10/03/25
35260	EAST COAST PRINTERS INC	09/23/25	Uniforms Jayden Rich 09122501	210-5-40-12-612.000 Uniforms	254.00	56732	10/03/25
35260	EAST COAST PRINTERS INC	09/24/25	Uniforms Rick Jones 09222512	210-5-40-12-612.000 Uniforms	10.00	56732	10/03/25
V0795	ESSEX TOWN OF	09/30/25	Due to Town Sep 2025 093025	210-2-00-00-215.000 Due to Town	10.00	56735	10/03/25
14320	ESSEX WESTFORD SCHOOL DIS	09/30/25	Ed tax Sept 2025 Sept 2025	210-2-00-00-215.001 Due to School District	10794769.44	56736	10/03/25
38955	F W WEBB COMPANY	09/16/25	Supplies 92501054	210-5-40-12-610.000 General Supplies	153.70	56738	10/03/25
80021	FIRST NATIONAL BANK OF OM	08/20/25	icecreamsocial 030478	210-5-16-10-610.000 General Supplies	85.47	56741	10/03/25
80021	FIRST NATIONAL BANK OF OM	09/14/25	2 Lincoln Supplies 0855459	210-5-14-10-735.000 Tech: Equip/Hardware	29.97	56741	10/03/25
80021	FIRST NATIONAL BANK OF OM	09/03/25	NESGFOA conf room deposit 090325	210-5-13-10-580.000 Travel	237.81	56741	10/03/25
80021	FIRST NATIONAL BANK OF OM	08/15/25	2 Lincoln Building Suppli 1036203	210-5-41-20-610.000 General Supplies	66.59	56741	10/03/25
80021	FIRST NATIONAL BANK OF OM	09/05/25	Municipal Day CYuen Mgigu 13191118673	210-5-16-10-500.000 Training, Conf, Dues	140.00	56741	10/03/25
80021	FIRST NATIONAL BANK OF OM	09/01/25	03 Sept 25 GOCO bill 152859	210-5-10-10-340.000 Technical Services	774.42	56741	10/03/25
80021	FIRST NATIONAL BANK OF OM	09/03/25	HR Conference Oct 25 19352251A	210-5-10-10-500.000 Training, Conf, Dues	99.00	56741	10/03/25
80021	FIRST NATIONAL BANK OF OM	08/28/25	2 Lincoln Supplies 1995428	210-5-10-10-610.000 General Supplies	269.79	56741	10/03/25
80021	FIRST NATIONAL BANK OF OM	08/20/25	2 Lincoln Supplies 2895463	210-5-41-20-610.000 General Supplies	41.20	56741	10/03/25
80021	FIRST NATIONAL BANK OF OM	08/20/25	2 Lincoln Building Suppli 3473822	210-5-41-20-610.000 General Supplies	116.79	56741	10/03/25
80021	FIRST NATIONAL BANK OF OM	09/10/25	2 Lincoln Supplies 3491431	210-5-10-10-610.000 General Supplies	23.57	56741	10/03/25
80021	FIRST NATIONAL BANK OF OM	09/10/25	Fire Dept. Supplies 3958662	210-5-25-10-610.000 General Supplies	27.54	56741	10/03/25

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
80021	FIRST NATIONAL BANK OF OM	08/22/25	2 Lincoln Supplies 4301016	210-5-10-10-610.000 General Supplies	264.79	56741	10/03/25
80021	FIRST NATIONAL BANK OF OM	09/09/25	Fire Dept. Supplies 4390609	210-5-25-10-610.000 General Supplies	276.12	56741	10/03/25
80021	FIRST NATIONAL BANK OF OM	09/04/25	admin time tracking Aug 2 459832	210-5-13-10-505.000 Tech. Subs, Licenses	191.09	56741	10/03/25
80021	FIRST NATIONAL BANK OF OM	09/04/25	Brownell time tracking Au 460243	210-5-13-10-505.000 Tech. Subs, Licenses	264.00	56741	10/03/25
80021	FIRST NATIONAL BANK OF OM	08/29/25	VLCT Town Fair Conference 500283	210-5-11-10-500.000 Training, Conferences, Du	99.00	56741	10/03/25
80021	FIRST NATIONAL BANK OF OM	08/26/25	FD Supplies 5033818	210-5-25-10-750.000 Machinery & Equipment	60.99	56741	10/03/25
80021	FIRST NATIONAL BANK OF OM	09/10/25	Professional Organization 5286	210-5-10-10-500.000 Training, Conf, Dues	400.00	56741	10/03/25
80021	FIRST NATIONAL BANK OF OM	09/14/25	2 Lincoln Cleaning Suppli 5301828	210-5-41-20-610.000 General Supplies	66.98	56741	10/03/25
80021	FIRST NATIONAL BANK OF OM	09/14/25	2 Lincoln Supplies 5661043	210-5-10-10-610.000 General Supplies	59.99	56741	10/03/25
80021	FIRST NATIONAL BANK OF OM	08/20/25	Clerk Supplies 6296228	210-5-12-10-610.000 General Supplies	30.28	56741	10/03/25
80021	FIRST NATIONAL BANK OF OM	08/27/25	2 Lincoln Building Suppli 6741024	210-5-41-20-610.000 General Supplies	30.37	56741	10/03/25
80021	FIRST NATIONAL BANK OF OM	09/12/25	Fire Dept. Supplies 6825820	210-5-25-10-610.000 General Supplies	108.17	56741	10/03/25
80021	FIRST NATIONAL BANK OF OM	08/20/25	IT Equipment 7964234	210-5-14-10-735.000 Tech: Equip/Hardware	28.99	56741	10/03/25
80021	FIRST NATIONAL BANK OF OM	09/14/25	2 Lincoln Cleaning Suppli 9717862	210-5-10-10-610.000 General Supplies	13.99	56741	10/03/25
80021	FIRST NATIONAL BANK OF OM	09/14/25	2 Lincoln Cleaning Suppli 9717862	210-5-41-20-610.000 General Supplies	151.49	56741	10/03/25
80021	FIRST NATIONAL BANK OF OM	08/26/25	FD Supplies 9994631	210-5-25-10-750.000 Machinery & Equipment	898.00	56741	10/03/25
80021	FIRST NATIONAL BANK OF OM	08/27/25	Postage Ink MS9598	210-5-10-10-560.000 Postage	116.99	56741	10/03/25
244635	FIRST NATIONAL BANK OMAHA	08/28/25	Town Fair 2025 17731	210-5-10-10-500.000 Training, Conf, Dues	149.00	56744	10/03/25
244635	FIRST NATIONAL BANK OMAHA	08/19/25	Staff Luncheon Aug 2025 20250819	210-5-10-10-845.000 Employee/Volunteer Recogn	145.08	56744	10/03/25
244635	FIRST NATIONAL BANK OMAHA	09/09/25	Managers Luncheon Sept. 20250909	210-5-10-10-500.000 Training, Conf, Dues	29.64	56744	10/03/25
21845	FIRST NATIONAL BANK OMAHA	09/18/25	BL TechAsst SEP25 0017 0925	210-5-35-10-840.202 Childrens Programs	11.17	56745	10/03/25
21845	FIRST NATIONAL BANK OMAHA	09/18/25	BL TechAsst SEP25 0017 0925	210-5-35-10-505.000 Tech. Subs, Licenses	451.24	56745	10/03/25
21845	FIRST NATIONAL BANK OMAHA	09/18/25	BL TechAsst SEP25 0017 0925	210-5-90-00-991.000 Library Donation Expense	307.48	56745	10/03/25
21845	FIRST NATIONAL BANK OMAHA	09/18/25	BL TechAsst SEP25 0017 0925	210-5-35-10-500.000 Training, Conf, Dues	78.34	56745	10/03/25
21845	FIRST NATIONAL BANK OMAHA	09/18/25	BL TechAsst SEP25 0017 0925	210-5-90-00-991.000 Library Donation Expense	419.00	56745	10/03/25

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
21845	FIRST NATIONAL BANK OMAHA	09/18/25 BL TechAsst SEP25 0017 0925	210-5-35-10-845.000 Employee/Volunteer Recogn	56.76	56745	10/03/25
21840	FIRST NATIONAL BANK OMAHA	09/14/25 Drop box subscription TNPWQBQBD334	210-5-40-12-505.000 Tech. Subs, Licenses	119.88	56746	10/03/25
21835	FIRST NATIONAL BANK OMAHA	09/04/25 Water / Gatorade 524700009100	210-5-25-10-610.000 General Supplies	154.68	56747	10/03/25
21835	FIRST NATIONAL BANK OMAHA	09/04/25 Costco Membership 524700193922	210-5-25-10-610.000 General Supplies	130.00	56747	10/03/25
25410	FIRST NATIONAL BANK OMAHA	09/18/25 Postage Travel 250918	210-5-12-10-580.000 Travel	358.50	56748	10/03/25
25410	FIRST NATIONAL BANK OMAHA	09/18/25 Postage Travel 250918	210-5-12-10-560.000 Postage	234.00	56748	10/03/25
80091	HERGESHEIMER KAREN	09/16/25 Stipend BL Board Septembe 091625Herges	210-5-35-10-190.000 Board Member Payments	50.00	56760	10/03/25
33495	INGRAM LIBRARY SERVICES I	09/17/25 BL A.F.LP-Books SEP25 90568523	210-5-35-10-640.201 Adult Collection	154.96	56763	10/03/25
33495	INGRAM LIBRARY SERVICES I	09/17/25 BL A.F.LP-Books SEP25 90568523	210-5-90-00-991.000 Library Donation Expense	54.79	56763	10/03/25
33495	INGRAM LIBRARY SERVICES I	09/17/25 BL A.F.LP-Books SEP25 90568523	210-5-90-00-991.000 Library Donation Expense	61.58	56763	10/03/25
33495	INGRAM LIBRARY SERVICES I	09/17/25 BL A.F.LP-Books SEP25 90568523	210-5-35-10-610.000 General Supplies	19.44	56763	10/03/25
33495	INGRAM LIBRARY SERVICES I	09/19/25 BL A+F+LP+RBooks SEP25 90615779	210-5-90-00-991.000 Library Donation Expense	65.52	56763	10/03/25
33495	INGRAM LIBRARY SERVICES I	09/19/25 BL A+F+LP+RBooks SEP25 90615779	210-5-35-10-640.201 Adult Collection	458.70	56763	10/03/25
33495	INGRAM LIBRARY SERVICES I	09/19/25 BL A+F+LP+RBooks SEP25 90615779	210-5-90-00-991.000 Library Donation Expense	44.53	56763	10/03/25
33495	INGRAM LIBRARY SERVICES I	09/19/25 BL A+F+LP+RBooks SEP25 90615779	210-5-90-00-640.201 Adult Collection replacem	12.19	56763	10/03/25
33495	INGRAM LIBRARY SERVICES I	09/19/25 BL A+F+LP+RBooks SEP25 90615779	210-5-35-10-610.000 General Supplies	53.83	56763	10/03/25
33495	INGRAM LIBRARY SERVICES I	09/21/25 BL ABooks SEP25 90634742	210-5-35-10-640.201 Adult Collection	40.41	56763	10/03/25
33495	INGRAM LIBRARY SERVICES I	09/21/25 BL ABooks SEP25 90634742	210-5-35-10-610.000 General Supplies	2.78	56763	10/03/25
33495	INGRAM LIBRARY SERVICES I	09/22/25 BL A+ARBooks SEP25 90671502	210-5-90-00-640.201 Adult Collection replacem	21.32	56763	10/03/25
33495	INGRAM LIBRARY SERVICES I	09/22/25 BL A+ARBooks SEP25 90671502	210-5-35-10-640.201 Adult Collection	267.70	56763	10/03/25
33495	INGRAM LIBRARY SERVICES I	09/22/25 BL A+ARBooks SEP25 90671502	210-5-35-10-610.000 General Supplies	19.77	56763	10/03/25
33495	INGRAM LIBRARY SERVICES I	09/22/25 BL A+F+LPBooks SEP25 90671503	210-5-90-00-991.000 Library Donation Expense	19.52	56763	10/03/25
33495	INGRAM LIBRARY SERVICES I	09/22/25 BL A+F+LPBooks SEP25 90671503	210-5-35-10-610.000 General Supplies	12.50	56763	10/03/25
33495	INGRAM LIBRARY SERVICES I	09/22/25 BL A+F+LPBooks SEP25 90671503	210-5-35-10-640.201 Adult Collection	47.34	56763	10/03/25
33495	INGRAM LIBRARY SERVICES I	09/22/25 BL A+F+LPBooks SEP25 90671503	210-5-90-00-991.000 Library Donation Expense	27.85	56763	10/03/25

10/02/25

City of Essex Junction Accounts Payable

Page 6 of 18

04:20 pm

Check Warrant Report # 24096 Current Prior Next FY Invoices For Fund (GENERAL FUND)

Cdelibac

For Check Acct 01 (GENERAL FUND) All check #s 09/26/25 To 10/03/25

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
33495	INGRAM LIBRARY SERVICES I	09/26/25	BL A+F+LPBooks SEP25 90788576	210-5-35-10-640.201 Adult Collection	105.88	56763	10/03/25
33495	INGRAM LIBRARY SERVICES I	09/26/25	BL A+F+LPBooks SEP25 90788576	210-5-35-10-610.000 General Supplies	11.10	56763	10/03/25
33495	INGRAM LIBRARY SERVICES I	09/26/25	BL A+F+LPBooks SEP25 90788576	210-5-90-00-991.000 Library Donation Expense	19.52	56763	10/03/25
33495	INGRAM LIBRARY SERVICES I	09/26/25	BL A+F+LPBooks SEP25 90788576	210-5-90-00-991.000 Library Donation Expense	16.80	56763	10/03/25
V10407	KIMBALL MIDWEST	09/25/25	LUBRICANT - Paint 103780632	210-5-40-12-610.000 General Supplies	134.52	56766	10/03/25
80087	KONICA MINOLTA PREMIER FI	09/10/25	Copier Lease September 20 564228112	210-5-10-10-442.000 Rental Vehicles/Equip	165.54	56767	10/03/25
80087	KONICA MINOLTA PREMIER FI	09/10/25	Copier Lease September 20 564228112	210-5-30-10-442.000 Rental Vehicles/Equip	149.40	56767	10/03/25
80087	KONICA MINOLTA PREMIER FI	09/10/25	Copier Lease September 20 564228112	210-5-40-12-442.000 Rental Vehicles/Equip	70.40	56767	10/03/25
80087	KONICA MINOLTA PREMIER FI	09/10/25	Copier Lease September 20 564228112	210-5-35-10-442.000 Rental Vehicles/Equip	328.00	56767	10/03/25
80227	LIGUORI, DANIEL	09/11/25	Stipend BWAC September 20 091125Liquor	210-5-16-10-190.000 Board member Payments	50.00	56768	10/03/25
80238	LION First responder PPE	09/08/25	Wireless Remote Kit 30227965	210-5-25-10-750.000 Machinery & Equipment	340.20	56769	10/03/25
25625	LOWE'S - 1080	09/02/25	EJRP Lowes July/Aug 4191080925	210-5-30-12-610.000 General Supplies	174.76	56770	10/03/25
V10130	LOWE'S BUSINESS ACCOUNT	09/10/25	Floor Cleaner 70965	210-5-41-22-610.000 General Supplies	141.55	56771	10/03/25
V10130	LOWE'S BUSINESS ACCOUNT	09/12/25	Supplies for 2 Lincoln 77442	210-5-41-20-431.000 R&M Buildings & Grounds	63.23	56771	10/03/25
V10130	LOWE'S BUSINESS ACCOUNT	09/24/25	2-in x 10-in x 8-ft #2 Fi 79424	210-5-40-12-610.000 General Supplies	31.58	56771	10/03/25
V10130	LOWE'S BUSINESS ACCOUNT	09/24/25	7-in Diagonal cutting pli 80763	210-5-40-12-610.000 General Supplies	85.22	56771	10/03/25
V10130	LOWE'S BUSINESS ACCOUNT	09/18/25	Generator w Sales tax 96467	210-5-25-10-750.000 Machinery & Equipment	687.94	56771	10/03/25
V10130	LOWE'S BUSINESS ACCOUNT	09/18/25	Tax reversal 96467A	210-5-25-10-750.000 Machinery & Equipment	-38.94	56771	10/03/25
V10130	LOWE'S BUSINESS ACCOUNT	09/29/25	Super Soaker supplies 98760	210-5-40-12-610.000 General Supplies	90.63	56771	10/03/25
80213	Luck, Venessa	09/16/25	Stipend BL Board Septembe 091625Luck	210-5-35-10-190.000 Board Member Payments	50.00	56772	10/03/25
80012	MECHLER THOMAS	09/30/25	BL CProg-DD AUGSEP25 MECHLER 0809	210-5-35-10-840.202 Childrens Programs	200.00	56773	10/03/25
V9970	MIDWEST TAPE	09/16/25	BL ADVDs SEP25 507745685	210-5-35-10-640.201 Adult Collection	53.23	56774	10/03/25
V9970	MIDWEST TAPE	09/16/25	BL ADVD SEP25 507745687	210-5-35-10-640.202 Juvenile Collection	22.49	56774	10/03/25
V9970	MIDWEST TAPE	09/20/25	BL ADVDs SEP25 507769376	210-5-35-10-640.201 Adult Collection	63.72	56774	10/03/25
14585	MUNICIPAL EMERGENCY SERVI	09/16/25	SCBA Flow Testing IN2340023	210-5-25-10-570.000 Other Purchased Services	1248.70	56775	10/03/25

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
80256	Mike Bushey Auto	09/18/25	Tires Oil Change 09182025	210-5-25-10-430.000 R&M Vehicles & Equipment	1435.18	56776	10/03/25
80081	O'BRIEN JOHN	09/11/25	Stipend BWAC September 20 091125OBrien	210-5-16-10-190.000 Board member Payments	50.00	56778	10/03/25
V10729	OVERDRIVE INC	09/24/25	BL ADigiBooks SEP25 01459DA25294	210-5-35-10-640.201 Adult Collection	636.95	56780	10/03/25
80177	PARKER, JENNY	09/16/25	Stipend PCAB September 20 091625Parker	210-5-11-10-190.000 Board Member Payments	50.00	56783	10/03/25
V9862	PERCY RENTALS, SALES & SE	09/25/25	OIL CHANGE KIT, 100 HOURS 42002	210-5-40-12-430.000 R&M Vehicles & Equipment	65.89	56784	10/03/25
24100	PERMA-LINE CORP OF NEW EN	09/18/25	Finished Traffic Signs 211455	210-5-40-12-572.000 Traffic Control	139.50	56787	10/03/25
80133	PHILBROOK, LAUREN	09/11/25	Stipend BWAC September 20 091125Philbr	210-5-16-10-190.000 Board member Payments	50.00	56788	10/03/25
80025	PHILIP & JUDITH WEBSTER	09/25/25	1020020000 DBL PMT 2025 020000 REF	210-2-00-00-200.002 Overpayments Payable	4373.98	56789	10/03/25
25140	PIKE INDUSTRIES INC	09/12/25	Asphalt 1344475	210-5-40-12-605.000 Summer Construction Suppl	527.25	56790	10/03/25
25140	PIKE INDUSTRIES INC	09/16/25	Asphalt 1344729	210-5-40-12-605.000 Summer Construction Suppl	450.75	56790	10/03/25
25140	PIKE INDUSTRIES INC	09/23/25	Asphalt 1346027	210-5-40-12-605.000 Summer Construction Suppl	376.50	56790	10/03/25
37430	R R CHARLEBOIS INC	09/23/25	LAMP-MARKER, LED, M2 CR43 IE75233	210-5-40-12-430.000 R&M Vehicles & Equipment	50.99	56791	10/03/25
24775	ROBERGE & SONS MOWING INC	09/19/25	16.5 hours mowing Essex V 873307	210-5-40-12-605.000 Summer Construction Suppl	2557.50	56792	10/03/25
37965	S D IRELAND CONCRETE	09/15/25	Job #: MAPLE ST. 121094	210-5-40-12-605.000 Summer Construction Suppl	358.00	56793	10/03/25
37965	S D IRELAND CONCRETE	09/18/25	Job#: 6 WILLEY'S CT. 121221	210-5-40-12-605.000 Summer Construction Suppl	805.50	56793	10/03/25
03180	SAFETY SYSTEMS OF VT LLC	10/01/25	Annual Fire Alarm Monitor 13164307	210-5-40-12-431.000 R&M Buildings & Grounds	300.00	56794	10/03/25
00275	SB SIGNS INC	09/29/25	2 Lincoln Open House 32450	210-5-11-10-831.000 Special or New Programs	140.00	56795	10/03/25
80111	SMIOTA INC	09/19/25	BL Tech 9/25-9/26 14537	210-1-00-00-120.000 Prepaid Expenses	584.00	56797	10/03/25
80111	SMIOTA INC	09/19/25	BL Tech 9/25-9/26 14537	210-5-35-10-340.000 Technical Services	1059.00	56797	10/03/25
80111	SMIOTA INC	09/19/25	BL Tech 9/25-9/26 14537	210-5-35-10-505.000 Tech. Subs, Licenses	1100.00	56797	10/03/25
80111	SMIOTA INC	09/19/25	BL Tech 9/25-9/26 14537	210-1-00-00-120.000 Prepaid Expenses	457.00	56797	10/03/25
V2124	STAPLES ADVANTAGE	09/27/25	Binders for Wastewater an 6043585649	210-5-40-12-610.000 General Supplies	39.48	56798	10/03/25
02970	USA BLUE BOOK INC	09/18/25	Lock; High Security Maste INV00831549	210-5-40-12-610.000 General Supplies	39.72	56804	10/03/25
36130	VERIZON WIRELESS VSAT	09/17/25	Cell Service September 20 6123759896	210-5-40-12-530.000 Communications	47.46	56805	10/03/25
36130	VERIZON WIRELESS VSAT	09/17/25	Cell Service September 20 6123759896	210-5-25-10-530.000 Communications	60.08	56805	10/03/25

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
36130	VERIZON WIRELESS VSAT	09/17/25	Cell Service September 20 6123759896	210-5-10-10-530.000 Communications	37.44	56805	10/03/25
23395	VILLAGE HARDWARE - WILLIS	09/15/25	Straw 520922	210-5-40-12-605.000 Summer Construction Suppl	13.29	56806	10/03/25
23395	VILLAGE HARDWARE - WILLIS	09/23/25	Nuts bolts and screws 520961	210-5-40-12-610.000 General Supplies	20.76	56806	10/03/25
21230	VISION SERVICE PLAN (CT)	09/19/25	Vision Oct 2025 823691919	210-5-30-10-210.000 Group Insurance	138.22	56807	10/03/25
21230	VISION SERVICE PLAN (CT)	09/19/25	Vision Oct 2025 823691919	210-5-30-12-210.000 Group Insurance	28.04	56807	10/03/25
21230	VISION SERVICE PLAN (CT)	09/19/25	Vision Oct 2025 823691919	210-5-12-10-210.000 Group Insurance	14.02	56807	10/03/25
21230	VISION SERVICE PLAN (CT)	09/19/25	Vision Oct 2025 823691919	210-5-16-10-210.000 Group Insurance	37.71	56807	10/03/25
21230	VISION SERVICE PLAN (CT)	09/19/25	Vision Oct 2025 823691919	210-5-13-10-210.000 Group Insurance	48.82	56807	10/03/25
21230	VISION SERVICE PLAN (CT)	09/19/25	Vision Oct 2025 823691919	210-5-40-12-210.000 Group Insurance	53.16	56807	10/03/25
21230	VISION SERVICE PLAN (CT)	09/19/25	Vision Oct 2025 823691919	210-5-35-10-210.000 Group Insurance	96.20	56807	10/03/25
21230	VISION SERVICE PLAN (CT)	09/19/25	Vision Oct 2025 823691919	210-5-10-10-210.000 Group Insurance	89.41	56807	10/03/25
V2380	VLCT PACIF	09/20/25	PACIF insurance Q2 FY26 13418	210-5-13-10-260.000 Workers Comp Insurance	4120.31	56808	10/03/25
V2380	VLCT PACIF	09/20/25	PACIF insurance Q2 FY26 13418	210-5-40-12-260.000 Workers Comp Insurance	444.00	56808	10/03/25
V2380	VLCT PACIF	09/20/25	PACIF insurance Q2 FY26 13418	210-5-25-10-260.000 Workers Comp Insurance	2979.50	56808	10/03/25
V2380	VLCT PACIF	09/20/25	PACIF insurance Q2 FY26 13418	210-5-40-12-260.000 Workers Comp Insurance	3602.50	56808	10/03/25
V2380	VLCT PACIF	09/20/25	PACIF insurance Q2 FY26 13418	210-5-13-10-260.000 Workers Comp Insurance	5123.68	56808	10/03/25
V2380	VLCT PACIF	09/20/25	PACIF insurance Q2 FY26 13418	210-5-40-12-520.000 PACIF Insurance	3980.54	56808	10/03/25
V2380	VLCT PACIF	09/20/25	PACIF insurance Q2 FY26 13418	210-5-13-10-520.000 PACIF Insurance	20964.60	56808	10/03/25
V2380	VLCT PACIF	09/20/25	PACIF insurance Q2 FY26 13418	210-5-13-10-520.000 PACIF Insurance	2112.84	56808	10/03/25
V2380	VLCT PACIF	09/20/25	PACIF insurance Q2 FY26 13418	210-5-13-10-260.000 Workers Comp Insurance	4328.27	56808	10/03/25
27100	VLCT PACIF CLAIMS	09/26/25	deductible for mowing cla 20250766G01	210-5-40-12-521.000 Insurance Deductibles	1000.00	56809	10/03/25
27100	VLCT PACIF CLAIMS	09/26/25	deductible ladder truck a 20250871A01	210-5-25-10-521.000 Insurance Deductibles	1000.00	56809	10/03/25
28470	VMERS DB 110800	09/26/25	Payroll Transfer PR-09/26/25	210-2-00-00-210.004 Retirement Payable	25360.84	56810	10/03/25
80130	VMERS DC 110800	09/26/25	Payroll Transfer PR-09/26/25	210-2-00-00-210.004 Retirement Payable	2445.55	56811	10/03/25
V10238	VT AIR TESTING SVC	09/26/25	Figure 8 Race Invoice 633	210-1-00-00-130.000 Exchange - General	682.50	56812	10/03/25

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
V10238	09/26/25	Demolition Derby Invoice 634	210-1-00-00-130.000 Exchange - General	682.50	56812	10/03/25
V10238	09/26/25	Gabriel Iglesias Concert 635	210-1-00-00-130.000 Exchange - General	727.50	56812	10/03/25
V10238	09/28/25	Dustin Lynch Concert invo 636	210-1-00-00-130.000 Exchange - General	682.50	56812	10/03/25
V10238	09/26/25	Lil Jon Concert Invoice 637	210-1-00-00-130.000 Exchange - General	682.50	56812	10/03/25
41630	09/30/25	3rd qtr marriage fees to 20250930	210-2-00-00-215.003 Due to VT Marriage Lic	910.00	56813	10/03/25
80250	09/25/25	EV Charger License 20250925	210-5-40-12-330.000 Professional Services	75.00	56814	10/03/25
07565	09/15/25	Office Supplies 256860028	210-5-30-10-610.000 General Supplies	195.71	56815	10/03/25
07565	09/24/25	BL Sup+ClnSup SEP25 257080032	210-5-41-21-610.000 General Supplies	38.49	56815	10/03/25
07565	09/24/25	BL Sup+ClnSup SEP25 257080032	210-5-35-10-610.000 General Supplies	208.67	56815	10/03/25
80209	09/12/25	MSP Portolet Oct 8962	210-5-30-12-330.000 Professional Services	330.00	56819	10/03/25
80209	09/12/25	Cascade Portolet Oct 9450	210-5-30-12-330.000 Professional Services	120.00	56819	10/03/25
04035	08/27/25	SPEED FEED 400, "ECHO" 145581	210-5-40-12-610.000 General Supplies	31.99	56822	10/03/25
04035	09/24/25	GRINDER, STUMP - West /So 146764	210-5-40-12-442.000 Rental Vehicles/Equip	495.00	56822	10/03/25
80042	09/18/25	Sept land records 1NV11011	210-5-12-10-505.000 Tech. Subs Licenses	364.14	56823	10/03/25
08475	09/17/25	Lighted Field Light repai S5429976004	210-5-30-12-610.000 General Supplies	38.65	56825	10/03/25
07010	09/11/25	Non-Solar accts: 08/11/25 091125NS	210-5-40-12-622.000 Electricity	794.69	56826	10/03/25
07010	09/11/25	Non-Solar accts: 08/11/25 091125NS	210-5-40-12-622.200 Streetlight Electricity	11481.74	56826	10/03/25
07010	09/08/25	MSP Power Sept 092575MAPLE	210-5-41-26-622.000 Electricity	2144.61	56827	10/03/25
07010	09/08/25	MSP Power Sept 092575MAPLE2	210-5-41-26-622.000 Electricity	47.60	56828	10/03/25
05375	09/12/25	Payroll Transfer PR-09/12/25	210-2-00-00-210.005 Misc Deductions Payable	160.00	A 92625	09/26/25
05375	09/26/25	Payroll Transfer PR-09/26/25	210-2-00-00-210.005 Misc Deductions Payable	160.00	B 92625	09/26/25
17140	09/26/25	Payroll Transfer PR-09/26/25	210-2-00-00-210.005 Misc Deductions Payable	432.25	C 92625	09/26/25
17425	09/26/25	Payroll Transfer PR-09/26/25	210-2-00-00-210.004 Retirement Payable	150.00	D 92625	09/26/25
80158	09/26/25	Payroll Transfer PR-09/26/25	210-2-00-00-210.004 Retirement Payable	269.23	E 92625	09/26/25
V1160	09/26/25	Payroll Transfer PR-09/26/25	210-2-00-00-210.004 Retirement Payable	3422.79	F 92625	09/26/25

04:20 pm

Check Warrant Report # 24096 Current Prior Next FY Invoices For Fund (GENERAL FUND)

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For Check Acct 01 (GENERAL FUND) All check #s 09/26/25 To 10/03/25

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
V1161	ICMA RETIREMENT TRUST-401	09/26/25	Payroll Transfer PR-09/26/25	210-2-00-00-210.004 Retirement Payable	5603.02	G 92625	09/26/25
V1165	INTERNAL REVENUE SERVICE	09/26/25	Payroll Transfer PR-09/26/25	210-2-00-00-210.002 Federal Inc Tax W/H	51423.10	H 92625	09/26/25
V2413	VT DEPT OF TAXES	09/26/25	Payroll Transfer PR-09/26/25	210-2-00-00-210.003 State Inc Tax W/H	6943.97	I 92625	09/26/25
00275	SB SIGNS INC	09/29/25	Rebranding 32456	224-5-00-00-570.000 Other Purchased Services	175.00	56795	10/03/25
25715	DONALD L. HAMLIN CONSULT	09/25/25	EJ-Crescent Connector Pha 22822092525	230-5-16-10-890.824 Cres. Connector	4552.00	56727	10/03/25
25715	DONALD L. HAMLIN CONSULT	09/26/25	EJ-Iroquois Ave Waterline 24807092625	230-5-40-10-720.002 Iroquois Ave Road and Wat	32336.52	56727	10/03/25
25715	DONALD L. HAMLIN CONSULT	09/25/25	EJ-Public Works Facility 24828092525	230-5-41-25-730.000 Public Works Facility	1756.25	56727	10/03/25
80021	FIRST NATIONAL BANK OF OM	09/02/25	2 Lincoln Renovation 0402624	232-5-41-20-890.832 2 Lincoln Street Renovati	229.98	56741	10/03/25
80021	FIRST NATIONAL BANK OF OM	09/03/25	2 Lincoln Renovation 040264A	232-5-41-20-890.832 2 Lincoln Street Renovati	38.44	56741	10/03/25
80021	FIRST NATIONAL BANK OF OM	09/03/25	2 Lincoln Renovation 0850659	232-5-41-20-890.832 2 Lincoln Street Renovati	116.00	56741	10/03/25
80021	FIRST NATIONAL BANK OF OM	09/05/25	2 Lincoln Renovation 090525	232-5-41-20-890.832 2 Lincoln Street Renovati	1157.00	56741	10/03/25
80021	FIRST NATIONAL BANK OF OM	09/04/25	2 Lincoln Renovation 7121823	232-5-41-20-890.832 2 Lincoln Street Renovati	732.41	56741	10/03/25
80021	FIRST NATIONAL BANK OF OM	09/14/25	2 Lincoln Cleaning Suppli 9717862	232-5-41-20-890.832 2 Lincoln Street Renovati	27.53	56741	10/03/25
10220	NEW ENGLAND AIR SYSTEMS L	09/18/25	2 Lincoln Renovation 208815	232-5-41-20-890.832 2 Lincoln Street Renovati	482.00	56777	10/03/25
80155	ACRISURE NE PARTNERS INS	09/19/25	Acrisure FY26 Q1 22400	254-5-54-20-210.000 Group Insurance	126.00	56696	10/03/25
80021	FIRST NATIONAL BANK OF OM	09/04/25	admin time tracking Aug 2 459832	254-5-54-20-505.000 Tech. Subs, Licenses	17.37	56741	10/03/25
V10130	LOWE'S BUSINESS ACCOUNT	09/11/25	Supplies for the Water de 95526	254-5-54-20-610.000 General Supplies	141.55	56771	10/03/25
V10130	LOWE'S BUSINESS ACCOUNT	09/29/25	Super Soaker supplies 98760	254-5-54-20-610.000 General Supplies	15.11	56771	10/03/25
29090	SUNBELT RENTALS	09/23/25	FLAG, MARKING BLUE 100 PAC 174656229000	254-5-54-20-610.000 General Supplies	13.01	56800	10/03/25
36130	VERIZON WIRELESS VSAT	09/17/25	Cell Service September 20 6123759896	254-5-54-20-530.000 Communications	104.94	56805	10/03/25
21230	VISION SERVICE PLAN (CT)	09/19/25	Vision Oct 2025 823691919	254-5-54-20-210.000 Group Insurance	67.27	56807	10/03/25
V2380	VLCT PACIF	09/20/25	PACIF insurance Q2 FY26 13418	254-5-54-20-260.000 Workers Comp Insurance	-1209.70	56808	10/03/25
V2380	VLCT PACIF	09/20/25	PACIF insurance Q2 FY26 13418	254-5-54-20-520.000 PACIF Insurance	1664.99	56808	10/03/25
V2380	VLCT PACIF	09/20/25	PACIF insurance Q2 FY26 13418	254-5-54-20-260.000 Workers Comp Insurance	1206.08	56808	10/03/25
07010	GREEN MOUNTAIN POWER CORP	09/11/25	Non-Solar accts: 08/11/25 091125NS	254-5-54-20-622.000 Electricity	64.48	56826	10/03/25

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
80155	ACRISURE NE PARTNERS INS	09/19/25	Acrisure FY26 Q1 22400	255-5-55-30-210.000 Group Insurance	180.00	56696	10/03/25
05290	ADVANCE AUTO PARTS 9820	09/25/25	OIL FILTER-HD 552526843976	255-5-55-30-431.000 R&M Buildings	6.68	56697	10/03/25
14685	ALLIANCE GROUP SERV LLC	07/15/25	installing 3 gfi outlets 89530	255-5-55-30-431.000 R&M Buildings	923.48	56698	10/03/25
14685	ALLIANCE GROUP SERV LLC	09/16/25	Job Description: Meg mixe 92004	255-5-55-30-431.000 R&M Buildings	260.00	56698	10/03/25
14685	ALLIANCE GROUP SERV LLC	09/25/25	Problem: Admin Bldg. - HP 92386	255-5-55-30-431.000 R&M Buildings	547.30	56698	10/03/25
20660	BRENNTAG LUBRICANTS LLC	09/24/25	MOBILGEAR 600 XP 220 38# BLN25913628	255-5-55-30-570.000 Other Purchased Services	748.62	56709	10/03/25
20660	BRENNTAG LUBRICANTS LLC	09/24/25	NAVI-GUARD NON DET 30 5G BLN25913659	255-5-55-30-570.000 Other Purchased Services	92.55	56709	10/03/25
23455	CHITTENDEN SOLID WASTE DI	09/01/25	AUG25 Biosolids INV23371	255-5-55-30-568.000 Biosolids Subcontractor	13069.38	56716	10/03/25
V10411	CLEAN WATERS, INC.	09/29/25	Charge-Pack 155 14659	255-5-55-30-619.000 Chemicals	6903.81	56718	10/03/25
04940	COMCAST	09/23/25	Services from Sep 30, 202 03160280925	255-5-55-30-530.000 Communications	174.89	56721	10/03/25
11870	CVC PAGING	09/25/25	01 OCT 2025 - 30 SEP 2026 10412037	255-5-55-30-530.000 Communications	120.00	56726	10/03/25
06870	ENDYNE INC	09/16/25	SHT NY Bi-Monthly 548902	255-5-55-30-568.000 Biosolids Subcontractor	1706.00	56733	10/03/25
06870	ENDYNE INC	09/18/25	Constituent Monitoring 549246	255-5-55-30-340.000 Technical Services	50.00	56733	10/03/25
06870	ENDYNE INC	09/18/25	Essex Jct. WWTF TKN Only 549269	255-5-55-30-340.000 Technical Services	35.00	56733	10/03/25
06870	ENDYNE INC	09/24/25	Essex Jct Wastewater BOD 549813	255-5-55-30-340.000 Technical Services	105.00	56733	10/03/25
06870	ENDYNE INC	09/25/25	Essex Jct. WWTF TKN Only 550013	255-5-55-30-340.000 Technical Services	35.00	56733	10/03/25
06870	ENDYNE INC	09/29/25	Sludge Holding Tank # Fec 550421	255-5-55-30-568.000 Biosolids Subcontractor	680.00	56733	10/03/25
06870	ENDYNE INC	09/30/25	Essex Jct. WWTF TKN 9/25/ 550545	255-5-55-30-340.000 Technical Services	35.00	56733	10/03/25
80240	Environmental Dynamics In	08/29/25	Membrane's for Aeration m 308646	255-5-55-70-722.021 Aeration Header Replaceme	3996.89	56737	10/03/25
38955	F W WEBB COMPANY	09/15/25	for Chemical room mainten 92494371	255-5-55-30-570.000 Other Purchased Services	5.70	56738	10/03/25
04640	FASTENAL INDUSTRIAL & CON	09/24/25	Grease VTBUR340251	255-5-55-30-610.000 General Supplies	4.02	56739	10/03/25
04640	FASTENAL INDUSTRIAL & CON	09/24/25	supplies VTBUR340256	255-5-55-30-610.000 General Supplies	4.90	56739	10/03/25
29280	FIRST NATIONAL BANK OMAH	09/18/25	WWTF Visa - Service Perio 0481091825	255-5-55-30-435.000 COGEN	6.91	56740	10/03/25
29280	FIRST NATIONAL BANK OMAH	09/18/25	WWTF Visa - Service Perio 0481091825	255-5-55-30-610.000 General Supplies	163.04	56740	10/03/25
29280	FIRST NATIONAL BANK OMAH	09/18/25	WWTF Visa - Service Perio 0481091825	255-5-55-30-500.000 Training, Conf, Dues	85.00	56740	10/03/25

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80021	FIRST NATIONAL BANK OF OM	09/04/25	admin time tracking Aug 2 459832	255-5-55-30-505.000 Tech. Subs, Licenses	78.17	56741	10/03/25
07010	GREEN MOUNTAIN POWER CORP	09/18/25	39 Cascade Service Period 0925Cascade	255-5-55-30-622.000 Electricity	11764.93	56757	10/03/25
09050	HACH COMPANY	09/15/25	Lab supplies 14669710	255-5-55-30-618.000 Laboratory Supplies	1734.34	56759	10/03/25
09050	HACH COMPANY	09/16/25	SENSOR CAP REPLACEMENT, L 14673091	255-5-55-30-570.000 Other Purchased Services	214.70	56759	10/03/25
09050	HACH COMPANY	09/12/25	Maintenance supplies for 14677463	255-5-55-30-570.000 Other Purchased Services	9033.75	56759	10/03/25
V1093	HOLLAND CO., INC.	09/24/25	Sodium Bisulfite Solution PI35767	255-5-55-30-619.000 Chemicals	5962.92	56761	10/03/25
V9769	KEMIRA WATER SOLUTIONS	09/25/25	Ferrous chloride 9017908851	255-5-55-30-619.000 Chemicals	9395.30	56765	10/03/25
80087	KONICA MINOLTA PREMIER FI	09/10/25	Copier Lease September 20 564228112	255-5-55-30-442.000 Rental Vehicles/Equip	158.45	56767	10/03/25
V10130	LOWE'S BUSINESS ACCOUNT	09/29/25	Super Soaker supplies 98760	255-5-55-30-610.000 General Supplies	15.10	56771	10/03/25
19325	OPEN APPROACH INC	09/01/25	Monthly Billing for Septe 27154	255-5-55-30-340.000 Technical Services	160.00	56779	10/03/25
03160	P & H SENESAC INC	09/16/25	POLYMER FOR DEWATERING 20616	255-5-55-30-568.000 Biosolids Subcontractor	9108.00	56781	10/03/25
23420	P & P SEPTIC SERVICE INC.	08/18/25	Hauled waste @ plant repa T650844	255-5-55-70-722.021 Aeration Header Replaceme	1575.00	56782	10/03/25
V2093	SLACK CHEMICAL COMPANY IN	09/04/25	Bleach 15%- superchlor 492501	255-5-55-30-619.000 Chemicals	9361.50	56796	10/03/25
V2093	SLACK CHEMICAL COMPANY IN	09/08/25	Caustic 50% - Chittenden 492608	255-5-55-30-619.000 Chemicals	10988.67	56796	10/03/25
V2124	STAPLES ADVANTAGE	09/27/25	Binders for Wastewater an 6043585649	255-5-55-30-610.000 General Supplies	39.48	56798	10/03/25
04595	TMDE CALIBRATION LABS	09/22/25	On Site Calibration Date 54800	255-5-55-30-340.000 Technical Services	1350.00	56803	10/03/25
36130	VERIZON WIRELESS VSAT	09/17/25	Cell Service September 20 6123759896	255-5-55-30-530.000 Communications	30.67	56805	10/03/25
23395	VILLAGE HARDWARE - WILLIS	09/17/25	Supplies 520933	255-5-55-30-610.000 General Supplies	41.77	56806	10/03/25
21230	VISION SERVICE PLAN (CT)	09/19/25	Vision Oct 2025 823691919	255-5-55-30-210.000 Group Insurance	71.07	56807	10/03/25
V2380	VLCT PACIF	09/20/25	PACIF insurance Q2 FY26 13418	255-5-55-30-260.000 Workers Comp Insurance	-3919.37	56808	10/03/25
V2380	VLCT PACIF	09/20/25	PACIF insurance Q2 FY26 13418	255-5-55-30-260.000 Workers Comp Insurance	3532.09	56808	10/03/25
V2380	VLCT PACIF	09/20/25	PACIF insurance Q2 FY26 13418	255-5-55-30-520.000 PACIF Insurance	9812.74	56808	10/03/25
07565	W B MASON CO INC	09/15/25	Distilled Water, 1 Gallon 256893498	255-5-55-30-618.000 Laboratory Supplies	299.90	56815	10/03/25
17765	WAITE-HEINDEL ENVIRONMENT	09/09/25	Essex Jct. Biosolids Grou 7234	255-5-55-30-568.000 Biosolids Subcontractor	772.50	56816	10/03/25
VI633	WILMINGTON TRUST	09/30/25	RF1-148 Nov debt pmt RF1-148 0930	255-2-00-00-250.003 RF1-148	635730.19	56817	10/03/25

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
VI633	09/30/25	WILMINGTON TRUST RF1-148 Nov debt pmt	255-5-55-70-955.003	154720.39	56817	10/03/25
		RF1-148 0930	CWSRF RF1-148 Admin Fee			
24785	09/29/25	GRAINGER Wire rope oval sleeve, ha	255-5-55-30-570.000	497.81	56824	10/03/25
		9657755113	Other Purchased Services			
80155	09/19/25	ACRISURE NE PARTNERS INS Acrisure FY26 Q1	256-5-56-40-210.000	70.65	56696	10/03/25
		22400	Group Insurance			
38955	09/11/25	F W WEBB COMPANY Water trailer parts	256-5-56-40-430.000	175.62	56738	10/03/25
		92455877	R&M Vehicles & Equipment			
80021	09/04/25	FIRST NATIONAL BANK OF OM admin time tracking Aug 2	256-5-56-40-505.000	17.37	56741	10/03/25
		459832	Tech. Subs, Licenses			
V10130	09/29/25	LOWE'S BUSINESS ACCOUNT Super Soaker supplies	256-5-56-40-610.000	181.26	56771	10/03/25
		98760	General Supplies			
19325	09/01/25	OPEN APPROACH INC Monthly Billing for Septe	256-5-56-40-340.000	560.00	56779	10/03/25
		27154	Technical Services			
21230	09/19/25	VISION SERVICE PLAN (CT) Vision Oct 2025	256-5-56-40-210.000	39.74	56807	10/03/25
		823691919	Group Insurance			
V2380	09/20/25	VLCT PACIF PACIF insurance Q2 FY26	256-5-56-40-260.000	-1188.74	56808	10/03/25
		13418	Workers Comp Insurance			
V2380	09/20/25	VLCT PACIF PACIF insurance Q2 FY26	256-5-56-40-520.000	793.16	56808	10/03/25
		13418	PACIF Insurance			
V2380	09/20/25	VLCT PACIF PACIF insurance Q2 FY26	256-5-56-40-260.000	1143.86	56808	10/03/25
		13418	Workers Comp Insurance			
07010	09/11/25	GREEN MOUNTAIN POWER CORP Non-Solar accts: 08/11/25	256-5-56-40-622.000	422.68	56826	10/03/25
		091125NS	Electricity			
80155	09/19/25	ACRISURE NE PARTNERS INS Acrisure FY26 Q1	257-5-57-50-210.000	44.85	56696	10/03/25
		22400	Group Insurance			
21230	09/19/25	VISION SERVICE PLAN (CT) Vision Oct 2025	257-5-57-50-210.000	18.65	56807	10/03/25
		823691919	Group Insurance			
V2380	09/20/25	VLCT PACIF PACIF insurance Q2 FY26	257-5-57-50-260.000	1570.03	56808	10/03/25
		13418	Workers Comp Insurance			
80155	09/19/25	ACRISURE NE PARTNERS INS Acrisure FY26 Q1	259-5-30-15-210.000	427.50	56696	10/03/25
		22400	Group Insurance			
80155	09/19/25	ACRISURE NE PARTNERS INS Acrisure FY26 Q1	259-5-30-16-210.000	165.00	56696	10/03/25
		22400	Group Insurance			
19815	09/19/25	AMAZON CAPITAL SERVICES RK Founders Supplies	259-5-30-15-610.000	7.99	56700	10/03/25
		11HM1RMYCKR6	General Supplies			
19815	09/15/25	AMAZON CAPITAL SERVICES Meet Me on Main Supplies	259-5-30-14-610.000	194.34	56700	10/03/25
		13M71MP67FH1	General Supplies			
19815	09/24/25	AMAZON CAPITAL SERVICES Meet Me on Main Supplies	259-5-30-14-610.000	103.44	56700	10/03/25
		14JY3X6W4JN1	General Supplies			
19815	09/29/25	AMAZON CAPITAL SERVICES RK Founders Supplies	259-5-30-15-610.000	52.65	56700	10/03/25
		14KRXG7Q7W6G	General Supplies			
19815	09/17/25	AMAZON CAPITAL SERVICES RK MSP Supplies	259-5-30-15-610.000	205.81	56700	10/03/25
		14RFPPXJ36TV	General Supplies			
19815	09/17/25	AMAZON CAPITAL SERVICES RK MSP Supplies	259-5-30-15-610.000	6.85	56700	10/03/25
		14YWWKK47NWX	General Supplies			
19815	09/12/25	AMAZON CAPITAL SERVICES RK EES 1-2 Supplies	259-5-30-15-610.000	136.48	56700	10/03/25
		17D3LXP64X1F	General Supplies			
19815	09/12/25	AMAZON CAPITAL SERVICES RK Westford Supplies	259-5-30-15-610.000	54.54	56700	10/03/25
		17WP76X97JLX	General Supplies			

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
19815	AMAZON CAPITAL SERVICES	09/26/25	RK Westford Supplies 19PWDQ33D64C	259-5-30-15-610.000 General Supplies	32.27	56700	10/03/25
19815	AMAZON CAPITAL SERVICES	09/16/25	Meet Me on Main Supplies 19XCRHF44RK1	259-5-30-14-610.000 General Supplies	43.99	56700	10/03/25
19815	AMAZON CAPITAL SERVICES	09/16/25	RK FMS Supplies 1C1FRN1N3N6P	259-5-30-15-610.000 General Supplies	4.99	56700	10/03/25
19815	AMAZON CAPITAL SERVICES	09/19/25	RK FMS Supplies 1C36GV4HCJGP	259-5-30-15-610.000 General Supplies	4.98	56700	10/03/25
19815	AMAZON CAPITAL SERVICES	09/26/25	Meet Me on Main Supplies 1CX9C7XHH4W1	259-5-30-14-610.000 General Supplies	204.48	56700	10/03/25
19815	AMAZON CAPITAL SERVICES	09/18/25	RK MSP Supplies 1D4PHHHD7KKN	259-5-30-15-610.000 General Supplies	7.17	56700	10/03/25
19815	AMAZON CAPITAL SERVICES	09/22/25	PS Discoverers Supplies 1DNLCJC6DKPV	259-5-30-16-610.000 General Supplies	13.99	56700	10/03/25
19815	AMAZON CAPITAL SERVICES	09/29/25	Preschool Discoverers 1DWH9XKL19VP	259-5-30-16-610.000 General Supplies	74.05	56700	10/03/25
19815	AMAZON CAPITAL SERVICES	09/29/25	Meet Me on Main Supplies 1DWH9XKL9C6P	259-5-30-14-610.000 General Supplies	153.62	56700	10/03/25
19815	AMAZON CAPITAL SERVICES	09/25/25	RK Town Behavior Support 1FR6JNHN9NVC	259-5-30-15-610.000 General Supplies	29.99	56700	10/03/25
19815	AMAZON CAPITAL SERVICES	09/22/25	RK Hiawatha Supplies 1GND1G6VDMVQ	259-5-30-15-610.000 General Supplies	4.29	56700	10/03/25
19815	AMAZON CAPITAL SERVICES	09/02/25	Construction Junction Sup 1HC1R6DK447R	259-5-30-14-610.000 General Supplies	20.97	56700	10/03/25
19815	AMAZON CAPITAL SERVICES	09/19/25	RK FMS Supplies 1HCYN1X1C33F	259-5-30-15-610.000 General Supplies	27.99	56700	10/03/25
19815	AMAZON CAPITAL SERVICES	09/22/25	RK Westford Supplies 1HJ13KDCDPDH	259-5-30-15-610.000 General Supplies	71.16	56700	10/03/25
19815	AMAZON CAPITAL SERVICES	09/24/25	RK Behavior Support 1J9PGX919H96	259-5-30-15-610.000 General Supplies	19.96	56700	10/03/25
19815	AMAZON CAPITAL SERVICES	09/26/25	Vac Camp ADL 1JLNCQQKCV39	259-5-30-15-610.000 General Supplies	38.99	56700	10/03/25
19815	AMAZON CAPITAL SERVICES	09/16/25	Meet Me on Main Supplies 1JRXGFQY3XTY	259-5-30-14-610.000 General Supplies	287.12	56700	10/03/25
19815	AMAZON CAPITAL SERVICES	09/15/25	Meet Me on Main Supplies 1JXJPNGQC9TH	259-5-30-14-610.000 General Supplies	226.49	56700	10/03/25
19815	AMAZON CAPITAL SERVICES	09/26/25	Meet Me on Main Supplies 1KKNW639H4D6	259-5-30-14-610.000 General Supplies	24.40	56700	10/03/25
19815	AMAZON CAPITAL SERVICES	09/15/25	Construction Junction Sup 1KWLGVGD1TQG	259-5-30-14-610.000 General Supplies	24.59	56700	10/03/25
19815	AMAZON CAPITAL SERVICES	09/19/25	RK Founders Supplies 1LDWNHWWCQWN	259-5-30-15-610.000 General Supplies	15.28	56700	10/03/25
19815	AMAZON CAPITAL SERVICES	09/21/25	PS Discoverers Supplies 1LDWNHWWTVPT	259-5-30-16-610.000 General Supplies	83.81	56700	10/03/25
19815	AMAZON CAPITAL SERVICES	09/12/25	RK Fleming Supplies 1LFNX1WJ66HV	259-5-30-15-610.000 General Supplies	151.63	56700	10/03/25
19815	AMAZON CAPITAL SERVICES	09/12/25	RK Hiawatha Supplies 1LHQHVJN61DW	259-5-30-15-610.000 General Supplies	9.31	56700	10/03/25
19815	AMAZON CAPITAL SERVICES	09/24/25	Meet Me on Main Fire Pits 1MJRYMMCF67A	259-5-30-14-610.000 General Supplies	536.42	56700	10/03/25

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
19815	AMAZON CAPITAL SERVICES	09/24/25 Meet Me on Main CREDIT 1MJRYMMCF67N	259-5-30-14-610.000 General Supplies	-53.64	56700	10/03/25
19815	AMAZON CAPITAL SERVICES	09/16/25 Meet Me on Main Supplies 1MRC71Y777WW	259-5-30-14-610.000 General Supplies	461.30	56700	10/03/25
19815	AMAZON CAPITAL SERVICES	09/24/25 Meet Me on Main Supplies 1N366VP34CYD	259-5-30-14-610.000 General Supplies	80.97	56700	10/03/25
19815	AMAZON CAPITAL SERVICES	09/19/25 RK FMS Supplies 1QPPWVVV9C6X	259-5-30-15-610.000 General Supplies	37.32	56700	10/03/25
19815	AMAZON CAPITAL SERVICES	09/15/25 Meet Me on Main Tables 1RPLQHNN1RW1	259-5-30-14-610.000 General Supplies	1248.00	56700	10/03/25
19815	AMAZON CAPITAL SERVICES	09/12/25 RK EES K First Aid 1RT9WYF37CM7	259-5-30-15-610.000 General Supplies	41.29	56700	10/03/25
19815	AMAZON CAPITAL SERVICES	09/29/25 RK EES 1-2 Supplies 1V447X4R7D33	259-5-30-15-610.000 General Supplies	122.90	56700	10/03/25
19815	AMAZON CAPITAL SERVICES	09/22/25 RK EES Supplies 1V6P3VXLDHX3	259-5-30-15-610.000 General Supplies	123.91	56700	10/03/25
19815	AMAZON CAPITAL SERVICES	09/19/25 RK FMS Supplies 1VT4N9QMC11H	259-5-30-15-610.000 General Supplies	14.24	56700	10/03/25
19815	AMAZON CAPITAL SERVICES	09/15/25 Construction Junction Sup 1WPJMWHG1PQW	259-5-30-14-610.000 General Supplies	5.99	56700	10/03/25
19815	AMAZON CAPITAL SERVICES	09/26/25 Preschool Discoverers 1WPWTPR1G914	259-5-30-16-610.000 General Supplies	68.50	56700	10/03/25
19815	AMAZON CAPITAL SERVICES	09/25/25 RK Hiawatha Supplies 1WY1KMQJ91L4	259-5-30-15-610.000 General Supplies	159.00	56700	10/03/25
19815	AMAZON CAPITAL SERVICES	09/24/25 Meet Me on Main Supplies 1XHNMFFJFF7PK	259-5-30-14-610.000 General Supplies	26.92	56700	10/03/25
19815	AMAZON CAPITAL SERVICES	09/16/25 RK FMS Supplies 1XXWCVWL6JY1	259-5-30-15-610.000 General Supplies	14.55	56700	10/03/25
19815	AMAZON CAPITAL SERVICES	09/22/25 RK Hiawatha Supplies 1YDR6NVVDHVM	259-5-30-15-610.000 General Supplies	82.37	56700	10/03/25
19815	AMAZON CAPITAL SERVICES	09/15/25 Meet Me on Main Supplies 1YRV3VYJ7FXT	259-5-30-14-610.000 General Supplies	14.66	56700	10/03/25
80025	ANDERS, KARLA	08/25/25 Program Refund-Anders \$60 216104	259-4-30-14-020.312 Adult Programs	60.00	56705	10/03/25
80259	ATOMIC PROFESSIONAL AUDIO	09/17/25 Meet Me on Main Stage 16959	259-5-30-14-330.000 Professional Services	4593.86	56706	10/03/25
22670	CAPITAL ONE CREDIT CARD -	09/15/25 EJRP CC Aug/Sept 65080925	259-5-30-14-610.000 General Supplies	-476.37	56712	10/03/25
22670	CAPITAL ONE CREDIT CARD -	09/15/25 EJRP CC Aug/Sept 65080925	259-5-30-12-610.000 General Supplies	74.24	56712	10/03/25
22670	CAPITAL ONE CREDIT CARD -	09/15/25 EJRP CC Aug/Sept 65080925	259-5-30-14-610.000 General Supplies	2388.77	56712	10/03/25
22670	CAPITAL ONE CREDIT CARD -	09/15/25 EJRP CC Aug/Sept 65080925	259-5-30-14-500.000 Training, Conf, Dues	894.22	56712	10/03/25
22670	CAPITAL ONE CREDIT CARD -	09/15/25 EJRP CC Aug/Sept 65080925	259-5-30-11-610.000 General Supplies	12.83	56712	10/03/25
22670	CAPITAL ONE CREDIT CARD -	09/15/25 EJRP CC Aug/Sept 65080925	259-5-30-16-610.000 General Supplies	788.39	56712	10/03/25
22670	CAPITAL ONE CREDIT CARD -	09/15/25 EJRP CC Aug/Sept 65080925	259-5-30-16-500.000 Training, Conf, Dues	2107.30	56712	10/03/25

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
22670	CAPITAL ONE CREDIT CARD -	09/15/25	EJRP CC Aug/Sept 65080925	259-5-30-17-610.000 General Supplies	766.85	56712	10/03/25
22670	CAPITAL ONE CREDIT CARD -	09/15/25	EJRP CC Aug/Sept 65080925	259-5-30-15-610.000 General Supplies	1554.95	56712	10/03/25
22670	CAPITAL ONE CREDIT CARD -	09/15/25	EJRP CC Aug/Sept 65080925	259-5-30-10-500.000 Training, Conf, Dues	534.90	56712	10/03/25
22670	CAPITAL ONE CREDIT CARD -	09/15/25	EJRP CC Aug/Sept 65080925	259-5-30-10-505.000 Tech. Subs, Licenses	551.90	56712	10/03/25
22670	CAPITAL ONE CREDIT CARD -	09/15/25	EJRP CC Aug/Sept 65080925	259-5-30-12-500.000 Training, Conf, Dues	894.22	56712	10/03/25
22670	CAPITAL ONE CREDIT CARD -	09/15/25	EJRP CC Aug/Sept 65080925	259-5-30-15-530.000 Communications	869.96	56712	10/03/25
29970	EAST COAST ICE	09/22/25	RK Hiawatha Snack 1330	259-5-30-15-610.000 General Supplies	128.00	56731	10/03/25
20680	EPIC DRIVING LLC	09/29/25	Drivers Ed Fall 559	259-5-30-14-330.000 Professional Services	17325.00	56734	10/03/25
04005	GREGORY CIARA	09/25/15	Zumba Gold 9/4-25 092515D	259-5-30-14-330.000 Professional Services	376.00	56758	10/03/25
80025	HOPPEE, ALEXANDRA	09/25/25	Summer Camp Refund-Hoppe 216186	259-4-30-17-020.313 Childcare - DC	106.00	56762	10/03/25
08795	INNES LLC , CLARE	09/26/25	Meet Me on Main 10/11 101125	259-5-30-14-330.000 Professional Services	300.00	56764	10/03/25
80087	KONICA MINOLTA PREMIER FI	09/10/25	Copier Lease September 20 564228112	259-5-30-10-442.000 Rental Vehicles/Equip	165.50	56767	10/03/25
80087	KONICA MINOLTA PREMIER FI	09/10/25	Copier Lease September 20 564228112	259-5-30-16-442.000 Rental Vehicles/Equip	149.40	56767	10/03/25
25625	LOWE'S - 1080	09/02/25	EJRP Lowes July/Aug 4191080925	259-5-30-16-610.000 General Supplies	422.64	56770	10/03/25
29425	PERFORMANCE FOOD 24793-EJ	09/15/25	RK MSP Snack 463445	259-5-30-15-610.000 General Supplies	330.12	56785	10/03/25
29425	PERFORMANCE FOOD 24793-EJ	09/15/25	RK EES 1-2 Snack 463585	259-5-30-15-610.000 General Supplies	209.98	56785	10/03/25
29425	PERFORMANCE FOOD 24793-EJ	09/15/25	RK EES K Snack 463586	259-5-30-15-610.000 General Supplies	151.63	56785	10/03/25
29425	PERFORMANCE FOOD 24793-EJ	09/16/25	RK EES Snack 463588	259-5-30-15-610.000 General Supplies	121.84	56785	10/03/25
29425	PERFORMANCE FOOD 24793-EJ	09/16/25	RK FMS Snack 465163	259-5-30-15-610.000 General Supplies	152.69	56785	10/03/25
29425	PERFORMANCE FOOD 24793-EJ	09/18/25	RK Hiawatha Snack 466274	259-5-30-15-610.000 General Supplies	66.78	56785	10/03/25
29425	PERFORMANCE FOOD 24793-EJ	09/23/25	RK Westford Snack 466547	259-5-30-15-610.000 General Supplies	115.30	56785	10/03/25
29425	PERFORMANCE FOOD 24793-EJ	09/22/25	RK MSP Snack 468534	259-5-30-15-610.000 General Supplies	346.90	56785	10/03/25
29425	PERFORMANCE FOOD 24793-EJ	09/23/25	RK EES K Snack 468535	259-5-30-15-610.000 General Supplies	55.54	56785	10/03/25
29425	PERFORMANCE FOOD 24793-EJ	09/23/25	RK Founders Snack 469736	259-5-30-15-610.000 General Supplies	145.09	56785	10/03/25
29425	PERFORMANCE FOOD 24793-EJ	09/23/25	RK Fleming Snack 470056	259-5-30-15-610.000 General Supplies	346.72	56785	10/03/25

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
29425	PERFORMANCE FOOD 24793-EJ	09/29/25	RK Fleming Snack 471259	259-5-30-15-610.000 General Supplies	338.75	56785	10/03/25
29425	PERFORMANCE FOOD 24793-EJ	09/26/25	RK EES 1-2 Snack 472454	259-5-30-15-610.000 General Supplies	256.02	56785	10/03/25
29425	PERFORMANCE FOOD 24793-EJ	09/29/25	RK MSP Snack 473265	259-5-30-15-610.000 General Supplies	360.41	56785	10/03/25
80260	STEVENS, KYLE	09/29/25	Meet Me on Main 10/11 101125	259-5-30-14-330.000 Professional Services	100.00	56799	10/03/25
14695	THE BIG BLUE TRUNK	09/12/25	Meet Me on Main 9/27 ONLY 2736	259-5-30-14-330.000 Professional Services	400.00	56801	10/03/25
27970	THE PORTABLE MINI GOLF CO	08/19/25	Camp 8/11 12 000531	259-5-30-17-330.000 Professional Services	800.00	56802	10/03/25
36130	VERIZON WIRELESS VSAT	09/17/25	Cell Service September 20 6123759896	259-5-30-16-530.000 Communications	37.44	56805	10/03/25
21230	VISION SERVICE PLAN (CT)	09/19/25	Vision Oct 2025 823691919	259-5-30-15-210.000 Group Insurance	126.64	56807	10/03/25
21230	VISION SERVICE PLAN (CT)	09/19/25	Vision Oct 2025 823691919	259-5-30-16-210.000 Group Insurance	54.13	56807	10/03/25
V2380	VLCT PACIF	09/20/25	PACIF insurance Q2 FY26 13418	259-5-30-10-260.000 Workers Comp Insurance	16138.17	56808	10/03/25
V2380	VLCT PACIF	09/20/25	PACIF insurance Q2 FY26 13418	259-5-30-10-260.000 Workers Comp Insurance	18349.92	56808	10/03/25
07565	W B MASON CO INC	09/10/25	PS Supplies 256761958	259-5-30-16-610.000 General Supplies	101.40	56815	10/03/25
07565	W B MASON CO INC	09/19/25	PS Supplies 256992260	259-5-30-16-610.000 General Supplies	210.75	56815	10/03/25
07565	W B MASON CO INC	09/24/25	Preschool Supplies 257090896	259-5-30-16-610.000 General Supplies	69.98	56815	10/03/25
05915	WUNDERLES BIG TOP ADVENTU	09/08/25	Meet Me on Main 10/11 090825D	259-5-30-14-330.000 Professional Services	1500.00	56818	10/03/25
80258	Young, Robert	09/23/25	Meet Me on Main 10/4 202505	259-5-30-14-330.000 Professional Services	850.00	56820	10/03/25
80192	Fountain of Youth Fitness	09/19/25	Lifting Spirits 9/15 091925D	259-5-30-14-330.000 Professional Services	89.86	56821	10/03/25
80192	Fountain of Youth Fitness	09/23/25	Lifting Spirits 9/22 092325D	259-5-30-14-330.000 Professional Services	90.40	56821	10/03/25
80192	Fountain of Youth Fitness	09/29/25	Lifting Spirits 9/29 092925D	259-5-30-14-330.000 Professional Services	104.80	56821	10/03/25

10/02/25

City of Essex Junction Accounts Payable

Page 18 of 18

04:20 pm

Check Warrant Report # 24096 Current Prior Next FY Invoices For Fund (GENERAL FUND)

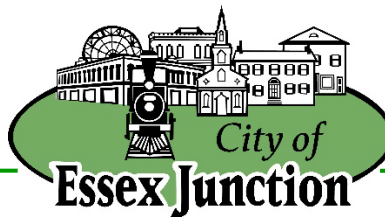
Cdelibac

For Check Acct 01 (GENERAL FUND) All check #s 09/26/25 To 10/03/25

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date

Report Total				12087545.11		
				=====		

To the Treasurer of City of Essex Junction, We Hereby certify
that there is due to the several persons whose names are
listed hereon the sum against each name and that there
are good and sufficient vouchers supporting the payments
aggregating \$ 12,087,545.11
Let this be your order for the payments of these amounts.



MEMORANDUM

To: Regina Mahony, City Manager; City Council; Department Managers
CC: Tri-Town Members (Essex Town and Williston)
From: Jess Morris, Finance Director
Meeting Date: October 8, 2025
Subject: September Financial Report

The following budget vs actual report includes detail by fund for all City funds (General Fund, capital funds, enterprise funds, etc). Each report details the approved budget, year to date actuals, remaining budget amount, actual as a % of budget, and a month to date amount which is the total revenue/expenditure for the last month of the included reporting period. These reports are run through 9/30/25 therefore the year to date actuals are for the period 7/1/25-9/30/25, and the month actuals are for the month of September.

While we will continue to receive September invoices over the coming weeks, we are about 25% of the way through the fiscal year. The General Fund revenue is 94% of budget or \$11,693,829 and expenditures are just under 21% of budget or \$2,562,295.

The Water Fund operating revenue is actually at 2% of budget or \$43,352 and operating expenditures are just under 21% of budget or \$411,709. The Wastewater Fund operating revenue is actually just over 16% of budget or \$523,393 and operating expenditures are just under 21% of budget or \$657,922. The Sanitation Fund operating revenue is actually over 1% of budget or \$17,831 and operating expenditures are just under 23% of budget or \$208,159. The revenue for all three of these funds is understated due to an FY25 year-end entry that adjusts revenue back to the prior year for consumption/usage in the last few days of June that will not be billed to customers until October. The Stormwater Fund operating revenue is at 0% and operating expenditures are just over 14% or \$45,816. Stormwater fees will be billed for the first time on the October utility bill.

There are currently 149 delinquent utility accounts with balances totaling \$25,107. There are currently two properties with water shut off following the September water shut off process.

The EJRP Program Fund revenue is just over 14% of budget or \$614,329 and expenditures are just over 77% of budget or \$1,612,314.

There are several factors that contribute to revenue and expenditures seeming either higher or lower at any point during the fiscal year. Property taxes are billed in August and all revenue is recorded at that point for the entire fiscal year, and utility bills are produced tri-annually thereby recording revenue every four months rather than monthly. There are several large payments made either on a quarterly, bi-annual or annual basis for things such as insurance (property/casualty/auto/worker's comp), debt payments, and annual dues/memberships to various organizations, as well as quarterly transfers for capital and administrative allocations between funds.

Also included with the financial report are reports of the LOT Fund activity, 2 Lincoln Renovation, and Economic Development Fund activity.

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
210-4 Revenue					
210-4-00 General Revenues					
210-4-00-00-010.000 Property Taxes	11,405,931.00	11,376,194.96	29,736.04	99.74%	-21,697,803.35
210-4-00-00-020.001 PILOT Tax Agreements	17,600.00	8,800.00	8,800.00	50.00%	8,800.00
210-4-00-00-020.022 Rents and Royalties	0.00	700.00	-700.00	100.00%	700.00
210-4-00-00-020.054 Admin Fee - Water	199,500.00	49,875.00	149,625.00	25.00%	0.00
210-4-00-00-020.055 Admin Fee - WWTF	99,750.00	24,937.50	74,812.50	25.00%	0.00
210-4-00-00-020.056 Admin Fee - Sanitation	199,500.00	49,875.00	149,625.00	25.00%	0.00
210-4-00-00-020.059 Admin Fee - EJRP PF	53,155.00	13,288.75	39,866.25	25.00%	0.00
210-4-00-00-030.009 Cannabis Control	400.00	0.00	400.00	0.00%	0.00
210-4-00-00-042.001 PILOT Revenue	14,000.00	0.00	14,000.00	0.00%	0.00
210-4-00-00-042.002 Railroad Taxes	2,500.00	0.00	2,500.00	0.00%	0.00
210-4-00-00-042.004 State Act 60 Revenue	32,800.00	0.00	32,800.00	0.00%	0.00
210-4-00-00-042.005 State Act 68 Revenue	38,000.00	48,686.01	-10,686.01	128.12%	48,686.01
210-4-00-00-060.000 Interest Income	10,000.00	7,053.64	2,946.36	70.54%	108.26
210-4-00-00-080.001 State District Court Fine	5,000.00	0.00	5,000.00	0.00%	0.00
210-4-00-00-085.000 Penalties	40,000.00	31,694.71	8,305.29	79.24%	31,694.71
210-4-00-00-086.000 Interest	8,000.00	3,361.36	4,638.64	42.02%	969.03
210-4-00-00-098.000 Misc Revenue	1,500.00	3,168.11	-1,668.11	211.21%	229.20
Total General Revenues	12,127,636.00	11,617,635.04	510,000.96	95.79%	-21,606,616.14
210-4-10 Admin Revenues					
Total Admin Revenues	0.00	0.00	0.00	0.00%	0.00
210-4-12-10 Clerk Revenue					
210-4-12-10-020.003 Use of Vault	25.00	9.00	16.00	36.00%	3.00
210-4-12-10-020.004 Recording Fees	55,000.00	17,181.00	37,819.00	31.24%	4,484.00
210-4-12-10-020.010 Printing and Duplication	1,000.00	112.00	888.00	11.20%	12.00
210-4-12-10-020.011 Online Land Records	150.00	140.00	10.00	93.33%	61.25
210-4-12-10-020.013 Sale of Certified Copy	1,000.00	460.00	540.00	46.00%	200.00
210-4-12-10-020.023 Records Preservation	15,000.00	6,254.00	8,746.00	41.69%	1,646.00
210-4-12-10-030.001 Liquor Licenses	2,500.00	185.00	2,315.00	7.40%	70.00
210-4-12-10-030.002 Hunting and Fishing	10.00	0.00	10.00	0.00%	0.00
210-4-12-10-030.003 Marriage Licenses	250.00	210.00	40.00	84.00%	90.00
210-4-12-10-030.004 Animal Licenses	3,000.00	334.00	2,666.00	11.13%	42.00
210-4-12-10-030.005 Green Mountain Passport	100.00	62.00	38.00	62.00%	6.00
210-4-12-10-030.006 DMV Registrations	0.00	6.00	-6.00	100.00%	0.00
Total Clerk Revenue	78,035.00	24,953.00	53,082.00	31.98%	6,614.25
210-4-14-10 Information Technology					
Total Information Technology	0.00	0.00	0.00	0.00%	0.00
210-4-16 ComDev Revenues					
210-4-16-10-020.016 Bike Locker Rental Revenu	0.00	45.00	-45.00	100.00%	0.00
210-4-16-10-030.008 License and Zoning Fees	75,000.00	7,610.00	67,390.00	10.15%	2,700.00
Total ComDev Revenues	75,000.00	7,655.00	67,345.00	10.21%	2,700.00

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
210-4-17 EconDev Revenues					
Total EconDev Revenues	0.00	0.00	0.00	0.00%	0.00
210-4-25 Fire Revenues					
210-4-25-10-098.000 Misc Revenue	0.00	10.00	-10.00	100.00%	0.00
Total Fire Revenues	0.00	10.00	-10.00	100.00%	0.00
210-4-30 EJPJ Revenues					
210-4-30-10-020.000 Charges for Services	8,670.00	340.00	8,330.00	3.92%	0.00
210-4-30-12-091.000 Transfer btwn funds (non-	1,500.00	750.00	750.00	50.00%	0.00
Total EJPJ Revenues	10,170.00	1,090.00	9,080.00	10.72%	0.00
210-4-35 Library Revenues					
210-4-35-10-041.000 State and Other Grant Rev	0.00	350.00	-350.00	100.00%	350.00
210-4-35-10-098.000 Misc Revenue	900.00	450.25	449.75	50.03%	173.00
Total Library Revenues	900.00	800.25	99.75	88.92%	523.00
210-4-40 PW Revenues					
210-4-40-12-020.017 EV Charger	0.00	926.69	-926.69	100.00%	345.44
210-4-40-12-042.006 State Aid to Highways	125,000.00	38,479.82	86,520.18	30.78%	0.00
210-4-40-12-098.000 Misc Revenue	2,500.00	527.30	1,972.70	21.09%	167.90
Total PW Revenues	127,500.00	39,933.81	87,566.19	31.32%	513.34
210-4-41 Building Revenues					
Total Building Revenues	0.00	0.00	0.00	0.00%	0.00
210-4-90-00 Other Sources and Uses					
210-4-90-00-050.000 Library Donation Revenue	0.00	860.00	-860.00	100.00%	0.00
210-4-90-00-640.201 Adult Collection replacem	0.00	641.00	-641.00	100.00%	345.00
210-4-90-00-640.202 Juvenile Collection repl	0.00	251.00	-251.00	100.00%	47.00
Total Other Sources and Uses	0.00	1,752.00	-1,752.00	100.00%	392.00
Total Revenue	12,419,241.00	11,693,829.10	725,411.90	94.16%	-21,595,873.55
Total Revenues	12,419,241.00	11,693,829.10	725,411.90	94.16%	-21,595,873.55
210-5-10-10 Administration					
210-5-10-10-110.000 Regular Salaries	362,725.00	83,171.18	279,553.82	22.93%	27,807.57
210-5-10-10-210.000 Group Insurance	136,610.00	32,579.69	104,030.31	23.85%	7,340.98
210-5-10-10-220.000 Social Security	27,952.00	6,274.06	21,677.94	22.45%	2,097.77

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
210-5-10-10-225.000 Act 76 Childcare Tax	1,206.00	237.54	968.46	19.70%	80.53
210-5-10-10-230.000 Retirement	32,789.00	7,485.34	25,303.66	22.83%	2,502.66
210-5-10-10-290.000 Other Employee Benefits	6,178.00	0.00	6,178.00	0.00%	0.00
210-5-10-10-320.000 Legal Services	35,500.00	900.00	34,600.00	2.54%	900.00
210-5-10-10-330.000 Professional Services	51,507.00	321.75	51,185.25	0.62%	208.35
210-5-10-10-340.000 Technical Services	0.00	774.42	-774.42	100.00%	774.42
210-5-10-10-442.000 Rental Vehicles/Equip	5,784.00	902.43	4,881.57	15.60%	0.00
210-5-10-10-500.000 Training, Conf, Dues	8,174.00	1,822.90	6,351.10	22.30%	499.00
210-5-10-10-505.000 Tech. Subs, Licenses	16,471.00	8,064.47	8,406.53	48.96%	0.00
210-5-10-10-530.000 Communications	3,348.00	2,956.28	391.72	88.30%	74.86
210-5-10-10-540.000 Advertising	20,475.00	5,418.16	15,056.84	26.46%	1,059.00
210-5-10-10-550.000 Printing and Binding	5,000.00	0.00	5,000.00	0.00%	0.00
210-5-10-10-560.000 Postage	9,590.00	2,099.31	7,490.69	21.89%	619.24
210-5-10-10-580.000 Travel	2,000.00	10.50	1,989.50	0.53%	0.00
210-5-10-10-610.000 General Supplies	3,000.00	1,101.74	1,898.26	36.72%	632.13
210-5-10-10-755.000 Furniture and Fixtures	1,000.00	0.00	1,000.00	0.00%	0.00
210-5-10-10-845.000 Employee/Volunteer Recogn	6,000.00	0.00	6,000.00	0.00%	0.00
Total Administration	735,309.00	154,119.77	581,189.23	20.96%	44,596.51
210-5-11-10 Legislative					
210-5-11-10-190.000 Board Member Payments	11,800.00	950.00	10,850.00	8.05%	550.00
210-5-11-10-190.001 City Council Payments	12,500.00	3,125.00	9,375.00	25.00%	3,125.00
210-5-11-10-220.000 Social Security	956.00	239.05	716.95	25.01%	239.05
210-5-11-10-225.000 Act 76 Childcare Tax	41.00	10.30	30.70	25.12%	10.30
210-5-11-10-320.000 Legal Services	3,600.00	0.00	3,600.00	0.00%	0.00
210-5-11-10-330.000 Professtional Services	28,739.00	15,239.04	13,499.96	53.03%	269.04
210-5-11-10-500.000 Training, Conferences, Du	18,364.00	16,040.38	2,323.62	87.35%	99.00
210-5-11-10-540.000 Advertising	900.00	209.04	690.96	23.23%	0.00
210-5-11-10-580.000 Travel	250.00	0.00	250.00	0.00%	0.00
210-5-11-10-610.000 General Supplies	2,000.00	0.00	2,000.00	0.00%	0.00
210-5-11-10-831.000 Special or New Programs	20,000.00	284.84	19,715.16	1.42%	234.94
Total Legislative	99,150.00	36,097.65	63,052.35	36.41%	4,527.33
210-5-12-10 Clerk					
210-5-12-10-110.000 Regular Salaries	151,619.00	34,775.40	116,843.60	22.94%	11,591.80
210-5-12-10-120.000 Part Time Salaries	10,024.00	0.00	10,024.00	0.00%	0.00
210-5-12-10-130.000 Overtime	470.00	0.00	470.00	0.00%	0.00
210-5-12-10-210.000 Group Insurance	37,371.00	15,779.58	21,591.42	42.22%	4,574.78
210-5-12-10-220.000 Social Security	12,682.00	2,727.51	9,954.49	21.51%	909.17
210-5-12-10-225.000 Act 76 Childcare Tax	547.00	108.69	438.31	19.87%	36.23
210-5-12-10-230.000 Retirement	15,172.00	3,451.56	11,720.44	22.75%	1,150.52
210-5-12-10-290.000 Other Employee Benefits	800.00	0.00	800.00	0.00%	0.00
210-5-12-10-330.000 Professional Services	486.00	144.00	342.00	29.63%	48.00
210-5-12-10-430.000 R&M Vehicles & Equipment	50.00	0.00	50.00	0.00%	0.00
210-5-12-10-500.000 Training Conf Dues	2,000.00	879.80	1,120.20	43.99%	51.80
210-5-12-10-505.000 Tech. Subs Licenses	4,300.00	1,092.42	3,207.58	25.41%	364.14
210-5-12-10-550.000 Printing and Binding	1,500.00	646.44	853.56	43.10%	0.00
210-5-12-10-560.000 Postage	400.00	84.10	315.90	21.03%	0.00

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
210-5-12-10-570.023 Records Preservation	15,000.00	6,660.36	8,339.64	44.40%	4,685.00
210-5-12-10-580.000 Travel	500.00	146.16	353.84	29.23%	0.00
210-5-12-10-610.000 General Supplies	2,000.00	92.28	1,907.72	4.61%	54.28
210-5-12-10-820.000 Elections	14,000.00	209.10	13,790.90	1.49%	209.10
Total Clerk	268,921.00	66,797.40	202,123.60	24.84%	23,674.82
210-5-13-10 Finance					
210-5-13-10-110.000 Regular Salaries	292,962.00	63,653.72	229,308.28	21.73%	20,678.44
210-5-13-10-190.000 Board Member Payments	1,400.00	0.00	1,400.00	0.00%	0.00
210-5-13-10-210.000 Group Insurance	59,140.00	13,715.63	45,424.37	23.19%	3,240.60
210-5-13-10-220.000 Social Security	25,436.00	5,470.83	19,965.17	21.51%	1,719.37
210-5-13-10-225.000 Act 76 Childcare Tax	1,097.00	213.24	883.76	19.44%	67.34
210-5-13-10-230.000 Retirement	30,634.00	6,258.11	24,375.89	20.43%	1,911.59
210-5-13-10-250.000 Unemployment Insurance	4,608.00	2,137.26	2,470.74	46.38%	1,068.63
210-5-13-10-260.000 Workers Comp Insurance	39,043.00	18,903.90	20,139.10	48.42%	13,197.43
210-5-13-10-290.000 Other Employee Benefits	1,600.00	400.00	1,200.00	25.00%	0.00
210-5-13-10-330.000 Professional Services	14,388.00	7,480.46	6,907.54	51.99%	595.00
210-5-13-10-335.000 Audit	18,412.00	894.14	17,517.86	4.86%	894.14
210-5-13-10-500.000 Training, Conf, Dues	1,758.00	80.00	1,678.00	4.55%	-375.00
210-5-13-10-505.000 Tech. Subs, Licenses	22,754.00	11,585.69	11,168.31	50.92%	9,456.96
210-5-13-10-520.000 PACIF Insurance	99,922.00	46,154.88	53,767.12	46.19%	23,120.68
210-5-13-10-550.000 Printing and Binding	3,883.00	2,883.51	999.49	74.26%	2,883.51
210-5-13-10-560.000 Postage	2,800.00	2,054.01	745.99	73.36%	0.00
210-5-13-10-580.000 Travel	1,140.00	112.81	1,027.19	9.90%	112.81
210-5-13-10-610.000 General Supplies	800.00	0.00	800.00	0.00%	0.00
Total Finance	621,777.00	181,998.19	439,778.81	29.27%	78,571.50
210-5-14-10 Information Technology					
210-5-14-10-330.000 Professional Services	140,016.00	33,791.80	106,224.20	24.13%	10,700.60
210-5-14-10-432.000 R&M Technology	5,000.00	0.00	5,000.00	0.00%	0.00
210-5-14-10-505.000 Tech. Subs, Licenses	41,785.00	15,923.81	25,861.19	38.11%	3,546.40
210-5-14-10-735.000 Tech: Equip/Hardware	24,750.00	58.96	24,691.04	0.24%	58.96
Total Information Technology	211,551.00	49,774.57	161,776.43	23.53%	14,305.96
210-5-15-10 Assessing					
210-5-15-10-330.000 Professional Services	94,575.00	0.00	94,575.00	0.00%	916.04
210-5-15-10-505.000 Tech. Subs, Licenses	1,500.00	0.00	1,500.00	0.00%	0.00
Total Assessing	96,075.00	0.00	96,075.00	0.00%	916.04
210-5-16-10 Community Development					
210-5-16-10-110.000 Regular Salaries	225,773.00	51,918.78	173,854.22	23.00%	17,306.26
210-5-16-10-190.000 Board member Payments	9,600.00	1,900.00	7,700.00	19.79%	1,700.00
210-5-16-10-210.000 Group Insurance	59,616.00	24,860.93	34,755.07	41.70%	6,170.93
210-5-16-10-220.000 Social Security	18,624.00	4,250.96	14,373.04	22.83%	1,493.52
210-5-16-10-225.000 Act 76 Childcare Tax	803.00	160.34	642.66	19.97%	56.78
210-5-16-10-230.000 Retirement	19,374.00	4,404.30	14,969.70	22.73%	1,468.10

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
210-5-16-10-290.000 Other Employee Benefits	1,200.00	0.00	1,200.00	0.00%	0.00
210-5-16-10-320.000 Legal Services	17,000.00	6,257.22	10,742.78	36.81%	1,711.22
210-5-16-10-330.000 Professional Services	23,560.00	2,676.31	20,883.69	11.36%	2,400.31
210-5-16-10-500.000 Training, Conf, Dues	4,630.00	1,841.00	2,789.00	39.76%	1,740.00
210-5-16-10-505.000 Tech. Subs., Licenses	600.00	0.00	600.00	0.00%	0.00
210-5-16-10-530.000 Communications	1,080.00	0.00	1,080.00	0.00%	0.00
210-5-16-10-540.000 Advertising	2,600.00	282.36	2,317.64	10.86%	86.32
210-5-16-10-550.000 Printing and Binding	3,000.00	505.75	2,494.25	16.86%	505.75
210-5-16-10-560.000 Postage	2,350.00	0.00	2,350.00	0.00%	0.00
210-5-16-10-580.000 Travel	5,800.00	300.00	5,500.00	5.17%	100.00
210-5-16-10-610.000 General Supplies	3,000.00	218.52	2,781.48	7.28%	96.75
210-5-16-10-810.111 BWAC	10,000.00	325.00	9,675.00	3.25%	0.00
210-5-16-10-899.000 Matching Grant Funds	17,000.00	0.00	17,000.00	0.00%	0.00
Total Community Development	425,610.00	99,901.47	325,708.53	23.47%	34,835.94
210-5-17-10 Economic Development					
Total Economic Development	0.00	0.00	0.00	0.00%	0.00
210-5-18-10 Health & Human Services					
210-5-18-10-800.106 Essex Rescue	207,140.00	207,140.40	-0.40	100.00%	207,140.40
210-5-18-10-800.107 Essex Jct. Cemetery Assoc	20,000.00	20,000.00	0.00	100.00%	0.00
210-5-18-10-800.108 Essex Police Dept	3,008,353.00	0.00	3,008,353.00	0.00%	28,385.99
Total Health & Human Services	3,235,493.00	227,140.40	3,008,352.60	7.02%	235,526.39
210-5-19-10 County & Regional Functio					
210-5-19-10-800.101 CCRPC	19,712.00	19,712.00	0.00	100.00%	0.00
210-5-19-10-800.102 GMT	311,638.00	71,148.25	240,489.75	22.83%	0.00
210-5-19-10-800.103 County Tax	73,911.00	43,114.75	30,796.25	58.33%	36,955.50
210-5-19-10-800.104 Chamber of Commerce	995.00	995.00	0.00	100.00%	995.00
210-5-19-10-800.105 GBIC	3,750.00	3,750.00	0.00	100.00%	3,750.00
210-5-19-10-800.109 Winooski Valley Park Dist	33,895.00	33,895.00	0.00	100.00%	0.00
210-5-19-10-800.110 Essex Comm Historical Soc	2,000.00	2,000.00	0.00	100.00%	0.00
Total County & Regional Functio	445,901.00	174,615.00	271,286.00	39.16%	41,700.50
210-5-25-10 Fire					
210-5-25-10-120.000 Part Time Salaries	315,000.00	69,294.44	245,705.56	22.00%	21,087.88
210-5-25-10-210.000 Group Insurance	3,400.00	2,337.50	1,062.50	68.75%	0.00
210-5-25-10-220.000 Social Security	24,098.00	5,316.47	18,781.53	22.06%	1,613.25
210-5-25-10-225.000 Act 76 Childcare Tax	1,040.00	225.23	814.77	21.66%	67.11
210-5-25-10-260.000 Workers Comp Insurance	20,000.00	5,959.00	14,041.00	29.80%	2,979.50
210-5-25-10-290.000 Other Employee Benefits	1,000.00	216.00	784.00	21.60%	0.00
210-5-25-10-330.000 Professional Services	6,000.00	200.00	5,800.00	3.33%	0.00
210-5-25-10-430.000 R&M Vehicles & Equipment	25,000.00	8,671.71	16,328.29	34.69%	8,064.01
210-5-25-10-500.000 Training, Conf, Dues	7,000.00	144.00	6,856.00	2.06%	144.00
210-5-25-10-505.000 Tech. Subs, Licenses	8,000.00	0.00	8,000.00	0.00%	0.00
210-5-25-10-521.000 Insurance Deductibles	0.00	1,000.00	-1,000.00	100.00%	1,000.00

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
210-5-25-10-530.000 Communications	4,500.00	180.24	4,319.76	4.01%	120.16
210-5-25-10-570.000 Other Purchased Services	11,000.00	2,953.45	8,046.55	26.85%	1,439.10
210-5-25-10-610.000 General Supplies	4,000.00	1,082.79	2,917.21	27.07%	453.59
210-5-25-10-611.000 Small Tools and Equipment	45,000.00	18,476.48	26,523.52	41.06%	17,842.48
210-5-25-10-612.000 Uniforms	32,000.00	0.00	32,000.00	0.00%	0.00
210-5-25-10-613.000 Program Supplies	7,500.00	12.50	7,487.50	0.17%	12.50
210-5-25-10-626.000 Gasoline	6,500.00	925.83	5,574.17	14.24%	459.17
210-5-25-10-750.000 Machinery & Equipment	22,000.00	15,075.76	6,924.24	68.53%	15,075.76
Total Fire	543,038.00	132,071.40	410,966.60	24.32%	70,358.51
210-5-30-10 EJRP Administration					
210-5-30-10-110.000 Regular Salaries	436,934.00	103,964.22	332,969.78	23.79%	35,016.84
210-5-30-10-120.000 Part Time Salaries	0.00	1,248.57	-1,248.57	100.00%	908.05
210-5-30-10-210.000 Group Insurance	217,195.00	68,147.43	149,047.57	31.38%	16,881.11
210-5-30-10-220.000 Social Security	33,731.00	7,900.39	25,830.61	23.42%	2,696.87
210-5-30-10-225.000 Act 76 Childcare Tax	1,455.00	294.40	1,160.60	20.23%	103.47
210-5-30-10-230.000 Retirement	33,819.00	8,261.26	25,557.74	24.43%	2,872.38
210-5-30-10-290.000 Other Employee Benefits	2,400.00	0.00	2,400.00	0.00%	0.00
210-5-30-10-330.000 Professional Services	11,764.00	2,122.00	9,642.00	18.04%	224.00
210-5-30-10-442.000 Rental Vehicles/Equip	1,776.00	298.80	1,477.20	16.82%	0.00
210-5-30-10-500.000 Training, Conf, Dues	2,873.00	1,369.00	1,504.00	47.65%	1,369.00
210-5-30-10-530.000 Communications	2,160.00	540.00	1,620.00	25.00%	180.00
210-5-30-10-561.000 CC Processing Fees	200.00	21.42	178.58	10.71%	0.00
210-5-30-10-610.000 General Supplies	15,000.00	2,881.57	12,118.43	19.21%	1,895.50
210-5-30-10-832.000 Scholarships	4,000.00	0.00	4,000.00	0.00%	0.00
210-5-30-10-850.000 Community Events & Celebr	0.00	14,184.00	-14,184.00	100.00%	4,184.00
210-5-30-10-910.000 Transfer to Other Funds	17,500.00	0.00	17,500.00	0.00%	0.00
Total EJRP Administration	780,807.00	211,233.06	569,573.94	27.05%	66,331.22
210-5-30-12 EJRP Parks and Facilities					
210-5-30-12-110.000 Regular Salaries	129,489.00	31,106.76	98,382.24	24.02%	10,368.92
210-5-30-12-120.000 Part Time Salaries	66,335.00	26,953.32	39,381.68	40.63%	4,638.09
210-5-30-12-130.000 Overtime	0.00	118.04	-118.04	100.00%	118.04
210-5-30-12-210.000 Group Insurance	64,535.00	20,370.39	44,164.61	31.56%	6,795.12
210-5-30-12-220.000 Social Security	15,082.00	4,400.56	10,681.44	29.18%	1,139.37
210-5-30-12-225.000 Act 76 Childcare Tax	651.00	178.10	472.90	27.36%	45.21
210-5-30-12-230.000 Retirement	12,484.00	2,875.38	9,608.62	23.03%	965.54
210-5-30-12-290.000 Other Employee Benefits	800.00	0.00	800.00	0.00%	0.00
210-5-30-12-330.000 Professional Services	16,049.00	4,900.22	11,148.78	30.53%	3,593.12
210-5-30-12-431.000 R&M Buildings & Grounds	11,577.00	6,822.59	4,754.41	58.93%	0.00
210-5-30-12-441.000 Rental Land/Buildings	500.00	500.00	0.00	100.00%	0.00
210-5-30-12-442.000 Rental Vehicles/Equip	2,207.00	0.00	2,207.00	0.00%	0.00
210-5-30-12-500.000 Training, Conf, Dues	2,000.00	0.00	2,000.00	0.00%	0.00
210-5-30-12-530.000 Communications	1,080.00	270.00	810.00	25.00%	90.00
210-5-30-12-610.000 General Supplies	27,681.00	5,127.78	22,553.22	18.52%	899.80
210-5-30-12-626.000 Gasoline	4,500.00	895.30	3,604.70	19.90%	394.48
Total EJRP Parks and Facilities	354,970.00	104,518.44	250,451.56	29.44%	29,047.69

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
210-5-30-13 Adult Programs					
210-5-30-13-530.000 Communications	0.00	106.27	-106.27	100.00%	52.06
Total Adult Programs	0.00	106.27	-106.27	100.00%	52.06
210-5-35-10 Brownell Library					
210-5-35-10-110.000 Regular Salaries	475,410.00	109,713.94	365,696.06	23.08%	37,374.20
210-5-35-10-120.000 Part Time Salaries	146,132.00	31,647.70	114,484.30	21.66%	10,562.69
210-5-35-10-190.000 Board Member Payments	2,200.00	350.00	1,850.00	15.91%	300.00
210-5-35-10-210.000 Group Insurance	188,643.00	51,511.65	137,131.35	27.31%	12,904.10
210-5-35-10-220.000 Social Security	47,904.00	10,701.58	37,202.42	22.34%	3,629.62
210-5-35-10-225.000 Act 76 Childcare Tax	2,066.00	438.03	1,627.97	21.20%	148.67
210-5-35-10-230.000 Retirement	44,755.00	10,164.25	34,590.75	22.71%	3,393.95
210-5-35-10-290.000 Other Employee Benefits	2,800.00	0.00	2,800.00	0.00%	0.00
210-5-35-10-340.000 Technical Services	3,000.00	2,194.00	806.00	73.13%	1,134.00
210-5-35-10-442.000 Rental Vehicles/Equip	3,936.00	656.00	3,280.00	16.67%	0.00
210-5-35-10-500.000 Training, Conf, Dues	6,000.00	299.83	5,700.17	5.00%	170.61
210-5-35-10-505.000 Tech. Subs, Licenses	14,797.00	7,679.00	7,118.00	51.90%	1,551.24
210-5-35-10-530.000 Communications	2,160.00	540.00	1,620.00	25.00%	180.00
210-5-35-10-540.000 Advertising	700.00	0.00	700.00	0.00%	0.00
210-5-35-10-560.000 Postage	3,000.00	429.44	2,570.56	14.31%	214.72
210-5-35-10-610.000 General Supplies	11,200.00	1,591.37	9,608.63	14.21%	706.71
210-5-35-10-640.201 Adult Collection	46,000.00	12,109.11	33,890.89	26.32%	3,651.91
210-5-35-10-640.202 Juvenile Collection	25,500.00	7,637.07	17,862.93	29.95%	1,563.00
210-5-35-10-735.000 Tech: Equip/Hardware	7,000.00	61.41	6,938.59	0.88%	20.47
210-5-35-10-755.000 Furniture & Fixtures	7,000.00	3,337.73	3,662.27	47.68%	3,337.73
210-5-35-10-840.201 Adult Programs	2,000.00	40.94	1,959.06	2.05%	11.99
210-5-35-10-840.202 Childrens Programs	4,500.00	1,956.09	2,543.91	43.47%	569.86
210-5-35-10-845.000 Employee/Volunteer Recogn	1,000.00	56.76	943.24	5.68%	56.76
210-5-35-10-895.000 State and Other Grant Exp	0.00	350.00	-350.00	100.00%	0.00
Total Brownell Library	1,047,703.00	253,465.90	794,237.10	24.19%	81,482.23
210-5-40-12 Highways					
210-5-40-12-110.000 Regular Salaries	218,526.00	41,163.20	177,362.80	18.84%	15,330.36
210-5-40-12-120.000 Part Time Salaries	33,920.00	12,649.11	21,270.89	37.29%	4,307.44
210-5-40-12-130.000 Overtime	21,342.00	3,053.54	18,288.46	14.31%	617.50
210-5-40-12-190.000 Board Member Payments	3,000.00	0.00	3,000.00	0.00%	0.00
210-5-40-12-210.000 Group Insurance	124,748.00	16,695.45	108,052.55	13.38%	3,910.87
210-5-40-12-220.000 Social Security	21,341.00	4,373.04	16,967.96	20.49%	1,559.28
210-5-40-12-225.000 Act 76 Childcare Tax	921.00	179.56	741.44	19.50%	72.87
210-5-40-12-230.000 Retirement	21,732.00	4,532.56	17,199.44	20.86%	2,059.90
210-5-40-12-250.000 Unemployment Insurance	204.00	227.48	-23.48	111.51%	113.74
210-5-40-12-260.000 Workers Comp Insurance	15,663.00	7,205.00	8,458.00	46.00%	3,223.04
210-5-40-12-290.000 Other Employee Benefits	1,600.00	0.00	1,600.00	0.00%	0.00
210-5-40-12-330.000 Professional Services	20,000.00	2,772.10	17,227.90	13.86%	1,569.60
210-5-40-12-410.000 Water and Sewer Charges	3,800.00	0.00	3,800.00	0.00%	0.00
210-5-40-12-422.000 Snow Removal	25,000.00	0.00	25,000.00	0.00%	0.00
210-5-40-12-425.000 Trash Removal	9,500.00	1,852.08	7,647.92	19.50%	961.04

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
210-5-40-12-430.000 R&M Vehicles & Equipment	120,000.00	10,228.31	109,771.69	8.52%	854.96
210-5-40-12-431.000 R&M Buildings & Grounds	10,000.00	3,300.00	6,700.00	33.00%	3,300.00
210-5-40-12-441.000 Rental Land/Buildings	13,000.00	0.00	13,000.00	0.00%	0.00
210-5-40-12-442.000 Rental Vehicles/Equip	3,000.00	635.80	2,364.20	21.19%	495.00
210-5-40-12-451.000 Summer Construction Servi	310,000.00	178,592.55	131,407.45	57.61%	178,075.55
210-5-40-12-500.000 Training, Conf, Dues	3,500.00	0.00	3,500.00	0.00%	0.00
210-5-40-12-505.000 Tech. Subs, Licenses	0.00	10,375.57	-10,375.57	100.00%	151.60
210-5-40-12-520.000 PACIF Insurance	17,264.00	7,961.08	9,302.92	46.11%	3,777.86
210-5-40-12-521.000 Insurance Deductibles	1,000.00	1,000.00	0.00	100.00%	2,208.97
210-5-40-12-530.000 Communications	5,340.00	1,191.78	4,148.22	22.32%	653.92
210-5-40-12-540.000 Advertising	500.00	0.00	500.00	0.00%	0.00
210-5-40-12-571.000 Streetscape Maintenance	25,000.00	82.50	24,917.50	0.33%	82.50
210-5-40-12-572.000 Traffic Control	35,000.00	6,380.01	28,619.99	18.23%	900.23
210-5-40-12-573.000 Sidewalk and Curb Maint	6,000.00	0.00	6,000.00	0.00%	0.00
210-5-40-12-600.000 Salt, Sand and Gravel	165,000.00	0.00	165,000.00	0.00%	0.00
210-5-40-12-605.000 Summer Construction Suppl	45,000.00	12,068.53	32,931.47	26.82%	6,117.54
210-5-40-12-609.000 Safety Supplies	3,000.00	91.70	2,908.30	3.06%	91.70
210-5-40-12-610.000 General Supplies	35,000.00	5,394.96	29,605.04	15.41%	2,521.80
210-5-40-12-610.200 Streetlight Supplies	20,000.00	2,799.27	17,200.73	14.00%	287.27
210-5-40-12-612.000 Uniforms	3,400.00	1,447.11	1,952.89	42.56%	840.16
210-5-40-12-621.000 Natural Gas/Heating	4,200.00	167.13	4,032.87	3.98%	90.05
210-5-40-12-622.000 Electricity	25,000.00	2,033.67	22,966.33	8.13%	1,003.42
210-5-40-12-622.200 Streetlight Electricity	142,000.00	26,305.01	115,694.99	18.52%	12,640.68
210-5-40-12-626.000 Gasoline	50,000.00	4,465.54	45,534.46	8.93%	2,171.58
210-5-40-12-750.000 Machinery & Equipment	10,000.00	0.00	10,000.00	0.00%	0.00
210-5-40-12-810.112 Tree Advisory Committee	10,000.00	370.80	9,629.20	3.71%	0.00
Total Highways	1,583,501.00	369,594.44	1,213,906.56	23.34%	249,990.43
210-5-41 Buildings					
210-5-41-20 2 Lincoln Street					
210-5-41-20-400.000 Contracted Services	6,000.00	319.64	5,680.36	5.33%	67.44
210-5-41-20-410.000 Water and Sewer Charges	1,700.00	0.00	1,700.00	0.00%	0.00
210-5-41-20-420.000 Cleaning Services	18,000.00	836.00	17,164.00	4.64%	0.00
210-5-41-20-425.000 Trash Removal	4,000.00	684.66	3,315.34	17.12%	342.33
210-5-41-20-431.000 R&M Buildings & Grounds	8,000.00	1,806.69	6,193.31	22.58%	625.00
210-5-41-20-530.000 Communications	7,000.00	2,117.08	4,882.92	30.24%	861.93
210-5-41-20-610.000 General Supplies	3,500.00	644.23	2,855.77	18.41%	508.99
210-5-41-20-621.000 Natural Gas/Heating	6,000.00	98.60	5,901.40	1.64%	53.15
210-5-41-20-622.000 Electricity	9,000.00	2,014.37	6,985.63	22.38%	971.34
210-5-41-20-755.000 Furniture and Fixtures	500.00	0.00	500.00	0.00%	0.00
Total 2 Lincoln Street	63,700.00	8,521.27	55,178.73	13.38%	3,430.18
210-5-41-21 Brownell Library					
210-5-41-21-400.000 Contracted Services	6,350.00	1,159.00	5,191.00	18.25%	0.00
210-5-41-21-410.000 Water and Sewer Charges	650.00	228.65	421.35	35.18%	0.00
210-5-41-21-420.000 Cleaning Services	42,000.00	6,783.00	35,217.00	16.15%	4,363.00
210-5-41-21-431.000 R&M Buildings & Grounds	21,650.00	11,644.60	10,005.40	53.79%	975.00
210-5-41-21-530.000 Communications	4,470.00	680.44	3,789.56	15.22%	0.00

Account	Budget		Budget		Pd to Date
	Budget	Actual	Balance	% of Budget	
210-5-41-21-610.000 General Supplies	1,500.00	667.03	832.97	44.47%	207.07
210-5-41-21-621.000 Natural Gas/Heating	7,200.00	110.50	7,089.50	1.53%	61.08
210-5-41-21-622.000 Electricity	16,800.00	3,378.37	13,421.63	20.11%	1,687.74
Total Brownell Library	100,620.00	24,631.59	75,968.41	24.50%	7,293.89
210-5-41-22 Fire Station					
210-5-41-22-400.000 Contracted Services	850.00	571.20	278.80	67.20%	0.00
210-5-41-22-410.000 Water and Sewer Charges	600.00	0.00	600.00	0.00%	0.00
210-5-41-22-420.000 Cleaning Services	250.00	0.00	250.00	0.00%	0.00
210-5-41-22-431.000 R&M Buildings & Grounds	8,500.00	0.00	8,500.00	0.00%	0.00
210-5-41-22-530.000 Communications	2,000.00	259.72	1,740.28	12.99%	104.12
210-5-41-22-610.000 General Supplies	1,500.00	400.00	1,100.00	26.67%	400.00
210-5-41-22-621.000 Natural Gas/Heating	5,000.00	115.81	4,884.19	2.32%	61.08
210-5-41-22-622.000 Electricity	8,250.00	2,014.37	6,235.63	24.42%	971.33
Total Fire Station	26,950.00	3,361.10	23,588.90	12.47%	1,536.53
210-5-41-23 Park Street School					
210-5-41-23-400.000 Contracted Services	2,000.00	2,373.50	-373.50	118.68%	726.50
210-5-41-23-410.000 Water and Sewer Charges	1,500.00	0.00	1,500.00	0.00%	0.00
210-5-41-23-431.000 R&M Buildings & Grounds	15,000.00	0.00	15,000.00	0.00%	0.00
210-5-41-23-530.000 Communications	2,500.00	778.81	1,721.19	31.15%	386.18
210-5-41-23-621.000 Natural Gas/Heating	3,900.00	137.80	3,762.20	3.53%	72.59
210-5-41-23-622.000 Electricity	5,900.00	802.43	5,097.57	13.60%	400.51
Total Park Street School	30,800.00	4,092.54	26,707.46	13.29%	1,585.78
210-5-41-26 Maple St. Park and Pool					
210-5-41-26-400.000 Contracted Services	6,500.00	0.00	6,500.00	0.00%	0.00
210-5-41-26-410.000 Water and Sewer Charges	8,750.00	0.00	8,750.00	0.00%	0.00
210-5-41-26-420.000 Cleaning Services	35,000.00	10,276.50	24,723.50	29.36%	6,498.00
210-5-41-26-425.000 Trash Removal	4,900.00	1,480.74	3,419.26	30.22%	740.37
210-5-41-26-530.000 Communications	4,000.00	1,129.62	2,870.38	28.24%	558.36
210-5-41-26-610.000 General Supplies	6,500.00	21.43	6,478.57	0.33%	0.00
210-5-41-26-621.000 Natural Gas/Heating	7,000.00	321.61	6,678.39	4.59%	0.00
210-5-41-26-622.000 Electricity	38,000.00	12,209.52	25,790.48	32.13%	5,676.17
210-5-41-26-920.000 Transfer btwn Funds (Capi	30,000.00	0.00	30,000.00	0.00%	0.00
Total Maple St. Park and Pool	140,650.00	25,439.42	115,210.58	18.09%	13,472.90
210-5-41-27-431.000 R&M Buildings & Grounds	0.00	531.25	-531.25	100.00%	531.25
Total Buildings	362,720.00	66,597.17	296,122.83	18.36%	27,850.53
210-5-90-00 Transfers and Misc.					
210-5-90-00-640.201 Adult Collection replacem	0.00	211.98	-211.98	100.00%	115.18
210-5-90-00-910.000 Transfer btwn Funds	7,811.00	0.00	7,811.00	0.00%	0.00
210-5-90-00-920.000 Transfer btwn funds (capi	1,107,959.00	276,989.75	830,969.25	25.00%	0.00
210-5-90-00-922.000 Contribution to FB/Reserv	5,000.00	0.00	5,000.00	0.00%	0.00

10/01/25

10:20 am

City of Essex Junction General Ledger
Current Yr Pd: 3 Year Budget Status Report
GENERAL FUND

Page 10 of 31

jmorris

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
210-5-90-00-922.001 General Reserves	110,000.00	0.00	110,000.00	0.00%	0.00
210-5-90-00-991.000 Library Donation Expense	0.00	3,320.80	-3,320.80	100.00%	1,909.69
Total Transfers and Misc.	1,230,770.00	280,522.53	950,247.47	22.79%	2,024.87
210-5-95-00 Debt Service					
210-5-95-00-900.000 Transfer Between Town/Cit	188,738.00	0.00	188,738.00	0.00%	0.00
210-5-95-00-950.903 Capital Imp Principal	135,135.00	135,300.00	-165.00	100.12%	135,300.00
210-5-95-00-955.903 Capital Imp Interest	52,070.00	18,441.39	33,628.61	35.42%	18,441.39
Total Debt Service	375,943.00	153,741.39	222,201.61	40.89%	153,741.39
Total Expenditures	12,419,239.00	2,562,295.05	9,856,943.95	20.63%	1,159,533.92
Total GENERAL FUND	2.00	9,131,534.05	-9,131,536.05		-22,755,407.47
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10/01/25

10:20 am

City of Essex Junction General Ledger
 Current Yr Pd: 3 Year Budget Status Report
 ECONOMIC DEVELOPMENT FUND

Page 11 of 31

jmorris

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
220-4-00-00-010.000 Property Taxes	112,000.00	56,640.17	55,359.83	50.57%	0.00
220-4-00-00-060.000 Interest Income	0.00	4,424.70	-4,424.70	100.00%	0.00
Total Revenues	112,000.00	61,064.87	50,935.13	54.52%	0.00
220-5-00-00-720.002 1 Main; Road Res-Q	0.00	135.00	-135.00	100.00%	135.00
220-5-00-00-890.836 Train Station	450,000.00	2,865.00	447,135.00	0.64%	0.00
220-5-00-00-899.000 Matching Grant Funds	450,000.00	0.00	450,000.00	0.00%	0.00
Total Expenditures	900,000.00	3,000.00	897,000.00	0.33%	135.00
Total ECONOMIC DEVELOPMENT FUND	-788,000.00	58,064.87	729,935.13	-7.37%	-135.00

10/01/25

City of Essex Junction General Ledger
 Current Yr Pd: 3 Year Budget Status Report
 MEMORIAL PARK FUND

Page 12 of 31

10:20 am

jmorris

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
221-4-00-00-060.000 Interest Income	0.00	25.81	-25.81	100.00%	0.00
Total Revenues	0.00	25.81	-25.81	100.00%	0.00
221-5-00-00-431.000 R&M Buildings & Grounds	0.00	3,361.42	-3,361.42	100.00%	0.00
Total Expenditures	0.00	3,361.42	-3,361.42	100.00%	0.00
Total MEMORIAL PARK FUND	0.00	-3,335.61	3,335.61	-100.00%	0.00

10/01/25

10:20 am

City of Essex Junction General Ledger
Current Yr Pd: 3 Year Budget Status Report
ARPA FUNDS

Page 13 of 31

jmorris

Account	Budget				
	Budget	Actual	Balance	% of Budget	Pd to Date

Total Revenues	0.00	0.00	0.00	0.00%	0.00

Total Expenditures	0.00	0.00	0.00	0.00%	0.00

Total ARPA FUNDS	0.00	0.00	0.00	0.00%	0.00
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10/01/25

10:20 am

City of Essex Junction General Ledger
Current Yr Pd: 3 Year Budget Status Report
LOCAL OPTION TAX

Page 14 of 31

jmorris

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
224-4-00-00-015.000 LOT Revenue	900,000.00	0.00	900,000.00	0.00%	0.00
224-4-00-00-060.000 Interest Income	0.00	3,528.57	-3,528.57	100.00%	0.00
Total Revenues	900,000.00	3,528.57	896,471.43	0.39%	0.00
224-5-00-00-330.000 Professional Services	0.00	6,500.00	-6,500.00	100.00%	0.00
224-5-00-00-570.000 Other Purchased Services	0.00	-250.00	250.00	100.00%	0.00
224-5-00-00-920.000 Transfer to Capital	800,000.00	200,000.00	600,000.00	25.00%	0.00
224-5-40-12-573.000 Sidewalk Improve/Repairs	225,000.00	4,256.00	220,744.00	1.89%	0.00
Total Expenditures	1,025,000.00	210,506.00	814,494.00	20.54%	0.00
Total LOCAL OPTION TAX	-125,000.00	-206,977.43	331,977.43	165.58%	0.00

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
230-4-00-00 Revenue					
230-4-00-00-055.000 Contributions/Assessments	16,236.00	0.00	16,236.00	0.00%	0.00
230-4-00-00-060.000 Interest Income	0.00	10,676.32	-10,676.32	100.00%	0.00
230-4-00-00-092.000 Transfer to Capital	1,443,218.00	360,804.50	1,082,413.50	25.00%	0.00
Total Revenue	1,459,454.00	371,480.82	1,087,973.18	25.45%	0.00
Total Revenues	1,459,454.00	371,480.82	1,087,973.18	25.45%	0.00
230-5-16-10-890.824 Cres. Connector					
230-5-16-10-890.824 Cres. Connector	0.00	9,683.30	-9,683.30	100.00%	9,091.80
230-5-40-10-720.002 Iroquois Ave Road and Wat	0.00	452,015.04	-452,015.04	100.00%	225,212.03
230-5-40-13-720.003 SW & Road West St to Susi	1,218,188.00	0.00	1,218,188.00	0.00%	0.00
230-5-41-25-730.000 Public Works Facility	0.00	2,669.50	-2,669.50	100.00%	2,669.50
Total Expenditures	1,218,188.00	464,367.84	753,820.16	38.12%	236,973.33
Total GEN FUND CAP RESERVE	241,266.00	-92,887.02	-148,378.98	-38.50%	-236,973.33

10/01/25

City of Essex Junction General Ledger
 Current Yr Pd: 3 Year Budget Status Report
 ROLLING STOCK FUND

Page 16 of 31

10:20 am

jmorris

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
231-4-00-00-060.000 Interest Income	0.00	3,575.27	-3,575.27	100.00%	0.00
231-4-00-00-092.000 Transfer to Capital	300,638.00	75,159.50	225,478.50	25.00%	0.00
Total Revenues	300,638.00	78,734.77	221,903.23	26.19%	0.00
231-5-25-10-751.007 Fire Command Vehicle	70,000.00	0.00	70,000.00	0.00%	0.00
231-5-40-12-751.001 Dump Truck #34	275,000.00	0.00	275,000.00	0.00%	0.00
Total Expenditures	345,000.00	0.00	345,000.00	0.00%	0.00
Total ROLLING STOCK FUND	-44,362.00	78,734.77	-34,372.77	-177.48%	0.00

10/01/25

10:20 am

City of Essex Junction General Ledger
Current Yr Pd: 3 Year Budget Status Report
BUILDING MAINT FUND

Page 17 of 31

jmorris

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
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232-4-00-00-060.000 Interest Income	0.00	6,565.11	-6,565.11	100.00%	0.00
232-4-00-00-092.000 Transfer to Capital	50,000.00	12,500.00	37,500.00	25.00%	0.00
232-4-00-00-098.000 Misc Revenue	0.00	1,000.00	-1,000.00	100.00%	0.00
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Total Revenues	50,000.00	20,065.11	29,934.89	40.13%	0.00
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232-5-41-20-730.000 Buildings & Improvements	0.00	-1,100.00	1,100.00	100.00%	-1,100.00
232-5-41-20-890.832 2 Lincoln Street Renovati	0.00	31,176.09	-31,176.09	100.00%	14,673.84
232-5-41-21-730.001 Roof	0.00	850.00	-850.00	100.00%	510.00
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Total Expenditures	0.00	30,926.09	-30,926.09	100.00%	14,083.84
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Total BUILDING MAINT FUND	50,000.00	-10,860.98	-39,139.02	-21.72%	-14,083.84
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10/01/25

City of Essex Junction General Ledger
 Current Yr Pd: 3 Year Budget Status Report
 EJRP CAP RESERVE

Page 18 of 31

10:20 am

jmorris

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
233-4-00-00-060.000 Interest Income	0.00	339.79	-339.79	100.00%	0.00
233-4-00-00-092.000 Transfer to Capital	114,103.00	28,525.75	85,577.25	25.00%	0.00
Total Revenues	114,103.00	28,865.54	85,237.46	25.30%	0.00
233-5-00-00-730.002 Buildings & Facilities	55,000.00	0.00	55,000.00	0.00%	0.00
233-5-00-00-740.001 Landscaping	12,000.00	12,000.00	0.00	100.00%	0.00
233-5-00-00-740.002 Resurfacing	22,254.00	17,200.00	5,054.00	77.29%	17,200.00
233-5-00-00-740.005 Park Amenities	0.00	3,577.50	-3,577.50	100.00%	3,577.50
233-5-00-00-750.001 Maintenance Equipment	24,849.00	0.00	24,849.00	0.00%	0.00
Total Expenditures	114,103.00	32,777.50	81,325.50	28.73%	20,777.50
Total EJRP CAP RESERVE	0.00	-3,911.96	3,911.96	-100.00%	-20,777.50

10/01/25

10:20 am

City of Essex Junction General Ledger
Current Yr Pd: 3 Year Budget Status Report
LAND ACQUISITION FUND

Page 19 of 31

jmorris

Account	Budget				
	Budget	Actual	Balance	% of Budget	Pd to Date

Total Revenues	0.00	0.00	0.00	0.00%	0.00

Total LAND ACQUISITION FUND	0.00	0.00	0.00	0.00%	0.00
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Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
254-4-54-20 Water Revenues					
254-4-54-20-021.000 Water User Fees	1,746,995.00	-43,499.76	1,790,494.76	-2.49%	485.00
254-4-54-20-021.001 Water Large User Fees	206,773.00	32,503.36	174,269.64	15.72%	18,893.88
254-4-54-20-024.000 Utility Connection Fees	3,000.00	1,200.00	1,800.00	40.00%	650.00
254-4-54-20-060.000 Interest Income	1,000.00	7,234.63	-6,234.63	723.46%	0.00
254-4-54-20-085.000 Penalties	5,000.00	2,414.34	2,585.66	48.29%	0.00
254-4-54-20-098.000 Misc Revenue	150.00	0.00	150.00	0.00%	0.00
Total Water Revenues	1,962,918.00	-147.43	1,963,065.43	-0.01%	20,028.88
254-4-54-70 Nonoperating Revenues					
254-4-54-70-021.400 Water Passthrough - Globa	0.00	595,364.27	-595,364.27	100.00%	346,312.36
254-4-54-70-092.000 Transfer to Capital	560,000.00	140,000.00	420,000.00	25.00%	0.00
Total Nonoperating Revenues	560,000.00	735,364.27	-175,364.27	131.32%	346,312.36
Total Revenues	2,522,918.00	735,216.84	1,787,701.16	29.14%	366,341.24

254-5-54-20 Operating Expenses

254-5-54-20-110.000 Regular Salaries	188,406.00	39,126.58	149,279.42	20.77%	11,783.86
254-5-54-20-130.000 Overtime	24,069.00	3,952.88	20,116.12	16.42%	308.75
254-5-54-20-210.000 Group Insurance	105,600.00	35,012.90	70,587.10	33.16%	9,209.21
254-5-54-20-220.000 Social Security	16,476.00	3,227.41	13,248.59	19.59%	904.26
254-5-54-20-225.000 Act 76 Childcare Tax	711.00	109.33	601.67	15.38%	23.26
254-5-54-20-230.000 Retirement	19,806.00	3,684.65	16,121.35	18.60%	825.64
254-5-54-20-250.000 Unemployment Insurance	180.00	105.32	74.68	58.51%	52.66
254-5-54-20-260.000 Workers Comp Insurance	7,913.00	2,412.16	5,500.84	30.48%	76.20
254-5-54-20-290.000 Other Employee Benefits	800.00	0.00	800.00	0.00%	0.00
254-5-54-20-330.000 Professional Services	3,121.00	0.00	3,121.00	0.00%	0.00
254-5-54-20-335.000 Audit	6,706.00	447.07	6,258.93	6.67%	447.07
254-5-54-20-410.000 Water and Sewer Charges	200.00	0.00	200.00	0.00%	0.00
254-5-54-20-411.000 CWD Water Purchase	738,826.00	126,897.63	611,928.37	17.18%	77,680.98
254-5-54-20-430.000 R&M Vehicles & Equipment	7,000.00	655.27	6,344.73	9.36%	0.00
254-5-54-20-431.000 R&M Buildings & Grounds	1,000.00	0.00	1,000.00	0.00%	0.00
254-5-54-20-433.000 R&M Infrastructure	25,000.00	0.00	25,000.00	0.00%	0.00
254-5-54-20-441.000 Rental Land/Buildings	150.00	0.00	150.00	0.00%	0.00
254-5-54-20-491.000 Administrative Fees	199,500.00	49,875.00	149,625.00	25.00%	0.00
254-5-54-20-500.000 Training, Conf, Dues	2,500.00	80.00	2,420.00	3.20%	0.00
254-5-54-20-505.000 Tech. Subs, Licenses	2,609.00	1,571.66	1,037.34	60.24%	1,359.58
254-5-54-20-520.000 PACIF Insurance	7,216.00	3,329.98	3,886.02	46.15%	1,703.82
254-5-54-20-521.000 Insurance Deductibles	1,000.00	0.00	1,000.00	0.00%	0.00
254-5-54-20-530.000 Communications	3,580.00	449.74	3,130.26	12.56%	254.84
254-5-54-20-550.000 Printing and Binding	2,500.00	0.00	2,500.00	0.00%	0.00
254-5-54-20-560.000 Postage	3,800.00	0.00	3,800.00	0.00%	0.00
254-5-54-20-609.000 Safety Supplies	3,000.00	0.00	3,000.00	0.00%	0.00
254-5-54-20-610.000 General Supplies	7,000.00	116.03	6,883.97	1.66%	13.01
254-5-54-20-612.000 Uniforms	1,350.00	33.25	1,316.75	2.46%	0.00
254-5-54-20-614.000 Meters and Parts	6,000.00	0.00	6,000.00	0.00%	0.00
254-5-54-20-621.000 Natural Gas/Heating	3,500.00	97.27	3,402.73	2.78%	51.82

WATER FUND

Account	Budget				
	Budget	Actual	Balance	% of Budget	Pd to Date
254-5-54-20-622.000 Electricity	1,400.00	132.19	1,267.81	9.44%	64.48
254-5-54-20-626.000 Gasoline	3,000.00	392.95	2,607.05	13.10%	187.70
254-5-54-20-735.000 Tech: Equip/Hardware	2,000.00	0.00	2,000.00	0.00%	0.00
254-5-54-20-750.000 Machinery & Equipment	7,000.00	0.00	7,000.00	0.00%	0.00
254-5-54-20-920.000 Transfer btwn funds (capi	560,000.00	140,000.00	420,000.00	25.00%	0.00
Total Operating Expenses	1,962,919.00	411,709.27	1,551,209.73	20.97%	104,947.14
254-5-54-70 NonOperating Expenses					
254-5-54-70-411.400 CWD Water Purchase - Glob	0.00	595,364.27	-595,364.27	100.00%	346,312.36
254-5-54-70-723.004 Main St Water Line	0.00	1,900.00	-1,900.00	100.00%	0.00
254-5-54-70-723.007 SW & Road West St to Susi	14,223.00	0.00	14,223.00	0.00%	0.00
254-5-54-70-723.008 Waterline 235 Pearl to Su	528,354.00	0.00	528,354.00	0.00%	0.00
254-5-54-70-750.001 Meter Replacement Program	10,584.00	1,561.38	9,022.62	14.75%	0.00
254-5-54-70-750.002 New/Replacement Valves	50,000.00	0.00	50,000.00	0.00%	0.00
254-5-54-70-955.000 Bond Interest Expense	0.00	59,907.60	-59,907.60	100.00%	59,907.60
Total NonOperating Expenses	603,161.00	658,733.25	-55,572.25	109.21%	406,219.96
Total Expenditures	2,566,080.00	1,070,442.52	1,495,637.48	41.72%	511,167.10
Total WATER FUND	-43,162.00	-335,225.68	378,387.68	776.67%	-144,825.86

WASTEWATER FUND

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
255-4-55-30 Operating Revenue					
255-4-55-30-022.000 Sewer User Fees	1,243,935.00	-22,000.00	1,265,935.00	-1.77%	0.00
255-4-55-30-022.001 City: Septage Discharg	55,000.00	32,691.98	22,308.02	59.44%	8,500.98
255-4-55-30-022.002 City: Leachate Revenue	1,000.00	424.30	575.70	42.43%	209.08
255-4-55-30-025.001 Tri-Town: WWTF Charge - E	824,018.00	206,004.50	618,013.50	25.00%	0.00
255-4-55-30-025.002 Tri-Town: WWTF Charge - W	1,009,743.00	252,435.75	757,307.25	25.00%	0.00
255-4-55-30-025.003 Tri-Town: Septage	25,000.00	0.00	25,000.00	0.00%	0.00
255-4-55-30-025.004 Tri-Town: Leachate	100.00	0.00	100.00	0.00%	0.00
255-4-55-30-025.005 Tri-Town: Pump Station In	37,044.00	9,000.00	28,044.00	24.30%	0.00
255-4-55-30-060.000 Interest Income	0.00	16,861.19	-16,861.19	100.00%	0.00
255-4-55-30-085.000 Penalties	3,500.00	1,599.94	1,900.06	45.71%	0.00
255-4-55-30-098.000 Misc Revenue	0.00	4,375.00	-4,375.00	100.00%	2,275.00
Total Operating Revenue	3,199,340.00	501,392.66	2,697,947.34	15.67%	10,985.06
255-4-55-70 Nonoperating Revenues					
255-4-55-70-092.000 Transfer to Capital	480,000.00	120,000.00	360,000.00	25.00%	0.00
Total Nonoperating Revenues	480,000.00	120,000.00	360,000.00	25.00%	0.00
Total Revenues	3,679,340.00	621,392.66	3,057,947.34	16.89%	10,985.06

255-5-55-30 Operating Expenses

255-5-55-30-110.000 Regular Salaries	530,187.00	112,779.84	417,407.16	21.27%	39,295.62
255-5-55-30-120.000 Part Time Salaries	8,880.00	3,404.00	5,476.00	38.33%	0.00
255-5-55-30-130.000 Overtime	49,944.00	12,082.32	37,861.68	24.19%	3,785.25
255-5-55-30-210.000 Group Insurance	176,434.00	32,764.77	143,669.23	18.57%	8,497.86
255-5-55-30-220.000 Social Security	47,742.00	10,173.18	37,568.82	21.31%	3,433.45
255-5-55-30-225.000 Act 76 Childcare Tax	2,059.00	389.02	1,669.98	18.89%	135.36
255-5-55-30-230.000 Retirement	52,849.00	11,524.38	41,324.62	21.81%	4,118.99
255-5-55-30-250.000 Unemployment Insurance	534.00	384.64	149.36	72.03%	192.32
255-5-55-30-260.000 Workers Comp Insurance	25,152.00	7,064.18	18,087.82	28.09%	-504.21
255-5-55-30-290.000 Other Employee Benefits	3,600.00	0.00	3,600.00	0.00%	0.00
255-5-55-30-320.000 Legal Services	3,000.00	67.50	2,932.50	2.25%	67.50
255-5-55-30-330.000 Professional Services	7,000.00	1,937.50	5,062.50	27.68%	1,334.00
255-5-55-30-335.000 Audit	6,353.00	423.53	5,929.47	6.67%	423.53
255-5-55-30-340.000 Technical Services	15,750.00	3,149.10	12,600.90	19.99%	1,840.00
255-5-55-30-410.000 Water and Sewer Charges	3,605.00	0.00	3,605.00	0.00%	0.00
255-5-55-30-415.000 Stormwater Charges	4,088.00	0.00	4,088.00	0.00%	0.00
255-5-55-30-421.000 Grit Disposal	18,000.00	2,755.36	15,244.64	15.31%	1,377.68
255-5-55-30-430.000 R&M Vehicles & Equipment	1,500.00	0.00	1,500.00	0.00%	0.00
255-5-55-30-431.000 R&M Buildings	45,702.00	25,665.08	20,036.92	56.16%	5,009.73
255-5-55-30-435.000 COGEN	35,000.00	11,677.88	23,322.12	33.37%	8,830.59
255-5-55-30-442.000 Rental Vehicles/Equip	3,400.00	316.90	3,083.10	9.32%	0.00
255-5-55-30-491.000 Administrative Fees	99,750.00	24,937.50	74,812.50	25.00%	0.00
255-5-55-30-500.000 Training, Conf, Dues	8,800.00	0.00	8,800.00	0.00%	0.00
255-5-55-30-505.000 Tech. Subs, Licenses	11,783.00	2,854.57	8,928.43	24.23%	2,427.08
255-5-55-30-510.000 Permits, Licenses, Reg	12,105.00	1,997.00	10,108.00	16.50%	0.00
255-5-55-30-520.000 PACIF Insurance	42,427.00	19,625.48	22,801.52	46.26%	9,852.43

WASTEWATER FUND

Account	Budget				
	Budget	Actual	Balance	% of Budget	Pd to Date
255-5-55-30-530.000 Communications	17,500.00	2,550.94	14,949.06	14.58%	1,068.36
255-5-55-30-540.000 Advertising	1,350.00	0.00	1,350.00	0.00%	0.00
255-5-55-30-567.000 Biosolids Land Applicatio	235,000.00	0.00	235,000.00	0.00%	0.00
255-5-55-30-568.000 Biosolids Subcontractor	310,046.00	56,110.54	253,935.46	18.10%	47,002.54
255-5-55-30-570.000 Other Purchased Services	150,000.00	32,435.05	117,564.95	21.62%	12,127.66
255-5-55-30-609.000 Safety Supplies	3,000.00	7,959.95	-4,959.95	265.33%	1,415.90
255-5-55-30-610.000 General Supplies	8,500.00	2,124.64	6,375.36	25.00%	196.77
255-5-55-30-611.000 Small Tools & Equipment	5,000.00	1,450.92	3,549.08	29.02%	537.32
255-5-55-30-612.000 Uniforms	7,050.00	838.94	6,211.06	11.90%	628.94
255-5-55-30-618.000 Laboratory Supplies	28,000.00	3,154.43	24,845.57	11.27%	2,034.24
255-5-55-30-619.000 Chemicals	525,000.00	82,809.86	442,190.14	15.77%	43,054.27
255-5-55-30-621.000 Natural Gas/Heating	21,000.00	2,013.46	18,986.54	9.59%	1,262.34
255-5-55-30-622.000 Electricity	170,000.00	43,116.57	126,883.43	25.36%	13,983.78
255-5-55-30-626.000 Gasoline	2,000.00	468.60	1,531.40	23.43%	225.22
255-5-55-30-735.000 Tech: Equip/Hardware	18,750.00	16,164.00	2,586.00	86.21%	0.00
255-5-55-30-910.000 Transfer btwn funds (non-	1,500.00	750.00	750.00	50.00%	0.00
255-5-55-30-920.000 Transfer btwn funds (capi	480,000.00	120,000.00	360,000.00	25.00%	0.00
Total Operating Expenses	3,199,340.00	657,921.63	2,541,418.37	20.56%	213,654.52
255-5-55-70 Nonoperating Expenses					
255-5-55-70-722.008 Vt Phos Challenge PePhlo	0.00	4,060.96	-4,060.96	100.00%	4,060.96
255-5-55-70-722.013 Cogen	55,000.00	0.00	55,000.00	0.00%	0.00
255-5-55-70-722.020 Digester Flare/Flame Arre	50,000.00	6,615.00	43,385.00	13.23%	4,851.00
255-5-55-70-722.021 Aeration Header Replaceme	25,000.00	15,891.81	9,108.19	63.57%	7,188.65
255-5-55-70-722.022 Process Monitoring Upgrad	48,000.00	0.00	48,000.00	0.00%	0.00
255-5-55-70-722.023 Headworks Improvements	40,000.00	0.00	40,000.00	0.00%	0.00
255-5-55-70-722.024 Dewatering VFDs	60,000.00	0.00	60,000.00	0.00%	0.00
255-5-55-70-730.001 Energy Conservation	10,000.00	0.00	10,000.00	0.00%	0.00
255-5-55-70-730.004 Catwalk	20,000.00	0.00	20,000.00	0.00%	0.00
255-5-55-70-730.005 HVAC Upgrades	25,000.00	0.00	25,000.00	0.00%	0.00
255-5-55-70-750.002 IT Upgrades	16,483.00	0.00	16,483.00	0.00%	0.00
255-5-55-70-955.002 RZEDB Interest	0.00	16,455.69	-16,455.69	100.00%	16,455.69
Total Nonoperating Expenses	349,483.00	43,023.46	306,459.54	12.31%	32,556.30
Total Expenditures	3,548,823.00	700,945.09	2,847,877.91	19.75%	246,210.82
Total WASTEWATER FUND	130,517.00	-79,552.43	-50,964.57	-60.95%	-235,225.76

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
256-4-56-40 Operating Revenues					
256-4-56-40-023.000 Sanitation User Fees	1,006,390.00	-13,000.00	1,019,390.00	-1.29%	0.00
256-4-56-40-023.001 Essex Pump Station Fees	30,365.00	0.00	30,365.00	0.00%	0.00
256-4-56-40-023.002 Two party agreement	67,022.00	0.00	67,022.00	0.00%	0.00
256-4-56-40-024.000 Utility Connection Fees	30,000.00	1,509.90	28,490.10	5.03%	1,509.90
256-4-56-40-026.000 Allocation Fees	0.00	2,688.00	-2,688.00	100.00%	2,688.00
256-4-56-40-060.000 Interest Income	5,000.00	12,323.12	-7,323.12	246.46%	0.00
256-4-56-40-085.000 Penalties	3,000.00	1,309.97	1,690.03	43.67%	0.00
Total Operating Revenues	1,141,777.00	4,830.99	1,136,946.01	0.42%	4,197.90
256-4-56-70 Nonoperating Revenues					
256-4-56-70-092.000 Transfer to Capital	222,000.00	55,500.00	166,500.00	25.00%	0.00
Total Nonoperating Revenues	222,000.00	55,500.00	166,500.00	25.00%	0.00
Total Revenues	1,363,777.00	60,330.99	1,303,446.01	4.42%	4,197.90

256-5-56-40 Operating Expenses					
256-5-56-40-110.000 Regular Salaries	174,975.00	38,084.34	136,890.66	21.77%	11,526.98
256-5-56-40-130.000 Overtime	24,246.00	2,053.60	22,192.40	8.47%	608.75
256-5-56-40-210.000 Group Insurance	63,587.00	20,660.15	42,926.85	32.49%	4,423.51
256-5-56-40-220.000 Social Security	16,197.00	3,216.74	12,980.26	19.86%	979.22
256-5-56-40-225.000 Act 76 Childcare Tax	699.00	114.37	584.63	16.36%	31.56
256-5-56-40-230.000 Retirement	19,618.00	3,708.03	15,909.97	18.90%	988.97
256-5-56-40-250.000 Unemployment Insurance	180.00	81.86	98.14	45.48%	40.93
256-5-56-40-260.000 Workers Comp Insurance	8,419.00	2,287.72	6,131.28	27.17%	-7.77
256-5-56-40-290.000 Other Employee Benefits	800.00	0.00	800.00	0.00%	0.00
256-5-56-40-330.000 Professional Services	6,242.00	1,294.00	4,948.00	20.73%	1,294.00
256-5-56-40-335.000 Audit	3,529.00	235.26	3,293.74	6.67%	235.26
256-5-56-40-340.000 Technical Services	14,500.00	1,680.00	12,820.00	11.59%	560.00
256-5-56-40-410.000 Water and Sewer Charges	500.00	0.00	500.00	0.00%	0.00
256-5-56-40-430.000 R&M Vehicles & Equipment	2,000.00	5,166.91	-3,166.91	258.35%	5,166.91
256-5-56-40-431.000 R&M Buildings & Grounds	6,000.00	0.00	6,000.00	0.00%	0.00
256-5-56-40-433.000 R&M Infrastructure	15,000.00	0.00	15,000.00	0.00%	0.00
256-5-56-40-434.000 R&M Pump Stations	22,500.00	3,583.64	18,916.36	15.93%	0.00
256-5-56-40-434.001 Susie Wilson PS Costs	14,000.00	1,500.64	12,499.36	10.72%	713.89
256-5-56-40-434.002 West Street PS Costs	12,000.00	2,136.32	9,863.68	17.80%	877.89
256-5-56-40-441.000 Rental Land/Buildings	2,048.00	2,507.17	-459.17	122.42%	0.00
256-5-56-40-491.000 Administrative Fees	235,500.00	58,875.00	176,625.00	25.00%	0.00
256-5-56-40-500.000 Training, Conf, Dues	2,000.00	0.00	2,000.00	0.00%	0.00
256-5-56-40-505.000 Tech. Subs, Licenses	1,726.00	791.16	934.84	45.84%	698.95
256-5-56-40-520.000 PACIF Insurance	3,402.00	1,586.32	1,815.68	46.63%	874.11
256-5-56-40-521.000 Insurance Deductibles	1,000.00	0.00	1,000.00	0.00%	0.00
256-5-56-40-530.000 Communications	1,080.00	270.00	810.00	25.00%	90.00
256-5-56-40-560.000 Postage	6,180.00	0.00	6,180.00	0.00%	0.00
256-5-56-40-609.000 Safety Supplies	3,000.00	0.00	3,000.00	0.00%	0.00
256-5-56-40-610.000 General Supplies	2,500.00	25.15	2,474.85	1.01%	0.00
256-5-56-40-612.000 Uniforms	1,350.00	343.93	1,006.07	25.48%	295.68

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
256-5-56-40-621.000 Natural Gas/Heating	1,500.00	113.16	1,386.84	7.54%	59.76
256-5-56-40-622.000 Electricity	16,000.00	1,370.19	14,629.81	8.56%	659.15
256-5-56-40-626.000 Gasoline	6,000.00	973.45	5,026.55	16.22%	396.53
256-5-56-40-735.000 Tech: Equip/Hardware	3,500.00	0.00	3,500.00	0.00%	0.00
256-5-56-40-750.000 Machinery & Equipment	5,000.00	0.00	5,000.00	0.00%	0.00
256-5-56-40-920.000 Transfer btwn funds (capi	222,000.00	55,500.00	166,500.00	25.00%	0.00
Total Operating Expenses	918,778.00	208,159.11	710,618.89	22.66%	30,514.28
256-5-56-70 Nonoperating Expenses					
256-5-56-70-722.001 Manhole Rehab/Sliplining	40,000.00	0.00	40,000.00	0.00%	0.00
256-5-56-70-722.005 Maple/River/West St PS	3,740,650.00	0.00	3,740,650.00	0.00%	0.00
256-5-56-70-722.006 Collection Sys Capacity S	33,129.00	0.00	33,129.00	0.00%	0.00
256-5-56-70-750.001 Meter Replacement Program	21,488.00	3,122.77	18,365.23	14.53%	0.00
256-5-56-70-751.006 Vactor Truck	9,500.00	13,232.00	-3,732.00	139.28%	0.00
Total Nonoperating Expenses	3,844,767.00	16,354.77	3,828,412.23	0.43%	0.00
Total Expenditures	4,763,545.00	224,513.88	4,539,031.12	4.71%	30,514.28
Total SANITATION FUND	-3,399,768.00	-164,182.89	3,563,950.89	4.83%	-26,316.38
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10/01/25

City of Essex Junction General Ledger
Current Yr Pd: 3 Year Budget Status Report

Page 26 of 31

10:20 am

jmorris

STORMWATER FUND

Account	Budget		Budget		Pd to Date
	Budget	Actual	Balance	% of Budget	
257-4-57-50-021.000 Stormwater User Fees	0.00	35.00	-35.00	100.00%	35.00
257-4-57-50-027.000 Stormwater User Fees	323,057.00	0.00	323,057.00	0.00%	0.00
257-4-57-50-060.000 Interest Income	0.00	-93.15	93.15	100.00%	0.00
Total Revenues	323,057.00	-58.15	323,115.15	-0.02%	35.00
257-5-57-50-110.000 Regular Salaries	99,249.00	15,013.20	84,235.80	15.13%	7,439.60
257-5-57-50-120.000 Part Time Salaries	17,760.00	6,012.50	11,747.50	33.85%	0.00
257-5-57-50-210.000 Group Insurance	42,750.00	7,162.12	35,587.88	16.75%	2,876.79
257-5-57-50-220.000 Social Security	9,048.00	1,601.56	7,446.44	17.70%	566.98
257-5-57-50-225.000 Act 76 Childcare Tax	390.00	56.55	333.45	14.50%	15.27
257-5-57-50-230.000 Retirement	8,968.00	1,153.12	7,814.88	12.86%	471.48
257-5-57-50-250.000 Unemployment Insurance	50.00	19.78	30.22	39.56%	9.89
257-5-57-50-260.000 Workers Comp Insurance	6,617.00	3,140.06	3,476.94	47.45%	2,393.49
257-5-57-50-290.000 Other Employee Benefits	400.00	0.00	400.00	0.00%	0.00
257-5-57-50-320.000 Legal Services	3,000.00	0.00	3,000.00	0.00%	0.00
257-5-57-50-330.000 Professional Services	20,000.00	0.00	20,000.00	0.00%	0.00
257-5-57-50-451.000 Summer Construction Servi	20,000.00	131.40	19,868.60	0.66%	0.00
257-5-57-50-500.000 Training, Conferences, Du	2,000.00	624.00	1,376.00	31.20%	0.00
257-5-57-50-510.000 Permit/License/Registrati	18,250.00	0.00	18,250.00	0.00%	0.00
257-5-57-50-540.000 Advertising	1,250.00	0.00	1,250.00	0.00%	0.00
257-5-57-50-570.000 Other Purchased Services	5,000.00	199.99	4,800.01	4.00%	0.00
257-5-57-50-575.000 Storm Sewer Maintenance	20,000.00	297.40	19,702.60	1.49%	0.00
257-5-57-50-580.000 Travel	1,500.00	66.36	1,433.64	4.42%	0.00
257-5-57-50-612.000 Uniforms	675.00	593.95	81.05	87.99%	0.00
257-5-57-50-735.000 Tech: Equip/Hardware	0.00	2,188.00	-2,188.00	100.00%	0.00
257-5-57-50-830.000 Regular Programs	900.00	0.00	900.00	0.00%	0.00
257-5-57-50-899.000 Matching Grant Funds	45,250.00	7,555.95	37,694.05	16.70%	0.00
Total Expenditures	323,057.00	45,815.94	277,241.06	14.18%	13,773.50
Total STORMWATER FUND	0.00	-45,874.09	45,874.09	-100.00%	-13,738.50

10/01/25

10:20 am

City of Essex Junction General Ledger
Current Yr Pd: 3 Year Budget Status Report
SENIOR CENTER FUND

Page 27 of 31

jmorris

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
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258-4-33-13-060.000 Interest Income	0.00	79.99	-79.99	100.00%	0.00
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Total Revenues	0.00	79.99	-79.99	100.00%	0.00
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Total Expenditures	0.00	0.00	0.00	0.00%	0.00
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Total SENIOR CENTER FUND	0.00	79.99	-79.99	-100.00%	0.00
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Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
259-4-30-10-060.000 Interest Income	0.00	7,847.25	-7,847.25	100.00%	0.00
259-4-30-11-020.304 Pool Day Admissions	74,333.00	70,907.75	3,425.25	95.39%	253.00
259-4-30-11-020.305 Pool Memberships	44,988.00	7,906.00	37,082.00	17.57%	0.00
259-4-30-11-020.306 Swim Lessons	45,219.00	2,710.00	42,509.00	5.99%	0.00
259-4-30-12-020.308 Facility & Field Rental	26,440.00	7,154.25	19,285.75	27.06%	0.00
259-4-30-14-020.311 Youth Programs	399,745.00	20,777.33	378,967.67	5.20%	0.00
259-4-30-14-020.312 Adult Programs	156,800.00	25,336.74	131,463.26	16.16%	278.60
259-4-30-14-050.000 Donation Revenue	20,050.00	1,000.00	19,050.00	4.99%	0.00
259-4-30-14-091.000 Transfer from Other Funds	17,500.00	0.00	17,500.00	0.00%	0.00
259-4-30-15-020.313 Childcare - AS	1,743,980.00	4,041.80	1,739,938.20	0.23%	-150.00
259-4-30-15-020.315 Shared Staffing Contract	170,573.00	0.00	170,573.00	0.00%	0.00
259-4-30-15-040.835 Special Accommodation Gra	0.00	9,247.50	-9,247.50	100.00%	9,247.50
259-4-30-16-020.313 Childcare - PS	706,353.00	77,801.06	628,551.94	11.01%	26,151.92
259-4-30-17-020.313 Childcare - DC	961,280.00	349,807.12	611,472.88	36.39%	79,209.30
259-4-30-17-040.835 Special Accommodation Gra	0.00	29,792.50	-29,792.50	100.00%	29,792.50
Total Revenues	4,367,261.00	614,329.30	3,752,931.70	14.07%	144,782.82
259-5-30-10 Administration					
259-5-30-10-250.000 Unemployment Insurance	5,231.00	2,377.66	2,853.34	45.45%	1,188.83
259-5-30-10-260.000 Workers Comp Insurance	89,072.00	36,699.83	52,372.17	41.20%	34,862.89
259-5-30-10-330.000 Professional Services	0.00	1,700.00	-1,700.00	100.00%	0.00
259-5-30-10-442.000 Rental Vehicles/Equip	1,968.00	331.00	1,637.00	16.82%	0.00
259-5-30-10-500.000 Training, Conf, Dues	5,500.00	1,430.90	4,069.10	26.02%	1,430.90
259-5-30-10-505.000 Tech. Subs, Licenses	1,835.00	7,223.84	-5,388.84	393.67%	5,079.07
259-5-30-10-530.000 Communications	0.00	863.86	-863.86	100.00%	863.86
259-5-30-10-550.000 Printing and Binding	0.00	3,910.00	-3,910.00	100.00%	3,910.00
259-5-30-10-560.000 Postage	353.00	2,284.48	-1,931.48	647.16%	0.00
259-5-30-10-561.000 CC Processing Fees	0.00	11,395.48	-11,395.48	100.00%	0.00
259-5-30-10-610.000 General Supplies	0.00	196.73	-196.73	100.00%	0.00
259-5-30-10-910.000 Trnsfr Between Funds (non	0.00	13,288.75	-13,288.75	100.00%	0.00
Total Administration	103,959.00	81,702.53	22,256.47	78.59%	47,335.55
259-5-30-11 Pool					
259-5-30-11-120.000 Part Time Salaries	115,130.00	99,372.06	15,757.94	86.31%	0.00
259-5-30-11-130.000 Overtime	0.00	2,804.44	-2,804.44	100.00%	0.00
259-5-30-11-220.000 Social Security	8,807.00	7,816.52	990.48	88.75%	0.00
259-5-30-11-225.000 Act 76 Childcare Tax	380.00	354.88	25.12	93.39%	0.00
259-5-30-11-330.000 Professional Services	1,486.00	0.00	1,486.00	0.00%	0.00
259-5-30-11-431.000 R&M Buildings & Grounds	39,708.00	26,000.87	13,707.13	65.48%	464.90
259-5-30-11-505.000 Technology Subs, Licenses	629.00	483.24	145.76	76.83%	0.00
259-5-30-11-550.000 Printing and Binding	420.00	0.00	420.00	0.00%	0.00
259-5-30-11-560.000 Postage	270.00	0.00	270.00	0.00%	0.00
259-5-30-11-610.000 General Supplies	3,832.00	3,449.91	382.09	90.03%	33.34
259-5-30-11-910.000 Transfer btwn Funds (non-	2,126.00	0.00	2,126.00	0.00%	0.00
Total Pool	172,788.00	140,281.92	32,506.08	81.19%	498.24

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
259-5-30-12 Parks and Facilities					
259-5-30-12-120.000 Part Time Salaries	10,383.00	3,446.95	6,936.05	33.20%	0.00
259-5-30-12-220.000 Social Security	794.00	291.85	502.15	36.76%	28.17
259-5-30-12-225.000 Act 76 Childcare Tax	34.00	6.49	27.51	19.09%	0.00
259-5-30-12-330.000 Professional Services	9,000.00	28,918.58	-19,918.58	321.32%	23,275.00
259-5-30-12-442.000 Rental Vehicles/Equip	13,800.00	1,064.80	12,735.20	7.72%	0.00
259-5-30-12-500.000 Training, Conf, Dues	4,000.00	1,174.22	2,825.78	29.36%	1,174.22
259-5-30-12-610.000 General Supplies	0.00	147.87	-147.87	100.00%	147.87
Total Parks and Facilities	38,011.00	35,050.76	2,960.24	92.21%	24,625.26
259-5-30-14 Recreation Programs					
259-5-30-14-110.000 Regular Salaries	58,320.00	5,986.15	52,333.85	10.26%	4,228.92
259-5-30-14-120.000 Part Time Salaries	21,284.00	1,354.72	19,929.28	6.36%	749.84
259-5-30-14-210.000 Group Insurance	42,844.00	443.24	42,400.76	1.03%	368.24
259-5-30-14-220.000 Social Security	6,141.00	560.95	5,580.05	9.13%	381.08
259-5-30-14-225.000 Act 76 Childcare Tax	265.00	23.91	241.09	9.02%	14.54
259-5-30-14-230.000 Retirement	3,523.00	413.74	3,109.26	11.74%	413.74
259-5-30-14-290.000 Other Employee Benefits	400.00	0.00	400.00	0.00%	0.00
259-5-30-14-330.000 Professional Services	474,238.00	163,871.54	310,366.46	34.55%	39,838.32
259-5-30-14-410.000 Water and Sewer Charges	1,500.00	0.00	1,500.00	0.00%	0.00
259-5-30-14-431.000 R&M Buildings & Grounds	1,300.00	0.00	1,300.00	0.00%	0.00
259-5-30-14-442.000 Rental Vehicles/Equip	2,000.00	0.00	2,000.00	0.00%	0.00
259-5-30-14-500.000 Training, Conf, Dues	6,750.00	1,771.95	4,978.05	26.25%	1,771.95
259-5-30-14-505.000 Technology Subs, Licenses	2,360.00	1,812.17	547.83	76.79%	0.00
259-5-30-14-530.000 Communications	540.00	0.00	540.00	0.00%	0.00
259-5-30-14-550.000 Printing and Binding	1,575.00	0.00	1,575.00	0.00%	0.00
259-5-30-14-560.000 Postage	1,013.00	0.00	1,013.00	0.00%	0.00
259-5-30-14-610.000 General Supplies	32,393.00	7,916.53	24,476.47	24.44%	5,989.75
259-5-30-14-850.150 Memorial Day Parade	7,500.00	0.00	7,500.00	0.00%	0.00
259-5-30-14-910.000 Transfer btwn Funds (non-	7,973.00	0.00	7,973.00	0.00%	0.00
Total Recreation Programs	671,919.00	184,154.90	487,764.10	27.41%	53,756.38
259-5-30-15 After School Care					
259-5-30-15-110.000 Regular Salaries	669,664.00	103,764.70	565,899.30	15.50%	52,740.18
259-5-30-15-120.000 Part Time Salaries	429,246.00	44,460.61	384,785.39	10.36%	41,837.91
259-5-30-15-130.000 Overtime	0.00	834.05	-834.05	100.00%	268.12
259-5-30-15-210.000 Group Insurance	204,294.00	55,112.06	149,181.94	26.98%	14,574.44
259-5-30-15-220.000 Social Security	86,208.00	11,591.50	74,616.50	13.45%	7,389.16
259-5-30-15-225.000 Act 76 Childcare Tax	3,719.00	457.71	3,261.29	12.31%	293.00
259-5-30-15-230.000 Retirement	65,662.00	14,359.95	51,302.05	21.87%	4,884.06
259-5-30-15-290.000 Other Employee Benefits	5,200.00	0.00	5,200.00	0.00%	0.00
259-5-30-15-330.000 Professional Services	101,800.00	2,010.84	99,789.16	1.98%	690.00
259-5-30-15-500.000 Training, Conf, Dues	45,339.00	2,465.65	42,873.35	5.44%	359.65
259-5-30-15-505.000 Technology Subs, Licenses	6,609.00	5,074.07	1,534.93	76.78%	0.00
259-5-30-15-530.000 Communications	7,560.00	1,229.96	6,330.04	16.27%	1,004.96
259-5-30-15-540.000 Advertising	3,000.00	0.00	3,000.00	0.00%	0.00
259-5-30-15-550.000 Printing and Binding	4,410.00	0.00	4,410.00	0.00%	0.00
259-5-30-15-560.000 Postage	2,835.00	0.00	2,835.00	0.00%	0.00

10/01/25

City of Essex Junction General Ledger
Current Yr Pd: 3 Year Budget Status Report
EJRP PPROGRAMS FUND

Page 30 of 31

10:20 am

jmorris

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
259-5-30-15-610.000 General Supplies	123,316.00	17,889.94	105,426.06	14.51%	17,653.72
259-5-30-15-626.000 Gasoline	5,500.00	268.86	5,231.14	4.89%	133.34
259-5-30-15-910.000 Transfer btwn Funds (non-	22,327.00	0.00	22,327.00	0.00%	0.00
Total After School Care	1,786,689.00	259,519.90	1,527,169.10	14.53%	141,828.54
259-5-30-16 Preschool					
259-5-30-16-110.000 Regular Salaries	375,640.00	105,758.17	269,881.83	28.15%	45,522.18
259-5-30-16-120.000 Part Time Salaries	29,493.00	7,082.62	22,410.38	24.01%	1,556.21
259-5-30-16-130.000 Overtime	0.00	97.65	-97.65	100.00%	0.00
259-5-30-16-210.000 Group Insurance	182,985.00	42,232.65	140,752.35	23.08%	8,959.56
259-5-30-16-220.000 Social Security	32,759.00	8,977.47	23,781.53	27.40%	3,768.49
259-5-30-16-225.000 Act 76 Childcare Tax	1,413.00	362.50	1,050.50	25.65%	148.53
259-5-30-16-230.000 Retirement	30,732.00	9,098.17	21,633.83	29.60%	4,041.97
259-5-30-16-290.000 Other Employee Benefits	2,800.00	400.00	2,400.00	14.29%	0.00
259-5-30-16-330.000 Professional Services	4,525.00	1,574.15	2,950.85	34.79%	875.00
259-5-30-16-420.000 Cleaning Services	32,500.00	4,051.50	28,448.50	12.47%	1,288.00
259-5-30-16-441.000 Rental Land/Buildings	1,860.00	0.00	1,860.00	0.00%	0.00
259-5-30-16-442.000 Rental Vehicles/Equip	0.00	298.80	-298.80	100.00%	0.00
259-5-30-16-500.000 Training, Conf, Dues	11,750.00	4,673.50	7,076.50	39.77%	4,673.50
259-5-30-16-505.000 Technology Subs, Licenses	2,675.00	2,053.79	621.21	76.78%	0.00
259-5-30-16-530.000 Communications	0.00	112.28	-112.28	100.00%	74.86
259-5-30-16-550.000 Printing and Binding	1,785.00	0.00	1,785.00	0.00%	0.00
259-5-30-16-560.000 Postage	1,148.00	0.00	1,148.00	0.00%	0.00
259-5-30-16-580.000 Travel	1,536.00	176.40	1,359.60	11.48%	0.00
259-5-30-16-610.000 General Supplies	7,750.00	11,173.02	-3,423.02	144.17%	3,968.30
259-5-30-16-910.000 Transfer btwn Funds (non-	9,036.00	0.00	9,036.00	0.00%	0.00
Total Preschool	730,387.00	198,122.67	532,264.33	27.13%	74,876.60
259-5-30-17 Summer Day Camps					
259-5-30-17-110.000 Regular Salaries	85,671.00	52,288.27	33,382.73	61.03%	0.00
259-5-30-17-120.000 Part Time Salaries	536,093.00	468,926.90	67,166.10	87.47%	0.00
259-5-30-17-130.000 Overtime	0.00	19,371.44	-19,371.44	100.00%	0.00
259-5-30-17-220.000 Social Security	47,565.00	41,420.49	6,144.51	87.08%	0.00
259-5-30-17-225.000 Act 76 Childcare Tax	2,052.00	1,743.34	308.66	84.96%	0.00
259-5-30-17-330.000 Professional Services	163,066.00	49,046.31	114,019.69	30.08%	20,954.61
259-5-30-17-505.000 Technology Subs, Licenses	3,462.00	2,657.85	804.15	76.77%	0.00
259-5-30-17-550.000 Printing and Binding	2,310.00	0.00	2,310.00	0.00%	0.00
259-5-30-17-560.000 Postage	1,485.00	0.00	1,485.00	0.00%	0.00
259-5-30-17-580.000 Travel	0.00	45,128.57	-45,128.57	100.00%	3,700.06
259-5-30-17-610.000 General Supplies	66,267.00	32,897.83	33,369.17	49.64%	5,532.21
259-5-30-17-910.000 Transfer btwn Funds (non-	11,693.00	0.00	11,693.00	0.00%	0.00
Total Summer Day Camps	919,664.00	713,481.00	206,183.00	77.58%	30,186.88
259-5-30-19 Rec Kids					
Total Rec Kids	0.00	0.00	0.00	0.00%	0.00

10/01/25

City of Essex Junction General Ledger

Page 31 of 31

10:20 am

Current Yr Pd: 3 Year Budget Status Report

jmorris

EJRP PPROGRAMS FUND

Account	Budget				
	Budget	Actual	Balance	% of Budget	Pd to Date

Total Expenditures	4,423,417.00	1,612,313.68	2,811,103.32	36.45%	373,107.45

Total EJRP PPROGRAMS FUND	-56,156.00	-997,984.38	1,054,140.38	1,777.16%	-228,324.63
=====					
Total All Funds	-4,034,663.00	7,327,621.21	-3,292,958.21	-181.62%	-23,675,808.27
=====					

LOT Fund Balance Detail

LOT Funds Revenue FY23		659,341.99	
	11/21/22 Disbursement - Q1	1,178.64	
	2/9/23 Disbursement - Q2	239,621.26	
	5/12/23 Disbursement - Q3	195,435.64	
	6/30/23 Disbursement - Q4	219,588.49	funds received in August, but recorded back to June to properly recognize revenue
	Interest Accrued	3,517.96	
LOT Funds Revenue FY24		986,078.22	
	Q1	284,780.40	
	Q2	223,554.85	
	Q3	219,797.53	
	Q4	232,463.92	
	Interest Accrued	25,481.52	allocated monthly
LOT Funds Revenue FY25		1,048,482.39	
	Q1	263,103.52	
	Q2	261,428.29	
	Q3	237,710.40	
	Q4	259,860.01	
	Interest Accrued	26,380.17	allocated monthly
LOT Funds Revenue FY26		3,528.57	
	Q1		
	Q2		
	Q3		
	Q4		
	Interest Accrued	3,528.57	allocated monthly
Less:			
FY23 IT Migration Balance of Funds Avail.	-		
FY24 Expenses	(262,239.00)		rebranding, capital transfer, IT migration and paving actual spent to date
Rebranding Balance of Funds Avail.	(20,750.00)		\$40,000 assigned during budget, \$12,500 reassigned to Strategic Planning by Council
Strategic Planning Balance of Funds Avail.	-		\$30,000 assigned during budget, \$12,500 added from Rebranding by Council
Banners/Signs Balance of Funds Avail.	(14,375.00)		
Capital Transfer Balance of Funds Avail.	-		recurring quarterly entry
Paving Balance of Funds Avail.	-		\$20,000 assigned during budget, additonal \$20,000 assigned by Council
2 Lincoln Renovation	(684,766.00)		\$284,766 assigned by Council 6/12/24, \$400,000 assigned by council 4/9/25
Stormwater Grant Match Balance of Funds Avail.	(28,000.00)		Council authorized to reassign to 2 Lincoln Renovation project 6/12/24
Code Enforcement Salary/Benefits Balance of Funds Avail.	(40,158.00)		Council authorized to reassign to 2 Lincoln Renovation project 6/12/24
FY25 Expenses	(1,019,401.75)		capital projects within the approved capital plan \$1,000,000, sidewalks \$19,401.75
FY26 Expenses to Date	(211,006.00)		capital projects within the approved capital plan \$200,000, rebranding \$6750, \$4256 sidewalks
FY25 Sidewalks per Policy Balance of Funds Avail.	(199,206.25)		25% of projected revenue
FY26 Capital Transfer Balance of Funds Avail.	(600,000.00)		\$800,000 total
FY26 Sidewalks per Policy Balance of Funds Avail.	(220,744.00)		25% of projected revenue
Balance of LOT Funds Available	(606,743.40)		
Projected Remaining FY26 LOT Revenue	900,000.00		\$900,000 projected, less actual funds received to date
Projected FY26 LOT Fund Balance	293,256.60		

updated 10/1/25

2 Lincoln Renovation Project

	Breadloaf	Scott & Partners	Other	Totals
Original Contract	\$ 2,770,578.00	\$ 231,419.00	n/a	\$ 3,001,997.00
Change Orders/Amendments/Non-Contract	\$ 475,254.07	\$ 58,610.18	n/a	\$ 533,864.25
Revised Contract	\$ 3,245,832.07	\$ 290,029.18	n/a	\$ 3,535,861.25
Payments to Date	\$ 2,748,761.09	\$ 294,396.68	\$ 154,541.73	\$ 3,197,699.50
Balance of Contract	\$ 497,070.98	\$ (4,367.50)	n/a	\$ 338,161.75

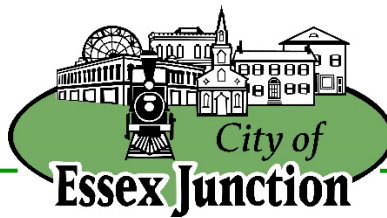
Approved Project Funds	4,020,975.60
Payments to Date	(3,197,699.50)
Remaining Contract Obligations	(338,161.75)
Anticipated Additional Costs	(333,304.45)
Balance of Funds Available	151,809.90

updated 10/2/25

Economic Development Fund Balance Detail

FY26 Economic Development Fund Beginning Balance PRELIMINARY	914,544.23	
Economic Development Funds Received FY26	61,064.87	
	<i>Property Taxes</i>	56,640.17 will be allocated around 9/15 and 3/15 tax payment due dates
	<i>Interest Accrued</i>	4,424.70 allocated monthly
Less:		
		FY25 \$40,000 grant match, less \$6,425 actual spent FY25, less
Main St Park	(33,440.00)	\$135 actual spent to date FY26
Crescent Connector	(86,820.25)	actual spent FY25
EV Charging	(1,060.03)	actual spent FY25
		FY25 \$250,000 grant match, FY26 \$450,000 grant match, less
Amtrak Grant Match	(694,597.00)	\$2,538 actual spent FY25, less \$2,865 actual spent to date FY26
Balance of Economic Development Funds Available	<u>159,691.82</u>	
Projected FY26 Economic Development Fund Revenue	<u>55,359.83</u>	\$112,000 less actual property tax revenue to date
Projected FY26 Economic Development Fund Balance	<u>215,051.65</u>	

updated 10/1/25



MEMORANDUM

To: City Council

From: Joanne Pfaff

Meeting Date: October 8, 2025

Subject: Regional Boards and Committees

Issue: To improve coordination and understanding of discussions, decisions and actions taken on the regional boards and committees where the City is represented.

Discussion: In the packet for the first Council meeting of every month we will include this quick reference to the regional board's websites and minute locations in each reading file to keep the regional boards at front of mind. By reviewing the meeting minutes, the Council can have a better understanding of the discussions and allow them to stay informed about regional issues and resolutions.

[Chittenden Solid Waste District](#)

[Town Meeting TV](#)

[Chittenden County Communications Union District](#)

[Green Mountain Transit](#)

[Winooski Valley Parks District](#)

[Champlain Water District](#)

[Tree Farm Management Group](#)

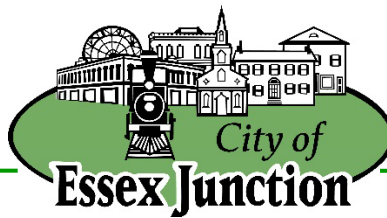
[Chittenden County Regional Planning Commission](#)

Cost: N/A

Recommendation: N/A

Recommended Motion: N/A

Attachments: N/A



MEMORANDUM

To: City Council

From: Regina Mahony, City Manager

Meeting Date: October 8, 2025

Subject: FY26 Community Outreach Contract Update

Issue: To update the City Council on the FY26 Community Outreach contract.

Discussion:

The goal of the Community Outreach Program is to create a supportive presence in the Municipalities and to provide a timely response in collaboration with local law enforcement to individuals with social service needs and problematic behaviors that are non-criminal and often based on or related to the individual's mental health issues or substance abuse, thus allowing the Municipalities' police resources to be focused on criminal behaviors and enhance the general wellbeing of local communities.

The Chittenden County communities (Essex/Essex Junction, Colchester, Hinesburg, Milton, Richmond, Shelburne, South Burlington, Williston and Winooski) that contract with the HowardCenter for the Community Outreach program have been working together on a new contract. A new contract between all parties has been proposed for FY26.

The Community Outreach program is paid for by the Town of Essex through the Essex Police Department budget. Therefore, the contract is with the Town of Essex (inclusive of the City of Essex Junction through the shared police department for the two municipalities).

This program and the Community Outreach team have been a tremendous asset to our community, and not just in the Police Department. It is a good opportunity to remind businesses and community members that they can reach out to the Community Outreach team directly. See the attached flyer for details.

Cost: The FY26 municipal contribution for Essex/Essex Junction is \$67,071. The amount is a reduction from the \$88,000 originally projected by the Howard Center and budgeted for FY26.

Recommendation: There is no recommendation. This memo is for informational purposes only.

Attachment:

Community Outreach Program Flyer

HOWARD CENTER

COMMUNITY OUTREACH PROGRAM

Community Outreach works in partnership with local and regional law enforcement and the community directly to respond to individuals of any age with unmet social service needs, including mental health or substance use issues.

THE COMMUNITY OUTREACH PROGRAM HELPS *by offering:*

Services for adults, children and families.

Supports to help individuals reach and sustain stability in the community.

Referrals, resources, and guidance for basic mental health, substance use, medical, legal, and financial supports.

Support and education to the community.

The Community Outreach Program serves the towns of Colchester, Essex, Hinesburg, Milton, Richmond, Shelburne, South Burlington, Williston, and Winooski. **For more information about the Community Outreach Program, call 802-488-7778.**



HOWARD CENTER

COMMUNITY OUTREACH PROGRAM

Community Outreach works in partnership with local and regional law enforcement and the community directly to respond to individuals of any age with unmet social service needs, including mental health or substance use issues.

Individuals are self-referred to the Community Outreach Program or they are engaged by a Community Outreach team member. The program also receives referrals from service providers, police, other first responders, families/friends, merchants, and concerned community members. There are no restrictions on age or status for those who interact with Community Outreach.

**Community Outreach Program
direct number: 802-488-7778**

**HOWARD CENTER MAIN PHONE INTAKE LINE
802-488-6000**

**CRISIS LINE 24/7/365
First Call For Chittenden County
802-488-7777**



**HOWARD
CENTER**
Help is here.

CITY OF ESSEX JUNCTION

Report: Calendar Year 2024: Progress on Implementation of All-Hazards Mitigation Plan

Date: September 2025

To: City Council

From: Ron Hoague, Chief of Police
City Emergency Management Director

Information collected by: Chittenden County RPC in partnership with municipal staff

City of Essex Junction Mitigation Actions: Implementation Monitoring Worksheet

Action #	Proposed Action	Agency/ Departments	Risk Reduction Benefit	Hazard(s) Addressed
2022-1	Increase use of rain barrels/gardens	Stormwater Department		Severe Rainstorms, Flood, Fluvial Erosion, Water Pollution, Severe Winter Weather, Wildfire
	Report on Progress in 2024 →	<u>The City reports as follows for 2024:</u> As a designated Municipal Separate Storm Sewer System (MS4) permittee, the City promotes the increased use of rain barrels and rain gardens through providing funds toward and participation in the regional Rethink Runoff campaign (www.rethinkrunoff.org).		
2022-2	Improve public alert system (centralized sign)	Fire Chief	Provide enhanced warning, updates and alerts to citizens regarding potential threats from various hazards.	All-hazards
	Report on Progress in 2024 →	<u>The City reports as follows for 2024:</u> The City, via Essex PD, has implemented the VT Alerts system and has access to messaging.		
2022-3	Acquire ladder fire truck	Fire Chief	Provided enhanced fire protection for community.	All-hazards
	Report on Progress in 2024 →	<u>The City reports as follows for 2024:</u> Previously completed. The City owns a ladder truck, 105'		

2022-4	Retrofit all new and existing critical infrastructure,	Public Works and Stormwater Departments	Addresses damage to new/existing public infrastructure and buildings. Mitigates temporary road and bridge closure and budgetary impacts.	Severe Rainstorms, Flood, Fluvial Erosion, Water Pollution, Severe Winter Weather, Wildfire
	Report on Progress in 2024 →	<u>The City reports as follows for 2024:</u> The City replaced a few catch basins in the stormwater system.		
2022-5	Update to river corridor zoning standard	City Public Works	Addresses damage to new/existing public infrastructure and buildings.	Severe Rainstorms, Flood, Fluvial Erosion, Water Pollution, Severe Winter Weather, Wildfire
	Report on Progress in 2024 →	<u>The City reports as follows for 2024:</u> The City updated the Land Development Code in 2024 however no changes were made to the river corridor zoning.		
2022-6	Reduce zoning waivers/improve enforcement	City Public Works, Community Development and Stormwater Departments	Addresses damage to new/existing public infrastructure and buildings.	Severe Rainstorms, Flood, Fluvial Erosion, Water Pollution, Severe Winter Weather, Wildfire
	Report on Progress in 2024 →	<u>The City reports as follows for 2024:</u> The City developed a Technical Advisory Committee which reviews development applications, discuss resident issues, development oversight and related enforcement issued to the Land Development Code. The City developed and now maintains electronic records for zoning complaints and enforcement activities		
2022-7	Encourage use of heat pumps	City Council	Education and Awareness Programs. Inform citizens about how to avoid becoming casualties in various emergencies.	Extreme Temperatures, Severe Winter Storms
	Report on Progress in 2024 →	<u>The City reports as follows for 2024:</u> Two heat pumps were added to the 2 Lincoln building on the senior center side of the building. The City reviewed existing zoning regulations and found that they do not generally impede the installation of either ground-source or air-source heat pumps.		

2022-8	Increase funding for community outreach	City Council	Informs citizens about how to avoid becoming casualties in various emergencies.	Severe Rainstorms, Flood, Fluvial Erosion, Water Pollution, Severe Winter Weather, Wildfire
	Report on Progress in 2024 →	<u>The City reports as follows for 2024:</u> Nothing additional to report for 2024.		
2022-9	Develop skilled trades education programs	City Council	Provide enhanced services to residents and businesses on hazard reduction related activities.	Severe Rainstorms, Flood, Fluvial Erosion, Water Pollution, Severe Winter Weather, Wildfire
	Report on Progress in 2024 →	<u>The City reports as follows for 2024:</u> No progress was made on this action in 2024.		

Chittenden County Communications Union District

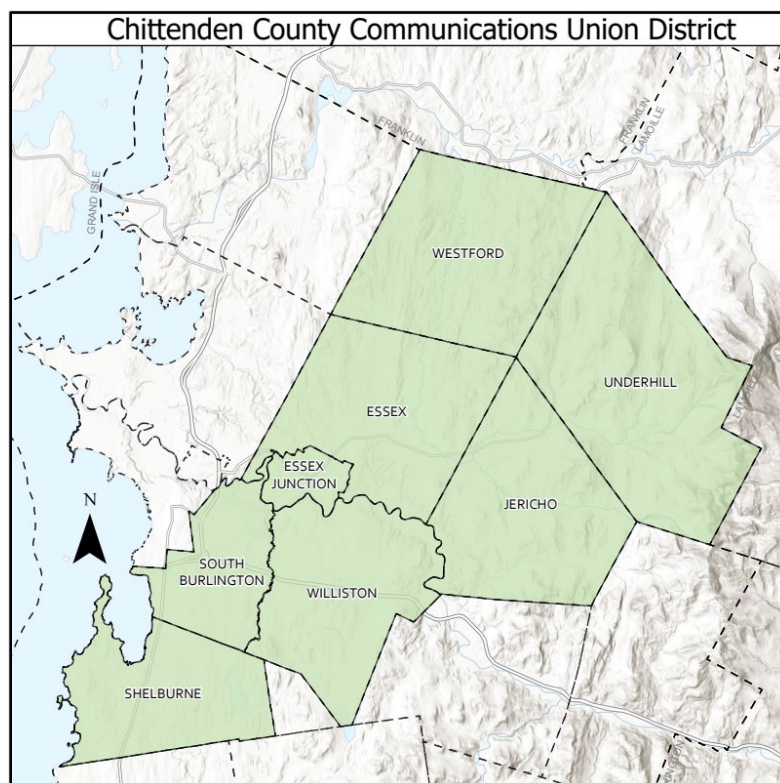
110 West Canal Street, Suite 202, Winooski, VT 05404

Date: September 25, 2025
TO: CCCUD Board, Member Legislative Bodies, and all interested persons
FROM: Ann Janda, CCRPC Energy Project Manager and CCCUD Clerk
RE: Draft FY26 Budget and Public Hearing

As per statute, 30 V.S.A. § 3075 (b) the Chittenden County Communications Union District (CCCUD) will hold a virtual public hearing on **October 22, 2025, at 3pm** (Link: [Click here to join the meeting](#) Or go to: www.ccrpcvt.org/our-work/broadband) to receive comments from the legislative bodies of district members and hear all other interested persons regarding the proposed 2026 CCCUD budget. The CCCUD operates on a calendar year fiscal year.

BACKGROUND

This is the third official budget cycle for the CCCUD. The district was formed on November 8th, 2022, and received a preconstruction grant award of \$300,000 from the Vermont Community Broadband Board (VCBB) in the spring of 2023. This funding enabled the CCCUD to begin the process of working toward providing high speed internet to the un and underserved sites within the eight-municipality membership shown below.



CURRENT DRAFT BUDGET

The draft 2026 budget reflects grant funding derived from revenue gained after funds from the American Rescue and Recovery Act (ARPA) were received at the state and local level. No municipal tax revenue will be used for this project.

In 2025, the CCCUD finalized a contract to partner with Consolidated Communications (CCI) to form a public/private partnership to provide broadband service to all the unserved and underserved locations in the 8-municipality district (~500+ locations). Phase 1 of the project, funded with \$2.1M in Construction Grant funds from the Vermont Community Broadband Board (VCBB) for 162 locations will be completed on October 15, 2025. Phase 1 of the project brings symmetrical, multi-gig speed internet access to the unserved and underserved locations in Shelburne, Essex, Westford and Williston. We expect that the remaining addresses, formerly in Phase 2, in Jericho and Underhill, will be funded with an additional grant award to Comcast from the [Federal BEAD program](#). In 2026, the CCCUD will work to form a relationship with Comcast.

	FY23 Actual	FY24 Actual	FY25 Budget	FY25 Actuals to date	FY26 Budget
Revenues					
Carryover from previous year		\$81,697	\$174,868	\$194,821	\$184,879
VCBB Pre-constr grant	\$75,000	\$225,000	\$0	\$0	
Shelburne - One-time contribution	\$50,000	\$0	\$0	\$0	
CCRPC in-kind services	\$25,564	\$0	\$0	\$0	
VCBB Construction Grant	\$0	\$0	\$2,100,000	\$630,000	\$210,000
Total Revenues	\$150,564	\$306,697	\$2,274,868	\$824,821	\$394,879
Expenses					
Funds Returned - Shelburne		\$50,000			
VCUDA Dues	\$7,003	\$2,334	\$0	\$0	\$0
Legal	\$743	\$3,328	\$2,000	\$0	\$2,000
Insurance	\$3,069	\$3,095	\$3,500	\$3,094	\$3,500
Audit	\$0	\$0	\$20,000	\$0	\$20,000
MBI - RFP Consulting	\$0	\$28,850	\$0	\$0	\$0
MBI - Project Management	\$10,500	\$0	\$10,000	\$0	\$0
CCRPC in-kind	\$25,564	\$0	\$0	\$0	\$0
CCRPC fee for services	\$21,988	\$24,270	\$70,000	\$9,942	\$20,000
Construction Activity	\$0	\$0	\$2,100,000	\$630,000	\$210,000
Total Expenses	\$68,867	\$111,876	\$2,205,500	\$639,942	\$255,500
Surplus/Deficit	\$81,697	\$194,821	\$69,368	\$184,879	\$139,379

With tax bills mailed out recently, we know that questions will arise. An effective way to understand the bill is to first compare it to last year's bill. If you notice a discrepancy while comparing, it may be due to one or more of the following: The tax rates changed.

- There was a change in your total real value due to a permit issued, data correction, new construction, boundary line adjustment or subdivision, etc. If this was the case, you would have received a Change of Assessment Value letter this past June from the Assessing Department.
- The State of VT issued property tax credit, which is based on income, may have decreased due to the State's income limit decreasing from last year. If you qualified for a property tax credit, you would have received a letter in June/July 2025 from the State of VT Department of Taxes indicating what the amount of credit will be.
- Check to see if the tax rate is based on homestead or non-homestead. These two rates are different. You must declare homestead annually if the property is your primary residence. The Homestead Declaration, titled Form HS-122, is filed with the State of VT Tax Department. Additionally, if you qualify for the property tax credit, Form HI-144 is required. The Homestead Declaration form is typically filed at the same time income taxes are submitted to the state. Once the state has processed your taxes, they send your Homestead Declaration details to the Assessing Department. This information determines how your property's assessed value is allocated towards the homestead tax rate portion of your tax bill. If a Homestead Declaration is not filed, the entire assessed value is taxed at the non-homestead rate. If any portion of the property is used for rental or business purposes and declared on the Homestead Declaration, that specific percentage is categorized as non-homestead, and the remaining value is assessed at the homestead rate.

Please go to the Town of Essex website to the Assessing webpage [Your Vermont Property Tax Bill | Department of Taxes](#) for more information.

In addition, please visit the State of VT Tax Department website [Homestead Declaration | Department of Taxes](#) for more information on Homestead Declaration.

If you have any questions, please do not hesitate to contact the Assessing Department at (802) 878-1345 or email assessor@essex.org.

Understanding your Property Tax Bill, continued...

Before delving into more detail and clarification about tax bills and a reappraisal, I want to clarify and clear up what is a common misunderstanding regarding the Homestead Declaration Form, HS-122 (primary residence) and the Homestead Income Form, HS-144 (property tax credit).

One might think that if you do not qualify for the homestead property tax credit, then you do not have to declare homestead. This is incorrect. If you do not submit HS-122, then your tax bill will be based on the non-homestead tax rate, which is typically a higher tax rate than the homestead tax rate. The Form HS-122, required for submittal annually, by or on April 15th to the State of Vermont Tax Department, declares your primary residence. If the property owner qualifies, then Form HS-144, submitted along with HS-122, will provide the property owner with a property tax credit. There are income limits that the state's tax department changes annually pertaining to the calculations for property tax credits. You can have the HS-122 without HS-144, but not vice versa.

Now comes the more complicated portion of the tax bill regarding a reappraisal year and the property tax credit, if qualified.

During the upcoming reappraisal in the town and city (completed in May 2026), your property tax credit will not be calculated based on your new property valuation. The 2026–2027 tax year credit is based on your previous tax data and 2025 income. The full effect of the reappraisal on your tax credit will not be seen until the following tax year, 2027–2028. This is because the property tax credit system uses a "lookback" period for its calculations. A tax bill that is based on the homestead tax rate will have a box at the top right-hand corner. That box breaks down what the property owner paid for municipal house site tax and education house site tax for that fiscal year taxes. These figures are what determine a property owner's property tax credit, if qualified, for the following year's fiscal taxes.

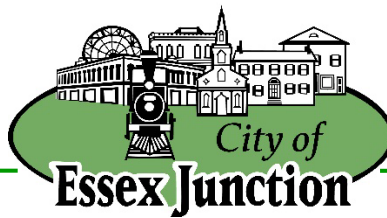
Below are links to the state's website with more information pertaining to the education tax rate calculations and frequently asked questions.

<https://tax.vermont.gov/property/education-property-tax-rates/faqs>

<https://tax.vermont.gov/document/2025-property-tax-credit-calculator>

(please note, this link is the 2025 calculator, the 2026 calculator will not be available until next year. This link is for informational purposes pertaining to how property tax credits are calculated each year).

If you have any questions, please do not hesitate to contact the Assessing Department at (802) 878-1345 or email assessor@essex.org.



MEMORANDUM

To: City Council
From: Regina Mahony, City Manager
Meeting Date: October 8, 2025
Subject: Opioid Settlement Funds Update

Issue: To inform the City Council that the City has opted in to receive two additional opioid settlement funds.

Discussion: The City has opted in to receive opioid settlement funds from two additional settlements: Purdue Direct Settlement - CL-1751444; and Alvogen, Amneal, Apotex, Hikma, Indivior, Mylan, Sun, Zydus - RefNum CL-1773291.

These funds must be used for opioid remediation, the work must be measurable and the funds can't supplant existing tax funds for programs. This document provides more detailed information about what the funds can be used for: <https://nationalopioidsettlement.com/wp-content/uploads/2025/07/Purdue-GESA-Exhibit-E-List-of-Opioid-Remediation-Uses.pdf>

There is no deadline for when the funds must be used by. The City will continue conversations with the Towns of Essex, Westford and the Essex Westford School District on potential uses and plans.

Cost: We do not know exactly how much money the City will receive from these settlements. An estimate is about \$10 – 15,000 for both settlements.

The balance of FY25 opioid funds that are held by the City in an assigned fund balance for this purpose as of 6/30/25 was \$145.31. As of early September, the FY26 funds received was \$1,279.41, which will also be held as an assigned fund balance if not spent prior to 6/30/26.

Recommendation: There is no recommendation. This memo is for informational purposes only.

MEMORANDUM

TO: City Manager & City Council

FROM: Karen K. Lemnah, Assessor

DATE: September 29, 2025

RE: Progress/Status for the Reappraisal Project 2026 – Town of Essex & City of Essex Junction
=====

Issue:

The issue is to inform the City Manager and City Council on the progress/status of the Reappraisal Project 2026.

Discussion:

Data collection is ongoing for residential properties in the city. There have been four batches of mailers sent to property owners. The letter informs them that the Field Appraisers will be in their neighborhood at a given time. Following is a bullet status thus far:

- The first batch of letters was mailed at the end of April 2025 and included 341 properties.
- The second batch of letters was mailed in the middle of June 2025 and included 372 properties.
- The third batch of letters was mailed at the beginning of August 2025 and included 327 properties.
- The fourth batch of letters was mailed in the first week of September 2025 and included 481 properties.
- There are 3,250 residential properties in the city. These include the category codes for Residential I; less than 6 acres, Residential II; greater than 6 acres, Mobile home unlanded, Mobile home landed, and Condominium/Townhouse.

The inspections for the fourth batch of properties started a week ago. While the fourth batch is beginning, properties from the first, second, and third batch are continuing with interior inspections.

During the residential property inspections, the supervisor of the project is setting up neighborhood codes and valuation models in the software. These codes and models are based on a three-year sales market analysis and are used to generate the newly assessed fair market values.

The commercial property letters for both the town and city are being prepared and will be mailed soon. The letters request income and expense data pertaining to the specific property. The commercial property inspections will begin soon after the mailing.

There is a total of 3,422 parcels in the city, The parcels include all property categories. Categories for residential, commercial, commercial apartments, industrial, utilities, farm, condominium/townhouse, and vacant land.

The breakdown for categories and number of parcels for the city is as follows:

Residential less than 6 acres, **2,481**
Residential more than 6 acres, **3**
Mobile Home Unlanded, **4**
Mobile Home Landed, **5**
Commercial, **110**
Commercial Apartments (five or more units), **28**
Industrial, **2**
Utilities E (electric), **4**
Utilities O (other real property owned by public utility), **1**
Farm, **1**
Other (condo/townhouse), **757**
Miscellaneous (vacant land), **26**

Recommendation:

This memo is for informational purposes.

POLICE COMMUNITY ADVISORY BOARD

September 16, 2025

POLICE COMMUNITY ADVISORY BOARD

REGULAR MEETING

MINUTES OF MEETING - DRAFT

September 16, 2025

POLICE COMMUNITY ADVISORY BOARD: Christina Hagestad, Jenny Parker, Gwendolyn Evans,

ABSENT: Dan Maguire, Christina Hagestad

STAFF: Alyssa March- Community Liaison, Essex Police Department and Ron Hoague (EPD Chief)

ADMINISTRATION:

OTHERS PRESENT:

1. CALL TO ORDER

Chair Gwendolyn Evans called the meeting to order at 6:01pm.

2. AGENDA ADDITIONS/CHANGES

Gwendolyn asked the Chief to provide an update on the community member that spoke last week.

Gwendolyn asked for a survey update.

The Chief asked the Board to think of the work plan for the upcoming year.

3. AGENDA APPROVAL

The agenda was approved.

4. PUBLIC TO BE HEARD

5. CONSENT ITEMS

a. The Board approved the Minutes for the September meeting.

6. BUSINESS ITEMS

a. The Chief informed the Board that there has been no update from the community member that spoke at the last meeting. She has not been in contact with EPD about the complaints since. Gwendolyn and Jenny then discussed what PCAB should look like moving forward on how to help the community in the future and what the goals should be when a community member shares feedback about EPD.

b. Alyssa gave updates about the PCAB survey. Alyssa passed out flyers to the schools and hung more flyers in the libraries. So far roughly 200 people have participated.

c. The Chief shared updates about EPD. The fair had lots of support from local agencies and there were 107 complaints in total. Right now, there are three officers out on paternity leaving the department short. There are two officers in the Academy currently and they are doing very well.

Alyssa shared the upcoming community events and Jenny asked to be sent a list of the upcoming events so PCAB can try and be more proactive about being at the events.

7. ADJOURN

A motion to adjourn was made by Jenny. The motion was seconded and approved by the Board. The meeting adjourned at 6:35pm.

Respectfully submitted,

Alyssa March
Community Affairs Liaison

**CITY OF ESSEX JUNCTION
DEVELOPMENT REVIEW BOARD
MINUTES OF MEETING
SEPTEMBER 18, 2025
DRAFT**

MEMBERS PRESENT: John Alden, Chair; Maggie Massey, Vice-Chair; Luke Brockmeier; Cristin Gildea, Dylan Zwicky

ADMINISTRATION/STAFF: Michael Giguere, City Planner; Claudine Safar, Attorney; Chris Yuen, Community Development Director

OTHERS PRESENT: Craig Dwyer, Ron Frey, John Hunter, Sara Marie Massino, Tim Miller, Sharon Willie Padnos, Stephen Willie Padnos, Jason Struthers, Chris Workman, Chris Welch

1. CALL TO ORDER

Mr. Alden called the meeting to order at 6:30 PM.

2. ADDITIONS OR AMENDMENTS TO AGENDA

None.

Mr. Giguere said that this is a hybrid meeting, and that staff are present at 2 Lincoln Street to ensure public participation. While efforts will be made to accommodate remote public participants, in-person participation is the only legally mandated form of public participation. If there are technical difficulties the meeting may be paused and resumed on October 16th, 2025. All votes that are not unanimous will be done via roll call. A roll call attendance was conducted.

3. PUBLIC TO BE HEARD

None.

4. MINUTES

a. Regular Meeting – August 21, 2025

DYLAN ZWICKY made a motion, seconded by **LUKE BROCKMEIER**, to approve the minutes of August 21, 2025, as drafted. Motion passed 5-0.

5. PUBLIC HEARING

a. Variance application requesting relief from the minimum lot frontage requirement of Section 720 of the Land Development Code at the future site of Lot 6A, adjacent to 29 Taft Street in the R1 District by Center for Technology, Essex, owners.

Mr. Welch, Residential Building Instructor at the Center for Technology Essex (CTE), presented. He said that state permitting has been sought for a road connecting Meadow Terrace and Taft Street. The state has wetlands designation concern on lot 8A. CTE wishes to begin construction on lot 6A while awaiting the state to issue a permit for the roadway. Construction of a temporary driveway is being sought which will not be used after the permanent road is constructed. There is a possibility that the temporary driveway may need to be made permanent, however this is not the desired solution.

Mr. Giguere swore in all participants. Staff and the DRB have concerns about the possibility that this could be permanent. Mr. Giguere said that staff are requesting that the driveway is reconfigured after the

permanent road is created. The variance will allow the applicant to build a single-family home on this parcel as if a road existed. If the roadway cannot be constructed, all proposed units will still be able to be accessed. The wetland present in the roadway is Class 2 and takes up a great deal of lot 8A. Mr. Alden referenced an executive order issued yesterday which may help with solving this problem. Should the executive order be able to assist with this, the temporary driveway would still be used.

Mr. Alden requested public comment, of which there was none. Mr. Giguere read the following proposed condition: "Upon completion of the roadway connecting Taft Street to Meadow Terrace, the applicant shall reconfigure the temporary driveway serving Lot 6A to comply with the special standards of Section 618.H of the Land Development Code."

LUKE BROCKMEIER made a motion, seconded by CRISTIN GILDEA, that the DRB approve the variance request seeking relief from the minimum lot frontage requirement of Section 720 of the Land Development Code at the future site of Lot 6A, adjacent to 29 Taft Street in the R1 District by Center for Technology, Essex, owners, with conditions. Motion passed 5-0.

b. Appeal of Administrative decision regarding the issuance of a Notice of Violation for a cannabis cultivation operation at 8 Taft Street in the R1 District by Jason Struthers, owner.

Mr. Giguere said that Essex Junction issued a notice of violation against Mr. Struthers for outdoor cannabis cultivation. Mr. Struthers claims that cannabis cultivation is grandfathered and should be allowed to continue. Staff do not believe that this is the case. Mr. Alden said the state Supreme Court has ruled that municipalities can regulate where cannabis cultivation can occur. Essex Junction bars cannabis cultivation in the R1 district, where this property is located. The Land Development Code (LDC) prohibited agricultural uses in the R1 district prior to 2022, when Mr. Struthers's began cultivation.

Mr. Struthers said that cannabis is not considered to be agriculture under Vermont state law and has protection from nuisance regulations. He believes that he received licensing prior to the changes to the LDC. He also believes that Essex Junction is in violation of state law by establishing a cultivation district. The Cannabis Control Board is encouraging municipalities to no longer use this. Essex Junction is the only community to issue a cannabis-related violation in the state. He said that he has lawfully developed his business since the LDC has been in place, has a business license and has continually operated his business and thus should be grandfathered.

Mr. Alden requested public comment. Mr. Willie Padnos, neighbor to the appellant, said that this is a frivolous appeal. He said that Mr. Struthers previously stated that cannabis cultivation was classified as agriculture at the time of establishment. He said that cannabis cultivation is farming, not agriculture. The cannabis cultivation establishment was never legal and thus could not be grandfathered. Mr. Willie Padnos believes that Mr. Struthers is required to comply with applicable municipal ordinances as a part of his cannabis license. He said that Mr. Struthers has also expanded the scope of his operation since changes were made to the LDC. There is not any part of the property where a 50-foot buffer is respected. Mr. Willie Padnos said that Mr. Struthers's use of the site has created a large problem on his property and requested that the maximum fines be issued against Mr. Struthers.

Mr. Frye said that he is a close neighbor to Mr. Struthers. He discussed the impact of the odor from Mr. Struthers's property and said that some neighbors feel that their children cannot play outside. He said that the homes in the area have a diminished resale value as a result. He believes that the Right to Farm Act

was intended to protect farms that were later surrounded by residences, not those who chose to farm in an existing neighborhood. Mr. Workman asked if any type of survey of neighbors was conducted, and Mr. Alden said that he was unaware if this had ever occurred. Mr. Workman questioned why the applicant would think that he could farm in the middle of a residential neighborhood. He said that his asthma is set off by the odor of manure and marijuana and that he cannot invite guests to a BBQ at his home because of the odor. As a former realtor, he discussed the impact on property value and desirability. He encouraged the applicant to find a better space for his business.

Mr. Struthers responded to comments that were made. He said that his property is a farm, which Mr. Alden said is in violation. He said that he has a preexisting non-conforming use. He said that he is happy to go to court over this issue and challenge Essex Junction's cultivation district. He does not believe that the 50-foot setback is applicable to his property. He said that there is no "feelings police" and that feelings are not relevant in this situation. He said that he has pictures of his neighbors utilizing their backyards. He said that he does not have equipment and said that there would always be cannabis growing in his yard. Ms. Willie Padnos said that licensing is not a continual process and that regulations are constantly updated. Mr. Dwyer said that this is not a good location to grow cannabis since the homes are close together. He said that cannabis is growing along his fence line near where his children play. He feels that he cannot have birthday parties for his children in the yard and would like his house not to smell of marijuana.

Mr. Yuen, Zoning Administrator, reviewed the reasoning for his decision. He said that the notice of violation was sent due to a Supreme Court decision stating that outdoor cannabis cultivation was not exempt from zoning regulations. Agriculture has always been prohibited in the R1 district. Cannabis cultivation licensing requires conforming with the local regulations annually. Any expansion of non-conforming use is prohibited. Mr. Struthers said that Mr. Yuen is "ignorant of the law" and said that he does not expect a fair hearing and expects that this issue will go to court. He claims that his original license allows him 125 plants per year. There was no local cannabis control commission when he received his initial license. Mr. Frye claims that Mr. Struthers is intimidating and gives him "the finger" when he drives by. He does not feel that the town should be intimidated by him. Ms. Massey requested that Mr. Struthers allow others to speak and show respect to others when they are speaking.

Mr. Alden closed the public hearing. He said that the courts have clarified that municipalities have the right to control where any uses occur. There has never been a point in time when Mr. Struthers's uses of his property were legal.

DYLAN ZWICKY made a motion, seconded by LUKE BROCKMEIER, that the Development Review Board uphold the Administrative Officer's Notice of Violation for the cannabis cultivation operation at 8 Taft Street in the R1 Residential District. Motion passed 5-0.

Mr. Alden said that he hopes to see enforcement occur on properties that violate the LDC.

6. OTHER DEVELOPMENT REVIEW BOARD ITEMS

None.

7. ADJOURNMENT

LUKE BROCKMEIER made a motion, seconded by MAGGIE MASSEY, to adjourn the meeting. Motion passed 5-0 at 8:41 PM.

Respectfully submitted,
Darby Mayville

City of Essex Junction Governance Committee Meeting Minutes

Thursday, September 25, 2025 @ 6:30 PM

Members present: Bethany Clark, Thomas Coen, Steve Eustis, Deb McAdoo, Candace Morgan, Brian Shelden, Gabrielle Smith, Marlon Verasamy (arrived 7:21 PM)

Absent: Elaine Haney

Staff present: Brad Luck

Members of the public present: None

Chair Steve Eustis called the meeting to order at 6:37 PM.

There were no additions or changes to the agenda. There was no public to be heard.

Gabrielle motioned and Brian seconded approval of the September 11 meeting minutes. They passed unanimously.

A sub-group met earlier in the week to draft a plan for next steps for educating and engaging City residents on the governance topics the Committee has been exploring. The sub-group outlined the following draft plan:

- A. Education and Outreach
 - a. Share information and spread awareness of the items that are being addressed via the City website, social media, Front Porch Forum, Junction City News, City Council meeting agenda item update, press release/Essex Reporter, have materials at businesses around the City, have a presence at Meet Me On Main!, Homecoming (10/11), Lions Club, VFW, etc.
- B. Survey
 - a. Have a survey out in the community for people to weigh in. Include education with it, allow people to say “I don’t have an opinion on this,” and to allow comments on each question.
- C. Public Forums
 - a. Host two public forums as opportunities for people to attend, learn more, ask questions, and weigh in.
- D. Report & Recommendations to City Council

After some discussion, the Committee agreed to change the final report date from November to December. The education and outreach will begin on 10/11, with a goal to

review the input, discuss as a Committee, and make recommendations for the 12/10 Council meeting. The report will be due for the Council packet on 12/5.

The Committee will review materials that Brad sends out, provide feedback, and review final documents at the next meeting on October 9.

Marlon moved and Deb seconded to adjourn, which passed unanimously. Steve adjourned the meeting at 8:03 PM.