

**CITY OF ESSEX JUNCTION
CITY COUNCIL
REGULAR MEETING AGENDA**

Online & 145 Maple St.
Essex Junction, VT 05452
Wednesday, June 11, 2025
6:30 PM

E-mail: admin@essexjunction.org

www.essexjunction.org

Phone: (802) 878-6944

This meeting will be in-person in the Community Room at the Essex Police Department located at 145 Maple Street and available remotely. Options to watch or join the meeting remotely:

- **WATCH:** the meeting will be live streamed on [Town Meeting TV](#)
- **JOIN ONLINE:** [Join Zoom Meeting](#)
- **JOIN CALLING:** (toll free audio only): (888) 788-0099 | Meeting ID: 944 6429 7825; Passcode: 635787

1. **CALL TO ORDER** [6:30 PM]
2. **AGENDA ADDITIONS/CHANGES**
3. **APPROVE AGENDA**
4. **PUBLIC TO BE HEARD**
 - a. Comments from Public
5. **PUBLIC HEARING**
 - a. Large Water User Rate Public Hearing
6. **BUSINESS ITEMS**
 - a. Discussion and Consideration of Setting All Utility Rates [10 Minutes]
 - b. Interviews and Consider Appointments to Bike Walk Advisory Committee, Capital Program Review Committee, Development Review Board, Moderator, Planning Commission and Tree Advisory Committee [40 Minutes]
 - c. Update from Tree Advisory Committee [10 Minutes]
 - d. Discussion and Consideration of Regional Future Land Use Map and Tier 1B (Act 250 Exemption) Status [15 Minutes]
 - e. Department Head Brief to Council – Communications and Strategic Initiatives Director
7. **CONSENT ITEMS**
 - a. Approve Meeting Minutes: 5/28/25
 - b. Approve Iroquois Ave Waterline and Roadway Replacement Project Bid Award
 - c. Approve 2025 Resurfacing Project Bid Award
8. **COUNCIL MEMBER COMMENTS & CITY MANAGER REPORT**
9. **READING FILE**
 - a. Check Warrant # 24073 04/18/25
 - b. Regional Boards and Committees Memo
 - c. May Financial Reports
 - d. Police Community Advisory Board Minutes 5/20/25
 - e. Governance Committee Minutes 05/22/25
10. **EXECUTIVE SESSION**
11. **ADJOURN**

Members of the public are encouraged to speak during the Public to Be Heard agenda item, during a Public Hearing, or, when recognized by the President, during consideration of a specific agenda item. The public will not be permitted to participate when a motion is being discussed except when specifically requested by the President. Regarding zoom participants, if individuals interrupt, they will be muted; and if they interrupt a second time they will be removed. This agenda is available in alternative formats upon request. Meetings of the City Council, like all programs and activities of the City of Essex Junction, are accessible to people with disabilities. For information on accessibility or this agenda, call the City Manager's office at 802-878-6944 TTY: 7-1-1 or (800) 253-0191.

**City Council Rules for Public Participation
City of Essex Junction**

Vermont's Open Meeting Law protects the public's right to attend and participate in meetings of local public bodies, but the purpose and function of these meetings is for the public body to do the work of the public; they are not meetings of the public (i.e., public forums). Consequently, these rules are necessary to manage the public's participation to ensure an environment in which the public feels safe to express their views on matters considered by the public body while minimizing disruptions so that the public body can get its work done. The full City Council Rules of Procedures for Meetings can be found here: www.essexjunction.org/codes/policies.

1. Please raise your hand to speak, whether in person or attending virtually.
2. You may only speak after you have been recognized by the president.
3. Before speaking, please state your name and address for the record.
4. All remarks must be addressed to the president.
5. Comments must be germane to the agenda item being addressed.
6. Comments under "Public to be Heard" must pertain to the business of the public body.
7. Repetitive and irrelevant comments are not allowed.
8. Please wait your turn; do not interrupt others.
9. Each person will be limited to two minutes of comment. This time may be extended only by permission of the president. The balance of time not used by each person will expire and cannot be reserved or yielded to another.
10. Each person may only speak once on the same agenda item, time permitting, with the consent of the president.
11. Those yet to be heard will be given priority over those who have already spoken.
12. You do not have the right to vote on agenda items.
13. Please obey orders and rulings of the president.
14. Keep your cool. Disruptive people will be asked to leave and removed if necessary.
15. Listen well, pay attention, and participate.

FY26 Large Volume Water User Rate Setting

Public Hearing – June 11, 2025

Large Volume Water User Rate Setting Policy

Key Policy Highlights:

- The large volume water user rate is designed for large volume water consumption exceeding an annual daily average of 2.5 million gallons per day. This currently only applies to GlobalFoundries.
- One large user water rate public hearing shall be held by the City Council. The hearing will normally be held with the second Council meeting in May along with normal City Council business. The City utility user rates shall be established at or after the public hearing. This schedule may be modified by the City Council, or their designee based on community needs.

The Large Volume Water User Rate Setting Policy can be found on the City's website

<https://www.essexjunction.org/codes/policies>.

*The Water Fund budget and large volume user rate information, and public hearing notice is provided to current contacts of the identified large volume water users in the City immediately following Council's approval of the enterprise budgets.

City Water Fund Budget Overview

FY26 Water Budget

Approved FY26 Budget	\$1,962,918
Increase from prior year	\$154,581 or 8.5%

Primary Reasons for Increase

1. 4.95% increase in CWD Wholesale Rate and 13.5% increase in State fee
2. 32.5% increase in salaries/benefits for revised position allocations across various funds
3. \$50,000 planned increase in contribution to capital reserve

Large Volume Water User Rate

FY26 Proposed Large User Water Rate

Proposed FY26 Rate	\$0.167/1,000 gallons
Increase from prior year	\$0.010/1,000 gallons or 8.74%

Rate Calculation Explanation:

The Large User rate for GlobalFoundries is calculated as 13% of the City's water operating budget plus a proportionate share of unaccounted water divided by estimated water usage. At the end of the fiscal year there is a reconciliation. GlobalFoundries either pays more or receives a credit depending on how much water they use and the amount of unaccounted water. In addition, the Large User also pays the CWD wholesale rate and the State of Vermont Water Supply Fee on all water used. These charges are a pass-through on the City books.



MEMORANDUM

To: City Council; Regina Mahony, City Manager
From: Jess Morris, Finance Director
Meeting Date: June 11, 2025
Subject: Approve FY26 Utility Rates

Issue

To present the proposed FY26 utility rates for consideration and approval by the Council.

Discussion

In order to fund the FY26 Water, WWTF, Sanitation, and Stormwater Fund budgets approved by the City Council on May 14, 2025, staff recommends the City utility rates be set as follows:

Rate:	FY26 Rate:
Water Usage Rate	\$0.0300 / cubic foot
Water Annual Fixed Charge	\$173.64 / year
Wastewater Treatment Usage Rate	\$0.0155 / cubic foot
Wastewater Treatment Annual Fixed Charge	\$166.17 / year
Sanitation Usage Rate	\$0.0090 / cubic foot
Sanitation Annual Fixed Charge	\$155.12 / year
Large Water User Rate	\$0.167 / 1,000 gallons
Wastewater Treatment Wholesale Rate	\$4.327 / 1,000 gallons
Stormwater Equivalent Residential Unit Rate	\$54.32 / ERU / year

City staff is currently working with the Town to review the existing two-party agreement which also includes formulas for calculating the related revenue in our sanitation budget. As this work continues over the coming months and we determine the most accurate and fair calculations for this revenue, we may be required to make budget adjustments and/or adjust sanitation rates in FY26. We hope to have this work completed mid-year to also inform our FY27 budget development process.

Cost

The combined cost to the City resident using 120 gallons per day will increase by 19.89% or \$134.92 per year. The large user rate will increase by \$0.010 or 8.74%. The wastewater treatment wholesale rate will increase by \$0.1562 or 3.74%. The stormwater rate is new and will be \$54.32 per ERU per year.

Recommendation

Staff recommends that the City Council adopt the FY26 utility rates as presented.

Recommended Motion

Motion to approve the FY26 utility rates as presented.



Memo

To: Essex Junction City Council
From: Joanne Pfaff, Administrative Assistant
Meeting Date: June 11, 2025
Agenda Item: Committee Appointments

Issue: The City has ten open positions on various committees.

- Bike/Walk Advisory Committee: 1 open position
- Capital Program Review Committee: 1 open position
- Development Review Board: 2 open positions
- Planning Commission: 2 open positions
- Police Community Advisory Board: 1 open position
- Tree Advisory Committee: 2 open positions
- Moderator (this position is no longer elected and is now an appointment by the City Council): 1 open position

Discussion: The following applicants are attending the meeting in person or via Zoom and are available for the City Council to interview:

Bike Walk Advisory Committee (1 open position)

- Daniel Ligouri (In-Person)

Capital Program Review Committee (1 open position)

- Nathan Doudera (In-Person)

Development Review Board (2 open positions)

- Maggie Massey (Maggie is re-applying for her position on the Board, however, she is unable to attend Wednesday meetings, so she won't be able to interview with the full Council. If the Council feels that they would like to talk with her further, please designate a volunteer to reach out).

Moderator (1 open position)

- Steve Eustis (In-Person)
- Zachary Smejkal (In-Person)

Planning Commission (2 open positions)

- Diane Clemens (In-Person)
- Finn Hamilton (In-Person)
- Elijah Massey (Unable to attend this meeting. Will be attending the 6/25 meeting to be interviewed)
- Sara Shea (Unable to attend this meeting. Waiting to hear if she can attend 6/25 meeting)

Note: In accordance with the City Charter “There shall be a Planning Commission, and its powers, obligations, and operation shall be under and in accordance with Vermont Statutes Annotated, as amended, **and members will be appointed by the City Council from among the qualified voters of the City.**” Therefore, due to Finn Hamilton’s age he is not a qualified voter, and the Council can’t appoint him as an official Planning Commission member. However, the City Manager recommends that the Council consider appointing Finn Hamilton as a non-voting member. Youth participation on our Boards and Committees is in direct alignment with our Strategic Action Plan, particularly Pillar 6: Community Engagement and Decision Making. Further the Planning Commission’s work is long-term and forward thinking and as they prepare the City for future generations it’d be great to have a variety of generations on the Commission.

Tree Advisory Committee (2 open positions)

- Leslie Goldring (In-Person)
- Rich Boyers (Unable to attend this meeting. Will be attending the 6/25 meeting to be interviewed)

Police Community Advisory Board (1 open position) – no applicants

Recommendation: It is recommended that the City Council enter Executive Session to consider appointments to the Bike Walk Advisory Committee, Capital Program Review Committee, and Moderator. Appointments to the other boards will be considered on 6/25/25 following interviews of all applicants.

The Council should also consider if they would like to assign a volunteer council member to reach out to Maggie Massey to speak with her further.

Recommended Motion: “I move that the City Council enter into executive session to discuss appointment of public officials, pursuant to 1 V.S.A. § 313(a)(3) to include the City Manager.”

Following Executive Session:

“I make a motion to appoint (Name) to the Bike Walk Advisory Committee for a 3-year term ending June 30, 2028.”

“I make a motion to appoint (Name) to the Capital Program Review Committee for a 3-year term ending June 30, 2028.”

“I make a motion to appoint (Name) as Moderator for a 1-year term ending June 30, 2026.”

Attachments: Applications for the various committees/boards/commissions.

Daniel Ligouri – Bike Walk Advisory Committee

Nathan Doudera – Capital Program Review Committee

Maggie Massey – Development Review Board

Steve Eustis – Moderator

Zachary Smejkal – Moderator

Diane Clemens – Planning Commission

Finn Hamilton – Planning Commission

Leslie Goldring – Tree Advisory Committee

View results

Respondent

12

Anonymous

40:47

Time to complete

1. Full name *

Daniel Liguori

2. Phone number *

[REDACTED]

3. Email *

[REDACTED]

4. Address *

[REDACTED]

5. I am interested in applying for the *

(note: if you are interested in more than one, please complete a separate application for each committee):

- ☒ Bike/Walk Advisory Committee
- ☐ Capital Program Review Committee
- ☐ Development Review Board
- ☐ Governance Committee
- ☐ Moderator
- ☐ Planning Commission
- ☐ Police Community Advisory Board
- ☐ Tree Advisory Committee

6. Have you previously or are you currently an appointed member to the position/committee you are wishing to be appointed to? *

☐ Yes - Proceed to Question #7

☒ No - Proceed to Question #12

New Committee Members

7. Why are you interested in joining this position/committee?

Active transportation is my great passion in life - I bike, run and walk through our beautiful city on a daily basis and love it. I grew up in the Netherlands where biking has been normalized as a means of getting around for all ages and abilities. Moving to the US was a big adjustment, but I was determined to push back against a culture that considers biking as a dangerous, extreme sport. By joining this committee, I want to make sure that everyone living in Essex Junction feels empowered and encouraged to walk, bike, and roll and feels safe doing so. If you only see this lovely city behind the wheel of your car, you get only a fraction of the amazing sights, smells, and scenery we have to offer.

8. What about you education, experiences, and background will help you be a contributing member to this position/committee?

I work for Local Motion, Vermont's statewide active transportation advocacy organization, where I specifically run their kids program as well as facilitating most of our public outreach. This experience has allowed me to become intimately familiar with the needs and wants of Vermonters when it comes to walking, biking and rolling. Additionally, my personal interest in these topics means I always keep up to date with the latest programming and urban planning strategies to implement successful and safe infrastructure that works for everyone. As a bike commuter, marathon runner, and road cyclist, I spend at least an hour every day engaging with the City's active transportation infrastructure. I can therefore speak qualitatively about the subjective feel and objective needs of that system.

9. What do you hope to accomplish during your term on this position/committee?

I believe what the Vermont Active Transportation system needs most is building missing connections between existing paths and trails. Specifically, I would love to advocate for more robust trails/paths that connect to surrounding towns such as Colchester and Williston. I live close by the bike path we have connecting to the Town of Essex, and if we could duplicate similar infrastructure (or at least improve the current infrastructure) in key high-use corridors to other towns in the area, we could exponentially grow the number of folks who would be willing to bike and walk as a means of transportation.

10. Is there anything else you would like to say about your interest and application?

I would be joining this committee as a citizen of Essex Junction, not as an employee of Local Motion. Jack Evans would still be Local Motion's official representative attending the meetings.

View results

Respondent

10

Anonymous

05:08

Time to complete

1. Full name *

Nathan Doudera

2. Phone number *

[REDACTED]

3. Email *

[REDACTED]

4. Address *

[REDACTED]

5. I am interested in applying for the *

(note: if you are interested in more than one, please complete a separate application for each committee):

- ☐ Bike/Walk Advisory Committee
- ☒ Capital Program Review Committee
- ☐ Development Review Board
- ☐ Governance Committee
- ☐ Moderator
- ☐ Planning Commission
- ☐ Police Community Advisory Board
- ☐ Tree Advisory Committee

6. Have you previously or are you currently an appointed member to the position/committee you are wishing to be appointed to?

*

☒ Yes - Proceed to Question #7

☐ No - Proceed to Question #12

Returning Committee Members

7. Why do you want to be reappointed to this position/committee?

I've enjoyed the work we've done over the past two years and feel we've made meaningful contributions to the city's planning. I think especially our contributions on the use of LOT funds was impactful.

8. What have you enjoyed about your time on this position/committee so far?

Good group of engaged people!

9. What are two significant accomplishments this committee has made during your term?

LOT funds use, sidewalk repair planning

10. What do you hope to accomplish by being reappointed for another term?

More higher-level planning and more integration with other committees (bike-walk, tree advisory, etc.)

11. Is there anything else you would like to say about your interest and application?

I remain interested in expanding my involvement in city governance, but for the time being a new job and young family keep my time limited. I enjoy the capital review committee as a way to stay involved in a meaningful way without a tremendous time commitment.

New Committee Members

12. Why are you interested in joining this position/committee?

13. What about your education, experiences, and background will help you be a contributing member to this position/committee?

14. What do you hope to accomplish during your term on this position/committee?

15. Is there anything else you would like to say about your interest and application?

View results

Respondent

9

Anonymous

09:07

Time to complete

1. Full name *

Maggie Massey

2. Phone number *

[REDACTED]

3. Email *

[REDACTED]

4. Address *

[REDACTED]

5. I am interested in applying for the *

(note: if you are interested in more than one, please complete a separate application for each committee):

- ☐ Bike/Walk Advisory Committee
- ☐ Capital Program Review Committee
- ☒ Development Review Board
- ☐ Governance Committee
- ☐ Moderator
- ☐ Planning Commission
- ☐ Tree Advisory Committee
- ☐ Tree Farm Management Group

6. Have you previously or are you currently an appointed member to the position/committee you are wishing to be appointed to?

★

☒ Yes - Proceed to Question #7

☐ No - Proceed to Question #12

Returning Committee Members

7. Why do you want to be reappointed to this position/committee?

The DRB has helped me feel more involved with the community and have a better understanding of what is going on in the city. It has allowed me to share information with neighbors and encourage others to get involved. I feel my first term was very much a learn while doing situation and I feel that I am in a very good position to take what I have learned and serve the city in a better capacity.

8. What have you enjoyed about your time on this position/committee so far?

I have enjoyed learning about city growth. The meetings often have updates from city plans and other groups. Projects build on one another and you have the ability to interact with neighbors and see things develop.

9. What are two significant accomplishments this committee has made during your term?

I have been impressed how the committee has managed to uphold the changes to the LDC. While it is not a set project, as changes rolled out we have been able to modify our reviews of projects and ensure comments follow the current code (this is also made possible by the wonderful work done by city staff). Additionally, I tend to feel the most impactful when determinations are made for single family homes. The complex developments take a lot of time to review and provide comments but the neighbor coming in for a variance on their fence height often feels more significant to me. It could be due to the more personal nature of the encounters but I always encouraged by those interactions.

10. What do you hope to accomplish by being reappointed for another term?

I hope to use my knowledge to better serve the city. I feel more qualified and confident in how meetings work and what my position is within the committee.

11. Is there anything else you would like to say about your interest and application?

New Committee Members

12. Why are you interested in joining this position/committee?

To continue serving and use previous experience to serve the city.

13. What about your education, experiences, and background will help you be a contributing member to this position/committee?

I have a masters in public administration from UVM, which heavily focused on community engagement. I served on the city manager search committee and this would be my second term as a DRB member.

14. What do you hope to accomplish during your term on this position/committee?

I hope to help ensure city development and growth follows the LDC and the vision set forth by city planners and residents.

15. Is there anything else you would like to say about your interest and application?

View results

Respondent

5

Anonymous

04:40

Time to complete

1. Full name *

Steven Eustis

2. Phone number *

[REDACTED]

3. Email *

[REDACTED]

4. Address *

[REDACTED]

5. I am interested in applying for the *

(note: if you are interested in more than one, please complete a separate application for each committee):

- ☐ Bike/Walk Advisory Committee
- ☐ Capital Program Review Committee
- ☐ Development Review Board
- ☐ Governance Committee
- ☒ Moderator
- ☐ Planning Commission
- ☐ Tree Advisory Committee
- ☐ Tree Farm Management Group

6. Have you previously or are you currently an appointed member to the position/committee you are wishing to be appointed to? *

☐ Yes - Proceed to Question #7

☐ No - Proceed to Question #12

Returning Committee Members

7. Why do you want to be reappointed to this position/committee?

I enjoy serving the community as Moderator

8. What have you enjoyed about your time on this position/committee so far?

Making people feel comfortable sharing concerns with the council.

9. What are two significant accomplishments this committee has made during your term?

Lots of participation at the Community Meal in January.

10. What do you hope to accomplish by being reappointed for another term?

I would like to continue to promote an inclusive, inviting environment to encourage public participation

11. Is there anything else you would like to say about your interest and application?

Thanks for considering my application.

New Committee Members

12. Why are you interested in joining this position/committee?

not a new member

13. What about your education, experiences, and background will help you be a contributing member to this position/committee?

not a new member

14. What do you hope to accomplish during your term on this position/committee?

not a new member

15. Is there anything else you would like to say about your interest and application?

not a new member

View results

Respondent

3

Anonymous

16:46

Time to complete

1. Full name *

Zachary Lawrence Smejkal

2. Phone number *

[REDACTED]

3. Email *

[REDACTED]

4. Address *

[REDACTED]

5. I am interested in applying for the *

(note: if you are interested in more than one, please complete a separate application for each committee):

- ☐ Bike/Walk Advisory Committee
- ☐ Capital Program Review Committee
- ☐ Development Review Board
- ☐ Governance Committee
- ☒ Moderator
- ☐ Planning Commission
- ☐ Tree Advisory Committee
- ☐ Tree Farm Management Group

6. Have you previously or are you currently an appointed member to the position/committee you are wishing to be appointed to? *

☐ Yes - Proceed to Question #7

☐ No - Proceed to Question #12

Returning Committee Members

7. Why do you want to be reappointed to this position/committee?

8. What have you enjoyed about your time on this position/committee so far?

9. What are two significant accomplishments this committee has made during your term?

10. What do you hope to accomplish by being reappointed for another term?

11. Is there anything else you would like to say about your interest and application?

New Committee Members

12. Why are you interested in joining this position/committee?

As a lifelong resident of Chittenden County, I have observed a growing in-ability to use effective and measured communication. Politics on a National scale have become divisive, counterproductive, and misrepresentative of small town communities and their needs. I hope that I can bring a perspective that encourages collaborative and non-partisan communication on the local level, while learning about and participating in local governance.

13. What about you education, experiences, and background will help you be a contributing member to this position/committee?

I was educated in the Mount Mansfield Union School District, my wife was raised in the Essex schools, and I am currently a para-educator in a Chittenden County elementary school. I work closely with residents and their kids, and I hear the concerns they have. Professionally, I spent most of my career working in Kitchens throughout Chittenden County and the Eastern U.S. and during that time learned that good communication skills are the bridge between any differences, and that time management makes the impossible, possible. One lesson that has persisted through all of my professional experience, is that no matter how diverse a group of people is, their goals are always more common than they seem. I have experience working with the most vulnerable of our communities, and I truly believe they can be best assisted by a functioning, well communicating governing body.

14. What do you hope to accomplish during your term on this position/committee?

In addition to contributing good communication skills and strategies, I hope to get a better understanding of the day to day functions of our local government by being a hands on contributor to its machinations. I hope to build a trusted relationship with the constituents that we serve, and re-develop trust that their concerns are being covered in their representative meetings.

15. Is there anything else you would like to say about your interest and application?

I was born in Burlington, I grew up in Jericho, and Essex is my Wife's home town. A child a poverty, my single mom raised the four of us kids on her own. The feeling of disenfranchisement and lack of representation made a family like mine feel hopeless. I want to help this community, I want to improve my neighborhood, and I want to make a positive impact on the way our local government communicates within its own ranks.

View results

Respondent

6

Anonymous

44:20

Time to complete

1. Full name *

Diane Clemens

2. Phone number *

[REDACTED]

3. Email *

[REDACTED]

4. Address *

[REDACTED]

5. I am interested in applying for the *

(note: if you are interested in more than one, please complete a separate application for each committee):

- ☐ Bike/Walk Advisory Committee
- ☐ Capital Program Review Committee
- ☐ Development Review Board
- ☐ Governance Committee
- ☐ Moderator
- ☒ Planning Commission
- ☐ Tree Advisory Committee
- ☐ Tree Farm Management Group

6. Have you previously or are you currently an appointed member to the position/committee you are wishing to be appointed to?

*

☒ Yes - Proceed to Question #7

☐ No - Proceed to Question #12

Returning Committee Members

7. Why do you want to be reappointed to this position/committee?

I'd like to finish the process of developing a new Comprehensive Plan. The lack of housing statewide and locally is a driving issue which needs a solution - and I have spent time understanding the situation. It's a long-term problem with people hoping for a rapid solution.

8. What have you enjoyed about your time on this position/committee so far?

Civic involvement in our community and possibly how it will grow into the city it now is.

9. What are two significant accomplishments this committee has made during your term?

Recently, both the LDC updates. For my term of service, I have been involved in many LDC updates and Comprehensive Plan creations. I would like to include the research the PC did for housing inspections; I regret it was sidetracked as it would have been a benefit to landlords and tenants.

10. What do you hope to accomplish by being reappointed for another term?

Tackling the housing issue and completing the Comprehensive plan for 2027 approval.

11. Is there anything else you would like to say about your interest and application?

Lots to do and I'm not done working on it.

New Committee Members

12. Why are you interested in joining this position/committee?

13. What about your education, experiences, and background will help you be a contributing member to this position/committee?

14. What do you hope to accomplish during your term on this position/committee?

15. Is there anything else you would like to say about your interest and application?

View results

Respondent

1

Anonymous

07:45

Time to complete

1. Full name *

Finn James Hamilton

2. Phone number *

[REDACTED]

3. Email *

[REDACTED]

4. Address *

[REDACTED]

5. I am interested in applying for the *

(note: if you are interested in more than one, please complete a separate application for each committee):

- ☐ Bike/Walk Advisory Committee
- ☐ Capital Program Review Committee
- ☐ Development Review Board
- ☐ Governance Committee
- ☐ Moderator
- ☒ Planning Commission
- ☐ Tree Advisory Committee
- ☐ Tree Farm Management Group

6. Have you previously or are you currently an appointed member to the position/committee you are wishing to be appointed to? *

☐ Yes

☒ No

New Committee Members

7. Why are you interested in joining this position/committee? *

I'm interested about learning more about what goes on in the city behind the scenes

8. What about you education, experiences, and background will help you be a contributing member to this position/committee? *

I'm a 8th grade student at ADL

9. What do you hope to accomplish during your term on this position/committee? *

To lean more about locally government.

10. Is there anything else you would like to say about your interest and application? *

I'm really interested in my community and surveys to my community.

View results

Respondent

7

Anonymous

1545:04

Time to complete

1. Full name *

Leslie Goldring

2. Phone number *

[REDACTED]

3. Email *

[REDACTED]

4. Address *

[REDACTED]

5. I am interested in applying for the *

(note: if you are interested in more than one, please complete a separate application for each committee):

- ☐ Bike/Walk Advisory Committee
- ☐ Capital Program Review Committee
- ☐ Development Review Board
- ☐ Governance Committee
- ☐ Moderator
- ☐ Planning Commission
- ☒ Tree Advisory Committee
- ☐ Tree Farm Management Group

6. Have you previously or are you currently an appointed member to the position/committee you are wishing to be appointed to?

★

☒ Yes - Proceed to Question #7

☐ No - Proceed to Question #12

Returning Committee Members

7. Why do you want to be reappointed to this position/committee?

I want to continue supporting green space in my community.

8. What have you enjoyed about your time on this position/committee so far?

I've enjoyed working with a group of people toward a common goal of maintaining, and hopefully increasing, the urban forest in Essex Junction. I especially enjoy our work parties: planting and weeding up at the tree nursery, and weeding and mulching some of our more newly planted trees here in the city.

9. What are two significant accomplishments this committee has made during your term?

We planted another 35 bare-root trees up at the nursery this spring, continuing our goal of providing inexpensive, healthy trees for the city.

Hayden, Wilkinson, Tyler and Lavoie were planted extensively with Ash trees at the time the neighborhood was developed. We have continued our work in that area to educate homeowners and mitigate the damage of Emerald Ash Borer. We've been replacing trees in the public areas and offering free replacement trees to private property owners from our tree nursery.

10. What do you hope to accomplish by being reappointed for another term?

I hope to help maintain, and hopefully increase, our city's urban forest. I particularly enjoy the actual digging-in-the-dirt part, but I hope to engage more with the public regarding the importance of maintaining our urban canopy and the best practices for doing so.

11. Is there anything else you would like to say about your interest and application?

New Committee Members

12. Why are you interested in joining this position/committee?

13. What about your education, experiences, and background will help you be a contributing member to this position/committee?

14. What do you hope to accomplish during your term on this position/committee?

15. Is there anything else you would like to say about your interest and application?



The Essex Junction Tree Advisory Committee, (TAC), serves in an advisory capacity to the City of Essex Junction Council, Planning Department, City Manager and the Department of Public Works. TAC was established in 2014 to provide a mechanism for the planting, maintenance, protection and removal of trees and shrubs on public streets, parks, and city owned properties within the City of Essex Junction. The committee works in cooperation with the City Tree Warden.

Street trees, the trees in your yard, and trees in our parks comprise the city's urban forest and contribute to our city's livability and beauty. The benefits of trees are numerous. Trees control erosion, lessen storm water runoff, dampen wind and sound, help cool our homes and buildings, provide food and shelter for wildlife, convert carbon dioxide into oxygen, and add immeasurable beauty to our environment.

In 2024, TAC accomplished many projects that will benefit Essex Junction for years to come. As we continue our tree planting effort, we are happy to report that we planted 36 new trees that now grace our city streets and parks! In addition to those 36 another 32 trees were planted along the new Crescent Connector. Over the past 10 years over **325** trees have been planted throughout the city.

In 2019 TAC began a partnership with Branch Out Burlington to grow our own trees for Essex Junction. Tree Committee members, as well as other volunteers from the Junction, plant and care for the trees throughout the growing season until they are ready, usually in two years, to be transplanted to our streets. 2024 marks the fourth year that we did not purchase any trees but sourced them all from our nursery which amounts to significant savings for the city. We greatly appreciate Branch Out Burlington for giving TAC the opportunity to be part of their organization!

In early January the Emerald Ash Borer was discovered in the city. Fortunately, TAC had developed an EAB management plan in 2018 to deal with this threat. In a few neighborhoods ash trees were planted on both sides of the street. Once the infestation begins, the trees will die, changing the streetscape dramatically. Our strategy is to

interplant new trees where possible but also begin the removal process and replant trees in the same location. This effort will lessen the impact of the Ash Borer and create a more diverse tree canopy that can better withstand invasive pests. This year we planted new trees on Hayden, Wilkinson, Tyler and Lavoie Drives. We also applied for and secured a grant from the US Forest Service to plant 18 trees in this neighborhood. Planting will commence in 2025.

Another goal of the Tree Committee is to educate residents about the value of the urban forest. Schools offer a unique opportunity to teach the importance of trees to our youth and help them become the future stewards of this valuable resource. Every year TAC has held an Arbor Day event at one of the 5 schools in the Junction. This year's Arbor Day celebration was held at the Hiawatha School.

The City of Essex Junction has been designated a Tree City USA by the National Arbor Day Association. Communities that receive this award, have shown their commitment to the urban forest. This marks ninth straight year that the Junction has been honored for caring for and expanding the urban forest.

TAC has collaborated with the Planning Department and Design Review Board on reviewing landscape plans in development applications. In numerous surveys residents have placed a high value on trees and increasing the Junction greenspace. TAC suggested language to the Land Development Code that was added. This language will assist the Design Review Board as they review new development applications.

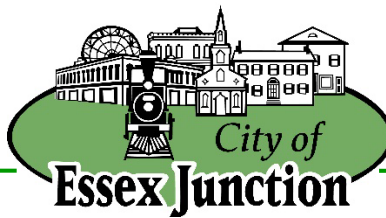
One goal of TAC is to educate and engage residents as to the benefit of trees in their city. TAC has collaborated with Branch Out Burlington to host Tree Care Workshops for residents. Thru Front Porch Forum TAC will post timely announcements regarding tree care and tree issues that residents may find helpful. In the fall we held the second annual Greatest Tree Contest that attracted many entries. Participants listed their favorite tree in the city accompanied by a short narrative. TAC members judged the entries and cash prizes were awarded. We would like to thank Northfield Savings Bank for their generous donation.

In closing, the Committee would like to thank the residents of Essex Junction, the City Council, and the Public Works Department for their continued support.

Respectfully submitted,

Nick Meyer

The Village of Essex Junction Tree Advisory Committee



MEMORANDUM

To: City Council

From: Christoher Yuen, Community Development Director

Meeting Date: Wednesday, June 11th, 2025

Subject: Regional Future Land Use Map; Request to Land Use Review Board for Tier 1B Status

Issue: There are two connected topics contained within this agenda item: Regional Future Land Use Map and a request for Tier 1B status for all eligible areas in the City.

Discussion:

Acts 47 and 181 laid out several new requirements for regional planning commissions (RPCs) that directly impact local planning. The State has set a new, common format for Future Land Use Map and related Act 250 Tier 1B exemption status eligibility.

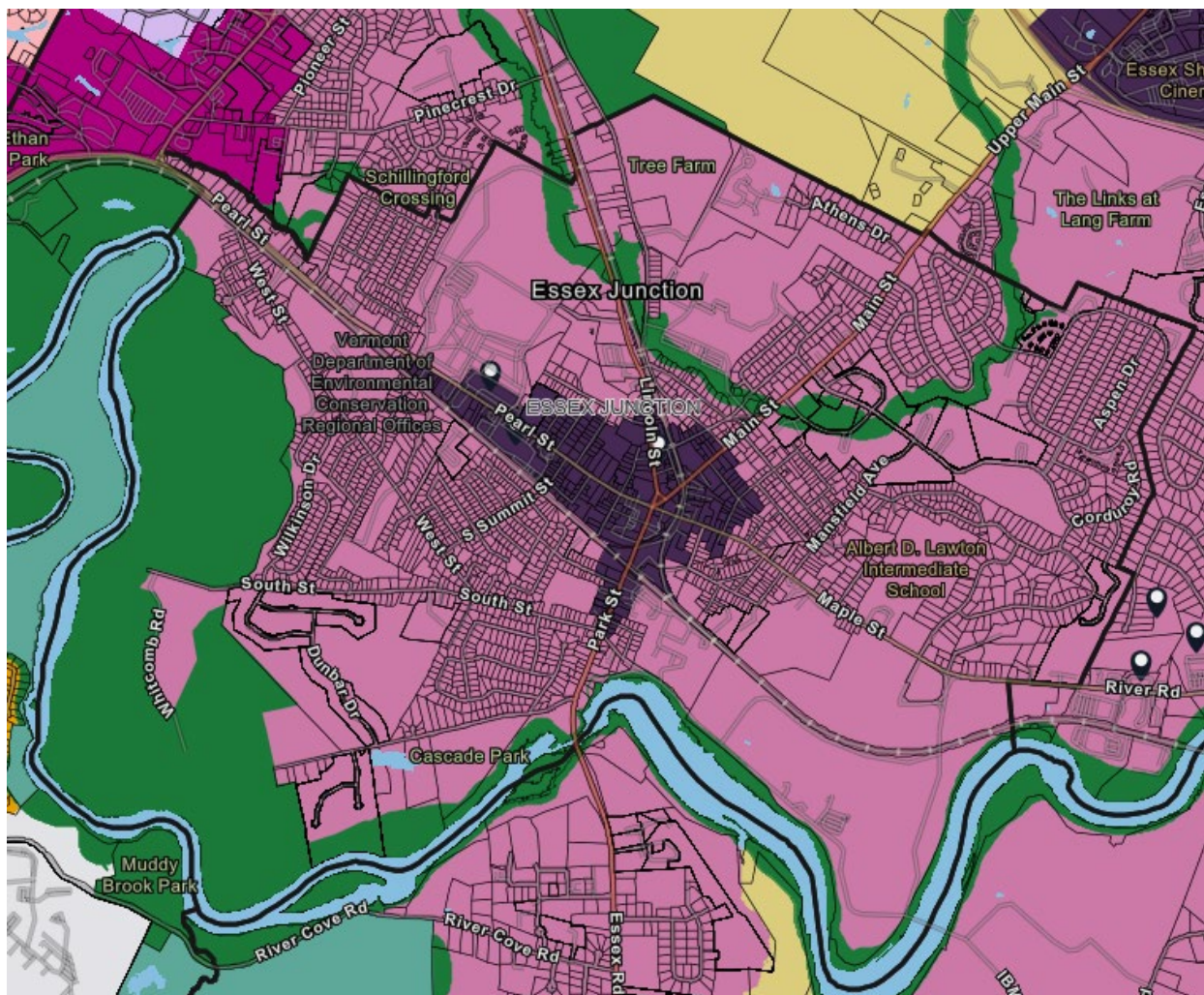
There is an attached memo from the Chittenden County Regional Planning Commission that provides further background information on these topics. CCRPC staff will also be in attendance to help answer any questions.









Regional Future Land Use Map

As discussed at the April Planning Commission (PC) Meeting, the Chittenden County Regional Planning Commission (CCRPC) is continuing to prepare a new regional Future Land Use Map. This map is a requirement of Act 181 from 2024 and is associated with a new system of Act 250 exemptions as well as priority consideration for certain grants. The map also ultimately impacts the City's own future land use map because when the City's Comprehensive Plan is next updated, the City's map will have to be consistent with the Regional plan for the Comprehensive Plan to be regionally approved.

As shown in the draft future land use map below, with the exception of flood-prone areas, Essex Junction will consist of two land use categories – Downtown Center and Planned Growth Area.

During the April meeting, the PC asked that the Downtown Center land use area be extended to include the entirety of the primary and secondary focus areas of the Connect the Junction Transit Oriented Development Master Plan. The CCRPC has since told City Staff that for regional consistency, they need to be a bit more discerning about what is mapped as a center. For that reason, the CCRPC is modifying the draft "Center" area to include the TOD study area, but to end at the Expo/the Dunkin Donuts along Pearl Street. Going down Park St, they are considering ending at River St to align with the City's zoning districts.



							
REGIONAL PLAN FUTURE LAND USE CATEGORIES							
Downtown Center	Village Center	Planned Growth Area	Village Area	Transition (optional)	Enterprise	Resource-Based Recreation	<div>Hamlet</div> <div>General</div> <div>Ag / Forest</div> <div>Conserv.</div> <div>Rural</div>
STATE DESIGNATION / COMMUNITY INVESTMENT							
Center		Neighborhood					
ACT 250							
Tier 2: Status Quo							
Tier 1a: Full Exemption – ‘consistent with’ FLU							
Tier 1b: Partial Exemption							Tier 3
Tier 3 subject to rulemaking; not derived from regional maps.							

Tier 3 subject to rulemaking; not derived from regional maps.
 This table represents land use, designation, and Act 250 jurisdiction categories, not land area acreage or percentage of land area.

No action is needed by the City Council regarding the regional future land use map; this information only.

Tier 1B Request

As noted above, CCRPC's draft regional future land use map designates most of the city as a Planned Growth Area, making these areas eligible for Tier 1B status. Areas under Tier 1B status would receive new, limited Act 250 exemptions for housing developments of 50 or fewer units. The Tier 1B exemptions would continue to be available even after the expiry of the existing interim Act 250 exemptions, which allows for the construction of up to 75 dwelling units per lot within the existing Neighborhood Development Area.

To be granted Tier 1B status, the legislative body must request Tier 1B status through a resolution. This resolution is attached. The Planning Commission met on June 5, 2025 and recommended that the City Council request to have the Downtown Center and Planned Growth Area qualify and be mapped for Act 250 Tier 1B area status.

Other Related Topics

Related, but not pertinent right now, the Vermont Department of Housing and Community Development has recently published some additional new information on upcoming changes to the designation program. The overview is available here:

https://outside.vermont.gov/agency/ACCD/ACCD_Web_Docs/CD/CPR/State-Designation-Programs/CPR_Designation_Act181Explainer.pdf. (shortened url here: <https://bit.ly/3SBICCz>).

It's important to note that Act 47 also assigned housing targets to each regional planning commission and tasked RPCs with allocating these to the municipal level. The housing targets were already discussed and supported by the City Council and Planning Commission at the joint meeting on May 1st. Therefore, that is not on the agenda for this meeting.

Cost:

N/A

Recommendation:

It is recommended that the City Council request to have the Downtown Center and Planned Growth Area qualify and be mapped for Act 250 Tier 1B area status.

Recommended Motion:

"I move that the City Council adopt the municipal resolution as presented and request that the Chittenden County Regional Planning Commission seek the Land Use Review Board's approval to have the Downtown Center and Planned Growth Area qualify and be mapped for Act 250 Tier 1B area status."

Attachments:

1. Background info: CCRPC Memo on Act 181
2. Draft Council Resolution for Tier 1B Status

MEMORANDUM

To: Essex Junction City Council
Copy: Chris Yuen, Community Development Director
From: Sarah Muskin, CCRPC Senior Planner & Taylor Newton, CCRPC Land Use Program Director
Date: June 2, 2025
Re: Act 181 – Regional Future Land Use Map, Housing Targets, and Act 250 Tier 1B

There are three connected topics contained within this agenda item. Each is addressed below. Chittenden County Regional Planning Commission (CCRPC) staff will be present to answer questions.

Background

Acts 47 and 181 laid out several new requirements for regional planning commissions (RPCs) that directly impact local planning. The State has set a new, common format for Future Land Use Map and related Act 250 Tier 1B exemption status eligibility. Act 47 also assigned housing targets to each regional planning commission and tasked RPCs with allocating these to the municipal level.

CCRPC staff attended three Essex Junction Planning Commission meetings (one was a joint meeting with the City Council) to present the first draft of the Future Land Use Map using the [eleven statewide categories](#) and their [associated statutory criteria](#), share an outreach plan, and discuss housing targets. Over the past 5 months, CCRPC held engagement events throughout the region including attending events (two in Essex Junction) and hosting focus groups, publicized ways for the public to provide input online through Front Porch Forum, posted flyers, and is working to refine the new Future Land Use map based on community input.

City staff also have been involved in developing the region-wide methodology for allocation of housing targets through the CCRPC's Planning Advisory Committee.

Each of CCRPC's member municipalities will receive regional summaries of public comments as well as comments specific to the municipality in question.

1. Regional Future Land Use Map

In addition to reviewing a draft map at the PC meetings, CCRPC released the public-facing draft map and housing targets in late March. Once finalized, the map will be submitted to the State's new Land Use Review Board for review and eventual approval.

The Map is relevant to local planning in a few ways:

- Municipal plans will need to be consistent with the Regional Plan
- Certain land use designations on the regional map will be eligible for the new Community Investment Program incentives that will replace the former State Designation Program (actual designation is a separate action by the Land Use Review Board).
 - Downtowns and Village Centers are eligible for multiple levels of the "Center" designation, with different "Steps" reflecting the level of change and investment the community desires.
 - Planned Growth Areas and Village Areas are eligible for the "Neighborhood" designation, which focuses on enabling residential development to support the associated Center.

- Downtown Centers and Village Centers, Planned Growth Areas, and Village Areas are those areas eligible for Act 250 Tier 1B and Tier 1A exemption status (actual statuses are separate actions – see below).

The draft map has not changed significantly since it was presented to the Planning Commission in January. However, based on input received to date, the Center has expanded to more closely match current City Policy and the City's Transit Oriented Development Project Area..

Finally, the Regional Future Use Map does not have the same level of specificity as our Zoning map in its categories (except as required by law, such as for river corridors). Planned Growth Areas, for example, may include locally-identified and regulated parks and habitat-blocks, or may include both residential & commercial zoning districts of different kinds. This kind of different specificity is expected.

Council action:

No action required. Council members are invited to ask questions or provide additional feedback on the draft map if there is any.

2. Act 250 Tier 1B Opt-In

Under Act 181, the Regional Planning Commission identified areas eligible for Act 250 Tier 1B status in the Future Land Use Map. The local legislative body then decides whether to opt-in for this status before submitting a request to the Land Use Review Board. Local legislative bodies are requested to submit their decision on whether to “opt in” by June 30th.

Implications

Tier 1B status extends the present Interim Act 250 exemptions in Act 181 and aligns their geographic boundaries to the Regional Future Land Use Map. If a municipality requests Tier 1B status for an area, new housing development projects in those areas consisting of 50 or fewer dwelling units on 10 acres or less are exempt from Act 250. In Essex Junction, this could include all areas of the city outside of the floodplain.

Interim Exemptions have been in place for the past year. Without Tier 1B status, upon expiration of the Interim Exemptions, all areas would revert to prior Act 250 thresholds [projects with 10 or more homes, including any other projects from the same developer within 5 miles within 5 years prior], which is considered Tier 2 under Act 181.

Upon review of the definition of “Priority Housing Project” in 10 VSA §6001,” it is currently unclear if the definitions of Priority Housing Projects will continue to apply after the Land Use Review Board approves the Regional Plan because the definition cites the old designation programs which will cease to exist upon adoption. CCRPC has asked the Land Use Review Board to provide us with their opinion about the use of Priority Housing Projects after Regional Plan adoption.

Council Action:

The Council is requested to consider the Planning Commission's Recommendation. If the Council decides to opt-in to Act 250 Exemption Status, a sample resolution document is attached.

3. Act 47 & 181 Housing Targets

As established under Act 47, this winter the VT Department of Housing and Community Development released a statewide [Housing Needs Assessment](#) and [Housing Targets for each region](#) for 2030 and 2050. Under the Act, Regional Planning Commissions must allocate these to the municipal level, which will then be incorporated into municipal plans. Enclosed with your packet are the targets themselves and summary of the methodology. Winooski's staff have been closely involved in preparation of the draft allocation between the CCRPC's 19 municipalities. The focus has been on the 2050 "Middle" target, which represent a meaningful planning target for the region and municipalities.

Methodology

As the materials describe, separate methodologies were established for the region's four cities, the mixed urban/rural towns, and the rural towns, as a reflection of their different infrastructure capacities and land use patterns. The methodology allocates housing in a way that builds our resilience as a region and within each community - environmental, fiscal, economic, and social. It also lays out a roadmap for thoughtful infrastructure investment over the next 25 years. Importantly, the targets do not assume that every municipality has the capacity for the entire target today. It's a 25-year plan that lays out a strategic approach to investment.

Urban Communities

The Region's four cities (Burlington, South Burlington, Essex Junction, and Winooski) are presently home to 47% of all housing in our region. The draft housing targets allocate 60% of new housing to these areas, 35% to mixed urban and rural communities, and 5% to rural communities.

These targets, while ambitious, align closely with the City's existing land use policies and planning efforts, including Essex Junction's longstanding commitment to supporting new housing through infill and redevelopment.

Council Action

No action required. The Council is welcome to ask questions of CCRPC staff regarding the methodology and next steps.

MUNICIPAL RESOLUTION ON TIER 1B STATUS

Municipality: City of Essex Junction

- WHEREAS, in accordance with Vermont law, 10 V.S.A. § 6033, a municipality may request Tier 1B area status for the purposes of Act 250 jurisdiction;
- WHEREAS, the Chittenden County Regional Planning Commission may seek approval of Tier 1B area status from the Vermont Land Use Review Board on the municipality's behalf;
- WHEREAS, the City of Essex Junction has a duly adopted and approved plan and a planning process that is confirmed in accordance with 24 V.S.A. § 4350;
- WHEREAS, the City of Essex Junction has adopted permanent zoning and subdivision bylaws in accordance with 24 V.S.A. §§ 4414, 4418, and 4442;
- WHEREAS, the proposed Tier 1B area excludes identified flood hazard and fluvial erosion areas, except those areas containing preexisting development in areas suitable for infill development;
- WHEREAS, the City of Essex Junction has water supply, wastewater infrastructure, or soils that can accommodate a community wastewater disposal system for compact housing development in the proposed Tier 1B area; and
- WHEREAS, the City of Essex Junction has municipal staff, municipal officials, or contracted capacity adequate to support development review and zoning administration in the Tier 1B area.

NOW, THEREFORE BE IT RESOLVED that

The City of Essex Junction hereby requests that the Chittenden County Regional Planning Commission seek the Land Use Review Board's approval to have the Downtown Center and Planned Growth Area qualify and be mapped for Act 250 Tier 1B area status.

Adopted at a duly noticed public meeting held on June 11, 2025

Essex Junction City Council

Amber Thibeault, President

Elaine Haney

Marcus Certa, Vice President

Brian Sheldon

Tim Miller, Clerk

Attest:

Signature _____

Name _____

City Clerk

Memo

To: City Council

From: Ashley Snellenberger, Communications & Strategic Initiatives Director

Meeting Date: June 11, 2025

Agenda Item: Department Head Conversation

This is intended to be an opportunity for the Council to engage with the Department Head and to have a conversation that is not driven by a business item or budget need, but an honest look into their operations, staff, and services. The Department Head will begin with a few highlights from each of the three sections below before opening it up to a dialogue with the Council. The intention is for this conversation to be 10-15 minutes.

Six-Month Department Look Back (celebrations, accomplishments, mistakes, challenges, staff, volunteers, community members, partnerships, budgets, programs, initiatives, efforts, etc.)

- Community Newsletter
- Development of Work Plans and continuation of the Strategic Plan
- Budget Engagement, including Community Meal, Annual Report, and Newsletter
- Council & Department Head Retreat
- Rebranding

Six-Month Department Look Ahead (celebrations, accomplishments, mistakes, challenges, staff, volunteers, community members, partnerships, budgets, programs, initiatives, efforts, etc.)

- Rebranding
- Engagement Plan for the City Council
- Process for developing new committees and incorporating youth members into boards/committees

Anything you think the Council should know

- I'm proud of the work I'm doing for the City. We have a great team and feel we've accomplished a lot in the short three years I've been here. I'm excited to see where we will be in the next five years.

**CITY OF ESSEX JUNCTION
CITY COUNCIL
REGULAR MEETING
MINUTES OF MEETING
May 28, 2025**

COUNCILORS PRESENT: Amber Thibeault, President; Marcus Certa, Vice President; Tim Miller, Clerk; Elaine Haney, Brian Shelden.

ADMINISTRATION: Regina Mahony, City Manager; Chris Gaboriault, Fire Chief.

OTHERS PRESENT: Alise Certa, Bethany Clark, Jeff Kerschner, Sarah Reeves, Ella Ruehsen, Mike Sullivan, Dennis Thibeault, Resa.

1. CALL TO ORDER

City Council President Thibeault called the meeting to order at 6:30 P.M.

2. AGENDA ADDITIONS/CHANGES

Councilor Haney requested moving Consent Item #6b to be Business Item #5g.

3. APPROVE AGENDA

Councilor Certa made a motion, seconded by Councilor Haney, to approve the agenda as amended. The motion passed 5-0.

4. PUBLIC TO BE HEARD

a. Comments from Public
None.

5. BUSINESS ITEMS

a. *Interview and Consideration of Governance Committee Applicant

The City Council interviewed Bethany Clark for a seat on the Governance Committee. She spoke briefly about her interest in serving on the Committee. Councilors asked questions of the candidate, and she was given the opportunity to ask questions of the Council.

b. Discussion and Consideration of FY26 Chittenden Solid Waste District Budget

Councilor Certa recused himself from the discussion due to a potential perceived conflict of interest.

Sarah Reeves, Executive Director of the Chittenden Solid Waste District spoke on this agenda item. She provided an overview of the FY26 budget for the City Council's review and consideration. She spoke about CSWD's projected FY26 revenues of \$16.2 million and projected FY26 expenses of \$15.9 million. She compared the FY26 and FY25 budgets, noting very slight changes in both revenues and expenses. She noted fee changes for small bags at drop-off centers, a change to mattress recycling fees pending negotiations with their vendor, and an increase in the solid waste management fee from \$30 to \$40 per ton. She provided an update on the Materials Recycling Facility capital project, noting that there is currently a funding gap of \$4 million. She said the SWMF increase is intended to help close this funding gap.

Councilor Haney made a motion, seconded by Councilor Miller, to approve the Chittenden Solid Waste District's FY26 budget as presented by District Staff. The motion passed 4-0 (Councilor Certa recused).

c. Department Head Brief with Fire Chief Chris Gaboriault

Councilor Miller recused himself from the discussion due to a professional conflict of interest.

The City Council held a department head brief with Fire Chief Chris Gaboriault. He spoke about activities during the last six months and anticipated activities for the next six months. He noted that over the last six months, the Fire Department received its ladder truck back from repairs, worked with CVE to establish a

training site for the department, are in early discussions to replace Engine #5 in FY29, and he shared statistics about call volume and current roster. He noted increased calls for assistance to Essex Rescue for EMS in the City as well as higher response to Williston either for assistance or station coverage. Councilor Haney asked if the current roster of 30-32 individuals is sufficient and Fire Chief Gaboriault replied that it is, and that they are at full capacity. He said that in the next six months, the Fire Department hopes to be working on its new training site, increase its efforts to thoroughly populate data entry into its ESO database, and prepare to transition from the National Fire Incident Reporting System (NFIRS) to National Emergency Response Information System. Councilor Certa asked if the additional funding for trainings allocated to the Fire Department has made a difference and whether the Council could help with other strategies. Chief Gaboriault replied that the additional funding has not led to a noticeable increase in training attendance, but that it has not led to a decrease. He said that the new training site could help offer more opportunities for a wider variety of trainings and more realistic trainings.

d. Discussion and Consideration of Essex Junction Fire Department Training Facility at CVE
Councilor Miller recused himself from the discussion due to a professional conflict of interest.

Fire Chief Gaboriault spoke to this agenda item, relating to a Memorandum of Understanding (MOU) with Chaplain Valley Expo (CVE) for use of space for a remote firefighting training site. He noted that the Fire Department is looking for a training site that is away from residences so as not to impact neighborhoods. He said that in summary, the Fire Department will stack shipping containers to simulate a two-story structure and create training scenarios. Councilor Shelden asked whether the City would be paying CVE for use of the space, and Chief Gaboriault replied that the costs associated with the MOU are related to the shipping containers (Conex boxes) that would be needed for the trainings. Councilor Haney asked if the training space would be lower or higher in elevation than surrounding areas, and Chief Gaboriault replied that it may be higher but that he would need to follow up on this. He said that if they conduct trainings with smoke, they would be contacting dispatch to alert them to this. Councilor Haney suggested also alerting the public to these trainings if there is smoke. Chief Gaboriault agreed that this is a feasible suggestion. He noted that the site would likely be utilized from April to November. Councilor Certa asked how this enhanced training fits into the overall trainings offered to firefighters. Chief Gaboriault replied that this training would offer the convenience of being local and easy to conduct on workdays. Councilor Certa asked if this could be shared with other municipalities, and Chief Gaboriault replied that they could open this up to other municipalities, though other municipalities also have similar training sites and resources.

Councilor Certa made a motion, seconded by Councilor Haney. That the City the Council authorize the City Manager to approve the MOU pending legal review. The motion passed 4-0 (Councilor Miller recused).

e. Discussion of Mural Application for the Fire Station

City Manager Mahony noted that the application deadline for this mural application is due on June 16. She said that this originated with the Community Development Department with assistance from members of the Planning Commission, and that it relates to a design grant for a public mural on the southeastern-facing wall of the Fire Department. She noted that this is a grant through the Vermont Arts Council's Animating Infrastructure Grant program and that there is no local match for this grant.

f. Discussion and Consideration of Regional Committee Appointments

City Manager Mahony said that this pertains to Essex Junction representation on various regional boards and committees. She noted regional boards and organizations where action is needed to appoint or reappoint members, which include the Chittenden County Regional Planning Commission (and CCRPC subcommittees), Town Meeting TV, and Winooski Valley Park District.

Councilor Certa made a motion, seconded by Councilor Miller, that the Council appoint the following positions: move the Council appoint the following positions: CCRPC Board: Appoint Cristin Gildea as Representative and Dan Kerin as Alternate to the Board for CCRPC; CCRPC (TAC): Appoint Chris

Yuen as Representative and Michael Giguere as Alternate to the Transportation Advisory Committee for CCRPC; CCRPC (CWAC): Appoint Chelsea Mandigo as Representative to the Clean Water Advisor Committee for CCRPC; Town Meeting TV: Appoint Amber Thibeault as Representative and Marcus Certa as Alternate; Winooski Valley Parks District: Appoint George Tyler as the Representative to the WVPD; All other appointments remain as is for now. The motion passed 5-0.

g. Annual Memo with Manager Appointments and Approve Council Appointments of the City Clerk and Tree Warden **was Consent Item #6b**

Councilor Haney asked if the City has procedures or policies in place to assess whether it is satisfied with the performance of the City Attorney, City Auditor, and City Engineer, which are included in this set of reappointments. City Manager Mahony replied that the current purchasing policy includes these appointments, also noting that the City will be updating its purchasing policy and bringing it to the Council for its approval at a future meeting. She said that for the City's audit firm, she sees value in putting out a Request For Proposals (RFP) for this scope of work on a regular basis. Councilor Certa asked about the advantages of having a City Attorney on staff versus a contracted position with a firm. City Manager Mahony replied that there is value in thinking through the comparison of cost between outside contractors and retaining services in-house. She said that the City should also thinking about the quality of services and whether it is satisfied with performance.

Councilor Miller made a motion, seconded by Councilor Haney, that the City Council that the Council reappoint Susan McNamara-Hill as City Clerk for FY26 and reappoint Warren Spinner as Tree Warden. The motion passed 5-0.

h. Discussion and Consideration of ICMA Economic Mobility and Opportunity (EMO) Special Assistants Program

City Manager Mahony spoke to this item, noting that it relates to a program that could potentially help support or dovetail with the Equity Policy Advisory position that's been funded in FY26 with \$25,000. She said this opportunity is for a more public/outward-facing position related to addressing economic mobility challenges. She said that there is interest from Winooski, South Burlington, and Shelburne for this work, given that they have funding set aside for economic development and this program ties in closely to similar areas of focus. Councilor Certa expressed support for this, given that it would lead to more staff and support for these important areas.

Councilor Certa made a motion, seconded by Councilor Miller, that the City Council authorize the City Manager to apply for the ICMA Economic Mobility & Opportunity (EMO) Special Assistants Program with interested municipal partners. The motion passed 5-0.

6. CONSENT ITEMS

- a. Approve Meeting Minutes: May 14, 2025
- b. Annual Memo with Manager Appointments and Approve Council Appointments of the City Clerk and Tree Warden **now Business Item #5g**
- c. Approve Donation to Essex Rotary for the Heavenly Food Pantry
- d. Approve Updates to the General Rules and Personnel Regulations

Councilor Haney made a motion, seconded by Councilor Shelden, to approve the consent agenda. The motion passed 5-0.

7. **COUNCILOR COMMENTS & CITY MANAGER REPORT**: City Manager Mahony thanked the Houghtons for providing access to the 2 Lincoln building while the driveway is being worked on. She and other Councilors thanked staff and the public for a great Memorial Day event. Councilor Certa noted that the Essex Historical Society is holding an open house on June 1, 2025. City Manager Mahony noted that the City's Pride Festival will take place on Saturday at Maple Street Park, and that the City will be holding a Glow Run at 9:00 P.M. on Friday evening.

8. **READING FILE**

- a. Check Warrant #24075 5/16/2025
- b. Police Community Advisory Board Minutes 5/14/2025
- c. Bike Walk Advisory Committee Minutes 5/8/2025
- d. CVE Neighbor Meeting Letter
- e. Reappraisal Guidance

9. **EXECUTIVE SESSION**

- a. *An Executive Session may be needed to discuss the appointment of public officials

Councilor Certa made a motion, seconded by Councilor Haney, that the City Council enter into executive session to discuss appointment of public officials, pursuant to 1 V.S.A. § 313(a)(3) to include the City Manager. The motion passed 5-0.

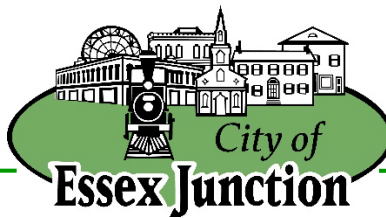
Councilor Certa made a motion, seconded by Councilor Shelden, to exit executive session. The motion passed 5-0 at 8:00 PM.

Councilor Thibeault made a motion, seconded by Councilor Miller, to appoint Bethany Clark to the Governance Committee. The motion passed 5-0.

10. **ADJOURN**

Councilor Haney made a motion, seconded by Councilor Shelden, to adjourn the meeting. The motion passed 5-0 at 8:02 P.M.

Respectfully Submitted,
Amy Coonradt



MEMORANDUM

To: City Council

From: Regina Mahony, City Manager

Meeting Date: June 11, 2025

Subject: Iroquois Ave Waterline & Roadway Replacement Project Bid Award

Issue: Bids have been advertised and received for the Iroquois Ave Waterline & Roadway Replacement Project.

Discussion: This project involves the replacement of the Iroquois Avenue Waterline and Roadway Replacement. Only one bid was submitted from S.D. Ireland Brothers Corporation for \$1,278,831.87. Following a review of the bid, the City Engineer finds it responsive and finds S.D. Ireland Brothers Corporation to be a responsible bidder.

Cost: The original project was value engineered to bring the cost estimate in alignment with available funds; there are enough funds in the Capital budget for this project at this cost.

Recommendation: It is recommended that the City Council award the bid for the Iroquois Avenue Waterline and Roadway Replacement project to S.D. Ireland Brothers Corporation for \$1,278,831.87.

Recommended Motion: Should the Council decide to move forward with the recommendation, below is a recommended motion:

"I move that the City Council award the bid for the Iroquois Avenue Waterline and Roadway Replacement project to S.D. Ireland Brothers Corporation for \$1,278,832 and authorize the City Manager to sign the contract."

Attachments:

Letter and Bid Tabulation from Jeff Kershner, City Engineer

DONALD L. HAMLIN
CONSULTING ENGINEERS, INC.
ENGINEERS AND LAND SURVEYORS

Please reply to:

P.O. Box 9
Essex Junction
Vermont 05453

136 Pearl Street
Essex Junction, Vermont

Tel. (802) 878-3956
Fax (802) 878-2679
www.dlhce.com

May 30, 2025

Ms. Regina Mahony
City of Essex Junction
2 Lincoln Street
Essex Junction, VT 05452

Re: Iroquois Avenue Waterline and Roadway Replacement Project
Recommendation of Award

Dear Ms. Mahony:

Please find enclosed a copy of the bid tabulation for the Iroquois Avenue Waterline and Roadway Replacement Project. We received a bid from S.D. Ireland Brothers Corporation in the amount of \$1,278,831.87. We have reviewed the bid submitted and find it responsive and find S.D. Ireland Brothers Corporation a responsible bidder.

We have spoken with Tyson Chouinard from S.D. Ireland Brothers Corporation, and he has assured us that they wish to complete the project. Accordingly, we recommend that S.D. Ireland Brothers Corporation be awarded the contract for this project.

Please do not hesitate to contact me with any questions or if we may be of further service.

Respectfully,



Jeffrey P. Kershner, P.E.
President

Enc.

Cc: Rick Jones, Public Works Superintendent

BID TABULATION

City of Essex Junction

Iroquois Avenue Waterline and Roadway Replacement Project

DLHCE - Estimate

S.D. Ireland Brothers Corporation

ITEM	QUANTITY	UNIT
1) Clearing and Grubbing	1	ls
2) Sawcut Pavement	600	lf
3) Sawcut Concrete Sidewalk	120	lf
4) Excavation of Sidewalk & Driveway	125	sy
5) Excavation of Pavement	4,250	sy
6) Cold Plane Pavement	2,750	sy
7) Connection to Existing Structure	1	each
8) New 12" HDPE Drainage Pipe	25	lf
9) New Catch Basin	1	each
10) Remove and Dispose of Existing Catch Basin	1	each
11) Remove and Reset Structure Frame and Grate	14	each
12) Remove Existing 12" Storm Pipe	25	lf
13) Catch Basin Inlet Protection	14	each
14) Temporary Erosion Control Fence	200	lf
15) Wet Tap 8x8	1	each
16) Supply and Install 8" Ductile Iron Pipe, CL 52	1,230	lf
17) Supply and Install 6" Ductile Iron Pipe, CL 52	30	lf
18) Supply and Install 8" Gate Valve	10	each
19) Supply and Install 6" Gate Valve	2	each
20) Abandon Existing 6" Waterline	5	each
21) Connect New 8" Waterline to Existing 6" Waterline	4	each
22) Connect New 8" Waterline to Existing 8" Waterline	1	each
23) New Hydrant Assembly	2	each
24) Remove Existing Hydrant	2	each
25) Abandon Existing Gate Valve	7	each
26) 3/4" Copper Waterline	400	lf
27) 3/4" Corporation Stop	16	each
28) 3/4" Curb Stop	16	each
29) Common Excavation	3,400	cy
30) Dense Graded Crushed Stone	2,000	cy
31) Plant Mixed Gravel	800	cy
32) Supply 2" Extruded Polystyrene Insulation Board	71,000	sf
33) Install 2" Extruded Polystyrene Insulation Board	71,000	sf
34) 3" Sand Borrow	340	cy
35) Remove and Reset Mailbox	1	each
36) Remove and Reset Existing Street Sign	7	each
37) Supply and Spread Topsoil	150	cy
38) Seed, Fertilize, Lime and Mulch/Matting (includes removal of matting)	1,400	sy
39) Provide Restraint for Utility Pole	4	each
40) New Bituminous Concrete Pavement - 2", Type II	425	ton
41) New Bituminous Concrete Pavement - 1-1/2", Type IV	505	ton
42) New Bituminous Concrete Pavement - 1/2" Shim, Type IV	75	ton
43) New Bituminous Concrete Pavement - 2", Type IV for Driveways	25	ton
44) New Cement Concrete at Driveways, 6" Thick, 4,000 PSI	40	sy
45) New Cement Concrete Sidewalk, 4,000 PSI	85	sy
46) Remove and Reset Granite Curb	1,800	lf
47) Remove Existing Cement Concrete Curb	120	lf
48) New Cement Concrete Curb	120	lf
49) Exploratory Excavation	6	each
50) New Crosswalk Marking	230	lf
51) New 24" Stop Bar Marking	85	lf
52) Traffic Control All-Inclusive	1	ls
53) Dust Control with Water	1	ls
54) Mobilization/Demobilization	1	ls

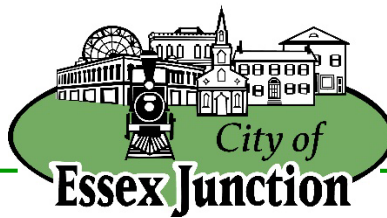
UNIT PRICE	TOTAL
\$ 5,000.00	\$ 5,000.00
\$ 5.00	\$ 3,000.00
\$ 6.00	\$ 720.00
\$ 20.00	\$ 2,500.00
\$ 6.00	\$ 25,500.00
\$ 20.00	\$ 55,000.00
\$ 1,000.00	\$ 1,000.00
\$ 150.00	\$ 3,750.00
\$ 7,500.00	\$ 7,500.00
\$ 5,000.00	\$ 5,000.00
\$ 1,000.00	\$ 14,000.00
\$ 40.00	\$ 1,000.00
\$ 300.00	\$ 4,200.00
\$ 5.00	\$ 1,000.00
\$ 10,000.00	\$ 10,000.00
\$ 300.00	\$ 369,000.00
\$ 250.00	\$ 7,500.00
\$ 4,000.00	\$ 40,000.00
\$ 3,500.00	\$ 7,000.00
\$ 1,500.00	\$ 7,500.00
\$ 4,000.00	\$ 16,000.00
\$ 3,000.00	\$ 3,000.00
\$ 8,000.00	\$ 16,000.00
\$ 3,500.00	\$ 7,000.00
\$ 1,000.00	\$ 7,000.00
\$ 150.00	\$ 60,000.00
\$ 600.00	\$ 9,600.00
\$ 1,500.00	\$ 24,000.00
\$ 25.00	\$ 85,000.00
\$ 65.00	\$ 130,000.00
\$ 65.00	\$ 52,000.00
\$ 2.00	\$ 142,000.00
\$ 0.50	\$ 35,500.00
\$ 40.00	\$ 13,600.00
\$ 500.00	\$ 500.00
\$ 300.00	\$ 2,100.00
\$ 75.00	\$ 11,250.00
\$ 4.00	\$ 5,600.00
\$ 2,000.00	\$ 8,000.00
\$ 120.00	\$ 51,000.00
\$ 120.00	\$ 60,600.00
\$ 150.00	\$ 11,250.00
\$ 150.00	\$ 3,750.00
\$ 115.00	\$ 4,600.00
\$ 100.00	\$ 8,500.00
\$ 30.00	\$ 54,000.00
\$ 20.00	\$ 2,400.00
\$ 50.00	\$ 6,000.00
\$ 1,500.00	\$ 9,000.00
\$ 20.00	\$ 4,600.00
\$ 10.00	\$ 850.00
\$ 20,000.00	\$ 20,000.00
\$ 5,000.00	\$ 5,000.00
5%	\$ 71,993.50

UNIT PRICE	TOTAL
\$ 1,874.50	\$ 1,874.50
\$ 4.32	\$ 2,592.00
\$ 8.17	\$ 980.40
\$ 35.44	\$ 4,430.00
\$ 6.63	\$ 28,177.50
\$ 18.74	\$ 51,535.00
\$ 1,249.67	\$ 1,249.67
\$ 69.46	\$ 1,736.50
\$ 3,608.80	\$ 3,608.80
\$ 1,445.71	\$ 1,445.71
\$ 624.83	\$ 8,747.62
\$ 38.28	\$ 957.00
\$ 312.42	\$ 4,373.88
\$ 5.74	\$ 1,148.00
\$ 12,458.89	\$ 12,458.89
\$ 111.58	\$ 137,243.40
\$ 89.01	\$ 2,670.30
\$ 3,093.83	\$ 30,938.30
\$ 2,348.16	\$ 4,696.32
\$ 896.95	\$ 4,484.75
\$ 489.33	\$ 1,957.32
\$ 793.34	\$ 793.34
\$ 6,202.49	\$ 12,404.98
\$ 1,160.50	\$ 2,321.00
\$ 1,160.50	\$ 8,123.50
\$ 31.60	\$ 12,640.00
\$ 520.20	\$ 8,323.20
\$ 448.26	\$ 7,172.16
\$ 24.05	\$ 81,770.00
\$ 44.00	\$ 88,000.00
\$ 42.69	\$ 34,152.00
\$ 1.80	\$ 127,800.00
\$ 0.78	\$ 55,380.00
\$ 42.65	\$ 14,501.00
\$ 156.21	\$ 156.21
\$ 274.14	\$ 1,918.98
\$ 55.82	\$ 8,373.00
\$ 4.86	\$ 6,804.00
\$ 562.35	\$ 2,249.40
\$ 118.04	\$ 50,167.00
\$ 118.04	\$ 59,610.20
\$ 118.04	\$ 8,853.00
\$ 159.40	\$ 3,985.00
\$ 135.00	\$ 5,400.00
\$ 164.81	\$ 14,008.85
\$ 36.74	\$ 66,132.00
\$ 9.60	\$ 1,152.00
\$ 41.14	\$ 4,936.80
\$ 1,500.00	\$ 9,000.00
\$ 5.00	\$ 1,150.00
\$ 1.87	\$ 158.95
\$ 104,395.20	\$ 104,395.20
\$ 6,589.24	\$ 6,589.24
\$ 163,105.00	\$ 163,105.00

Total Estimated Cost = \$ 1,511,863.50

Bid Total = \$ 1,278,831.87

① Mathematical error, entered as \$14,009.00 on bid schedule.



MEMORANDUM

To: City Council
From: Regina Mahony, City Manager
Meeting Date: June 11, 2025
Subject: 2025 Resurfacing Projects Bid Award

Issue: Bids have been advertised and received for the 2025 Resurfacing Projects (aka road repaving).

Discussion: This project involves the resurfacing of the following road segments in the City:

- Pearl Street - West Street Extension to Susie Wilson Road – westbound
- Main Street - +/- Railroad Street to Educational Drive
- Education Drive - Main Street to Drury Drive
- Drury Drive - Meadow Terrace to Cul de Sac

Three bids were submitted. Jeff Kershner, City Engineer, has reviewed all the bids submitted and determined that the apparent low bidder, Pike Industries, Inc., is in fact the low bidder with a total base bid of \$192,139.50 per the selection basis contained in the contract documents. A corrected bid bond was submitted.

Cost: There are enough funds in the FY26 Streets Budget for this project.

Recommendation: It is recommended that the City Council award the bid for the 2025 Resurfacing Projects to Pike Industries, Inc. for \$192,139.50.

Recommended Motion: Should the Council decide to move forward with the recommendation, below is a recommended motion:

"I move that the City Council award the bid for the 2025 Resurfacing Projects to Pike Industries, Inc. for \$192,140 and authorize the City Manager to sign the contract."

Attachments:

Letter and Bid Tabulation from Jeff Kershner, City Engineer

DONALD L. HAMLIN
CONSULTING ENGINEERS, INC.
ENGINEERS AND LAND SURVEYORS

Please reply to:

P.O. Box 9
Essex Junction
Vermont 05453

136 Pearl Street
Essex Junction, Vermont

Tel. (802) 878-3956
Fax (802) 878-2679
www.dlhce.com

May 29, 2025

Ms. Regina Mahony
City of Essex Junction
2 Lincoln Street
Essex Junction, VT 05452

Re: 2025 Resurfacing Projects
Recommendation of Award

Dear Ms. Mahony:

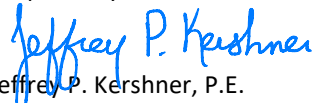
Please find enclosed a copy of the bid tabulation for the 2025 Resurfacing Projects. We have reviewed all the bids submitted and determined that the apparent low bidder, Pike Industries, Inc., is in fact the low bidder with a total base bid of \$192,139.50 per the selection basis contained in the contract documents. However, the bid bond included in their bid package was issued to the Town of Essex instead of the City of Essex Junction.

We spoke to Mr. David Davio from Pike Industries, Inc. on 05/22/2025 and he indicated that they mistakenly ordered the wrong bid bond in the name of the Town of Essex instead of the City of Essex Junction. Mr. Davio indicated that they ordered a corrected bid bond to the City of Essex Junction. We received the corrected bid bond on 05/29/2025.

With the receipt of corrected bid bond for the project, the bid package from Pike Industries, Inc. is complete. Mr. Davio from Pike Industries, Inc. has indicated that they are willing to complete the project. If the City is willing to accept the corrected bid bond, we recommend that Pike Industries, Inc. be awarded the contract for this project.

Please do not hesitate to contact me with any questions or if we may be of further service.

Respectfully,


Jeffrey P. Kershner, P.E.
President

Enc.

Cc: Rick Jones, Public Works Superintendent

BID TABULATION

CITY OF ESSEX JUNCTION

Page 1 of 1

2025 ROADWAY RESURFACING PROJECT

Pike Industries, Inc.

S.D. Ireland Brothers Corporation

Engineers Construction, Inc.

Pearl Street - West Street Extension to Susie Wilson Road - westbound

ITEM	QUANTITY	UNIT	UNIT PRICE ^①	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1) Type IV Bituminous Concrete Pavement, 1" Overlay, includes tack coat	500	tons	\$ 104.50	\$ 52,250.00	\$ 105.00	\$ 52,500.00	\$ 120.00	\$ 60,000.00
2) Mill Existing Pavement, 1" Deep	110	sy	\$ 2.50	\$ 275.00	\$ 20.00	\$ 2,200.00	\$ 25.00	\$ 2,750.00
3) 4" White Line, solid, waterborne paint	2,110	lf	\$ 0.50	\$ 1,055.00	\$ 0.50	\$ 1,055.00	\$ 0.55	\$ 1,160.50
4) 4" White Line, dashed, waterborne paint	530	lf	\$ 1.00	\$ 530.00	\$ 1.00	\$ 530.00	\$ 1.10	\$ 583.00
5) 4" Yellow Line, solid, waterborne paint	2,110	lf	\$ 0.50	\$ 1,055.00	\$ 0.50	\$ 1,055.00	\$ 0.55	\$ 1,160.50
6) Traffic Control	1	ls	\$ 4,500.00	\$ 4,500.00	\$ 7,500.00	\$ 7,500.00	\$ 15,000.00	\$ 15,000.00
7) Mobilization	1	ls	\$ 2,250.00	\$ 2,250.00	\$ 4,000.00	\$ 4,000.00	\$ 15,000.00	\$ 15,000.00
Total				\$ 61,915.00	Total	\$ 68,840.00	Total	\$ 95,654.00

Main Street - +/- Railroad Street to Educational Drive

ITEM	QUANTITY	UNIT	UNIT PRICE ^①	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1) Type IV Bituminous Concrete Pavement, 1" Overlay, includes tack coat	450	tons	\$ 104.50	\$ 47,025.00	\$ 105.00	\$ 47,250.00	\$ 120.00	\$ 54,000.00
2) Mill Existing Pavement, 1" Deep	170	sy	\$ 2.50	\$ 425.00	\$ 20.00	\$ 3,400.00	\$ 25.00	\$ 4,250.00
3) 4" White Line, solid, waterborne paint	2,120	lf	\$ 0.50	\$ 1,060.00 ^②	\$ 0.50	\$ 1,060.00	\$ 0.55	\$ 1,166.00
4) 4" White Line, dotted, waterborne paint	50	lf	\$ 1.00	\$ 50.00	\$ 1.00	\$ 50.00	\$ 1.10	\$ 55.00
5) 4" Yellow Line, solid, waterborne paint	2,270	lf	\$ 0.50	\$ 1,135.00	\$ 0.50	\$ 1,135.00	\$ 0.55	\$ 1,248.50
6) 24" Stop Bar marking	75	lf	\$ 5.00	\$ 375.00	\$ 10.00	\$ 750.00	\$ 5.50	\$ 412.50
7) Crosswalk marking	190	lf	\$ 12.00	\$ 2,280.00	\$ 15.00	\$ 2,850.00	\$ 13.25	\$ 2,517.50
8) Arrow marking	6	ea	\$ 75.00	\$ 450.00	\$ 75.00	\$ 450.00	\$ 80.00	\$ 480.00
9) Railroad Crossing marking	1	ea	\$ 200.00	\$ 200.00	\$ 500.00	\$ 500.00	\$ 225.00	\$ 225.00
10) Traffic Control	1	ls	\$ 4,500.00	\$ 4,500.00	\$ 9,500.00	\$ 9,500.00	\$ 15,000.00	\$ 15,000.00
11) Mobilization	1	ls	\$ 2,250.00	\$ 2,250.00	\$ 4,000.00	\$ 4,000.00	\$ 5,000.00	\$ 5,000.00
Total				\$ ^③ 59,750.00	Total	\$ 70,945.00	Total	\$ 84,354.50

Education Drive - Main Street to Drury Drive

ITEM	QUANTITY	UNIT	UNIT PRICE ^①	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1) Type IV Bituminous Concrete Pavement, 1-1/2" Overlay	102	tons	\$ 104.50	\$ 10,659.00	\$ 105.00	\$ 10,710.00	\$ 120.00	\$ 12,240.00
2) Type II Bituminous Concrete Pavement, 1/2" Shim	34	tons	\$ 104.50	\$ 3,553.00	\$ 105.00	\$ 3,570.00	\$ 120.00	\$ 4,080.00
3) Mill Existing Pavement, 1-1/2" Deep	200	sy	\$ 2.50	\$ 500.00	\$ 20.00	\$ 4,000.00	\$ 25.00	\$ 5,000.00
4) Traffic Control	1	ls	\$ 4,500.00	\$ 4,500.00	\$ 2,000.00	\$ 2,000.00	\$ 3,000.00	\$ 3,000.00
5) Mobilization	1	ls	\$ 2,250.00	\$ 2,250.00	\$ 1,000.00	\$ 1,000.00	\$ 750.00	\$ 750.00
Total				\$ 21,462.00	Total	\$ 21,280.00	Total	\$ 25,070.00

Drury Drive - Meadow Terrace to Cul de Sac

ITEM	QUANTITY	UNIT	UNIT PRICE ^①	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1) Type IV Bituminous Concrete Pavement, 1-1/2" Overlay	220	tons	\$ 104.50	\$ 22,990.00	\$ 105.00	\$ 23,100.00	\$ 120.00	\$ 26,400.00
2) Type II Bituminous Concrete Pavement, 1/2" Shim	80	tons	\$ 104.50	\$ 8,360.00	\$ 105.00	\$ 8,400.00	\$ 120.00	\$ 9,600.00
3) Mill Existing Pavement, 1-1/2" Deep	165	sy	\$ 2.50	\$ 412.50	\$ 20.00	\$ 3,300.00	\$ 25.00	\$ 4,125.00
4) Remove and Reset Existing Frame and Cover/Grate	6	each	\$ 1,750.00	\$ 10,500.00	\$ 1,800.00	\$ 10,800.00	\$ 1,500.00	\$ 9,000.00
5) Traffic Control	1	ls	\$ 4,500.00	\$ 4,500.00	\$ 2,000.00	\$ 2,000.00	\$ 4,000.00	\$ 4,000.00
6) Mobilization	1	ls	\$ 2,250.00	\$ 2,250.00	\$ 1,000.00	\$ 1,000.00	\$ 2,500.00	\$ 2,500.00
Total				\$ 49,012.50	Total	\$ 48,600.00	Total	\$ 55,625.00
Base Bid Total				\$ 192,139.50	Base Bid Total	\$ 209,665.00	Base Bid Total	\$ 260,703.50

^① Unit prices entered as total amount on bid schedule. Unit prices presented elsewhere in bid package. City accepts Total Price (in figures) and Total Base Bid.

^② Mathematical error, entered as \$1,062.50 on bid schedule.

^③ Mathematical error in total, entered as \$59,752.50 on bid schedule.

05/30/25

City of Essex Junction Accounts Payable

Page 1 of 13

01:40 pm

Check Warrant Report # 24076 Current Prior Next FY Invoices For Fund (GENERAL FUND)

Cdelibac

For Check Acct 01 (GENERAL FUND) All check #s 05/23/25 To 05/30/25

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
05290	ADVANCE AUTO PARTS 9820	05/19/25	Car Wax / Glass Cleaner 455251392772	210-5-25-10-430.000 R&M Vehicles & Equipment	170.21	55536	05/30/25
05290	ADVANCE AUTO PARTS 9820	05/09/25	Hoses - fitting 552512999844	210-5-40-12-610.000 General Supplies	1035.10	55536	05/30/25
05290	ADVANCE AUTO PARTS 9820	05/16/25	Brake cleaner 552513627608	210-5-40-12-610.000 General Supplies	63.48	55536	05/30/25
05290	ADVANCE AUTO PARTS 9820	05/23/25	Part for Truck #3 552514359239	210-5-40-12-430.000 R&M Vehicles & Equipment	5.28	55536	05/30/25
80184	AMAZON BUSINESS SERVICES	05/19/25	BL Supplies MAY25 1H1JYQTKWC6H	210-5-35-10-610.000 General Supplies	59.98	55540	05/30/25
80184	AMAZON BUSINESS SERVICES	05/23/25	BL AdProgram MAY25 1KT4R4KVXCMY	210-5-35-10-840.201 Adult Programs	297.50	55540	05/30/25
80184	AMAZON BUSINESS SERVICES	05/20/25	BL J Collectn MAY25 1R4LXW9J4YLP	210-5-35-10-640.202 Juvenile Collection	94.89	55540	05/30/25
19815	AMAZON CAPITAL SERVICES	05/21/25	Seniors Supplies 1RGF6QKP91DK	210-5-30-10-610.000 General Supplies	67.97	55541	05/30/25
44455	AUDUBON VERMONT	05/19/25	Senior Program 5/28 05192025	210-5-30-10-330.000 Professional Services	200.00	55545	05/30/25
29410	BERGENDAHL DOROTHY	05/21/25	BL BrdStipend MAY25 BERG052025	210-5-35-10-190.000 Board Member Payments	50.00	55547	05/30/25
00530	BRODART CO	05/16/25	BL JBooks MAY25 B6990115	210-5-35-10-640.202 Juvenile Collection	128.98	55549	05/30/25
00530	BRODART CO	05/16/25	BL JBooks MAY25 B6990115	210-5-35-10-610.000 General Supplies	8.08	55549	05/30/25
00530	BRODART CO	05/16/25	BL JBooks MAY25 B6990120	210-5-35-10-640.202 Juvenile Collection	83.62	55549	05/30/25
00530	BRODART CO	05/16/25	BL JBooks MAY25 B6990120	210-5-35-10-610.000 General Supplies	8.08	55549	05/30/25
00530	BRODART CO	05/16/25	BL JBooks MAY25 B6990132	210-5-35-10-610.000 General Supplies	1.01	55549	05/30/25
00530	BRODART CO	05/16/25	BL JBooks MAY25 B6990132	210-5-35-10-640.202 Juvenile Collection	10.25	55549	05/30/25
30360	BURLINGTON TELECOM	06/01/25	Phone/Internet June 2025 43985060125	210-5-40-12-530.000 Communications	161.32	55550	05/30/25
30360	BURLINGTON TELECOM	06/01/25	Phone/Internet June 2025 43985060125	210-5-41-26-530.000 Communications	282.96	55550	05/30/25
30360	BURLINGTON TELECOM	06/01/25	Phone/Internet June 2025 43985060125	210-5-41-23-530.000 Communications	194.98	55550	05/30/25
30360	BURLINGTON TELECOM	06/01/25	Phone/Internet June 2025 43985060125	210-5-30-13-530.000 Communications	26.66	55550	05/30/25
30360	BURLINGTON TELECOM	06/01/25	Phone/Internet June 2025 43985060125	210-5-41-20-530.000 Communications	405.87	55550	05/30/25
30360	BURLINGTON TELECOM	06/01/25	Phone/Internet June 2025 43985060125	210-5-41-22-530.000 Communications	53.32	55550	05/30/25
22670	CAPITAL ONE CREDIT CARD -	05/16/25	EJRP CC April/May 65080625	210-5-30-10-610.000 General Supplies	777.20	55552	05/30/25
22670	CAPITAL ONE CREDIT CARD -	05/16/25	EJRP CC April/May 65080625	210-5-30-10-850.000 Community Events & Celebr	2908.18	55552	05/30/25
22670	CAPITAL ONE CREDIT CARD -	05/16/25	EJRP CC April/May 65080625	210-5-30-10-500.000 Training, Conf, Dues	760.00	55552	05/30/25

05/30/25

City of Essex Junction Accounts Payable

Page 2 of 13

01:40 pm

Check Warrant Report # 24076 Current Prior Next FY Invoices For Fund (GENERAL FUND)

Cdelibac

For Check Acct 01 (GENERAL FUND) All check #s 05/23/25 To 05/30/25

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
37790	CHITTENDEN COUNTY	07/01/25	county tax 1st installmen July 2025	210-1-00-00-120.000 Prepaid Expenses	36955.50	55554	05/30/25
21210	CINTAS LOC # 68M 71 M	05/15/25	3X10 BLACK MAT 4230565486	210-5-40-12-610.000 General Supplies	33.45	55556	05/30/25
21210	CINTAS LOC # 68M 71 M	05/22/25	3X10 BLACK MAT rental 4231330410	210-5-40-12-610.000 General Supplies	33.45	55556	05/30/25
39475	CLAUSSEN'S INC	05/19/25	Plants for the City - Tyl 36996	210-5-40-12-571.000 Streetscape Maintenance	144.00	55557	05/30/25
30100	COBRAHELP	05/15/25	COBRA Adm May 2025 340028	210-5-10-10-330.000 Professional Services	44.20	55558	05/30/25
04940	COMCAST	05/19/25	2 Lincoln Backup Internet 01363430525	210-5-41-20-530.000 Communications	149.89	55559	05/30/25
04940	COMCAST	05/03/25	Cable TV 02077220525	210-5-41-22-530.000 Communications	23.59	55560	05/30/25
17025	COONRADT AMY	05/19/25	Recording Secretary CC 5/ 0214	210-5-11-10-330.000 Professtional Services	60.00	55562	05/30/25
31545	COSTCO #314	05/12/25	Water / Food Supplies / T 05122025	210-5-25-10-610.000 General Supplies	301.86	55564	05/30/25
08565	CREATIVE DISCOURSE GROUP	05/19/25	City Council Retreat June 1356	210-5-11-10-831.000 Special or New Programs	3000.00	55565	05/30/25
25715	DONALD L. HAMLIN CONSULT	04/02/25	EJ-Capital Estimates 2025 25823040225	210-5-40-12-330.000 Professional Services	187.10	55566	05/30/25
V0777	ESSEX REPORTER	05/15/25	Website Ad May 2025 409091	210-5-10-10-540.000 Advertising	145.00	55570	05/30/25
23000	F W WHITCOMB	05/06/25	MSP Shur Pac 00027670	210-5-41-26-431.000 R&M Buildings & Grounds	1225.18	55572	05/30/25
23000	F W WHITCOMB	05/16/25	MSP Shur Pac 00027920	210-5-41-26-431.000 R&M Buildings & Grounds	312.55	55572	05/30/25
23000	F W WHITCOMB	05/16/25	MSP Shur Pac 002300027921	210-5-30-12-431.000 R&M Buildings & Grounds	342.70	55572	05/30/25
25325	FILLION ASSOCIATES, INC	05/21/25	MSP Pool Parts 36629	210-5-41-26-431.000 R&M Buildings & Grounds	7436.06	55575	05/30/25
29280	FIRST NATIONAL BANK OMAH	05/19/25	Visa WWTF 04/18/25-05/16/ 048151925	210-5-40-13-500.000 Training, Conferences, Du	95.00	55576	05/30/25
80021	FIRST NATIONAL BANK OF OM	05/05/25	Renovation/2 Lincoln Offi 0845024	210-5-10-10-610.000 General Supplies	49.57	55577	05/30/25
80021	FIRST NATIONAL BANK OF OM	05/01/25	GOCO May 2025 148147	210-5-35-10-505.000 Tech. Subs, Licenses	806.96	55577	05/30/25
80021	FIRST NATIONAL BANK OF OM	04/15/25	Employee Recognition 1500208	210-5-10-10-845.000 Employee/Volunteer Recogn	304.91	55577	05/30/25
80021	FIRST NATIONAL BANK OF OM	05/06/25	VT Urban Forestry Conf. M 20250506VUFC	210-5-40-12-810.112 Tree Advisory Committee	60.00	55577	05/30/25
80021	FIRST NATIONAL BANK OF OM	05/01/25	Admin time tracking April 452107	210-5-13-10-505.000 Tech. Subs, Licenses	200.00	55577	05/30/25
80021	FIRST NATIONAL BANK OF OM	05/08/25	Brownell time tracking Ap 452533	210-5-13-10-505.000 Tech. Subs, Licenses	216.00	55577	05/30/25
80021	FIRST NATIONAL BANK OF OM	04/25/25	Lawn mower 6030421	210-5-40-12-430.000 R&M Vehicles & Equipment	499.00	55577	05/30/25
80021	FIRST NATIONAL BANK OF OM	04/14/25	2 Lincoln Supplies April 7244253	210-5-10-10-610.000 General Supplies	31.66	55577	05/30/25

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City of Essex Junction Accounts Payable

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Check Warrant Report # 24076 Current Prior Next FY Invoices For Fund (GENERAL FUND)

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For Check Acct 01 (GENERAL FUND) All check #s 05/23/25 To 05/30/25

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
80021	FIRST NATIONAL BANK OF OM	04/14/25	2 Lincoln Supplies April 7244253	210-5-11-10-610.000 General Supplies	12.28	55577	05/30/25
80021	FIRST NATIONAL BANK OF OM	05/05/25	Keyboard/Mouse 9391424	210-5-14-10-735.000 Tech: Equip/Hardware	33.73	55577	05/30/25
80021	FIRST NATIONAL BANK OF OM	04/18/25	GFOA annual dues GFOA	210-5-13-10-500.000 Training, Conf, Dues	160.00	55577	05/30/25
80021	FIRST NATIONAL BANK OF OM	04/17/25	Postage Supplies April 20 MS8940	210-5-10-10-560.000 Postage	63.99	55577	05/30/25
244635	FIRST NATIONAL BANK OMAHA	04/23/25	R Chawla Flowers April 20 042325	210-5-11-10-610.000 General Supplies	44.99	55578	05/30/25
244635	FIRST NATIONAL BANK OMAHA	04/21/25	Breakfast Meeting April 2 20250421	210-5-10-10-500.000 Training, Conf, Dues	53.03	55578	05/30/25
244635	FIRST NATIONAL BANK OMAHA	05/15/25	VTCTMA Conference May 2025 20250516	210-5-10-10-500.000 Training, Conf, Dues	27.50	55578	05/30/25
21845	FIRST NATIONAL BANK OMAHA	05/19/25	BL AssortedExp MAY25 0017 0525	210-5-35-10-845.000 Employee/Volunteer Recogn	77.39	55579	05/30/25
21845	FIRST NATIONAL BANK OMAHA	05/19/25	BL AssortedExp MAY25 0017 0525	210-5-35-10-500.000 Training, Conf, Dues	251.67	55579	05/30/25
21845	FIRST NATIONAL BANK OMAHA	05/19/25	BL AssortedExp MAY25 0017 0525	210-5-35-10-610.000 General Supplies	254.09	55579	05/30/25
21845	FIRST NATIONAL BANK OMAHA	05/19/25	BL AssortedExp MAY25 0017 0525	210-5-35-10-505.000 Tech. Subs, Licenses	159.46	55579	05/30/25
21845	FIRST NATIONAL BANK OMAHA	05/19/25	BL AssortedExp MAY25 0017 0525	210-5-90-00-991.000 Library Donation Expense	30.90	55579	05/30/25
21845	FIRST NATIONAL BANK OMAHA	05/19/25	BL AssortedExp MAY25 0017 0525	210-5-35-10-560.000 Postage	75.55	55579	05/30/25
21845	FIRST NATIONAL BANK OMAHA	05/19/25	BL AssortedExp MAY25 0017 0525	210-5-35-10-640.201 Adult Collection	25.00	55579	05/30/25
21840	FIRST NATIONAL BANK OMAHA	05/19/25	Visa PW 05/15/25-05/19/25 0631051925	210-5-40-12-500.000 Training, Conf, Dues	80.00	55580	05/30/25
04035	GOT THAT RENTAL & SALES I	05/15/25	PAINT, TRAFFIC WHITE WATE 140842	210-5-40-12-610.000 General Supplies	59.88	55583	05/30/25
04035	GOT THAT RENTAL & SALES I	05/19/25	Flagging tape orange and 140970	210-5-40-12-610.000 General Supplies	41.55	55583	05/30/25
80042	GOV OS INC	05/16/25	May Land Records 1NV9792	210-5-12-10-505.000 Tech. Subs Licenses	357.00	55584	05/30/25
07010	GREEN MOUNTAIN POWER CORP	05/12/25	GMP Non Solar 04/10/25-05 051225NS	210-5-40-12-622.200 Streetlight Electricity	12249.33	55586	05/30/25
07010	GREEN MOUNTAIN POWER CORP	05/12/25	GMP Non Solar 04/10/25-05 051225NS	210-5-40-12-622.000 Electricity	823.07	55586	05/30/25
07010	GREEN MOUNTAIN POWER CORP	05/14/25	Railroad St Xing signal 0 361651425	210-5-40-12-622.200 Streetlight Electricity	549.20	55588	05/30/25
07010	GREEN MOUNTAIN POWER CORP	05/14/25	Park/ Railroad signal 04/ 859251425	210-5-40-12-622.200 Streetlight Electricity	124.22	55589	05/30/25
80091	HERGESHEIMER KAREN	05/21/25	BL BrdStipend MAY25 HERG052025	210-5-35-10-190.000 Board Member Payments	50.00	55590	05/30/25
33495	INGRAM LIBRARY SERVICES I	05/14/25	BL ABks,Fndn,Repl MAY25 88150586	210-5-90-00-640.201 Adult Collection replacem	17.92	55592	05/30/25
33495	INGRAM LIBRARY SERVICES I	05/14/25	BL ABks,Fndn,Repl MAY25 88150586	210-5-90-00-991.000 Library Donation Expense	53.75	55592	05/30/25

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City of Essex Junction Accounts Payable

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Check Warrant Report # 24076 Current Prior Next FY Invoices For Fund (GENERAL FUND)

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For Check Acct 01 (GENERAL FUND) All check #s 05/23/25 To 05/30/25

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
33495	INGRAM LIBRARY SERVICES I	05/14/25	BL ABks,Fndn,Repl MAY25 88150586	210-5-35-10-610.000 General Supplies	12.16	55592	05/30/25
33495	INGRAM LIBRARY SERVICES I	05/14/25	BL ABks,Fndn,Repl MAY25 88150586	210-5-35-10-640.201 Adult Collection	77.09	55592	05/30/25
37715	INTEGRITY COMMUNICATIONS	05/16/25	Phone Xt Set Up M Certa M 44384	210-5-11-10-330.000 Professtional Services	60.00	55593	05/30/25
27840	MADISON NATIONAL LIFE INS	05/16/25	Life Ins Jun 2025 1696621	210-5-30-12-210.000 Group Insurance	73.20	55600	05/30/25
27840	MADISON NATIONAL LIFE INS	05/16/25	Life Ins Jun 2025 1696621	210-5-30-10-210.000 Group Insurance	219.60	55600	05/30/25
27840	MADISON NATIONAL LIFE INS	05/16/25	Life Ins Jun 2025 1696621	210-5-40-13-210.000 Group Insurance	12.08	55600	05/30/25
27840	MADISON NATIONAL LIFE INS	05/16/25	Life Ins Jun 2025 1696621	210-5-35-10-210.000 Group Insurance	256.20	55600	05/30/25
27840	MADISON NATIONAL LIFE INS	05/16/25	Life Ins Jun 2025 1696621	210-5-40-12-210.000 Group Insurance	124.27	55600	05/30/25
27840	MADISON NATIONAL LIFE INS	05/16/25	Life Ins Jun 2025 1696621	210-5-13-10-210.000 Group Insurance	146.40	55600	05/30/25
27840	MADISON NATIONAL LIFE INS	05/16/25	Life Ins Jun 2025 1696621	210-5-10-10-210.000 Group Insurance	146.40	55600	05/30/25
27840	MADISON NATIONAL LIFE INS	05/16/25	Life Ins Jun 2025 1696621	210-5-12-10-210.000 Group Insurance	73.20	55600	05/30/25
27840	MADISON NATIONAL LIFE INS	05/16/25	Life Ins Jun 2025 1696621	210-5-16-10-210.000 Group Insurance	103.85	55600	05/30/25
80012	MECHLER THOMAS	05/23/25	BL JFndn DD MAY25 MECHLER05202	210-5-90-00-991.000 Library Donation Expense	50.00	55602	05/30/25
V10462	MONAGHAN SAFAR DUCHAM PL	04/30/25	legal Apr 2025 April 2025	210-5-10-10-320.000 Legal Services	400.00	55603	05/30/25
V10462	MONAGHAN SAFAR DUCHAM PL	04/30/25	legal Apr 2025 April 2025	210-5-40-13-330.000 Professional Services	442.00	55603	05/30/25
24960	NORTHEAST DELTA DENTAL	05/15/25	Dental Jun 2025 051525 6197	210-5-30-12-210.000 Group Insurance	144.30	55605	05/30/25
24960	NORTHEAST DELTA DENTAL	05/15/25	Dental Jun 2025 051525 6197	210-5-12-10-210.000 Group Insurance	72.15	55605	05/30/25
24960	NORTHEAST DELTA DENTAL	05/15/25	Dental Jun 2025 051525 6197	210-5-16-10-210.000 Group Insurance	182.17	55605	05/30/25
24960	NORTHEAST DELTA DENTAL	05/15/25	Dental Jun 2025 051525 6197	210-5-35-10-210.000 Group Insurance	466.30	55605	05/30/25
24960	NORTHEAST DELTA DENTAL	05/15/25	Dental Jun 2025 051525 6197	210-5-40-13-210.000 Group Insurance	23.81	55605	05/30/25
24960	NORTHEAST DELTA DENTAL	05/15/25	Dental Jun 2025 051525 6197	210-5-40-12-210.000 Group Insurance	347.53	55605	05/30/25
24960	NORTHEAST DELTA DENTAL	05/15/25	Dental Jun 2025 051525 6197	210-5-10-10-210.000 Group Insurance	416.78	55605	05/30/25
24960	NORTHEAST DELTA DENTAL	05/15/25	Dental Jun 2025 051525 6197	210-5-13-10-210.000 Group Insurance	284.13	55605	05/30/25
24960	NORTHEAST DELTA DENTAL	05/15/25	Dental Jun 2025 051525 6197	210-5-30-10-210.000 Group Insurance	791.22	55605	05/30/25
V10729	OVERDRIVE INC	05/17/25	BL ADigibks MAY25 01459DA25157	210-5-35-10-640.201 Adult Collection	1355.34	55606	05/30/25

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
24100	PERMA-LINE CORP OF NEW EN	05/18/25	FINISHED STREET SIGNS- Wa 209359	210-5-40-12-572.000 Traffic Control	108.20	55609	05/30/25
V10554	PHOENIX BOOKS BURLINGTON	05/16/25	BL VolRec MAY25 1542084	210-5-35-10-845.000 Employee/Volunteer Recogn	75.00	55610	05/30/25
V10554	PHOENIX BOOKS BURLINGTON	05/20/25	BL ABooks MAY25 1547466	210-5-35-10-640.201 Adult Collection	70.39	55610	05/30/25
25140	PIKE INDUSTRIES INC	05/16/25	Asphalt 1322501	210-5-40-12-605.000 Summer Construction Suppl	148.50	55611	05/30/25
25140	PIKE INDUSTRIES INC	05/23/25	Asphalt 1324024	210-5-40-12-605.000 Summer Construction Suppl	373.50	55611	05/30/25
23465	PITNEY BOWES, INC.	05/21/25	2 Linc Post Lease 5/2025 3320760456	210-5-10-10-442.000 Rental Vehicles/Equip	571.35	55612	05/30/25
24325	RADIO NORTH GROUP INC	05/09/25	PMLN7955 4147097	210-5-25-10-611.000 Small Tools and Equipment	147.00	55618	05/30/25
80212	RIVERBEND CONSTRUCTION LL	05/04/25	MSP Skatepark Repairs 050425D	210-5-30-12-330.000 Professional Services	3253.17	55619	05/30/25
37965	S D IRELAND CONCRETE	05/12/25	CONCRETE AT: 14 ROSEWOD L 116945	210-5-40-12-605.000 Summer Construction Suppl	521.00	55622	05/30/25
29085	SAVATREE BARRETT'S TREE	05/05/25	EAB Grant Tree Planting 2 000971364	210-5-40-12-890.834 Emerald Ash Borer	17300.62	55623	05/30/25
00275	SB SIGNS INC	05/27/25	2 Lincoln Flag Pole Repai 31949	210-5-41-20-431.000 R&M Buildings & Grounds	93.90	55624	05/30/25
09105	SECURE SHRED	05/20/25	Shred Services 490495	210-5-12-10-330.000 Professional Services	24.00	55626	05/30/25
09105	SECURE SHRED	05/20/25	EJRP Shred May 490496	210-5-30-10-330.000 Professional Services	24.00	55626	05/30/25
42565	SEVEN DAYS	05/21/25	DRB Ad Meeting June 9 202 246373	210-5-16-10-540.000 Advertising	73.32	55627	05/30/25
80214	SHELTON, MARK	05/02/25	Senior Prog 5/22 05222025	210-5-30-10-330.000 Professional Services	100.00	55628	05/30/25
29835	SHERWIN-WILLIAMS	05/14/25	Parade Signs 83412	210-5-30-12-610.000 General Supplies	170.44	55629	05/30/25
29470	SIKORA SERVICE CENTER	05/19/25	Truck #1 repair 42837	210-5-40-12-430.000 R&M Vehicles & Equipment	658.10	55630	05/30/25
V2124	STAPLES ADVANTAGE	05/17/25	BL Supplies MAY25 6032203326	210-5-35-10-610.000 General Supplies	37.98	55631	05/30/25
V2124	STAPLES ADVANTAGE	05/17/25	BL Supplies MAY25 6032203327	210-5-35-10-610.000 General Supplies	47.26	55631	05/30/25
V2124	STAPLES ADVANTAGE	05/17/25	BL Supplies MAY25 6032203329	210-5-35-10-610.000 General Supplies	1013.78	55631	05/30/25
29090	SUNBELT RENTALS	05/23/25	SANDBAG POLY 14"X26"WHITE 694050250001	210-5-40-12-610.000 General Supplies	4.62	55632	05/30/25
36130	VERIZON WIRELESS VSAT	05/17/25	Cellular Service May 2025 6113748844	210-5-25-10-530.000 Communications	45.42	55635	05/30/25
36130	VERIZON WIRELESS VSAT	05/17/25	Cellular Service May 2025 6113748844	210-5-10-10-530.000 Communications	36.32	55635	05/30/25
36130	VERIZON WIRELESS VSAT	05/17/25	Cellular Service May 2025 6113748844	210-5-40-12-530.000 Communications	56.36	55635	05/30/25
80096	VERMONT LIBRARY ASSOCIATI	05/22/25	BL VLADues MAY25 VLA 0525	210-5-35-10-500.000 Training, Conf, Dues	530.00	55636	05/30/25

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
23395	VILLAGE HARDWARE - WILLIS	05/12/25	BL Outdr Faucet MAY25 520172	210-5-41-21-431.000 R&M Buildings & Grounds	11.39	55637	05/30/25
23395	VILLAGE HARDWARE - WILLIS	05/19/25	Shop supplies 520230	210-5-40-12-610.000 General Supplies	14.39	55637	05/30/25
23395	VILLAGE HARDWARE - WILLIS	05/20/25	Shop supplies 520234	210-5-40-12-610.000 General Supplies	24.21	55637	05/30/25
23395	VILLAGE HARDWARE - WILLIS	05/23/25	Single key cut 520267	210-5-40-12-610.000 General Supplies	3.97	55637	05/30/25
21230	VISION SERVICE PLAN (CT)	05/19/25	Vision Jun 2025 822907012	210-5-30-10-210.000 Group Insurance	150.78	55638	05/30/25
21230	VISION SERVICE PLAN (CT)	05/19/25	Vision Jun 2025 822907012	210-5-30-12-210.000 Group Insurance	28.04	55638	05/30/25
21230	VISION SERVICE PLAN (CT)	05/19/25	Vision Jun 2025 822907012	210-5-13-10-210.000 Group Insurance	58.49	55638	05/30/25
21230	VISION SERVICE PLAN (CT)	05/19/25	Vision Jun 2025 822907012	210-5-40-12-210.000 Group Insurance	88.63	55638	05/30/25
21230	VISION SERVICE PLAN (CT)	05/19/25	Vision Jun 2025 822907012	210-5-35-10-210.000 Group Insurance	96.20	55638	05/30/25
21230	VISION SERVICE PLAN (CT)	05/19/25	Vision Jun 2025 822907012	210-5-16-10-210.000 Group Insurance	37.71	55638	05/30/25
21230	VISION SERVICE PLAN (CT)	05/19/25	Vision Jun 2025 822907012	210-5-40-13-210.000 Group Insurance	4.63	55638	05/30/25
21230	VISION SERVICE PLAN (CT)	05/19/25	Vision Jun 2025 822907012	210-5-12-10-210.000 Group Insurance	14.02	55638	05/30/25
21230	VISION SERVICE PLAN (CT)	05/19/25	Vision Jun 2025 822907012	210-5-10-10-210.000 Group Insurance	89.41	55638	05/30/25
V2377	VLCT EMPLOYMENT RESOURCE	05/16/25	unemployment insurance Q1 REN04092103	210-1-00-00-120.001 Prepaid Insurance	2667.00	55639	05/30/25
28470	VMERS DB 110800	05/09/25	Payroll Transfer PR-05/09/25	210-2-00-00-210.004 Retirement Payable	20151.29	55640	05/30/25
28470	VMERS DB 110800	05/23/25	Payroll Transfer PR-05/23/25	210-2-00-00-210.004 Retirement Payable	22003.90	55640	05/30/25
80130	VMERS DC 110800	05/23/25	Payroll Transfer PR-05/23/25	210-2-00-00-210.004 Retirement Payable	3370.11	55641	05/30/25
29825	VT GAS SYSTEMS	05/22/25	VGS 04/17/25-05/19/25 25218	210-5-41-22-621.000 Natural Gas/Heating	119.38	55644	05/30/25
29825	VT GAS SYSTEMS	05/22/25	VGS 04/17/25-05/19/25 25218	210-5-41-20-621.000 Natural Gas/Heating	95.53	55644	05/30/25
29825	VT GAS SYSTEMS	05/22/25	VGS 04/17/25-05/19/25 25218	210-5-41-23-621.000 Natural Gas/Heating	149.60	55644	05/30/25
29825	VT GAS SYSTEMS	05/22/25	VGS 04/17/25-05/19/25 25218	210-5-41-21-621.000 Natural Gas/Heating	263.77	55644	05/30/25
29825	VT GAS SYSTEMS	05/22/25	VGS 04/17/25-05/19/25 25218	210-5-40-12-621.000 Natural Gas/Heating	113.91	55644	05/30/25
07565	W B MASON CO INC	05/22/25	Office Supplies 254455589	210-5-30-10-610.000 General Supplies	23.98	55645	05/30/25
29185	ZOOM VIDEO COMMUNICATIONS	05/01/25	Zoom License #2 INV303679504	210-5-10-10-505.000 Tech. Subs, Licenses	91.17	55647	05/30/25
05375	ESSEX JUNCTION EMPLOYEES	05/09/25	Payroll Transfer PR-05/09/25	210-2-00-00-210.005 Misc Deductions Payable	160.00	E5232501	05/23/25

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City of Essex Junction Accounts Payable

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Check Warrant Report # 24076 Current Prior Next FY Invoices For Fund (GENERAL FUND)

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For Check Acct 01 (GENERAL FUND) All check #s 05/23/25 To 05/30/25

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
05375	ESSEX JUNCTION EMPLOYEES	05/23/25	Payroll Transfer PR-05/23/25	210-2-00-00-210.005 Misc Deductions Payable	160.00	E5232502	05/23/25
17140	THE EDGE (VILLAGE)	05/23/25	Payroll Transfer PR-05/23/25	210-2-00-00-210.005 Misc Deductions Payable	399.00	E5232503	05/23/25
17425	ICMA ROTH PLAN 706287	05/23/25	Payroll Transfer PR-05/23/25	210-2-00-00-210.004 Retirement Payable	150.00	E5232504	05/23/25
80158	MISSION SQUARE TRADITINAL	05/23/25	Payroll Transfer PR-05/23/25	210-2-00-00-210.004 Retirement Payable	269.23	E5232505	05/23/25
V1160	ICMA RETIREMENT TRUST-457	05/23/25	Payroll Transfer PR-05/23/25	210-2-00-00-210.004 Retirement Payable	3394.32	E5232506	05/23/25
V1161	ICMA RETIREMENT TRUST-401	05/23/25	Payroll Transfer PR-05/23/25	210-2-00-00-210.004 Retirement Payable	5564.98	E5232507	05/23/25
V1165	INTERNAL REVENUE SERVICE	05/23/25	Payroll Transfer PR-05/23/25	210-2-00-00-210.002 Federal Inc Tax W/H	49710.33	E5232508	05/23/25
V2413	VT DEPT OF TAXES	05/23/25	Payroll Transfer PR-05/23/25	210-2-00-00-210.003 State Inc Tax W/H	6882.28	E5232509	05/23/25
80068	CORCORAN LANDSCAPING LLC	04/14/25	Crescent Connector Projec 2500134	230-5-16-10-890.824 Cres. Connector	40843.00	55563	05/30/25
V10462	MONAGHAN SAFAR DUCHAM PL	04/30/25	legal Apr 2025 April 2025	230-5-16-10-890.824 Cres. Connector	263.00	55603	05/30/25
25715	DONALD L. HAMLIN CONSULT	04/22/25	2 Lincoln Renovation Feb 04222523-803	232-5-41-20-890.832 2 Lincoln Street Renovati	792.00	55566	05/30/25
80021	FIRST NATIONAL BANK OF OM	05/05/25	Renovation/2 Lincoln Offi 0845024	232-5-41-20-890.832 2 Lincoln Street Renovati	12.86	55577	05/30/25
26705	JOHN TURNER CONSULTING	05/15/25	2 Lincoln Renovation Apri 2520003-04	232-5-41-20-890.832 2 Lincoln Street Renovati	1710.10	55594	05/30/25
29280	FIRST NATIONAL BANK OMAH	05/19/25	Visa WWTF 04/18/25-05/16/ 048151925	254-5-54-70-723.005 Iriquois Ave Water Line	100.00	55576	05/30/25
80021	FIRST NATIONAL BANK OF OM	05/01/25	Admin time tracking April 452107	254-5-54-20-505.000 Tech. Subs, Licenses	13.33	55577	05/30/25
07010	GREEN MOUNTAIN POWER CORP	05/12/25	GMP Non Solar 04/10/25-05 051225NS	254-5-54-20-622.000 Electricity	107.35	55586	05/30/25
27840	MADISON NATIONAL LIFE INS	05/16/25	Life Ins Jun 2025 1696621	254-5-54-20-210.000 Group Insurance	51.24	55600	05/30/25
24960	NORTHEAST DELTA DENTAL	05/15/25	Dental Jun 2025 051525 6197	254-5-54-20-210.000 Group Insurance	197.17	55605	05/30/25
29470	SIKORA SERVICE CENTER	05/21/25	plugged tire on Truck #2 42877	254-5-54-20-430.000 R&M Vehicles & Equipment	25.00	55630	05/30/25
V2227	TI-SALES, INC.	05/08/25	Extended Maintenance - Ne INV0183997	254-5-54-20-735.000 Tech: Equip/Hardware	2598.48	55634	05/30/25
V2227	TI-SALES, INC.	05/15/25	Meter and Shop Stock INV0184255	254-5-54-70-750.001 Meter Replacement Program	512.26	55634	05/30/25
36130	VERIZON WIRELESS VSAT	05/17/25	Cellular Service May 2025 6113748844	254-5-54-20-530.000 Communications	102.70	55635	05/30/25
21230	VISION SERVICE PLAN (CT)	05/19/25	Vision Jun 2025 822907012	254-5-54-20-210.000 Group Insurance	36.83	55638	05/30/25
29825	VT GAS SYSTEMS	05/22/25	VGS 04/17/25-05/19/25 25218	254-5-54-20-621.000 Natural Gas/Heating	129.97	55644	05/30/25
V10609	2G ENERGY INC.	05/16/25	Oil Sample Bottles 415082500563	255-5-55-30-435.000 COGEN	343.17	55535	05/30/25

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
14685	ALLIANCE GROUP SERV LLC	05/16/25	CM re: Inv 84291, 85521, 87136	255-5-55-30-431.000 R&M Buildings	-300.00	55539	05/30/25
14685	ALLIANCE GROUP SERV LLC	05/22/25	Boiler in lab leaking on 87407	255-5-55-30-431.000 R&M Buildings	682.50	55539	05/30/25
V10735	AQUA-AEROBIC SYSTEMS INC	05/06/25	Maintenance-Filter Repair 1047204	255-5-55-30-570.000 Other Purchased Services	738.28	55544	05/30/25
11375	CASELLA WASTE MANAGEMENT	05/01/25	39 CASCADE ST Recycle Tr 3692776	255-5-55-30-421.000 Grit Disposal	1361.68	55553	05/30/25
23455	CHITTENDEN SOLID WASTE DI	04/30/25	APR25 Biosolids INV22369	255-5-55-30-568.000 Biosolids Subcontractor	13607.65	55555	05/30/25
04940	COMCAST	04/23/25	April 2025 communication 03160280425	255-5-55-30-530.000 Communications	174.89	55561	05/30/25
04940	COMCAST	05/23/25	May 2025 Communications M 03160280525	255-5-55-30-530.000 Communications	174.89	55561	05/30/25
06870	ENDYNE INC	05/14/25	Essex Jct. WWTF TKN 531343	255-5-55-30-735.000 Tech: Equip/Hardware	35.00	55569	05/30/25
06870	ENDYNE INC	05/15/25	Constituent Monitoring 531520	255-5-55-30-340.000 Technical Services	70.00	55569	05/30/25
06870	ENDYNE INC	05/21/25	Digester Health 532168	255-5-55-30-340.000 Technical Services	610.00	55569	05/30/25
04640	FASTENAL INDUSTRIAL & CON	05/12/25	Calibration Unit for safe VTBUR337166	255-5-55-30-609.000 Safety Supplies	4199.00	55574	05/30/25
29280	FIRST NATIONAL BANK OMAH	05/19/25	Visa WWTF 04/18/25-05/16/ 048151925	255-5-55-30-610.000 General Supplies	54.40	55576	05/30/25
29280	FIRST NATIONAL BANK OMAH	05/19/25	Visa WWTF 04/18/25-05/16/ 048151925	255-5-55-30-609.000 Safety Supplies	59.98	55576	05/30/25
29280	FIRST NATIONAL BANK OMAH	05/19/25	Visa WWTF 04/18/25-05/16/ 048151925	255-5-55-30-612.000 Uniforms	178.50	55576	05/30/25
29280	FIRST NATIONAL BANK OMAH	05/19/25	Visa WWTF 04/18/25-05/16/ 048151925	255-5-55-30-500.000 Training, Conf, Dues	190.00	55576	05/30/25
29280	FIRST NATIONAL BANK OMAH	05/19/25	Visa WWTF 04/18/25-05/16/ 048151925	255-5-55-70-722.008 Vt Phos Challenge PePhlo	61.74	55576	05/30/25
80021	FIRST NATIONAL BANK OF OM	05/01/25	Admin time tracking April 452107	255-5-55-30-505.000 Tech. Subs, Licenses	53.34	55577	05/30/25
32035	GMWEA	05/08/25	Event Reg Tyler Sullivan 1155	255-5-55-30-500.000 Training, Conf, Dues	95.00	55582	05/30/25
24785	GRAINGER	05/19/25	Supplies for the Pephlo T 9511773641	255-5-55-70-722.008 Vt Phos Challenge PePhlo	421.59	55585	05/30/25
07010	GREEN MOUNTAIN POWER CORP	05/22/25	39 Cascade 04/17/25-05/15 0525Cascade	255-5-55-30-622.000 Electricity	13205.79	55587	05/30/25
V1093	HOLLAND CO., INC.	05/16/25	38% SODIUM BISULFITE PI33098	255-5-55-30-619.000 Chemicals	5920.26	55591	05/30/25
05495	LCS CONTROLS, INC	05/08/25	Day field service by Robe 14801	255-5-55-30-330.000 Professional Services	900.00	55598	05/30/25
V9454	LENNY'S SHOE & APP	05/23/25	Uniform for Intern Emmet 4066009	255-5-55-30-612.000 Uniforms	234.98	55599	05/30/25
27840	MADISON NATIONAL LIFE INS	05/16/25	Life Ins Jun 2025 1696621	255-5-55-30-210.000 Group Insurance	244.12	55600	05/30/25
V1661	NORTH CENTRAL LABORATORIE	05/02/25	Supplies for the lab 519367	255-5-55-30-618.000 Laboratory Supplies	1343.15	55604	05/30/25

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
24960	NORTHEAST DELTA DENTAL	05/15/25	Dental Jun 2025 051525 6197	255-5-55-30-210.000 Group Insurance	382.84	55605	05/30/25
25330	QUEEN CITY STEEL CO.	05/20/25	4"X4"X1/4" ALM ANGLE bar 287981	255-5-55-70-722.008 Vt Phos Challenge PePhlo	223.25	55617	05/30/25
36130	VERIZON WIRELESS VSAT	05/17/25	Cellular Service May 2025 6113748844	255-5-55-30-530.000 Communications	16.83	55635	05/30/25
21230	VISION SERVICE PLAN (CT)	05/19/25	Vision Jun 2025 822907012	255-5-55-30-210.000 Group Insurance	71.07	55638	05/30/25
24130	VT DEPT ENVIRONMENTAL CON	06/30/25	Op Fee - July 1 24 - June 31254	255-5-55-30-510.000 Permits, Licenses, Reg	9900.00	55643	05/30/25
29825	VT GAS SYSTEMS	05/22/25	VGS 04/17/25-05/19/25 25218	255-5-55-30-621.000 Natural Gas/Heating	1547.61	55644	05/30/25
07565	W B MASON CO INC	05/14/25	BLIZZARD 1 GALLON DISTILL 254270793	255-5-55-30-618.000 Laboratory Supplies	203.88	55645	05/30/25
17765	WAITE-HEINDEL ENVIRONMENT	05/27/25	Essex Jct. Biosolids Grou 6958	255-5-55-30-568.000 Biosolids Subcontractor	9549.17	55646	05/30/25
80021	FIRST NATIONAL BANK OF OM	05/01/25	Admin time tracking April 452107	256-5-56-40-505.000 Tech. Subs, Licenses	13.33	55577	05/30/25
07010	GREEN MOUNTAIN POWER CORP	05/12/25	GMP Non Solar 04/10/25-05 051225NS	256-5-56-40-622.000 Electricity	598.04	55586	05/30/25
41005	LARAMIE WATER RESOURCES L	05/14/25	Repaired backflow at the 1683	256-5-56-40-434.000 R&M Pump Stations	1115.00	55597	05/30/25
27840	MADISON NATIONAL LIFE INS	05/16/25	Life Ins Jun 2025 1696621	256-5-56-40-210.000 Group Insurance	80.52	55600	05/30/25
24960	NORTHEAST DELTA DENTAL	05/15/25	Dental Jun 2025 051525 6197	256-5-56-40-210.000 Group Insurance	177.99	55605	05/30/25
80119	PUMP CONTROL SOLUTIONS LL	05/21/25	Meg Pump at highschool st 1250	256-5-56-40-434.000 R&M Pump Stations	200.00	55616	05/30/25
V2227	TI-SALES, INC.	05/15/25	Meter and Shop Stock INV0184255	256-5-56-70-750.001 Meter Replacement Program	1024.53	55634	05/30/25
21230	VISION SERVICE PLAN (CT)	05/19/25	Vision Jun 2025 822907012	256-5-56-40-210.000 Group Insurance	34.71	55638	05/30/25
29825	VT GAS SYSTEMS	05/22/25	VGS 04/17/25-05/19/25 25218	256-5-56-40-434.001 Susie Wilson PS Costs	54.94	55644	05/30/25
29825	VT GAS SYSTEMS	05/22/25	VGS 04/17/25-05/19/25 25218	256-5-56-40-434.002 West Street PS Costs	55.98	55644	05/30/25
29825	VT GAS SYSTEMS	05/22/25	VGS 04/17/25-05/19/25 25218	256-5-56-40-621.000 Natural Gas/Heating	82.29	55644	05/30/25
07305	AIRGAS USA LLC	05/19/25	Pool Chemicals 9161242357	259-5-30-11-431.000 R&M Buildings & Grounds	948.62	55537	05/30/25
80117	ALBEE, AARON (STICKS & ST	05/27/25	7/4 DEPOSIT FY26 052725D	259-1-00-00-120.000 Prepaid Expenses	500.00	55538	05/30/25
19815	AMAZON CAPITAL SERVICES	05/27/25	CMS Supplies 14LYJVC77XVJ	259-5-30-17-610.000 General Supplies	257.94	55541	05/30/25
19815	AMAZON CAPITAL SERVICES	05/14/25	RK MSP Shared 16TX46PKDGTM	259-5-30-15-610.000 General Supplies	41.17	55541	05/30/25
19815	AMAZON CAPITAL SERVICES	05/14/25	NOVA Wristbands 17RGRM4V4MNR	259-5-30-17-610.000 General Supplies	56.05	55541	05/30/25
19815	AMAZON CAPITAL SERVICES	05/22/25	RK FMS Supplies 1CLPCH6FKK3V	259-5-30-15-610.000 General Supplies	96.50	55541	05/30/25

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19815	AMAZON CAPITAL SERVICES	05/27/25	CMS ART Supplies 1CMX76MF9PWR	259-5-30-17-610.000 General Supplies	124.83	55541	05/30/25
19815	AMAZON CAPITAL SERVICES	05/27/25	Pool Supplies 1CP7DRCP33JP	259-5-30-11-610.000 General Supplies	56.96	55541	05/30/25
19815	AMAZON CAPITAL SERVICES	05/14/25	Childcare Picnic Tables 1FGCMY9M7KYQ	259-5-30-17-610.000 General Supplies	376.99	55541	05/30/25
19815	AMAZON CAPITAL SERVICES	05/27/25	CMS ADL WRISTBANDS 1KKXDYF67YW6	259-5-30-17-610.000 General Supplies	26.78	55541	05/30/25
19815	AMAZON CAPITAL SERVICES	05/27/25	CMS 5/6 Supplies 1L7PP41F31LJ	259-5-30-17-610.000 General Supplies	159.00	55541	05/30/25
19815	AMAZON CAPITAL SERVICES	05/24/25	Camp Wristbands 1Q7FHDGL9XH3	259-5-30-17-610.000 General Supplies	41.67	55541	05/30/25
19815	AMAZON CAPITAL SERVICES	05/15/25	RK Summit Supplies 1Q9LH9CJQ97	259-5-30-15-610.000 General Supplies	90.64	55541	05/30/25
19815	AMAZON CAPITAL SERVICES	05/14/25	Behavior Support 1QPJQK1R4HGH	259-5-30-15-610.000 General Supplies	26.99	55541	05/30/25
19815	AMAZON CAPITAL SERVICES	05/14/25	Camp Ice Packs 1RCJX3FH4MR1	259-5-30-17-610.000 General Supplies	63.99	55541	05/30/25
19815	AMAZON CAPITAL SERVICES	05/15/25	RK Hiawatha Supplies 1XDGKJ74K7DH	259-5-30-15-610.000 General Supplies	122.49	55541	05/30/25
19815	AMAZON CAPITAL SERVICES	05/14/25	RK MSP S/H 1XKGF61L6W7W	259-5-30-15-610.000 General Supplies	20.28	55541	05/30/25
19815	AMAZON CAPITAL SERVICES	05/14/25	Childcare Picnic Tables 1XKGF61LC9VX	259-5-30-17-610.000 General Supplies	753.89	55541	05/30/25
25595	AMERICAN RED CROSS	05/14/25	Camp CPR/First Aid 22804486	259-5-30-17-330.000 Professional Services	320.00	55543	05/30/25
80025	BELYEA, MEGHAN	05/20/25	Prog Refund-Belyea \$300 208386	259-4-30-14-020.311 Youth Programs	300.00	55546	05/30/25
25370	BOUNCE AROUND VT LLC	06/12/25	RK MSP S/H 6/12 061225D	259-5-30-15-330.000 Professional Services	169.00	55548	05/30/25
80211	Burlington Paint n Sip	05/19/25	NOVA Deposit 7/1 PREPAY F 2025002	259-1-00-00-120.000 Prepaid Expenses	200.00	55551	05/30/25
22670	CAPITAL ONE CREDIT CARD -	05/16/25	EJRP CC April/May 65080625	259-5-30-11-610.000 General Supplies	12.83	55552	05/30/25
22670	CAPITAL ONE CREDIT CARD -	05/16/25	EJRP CC April/May 65080625	259-5-30-15-530.000 Communications	919.69	55552	05/30/25
22670	CAPITAL ONE CREDIT CARD -	05/16/25	EJRP CC April/May 65080625	259-5-30-10-505.000 Tech. Subs, Licenses	545.27	55552	05/30/25
22670	CAPITAL ONE CREDIT CARD -	05/16/25	EJRP CC April/May 65080625	259-5-30-15-610.000 General Supplies	949.38	55552	05/30/25
22670	CAPITAL ONE CREDIT CARD -	05/16/25	EJRP CC April/May 65080625	259-5-30-15-330.000 Professional Services	109.54	55552	05/30/25
22670	CAPITAL ONE CREDIT CARD -	05/16/25	EJRP CC April/May 65080625	259-5-30-12-610.000 General Supplies	73.63	55552	05/30/25
22670	CAPITAL ONE CREDIT CARD -	05/16/25	EJRP CC April/May 65080625	259-5-30-14-330.000 Professional Services	722.02	55552	05/30/25
22670	CAPITAL ONE CREDIT CARD -	05/16/25	EJRP CC April/May 65080625	259-5-30-14-610.000 General Supplies	3530.50	55552	05/30/25
22670	CAPITAL ONE CREDIT CARD -	05/16/25	EJRP CC April/May 65080625	259-5-30-16-610.000 General Supplies	439.95	55552	05/30/25

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29970	EAST COAST ICE	05/20/25	RK MSP Ice 5/20 1312	259-5-30-15-610.000 General Supplies	320.00	55567	05/30/25
80105	ECO-COUNTER CORP	05/07/25	Subscription Renewal C020044	259-5-30-12-330.000 Professional Services	1620.00	55568	05/30/25
38955	F W WEBB COMPANY	05/23/25	MSP Pool Parts 90943418	259-5-30-11-431.000 R&M Buildings & Grounds	222.55	55571	05/30/25
38955	F W WEBB COMPANY	05/23/25	Pool Parts 90944225	259-5-30-11-431.000 R&M Buildings & Grounds	283.48	55571	05/30/25
44980	FACE MANIA	04/20/25	July 4th Event FY 26 2025867	259-1-00-00-120.000 Prepaid Expenses	1650.00	55573	05/30/25
80192	Fountain of Youth Fitness	05/19/25	Lifting Spirits Class 5/1 051925D	259-5-30-14-330.000 Professional Services	92.80	55581	05/30/25
28895	KINDERMUSIK WITH RACHEL L	05/15/25	Kindermusik May 1035	259-5-30-14-330.000 Professional Services	720.00	55595	05/30/25
80025	KUREK, SUE	05/23/25	Adult Prog Refund-Kurek \$ 208922	259-4-30-14-020.312 Adult Programs	25.00	55596	05/30/25
27840	MADISON NATIONAL LIFE INS	05/16/25	Life Ins Jun 2025 1696621	259-5-30-16-210.000 Group Insurance	255.18	55600	05/30/25
27840	MADISON NATIONAL LIFE INS	05/16/25	Life Ins Jun 2025 1696621	259-5-30-15-210.000 Group Insurance	402.09	55600	05/30/25
27840	MADISON NATIONAL LIFE INS	05/16/25	Life Ins Jun 2025 1696621	259-5-30-14-210.000 Group Insurance	36.60	55600	05/30/25
80126	MAPLE STREET ART SPACE LL	05/27/25	After School Art Club May 052725D	259-5-30-14-330.000 Professional Services	3226.50	55601	05/30/25
24960	NORTHEAST DELTA DENTAL	05/15/25	Dental Jun 2025 051525 6197	259-5-30-14-210.000 Group Insurance	72.15	55605	05/30/25
24960	NORTHEAST DELTA DENTAL	05/15/25	Dental Jun 2025 051525 6197	259-5-30-16-210.000 Group Insurance	484.46	55605	05/30/25
24960	NORTHEAST DELTA DENTAL	05/15/25	Dental Jun 2025 051525 6197	259-5-30-15-210.000 Group Insurance	227.22	55605	05/30/25
29425	PERFORMANCE FOOD 24793-EJ	05/13/25	RK Westford Snack 383965	259-5-30-15-610.000 General Supplies	91.86	55607	05/30/25
29425	PERFORMANCE FOOD 24793-EJ	05/13/25	RK FMS Snack 384104	259-5-30-15-610.000 General Supplies	166.05	55607	05/30/25
29425	PERFORMANCE FOOD 24793-EJ	05/14/25	RK FMS Snack 384105	259-5-30-15-610.000 General Supplies	14.58	55607	05/30/25
29425	PERFORMANCE FOOD 24793-EJ	05/13/25	RK Hiawatha Snack 385136	259-5-30-15-610.000 General Supplies	288.54	55607	05/30/25
29425	PERFORMANCE FOOD 24793-EJ	05/13/25	RK EES Snack 385254	259-5-30-15-610.000 General Supplies	150.63	55607	05/30/25
29425	PERFORMANCE FOOD 24793-EJ	05/13/25	RK S/H K Snack 385491	259-5-30-15-610.000 General Supplies	184.73	55607	05/30/25
29425	PERFORMANCE FOOD 24793-EJ	05/14/25	RK Summit Snack 386265	259-5-30-15-610.000 General Supplies	293.61	55607	05/30/25
29425	PERFORMANCE FOOD 24793-EJ	05/19/25	RK Fleming Snack 388163	259-5-30-15-610.000 General Supplies	205.91	55607	05/30/25
29425	PERFORMANCE FOOD 24793-EJ	05/20/25	RK Westford Snack 388404	259-5-30-15-610.000 General Supplies	127.56	55607	05/30/25
29425	PERFORMANCE FOOD 24793-EJ	05/20/25	RK Hiawatha Snack 390201	259-5-30-15-610.000 General Supplies	89.17	55607	05/30/25

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For Check Acct 01 (GENERAL FUND) All check #s 05/23/25 To 05/30/25

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
29425	PERFORMANCE FOOD 24793-EJ	05/20/25	RK FMS Snack 390342	259-5-30-15-610.000 General Supplies	202.89	55607	05/30/25
29425	PERFORMANCE FOOD 24793-EJ	05/20/25	RK MSP EES Snack 390448	259-5-30-15-610.000 General Supplies	219.15	55607	05/30/25
29425	PERFORMANCE FOOD 24793-EJ	05/21/25	RK EES Snack 390467	259-5-30-15-610.000 General Supplies	187.79	55607	05/30/25
25395	POOL WORLD INC	05/14/25	Pool Chemicals 271990	259-5-30-11-431.000 R&M Buildings & Grounds	57.52	55613	05/30/25
80025	POTTER, KARI	05/28/25	Refund Camp-Potter \$564 209041	259-4-30-17-020.313 Childcare - DC	564.00	55614	05/30/25
14230	PREMIER COACH CO INC	05/27/25	DC Trip Bus DEPOSIT FY26 052725D	259-1-00-00-120.000 Prepaid Expenses	2607.00	55615	05/30/25
80166	ROAM & OM LLC	04/29/25	Yoga Spring 042925D	259-5-30-14-330.000 Professional Services	304.00	55620	05/30/25
80025	ROY, JOSH	05/20/25	RK CREDIT-Roy \$452 208379	259-4-30-15-020.313 Childcare - AS	452.00	55621	05/30/25
10435	SCREENMYLOGO.COM	05/24/25	Barcomb Spring Shirts 21485	259-5-30-14-610.000 General Supplies	610.00	55625	05/30/25
14695	THE BIG BLUE TRUNK	05/19/25	7/4 DEPOSIT FY26 2704	259-1-00-00-120.000 Prepaid Expenses	500.00	55633	05/30/25
36130	VERIZON WIRELESS VSAT	05/17/25	Cellular Service May 2025 6113748844	259-5-30-16-530.000 Communications	36.32	55635	05/30/25
23395	VILLAGE HARDWARE - WILLIS	05/21/25	Parade Banner Supplies 520239	259-5-30-14-850.150 Memorial Day Parade	156.40	55637	05/30/25
21230	VISION SERVICE PLAN (CT)	05/19/25	Vision Jun 2025 822907012	259-5-30-16-210.000 Group Insurance	94.73	55638	05/30/25
21230	VISION SERVICE PLAN (CT)	05/19/25	Vision Jun 2025 822907012	259-5-30-14-210.000 Group Insurance	25.13	55638	05/30/25
21230	VISION SERVICE PLAN (CT)	05/19/25	Vision Jun 2025 822907012	259-5-30-15-210.000 Group Insurance	77.36	55638	05/30/25
80116	VT AUDIO VISUAL LLC	05/23/25	7/4 Event FY26 6074	259-1-00-00-120.000 Prepaid Expenses	2820.00	55642	05/30/25
07565	W B MASON CO INC	05/19/25	Park St Maint Supplies 254362106	259-5-30-12-610.000 General Supplies	171.06	55645	05/30/25
07565	W B MASON CO INC	05/20/25	Behavior Support Supplies 254395141	259-5-30-17-610.000 General Supplies	100.28	55645	05/30/25

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01:40 pm

Check Warrant Report # 24076 Current Prior Next FY Invoices For Fund (GENERAL FUND)

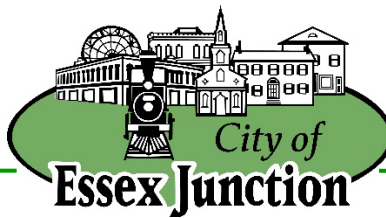
Cdelibac

For Check Acct 01 (GENERAL FUND) All check #s 05/23/25 To 05/30/25

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date

Report Total				374294.19		
				=====		

To the Treasurer of City of Essex Junction, We Hereby certify
that there is due to the several persons whose names are
listed hereon the sum against each name and that there
are good and sufficient vouchers supporting the payments
aggregating \$ ***374,294.19
Let this be your order for the payments of these amounts.



MEMORANDUM

To: City Council

From: Joanne Pfaff

Meeting Date: June 11, 2025

Subject: Regional Boards and Committees

Issue: To improve coordination and understanding of discussions, decisions and actions taken on the regional boards and committees where the City is represented.

Discussion: In the packet for the first Council meeting of every month we will include this quick reference to the regional board's websites and minute locations in each reading file to keep the regional boards at front of mind. By reviewing the meeting minutes, the Council can have a better understanding of the discussions and allow them to stay informed about regional issues and resolutions.

[Chittenden Solid Waste District](#)

[Town Meeting TV](#)

[Chittenden County Communications Union District](#)

[Green Mountain Transit](#)

[Winooski Valley Parks District](#)

[Champlain Water District](#)

[Tree Farm Management Group](#)

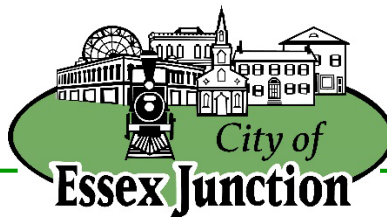
[Chittenden County Regional Planning Commission](#)

Cost: N/A

Recommendation: N/A

Recommended Motion: N/A

Attachments: N/A



MEMORANDUM

To: Regina Mahony, City Manager; City Council; Department Managers
CC: Tri-Town Members (Essex Town and Williston)
From: Jess Morris, Finance Director
Meeting Date: June 11, 2025
Subject: May Financial Report

The following budget vs actual report includes detail by fund for all City funds (General Fund, capital funds, enterprise funds, etc). Each report details the approved budget, year to date actuals, remaining budget amount, actual as a % of budget, and a month to date amount which is the total revenue/expenditure for the last month of the included reporting period. These reports are run through 5/31/25 therefore the year to date actuals are for the period 7/1/24-5/31/25, and the month actuals are for the month of May.

While we will continue to receive May invoices over the coming weeks, we are about 92% of the way through the fiscal year. The General Fund revenue is just under 103% of budget or \$12,327,060 and expenditures are just over 108% of budget or \$12,967,692. The expenditures are actually at about 84% of budget or \$10,143,179 as there is an unbudgeted transfer from the General Fund to the Buildings Fund in the amount of \$2,824,513.71 that is skewing these figures. This transfer is the FY25 surplus that was authorized for 2 Lincoln renovations by the Council. The mechanism for moving amounts between funds is to record expenditure and revenue in the respective funds as there is no other way to transfer a balance between separate funds.

The Water Fund operating revenue is just under 62% of budget or \$1,119,050 and operating expenditures are just over 81% of budget or \$1,466,348. The Wastewater Fund operating revenue is just under 95% of budget or \$2,819,075 and operating expenditures are just over 82% of budget or \$2,448,523. The Sanitation Fund operating revenue is just under 87% of budget or \$846,291 and operating expenditures are just over 95% of budget or \$721,290. The final FY25 utility bills will be prepared at the end of June and will be reflected in the June reports.

There are currently 165 delinquent utility accounts with balances totaling \$46,837. There are currently no properties with water shut off.

The EJRP Program Fund revenue is just over 103% of budget or \$3,850,340 and expenditures are just under 94% of budget or \$3,589,617.

There are several factors that contribute to revenue and expenditures seeming either higher or lower at any point during the fiscal year. Property taxes are billed in August and all revenue is recorded at that point for the entire fiscal year, and utility bills are produced tri-annually thereby recording revenue every four months rather than monthly. There are several large payments made either on a quarterly, bi-annual or annual basis for things such as insurance (property/casualty/auto/worker's comp), debt payments, and annual dues/memberships to various organizations, as well as quarterly transfers for capital and administrative allocations between funds. The Group Insurance line within each department budget may reflect as over budget due to the negotiated employee contribution rate being less than the budgeted rate;

the budget assumed a 6% employee contribution to health insurance for the full year, but the contract was negotiated to be 3% for the first half of the year and 5% for the second half.

Also included with the financial report are reports of the LOT Fund activity, 2 Lincoln Renovation, and Economic Development Fund activity.

Account	Budget		Budget		Pd to Date
	Budget	Actual	Balance	% of Budget	
210-4 Revenue					
210-4-00 General Revenues					
210-4-00-00-010.000 Property Taxes	11,110,346.00	11,120,138.18	-9,792.18	100.09%	189,116.56
210-4-00-00-020.001 PILOT Tax Agreements	8,800.00	17,600.00	-8,800.00	200.00%	0.00
210-4-00-00-020.054 Admin Fee - Water	190,891.00	190,891.00	0.00	100.00%	0.00
210-4-00-00-020.055 Admin Fee - WWTF	95,446.00	95,446.00	0.00	100.00%	0.00
210-4-00-00-020.056 Admin Fee - Sanitation	190,891.00	190,891.00	0.00	100.00%	0.00
210-4-00-00-020.059 Admin Fee - EJRP PF	45,000.00	45,000.00	0.00	100.00%	0.00
210-4-00-00-030.009 Cannabis Control	0.00	600.00	-600.00	100.00%	0.00
210-4-00-00-042.001 PILOT Revenue	8,000.00	16,646.20	-8,646.20	208.08%	0.00
210-4-00-00-042.002 Railroad Taxes	4,700.00	0.00	4,700.00	0.00%	0.00
210-4-00-00-042.004 State Act 60 Revenue	3,436.00	32,955.50	-29,519.50	959.12%	0.00
210-4-00-00-042.005 State Act 68 Revenue	39,000.00	44,248.67	-5,248.67	113.46%	0.00
210-4-00-00-060.000 Interest Income	2,500.00	107,374.88	-104,874.88	4,295.00%	60.65
210-4-00-00-080.001 State District Court Fine	4,500.00	4,448.00	52.00	98.84%	473.50
210-4-00-00-085.000 Penalties	30,000.00	167,280.06	-137,280.06	557.60%	0.00
210-4-00-00-086.000 Interest	8,000.00	20,187.36	-12,187.36	252.34%	2,426.82
210-4-00-00-098.000 Misc Revenue	1,500.00	6,502.14	-5,002.14	433.48%	-776.09
Total General Revenues	11,743,010.00	12,060,208.99	-317,198.99	102.70%	191,301.44
210-4-10 Admin Revenues					
Total Admin Revenues	0.00	0.00	0.00	0.00%	0.00
210-4-12-10 Clerk Revenue					
210-4-12-10-020.003 Use of Vault	50.00	52.00	-2.00	104.00%	0.00
210-4-12-10-020.004 Recording Fees	55,000.00	50,021.00	4,979.00	90.95%	4,806.00
210-4-12-10-020.010 Printing and Duplication	4,000.00	393.65	3,606.35	9.84%	13.00
210-4-12-10-020.011 Online Land Records	0.00	490.00	-490.00	100.00%	80.50
210-4-12-10-020.013 Sale of Certified Copy	6,000.00	1,230.00	4,770.00	20.50%	140.00
210-4-12-10-020.023 Records Preservation	0.00	18,151.00	-18,151.00	100.00%	1,744.00
210-4-12-10-030.001 Liquor Licenses	2,875.00	1,870.00	1,005.00	65.04%	230.00
210-4-12-10-030.002 Hunting and Fishing	10.00	5.00	5.00	50.00%	0.00
210-4-12-10-030.003 Marriage Licenses	630.00	450.00	180.00	71.43%	60.00
210-4-12-10-030.004 Animal Licenses	2,700.00	3,352.00	-652.00	124.15%	180.00
210-4-12-10-030.005 Green Mountain Passport	100.00	132.00	-32.00	132.00%	6.00
210-4-12-10-030.006 DMV Registrations	99.00	33.00	66.00	33.33%	6.00
Total Clerk Revenue	71,464.00	76,179.65	-4,715.65	106.60%	7,265.50
210-4-14-10 Information Technology					
Total Information Technology	0.00	0.00	0.00	0.00%	0.00
210-4-16 ComDev Revenues					
210-4-16-10-030.008 License and Zoning Fees	47,000.00	40,345.00	6,655.00	85.84%	2,495.00
Total ComDev Revenues	47,000.00	40,345.00	6,655.00	85.84%	2,495.00

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
210-4-17 EconDev Revenues					
Total EconDev Revenues	0.00	0.00	0.00	0.00%	0.00
210-4-25 Fire Revenues					
Total Fire Revenues	0.00	0.00	0.00	0.00%	0.00
210-4-30 EJPJ Revenues					
210-4-30-10-020.000 Charges for Services	9,500.00	3,428.00	6,072.00	36.08%	20.00
210-4-30-12-091.000 Transfer btwn funds (non-	0.00	1,500.00	-1,500.00	100.00%	0.00
Total EJPJ Revenues	9,500.00	4,928.00	4,572.00	51.87%	20.00
210-4-35 Library Revenues					
210-4-35-10-040.000 Federal Grant Revenue	0.00	683.80	-683.80	100.00%	0.00
210-4-35-10-041.000 State and Other Grant Rev	0.00	3,300.00	-3,300.00	100.00%	0.00
210-4-35-10-098.000 Misc Revenue	650.00	1,015.65	-365.65	156.25%	83.35
Total Library Revenues	650.00	4,999.45	-4,349.45	769.15%	83.35
210-4-40 PW Revenues					
210-4-40-12-020.017 EV Charger	0.00	2,304.06	-2,304.06	100.00%	267.07
210-4-40-12-042.006 State Aid to Highways	130,000.00	128,709.65	1,290.35	99.01%	0.00
210-4-40-12-098.000 Misc Revenue	2,500.00	2,612.60	-112.60	104.50%	284.10
Total PW Revenues	132,500.00	133,626.31	-1,126.31	100.85%	551.17
210-4-41 Building Revenues					
Total Building Revenues	0.00	0.00	0.00	0.00%	0.00
210-4-90-00 Other Sources and Uses					
210-4-90-00-050.000 Library Donation Revenue	0.00	4,989.86	-4,989.86	100.00%	0.00
210-4-90-00-640.201 Adult Collection replacem	0.00	1,014.95	-1,014.95	100.00%	217.00
210-4-90-00-640.202 Juvenile Collection repl	0.00	768.00	-768.00	100.00%	44.00
Total Other Sources and Uses	0.00	6,772.81	-6,772.81	100.00%	261.00
Total Revenue	12,004,124.00	12,327,060.21	-322,936.21	102.69%	201,977.46
Total Revenues	12,004,124.00	12,327,060.21	-322,936.21	102.69%	201,977.46
210-5-10-10 Administration					
210-5-10-10-110.000 Regular Salaries	356,253.00	309,191.81	47,061.19	86.79%	26,828.36
210-5-10-10-210.000 Group Insurance	115,354.00	88,335.90	27,018.10	76.58%	6,364.76
210-5-10-10-220.000 Social Security	27,438.00	24,141.67	3,296.33	87.99%	2,113.39
210-5-10-10-225.000 Act 76 Childcare Tax	1,184.00	981.72	202.28	82.92%	78.92

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
210-5-10-10-230.000 Retirement	31,295.00	27,379.48	3,915.52	87.49%	2,442.55
210-5-10-10-290.000 Other Employee Benefits	5,978.00	700.00	5,278.00	11.71%	350.00
210-5-10-10-320.000 Legal Services	45,000.00	19,475.50	25,524.50	43.28%	400.00
210-5-10-10-330.000 Professional Services	8,031.00	1,418.90	6,612.10	17.67%	94.20
210-5-10-10-442.000 Rental Vehicles/Equip	6,717.00	3,173.61	3,543.39	47.25%	736.89
210-5-10-10-500.000 Training, Conf, Dues	10,982.00	6,753.57	4,228.43	61.50%	80.53
210-5-10-10-505.000 Tech. Subs, Licenses	15,851.00	14,257.20	1,593.80	89.95%	-2,192.08
210-5-10-10-530.000 Communications	3,408.00	3,302.38	105.62	96.90%	36.32
210-5-10-10-540.000 Advertising	29,530.00	13,792.52	15,737.48	46.71%	1,075.12
210-5-10-10-550.000 Printing and Binding	8,000.00	5,236.33	2,763.67	65.45%	529.56
210-5-10-10-560.000 Postage	9,310.00	9,343.99	-33.99	100.37%	539.56
210-5-10-10-580.000 Travel	2,000.00	34.95	1,965.05	1.75%	0.00
210-5-10-10-610.000 General Supplies	5,000.00	1,390.01	3,609.99	27.80%	125.22
210-5-10-10-755.000 Furniture and Fixtures	1,000.00	0.00	1,000.00	0.00%	0.00
210-5-10-10-845.000 Employee/Volunteer Recogn	6,000.00	1,812.00	4,188.00	30.20%	304.91
210-5-10-10-850.000 Community Events and Cele	500.00	500.00	0.00	100.00%	0.00
Total Administration	688,831.00	531,221.54	157,609.46	77.12%	39,908.21
210-5-11-10 Legislative					
210-5-11-10-190.000 Board Member Payments	13,800.00	1,650.00	12,150.00	11.96%	100.00
210-5-11-10-190.001 City Council Payments	12,500.00	9,375.00	3,125.00	75.00%	0.00
210-5-11-10-220.000 Social Security	956.00	717.15	238.85	75.02%	0.00
210-5-11-10-225.000 Act 76 Childcare Tax	41.00	30.90	10.10	75.37%	0.00
210-5-11-10-330.000 Professtional Services	33,608.00	17,968.00	15,640.00	53.46%	120.00
210-5-11-10-500.000 Training, Conferences, Du	17,563.00	15,968.00	1,595.00	90.92%	0.00
210-5-11-10-540.000 Advertising	1,200.00	0.00	1,200.00	0.00%	0.00
210-5-11-10-580.000 Travel	500.00	0.00	500.00	0.00%	0.00
210-5-11-10-610.000 General Supplies	2,075.00	617.63	1,457.37	29.77%	57.27
210-5-11-10-831.000 Special or New Programs	20,000.00	8,322.64	11,677.36	41.61%	3,000.00
Total Legislative	102,243.00	54,649.32	47,593.68	53.45%	3,277.27
210-5-12-10 Clerk					
210-5-12-10-110.000 Regular Salaries	157,132.00	142,911.53	14,220.47	90.95%	11,214.40
210-5-12-10-120.000 Part Time Salaries	7,426.00	3,013.75	4,412.25	40.58%	0.00
210-5-12-10-130.000 Overtime	453.00	1,145.04	-692.04	252.77%	0.00
210-5-12-10-210.000 Group Insurance	30,302.00	48,638.19	-18,336.19	160.51%	5,081.04
210-5-12-10-220.000 Social Security	12,919.00	11,285.42	1,633.58	87.36%	933.86
210-5-12-10-225.000 Act 76 Childcare Tax	557.00	477.84	79.16	85.79%	37.29
210-5-12-10-230.000 Retirement	15,396.00	13,889.85	1,506.15	90.22%	1,134.03
210-5-12-10-290.000 Other Employee Benefits	700.00	700.00	0.00	100.00%	700.00
210-5-12-10-330.000 Professional Services	192.00	252.00	-60.00	131.25%	24.00
210-5-12-10-430.000 R&M Vehicles & Equipment	50.00	0.00	50.00	0.00%	0.00
210-5-12-10-500.000 Training Conf Dues	3,000.00	2,774.04	225.96	92.47%	225.00
210-5-12-10-505.000 Tech. Subs Licenses	4,200.00	3,927.00	273.00	93.50%	357.00
210-5-12-10-550.000 Printing and Binding	1,500.00	574.35	925.65	38.29%	0.00
210-5-12-10-560.000 Postage	500.00	307.19	192.81	61.44%	0.00
210-5-12-10-570.023 Records Preservation	0.00	-4.00	4.00	100.00%	0.00
210-5-12-10-580.000 Travel	500.00	489.52	10.48	97.90%	95.34

Account	Budget				
	Budget	Actual	Balance	% of Budget	Pd to Date
210-5-12-10-610.000 General Supplies	3,776.00	2,441.42	1,334.58	64.66%	0.00
210-5-12-10-735.000 Tech: Equip/Hardware	2,000.00	1,989.00	11.00	99.45%	0.00
210-5-12-10-820.000 Elections	15,867.00	4,280.70	11,586.30	26.98%	-438.75
Total Clerk	236,470.00	239,092.84	17,377.16	93.22%	19,363.21
210-5-13-10 Finance					
210-5-13-10-110.000 Regular Salaries	287,174.00	249,925.30	37,248.70	87.03%	22,740.66
210-5-13-10-190.000 Board Member Payments	1,400.00	150.00	1,250.00	10.71%	0.00
210-5-13-10-210.000 Group Insurance	57,813.00	42,877.55	14,935.45	74.17%	4,302.01
210-5-13-10-220.000 Social Security	23,190.00	21,064.82	2,125.18	90.84%	1,956.28
210-5-13-10-225.000 Act 76 Childcare Tax	1,000.00	862.54	137.46	86.25%	76.50
210-5-13-10-230.000 Retirement	27,366.00	24,091.57	3,274.43	88.03%	2,142.16
210-5-13-10-250.000 Unemployment Insurance	3,834.00	3,749.62	84.38	97.80%	0.00
210-5-13-10-260.000 Workers Comp Insurance	21,182.00	24,542.49	-3,360.49	115.86%	0.00
210-5-13-10-290.000 Other Employee Benefits	1,400.00	700.00	700.00	50.00%	0.00
210-5-13-10-330.000 Professional Services	14,310.00	7,261.92	7,048.08	50.75%	0.00
210-5-13-10-335.000 Audit	14,453.00	16,956.81	-2,503.81	117.32%	0.00
210-5-13-10-500.000 Training, Conf, Dues	1,758.00	700.00	1,058.00	39.82%	160.00
210-5-13-10-505.000 Tech. Subs, Licenses	21,999.00	14,337.27	7,661.73	65.17%	416.00
210-5-13-10-520.000 PACIF Insurance	103,615.00	66,901.68	36,713.32	64.57%	0.00
210-5-13-10-550.000 Printing and Binding	3,883.00	3,415.58	467.42	87.96%	0.00
210-5-13-10-560.000 Postage	2,800.00	1,886.84	913.16	67.39%	0.00
210-5-13-10-580.000 Travel	1,140.00	53.51	1,086.49	4.69%	0.00
210-5-13-10-610.000 General Supplies	800.00	320.42	479.58	40.05%	0.00
Total Finance	589,117.00	479,797.92	109,319.08	81.44%	31,793.61
210-5-14-10 Information Technology					
210-5-14-10-330.000 Professional Services	118,981.00	105,979.33	13,001.67	89.07%	7,945.00
210-5-14-10-432.000 R&M Technology	5,000.00	0.00	5,000.00	0.00%	0.00
210-5-14-10-505.000 Tech. Subs, Licenses	63,026.00	61,539.43	1,486.57	97.64%	5,160.63
210-5-14-10-735.000 Tech: Equip/Hardware	41,604.00	10,430.87	31,173.13	25.07%	33.73
Total Information Technology	228,611.00	177,949.63	50,661.37	77.84%	13,139.36
210-5-15-10 Assessing					
210-5-15-10-330.000 Professional Services	89,068.00	66,802.98	22,265.02	75.00%	0.00
210-5-15-10-505.000 Tech. Subs, Licenses	500.00	1,035.00	-535.00	207.00%	0.00
Total Assessing	89,568.00	67,837.98	21,730.02	75.74%	0.00
210-5-16-10 Community Development					
210-5-16-10-110.000 Regular Salaries	223,763.00	194,391.53	29,371.47	86.87%	16,699.02
210-5-16-10-190.000 Board member Payments	14,400.00	6,550.00	7,850.00	45.49%	250.00
210-5-16-10-210.000 Group Insurance	33,625.00	51,474.87	-17,849.87	153.09%	6,150.60
210-5-16-10-220.000 Social Security	18,142.00	15,752.27	2,389.73	86.83%	1,359.04
210-5-16-10-225.000 Act 76 Childcare Tax	783.00	615.50	167.50	78.61%	51.06
210-5-16-10-230.000 Retirement	21,347.00	16,064.72	5,282.28	75.26%	1,427.35
210-5-16-10-290.000 Other Employee Benefits	1,050.00	700.00	350.00	66.67%	350.00

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
210-5-16-10-320.000 Legal Services	16,978.00	8,213.40	8,764.60	48.38%	0.00
210-5-16-10-330.000 Professional Services	25,780.00	9,227.02	16,552.98	35.79%	0.00
210-5-16-10-500.000 Training, Conf, Dues	5,890.00	3,852.99	2,037.01	65.42%	0.00
210-5-16-10-505.000 Tech. Subs., Licenses	600.00	0.00	600.00	0.00%	0.00
210-5-16-10-530.000 Communications	1,320.00	0.00	1,320.00	0.00%	0.00
210-5-16-10-540.000 Advertising	3,650.00	1,433.80	2,216.20	39.28%	73.32
210-5-16-10-550.000 Printing and Binding	1,000.00	555.60	444.40	55.56%	0.00
210-5-16-10-560.000 Postage	350.00	0.00	350.00	0.00%	0.00
210-5-16-10-580.000 Travel	8,400.00	3,116.61	5,283.39	37.10%	100.00
210-5-16-10-610.000 General Supplies	3,000.00	101.52	2,898.48	3.38%	10.99
210-5-16-10-810.111 BWAC	10,000.00	6,783.05	3,216.95	67.83%	0.00
210-5-16-10-899.000 Matching Grant Funds	6,000.00	0.00	6,000.00	0.00%	0.00
Total Community Development	396,078.00	318,832.88	77,245.12	80.50%	26,471.38
210-5-17-10 Economic Development					
210-5-17-10-850.000 Community Events and Cele	0.00	28.35	-28.35	100.00%	0.00
Total Economic Development	0.00	28.35	-28.35	100.00%	0.00
210-5-18-10 Health & Human Services					
210-5-18-10-800.106 Essex Rescue	196,338.00	196,338.00	0.00	100.00%	0.00
210-5-18-10-800.107 Essex Jct. Cemetery Assoc	20,000.00	20,000.00	0.00	100.00%	0.00
210-5-18-10-800.108 Essex Police Dept	2,841,023.00	2,130,764.52	710,258.48	75.00%	0.00
Total Health & Human Services	3,057,361.00	2,347,102.52	710,258.48	76.77%	0.00
210-5-19-10 County & Regional Functio					
210-5-19-10-800.101 CCRPC	13,720.00	13,720.00	0.00	100.00%	0.00
210-5-19-10-800.102 GMT	249,615.00	249,615.00	0.00	100.00%	0.00
210-5-19-10-800.103 County Tax	58,604.00	34,185.67	24,418.33	58.33%	0.00
210-5-19-10-800.104 Chamber of Commerce	965.00	965.00	0.00	100.00%	0.00
210-5-19-10-800.109 Winooski Valley Park Dist	31,472.00	31,472.00	0.00	100.00%	0.00
Total County & Regional Functio	354,376.00	329,957.67	24,418.33	93.11%	0.00
210-5-25-10 Fire					
210-5-25-10-120.000 Part Time Salaries	302,400.00	245,177.12	57,222.88	81.08%	23,317.03
210-5-25-10-210.000 Group Insurance	3,400.00	2,464.00	936.00	72.47%	0.00
210-5-25-10-220.000 Social Security	23,134.00	18,802.07	4,331.93	81.27%	1,799.04
210-5-25-10-225.000 Act 76 Childcare Tax	998.00	833.36	164.64	83.50%	77.65
210-5-25-10-260.000 Workers Comp Insurance	20,000.00	13,113.25	6,886.75	65.57%	0.00
210-5-25-10-290.000 Other Employee Benefits	1,000.00	3,364.00	-2,364.00	336.40%	2,500.00
210-5-25-10-330.000 Professional Services	7,000.00	6,481.00	519.00	92.59%	520.00
210-5-25-10-430.000 R&M Vehicles & Equipment	26,000.00	55,102.78	-29,102.78	211.93%	170.21
210-5-25-10-500.000 Training, Conf, Dues	7,000.00	1,109.40	5,890.60	15.85%	0.00
210-5-25-10-505.000 Tech. Subs, Licenses	8,000.00	7,082.27	917.73	88.53%	0.00
210-5-25-10-530.000 Communications	3,361.00	1,251.71	2,109.29	37.24%	45.42
210-5-25-10-570.000 Other Purchased Services	11,000.00	20,379.15	-9,379.15	185.27%	98.40
210-5-25-10-610.000 General Supplies	4,000.00	3,547.79	452.21	88.69%	533.20

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
210-5-25-10-611.000 Small Tools and Equipment	45,000.00	19,990.45	25,009.55	44.42%	1,647.00
210-5-25-10-612.000 Uniforms	32,000.00	17,506.52	14,493.48	54.71%	0.00
210-5-25-10-613.000 Program Supplies	7,500.00	6,088.84	1,411.16	81.18%	0.00
210-5-25-10-626.000 Gasoline	6,500.00	3,849.12	2,650.88	59.22%	214.94
210-5-25-10-750.000 Machinery & Equipment	22,000.00	3,716.04	18,283.96	16.89%	0.00
Total Fire	530,293.00	429,858.87	100,434.13	81.06%	30,922.89
210-5-30-10 EJRP Administration					
210-5-30-10-110.000 Regular Salaries	461,786.00	402,886.67	58,899.33	87.25%	35,099.02
210-5-30-10-120.000 Part Time Salaries	0.00	4,905.15	-4,905.15	100.00%	718.22
210-5-30-10-210.000 Group Insurance	189,293.00	220,640.95	-31,347.95	116.56%	22,612.92
210-5-30-10-220.000 Social Security	35,603.00	31,045.11	4,557.89	87.20%	2,766.27
210-5-30-10-225.000 Act 76 Childcare Tax	1,536.00	1,194.24	341.76	77.75%	100.07
210-5-30-10-230.000 Retirement	40,590.00	31,032.80	9,557.20	76.45%	2,737.69
210-5-30-10-290.000 Other Employee Benefits	2,100.00	3,150.00	-1,050.00	150.00%	1,050.00
210-5-30-10-330.000 Professional Services	21,424.00	7,794.98	13,629.02	36.38%	324.00
210-5-30-10-442.000 Rental Vehicles/Equip	1,776.00	1,749.43	26.57	98.50%	149.40
210-5-30-10-500.000 Training, Conf, Dues	3,155.00	2,498.33	656.67	79.19%	760.00
210-5-30-10-505.000 Tech. Subs, Licenses	0.00	11,701.12	-11,701.12	100.00%	0.00
210-5-30-10-530.000 Communications	2,640.00	2,156.00	484.00	81.67%	180.00
210-5-30-10-540.000 Advertising	0.00	12.00	-12.00	100.00%	0.00
210-5-30-10-561.000 CC Processing Fees	200.00	305.40	-105.40	152.70%	0.00
210-5-30-10-610.000 General Supplies	15,000.00	8,874.49	6,125.51	59.16%	1,074.84
210-5-30-10-832.000 Scholarships	4,000.00	0.00	4,000.00	0.00%	0.00
210-5-30-10-850.000 Community Events & Celebr	17,500.00	12,908.18	4,591.82	73.76%	2,908.18
Total EJRP Administration	796,603.00	742,854.85	53,748.15	93.25%	70,480.61
210-5-30-12 EJRP Parks and Facilities					
210-5-30-12-110.000 Regular Salaries	143,767.00	129,104.89	14,662.11	89.80%	5,976.92
210-5-30-12-120.000 Part Time Salaries	56,341.00	47,656.31	8,684.69	84.59%	5,389.97
210-5-30-12-130.000 Overtime	0.00	646.30	-646.30	100.00%	0.00
210-5-30-12-210.000 Group Insurance	40,769.00	35,114.27	5,654.73	86.13%	3,428.07
210-5-30-12-220.000 Social Security	15,400.00	13,539.85	1,860.15	87.92%	888.80
210-5-30-12-225.000 Act 76 Childcare Tax	664.00	604.29	59.71	91.01%	36.13
210-5-30-12-230.000 Retirement	14,447.00	12,540.12	1,906.88	86.80%	557.68
210-5-30-12-290.000 Other Employee Benefits	700.00	350.00	350.00	50.00%	350.00
210-5-30-12-330.000 Professional Services	12,603.00	20,134.15	-7,531.15	159.76%	3,703.17
210-5-30-12-431.000 R&M Buildings & Grounds	12,013.00	9,880.21	2,132.79	82.25%	788.00
210-5-30-12-441.000 Rental Land/Buildings	500.00	500.00	0.00	100.00%	0.00
210-5-30-12-442.000 Rental Vehicles/Equip	2,925.00	0.00	2,925.00	0.00%	0.00
210-5-30-12-500.000 Training, Conf, Dues	2,000.00	235.46	1,764.54	11.77%	0.00
210-5-30-12-530.000 Communications	1,320.00	405.00	915.00	30.68%	45.00
210-5-30-12-610.000 General Supplies	30,000.00	25,269.74	4,730.26	84.23%	1,403.40
210-5-30-12-626.000 Gasoline	1,500.00	2,345.70	-845.70	156.38%	0.00
Total EJRP Parks and Facilities	334,949.00	298,326.29	36,622.71	89.07%	22,567.14
210-5-30-13 Adult Programs					

Account	Budget				
	Budget	Actual	Balance	% of Budget	Pd to Date
210-5-30-13-330.000 Professional Services	0.00	1,300.00	-1,300.00	100.00%	0.00
210-5-30-13-500.000 Training, Conferences, Du	0.00	1,291.95	-1,291.95	100.00%	0.00
210-5-30-13-530.000 Communications	0.00	304.71	-304.71	100.00%	26.66
210-5-30-13-610.000 General Supplies	0.00	283.40	-283.40	100.00%	0.00
Total Adult Programs	0.00	3,180.06	-3,180.06	100.00%	26.66
210-5-35-10 Brownell Library					
210-5-35-10-110.000 Regular Salaries	458,449.00	398,674.08	59,774.92	86.96%	35,208.61
210-5-35-10-120.000 Part Time Salaries	146,548.00	119,200.55	27,347.45	81.34%	12,215.51
210-5-35-10-190.000 Board Member Payments	5,500.00	1,000.00	4,500.00	18.18%	100.00
210-5-35-10-210.000 Group Insurance	158,376.00	173,461.92	-15,085.92	109.53%	15,485.74
210-5-35-10-220.000 Social Security	46,605.00	39,057.25	7,547.75	83.80%	3,590.44
210-5-35-10-225.000 Act 76 Childcare Tax	2,010.00	1,690.35	319.65	84.10%	147.45
210-5-35-10-230.000 Retirement	48,190.00	39,118.50	9,071.50	81.18%	3,276.51
210-5-35-10-290.000 Other Employee Benefits	2,450.00	1,750.00	700.00	71.43%	0.00
210-5-35-10-340.000 Technical Services	3,000.00	2,160.00	840.00	72.00%	204.00
210-5-35-10-442.000 Rental Vehicles/Equip	3,901.00	3,608.00	293.00	92.49%	328.00
210-5-35-10-500.000 Training, Conf, Dues	6,500.00	5,919.16	580.84	91.06%	907.67
210-5-35-10-505.000 Tech. Subs, Licenses	13,500.00	12,359.28	1,140.72	91.55%	1,170.42
210-5-35-10-530.000 Communications	2,640.00	2,100.00	540.00	79.55%	180.00
210-5-35-10-540.000 Advertising	700.00	0.00	700.00	0.00%	0.00
210-5-35-10-560.000 Postage	3,000.00	1,956.03	1,043.97	65.20%	314.41
210-5-35-10-610.000 General Supplies	12,200.00	10,483.09	1,716.91	85.93%	1,708.86
210-5-35-10-640.201 Adult Collection	52,000.00	40,211.79	11,788.21	77.33%	2,651.30
210-5-35-10-640.202 Juvenile Collection	26,000.00	23,564.93	2,435.07	90.63%	2,504.26
210-5-35-10-735.000 Tech: Equip/Hardware	9,000.00	9,111.48	-111.48	101.24%	7,555.07
210-5-35-10-755.000 Furniture & Fixtures	8,000.00	8,677.90	-677.90	108.47%	7,794.60
210-5-35-10-840.201 Adult Programs	2,000.00	1,144.77	855.23	57.24%	297.50
210-5-35-10-840.202 Childrens Programs	4,500.00	4,471.31	28.69	99.36%	-100.00
210-5-35-10-845.000 Employee/Volunteer Recogn	1,500.00	1,436.40	63.60	95.76%	12.59
210-5-35-10-890.000 Federal Grant Expenditure	0.00	683.80	-683.80	100.00%	0.00
210-5-35-10-895.000 State and Other Grant Exp	0.00	3,300.00	-3,300.00	100.00%	0.00
Total Brownell Library	1,016,569.00	905,140.59	111,428.41	89.04%	95,552.94
210-5-40-12 Highways					
210-5-40-12-110.000 Regular Salaries	247,092.00	204,621.45	42,470.55	82.81%	20,540.38
210-5-40-12-120.000 Part Time Salaries	28,323.00	21,487.00	6,836.00	75.86%	3,618.55
210-5-40-12-130.000 Overtime	28,237.00	12,333.16	15,903.84	43.68%	708.00
210-5-40-12-190.000 Board Member Payments	3,000.00	500.00	2,500.00	16.67%	0.00
210-5-40-12-210.000 Group Insurance	135,833.00	132,756.07	3,076.93	97.73%	9,045.32
210-5-40-12-220.000 Social Security	23,615.00	18,217.99	5,397.01	77.15%	1,874.43
210-5-40-12-225.000 Act 76 Childcare Tax	1,019.00	702.69	316.31	68.96%	78.08
210-5-40-12-230.000 Retirement	24,809.00	19,265.83	5,543.17	77.66%	2,146.47
210-5-40-12-250.000 Unemployment Insurance	432.00	399.11	32.89	92.39%	0.00
210-5-40-12-260.000 Workers Comp Insurance	12,600.00	12,330.32	269.68	97.86%	0.00
210-5-40-12-290.000 Other Employee Benefits	1,400.00	700.00	700.00	50.00%	0.00
210-5-40-12-330.000 Professional Services	20,000.00	17,109.21	2,890.79	85.55%	187.10
210-5-40-12-410.000 Water and Sewer Charges	3,500.00	1,929.41	1,570.59	55.13%	0.00

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
210-5-40-12-422.000 Snow Removal	21,000.00	24,990.65	-3,990.65	119.00%	1,570.00
210-5-40-12-425.000 Trash Removal	9,500.00	9,994.71	-494.71	105.21%	681.04
210-5-40-12-430.000 R&M Vehicles & Equipment	100,000.00	147,301.42	-47,301.42	147.30%	4,604.93
210-5-40-12-431.000 R&M Buildings & Grounds	10,000.00	4,625.76	5,374.24	46.26%	0.00
210-5-40-12-432.000 R&M Technology	0.00	188.89	-188.89	100.00%	0.00
210-5-40-12-441.000 Rental Land/Buildings	13,000.00	10,182.62	2,817.38	78.33%	0.00
210-5-40-12-442.000 Rental Vehicles/Equip	3,864.00	2,926.00	938.00	75.72%	70.40
210-5-40-12-451.000 Summer Construction Servi	300,000.00	191,392.97	108,607.03	63.80%	-227.00
210-5-40-12-500.000 Training, Conf, Dues	3,500.00	351.07	3,148.93	10.03%	207.19
210-5-40-12-505.000 Tech. Subs, Licenses	0.00	7,762.74	-7,762.74	100.00%	151.60
210-5-40-12-520.000 PACIF Insurance	17,800.00	12,290.24	5,509.76	69.05%	0.00
210-5-40-12-521.000 Insurance Deductibles	1,000.00	1,569.85	-569.85	156.99%	0.00
210-5-40-12-530.000 Communications	4,500.00	4,937.14	-437.14	109.71%	1,686.68
210-5-40-12-540.000 Advertising	500.00	0.00	500.00	0.00%	0.00
210-5-40-12-571.000 Streetscape Maintenance	20,000.00	18,653.51	1,346.49	93.27%	5,194.00
210-5-40-12-572.000 Traffic Control	33,000.00	19,527.38	13,472.62	59.17%	1,888.62
210-5-40-12-573.000 Sidewalk and Curb Maint	6,000.00	0.00	6,000.00	0.00%	0.00
210-5-40-12-600.000 Salt, Sand and Gravel	165,000.00	200,757.73	-35,757.73	121.67%	0.00
210-5-40-12-605.000 Summer Construction Suppl	45,000.00	18,896.83	26,103.17	41.99%	4,962.38
210-5-40-12-609.000 Safety Supplies	3,000.00	1,175.02	1,824.98	39.17%	0.00
210-5-40-12-610.000 General Supplies	35,000.00	29,335.15	5,664.85	83.81%	2,092.69
210-5-40-12-610.200 Streetlight Supplies	15,000.00	11,996.46	3,003.54	79.98%	383.00
210-5-40-12-612.000 Uniforms	2,700.00	4,091.67	-1,391.67	151.54%	120.00
210-5-40-12-621.000 Natural Gas/Heating	4,200.00	3,795.77	404.23	90.38%	113.91
210-5-40-12-622.000 Electricity	4,500.00	12,863.87	-8,363.87	285.86%	1,031.59
210-5-40-12-622.200 Streetlight Electricity	138,000.00	124,791.90	13,208.10	90.43%	13,902.67
210-5-40-12-626.000 Gasoline	50,000.00	35,078.71	14,921.29	70.16%	3,027.95
210-5-40-12-735.000 Tech: Equip/Hardware	0.00	1,966.01	-1,966.01	100.00%	0.00
210-5-40-12-750.000 Machinery & Equipment	7,000.00	0.00	7,000.00	0.00%	0.00
210-5-40-12-810.112 Tree Advisory Committee	10,000.00	4,738.68	5,261.32	47.39%	2,310.00
210-5-40-12-890.834 Emerald Ash Borer	0.00	22,124.80	-22,124.80	100.00%	17,300.62
Total Highways	1,552,924.00	1,370,659.79	182,264.21	88.26%	99,270.60
210-5-40-13 Stormwater					
210-5-40-13-110.000 Regular Salaries	32,814.00	28,937.39	3,876.61	88.19%	2,470.38
210-5-40-13-120.000 Part Time Salaries	17,760.00	9,666.25	8,093.75	54.43%	0.00
210-5-40-13-210.000 Group Insurance	9,040.00	7,987.10	1,052.90	88.35%	704.01
210-5-40-13-220.000 Social Security	3,875.00	2,884.57	990.43	74.44%	186.95
210-5-40-13-225.000 Act 76 Childcare Tax	167.00	121.41	45.59	72.70%	0.00
210-5-40-13-230.000 Retirement	2,871.00	2,331.74	539.26	81.22%	0.00
210-5-40-13-250.000 Unemployment Insurance	7.00	34.70	-27.70	495.71%	0.00
210-5-40-13-260.000 Workers Comp Insurance	2,200.00	2,210.74	-10.74	100.49%	0.00
210-5-40-13-330.000 Professional Services	42,000.00	57,465.25	-15,465.25	136.82%	1,004.50
210-5-40-13-451.000 Summer Construction Servi	25,000.00	8,441.78	16,558.22	33.77%	231.25
210-5-40-13-500.000 Training, Conferences, Du	2,000.00	95.00	1,905.00	4.75%	95.00
210-5-40-13-510.000 Permit, License, Registra	18,166.00	16,787.72	1,378.28	92.41%	2,758.45
210-5-40-13-540.000 Advertising	2,000.00	868.47	1,131.53	43.42%	135.20
210-5-40-13-570.000 Other Purchased Services	5,000.00	1,124.89	3,875.11	22.50%	0.00
210-5-40-13-575.000 Storm Sewer Maintenance	30,000.00	24,986.65	5,013.35	83.29%	0.00

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
210-5-40-13-580.000 Travel	1,500.00	140.75	1,359.25	9.38%	0.00
210-5-40-13-830.000 Regular Programs	1,200.00	59.23	1,140.77	4.94%	0.00
210-5-40-13-899.000 Matching Grant Funds	35,250.00	10,884.10	24,365.90	30.88%	0.00
Total Stormwater	230,850.00	175,027.74	55,822.26	75.82%	7,585.74
210-5-41 Buildings					
210-5-41-20 2 Lincoln Street					
210-5-41-20-400.000 Contracted Services	3,000.00	1,545.00	1,455.00	51.50%	0.00
210-5-41-20-410.000 Water and Sewer Charges	750.00	515.39	234.61	68.72%	0.00
210-5-41-20-420.000 Cleaning Services	15,000.00	6,866.86	8,133.14	45.78%	836.00
210-5-41-20-425.000 Trash Removal	4,000.00	3,294.72	705.28	82.37%	342.33
210-5-41-20-431.000 R&M Buildings & Grounds	5,000.00	4,399.38	600.62	87.99%	128.15
210-5-41-20-530.000 Communications	10,600.00	7,143.73	3,456.27	67.39%	555.76
210-5-41-20-610.000 General Supplies	2,150.00	1,163.20	986.80	54.10%	26.58
210-5-41-20-621.000 Natural Gas/Heating	5,800.00	2,343.12	3,456.88	40.40%	95.53
210-5-41-20-622.000 Electricity	8,500.00	7,682.38	817.62	90.38%	627.98
210-5-41-20-755.000 Furniture and Fixtures	7,000.00	69.98	6,930.02	1.00%	0.00
Total 2 Lincoln Street	61,800.00	35,023.76	26,776.24	56.67%	2,612.33
210-5-41-21 Brownell Library					
210-5-41-21-400.000 Contracted Services	6,350.00	5,196.58	1,153.42	81.84%	76.08
210-5-41-21-410.000 Water and Sewer Charges	540.00	413.29	126.71	76.54%	0.00
210-5-41-21-420.000 Cleaning Services	30,000.00	31,103.71	-1,103.71	103.68%	2,860.00
210-5-41-21-431.000 R&M Buildings & Grounds	23,300.00	16,252.50	7,047.50	69.75%	-204.16
210-5-41-21-530.000 Communications	4,470.00	3,358.18	1,111.82	75.13%	0.00
210-5-41-21-610.000 General Supplies	1,800.00	1,836.61	-36.61	102.03%	0.00
210-5-41-21-621.000 Natural Gas/Heating	7,200.00	7,301.86	-101.86	101.41%	263.77
210-5-41-21-622.000 Electricity	14,650.00	15,561.31	-911.31	106.22%	1,360.88
210-5-41-21-755.000 Furniture and Fixtures	2,155.00	0.00	2,155.00	0.00%	0.00
Total Brownell Library	90,465.00	81,024.04	9,440.96	89.56%	4,356.57
210-5-41-22 Fire Station					
210-5-41-22-400.000 Contracted Services	600.00	562.62	37.38	93.77%	0.00
210-5-41-22-410.000 Water and Sewer Charges	500.00	408.40	91.60	81.68%	0.00
210-5-41-22-420.000 Cleaning Services	250.00	0.00	250.00	0.00%	0.00
210-5-41-22-431.000 R&M Buildings & Grounds	8,500.00	11,121.19	-2,621.19	130.84%	-80.00
210-5-41-22-530.000 Communications	4,140.00	796.85	3,343.15	19.25%	100.50
210-5-41-22-610.000 General Supplies	1,500.00	343.49	1,156.51	22.90%	144.52
210-5-41-22-621.000 Natural Gas/Heating	5,000.00	6,457.39	-1,457.39	129.15%	119.38
210-5-41-22-622.000 Electricity	8,000.00	7,682.32	317.68	96.03%	627.99
210-5-41-22-755.000 Furniture and Fixtures	2,000.00	1,199.92	800.08	60.00%	0.00
Total Fire Station	30,490.00	28,572.18	1,917.82	93.71%	912.39
210-5-41-23 Park Street School					
210-5-41-23-400.000 Contracted Services	2,000.00	2,369.58	-369.58	118.48%	0.00
210-5-41-23-410.000 Water and Sewer Charges	1,150.00	506.20	643.80	44.02%	0.00

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
210-5-41-23-420.000 Cleaning Services	0.00	2,282.00	-2,282.00	100.00%	0.00
210-5-41-23-431.000 R&M Buildings & Grounds	15,000.00	30,326.16	-15,326.16	202.17%	0.00
210-5-41-23-530.000 Communications	3,100.00	2,873.15	226.85	92.68%	194.98
210-5-41-23-621.000 Natural Gas/Heating	3,900.00	2,766.86	1,133.14	70.95%	149.60
210-5-41-23-622.000 Electricity	5,900.00	4,042.77	1,857.23	68.52%	314.07
Total Park Street School	31,050.00	45,166.72	-14,116.72	145.46%	658.65
210-5-41-26 Maple St. Park and Pool					
210-5-41-26-400.000 Contracted Services	3,000.00	3,246.44	-246.44	108.21%	0.00
210-5-41-26-410.000 Water and Sewer Charges	7,800.00	5,478.81	2,321.19	70.24%	0.00
210-5-41-26-420.000 Cleaning Services	32,500.00	37,294.89	-4,794.89	114.75%	5,038.00
210-5-41-26-425.000 Trash Removal	4,900.00	4,685.98	214.02	95.63%	473.77
210-5-41-26-431.000 R&M Buildings & Grounds	30,000.00	17,081.75	12,918.25	56.94%	8,973.79
210-5-41-26-530.000 Communications	9,150.00	7,366.26	1,783.74	80.51%	282.96
210-5-41-26-610.000 General Supplies	6,500.00	781.16	5,718.84	12.02%	18.96
210-5-41-26-621.000 Natural Gas/Heating	6,500.00	5,526.70	973.30	85.03%	588.06
210-5-41-26-622.000 Electricity	36,500.00	30,867.45	5,632.55	84.57%	3,146.44
Total Maple St. Park and Pool	136,850.00	112,329.44	24,520.56	82.08%	18,521.98
Total Buildings	350,655.00	302,116.14	48,538.86	86.16%	27,061.92
210-5-90-00 Transfers and Misc.					
210-5-90-00-640.201 Adult Collection replacem	0.00	600.38	-600.38	100.00%	85.59
210-5-90-00-640.202 Juvenile Collection repl	0.00	266.16	-266.16	100.00%	0.00
210-5-90-00-920.000 Transfer btwn funds (capi	1,031,574.00	3,856,087.71	-2,824,513.71	373.81%	0.00
210-5-90-00-922.000 Contribution to FB/Reserv	5,000.00	5,000.00	0.00	100.00%	0.00
210-5-90-00-991.000 Library Donation Expense	0.00	7,835.60	-7,835.60	100.00%	921.94
Total Transfers and Misc.	1,036,574.00	3,869,789.85	-2,833,215.85	373.32%	1,007.53
210-5-95-00 Debt Service					
210-5-95-00-900.000 Transfer Between Town/Cit	200,574.00	150,430.23	50,143.77	75.00%	0.00
210-5-95-00-950.903 Capital Imp Principal	135,135.00	155,395.79	-20,260.79	114.99%	0.00
210-5-95-00-955.903 Capital Imp Interest	56,344.00	18,441.43	37,902.57	32.73%	0.00
Total Debt Service	392,053.00	324,267.45	67,785.55	82.71%	0.00
Total Expenditures	12,004,125.00	12,967,692.28	-963,567.28	108.03%	488,429.07
Total GENERAL FUND	-1.00	-640,632.07	640,633.07		-286,451.61
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Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
220-4-00-00-010.000 Property Taxes	112,000.00	114,102.92	-2,102.92	101.88%	0.00
220-4-00-00-060.000 Interest Income	0.00	23,288.65	-23,288.65	100.00%	0.00
Total Revenues	112,000.00	137,391.57	-25,391.57	122.67%	0.00
220-5-00-00-720.002 1 Main; Road Res-Q	0.00	5,300.00	-5,300.00	100.00%	0.00
220-5-00-00-720.005 Crescent Connector Amenit	109,000.00	0.00	109,000.00	0.00%	0.00
220-5-00-00-720.006 EV Charging	0.00	1,231.00	-1,231.00	100.00%	0.00
220-5-00-00-890.836 Train Station	0.00	2,343.75	-2,343.75	100.00%	0.00
220-5-00-00-899.000 Matching Grant Funds	250,000.00	0.00	250,000.00	0.00%	0.00
Total Expenditures	359,000.00	8,874.75	350,125.25	2.47%	0.00
Total ECONOMIC DEVELOPMENT FUND	-247,000.00	128,516.82	118,483.18	-52.03%	0.00

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 MEMORIAL PARK FUND

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Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
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221-4-00-00-050.000 Donation Revenue	0.00	3,618.00	-3,618.00	100.00%	0.00
221-4-00-00-060.000 Interest Income	0.00	128.80	-128.80	100.00%	0.00
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Total Revenues	0.00	3,746.80	-3,746.80	100.00%	0.00
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221-5-00-00-431.000 R&M Buildings & Grounds	0.00	490.00	-490.00	100.00%	0.00
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Total Expenditures	0.00	490.00	-490.00	100.00%	0.00
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Total MEMORIAL PARK FUND	0.00	3,256.80	-3,256.80	-100.00%	0.00
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Account	Budget				
	Budget	Actual	Balance	% of Budget	Pd to Date

Total Revenues	0.00	0.00	0.00	0.00%	0.00

Total Expenditures	0.00	0.00	0.00	0.00%	0.00

Total ARPA FUNDS	0.00	0.00	0.00	0.00%	0.00
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Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
224-4-00-00-015.000 LOT Revenue	874,432.00	762,242.21	112,189.79	87.17%	237,710.40
224-4-00-00-060.000 Interest Income	0.00	21,960.68	-21,960.68	100.00%	0.00
Total Revenues	874,432.00	784,202.89	90,229.11	89.68%	237,710.40
224-5-00-00-920.000 Transfer to Capital	1,000,000.00	1,000,000.00	0.00	100.00%	0.00
224-5-40-12-573.000 Sidewalk Improve/Repairs	218,608.00	0.00	218,608.00	0.00%	0.00
Total Expenditures	1,218,608.00	1,000,000.00	218,608.00	82.06%	0.00
Total LOCAL OPTION TAX	-344,176.00	-215,797.11	559,973.11	62.70%	237,710.40

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
230-4-00-00 Revenue					
230-4-00-00-055.000 Contributions/Assessments	15,918.00	16,561.00	-643.00	104.04%	16,561.00
230-4-00-00-060.000 Interest Income	0.00	59,978.47	-59,978.47	100.00%	0.00
230-4-00-00-092.000 Transfer to Capital	1,584,744.00	1,584,744.00	0.00	100.00%	0.00
230-4-00-00-098.000 Misc Revenue	0.00	22,441.64	-22,441.64	100.00%	0.00
Total Revenue	1,600,662.00	1,683,725.11	-83,063.11	105.19%	16,561.00
230-4-16-10-040.824 Cres. Connector	0.00	3,612,942.62	-3,612,942.62	100.00%	0.00
Total Revenues	1,600,662.00	5,296,667.73	-3,696,005.73	330.90%	16,561.00
230-5-00-00-920.000 Transfer to Capital	0.00	427,924.00	-427,924.00	100.00%	0.00
230-5-16-10-890.824 Cres. Connector	0.00	2,419,666.10	-2,419,666.10	100.00%	41,106.00
230-5-40-10-720.000 Railroad Ave Rd/Wtr Line	116,927.00	0.00	116,927.00	0.00%	0.00
230-5-40-10-720.002 Iroquois Ave Road and Wat	1,520,449.00	49,165.48	1,471,283.52	3.23%	0.00
230-5-40-13-722.002 Sliplining of Pipes	30,000.00	30,000.00	0.00	100.00%	0.00
230-5-40-13-722.003 Old Colchester Box Culver	50,000.00	0.00	50,000.00	0.00%	0.00
230-5-41-10-730.000 Facilities Assessment	0.00	7,812.80	-7,812.80	100.00%	0.00
Total Expenditures	1,717,376.00	2,934,568.38	-1,217,192.38	170.88%	41,106.00
Total GEN FUND CAP RESERVE	-116,714.00	2,362,099.35	-2,245,385.35	-2,023.84%	-24,545.00

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
231-4-00-00-020.024 Vac Truck Rental	0.00	430.88	-430.88	100.00%	0.00
231-4-00-00-060.000 Interest Income	0.00	26,841.95	-26,841.95	100.00%	0.00
231-4-00-00-092.000 Transfer to Capital	283,450.00	283,450.00	0.00	100.00%	0.00
Total Revenues	283,450.00	310,722.83	-27,272.83	109.62%	0.00
231-5-25-10-751.001 Ladder Truck Frame Replac	293,593.00	293,593.00	0.00	100.00%	0.00
231-5-40-12-751.002 4Wd Pickup - Trk #3	63,000.00	43,957.39	19,042.61	69.77%	0.00
231-5-40-12-751.008 Dump Truck #7	0.00	116,961.00	-116,961.00	100.00%	0.00
231-5-40-12-751.009 Dump Truck #5	262,500.00	122,426.00	140,074.00	46.64%	122,426.00
Total Expenditures	619,093.00	576,937.39	42,155.61	93.19%	122,426.00
Total ROLLING STOCK FUND	-335,643.00	-266,214.56	601,857.56	79.31%	-122,426.00
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Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
232-4-00-00-060.000 Interest Income	0.00	27,736.38	-27,736.38	100.00%	0.00
232-4-00-00-092.000 Transfer to Capital	50,000.00	3,302,437.71	-3,252,437.71	6,604.88%	0.00
Total Revenues	50,000.00	3,330,174.09	-3,280,174.09	6,660.35%	0.00
232-5-41-20-890.832 2 Lincoln Street Renovati	0.00	1,977,343.09	-1,977,343.09	100.00%	423,755.62
232-5-41-21-730.001 Roof	0.00	6,277.76	-6,277.76	100.00%	850.00
232-5-41-21-730.004 Flooring	75,000.00	0.00	75,000.00	0.00%	0.00
Total Expenditures	75,000.00	1,983,620.85	-1,908,620.85	2,644.83%	424,605.62
Total BUILDING MAINT FUND	-25,000.00	1,346,553.24	-1,321,553.24	-5,386.21%	-424,605.62

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 EJRP CAP RESERVE

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Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
233-4-00-00-060.000 Interest Income	0.00	391.02	-391.02	100.00%	0.00
233-4-00-00-092.000 Transfer to Capital	113,380.00	113,380.00	0.00	100.00%	0.00
Total Revenues	113,380.00	113,771.02	-391.02	100.34%	0.00
233-5-00-00-721.001 Pedestrian Paths	15,626.00	0.00	15,626.00	0.00%	0.00
233-5-00-00-730.002 Buildings & Facilities	0.00	97.50	-97.50	100.00%	0.00
233-5-00-00-740.001 Landscaping	12,000.00	12,000.00	0.00	100.00%	0.00
233-5-00-00-740.003 Fencing	0.00	15,216.62	-15,216.62	100.00%	0.00
233-5-00-00-740.005 Park Amenities	47,198.00	98,603.98	-51,405.98	208.92%	0.00
233-5-00-00-740.006 Pool Improvements	6,500.00	0.00	6,500.00	0.00%	0.00
233-5-00-00-750.001 Maintenance Equipment	32,056.00	28,557.20	3,498.80	89.09%	0.00
Total Expenditures	113,380.00	154,475.30	-41,095.30	136.25%	0.00
Total EJRP CAP RESERVE	0.00	-40,704.28	40,704.28	-100.00%	0.00

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
Total Revenues	0.00	0.00	0.00	0.00%	0.00
Total LAND ACQUISITION FUND	0.00	0.00	0.00	0.00%	0.00

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
254-4-54-20 Water Revenues					
254-4-54-20-021.000 Water User Fees	1,600,514.00	933,615.88	666,898.12	58.33%	340.00
254-4-54-20-021.001 Water Large User Fees	194,672.00	141,251.17	53,420.83	72.56%	12,859.71
254-4-54-20-024.000 Utility Connection Fees	7,000.00	7,910.00	-910.00	113.00%	0.00
254-4-54-20-060.000 Interest Income	1,000.00	27,849.17	-26,849.17	2,784.92%	0.00
254-4-54-20-085.000 Penalties	5,000.00	8,423.30	-3,423.30	168.47%	0.00
254-4-54-20-098.000 Misc Revenue	150.00	0.00	150.00	0.00%	0.00
Total Water Revenues	1,808,336.00	1,119,049.52	689,286.48	61.88%	13,199.71
254-4-54-70 Nonoperating Revenues					
254-4-54-70-021.400 Water Passthrough - Globa	0.00	2,639,324.88	-2,639,324.88	100.00%	239,092.37
254-4-54-70-092.000 Transfer to Capital	510,000.00	510,000.00	0.00	100.00%	0.00
Total Nonoperating Revenues	510,000.00	3,149,324.88	-2,639,324.88	617.51%	239,092.37
Total Revenues	2,318,336.00	4,268,374.40	-1,950,038.40	184.11%	252,292.08
254-5-54-20 Operating Expenses					
254-5-54-20-110.000 Regular Salaries	146,915.00	89,966.33	56,948.67	61.24%	6,517.82
254-5-54-20-120.000 Part Time Salaries	0.00	187.55	-187.55	100.00%	0.00
254-5-54-20-130.000 Overtime	13,669.00	7,545.99	6,123.01	55.21%	300.00
254-5-54-20-210.000 Group Insurance	94,158.00	66,471.37	27,686.63	70.60%	4,459.29
254-5-54-20-220.000 Social Security	12,491.00	7,343.47	5,147.53	58.79%	509.81
254-5-54-20-225.000 Act 76 Childcare Tax	539.00	287.90	251.10	53.41%	13.54
254-5-54-20-230.000 Retirement	14,879.00	8,467.23	6,411.77	56.91%	426.09
254-5-54-20-250.000 Unemployment Insurance	184.00	184.77	-0.77	100.42%	0.00
254-5-54-20-260.000 Workers Comp Insurance	7,200.00	4,461.46	2,738.54	61.96%	0.00
254-5-54-20-290.000 Other Employee Benefits	700.00	0.00	700.00	0.00%	0.00
254-5-54-20-330.000 Professional Services	1,000.00	1,645.75	-645.75	164.58%	0.00
254-5-54-20-335.000 Audit	5,477.00	6,728.39	-1,251.39	122.85%	0.00
254-5-54-20-410.000 Water and Sewer Charges	200.00	94.76	105.24	47.38%	0.00
254-5-54-20-411.000 CWD Water Purchase	722,132.00	512,672.62	209,459.38	70.99%	45,480.83
254-5-54-20-430.000 R&M Vehicles & Equipment	5,000.00	34.93	4,965.07	0.70%	25.00
254-5-54-20-431.000 R&M Buildings & Grounds	0.00	5,656.24	-5,656.24	100.00%	0.00
254-5-54-20-433.000 R&M Infrastructure	25,000.00	23,892.88	1,107.12	95.57%	170.94
254-5-54-20-441.000 Rental Land/Buildings	150.00	100.00	50.00	66.67%	100.00
254-5-54-20-491.000 Administrative Fees	190,891.00	190,891.00	0.00	100.00%	0.00
254-5-54-20-500.000 Training, Conf, Dues	4,500.00	972.00	3,528.00	21.60%	24.00
254-5-54-20-505.000 Tech. Subs, Licenses	2,551.00	7,123.83	-4,572.83	279.26%	393.87
254-5-54-20-520.000 PACIF Insurance	6,974.00	3,829.02	3,144.98	54.90%	0.00
254-5-54-20-521.000 Insurance Deductibles	1,000.00	0.00	1,000.00	0.00%	0.00
254-5-54-20-530.000 Communications	2,500.00	1,332.24	1,167.76	53.29%	102.70
254-5-54-20-550.000 Printing and Binding	2,500.00	0.00	2,500.00	0.00%	0.00
254-5-54-20-560.000 Postage	3,800.00	2,936.40	863.60	77.27%	0.00
254-5-54-20-609.000 Safety Supplies	3,000.00	29.98	2,970.02	1.00%	0.00
254-5-54-20-610.000 General Supplies	7,000.00	4,617.15	2,382.85	65.96%	0.57
254-5-54-20-612.000 Uniforms	1,350.00	325.00	1,025.00	24.07%	0.00
254-5-54-20-614.000 Meters and Parts	6,000.00	175.67	5,824.33	2.93%	0.00

WATER FUND

Account			Budget		Pd to Date
	Budget	Actual	Balance	% of Budget	
254-5-54-20-621.000 Natural Gas/Heating	3,500.00	2,943.05	556.95	84.09%	129.97
254-5-54-20-622.000 Electricity	1,400.00	1,370.73	29.27	97.91%	107.35
254-5-54-20-626.000 Gasoline	3,000.00	1,462.00	1,538.00	48.73%	184.02
254-5-54-20-735.000 Tech: Equip/Hardware	1,676.00	2,598.48	-922.48	155.04%	2,598.48
254-5-54-20-750.000 Machinery & Equipment	7,000.00	0.00	7,000.00	0.00%	0.00
254-5-54-20-920.000 Transfer btwn funds (capi	510,000.00	510,000.00	0.00	100.00%	0.00
Total Operating Expenses	1,808,336.00	1,466,348.19	341,987.81	81.09%	61,544.28
254-5-54-70 NonOperating Expenses					
254-5-54-70-411.400 CWD Water Purchase - Glob	0.00	2,624,984.88	-2,624,984.88	100.00%	239,092.37
254-5-54-70-723.001 Railroad Ave Rd/Wtr Line	127,745.00	580.00	127,165.00	0.45%	0.00
254-5-54-70-723.004 Main St Water Line	0.00	95,375.10	-95,375.10	100.00%	0.00
254-5-54-70-723.005 Iriquois Ave Water Line	418,164.00	43,415.43	374,748.57	10.38%	100.00
254-5-54-70-723.006 Service Line Inventoy	0.00	94,476.14	-94,476.14	100.00%	0.00
254-5-54-70-750.001 Meter Replacement Program	10,284.00	8,406.89	1,877.11	81.75%	512.26
254-5-54-70-751.001 Pickup Truck	0.00	63,042.46	-63,042.46	100.00%	0.00
254-5-54-70-955.000 Bond Interest Expense	0.00	122,239.74	-122,239.74	100.00%	0.00
Total NonOperating Expenses	556,193.00	3,052,320.64	-2,496,327.64	548.82%	239,704.63
Total Expenditures	2,364,529.00	4,518,668.83	-2,154,339.83	191.11%	301,248.91
Total WATER FUND	-46,193.00	-250,494.43	296,687.43	542.28%	-48,956.83
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Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
255-4-55-30 Operating Revenue					
255-4-55-30-022.000 Sewer User Fees	1,075,639.00	629,058.55	446,580.45	58.48%	0.00
255-4-55-30-022.001 City: Septage Discharg	55,000.00	262,259.31	-207,259.31	476.84%	32,391.73
255-4-55-30-022.002 City: Leachate Revenue	1,000.00	1,968.87	-968.87	196.89%	149.55
255-4-55-30-025.001 Tri-Town: WWTF Charge - E	753,285.00	753,285.00	0.00	100.00%	0.00
255-4-55-30-025.002 Tri-Town: WWTF Charge - W	1,030,988.00	1,030,988.00	0.00	100.00%	0.00
255-4-55-30-025.003 Tri-Town: Septage	25,000.00	0.00	25,000.00	0.00%	0.00
255-4-55-30-025.004 Tri-Town: Leachate	100.00	0.00	100.00	0.00%	0.00
255-4-55-30-025.005 Tri-Town: Pump Station In	36,000.00	36,000.00	0.00	100.00%	0.00
255-4-55-30-060.000 Interest Income	0.00	77,172.29	-77,172.29	100.00%	0.00
255-4-55-30-085.000 Penalties	3,500.00	5,642.85	-2,142.85	161.22%	0.00
255-4-55-30-098.000 Misc Revenue	0.00	22,700.00	-22,700.00	100.00%	3,100.00
Total Operating Revenue	2,980,512.00	2,819,074.87	161,437.13	94.58%	35,641.28
255-4-55-70 Nonoperating Revenues					
255-4-55-70-041.000 State and Other Grant Rev	0.00	48,257.94	-48,257.94	100.00%	48,257.94
255-4-55-70-042.008 Essex Debt Payment	0.00	293,095.15	-293,095.15	100.00%	0.00
255-4-55-70-042.009 Williston Debt Payment	0.00	301,088.65	-301,088.65	100.00%	0.00
255-4-55-70-042.010 Essex Jct. Debt Payment	0.00	285,101.63	-285,101.63	100.00%	0.00
255-4-55-70-092.000 Transfer to Capital	460,000.00	460,000.00	0.00	100.00%	0.00
Total Nonoperating Revenues	460,000.00	1,387,543.37	-927,543.37	301.64%	48,257.94
Total Revenues	3,440,512.00	4,206,618.24	-766,106.24	122.27%	83,899.22

255-5-55-30 Operating Expenses

255-5-55-30-110.000 Regular Salaries	467,036.00	363,421.27	103,614.73	77.81%	39,723.64
255-5-55-30-120.000 Part Time Salaries	8,880.00	4,896.56	3,983.44	55.14%	0.00
255-5-55-30-130.000 Overtime	44,888.00	40,216.96	4,671.04	89.59%	2,688.69
255-5-55-30-210.000 Group Insurance	157,225.00	101,138.48	56,086.52	64.33%	7,990.75
255-5-55-30-220.000 Social Security	41,515.00	32,363.55	9,151.45	77.96%	3,380.50
255-5-55-30-225.000 Act 76 Childcare Tax	1,791.00	1,294.83	496.17	72.30%	133.54
255-5-55-30-230.000 Retirement	45,999.00	35,563.84	10,435.16	77.31%	3,993.71
255-5-55-30-250.000 Unemployment Insurance	672.00	674.81	-2.81	100.42%	0.00
255-5-55-30-260.000 Workers Comp Insurance	25,400.00	13,655.41	11,744.59	53.76%	0.00
255-5-55-30-290.000 Other Employee Benefits	3,150.00	1,050.00	2,100.00	33.33%	350.00
255-5-55-30-320.000 Legal Services	3,000.00	1,665.00	1,335.00	55.50%	0.00
255-5-55-30-330.000 Professional Services	8,300.00	19,335.14	-11,035.14	232.95%	1,226.00
255-5-55-30-335.000 Audit	5,188.00	6,374.20	-1,186.20	122.86%	0.00
255-5-55-30-340.000 Technical Services	26,250.00	5,595.00	20,655.00	21.31%	810.00
255-5-55-30-340.001 Lab Testing	0.00	135.00	-135.00	100.00%	0.00
255-5-55-30-410.000 Water and Sewer Charges	3,500.00	4,951.35	-1,451.35	141.47%	0.00
255-5-55-30-421.000 Grit Disposal	17,600.00	13,845.10	3,754.90	78.67%	1,361.68
255-5-55-30-430.000 R&M Vehicles & Equipment	3,000.00	218.82	2,781.18	7.29%	0.00
255-5-55-30-431.000 R&M Buildings	26,625.00	33,624.05	-6,999.05	126.29%	486.00
255-5-55-30-435.000 COGEN	35,000.00	34,900.82	99.18	99.72%	5,741.13
255-5-55-30-442.000 Rental Vehicles/Equip	3,384.00	1,786.55	1,597.45	52.79%	158.45
255-5-55-30-491.000 Administrative Fees	95,446.00	95,446.00	0.00	100.00%	0.00

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
255-5-55-30-500.000 Training, Conf, Dues	9,000.00	5,452.03	3,547.97	60.58%	1,030.54
255-5-55-30-505.000 Tech. Subs, Licenses	16,405.00	5,786.46	10,618.54	35.27%	1,625.51
255-5-55-30-510.000 Permits, Licenses, Reg	11,000.00	10,178.00	822.00	92.53%	9,900.00
255-5-55-30-520.000 PACIF Insurance	44,059.00	29,487.69	14,571.31	66.93%	0.00
255-5-55-30-530.000 Communications	12,620.00	12,917.85	-297.85	102.36%	1,181.16
255-5-55-30-540.000 Advertising	750.00	0.00	750.00	0.00%	0.00
255-5-55-30-567.000 Biosolids Land Applicatio	205,200.00	119,619.52	85,580.48	58.29%	0.00
255-5-55-30-568.000 Biosolids Subcontractor	305,046.00	255,407.48	49,638.52	83.73%	34,254.82
255-5-55-30-570.000 Other Purchased Services	140,000.00	102,732.25	37,267.75	73.38%	6,780.62
255-5-55-30-609.000 Safety Supplies	3,000.00	8,292.51	-5,292.51	276.42%	4,258.98
255-5-55-30-610.000 General Supplies	9,000.00	9,505.88	-505.88	105.62%	138.35
255-5-55-30-611.000 Small Tools & Equipment	5,000.00	3,347.34	1,652.66	66.95%	0.00
255-5-55-30-612.000 Uniforms	7,050.00	3,581.02	3,468.98	50.79%	413.48
255-5-55-30-618.000 Laboratory Supplies	28,000.00	14,004.75	13,995.25	50.02%	1,547.03
255-5-55-30-619.000 Chemicals	495,000.00	424,532.67	70,467.33	85.76%	27,536.28
255-5-55-30-621.000 Natural Gas/Heating	25,500.00	20,127.83	5,372.17	78.93%	1,547.61
255-5-55-30-622.000 Electricity	170,000.00	144,659.29	25,340.71	85.09%	15,424.64
255-5-55-30-626.000 Gasoline	4,250.00	1,562.78	2,687.22	36.77%	206.07
255-5-55-30-735.000 Tech: Equip/Hardware	4,284.00	3,675.00	609.00	85.78%	35.00
255-5-55-30-910.000 Transfer btwn funds (non-	1,500.00	1,500.00	0.00	100.00%	0.00
255-5-55-30-920.000 Transfer btwn funds (capi	460,000.00	460,000.00	0.00	100.00%	0.00
Total Operating Expenses	2,980,513.00	2,448,523.09	531,989.91	82.15%	173,924.18
255-5-55-70 Nonoperating Expenses					
255-5-55-70-722.008 Vt Phos Challenge PePhlo	100,000.00	23,473.17	76,526.83	23.47%	8,164.91
255-5-55-70-722.014 Digester Maintenance	52,500.00	14,996.55	37,503.45	28.56%	0.00
255-5-55-70-722.018 Flow EQ Blowers	40,000.00	35,480.00	4,520.00	88.70%	0.00
255-5-55-70-722.019 Waste Primary Sludge #2 U	40,000.00	48,914.15	-8,914.15	122.29%	0.00
255-5-55-70-722.020 Digester Flare/Flame Arre	248,400.00	0.00	248,400.00	0.00%	0.00
255-5-55-70-730.001 Energy Conservation	10,000.00	0.00	10,000.00	0.00%	0.00
255-5-55-70-730.003 10 Year Engineer Evaluati	0.00	22,876.00	-22,876.00	100.00%	0.00
255-5-55-70-750.001 Generator	52,000.00	0.00	52,000.00	0.00%	0.00
255-5-55-70-750.002 IT Upgrades	11,000.00	0.00	11,000.00	0.00%	0.00
255-5-55-70-955.001 ARRA Loan-AR1-004 Admin	0.00	406.16	-406.16	100.00%	0.00
255-5-55-70-955.002 RZEDB Interest	0.00	33,834.84	-33,834.84	100.00%	0.00
255-5-55-70-955.003 CWSRF RF1-148 Admin Fee	0.00	167,185.69	-167,185.69	100.00%	0.00
Total Nonoperating Expenses	553,900.00	347,166.56	206,733.44	62.68%	8,164.91
Total Expenditures	3,534,413.00	2,795,689.65	738,723.35	79.10%	182,089.09
Total WASTEWATER FUND	-93,901.00	1,410,928.59	-1,317,027.59	-1,502.57%	-98,189.87

Account			Budget		
	Budget	Actual	Balance	% of Budget	Pd to Date
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256-4-56-40 Operating Revenues					
256-4-56-40-023.000 Sanitation User Fees	887,899.00	523,639.92	364,259.08	58.98%	0.00
256-4-56-40-023.001 Essex Pump Station Fees	33,500.00	32,985.47	514.53	98.46%	0.00
256-4-56-40-023.002 Two party agreement	15,000.00	15,000.00	0.00	100.00%	15,000.00
256-4-56-40-024.000 Utility Connection Fees	30,000.00	72,345.78	-42,345.78	241.15%	0.00
256-4-56-40-026.000 Allocation Fees	0.00	130,793.60	-130,793.60	100.00%	4,584.00
256-4-56-40-060.000 Interest Income	5,000.00	57,817.95	-52,817.95	1,156.36%	0.00
256-4-56-40-085.000 Penalties	3,000.00	4,647.99	-1,647.99	154.93%	0.00
256-4-56-40-098.000 Misc Revenue	0.00	9,060.00	-9,060.00	100.00%	0.00
Total Operating Revenues	974,399.00	846,290.71	128,108.29	86.85%	19,584.00
256-4-56-70 Nonoperating Revenues					
256-4-56-70-042.007 WWTF Capacity Sale	0.00	423,900.00	-423,900.00	100.00%	0.00
256-4-56-70-092.000 Transfer to Capital	172,000.00	172,000.00	0.00	100.00%	0.00
Total Nonoperating Revenues	172,000.00	595,900.00	-423,900.00	346.45%	0.00
Total Revenues	1,146,399.00	1,442,190.71	-295,791.71	125.80%	19,584.00
256-5-56-40 Operating Expenses					
256-5-56-40-110.000 Regular Salaries	134,743.00	121,830.44	12,912.56	90.42%	10,153.32
256-5-56-40-120.000 Part Time Salaries	0.00	187.55	-187.55	100.00%	0.00
256-5-56-40-130.000 Overtime	20,392.00	22,399.30	-2,007.30	109.84%	712.09
256-5-56-40-210.000 Group Insurance	43,997.00	45,691.56	-1,694.56	103.85%	4,015.92
256-5-56-40-220.000 Social Security	12,497.00	11,485.30	1,011.70	91.90%	882.27
256-5-56-40-225.000 Act 76 Childcare Tax	539.00	447.96	91.04	83.11%	30.26
256-5-56-40-230.000 Retirement	14,934.00	12,979.32	1,954.68	86.91%	980.04
256-5-56-40-250.000 Unemployment Insurance	143.00	143.61	-0.61	100.43%	0.00
256-5-56-40-260.000 Workers Comp Insurance	6,100.00	4,234.86	1,865.14	69.42%	0.00
256-5-56-40-290.000 Other Employee Benefits	700.00	0.00	700.00	0.00%	0.00
256-5-56-40-330.000 Professional Services	6,000.00	356.00	5,644.00	5.93%	0.00
256-5-56-40-335.000 Audit	2,882.00	3,540.60	-658.60	122.85%	0.00
256-5-56-40-340.000 Technical Services	14,800.00	7,073.96	7,726.04	47.80%	560.00
256-5-56-40-410.000 Water and Sewer Charges	500.00	261.70	238.30	52.34%	0.00
256-5-56-40-430.000 R&M Vehicles & Equipment	2,000.00	150.73	1,849.27	7.54%	0.00
256-5-56-40-431.000 R&M Buildings & Grounds	6,000.00	0.00	6,000.00	0.00%	0.00
256-5-56-40-433.000 R&M Infrastructure	5,000.00	9,355.13	-4,355.13	187.10%	1,500.00
256-5-56-40-434.000 R&M Pump Stations	12,000.00	17,578.51	-5,578.51	146.49%	1,315.00
256-5-56-40-434.001 Susie Wilson PS Costs	11,500.00	19,527.03	-8,027.03	169.80%	621.56
256-5-56-40-434.002 West Street PS Costs	13,500.00	12,353.08	1,146.92	91.50%	776.57
256-5-56-40-441.000 Rental Land/Buildings	1,800.00	1,972.78	-172.78	109.60%	0.00
256-5-56-40-491.000 Administrative Fees	226,891.00	226,891.00	0.00	100.00%	0.00
256-5-56-40-500.000 Training, Conf, Dues	2,000.00	0.00	2,000.00	0.00%	0.00
256-5-56-40-505.000 Tech. Subs, Licenses	1,668.00	1,175.62	492.38	70.48%	393.87
256-5-56-40-520.000 PACIF Insurance	6,310.00	1,878.34	4,431.66	29.77%	0.00
256-5-56-40-521.000 Insurance Deductibles	1,000.00	0.00	1,000.00	0.00%	0.00
256-5-56-40-530.000 Communications	0.00	1,080.00	-1,080.00	100.00%	990.00
256-5-56-40-560.000 Postage	6,000.00	5,961.79	38.21	99.36%	0.00

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
256-5-56-40-609.000 Safety Supplies	3,000.00	0.00	3,000.00	0.00%	0.00
256-5-56-40-610.000 General Supplies	1,000.00	262.12	737.88	26.21%	-893.14
256-5-56-40-612.000 Uniforms	1,350.00	429.06	920.94	31.78%	0.00
256-5-56-40-621.000 Natural Gas/Heating	1,500.00	1,325.67	174.33	88.38%	82.29
256-5-56-40-622.000 Electricity	12,000.00	13,916.40	-1,916.40	115.97%	1,041.87
256-5-56-40-626.000 Gasoline	6,000.00	4,800.95	1,199.05	80.02%	361.63
256-5-56-40-735.000 Tech: Equip/Hardware	3,403.00	0.00	3,403.00	0.00%	0.00
256-5-56-40-750.000 Machinery & Equipment	5,000.00	0.00	5,000.00	0.00%	0.00
256-5-56-40-920.000 Transfer btwn funds (capi	172,000.00	172,000.00	0.00	100.00%	0.00
Total Operating Expenses	759,149.00	721,290.37	37,858.63	95.01%	23,523.55
256-5-56-70 Nonoperating Expenses					
256-5-56-70-722.001 Manhole Rehab	40,000.00	33,773.74	6,226.26	84.43%	0.00
256-5-56-70-722.005 Maple/River/West St PS	12,900.00	6,560.00	6,340.00	50.85%	1,230.00
256-5-56-70-722.006 Collection Sys Capacity S	28,300.00	2,904.00	25,396.00	10.26%	0.00
256-5-56-70-722.009 West St PS Emergency Repa	0.00	28,187.13	-28,187.13	100.00%	0.00
256-5-56-70-723.005 Iriquois Ave Water Line	13,050.00	0.00	13,050.00	0.00%	0.00
256-5-56-70-750.001 Meter Replacement Program	20,880.00	14,888.79	5,991.21	71.31%	1,024.53
256-5-56-70-910.000 Transfer to WWTF	0.00	285,101.63	-285,101.63	100.00%	0.00
256-5-56-70-955.001 ARRA Loan-AR1-004 Admin	0.00	1,837.81	-1,837.81	100.00%	0.00
256-5-56-70-955.002 RF1-157 PS upgrade	0.00	12,058.13	-12,058.13	100.00%	0.00
Total Nonoperating Expenses	115,130.00	385,311.23	-270,181.23	334.67%	2,254.53
Total Expenditures	874,279.00	1,106,601.60	-232,322.60	126.57%	25,778.08
Total SANITATION FUND	272,120.00	335,589.11	-607,709.11	123.32%	-6,194.08

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
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257-4-57-50-060.000 Interest Income	0.00	89.82	-89.82	100.00%	0.00
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Total Revenues	0.00	89.82	-89.82	100.00%	0.00
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Total Expenditures	0.00	0.00	0.00	0.00%	0.00
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Total STORMWATER FUND	0.00	89.82	-89.82	-100.00%	0.00
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06/02/25

City of Essex Junction General Ledger
Current Yr Pd: 11 Year Budget Status Report
SENIOR CENTER FUND

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02:54 pm

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Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
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258-4-33-13-060.000 Interest Income	0.00	411.37	-411.37	100.00%	0.00
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Total Revenues	0.00	411.37	-411.37	100.00%	0.00
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Total Expenditures	0.00	0.00	0.00	0.00%	0.00
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Total SENIOR CENTER FUND	0.00	411.37	-411.37	-100.00%	0.00
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Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
259-4-30-10-060.000 Interest Income	0.00	40,692.12	-40,692.12	100.00%	0.00
259-4-30-11-020.304 Pool Day Admissions	79,581.00	73,824.07	5,756.93	92.77%	76.50
259-4-30-11-020.305 Pool Memberships	44,315.00	25,680.70	18,634.30	57.95%	254.50
259-4-30-11-020.306 Swim Lessons	48,431.00	32,667.50	15,763.50	67.45%	150.00
259-4-30-12-020.308 Facility & Field Rental	32,489.00	26,310.00	6,179.00	80.98%	9,457.50
259-4-30-14-020.311 Youth Programs	361,480.00	252,943.15	108,536.85	69.97%	720.00
259-4-30-14-020.312 Adult Programs	147,575.00	126,979.75	20,595.25	86.04%	835.00
259-4-30-14-050.000 Donation Revenue	34,900.00	4,725.00	30,175.00	13.54%	0.00
259-4-30-14-050.150 Memorial Day Parade	0.00	11,850.00	-11,850.00	100.00%	5,200.00
259-4-30-15-020.313 Childcare - AS	1,500,072.00	1,818,408.60	-318,336.60	121.22%	141,294.96
259-4-30-15-020.315 Shared Staffing Contract	171,360.00	130,382.41	40,977.59	76.09%	45,096.15
259-4-30-15-040.835 Special Accommodation Gra	0.00	6,310.00	-6,310.00	100.00%	1,050.00
259-4-30-16-020.313 Childcare - PS	624,996.00	592,007.82	32,988.18	94.72%	12,208.96
259-4-30-16-040.000 Federal Grant Revenue	0.00	4,752.00	-4,752.00	100.00%	0.00
259-4-30-16-040.837 Early Childhood Arts Gran	0.00	5,600.00	-5,600.00	100.00%	0.00
259-4-30-17-020.313 Childcare - DC	689,296.00	681,032.43	8,263.57	98.80%	-29.00
259-4-30-17-040.835 Special Accommodation Gra	0.00	16,174.50	-16,174.50	100.00%	0.00
Total Revenues	3,734,495.00	3,850,340.05	-115,845.05	103.10%	216,314.57
259-5-30-10 Administration					
259-5-30-10-210.000 Group Insurance	0.00	-4,808.49	4,808.49	100.00%	0.00
259-5-30-10-250.000 Unemployment Insurance	4,154.00	4,171.38	-17.38	100.42%	0.00
259-5-30-10-260.000 Workers Comp Insurance	50,000.00	43,013.11	6,986.89	86.03%	0.00
259-5-30-10-330.000 Professional Services	4,500.00	8,568.08	-4,068.08	190.40%	0.00
259-5-30-10-442.000 Rental Vehicles/Equip	1,968.00	1,820.50	147.50	92.51%	165.50
259-5-30-10-500.000 Training, Conf, Dues	9,500.00	6,940.28	2,559.72	73.06%	0.00
259-5-30-10-505.000 Tech. Subs, Licenses	17,570.00	19,236.22	-1,666.22	109.48%	1,761.27
259-5-30-10-550.000 Printing and Binding	10,500.00	3,590.00	6,910.00	34.19%	0.00
259-5-30-10-560.000 Postage	7,103.00	9,798.46	-2,695.46	137.95%	0.00
259-5-30-10-561.000 CC Processing Fees	0.00	57,925.33	-57,925.33	100.00%	0.00
259-5-30-10-610.000 General Supplies	0.00	1,048.74	-1,048.74	100.00%	0.00
259-5-30-10-910.000 Trnsfr Between Funds (non	45,000.00	45,000.00	0.00	100.00%	0.00
Total Administration	150,295.00	196,303.61	-46,008.61	130.61%	1,926.77
259-5-30-11 Pool					
259-5-30-11-120.000 Part Time Salaries	117,879.00	86,545.76	31,333.24	73.42%	0.00
259-5-30-11-130.000 Overtime	0.00	1,365.89	-1,365.89	100.00%	0.00
259-5-30-11-220.000 Social Security	9,018.00	6,725.29	2,292.71	74.58%	0.00
259-5-30-11-225.000 Act 76 Childcare Tax	389.00	353.38	35.62	90.84%	0.00
259-5-30-11-330.000 Professional Services	5,194.00	8,188.67	-2,994.67	157.66%	0.00
259-5-30-11-431.000 R&M Buildings & Grounds	28,847.00	17,284.07	11,562.93	59.92%	1,512.17
259-5-30-11-610.000 General Supplies	4,132.00	801.58	3,330.42	19.40%	255.64
Total Pool	165,459.00	121,264.64	44,194.36	73.29%	1,767.81
259-5-30-12 Parks and Facilities					
259-5-30-12-120.000 Part Time Salaries	9,422.00	2,200.35	7,221.65	23.35%	0.00

Account	Budget				
	Budget	Actual	Balance	% of Budget	Pd to Date
259-5-30-12-220.000 Social Security	721.00	168.32	552.68	23.35%	0.00
259-5-30-12-225.000 Act 76 Childcare Tax	31.00	5.91	25.09	19.06%	0.00
259-5-30-12-330.000 Professional Services	9,000.00	116,068.56	-107,068.56	1,289.65%	7,580.00
259-5-30-12-442.000 Rental Vehicles/Equip	13,800.00	10,775.74	3,024.26	78.09%	1,956.13
259-5-30-12-500.000 Training, Conf, Dues	4,000.00	2,799.21	1,200.79	69.98%	0.00
259-5-30-12-530.000 Communications	0.00	420.00	-420.00	100.00%	0.00
259-5-30-12-610.000 General Supplies	0.00	10,584.79	-10,584.79	100.00%	244.69
Total Parks and Facilities	36,974.00	143,022.88	-106,048.88	386.82%	9,780.82
259-5-30-14 Recreation Programs					
259-5-30-14-110.000 Regular Salaries	56,163.00	47,606.40	8,556.60	84.76%	4,313.60
259-5-30-14-120.000 Part Time Salaries	52,922.00	11,342.21	41,579.79	21.43%	3,270.84
259-5-30-14-210.000 Group Insurance	27,393.00	33,847.28	-6,454.28	123.56%	2,957.34
259-5-30-14-220.000 Social Security	8,391.00	4,614.11	3,776.89	54.99%	570.06
259-5-30-14-225.000 Act 76 Childcare Tax	362.00	180.25	181.75	49.79%	20.57
259-5-30-14-230.000 Retirement	4,945.00	3,571.83	1,373.17	72.23%	258.82
259-5-30-14-290.000 Other Employee Benefits	350.00	350.00	0.00	100.00%	0.00
259-5-30-14-330.000 Professional Services	433,805.00	307,958.29	125,846.71	70.99%	7,892.12
259-5-30-14-410.000 Water and Sewer Charges	1,500.00	762.18	737.82	50.81%	0.00
259-5-30-14-431.000 R&M Buildings & Grounds	1,300.00	342.04	957.96	26.31%	0.00
259-5-30-14-442.000 Rental Vehicles/Equip	2,000.00	0.00	2,000.00	0.00%	0.00
259-5-30-14-500.000 Training, Conf, Dues	8,077.00	1,238.95	6,838.05	15.34%	0.00
259-5-30-14-530.000 Communications	1,098.00	300.00	798.00	27.32%	45.00
259-5-30-14-610.000 General Supplies	27,773.00	67,239.93	-39,466.93	242.11%	4,429.47
259-5-30-14-850.150 Memorial Day Parade	0.00	156.40	-156.40	100.00%	156.40
Total Recreation Programs	626,079.00	479,509.87	146,569.13	76.59%	23,914.22
259-5-30-15 After School Care					
259-5-30-15-110.000 Regular Salaries	576,341.00	501,429.53	74,911.47	87.00%	44,896.10
259-5-30-15-120.000 Part Time Salaries	491,920.00	459,896.27	32,023.73	93.49%	50,708.48
259-5-30-15-130.000 Overtime	0.00	5,295.96	-5,295.96	100.00%	55.47
259-5-30-15-210.000 Group Insurance	122,197.00	122,870.98	-673.98	100.55%	11,956.13
259-5-30-15-220.000 Social Security	83,264.00	75,216.43	8,047.57	90.33%	7,453.20
259-5-30-15-225.000 Act 76 Childcare Tax	3,592.00	3,146.61	445.39	87.60%	307.78
259-5-30-15-230.000 Retirement	58,286.00	47,552.01	10,733.99	81.58%	4,339.69
259-5-30-15-290.000 Other Employee Benefits	3,850.00	1,750.00	2,100.00	45.45%	350.00
259-5-30-15-330.000 Professional Services	96,400.00	43,242.37	53,157.63	44.86%	518.54
259-5-30-15-500.000 Training, Conf, Dues	33,241.00	23,158.70	10,082.30	69.67%	1,425.00
259-5-30-15-530.000 Communications	7,920.00	10,581.74	-2,661.74	133.61%	1,054.69
259-5-30-15-580.000 Travel	0.00	19,003.57	-19,003.57	100.00%	1,931.26
259-5-30-15-610.000 General Supplies	69,084.00	89,660.38	-20,576.38	129.78%	9,049.37
259-5-30-15-626.000 Gasoline	5,500.00	835.15	4,664.85	15.18%	83.66
Total After School Care	1,551,595.00	1,403,639.70	147,955.30	90.46%	134,129.37
259-5-30-16 Preschool					
259-5-30-16-110.000 Regular Salaries	351,704.00	305,675.92	46,028.08	86.91%	27,791.38
259-5-30-16-120.000 Part Time Salaries	14,024.00	13,098.08	925.92	93.40%	1,524.90

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
259-5-30-16-130.000 Overtime	0.00	634.70	-634.70	100.00%	31.50
259-5-30-16-210.000 Group Insurance	131,414.00	136,530.94	-5,116.94	103.89%	13,116.68
259-5-30-16-220.000 Social Security	28,504.00	25,278.66	3,225.34	88.68%	2,315.53
259-5-30-16-225.000 Act 76 Childcare Tax	1,230.00	1,024.72	205.28	83.31%	93.82
259-5-30-16-230.000 Retirement	32,564.00	26,340.29	6,223.71	80.89%	2,247.02
259-5-30-16-290.000 Other Employee Benefits	2,450.00	1,750.00	700.00	71.43%	0.00
259-5-30-16-330.000 Professional Services	6,665.00	14,140.94	-7,475.94	212.17%	0.00
259-5-30-16-420.000 Cleaning Services	32,500.00	19,690.31	12,809.69	60.59%	1,114.40
259-5-30-16-441.000 Rental Land/Buildings	1,860.00	0.00	1,860.00	0.00%	0.00
259-5-30-16-442.000 Rental Vehicles/Equip	0.00	1,643.40	-1,643.40	100.00%	149.40
259-5-30-16-500.000 Training, Conf, Dues	11,750.00	3,916.26	7,833.74	33.33%	0.00
259-5-30-16-530.000 Communications	0.00	460.84	-460.84	100.00%	36.32
259-5-30-16-580.000 Travel	2,592.00	0.00	2,592.00	0.00%	0.00
259-5-30-16-610.000 General Supplies	10,500.00	57,688.33	-47,188.33	549.41%	1,140.52
259-5-30-16-890.837 Early Childhood Arts Gran	0.00	5,600.00	-5,600.00	100.00%	0.00
Total Preschool	627,757.00	613,473.39	14,283.61	97.72%	49,561.47
259-5-30-17 Summer Day Camps					
259-5-30-17-110.000 Regular Salaries	72,644.00	37,250.83	35,393.17	51.28%	0.00
259-5-30-17-120.000 Part Time Salaries	420,770.00	392,410.31	28,359.69	93.26%	108.00
259-5-30-17-130.000 Overtime	0.00	19,304.52	-19,304.52	100.00%	0.00
259-5-30-17-220.000 Social Security	37,746.00	33,829.41	3,916.59	89.62%	8.25
259-5-30-17-225.000 Act 76 Childcare Tax	1,628.00	1,966.61	-338.61	120.80%	0.36
259-5-30-17-330.000 Professional Services	111,981.00	53,268.25	58,712.75	47.57%	320.00
259-5-30-17-580.000 Travel	0.00	25,749.19	-25,749.19	100.00%	0.00
259-5-30-17-610.000 General Supplies	30,009.00	68,623.61	-38,614.61	228.68%	1,999.09
Total Summer Day Camps	674,778.00	632,402.73	42,375.27	93.72%	2,435.70
259-5-30-19 Rec Kids					
Total Rec Kids	0.00	0.00	0.00	0.00%	0.00
Total Expenditures	3,832,937.00	3,589,616.82	243,320.18	93.65%	223,516.16
Total EJRP PPROGRAMS FUND	-98,442.00	260,723.23	-162,281.23	-264.85%	-7,201.59
Total All Funds	-1,034,950.00	4,434,325.88	-3,399,375.88	-428.46%	-780,860.20

LOT Fund Balance Detail

LOT Funds Revenue FY23		659,341.99	
	<i>11/21/22 Disbursement - Q1</i>	1,178.64	
	<i>2/9/23 Disbursement - Q2</i>	239,621.26	
	<i>5/12/23 Disbursement - Q3</i>	195,435.64	
			funds received in August, but recorded back to June to properly recognize revenue
	<i>6/30/23 Disbursement - Q4</i>	219,588.49	
	<i>Interest Accrued</i>	3,517.96	
LOT Funds Revenue FY24		986,078.22	
	<i>Q1</i>	284,780.40	
	<i>Q2</i>	223,554.85	
	<i>Q3</i>	219,797.53	
	<i>Q4</i>	232,463.92	
	<i>Interest Accrued</i>	25,481.52	allocated monthly
LOT Funds Revenue FY25		784,202.89	
	<i>Q1</i>	263,103.52	
	<i>Q2</i>	261,428.29	
	<i>Q3</i>	237,710.40	
	<i>Q4</i>		
	<i>Interest Accrued</i>	21,960.68	allocated monthly
Less:			
FY23 IT Migration Balance of Funds Avail.		-	
			rebranding, capital transfer, IT migration and paving actual
FY24 Expenses	(262,239.00)		spent to date
			\$40,000 assigned during budget, \$12,500 reassigned to
Rebranding Balance of Funds Avail.	(27,500.00)		Strategic Planning by Council
			\$30,000 assigned during budget, \$12,500 added from
Strategic Planning Balance of Funds Avail.	-		Rebranding by Council
Banners/Signs Balance of Funds Avail.	(14,375.00)		
Capital Transfer Balance of Funds Avail.	-		recurring quarterly entry
			\$20,000 assigned during budget, additonal \$20,000 assigned
Paving Balance of Funds Avail.	-		by Council
			\$284,766 assigned by Council 6/12/24, \$400,000 assigned by
2 Lincoln Renovation	(684,766.00)		council 4/9/25
			Council authorized to reassign to 2 Lincoln Renovation project
Stormwater Grant Match Balance of Funds Avail.	(28,000.00)		6/12/24
			Council authorized to reassign to 2 Lincoln Renovation project
Code Enforcement Salary/Benefits Balance of Funds Avail.	(40,158.00)		6/12/24
FY25 Expenses to Date	(1,000,000.00)		
Sidewalks per Policy	(218,608.00)		25% of projected revenue
FY25 Capital Transfer Balance of Funds Avail.	-		
Balance of LOT Funds Available		153,977.10	
Projected Remaining FY25 LOT Revenue	112,189.79		\$874,432 projected, less actual funds received to date
Projected FY25 LOT Fund Balance	266,166.89		

updated 6/3/25

2 Lincoln Renovation Project

	Breadloaf	Scott & Partners	Other	Totals
Original Contract	\$ 2,770,578.00	\$ 231,419.00	n/a	\$ 3,001,997.00
Change Orders/Amendments/Non-Contract	\$ 398,830.03	\$ 58,610.18	n/a	\$ 457,440.21
Revised Contract	\$ 3,169,408.03	\$ 290,029.18	n/a	\$ 3,459,437.21
Payments to Date	\$ 1,815,782.39	\$ 276,457.43	\$ 117,952.58	\$ 2,210,192.40
Balance of Contract	\$ 1,353,625.64	\$ 13,571.75	n/a	\$ 1,249,244.81

Approved Project Funds	4,020,975.60
Payments to Date	(2,210,192.40)
Remaining Contract Obligations	(1,249,244.81)
Anticipated Additional Costs	(366,244.48)
Balance of Funds Available	195,293.91

updated 6/5/25

Economic Development Fund Balance Detail

FY25 Economic Development Fund Beginning Balance	869,061.06	
Economic Development Funds Received FY25	137,391.57	
	<i>Property Taxes</i>	114,102.92 will be allocated around 9/15 and 3/15 tax payment due dates
	<i>Interest Accrued</i>	23,288.65 allocated monthly
Less:		
		FY25 \$40,000 grant match, less \$5,300 actual spent to date
Main St Park	(34,700.00)	FY25
Crescent Connector	(90,000.00)	estimated
EV Charging	(1,231.00)	actual spent to date FY25
		FY25 \$250,000 grant match, less \$2,343.75 actual spent to
Amtrak Grant Match	(247,656.25)	date FY25
Balance of Economic Development Funds Available	<u>632,865.38</u>	
Projected FY25 Economic Development Fund Revenue	-	
Projected FY25 Economic Development Fund Balance	<u>632,865.38</u>	

updated 6/3/25

POLICE COMMUNITY ADVISORY BOARD

May 20, 2025

POLICE COMMUNITY ADVISORY BOARD

REGULAR MEETING

MINUTES OF MEETING - DRAFT

April 15, 2025

POLICE COMMUNITY ADVISORY BOARD: Dan Maguire, Vince Cuciti, Christina Hagestad, Jody Kamon (Advisor)

ABSENT: Jenny Parker, Gwendolyn Evans and David Harrington

STAFF: Alyssa March, Community Liaison, Essex Police Department

ADMINISTRATION: Ron Hoague (EPD Chief)

OTHERS PRESENT:

1. CALL TO ORDER

Chair Christina Hagestad called the meeting to order at 6:04pm.

2. AGENDA ADDITIONS/CHANGES

No changes to the agenda

3. AGENDA APPROVAL

The agenda was approved.

4. PUBLIC TO BE HEARD

Jody shared that Corporal Feit responded to a call at one of the schools and Jody heard that Corporal Feit handled the call well and that many people in the school like working with her.

5. CONSENT ITEMS

a. The Board approved the Minutes for the April meeting.

6. BUSINESS ITEMS

a. The survey questions were looked at and discussed to move forward. Alyssa will be sending out the sample survey to the Board within the next week so everyone is able to take the survey and provide feedback. It was also discussed on how to push the survey out to the community and how to get people engaged with taking the survey.

c. The Chief gave updates from the Department. EPD has two potential candidates going to the Police Academy in August. The Chief still encourages the community to lock their car and home doors.

The Chief shared that EPD has been involved in multiple Special Olympics Vermont events and will continue to do so in the upcoming month.

Alyssa shared that the Memorial Day parade is taking place this Saturday.

7. ADJOURN

*A motion to adjourn was made by Vince. The motion was seconded and approved by the Board.
The meeting adjourned at 7:12pm.*

Respectfully submitted,

Alyssa March
Community Affairs Liaison

Governance Committee Meeting Minutes

Thursday, May 22, 2025

Members Present: Steve Eustis, Gabrielle Smith, Brian Sheldon, Elaine Haney, Deb McAdoo; Thomas Coen

Absent: Marlon Verasamy, Candace Morgan

Staff: Brad Luck

Members of the public: Bethany Clark

Steve Eustis called meeting to order at 6:40 PM.

There were no agenda additions or amendments.

Public to be heard: NA

Gabrielle Smith moved to approve the minutes of the May 8, 2025 meeting; Deb McAdoo seconded. The minutes were approved unanimously.

Brad reviewed potential process for examining other communities. Three groups will each review three communities for a total of nine communities,

The committee will finalize questions to ask the communities and project details at the June 12th meeting. Groups will have between 6/12-7/10 to gather information.

Brad reviewed the list of nine communities. Inclusion on the list is based on those communities that are closest to Essex Junction in either population or square miles.

Observations and considerations that were discussed:

- How many members of each governing body should the group interview?
- Questions for board members could be similar to those in the survey sent to former Essex Junction officials.
- Probably should interview a mix of board members and municipal manager.
- Are the meetings on the phone, in person, or on Zoom?
- It would be helpful to have some kind of connection to the people to be interviewed to ensure the interviews are a priority for the interviewees.
- Some interviewees may not have the time and might prefer a survey to fill out.

- Consider interviewing multiple board members together and interviewing municipal manager separately.
- What would the value be of collecting general public feedback? With the wide variety of types of municipalities (rural and urban), would this bring in too much unrelated data? Perhaps a literature search in local papers or a discussion with the local editor. Including this information may expand the scope of the project unnecessarily.
- Interview questions for the board members and municipal managers can be the same.
- Definitely want to interview the board leader; can include an additional board member (to avoid quorum issues).
- Each committee member should come up with a few questions that the committee can choose from.
- We will want to fill out the table with the basic data about each community; these are not questions we'll need to ask.
- Could use the same questions from our internal survey, reframed for each community.
- Potential questions: Can you think of something good that happened in your community that was the result of the work of the board? Can you think of a time when the board got in the way of accomplishing?
- Brad will compile questions and send them around; each committee member can add their own questions.
- Next meeting, groups will form and begin to plan interviews and schedules.
- May meet just once in June, July, and August.

Next meeting is June 12th. Committee members should bring their draft questions.

Thomas Coen moved to adjourn; Deb McAdoo seconded. The meeting ended at 7:40 PM.