



**CITY OF ESSEX JUNCTION CITY COUNCIL  
SPECIAL MEETING AGENDA**

Online & 2 Lincoln St.  
Essex Junction, VT 05452  
Wednesday, February 1, 2023  
**11:30 AM**

E-mail: [admin@essexjunction.org](mailto:admin@essexjunction.org)

[www.essexjunction.org](http://www.essexjunction.org)

Phone: (802) 878-6944

This meeting will be in-person at 2 Lincoln Street and available remotely. Options to watch or join the meeting remotely:

- **JOIN ONLINE:** [Join Zoom Meeting](#)
- **JOIN CALLING:** (toll free audio only): (888) 788-0099 | Meeting ID: 944 6429 7825; Passcode: 635787

1. **CALL TO ORDER** [11:30 AM]
2. **AGENDA ADDITIONS/CHANGES**
3. **APPROVE AGENDA**
4. **PUBLIC TO BE HEARD**
  - a. Comments from Public on Items Not on Agenda
5. **BUSINESS ITEMS**
  - a. Discussion and Consideration of Warning the Public Hearings for Charter Changes
6. **CONSENT ITEMS** - none
7. **READING FILE** - none
8. **EXECUTIVE SESSION** - none
9. **ADJOURN**

*Members of the public are encouraged to speak during the Public to Be Heard agenda item, during a Public Hearing, or, when recognized by the President, during consideration of a specific agenda item. The public will not be permitted to participate when a motion is being discussed except when specifically requested by the President. This agenda is available in alternative formats upon request. Meetings of the City Council, like all programs and activities of the City of Essex Junction, are accessible to people with disabilities. For information on accessibility or this agenda, call the City Manager's office at 802-878-6944 TTY: 7-1-1 or (800) 253-0191.*

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**CITY OF ESSEX JUNCTION  
CITY COUNCIL  
SPECIAL MEETING  
MINUTES OF MEETING  
February 1, 2023**

**COUNCILORS PRESENT:** Andrew Brown, President; Raj Chawla, Vice President; Dan Kerin; Amber Thibeault; George Tyler.

**ADMINISTRATION:** Regina Mahony, City Manager; Susan McNamara-Hill, City Clerk.

**OTHERS PRESENT:** Steven Eustis, Janelle Racine, Ken Signorello, Kate Vanni.

1. **CALL TO ORDER**

Councilor Brown called the meeting to order at 11:30 A.M.

2. **AGENDA ADDITIONS/CHANGES**

None.

3. **APPROVE AGENDA**

No approval needed as no changes were made.

4. **PUBLIC TO BE HEARD**

a. Comments from public on items not on the agenda

No public comment.

5. **BUSINESS ITEMS**

a. Discussion and Consideration of Warning the Public Hearings for Charter Changes

Councilor Brown noted that two public hearings are required to have the charter changes move forward. He said that Monday, March 6th, is proposed to be the first public hearing, and Monday, March 13th, is proposed to be the second public hearing for those charter changes. He said they would only be able to make changes at the March 6th public hearing and that the second public hearing would be more of a formality. He noted that City Clerk McNamara-Hill has reviewed the timeline and deemed it aligned with the required charter changes process.

**DAN KERIN made a motion, seconded by GEORGE TYLER, that the City Council warn the first public hearing for the proposed charter changes on Monday, March 6<sup>th</sup>, 2023, at 6:30 P.M. and a second public hearing for the proposed charter changes on Monday, March 13<sup>th</sup> at 6:30 P.M. with both meetings taking place at 2 Lincoln Street and on Zoom. The motion passed 5-0.**

6. **CONSENT AGENDA** - None

7. **READING FILE** - None

8. **EXECUTIVE SESSION**

a. \*An executive session is not anticipated

9. **ADJOURN**

**DAN KERIN made a motion, seconded by RAJ CHAWLA, to adjourn the meeting. The motion passed 5-0 at 11:38 A.M.**

Respectfully Submitted,  
Amy Coonradt