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**CITY OF ESSEX JUNCTION
CITY COUNCIL
SPECIAL MEETING
DRAFT MINUTES OF MEETING
February 1, 2023**

COUNCILORS PRESENT: Andrew Brown, President; Raj Chawla, Vice President; Dan Kerin; Amber Thibeault; George Tyler.

ADMINISTRATION: Regina Mahony, City Manager; Susan McNamara-Hill, City Clerk.

OTHERS PRESENT: Steven Eustis, Janelle Racine, Ken Signorello, Kate Vanni.

1. **CALL TO ORDER**

Councilor Brown called the meeting to order at 11:30 A.M.

2. **AGENDA ADDITIONS/CHANGES**

None.

3. **APPROVE AGENDA**

No approval needed as no changes were made.

4. **PUBLIC TO BE HEARD**

a. Comments from public on items not on the agenda

No public comment.

5. **BUSINESS ITEMS**

a. Discussion and Consideration of Warning the Public Hearings for Charter Changes

Councilor Brown noted that two public hearings are required to have the charter changes move forward. He said that Monday, March 6th, is proposed to be the first public hearing, and Monday, March 13th, is proposed to be the second public hearing for those charter changes. He said they would only be able to make changes at the March 6th public hearing and that the second public hearing would be more of a formality. He noted that City Clerk McNamara-Hill has reviewed the timeline and deemed it aligned with the required charter changes process.

DAN KERIN made a motion, seconded by GEORGE TYLER, that the City Council warn the first public hearing for the proposed charter changes on Monday, March 6th, 2023, at 6:30 P.M. and a second public hearing for the proposed charter changes on Monday, March 13th at 6:30 P.M. with both meetings taking place at 2 Lincoln Street and on Zoom. The motion passed 5-0.

6. **CONSENT AGENDA** - None

7. **READING FILE** - None

8. **EXECUTIVE SESSION**

a. *An executive session is not anticipated

9. **ADJOURN**

DAN KERIN made a motion, seconded by RAJ CHAWLA, to adjourn the meeting. The motion passed 5-0 at 11:38 A.M.

Respectfully Submitted,
Amy Coonradt