



**CITY OF ESSEX JUNCTION
CITY COUNCIL
REGULAR MEETING AGENDA**

*Online & 2 Lincoln St.
Essex Junction, VT 05452
Wednesday, January 21, 2026
6:30 PM*

E-mail: admin@essexjunction.org

www.essexjunction.org

Phone: (802) 878-6944

This meeting will be in-person at the Municipal Offices located at 2 Lincoln Street and available remotely.

Options to watch or join the meeting remotely:

- **WATCH:** the meeting will be live streamed on [Town Meeting TV](#)
- **JOIN ONLINE:** [Join Zoom Meeting](#)
- **JOIN CALLING:** (toll free audio only): (888) 788-0099 | Meeting ID: 944 6429 7825; Passcode: 635787

1. **CALL TO ORDER** [6:30 PM]
2. **AGENDA ADDITIONS/CHANGES**
3. **APPROVE AGENDA**
4. **PUBLIC TO BE HEARD**
 - a. Comments from Public
5. **BUSINESS ITEMS**
 - a. FY25 Audit Presentation [10 minutes]
 - b. Update from the Planning Commission [15 minutes]
 - c. Annual Tree Farm Management Group Presentation [10 minutes]
 - d. Discussion & Consideration of CCRPC UPWP Applications and Match [10 minutes]
 - e. Discussion & Consideration of Warning the First and Second Public Hearings for the Proposed Charter Changes for Councilor Stipends and a Charter Review Committee [15 minutes]
 - f. Discussion & Consideration of Warning the First and Second Public Hearings for Time and Method of Delivery of Tax Payments (aka Postmarks) [10 minutes]
 - g. *Discussion and Consideration of an Executive Session for Champlain Valley Exposition contracts
6. **CONSENT ITEMS**
 - a. Approve Appointment of Acting Administrative Officers
7. **COUNCIL MEMBER COMMENTS & CITY MANAGER REPORT**
8. **READING FILE**
 - a. December Financials
 - b. Chittenden County Annual Budget and Meeting Notice for January 21, 2026 at noon
9. **EXECUTIVE SESSION**
 - a. *An Executive Session May Be Needed to Discuss Champlain Valley Exposition contracts
10. **ADJOURN**

Members of the public are encouraged to speak during the Public to Be Heard agenda item, during a Public Hearing, or, when recognized by the President, during consideration of a specific agenda item. The public will not be permitted to participate when a motion is being discussed except when specifically requested by the President. Regarding zoom participants, if individuals interrupt, they will be muted; and if they interrupt a second time they will be removed. This agenda is available in alternative formats upon request. Meetings of the City Council, like all programs and activities of the City of Essex Junction, are accessible to people with disabilities. For information on accessibility or this agenda, call the City Manager's office at 802-878-6944 TTY: 7-1-1 or (800) 253-0191.

**Upcoming City Council Meetings
(Meetings Dates Are Subject to Change)**

January 28, 2026	March 25, 2026	May 27, 2026
February 11, 2026	April 15, 2026	June 10, 2026
February 25, 2026	April 29, 2026	June 24, 2026
March 11, 2026	May 13, 2026	

**City Council Rules for Public Participation
City of Essex Junction**

Vermont's Open Meeting Law protects the public's right to attend and participate in meetings of local public bodies, but the purpose and function of these meetings is for the public body to do the work of the public; they are not meetings of the public (i.e., public forums). Consequently, these rules are necessary to manage the public's participation to ensure an environment in which the public feels safe to express their views on matters considered by the public body while minimizing disruptions so that the public body can get its work done. The full City Council Rules of Procedures for Meetings can be found here: www.essexjunction.org/codes/policies.

1. Please raise your hand to speak, whether in person or attending virtually.
2. You may only speak after you have been recognized by the president.
3. Before speaking, please state your name and address for the record.
4. All remarks must be addressed to the president.
5. Comments must be germane to the agenda item being addressed.
6. Comments under "Public to be Heard" must pertain to the business of the public body.
7. Repetitive and irrelevant comments are not allowed.
8. Please wait your turn; do not interrupt others.
9. Each person will be limited to two minutes of comment. This time may be extended only by permission of the president. The balance of time not used by each person will expire and cannot be reserved or yielded to another.
10. Each person may only speak once on the same agenda item, time permitting, with the consent of the president.
11. Those yet to be heard will be given priority over those who have already spoken.
12. You do not have the right to vote on agenda items.
13. Please obey orders and rulings of the president.
14. Keep your cool. Disruptive people will be asked to leave and removed if necessary.
15. Listen well, pay attention, and participate.