

VILLAGE OF ESSEX JUNCTION
CAPITAL PROGRAM REVIEW COMMITTEE MEETING
DECEMBER 6, 2016 AT 6:00 PM
LINCOLN HALL MEETING ROOM
AGENDA

1. Call to order
2. Agenda changes/additions
3. Public comments
4. Letter from VT Agency of Transportation re: Main St. bridge
5. Re-rank projects as needed
6. Review and approve minutes of previous meetings 10/4/16 & 11/1/16

**VILLAGE OF ESSEX JUNCTION
CAPITAL PROGRAM REVIEW COMMITTEE
MINUTES OF MEETING
December 6, 2016**

MEMBERS PRESENT: Andrew Brown (Chairman); Rick Hamlin, Kevin Collins, Amber Thibeault, Tim Dall.
ADMINISTRATION: Lauren Morrissette, Finance Director & Assistant Manager.
OTHERS PRESENT: None.

1. CALL TO ORDER

Chairman Andrew Brown called the meeting to order at 6 PM.

2. AGENDA

MOTION by Amber Thibeault, **SECOND** by Rick Hamlin, to approve the agenda with the addition of Item 4.5 – Ranking Main Street pedestrian/bike bridge project.
VOTING: unanimous (5-0); motion carried.

3. PUBLIC COMMENTS

None.

4. LETTER FROM VTRANS re: MAIN STREET BRIDGE

Tim Dall reported the condition of the pedestrian bridge on Main Street is very poor. In place now are two steel beams decked with pressure treated lumber and cold patch for ramps. Chain link fence is up for protection from falling off the bridge. Rick Hamlin added the repair is temporary. The project includes removal of the old bridge and building a new self-supporting, separate pedestrian bridge adjacent to the vehicle bridge. Grant money is available for the repair/replacement (possibly up to a 90:10 match).

4.5 RANKING MAIN STREET PEDESTRIAN BRIDGE - JJJ

JJJ – Main Street Pedestrian Bridge (town office side of Main Street)

Mr. Dall recused himself from ranking the project due to potential conflict of interest with being hired to evaluate the condition of the bridge.

Project consists of removing existing pedestrian bridge and building a self-supporting, separate pedestrian bridge adjacent to the vehicle bridge on the town office side of Main Street. Evaluation done in 2016. Ranking: 86.

Rick Hamlin will forward the capital estimate for JJJ. Andrew Brown will update the spreadsheet to include the project and ranking.

5. RE-RANK OUTSTANDING PROJECTS

BB – Rosewood Lane

Project consists of replacing sidewalk on the south side of Rosewood Lane from Mansfield Avenue to Briar Lane and removing the sidewalk on the north side of the street. Original project estimate done in 2001. Revised ranking: 37 (former ranking 41).

CC – South Street

Project consists of replacing water line and sidewalk on South Street from Park Street to Doon Way. At least three hydrants need to be installed. Original project estimate done in 2001. Revised ranking: 42 (former ranking 33).

UU – Pearl Street

Project consists of bike lane and sidewalk and road from West Street to Susie Wilson Road. Original project estimate done in 2009. Revised ranking: 51 (former ranking 55).

Top ranking projects:

- Main Street pedestrian bridge – JJJ (ranking: 86)
- Hillcrest sidewalk – DDD (ranking: 59)
- Railroad Avenue waterline – Y (ranking: 59)
- Greenwood Avenue drainage – EEE (ranking: 56)
- West Street Extension intersection – BBB (ranking: 55)
- South Street drainage – GGG (ranking: 54)
- Pearl Street bike lane, sidewalk, road West St. to Susie Wilson Road – UU (ranking: 51)
- Central Street roadway, sidewalk Lincoln Street to North Street – H (ranking: 50)
- Pearl Street water line 235 Pearl St. to Susie Wilson Road – V (ranking: 49)
- Main Street sidewalk, lighting on west side from bridge to Crestview Road – Yya (ranking: 49)

6. APPROVE MINUTES

October 4, 2016

MOTION by Rick Hamlin, SECOND by Kevin Collins, to approve the 10/4/16 minutes as written. VOTING: unanimous (5-0); motion carried.

November 1, 2016

MOTION by Rick Hamlin, SECOND by Kevin Collins, to approve the 11/1/16 minutes with the following correction(s)/clarification(s):

- **Page 1, Re-Ranking, 2nd paragraph – add “Consensus was reached to continue re-ranking projects alphabetically using project letter designation.”;**
- **Page 1, Re-ranking, Orchard Terrace (U2) short length – correct the revised ranking to 33;**
- **Page 1, Re-ranking, Pearl Street (V), 1st sentence – change “Both projects” to “Project”.**

VOTING: unanimous (5-0); motion carried.

7. NEXT MEETING/AGENDA

Next meeting: January 3, 2017 at 6 PM

Agenda: Continue Re-Ranking Projects as Needed

8. ADJOURNMENT

**MOTION by Rick Hamlin, SECOND by Tim Dall, to adjourn the meeting.
VOTING: unanimous (5-0); motion carried.**

The meeting was adjourned at 7:25 PM.

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