

VILLAGE OF ESSEX JUNCTION
CAPITAL PROGRAM REVIEW COMMITTEE MEETING
TUESDAY, MAY 3, 2016 AT 6:00 PM
LINCOLN HALL MEETING ROOM
AGENDA

1. Call to order
2. Agenda changes/additions
3. Public comments
4. South Street Project
5. Pedestrian Path – West Street to Pearl Street
6. Senior Bus Parking improvements
7. Discuss mapping plan
8. Review and approve minutes of previous meeting 4/5/16

**VILLAGE OF ESSEX JUNCTION
CAPITAL PROGRAM REVIEW COMMITTEE
MINUTES OF MEETING
May 3, 2016**

MEMBERS PRESENT: Andrew Brown (Chairman); Rick Hamlin, Amber Thibeault, Kevin Collins. (David Nistico was absent.)
ADMINISTRATION: None.
OTHERS PRESENT: Jake Hennekey.

1. CALL TO ORDER

Chairman Andrew Brown called the meeting to order at 6 PM.

2. AGENDA

There were no changes to the agenda.

MOTION by Rick Hamlin, SECOND by Amber Thibeault, to approve the agenda as presented. VOTING: unanimous (4-0); motion carried.

3. PUBLIC COMMENTS

None.

4. PROJECT RANKING

South Street Project - GGG

Rick Hamlin explained the plan to address flooding on a portion of South Street from runoff by replacing and raising the sidewalk to create a berm so water stays in the public right-of-way and is directed toward drainage structures.

Jake Hennekey, 66 South Street, said the sidewalk changes will address some safety concerns along with the flooding. Mr. Hennekey asked the impact of the grading change on his property and if water will run down his driveway. Rick Hamlin explained the 505 feet of 5' wide concrete sidewalk is biased toward West Street and will not cause water to run down driveways. There will be a smooth transition over the sidewalk from the driveway.

Andrew Brown asked if residents farther down the street will be impacted by the planned work. Rick Hamlin said runoff from Cobleigh Square to the West Street intersection will be handled. Runoff from Cobleigh Square to the end of South Street stays on the road.

Ranking of GGG (South Street Project): 54.

It was noted that based on the status of other projects with a similar ranking, the South Street sidewalk will likely be done within the next couple of years or may be "fill in" work when the money is available (project cost is not very high).

Pedestrian Path – West Street to Pearl Street – FFF

Rick Hamlin reported the cost estimate for the path project (\$710,183.46) has been submitted for the capital plan and the project has been ranked already (ranking of 66 with a grant or 48 without a grant).

Senior Bus Parking Improvements - HHH

Ranking of HHH was postponed to the June meeting. Rick Hamlin briefly described the plan for the Senior Bus drop off/pick up area behind Lincoln Hall. A copy of the plan will be emailed to the committee members prior to the next meeting.

5. DISCUSS MAPPING PLAN

Postponed to the June meeting.

6. APPROVE MINUTES

April 5, 2016

MOTION by Amber Thibeault, SECOND by Andrew Brown, to approve the minutes of 4/5/16 with the following correction(s)/clarification(s):

- **Item 4, Completed Project Spreadsheet, paragraph beginning: “Rick Hamlin noted two projects to be added....” – change “two projects” to “one project”.**

VOTING: 3 ayes, one abstention (Kevin Collins); motion carried.

7. NEXT MEETING/AGENDA

Next meeting: June 7, 2016 at 6 PM.

Agenda: Discuss mapping plan
Senior Bus Parking Improvements

8. ADJOURNMENT

MOTION by Rick Hamlin, SECOND by Amber Thibeault, to adjourn the meeting.

VOTING: unanimous (4-0); motion carried.

The meeting was adjourned at 6:50 PM.