

**VILLAGE OF ESSEX JUNCTION
CAPITAL PROGRAM REVIEW COMMITTEE
MINUTES OF MEETING
April 5, 2016**

MEMBERS PRESENT: Andrew Brown (Chairman); Rick Hamlin, Amber Thibeault, David Nistico [arrived 6:20 PM]. (Kevin Collins was absent.)

ADMINISTRATION: Lauren Morrisseau, Finance Director & Assistant Village Manager.

OTHERS PRESENT: Craig Devarney, Jake Hennekey.

1. CALL TO ORDER

Chairman Andrew Brown called the meeting to order at 6 PM.

2. AGENDA

There were no changes to the agenda.

MOTION by Rick Hamlin, SECOND by Amber Thibeault, to approve the agenda as presented. VOTING: unanimous (3-0) [David Nistico not present for vote]; motion carried.

3. PUBLIC COMMENTS

Craig Devarney, 68 South Street, and Jake Hennekey, 66 South Street, inquired about further drainage improvements on South Street to alleviate the chronic flooding and property damage that occurs after storms. The residents noted the village has been very responsive and tried to build a higher berm in an attempt to temporarily address the problem. Andrew Brown explained Public Works needs to submit information on the project so it can be ranked by the Capital Committee. Mr. Brown will follow up on the matter with Rick Jones and keep the residents informed.

4. COMPLETED PROJECT SPREADSHEET

Andrew Brown referred to the updated spreadsheet showing completed projects from 1995 to 2015 excluding waste water/sanitation projects (pump stations, etc.). The document will be sent to committee members.

Andrew Brown mentioned the mapping project. Rick Hamlin suggested the task of mapping completed/proposed projects could be done by summer interns. A color coding system could be used to highlight types of projects and the status. Actual cost of completed projects should be included. Andrew Brown commented eventually a web based tool could be developed so residents can access the information. There will be further discussion of the mapping plan at the next meeting.

Rick Hamlin noted two projects to be added to the list of proposed projects include redoing the Lincoln Hall parking lot and finding a better way to park the Senior Bus.

5. APPROVE MINUTES

January 5, 2016

MOTION by Amber Thibeault, SECOND by Rick Hamlin, to approve the minutes of 1/5/16 as written. VOTING: 3 ayes, one abstention (Dave Nistico); motion carried.

6. NEXT MEETING/AGENDA

Next meeting: May 3, 2016 at 6 PM.

Agenda: Review updated project spreadsheet
Discuss mapping plan

7. ADJOURNMENT

MOTION by Rick Hamlin, SECOND by Dave Nistico, to adjourn the meeting. VOTING: unanimous (4-0); motion carried.

The meeting was adjourned at 6:21 PM.

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