

**VILLAGE OF ESSEX JUNCTION
CAPITAL PROGRAM REVIEW COMMITTEE
MINUTES OF MEETING
November 3, 2015**

MEMBERS PRESENT: Andrew Brown (Chairman); Kevin Collins, Rick Hamlin.
(David Nistico and Amber Thibeault were absent.)
ADMINISTRATION: Lauren Morrisseau, Finance Director & Assistant
Municipal Manager; Rick Jones, Public Works
Superintendent.
OTHERS PRESENT: None.

1. CALL TO ORDER

Chairman Andrew Brown called the meeting to order at 6 PM.

2. AGENDA

There were no changes to the agenda.

3. PUBLIC COMMENTS

None.

4. SITE VISIT: PUBLIC WORKS FACILITY, 11 JACKSON STREET

Public Works Superintendent, Rick Jones, led the group on a tour of the Public Works Facility.

5. RANKING OF PROJECTS

MOTION by Rick Hamlin, **SECOND** by Kevin Collins, to table the ranking of Project EEE (17 Greenwood Ave.) until the December meeting. **VOTING: unanimous (3-0); motion carried.**

6. APPROVE MINUTES

October 6, 2015

MOTION by Kevin Collins, **SECOND** by Rick Hamlin, to approve the minutes of 10/6/15 as written. **VOTING: unanimous (3-0); motion carried.**

7. NEXT MEETING/AGENDA

Next meeting: December 1, 2015 at 6 PM.

Agenda: Rank EEE - 17 Greenwood Ave

8. ADJOURNMENT

MOTION by Rick Hamlin, **SECOND** by Kevin Collins, to adjourn the meeting. **VOTING: unanimous (3-0); motion carried.**

The meeting was adjourned at 7:08 PM.