

VILLAGE OF ESSEX JUNCTION
CAPITAL PROGRAM REVIEW COMMITTEE MEETING
TUESDAY, FEBRUARY 3, 2015 AT 5:30 PM
LINCOLN HALL MEETING ROOM
AGENDA

1. Call to order
2. Agenda changes/additions
3. Agenda approval
4. Public comments
5. Discussion of Next Steps with Public Works Superintendent
6. Review and approve minutes of previous meeting 12/2/14

**VILLAGE OF ESSEX JUNCTION
CAPITAL PROGRAM REVIEW COMMITTEE
MINUTES
February 3, 2015**

MEMBERS PRESENT: Andrew Brown (Chairman); Rick Hamlin. (David Nistico was absent.)
ADMINISTRATION: Lauren Morrisseau, Finance Director & Assistant Village Manager; Rick Jones, Public Works Superintendent.

Due to lack of a quorum for a meeting a work session was held to discuss future projects/needs in the village. The following was noted:

- Expansion of the public works garage and additional bay on the salt shed - Rick Jones noted additional space in the garage is needed in order to have room to do repair work on equipment and to store equipment. The additional salt bay will allow stockpiling capacity to cover an entire winter season. Rick Hamlin suggested a simple plan be drafted detailing infrastructure needs moving forward.
- Equipment needs – Rick Jones said having another sidewalk plow to handle the workload would be beneficial especially if one of the plows is out of service. There was mention of purchasing equipment versus contracting for equipment (i.e. contract out for use of an excavator rather than purchase the equipment).
- Assessment of water lines in the village – Rick Jones said some water lines are undersized or cast iron, and some need to have a loop connection rather than “dead end”. There is a map of water and sewer pipes in the village. The sewer lines are in good shape at this point though there appears to be a section on Main Street that may have blockage; however, when the drainage project is done the sewer line can be addressed. The water line on Maple Street by the new Village Walk development is oversized (12”) which is causing problems due to lack of water turnover. The new housing development may resolve the problem, but if not then the size of the line will have to be reduced. The water line on Pearl Street by the Handy housing units also needs to be addressed.
- Sidewalks – Rick Hamlin noted the Bike-Walk Committee can assist with identifying new and replacement sections of sidewalk in the village. Sidewalk connection is needed from West Street to Pearl Street through the ANR property. Also, the sidewalk (pavement sidewalk) on West Street needs to be addressed.
- Drainage – Rick Jones noted most locations are being addressed.

There was mention of the full slate of projects for the village during 2015 and 2016 (multi-use safety path, Hillcrest, Maple Street, Railroad Ave., Main Street, Pearl Street, crescent connector, paving) and the need to communicate frequently with the public on progress to help decrease complaints about the disruption.

The work session concluded at 6:15 PM.