

**VILLAGE OF ESSEX JUNCTION  
CAPITAL PROGRAM REVIEW COMMITTEE  
MINUTES OF MEETING  
December 2, 2014**

**MEMBERS PRESENT:** Andrew Brown (Chairman); Rick Hamlin, David Nistico, Richard Donahey.  
**ADMINISTRATION:** Lauren Morrisseau, Finance Director & Assistant Village Manager.  
**OTHERS PRESENT:** Steve Eustis.

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**1. CALL TO ORDER**

Andrew Brown called the meeting to order at 5:30 PM.

**2. AGENDA**

Add: Review revised capital plan.

**MOTION by Andrew Brown, SECOND by Rick Hamlin, to approve the agenda as amended. VOTING: unanimous; motion carried.**

**3. PUBLIC COMMENT**

None.

**4. RANK BBB-West Street/West Street Extension**

Rick Hamlin explained the reconfiguration and realignment of the intersection of West Street and West Street Extension to improve safety. With the reconfiguration traffic on West Street and West Street Extension will flow freely. A stop sign will be posted on the extended portion of West Street (different from West Street Extension) and a crosswalk will be added on the narrow portion of the road. Estimated cost of the project is approximately \$100,000.

Steve Eustis, resident in the area of the intersection for 18 years, gave a brief history of efforts by the village to make the intersection a three-way stop (not done because the warrants were not met) and finally making the intersection at least a two-way stop. Mr. Eustis testified at least once a month there is a near miss accident at the intersection. At rush hour there is a car passing through the intersection every five seconds. Drivers waiting for any length of time at the stop sign become very impatient. Residents have asked the Trustees to address the problem numerous times over the years. Mr. Eustis spoke in support of the reconfigured intersection to help improve safety and handle the volume of traffic.

David Nistico mentioned it would be helpful to have data to affirm the improvement in safety at the intersection by the reconfiguration. Rick Hamlin noted statistics are compiled on accidents, not near misses or what will happen in the future.

Rank of BBB-West Street/West Street Extension by the committee: 55.

Lauren Morrissette noted the project could fit into the capital plan for FY19.

**MOTION by Rick Hamlin, SECOND by Rich Donahey, to amend the revised capital plan by adding BBB in FY19.**

**DISCUSSION: Andrew Brown said it appears there will be money in the capital fund in FY19 that could be used for the project. There were no further comments.**

**VOTING: unanimous; motion carried.**

## **5. REVISED CAPITAL PLAN**

Lauren Morrissette listed projects proposed for FY16 including Railroad Ave. water line, phase one of restoration of Lincoln Hall (cost is less than original estimation), library carpet, paving, crescent connector, and “missing link” on Pearl Street. The voters will also be asked to approve moving \$74,000 from an anticipated fund balance surplus to the Capital Reserve Fund.

## **6. MINUTES**

*October 7, 2014 & November 4, 2014*

**MOTION by Rick Hamlin, SECOND by David Nistico, to approve the 10/7/14 and 11/4/14 minutes as written. VOTING: unanimous; motion carried.**

## **7. OTHER BUSINESS**

*Expiring Term*

Rich Donahey noted his term on the committee ends at the end of the year and he will not be seeking reappointment.

*Lack of Volunteers to Serve on Committees*

David Nistico mentioned the lack of volunteers for village boards, commissions, and committees which means fewer and fewer people are making decisions that impact the entire community.

*Next Meeting/Agenda*

Next Meeting: January 6, 2015 at 5:30 PM.

Agenda: Rick Jones, Public Works Superintendent, to discuss next steps.

## **8. ADJOURNMENT**

**MOTION by Andrew Brown, SECOND by Rick Hamlin, to adjourn the meeting.**

**VOTING: unanimous; motion carried.**

The meeting was adjourned at 6:25 PM.