

**VILLAGE OF ESSEX JUNCTION
CAPITAL PROGRAM REVIEW COMMITTEE
MINUTES OF MEETING
June 4, 2013**

MEMBERS PRESENT: Andrew Brown (Chairman); Harlan Smith, David Nistico, Rick Hamlin, Richard Donahey (Lori Houghton was absent).

ADMINISTRATION: Lauren Morrisseau, Interim Village Manager.

1. CALL TO ORDER

Andrew Brown opened the meeting at 5:30 PM.

2. APPROVE MINUTES

March 19, 2013

MOTION by Andrew Brown, SECOND by Rick Hamlin, to approve the 3/19/13 minutes as written. VOTING: unanimous; motion carried.

3. PROJECTS AND RANKING

List of projects & rankings completed by the committee to date:

<u>Project ID</u>	<u>Ranking</u>
A	36
C	62
D	55
E	55
F	55
G	55
J	32
M	48
N	62
T	50
U	33
Z	40
AA	40
BB	41
CC	33
II	42
JJ	42

4. RANKING OF PROJECTS

The committee used the ranking matrix to rank the following capital projects:

<u>Project ID</u>	<u>Ranking</u>	<u>Brief Description</u>
H	47	Central Street water line (Lincoln to Main)
I	28	Church Street water line
K	Project done	Fairview Farm Pond
L	28	Grant Street water line (Jackson to Maple)

O	20	Iroquois Ave. reconstruction (So. Summit to Park)
P	20	Innovative for Iroquois Ave.
Q	38	Lamoille Street water line
R	53	Main St. drainage & bridge (Educational Dr. to Athens Dr.)

Andrew Brown mentioned the need to do an assessment of the sidewalk in the village at some point in time.

5. MEETING SCHEDULE

Next meeting

- July 2, 2013 at 5:30 PM.

Agenda Items

- Approve minutes
- Continue ranking projects

6. ADJOURNMENT

MOTION by Andrew Brown, SECOND by Richard Donahey, to adjourn the meeting. VOTING: unanimous; motion carried.

The meeting was adjourned at 6:40 PM.

RScty: M.E.Riordan