



**CITY OF ESSEX JUNCTION
CAPITAL PROGRAM REVIEW COMMITTEE
NOTICE AND AGENDA**

Online & 2 Lincoln St.
Essex Junction, VT 05452
Tuesday, June 6, 2023
6:00 PM

E-mail: admin@essexjunction.org

www.essexjunction.org

Phone: (802) 878-6944

This meeting will be in-person at 2 Lincoln Street and available remotely. Options to watch or join the meeting remotely:

- **JOIN ONLINE:** [Join Zoom Meeting](#)
- **JOIN CALLING (toll free audio only):** (888) 788-0099 | Meeting ID: 832 5366 1622; Passcode: 189879
- **PROVIDE FULL NAME:** For minutes, please provide your full name whenever prompted.
- **MUTE YOUR MIC:** When not speaking, please mute your microphone on your computer/phone.

1. **CALL TO ORDER** [6:00 PM]
2. **AGENDA ADDITIONS/CHANGES**
3. **PUBLIC COMMENTS**
4. **DISCUSSION ITEMS**
 - a. Appointments: Chair and Vice Chair
 - b. Meeting Schedule Discussion
 - c. Review of Existing Capital Plan File
 - d. Review Ranking Process
 - e. Local Option Tax Discussion
5. **REVIEW AND APPROVE MINUTES**
 - a. Approve minutes: July 6, 2021
6. **ADJOURN**

Members of the public are encouraged to speak during the Public Comments agenda item, or when recognized by the Chair during consideration of a specific agenda item. Public comments are limited to a three minute rule unless waived by the Chair. This agenda is available in alternative formats upon request. Meetings of the Capital Program Review Committee, like all programs and activities of the City of Essex Junction, are accessible to people with disabilities. For information on accessibility or this agenda, call the Finance office at 802-878-6944 TTY: 7-1-1 or (800) 253-0191.

Fund	Dept	Project	Rank	Ref. #	Project #	Project Total	Date of Est.	Est. \$	FY22	FY23	FY24	FY25	FY26	FY27	FY28	FY29	FY30	FY31	FY32	FY33	FY34	FY35	FY36	FY37	FY38	FY39
GFC	Highway	Railroad Ave. Waterline So. of Lincoln Pl. to Central Ave. (HOLD)		77 W	Y																					
GFC	Highway	Greenwood Ave. Drainage Course Improvements		Done	EEE																					
GFC	Highway	South St. Drainage		86	MMM		8/6/18	542,937																		
GFC	General	Facilities Assessment (Public Works, Fire Station)										20,000														
GFC	Highway	Lamoille Water Line Replacement (Finished)		70 W	Q		5/1/18	495,940																		
GFC	Highway	Densmore Dr. Culvert & partial Road Reconstruction		112	J		6/30/21	850,000	788,400	40,000																
GFC	Highway	Densmore Dr. Culvert & partial Road Reconstruction		112	J		6/30/21	1,154,840	243,244																	
GFC	Highway	Brickyard Culvert		78			6/30/21	1,080,000	500,000	580,000																
GFC	Multiple	Iroquois Ave Road and Waterline rebuild		72 W	PPP		8/6/18	1,358,817			111,976	1,616,658														
GFC	Highway	Rosewood Lane Sidewalk/Roadway Reconstruction		62	BB/III		8/27/18	1,288,367				127,897	1,544,367													
GFC	Multiple	North St. Roadway and Waterline		60	S		5/1/17	1,288,367						1,903,505												
GFC	Highway	Pleasant St. Road Reconstruction		57	NNN		8/6/18	1,054,132						1,557,433												
GFC	Highway	Pearl St. Lighting & Sidewalk Wiley's Ct, to West st.		55	TT		5/1/17	1,547,787							2,401,126											
GFC	Highway	West St. Sidewalk South St. to Clems Dr.		55	VV		5/1/17	670,049							1,039,466											
GFC	Highway	West St. & West St. Ext. Intersection Improvements		54	BBB		5/1/17	83,019							128,790											
GFC	Highway	Main St. Sidewalk & Lighting Bridge to Crestview		46	Yya		5/1/17	271,430							421,077											
GFC	Buildings	Lincoln Hall Parking Lot		45	HHH		5/1/17	42,088							65,292											
GFC	Highway	Main St. Drainage Curb & Sidewalk Pleasant to Bridge		41	KK		5/1/17	507,124							786,716											
GFC	Streets	Abnaki Road Reconstruction		39	A		5/1/17	332,189							515,334											
GFC	Streets	Pearl Sidewalk West St. to Susie Wilson		63 W	UU		5/1/17	907,397							1,407,672											
GFC	Streets	Orchard Terrace Sidewalk Replacement		39	U		5/1/17	174,921							271,360											
GFC	Streets	Crescent Connector Park St. to Main St.							2,004,927																	
GFC	Stormwater	Sliplining of pipes (3)						60,000				30,000	30,000													
GFC	Stormwater	Hiawatha infiltration system for phosphorus					10/1/22				50,000	973,940														
GFC	Streets	Public Works facility (FY24 study, FY25, final design/construction)									20,000															
GFC	Fire	Air Packs (placed in service 2020)																	250,000							
GFC	Fire	SCBA Compressor (placed in service 2020)																				150,000				
GFC	Fire	Thermal Cameras (placed in service 2022)															60,000									
GFC	Fire	Radio Replacement Program-antennas, dispatch modules, Bridgham Hill tower (every 5 years)										50,000														
RS	Streets	Jetter Vac Truck - 2010 Vac-On #8 (shared rolling stock/water/wastewater/sanitation)			Vac Truck				167,500																	
RS	Streets	Pickup - 2013 Silverado #4										52,021														
RS	Streets	Dumptruck - 2012 International #7										248,399														
RS	Streets	Pickup - 2016 Silverado #3										36,423														
RS	Streets	Dumptruck - 2013 Freightliner #5										248,399														
RS	Streets	Sidewalk Plow/Skid Steer - 2001 Cat #12											167,704													
RS	Streets	Dumptruck - 2016 Freightliner #34											218,960													
RS	Streets	Dumptruck - 2014 Freightliner #6												261,419												
RS	Streets	Sidewalk Plow - 2017 Prinoth PW45 #10												221,076												
RS	Streets	Pickup 1 Ton - 2019 Silverado #15													51,471											
RS	Streets	Compressor - 2017 Sullair #13													22,950											
RS	Streets	Pickup - 2019 Silverado #1														54,795										
RS	Streets	Wheel Loader - 2019 Neuson Wacker #38														80,000										
RS	Streets	Trailer Mounted Boom Lift - 2019 #35														46,799										
RS	Streets	Sidewalk Plow - 2021 Prinoth SW505 #11															165,832									
RS	Streets	Loader - 2014 Cat #9																253,480								
RS	Streets	Vacuum Sweeper - 2013 Johnston #16																					558,564			
RS	Fire	Pickup - 2019 Ford 8C9																					97,571			
RS	Fire	Pumper - 2018 Pierce 8E7																							1,632,199	
RS	Fire	Pumper - 2008 8E5														1,521,846										
RS	Fire	Ladder - 2012 Pierce 8L3																								
RS	Streets	Landscape trailer									15,000															2,347,966
RS	Fire	First Response Vehicle (addition to fleet)											70,000													

Fund	Dept	Project	Rank	Ref. #	Project #	Project Total	Date of Est.	Est. \$	FY22	FY23	FY24	FY25	FY26	FY27	FY28	FY29	FY30	FY31	FY32	FY33	FY34	FY35	FY36	FY37	FY38	FY39
SAN	Sanitation	Jetter Vac Truck - 2010 Vac-On #8 (shared rolling stock/water/wastewater/sanitation)			Vac Truck				244,860																	
SAN	Sanitation	Water Meter upgrades to radio reads																								
SAN	Sanitation	Manhole Rehab/Sliplining							40,000	40,000	40,000	40,000														
SAN	Sanitation	West St. and SW Pump Station Contol Cabinet																								
SAN	Sanitation	South Street PS Replace pump #1, 2 and valves, vent, anodes								40,000																
SAN	Sanitation	Trailer Pump																								
SAN	Sanitation	Pleasant Street Pipeline																								
SAN	Sanitation	Pump Station Evaluation (River, Maple, West)																								
SAN	Sanitation	Sanitation pickup truck (2007 Ford)							34,000																	
SAN	Sanitation	Maple and River St pump station retrofit					10/6/22	1,450,000			TBD	TBD	TBD													
SAN	Sanitation	West St pump station retrofit												650,000	TBD											
SAN	Sanitation	Collection system capacity study					10/21/22	85,000			28,300	28,300	28,400													
WA	Water	Jetter Vac Truck - 2010 Vac-On #8 (shared rolling stock/water/wastewater/sanitation)			Vac Truck				38,250																	
WA	Water	Railroad Ave. Waterline Lincoln Place to Central Ave.																								
WA	Water	Water meter upgrades to Radio Reads																								
WA	Water	Lamoille St. Water Line Replacement																								
WA	Water	Fairview Drive Pressure Relief Valve								200,000																
WA	Water	Iroquois Ave Road and Waterline rebuild								32,430	412,398															
WA	Water	Backhoe Replacement								124,000																
WA	Water	Water Pickup Truck								41,527																
WA	Water	Bond Payments (existing and Main St water line)																								
WA	Water	Main St. Water Line																								
WW	Wastewater	Jetter Vac Truck - 2010 Vac-On #8 (shared rolling stock/water/wastewater/sanitation)			Vac Truck				38,250																	
WW	Wastewater	Automatic Samplers				27000	10/5/22				27,000															
WW	Wastewater	Front End Loader																								
WW	Wastewater	Vactor Truck Replacement								18,750																
WW	Wastewater	Hydroflow Unit																								
WW	Wastewater	Digester Cleaning					12/2/22	85,000			42,500	42,500														
WW	Wastewater	Capital Planning - 20 Year																								
WW	Wastewater	Headworks Screen																								
WW	Wastewater	Alkalinity Control Installation																								
WW	Wastewater	Primary Digester Block Re-Face																								
WW	Wastewater	Flow EQ Digester Concrete Crack Sealing																								
WW	Wastewater	Plow Truck (with crane)																								
WW	Wastewater	Site utility vehicle																								
WW	Wastewater	Energy Conservation Measures							200,000																	
WW	Wastewater	Service truck with body and crane									60,000															
WW	Wastewater	Locker room AC expansion																								
WW	Wastewater	Aeration Blower Core replacement																								
WW	Wastewater	Energy Cons. Measures Design, install.																								
WW	Wastewater	Aeration Delivery Optimization																								
WW	Wastewater	Vt Phos Challenge PePhlo pilot								100,000	50,000															
WW	Wastewater	Effluent Filter Cloths					4/1/22							45,000												
WW	Wastewater	10 year engineer evaluation									50,000															
WW	Wastewater	Waste Primary Sludge #2 upsize										25,000														
WW	Wastewater	Gorum Rump replacement pump																								
WW	Wastewater	eX-mark Mower											12,000													
WW	Wastewater	Aeration header replacement Side A/Side B				20000	11/29/22	20,000				10,000	10,000													
WW	Wastewater	Lab renovation (door and tile replacement)					11/29/22						16,000													
WW	Wastewater	Oxygen reduction potential controller replacement					12/2/22					14,000														
WW	Wastewater	Control Building Pump Gallery Submersible Pumps										25,000														
SAN	Sanitation	HS Pump Station Gas Detection System										15,325														

5/19/2023 14:36		J - Densmore Drive (re-ranked Oct 2020)		SSS - Main Street Waterline (NEW Ranked May 2021)	Brickyard Culvert (NEW Ranked May 2021)	Y - Railroad Ave	Q - Lamoille Street	OOO & PPP - Iroquois	UU - Pearl Street	III - Rosewood Lane	V - Pearl Street
Rating Criteria	Max points	Upstream Culvert and partial road (became FEMA event Oct 2019)	Downstream Culvert and partial road (became FEMA event Oct 2019)	Waterline	Culvert (identified as part of Densmore study after FEMA event)	Waterline Lincoln Pl to Central	Waterline	Road and waterline rebuild - waterline loop (Cherokee)	Sidewalk and road West Street to Susie Wilson	Road and Sidewalk Replacement	Waterline 235 Pearl to Susie Wilson
Safety & Health	28	25	25	26	23	24	24	24	18	18	18
Mandates	24	0	0	0	0	0	0	0	0	0	0
Remaining Service Life	26	24	24	24	18	18	18	18	12	18	12
Community Support	24	17	17	12	12	12	22	12	17	13	12
Financing Source	20	18	18	0	0	4	0	0	0	0	0
Timing/Linkages	16	0	0	1	10	0	0	3	0	0	0
Positive Economic Impact	12	0	0	0	0	8	0	0	4	0	8
Cost of Deferral	10	10	10	10	10	0	2	2	0	0	0
Efficiencies	8	7	7	2	4	0	0	4	0	4	0
Service Improvements	8	8	8	4	0	7	2	4	4	4	6
Alignment with Village Priorities	6	1	1	0	0	4	0	2	6	3	3
Other	4	2	2	3	1	0	2	3	2	2	2
Total		112	112	82	78	77	70	72	63	62	61
Engineering		\$ 161,717	\$ 255,034	\$ 192,595	\$ 209,700	\$ 32,769	\$ 119,937	\$ 262,294	\$ 146,510	\$ 223,731	\$ 55,623
Pavement				\$ -	\$ -	\$ -			\$ -	\$ -	\$ -
Roadway				\$ -	\$ -	\$ 93,946	\$ 495,940	\$ 1,321,089	\$ 266,089	\$ 1,046,402	\$ -
Waterline		\$ 129,670	\$ 112,942	\$ 2,840,772	\$ 102,999	\$ 102,488	\$ 245,590	\$ 349,804	\$ 10,220	\$ -	\$ 333,741
Sanitary Sewer			\$ 52,621	\$ -	\$ 37,229	\$ -	\$ 9,655	\$ 10,861	\$ -	\$ 49,956	\$ -
Storm Drainage		\$ 720,330	\$ 989,277	\$ -	\$ 919,731	\$ -	\$ -	\$ 27,142	\$ 56,619	\$ 13,286	\$ -
Sidewalk				\$ -	\$ 20,041	\$ -	\$ -	\$ 10,586	\$ 584,689	\$ 133,305	\$ -
Project Total		\$ 850,000	\$ 1,154,840	\$ 2,840,772	\$ 1,080,000	\$ 196,434	\$ 751,185	\$ 1,719,482	\$ 917,617	\$ 1,242,948	\$ 333,741
Enterprise Funds		\$ 129,670	\$ 165,563	\$ 2,840,772	\$ 140,228	\$ 102,488	\$ 255,245	\$ 360,665	\$ 10,220	\$ 49,956	\$ 333,741
General Fund		\$ 720,330	\$ 989,277	\$ -	\$ 939,772	\$ 93,946	\$ 495,940	\$ 1,358,817	\$ 907,397	\$ 1,192,993	\$ -
Pavement		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Priority		2	1	3	4	5	7	6	8	9	10

5/19/2023 14:36	QQQ - North Street	NNN - Pleasant Street	VV - West Street	TT - Pearl Street	BBB - West Street (12/2 minutes for ranking)	Yya - Main Street	HHH - Lincoln Hall	KK - Main Street	A - Abnaki Avenue	U - Orchard Terrace	Totals
Rating Criteria	Replace waterline, road, and storm drainage	Rebuild roadway	Sidewalk South Street to Clems Drive	Sidewalk and lighting Wileys to West Street	West St and West St Extension intersection	New sidewalk and lighting from bridge to crestview on west side	Senior bus parking	Drainage, Curb & Sidewalk Pleasant to Bridge	Road Reconstruction	Sidewalk long stretch & cul-de-sac	
Safety & Health	24	12	18	18	24	20	15	18	12	8	
Mandates	0	0	0	0	0	0	0	0	0	0	
Remaining Service Life	18	18	12	12	12	0	0	0	6	6	
Community Support	12	16	12	14	20	15	14	12	14	12	
Financing Source	0	0	0	0	0	0	0	0	0	0	
Timing/Linkages	0	0	0	0	0	0	0	0	0	0	
Positive Economic Impact	0	0	1	3	0	0	1	0	0	0	
Cost of Deferral	0	0	0	0	0	0	5	0	0	0	
Efficiencies	0	3	0	0	0	0	0	0	0	4	
Service Improvements	4	3	4	4	4	5	5	5	2	4	
Alignment with Village Priorities	0	2	6	3	4	4	3	3	2	1	
Other	2	3	2	1	2	2	2	3	3	2	
Total	60	57	55	55	54	46	45	41	39	37	
Engineering	\$ 252,458	\$ 150,590	\$ 110,302	\$ 237,329	\$ 15,971	\$ 45,238	\$ 7,015	\$ 97,435	\$ 55,365	\$ 29,154	\$ 2,660,765
Pavement	\$ -	\$ -	\$ -	\$ -	\$ 12,806	\$ -	\$ -	\$ 68,158	\$ -	\$ -	\$ 80,964
Roadway	\$ 1,009,727	\$ 1,013,656	\$ -	\$ 212,816	\$ 58,637	\$ -	\$ -	\$ 278,372	\$ 332,189	\$ -	\$ 6,128,864
Waterline	\$ 355,962	\$ 5,472	\$ 20,789	\$ 8,033	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,618,482
Sanitary Sewer	\$ 10,671	\$ 11,705	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,325	\$ -	\$ -	\$ 192,023
Storm Drainage	\$ 176,260	\$ 23,298	\$ -	\$ 20,976	\$ 19,547	\$ -	\$ -	\$ 101,794	\$ -	\$ -	\$ 3,068,260
Sidewalk	\$ 102,380	\$ -	\$ 670,049	\$ 1,313,996	\$ 4,835	\$ 271,430	\$ 42,088	\$ 126,958	\$ -	\$ 174,921	\$ 3,455,278
Project Total	\$ 1,655,000	\$ 1,054,132	\$ 690,838	\$ 1,555,820	\$ 95,825	\$ 271,430	\$ 42,088	\$ 584,607	\$ 332,189	\$ 174,921	\$ 17,543,870
Enterprise Funds	\$ 366,633	\$ 17,178	\$ 20,789	\$ 8,033	\$ -	\$ -	\$ -	\$ 9,325	\$ -	\$ -	\$ 4,810,505
General Fund	\$ 1,288,367	\$ 1,036,954	\$ 670,049	\$ 1,547,787	\$ 83,019	\$ 271,430	\$ 42,088	\$ 507,124	\$ 332,189	\$ 174,921	\$ 12,652,402
Pavement	\$ -	\$ -	\$ -	\$ -	\$ 12,806	\$ -	\$ -	\$ 68,158	\$ -	\$ -	\$ 80,964
Priority	11	12	13	14	15	16	17	18	19	20	

Rating System for Prioritizing Village Capital Project Requests

Rating Criteria	Maximum Points	Rank	Notes	Definition/Explanation
Safety & Health	28			Extent to which project eliminates, prevents, or reduces immediate or future threats to the safety and health of the community.
Mandates	26			Time line of mandate, funding for mandate, safety risk of non-compliance of mandate, etc. No Mandate = 0; Mandate with several years to comply = 13; Mandate to solve safety risk with full funding = 26.
Remaining Life	24			Assessment of the project's condition based upon input from Village staff and consultants. Urgent = 24; 1 - 5 years = 18; 5 - 10 years = 12; 10 - 15 years = 6.
Community Support	24			With the difficulty of knowing what the community support is on every project, a score of 12 will always be entered. This allows the score to be adjusted up or down if the community makes their support known.
Financing Source	20			Extent to which financing is provided by non-general or enterprise funds (or non-Pay-As-You-Go) sources such as by grants, proprietary funds, donations, special revenue funds, joint ventures, development impact fees, general obligation bond financing, or other types of debt (e.g., TIF bonds, low-interest loans, leasing); local matching funds are required; capital funds become available (i.e., timing of the receipt of funds, or the schedule associated with the disbursement of such funds); inter-generational equity is considered relative to the projected life of the asset and funding source.
Timing/Linkages	16			Timing and linkages refers to how the proposed project fits with other projects that are also being proposed or are on the capital plan horizon. A recent example of this was the reduction in lanes on Pearl Street along with the creation of bicycle lanes. The roadway was scheduled to be ground and repaved so the striping project was able to be done on new pavement, instead of having to grind the old stripes and repaint them. The striping project was moved ahead because of the paving opportunity. Time and linkages also occur when subsurface utilities are repaired or replaced. This work disturbs pavement and often curb and sidewalk. If Waterline is to be replaced for example due to health issues, the surface work related to the replacement may be considered for timing points.
Positive Economic Impact	12			Any project that will have a good or positive impact on the Village and/or surrounding areas/towns in terms of job growth, economic growth, financial benefit of residents. A project that directly or indirectly increases the tax base.
Cost of Deferral	10			Refers to the break point between doing repair work instead of replacement work. Maximum points are gained by projects that cost the least to repair as compared to replacement costs, which usually occurs early in the item's life cycle. As repair costs approach replacement costs, the point value would be less. An example of this would be roadway paving. Overlay work may involve a thin layer of pavement over old pavement that still has a suitable crown. If now repaved early enough, potholes may form and the road crown may become deformed. At this point stripping the pavement and rebuilding the road may be required. 10 Points might be earned for the early overlay work, no points earned for the overlay just before the road needs reconstruction.

Efficiencies	8			Extent to which project provides savings to the capital budget or general funds; or increases organizational output eliminating waste or duplication of services.
Service Improvements	8			Extent to which project improves the quality of current services experience by Village residents.
Alignment with Village Priorities	6			Any project that follows the goals of the Village Residents in terms not limited to but outlined in the "Essex Junction Comprehensive Plan" chapter III, "Community Vision and Strategies for Essex Junction". Some of these priorities include: Regional Community, and/or Neighborhood Objectives; Land Use; Downtown; Village/Town Identity; Economy; Growth
Other	4			The extent to which other considerations not otherwise captured by existing rubric criteria should be considered. Such considerations, on a project by project basis should be noted and recorded as part of the CIP evaluation process. The number of residents serviced and number of years the project has been considered a priority will be two of the criteria often considered.

Local Option Tax Fund			
	FY23	FY24	Notes
	Projection	Projection	
Beginning Balance	-	473,642	
Add	573,642	745,000	use first quarter data and factor 30% reduction for other 3 quarters due to holidays
			Rebranding \$40,000; Strategic Planning \$30,000; Banners/Signs \$14,375 (50 banners for streetlights \$110/ea, 5 entrance signs \$1,775/ea); planned increase to capital transfer from general fund \$79,739; paving increase of \$20,000 (projected for pricing increases); stormwater grant matching funds \$28,000; 50% of Code Enforcement Officer salary/benefits
Spend	100,000	252,272	
Ending Balance	473,642	966,370	

FY23 Actual LOT Revenue to Date:

Returns Filed Aug-Nov 2022	1,178.64
Returns Filed Nov 2022-Feb 2023	239,621.26

FY23 YTD Total 240,799.90

To calculate LOT revenue: 1% of total receipts as reported to State, 30% of that is retained by State for PILOT fund-70% comes to City, \$5.96/return fee assessed as well

**VILLAGE OF ESSEX JUNCTION
CAPITAL PROGRAM REVIEW COMMITTEE MEETING
MINUTES OF MEETING
July 6, 2021**

COMMITTEE: Amber Thibeault (Chair); Tim Dall; Karen Dolan.

ADMINISTRATION: Marguerite Ladd, Assistant Manager; Sarah Macy, Finance Director.

OTHERS PRESENT: Irene Wrenner.

1. CALL TO ORDER

Ms. Thibeault called the meeting to order at 6:03 PM.

2. AGENDA ADDITIONS/ CHANGES

None.

3. PUBLIC COMMENTS

There were no comments from the public.

4. DISCUSSION ITEMS

a. Capital Project Review

Ms. Macy explained to the committee that this spreadsheet has been updated to reflect recent project updates. These include the re-ranking of the Densmore Drive project (with the upstream and downstream pieces separated) as well as the addition of the Main Street Water Line and Brickyard Culvert projects. The Densmore Drive project is currently ranked first in priority, the Main Street Water Line is second, and the Brickyard Culvert is third. Ms. Macy also discussed potential funding sources for these projects. She also let the committee know that the Village received a grant to assist with funding the Brickyard Culvert project. Ms. Dolan suggested including information on the year each project was ranked and suggested taking a more systematic and regular approach to ranking projects. Ms. Thibeault agreed, saying that the current system of presenting projects to the Committee is very informal. Ms. Dolan thanked Ms. Macy for her work on updating this document.

b. Fiscal Year 2023 Capital Funding Recommendation for Trustees

Several years ago, the Capital Committee agreed to request that the Trustees increase the capital contribution by 15% each year. Ms. Macy asked the group if they feel that this recommendation is still accurate. All agreed.

KAREN DOLAN made a motion, seconded by TIM DALL that the Capital Committee recommend to the Trustees that the capital contribution increase by 15% for FY23 as previously planned. The motion passed 3-0.

c. ARPA Funds Discussion

Ms. Macy said that the Village is estimated to be awarded \$1,136,071 to be paid in two equal installments in 2021 and 2022. One of the eligible criteria for the use of these funds is to make necessary investments in water and sewer infrastructure. Ms. Thibeault said that it is possible that the Village may get additional funds that had been allocated to county governments. She also requested input from staff members regarding how best to spend ARPA funds. Ms. Dolan requested input from the Village Trustees as to what their vision for spending these funds was. This would give the committee a sense of how much they can allocate for capital improvements.

5. REVIEW AND APPROVE MINUTES:

a. Approve Minutes: May 4, 2021

The following changes were made to these minutes:

-Kevin Collins is no longer a member of the committee, and therefore all votes should be listed as passing 4-0 instead of 5-0.

-Ms. Thibeault asked that the word “encouraged” be changed to “requested” in item 4D. The sentence now reads, “Ms. Thibeault requested Committee members to sign and return the Ethics acknowledgement.”

TIM DALL made a motion, second by KAREN DOLAN, to approve the minutes of May 4, 2021. The motion passed 3-0.

6. ADJOURN

KAREN DOLAN made a motion, seconded by TIM DALL, to adjourn the meeting. The motion passed 3-0; the meeting adjourned at 6:43 PM.

Respectfully Submitted,
Darby Mayville
Recording Secretary

Approved this ___ day of _____, 2021