

**CITY OF ESSEX JUNCTION
CAPITAL PROGRAM REVIEW COMMITTEE MEETING
DRAFT MINUTES OF MEETING
JUNE 30, 2026**

COMMITTEE: Amber Thibeault, Chair; Kevin Collins, Vice-Chair; Karen Dolan (virtual); Mike Plageman; Justin Rabidoux

ADMINISTRATION: Jeff Kershner, City Engineer; Jess Morris, Finance Director

PUBLIC: None

1. CALL TO ORDER

In lieu of a Chair, Ms. Morris called the meeting to order at 6:03 PM.

2. AGENDA ADDITIONS/ CHANGES

None.

3. PUBLIC COMMENTS

There were no comments from the public.

4. DISCUSSION ITEMS

a. Appointments: Chair and Vice Chair

KEVIN COLLINS made a motion, seconded by JUSTIN RABIDOUX, to nominate AMBER THIBEAULT as Chair. Motion passed 5-0.

JUSTIN RABIDOUX made a motion, seconded by KAREN DOLAN, to nominate KEVIN COLLINS as Vice Chair. Motion passed 5-0.

b. Discussion: Capital Project Re-Rankings of T (Old Colchester Rd Sanitary Sewer), VV (West St Sidewalk – South St to Clems Dr), NNN (Pleasant St Roadway Rebuild)

All members completed a full reranking of each project. Regarding Project T (Old Colchester Rd Sanitary Sewer), the remaining service life is the major component for the reranking. The project reranking has resulted in the project moving significantly down the list. Regarding Project NNN (Pleasant St. Roadway Rebuild), this project was proposed to be delayed as the street had been ground and repaved in 2021. This will extend the life of the road approximately a decade. The project ranks higher than most in community support due to strong advocacy from the residents. Regarding project T (Old Colchester Rd Sanitary Sewer), this is proposed to be removed as this is a requirement of a project which recently received DRB approval. The project will be fully funded by the developer, and no City contribution is necessary. All were amenable to removing project T.

5. REVIEW AND APPROVE MINUTES:

a. Review and Approve Minutes: April 7, 2026

KAREN DOLAN made a motion, seconded by JUSTIN RABIDOUX, to approve the minutes of April 7, 2026. Motion passed 5-0.

6. READING FILE

a. Main St Shared Use Path grant application from June 10, 2026 City Council meeting

Ms. Thibault said this was approved by the City Council and will hopefully result in grant funds for the previously approved Main Street Path. This was a joint initiative between Essex Junction and Essex Town. Grants will likely be awarded in the upcoming fall or winter, with a start date of no earlier than

July 1, 2027. The details of a cooperative agreement between Essex Town and Essex Junction will be developed if awarded.

Potential agenda items for future meetings were discussed.

7. ADJOURN

MIKE PLAGEMAN made a motion, seconded by KEVIN COLLINS, to adjourn the meeting. Motion passed 5-0; the meeting adjourned at 6:48 PM.

Respectfully Submitted,
Darby Mayville
Recording Secretary