



**CITY OF ESSEX JUNCTION  
CAPITAL PROGRAM REVIEW COMMITTEE  
NOTICE AND AGENDA**

Online & 2 Lincoln St.  
Essex Junction, VT 05452  
**Tuesday, April 7, 2026**  
**6:00 PM**

E-mail: [admin@essexjunction.org](mailto:admin@essexjunction.org)

[www.essexjunction.org](http://www.essexjunction.org)

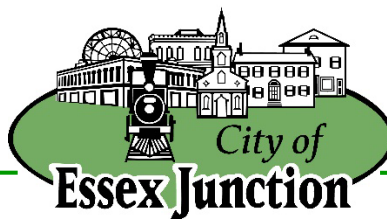
Phone: (802) 878-6944

*This meeting will be in-person at 2 Lincoln Street and available remotely. Options to watch or join the meeting remotely:*

- **JOIN ONLINE:** [Join Zoom Meeting](#)
- **JOIN CALLING (toll free audio only):** (888) 788-0099 | Meeting ID: 832 5366 1622; Passcode: 189879
- **PROVIDE FULL NAME:** For minutes, please provide your full name whenever prompted.
- **MUTE YOUR MIC:** When not speaking, please mute your microphone on your computer/phone.

1. **CALL TO ORDER** **[6:00 PM]**
2. **AGENDA ADDITIONS/CHANGES**
3. **PUBLIC COMMENTS**
4. **DISCUSSION ITEMS**
  - a. Discussion: Ranking of Main Street Shared Use Path project as presented 10/28/25 and ranked by Committee 2/10/26) **[10 min]**  
*Jess Morris, Finance Director*
  - b. Discussion: Capital Project Ranking and Timeline Adjustments as Recommended by Staff (tabled from February meeting) **[20 min]**  
*Jess Morris, Finance Director*
5. **REVIEW AND APPROVE MINUTES**
  - a. Review and approve minutes: February 10, 2026
6. **READING FILE**
  - a. FY27 Capital Plan as approved by Council
7. **ADJOURN**

*Members of the public are encouraged to speak during the Public Comments agenda item, or when recognized by the Chair during consideration of a specific agenda item. Public comments are limited to a three-minute rule unless waived by the Chair. This agenda is available in alternative formats upon request. Meetings of the Capital Program Review Committee, like all programs and activities of the City of Essex Junction, are accessible to people with disabilities. For information on accessibility, or this agenda, call the Finance office at 802-878-6944 TTY: 7-1-1 or (800) 253-0191.*



## MEMORANDUM

**To:** Capital Committee  
**From:** Jess Morris, Finance Director  
**Date:** April 7, 2026  
**Subject:** Main St SUP Ranking Results

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### Issue

To inform the Committee on the ranking results of the Main St Shared Use Path project at the February 10<sup>th</sup> meeting.

### Discussion

The Main St Shared Use Path project and cost saving alternate option were reviewed and ranked at the Capital Committee meeting on February 10<sup>th</sup>. Option A (the more expensive at \$592,500) received an overall score of 75; Option B (the alternate with cost saving modification at \$228,000) received an overall score of 69. The detailed ranking sheets are attached for reference.

Based on these rankings, the Capital Plan was revised to include this project and was communicated to City Council as part of the informational hearing/annual meeting agenda item at the February 25<sup>th</sup> meeting. The excerpt from that memo follows:

“Article I – Adopting the budget: the budget is the same as it was presented to the Council on 2/11. However, there has been a capital plan revision, and the Capital Plan is attached for your review. The Capital Review Committee ranked a new Main Street Shared Use Path project (more information on this project can be found in the Reading File in this Council packet) at their meeting on February 10<sup>th</sup> and it ranked very high. Based on the score assigned by the Committee, the Capital Plan has been updated to include this project for FY27. In order to accommodate this project in FY27, the Memorial Park Restoration project has been moved from FY27 to FY28, and the North Street Waterline project has been moved from FY29 to FY30. These changes have no impact on the budgeted General Fund transfer to the Capital Reserve for FY27. The Main Street SUP project is currently budgeted at a total cost of \$592,500 but we do plan on pursuing grant funding from the State for the project which would require a 20% match (\$118,500). If the grant is awarded to the City, we could potentially use LOT funds to cover the full amount of the grant match and reevaluate how this would impact the timing of other projects in the Capital Plan.”

The Council approved the revised Capital Plan along with the FY27 operating budget at their March 11<sup>th</sup> meeting.

**Cost**  
N/A

### Recommendation

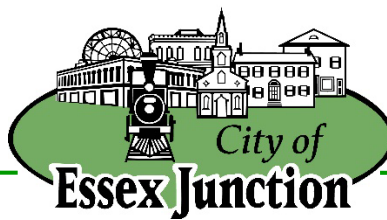
No further action is required from the Committee at this time.

### Main St SUP Option A \$592,500

Rating Criteria	Maximum Points	Rank	Notes	Definition/Explanation
Safety & Health	28	24		Extent to which project eliminates, prevents, or reduces immediate or future threats to the safety and health of the community.
Mandates	26	0		Timeline of mandate, funding for mandate, safety risk of non-compliance of mandate, etc. No Mandate = 0; Mandate with several years to comply = 13; Mandate to solve safety risk with full funding = 26.
Remaining Life	24	4		Assessment of the project's condition based upon input from City staff and consultants. Urgent = 24; 1 - 5 years = 18; 5 - 10 years = 12; 10 - 15 years = 6.
Community Support	24	17		With the difficulty of knowing what the community support is on every project, a score of 12 will always be entered. This allows the score to be adjusted up or down if the community makes their support known.
Financing Source	20	0		Extent to which financing is provided by non-general or enterprise funds (or non-Pay-As-You-Go) sources such as by grants, proprietary funds, donations, special revenue funds, joint ventures, development impact fees, general obligation bond financing, or other types of debt (e.g., TIF bonds, low-interest loans, leasing); local matching funds are required; capital funds become available (i.e., timing of the receipt of funds, or the schedule associated with the disbursement of such funds); inter-generational equity is considered relative to the projected life of the asset and funding source.
Timing/Linkages	16	13		Timing and linkages refers to how the proposed project fits with other projects that are also being proposed or are on the capital plan horizon. A recent example of this was the reduction in lanes on Pearl Street along with the creation of bicycle lanes. The roadway was scheduled to be ground and repaved so the striping project was able to be done on new pavement, instead of having to grind the old stripes and repaint them. The striping project was moved ahead because of the paving opportunity. Time and linkages also occur when subsurface utilities are repaired or replaced. This work disturbs pavement and often curb and sidewalk. If Waterline is to be replaced for example due to health issues, the surface work related to the replacement may be considered for timing points.
Positive Economic Impact	12	0		Any project that will have a good or positive impact on the City and/or surrounding areas/towns in terms of job growth, economic growth, financial benefit of residents. A project that directly or indirectly increases the tax base.
Cost of Deferral	10	1		Refers to the break point between doing repair work instead of replacement work. Maximum points are gained by projects that cost the least to repair as compared to replacement costs, which usually occurs early in the item's life cycle. As repair costs approach replacement costs, the point value would be less. An example of this would be roadway paving. Overlay work may involve a thin layer of pavement over old pavement that still has a suitable crown. If now repaved early enough, potholes may form and the road crown may become deformed. At this point stripping the pavement and rebuilding the road may be required. 10 Points might be earned for the early overlay work, no points earned for the overlay just before the road needs reconstruction.
Efficiencies	8	3		Extent to which project provides savings to the capital budget or general funds; or increases organizational output eliminating waste or duplication of services.
Service Improvements	8	6		Extent to which project improves the quality of current services experience by City residents.
Alignment with City Priorities	6	6		Any project that follows the goals of the City Residents in terms not limited to but outlined in the "Essex Junction Comprehensive Plan" chapter III, "Community Vision and Strategies for Essex Junction". Some of these priorities include: Regional Community, and/or Neighborhood Objectives; Land Use; Downtown; City Identity; Economy; Growth
Other	4	1		The extent to which other considerations not otherwise captured by existing rubric criteria should be considered. Such considerations, on a project by project basis should be noted and recorded as part of the CIP evaluation process. The number of residents serviced and number of years the project has been considered a priority will be two of the criteria often considered.

### Main St SUP Option B \$228,000

Rating Criteria	Maximum Points	Rank	Notes	Definition/Explanation
Safety & Health	28	24		Extent to which project eliminates, prevents, or reduces immediate or future threats to the safety and health of the community.
Mandates	26	0		Timeline of mandate, funding for mandate, safety risk of non-compliance of mandate, etc. No Mandate = 0; Mandate with several years to comply = 13; Mandate to solve safety risk with full funding = 26.
Remaining Life	24	4		Assessment of the project's condition based upon input from City staff and consultants. Urgent = 24; 1 - 5 years = 18; 5 - 10 years = 12; 10 - 15 years = 6.
Community Support	24	16		With the difficulty of knowing what the community support is on every project, a score of 12 will always be entered. This allows the score to be adjusted up or down if the community makes their support known.
Financing Source	20	0		Extent to which financing is provided by non-general or enterprise funds (or non-Pay-As-You-Go) sources such as by grants, proprietary funds, donations, special revenue funds, joint ventures, development impact fees, general obligation bond financing, or other types of debt (e.g., TIF bonds, low-interest loans, leasing); local matching funds are required; capital funds become available (i.e., timing of the receipt of funds, or the schedule associated with the disbursement of such funds); inter-generational equity is considered relative to the projected life of the asset and funding source.
Timing/Linkages	16	9		Timing and linkages refers to how the proposed project fits with other projects that are also being proposed or are on the capital plan horizon. A recent example of this was the reduction in lanes on Pearl Street along with the creation of bicycle lanes. The roadway was scheduled to be ground and repaved so the striping project was able to be done on new pavement, instead of having to grind the old stripes and repaint them. The striping project was moved ahead because of the paving opportunity. Time and linkages also occur when subsurface utilities are repaired or replaced. This work disturbs pavement and often curb and sidewalk. If Waterline is to be replaced for example due to health issues, the surface work related to the replacement may be considered for timing points.
Positive Economic Impact	12	0		Any project that will have a good or positive impact on the City and/or surrounding areas/towns in terms of job growth, economic growth, financial benefit of residents. A project that directly or indirectly increases the tax base.
Cost of Deferral	10	0		Refers to the break point between doing repair work instead of replacement work. Maximum points are gained by projects that cost the least to repair as compared to replacement costs, which usually occurs early in the item's life cycle. As repair costs approach replacement costs, the point value would be less. An example of this would be roadway paving. Overlay work may involve a thin layer of pavement over old pavement that still has a suitable crown. If now repaved early enough, potholes may form and the road crown may become deformed. At this point stripping the pavement and rebuilding the road may be required. 10 Points might be earned for the early overlay work, no points earned for the overlay just before the road needs reconstruction.
Efficiencies	8	3		Extent to which project provides savings to the capital budget or general funds; or increases organizational output eliminating waste or duplication of services.
Service Improvements	8	5		Extent to which project improves the quality of current services experience by City residents.
Alignment with City Priorities	6	6		Any project that follows the goals of the City Residents in terms not limited to but outlined in the "Essex Junction Comprehensive Plan" chapter III, "Community Vision and Strategies for Essex Junction". Some of these priorities include: Regional Community, and/or Neighborhood Objectives; Land Use; Downtown; City Identity; Economy; Growth
Other	4	2		The extent to which other considerations not otherwise captured by existing rubric criteria should be considered. Such considerations, on a project by project basis should be noted and recorded as part of the CIP evaluation process. The number of residents serviced and number of years the project has been considered a priority will be two of the criteria often considered.



## MEMORANDUM

**To:** Capital Committee  
**From:** Jess Morris, Finance Director  
**Date:** April 7, 2026 (tabled from February 10, 2026)  
**Subject:** Capital Project Ranking and Timeline Adjustments

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### Issue

To review staff recommendations on ranked projects and timeline adjustments.

### Discussion

Staff recommend the following changes to existing capital projects that have been ranked previously by the Committee:

1. Remove project H (Central St Waterline) based on confirmation from Public Works that the existing waterline is 6" diameter so this project is not needed.
2. Remove project HHH (Lincoln Hall Senior Bus Parking) as the needs and use of the Senior Center and 2 Lincoln buildings have changed since this project was originally contemplated.
3. Move project VV (West St Sidewalk - South St to Clems Dr) as this sidewalk was repaved in 2023; recommend moving out 10-15 years.
4. Move project NNN (Pleasant St Roadway Rebuild) out as this street was repaved in 2021; recommend moving out 5-10 years.
5. Move project T (Old Colchester Rd Sanitary Sewer) out as the extension of municipal sewer should likely be tied to a development project; recommend assigning to the 40+ year timeline with a note that this will be reevaluated if/when development is proposed.

The following projects will be removed from the ranking file and capital plan upon completion as noted:

6. OOO & PPP (Iroquois Ave Road and Waterline) is complete although we are waiting for final invoices to close the project out.
7. Y (Railroad Ave Waterline) is currently waiting for authorization to bid the project with construction anticipated FY26/FY27.
8. UU and V (Pearl St Sidewalk and Waterline) are currently under design with construction anticipated FY26/FY27.

### Cost

N/A

### Recommendation

The Committee should determine whether re-ranking of the listed projects 1-5 should occur and/or if staff recommendations can be approved and updated in the ranking file.

3/13/2026 14:36		Y - Railroad Ave	OOO & PPP - Iroquois		UU - Pearl Street	C1 - Main St		III - Rosewood Lane	V - Pearl Street	QQQ - North Street	NNN - Pleasant Street	VV - West Street
Rating Criteria	Max points	Waterline Lincoln Pl to Central	Road and waterline rebuild - waterline loop Cherokee (conventional construction)	Road and waterline rebuild - waterline loop Cherokee (innovative construction)	Sidewalk and road West Street to Susie Wilson	Shared Use Path	Shared Use Path (alternate with cost saving modification)	Road and Sidewalk Replacement	Waterline 235 Pearl to Susie Wilson	Replace waterline, road, and storm drainage	Rebuild roadway	Sidewalk South Street to Clems Drive
Safety & Health	28	24	24	24	18	24	24	18	18	24	12	18
Mandates	26	0	0	0	0	0	0	0	0	0	0	0
Remaining Service Life	24	18	18	18	12	4	4	18	12	18	18	12
Community Support	24	12	12	12	17	17	16	13	12	12	16	12
Financing Source	20	4	0	0	0	0	0	0	0	0	0	0
Timing/Linkages	16	0	3	3	0	13	9	0	0	0	0	0
Positive Economic Impact	12	8	0	0	4	0	0	0	8	0	0	1
Cost of Deferral	10	0	2	2	0	1	0	0	0	0	0	0
Efficiencies	8	0	4	4	0	3	3	4	0	0	3	0
Service Improvements	8	7	4	4	4	6	5	4	6	4	3	4
Alignment with City Priorities	6	4	2	2	6	6	6	3	3	0	2	6
Other	4	0	3	3	2	1	2	2	2	2	3	2
<b>Total</b>		<b>77</b>	<b>72</b>	<b>72</b>	<b>63</b>	<b>75</b>	<b>69</b>	<b>62</b>	<b>61</b>	<b>60</b>	<b>57</b>	<b>55</b>
Engineering		\$ 46,889	\$ 369,366	\$ 399,941	\$ 189,087	\$ -	\$ -	\$ 358,715	\$ 87,126	\$ 387,852	\$ 252,320	\$ 152,893
Pavement		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Roadway		\$ 106,901	\$ 1,566,486	\$ 1,727,938	\$ 330,675	\$ -	\$ -	\$ 1,691,747	\$ -	\$ 1,359,630	\$ 1,341,754	\$ -
Waterline		\$ 127,542	\$ 417,120	\$ 424,130	\$ 13,953	\$ -	\$ -	\$ -	\$ 435,631	\$ 439,016	\$ 7,971	\$ 27,818
Sanitary Sewer		\$ -	\$ 15,473	\$ 15,823	\$ -	\$ -	\$ -	\$ 64,115	\$ -	\$ 15,625	\$ 17,157	\$ -
Storm Drainage		\$ -	\$ 39,500	\$ 40,202	\$ 68,443	\$ -	\$ -	\$ 22,248	\$ -	\$ 208,833	\$ 34,898	\$ -
Sidewalk		\$ -	\$ 13,453	\$ 13,804	\$ 637,413	\$ 592,500	\$ 228,000	\$ 214,750	\$ -	\$ 131,628	\$ -	\$ 776,884
<b>Project Total</b>		<b>\$ 281,332</b>	<b>\$ 2,421,398</b>	<b>\$ 2,621,837</b>	<b>\$ 1,239,571</b>	<b>\$ 592,500</b>	<b>\$ 228,000</b>	<b>\$ 2,351,575</b>	<b>\$ 522,757</b>	<b>\$ 2,542,583</b>	<b>\$ 1,654,099</b>	<b>\$ 957,596</b>
Water Fund		\$ 153,051	\$ 492,201	\$ 500,473	\$ 16,464	\$ -	\$ -	\$ -	\$ 522,757	\$ 518,038	\$ 9,405	\$ 33,104
Sanitation Fund		\$ -	\$ 18,258	\$ 18,671	\$ -	\$ -	\$ -	\$ 75,656	\$ -	\$ 18,438	\$ 20,245	\$ -
Stormwater Fund		n/a	n/a	n/a	n/a	n/a	n/a	\$ 26,253	\$ -	\$ 246,422	\$ 41,179	\$ -
General Fund		\$ 128,281	\$ 1,910,939	\$ 2,102,693	\$ 1,223,107	\$ 592,500	\$ 228,000	\$ 2,249,666	\$ -	\$ 1,759,685	\$ 1,583,269	\$ 924,492
Priority		1	2	2	3	4	4	5	6	7	8	9
Projected Fiscal Year of Project		FY26	FY26	FY26	FY26	FY27	FY27	FY27&FY28	FY26	FY29	FY31	FY32

3/13/2026 14:36	TT - Pearl Street	BBB - West Street (12/2 minutes for ranking)	T - Old Colchester Road	FFF - West of Pearl Street	H - Central Street	VVV - Main Street Indian Brook Bridge Replacement	YYA - Main Street	HH - West Street	UUU - Main Street Pedestrian Bridge and Sidewalk	HHH - Lincoln Hall	KK - Main Street	
	Sidewalk and lighting Wileys Ct to West Street Ext	West St and West St Extension intersection	New sanitary sewer	Multi-use path through ANR from West St to Pearl St	Waterline	replace existing vehicle and pedestrian bridges with one bridge	New sidewalk and lighting from bridge to crestview on west side	Waterline replacement South Summit to Hayden Dr	Phase I - New pedestrian bridge at Indian Brook, new sidewalk from bridge to Crestview	Phase II - New sidewalk Crestview to top of hill, new curb and sidewalk top of hill to Athens Dr	Senior bus parking	Drainage, Curb & Sidewalk Pleasant to Bridge, elevate Educational Dr intersection
<b>Rating Criteria</b>												
<b>Safety &amp; Health</b>	18	24	16	19	24	14	20	22	22	22	15	18
<b>Mandates</b>	0	0	0	0	0	0	0	0	0	0	0	0
<b>Remaining Service Life</b>	12	12	n/a	n/a		6	0		n/a	n/a	0	0
<b>Community Support</b>	14	20	12	17	12	12	15	12	12	12	14	12
<b>Financing Source</b>	0	0	0	0	0	1	0	0	0	0	0	0
<b>Timing/Linkages</b>	0	0	0	0	0	0	0	0	0	0	0	0
<b>Positive Economic Impact</b>	3	0	8	1	0	0	0	0	0	0	1	0
<b>Cost of Deferral</b>	0	0	0	0	0	0	0	4	0	0	5	0
<b>Efficiencies</b>	0	0	0	0	0	0	0	0	0	0	0	0
<b>Service Improvements</b>	4	4	8	3	8	5	5	6	4	6	5	5
<b>Alignment with City Priorities</b>	3	4	6	6	3	6	4	0	6	6	3	3
<b>Other</b>	1	2	0	2	0	2	2	2	1	2	2	3
<b>Total</b>	<b>55</b>	<b>54</b>	<b>50</b>	<b>48</b>	<b>47</b>	<b>46</b>	<b>46</b>	<b>46</b>	<b>45</b>	<b>48</b>	<b>45</b>	<b>41</b>
<b>Engineering</b>	\$ 329,588	\$ 22,476	\$ 194,145	\$ 141,442	\$ 291,597	\$ 289,784	\$ 59,910	\$ 216,183	\$ 104,467	\$ 152,088	\$ 9,322	\$ 136,690
<b>Pavement</b>	\$ -	\$ 12,022	\$ -	\$ -	\$ -	\$ 28,762	\$ -	\$ -	\$ 3,770	\$ 84,694	\$ -	\$ 72,839
<b>Roadway</b>	\$ 258,605	\$ 70,511	\$ 747,027	\$ -	\$ 959,336	\$ 1,372,490	\$ -	\$ 458,228	\$ 35,890	\$ 309,774	\$ -	\$ 346,054
<b>Waterline</b>	\$ 10,661	\$ -	\$ -	\$ -	\$ 536,406	\$ 97,703	\$ -	\$ 742,791	\$ -	\$ -	\$ -	\$ -
<b>Sanitary Sewer</b>	\$ -	\$ -	\$ 331,555	\$ -	\$ 10,569	\$ -	\$ -	\$ -	\$ 5,946	\$ 5,451	\$ -	\$ 13,808
<b>Storm Drainage</b>	\$ 25,804	\$ 23,453	\$ -	\$ -	\$ 22,134	\$ 71,583	\$ -	\$ -	\$ -	\$ 108,492	\$ -	\$ 121,815
<b>Sidewalk</b>	\$ 1,535,974	\$ 6,394	\$ -	\$ 744,434	\$ 91,539	\$ 39,375	\$ 299,551	\$ -	\$ 504,220	\$ 292,054	\$ 46,611	\$ 164,906
<b>Project Total</b>	<b>\$ 2,160,631</b>	<b>\$ 134,855</b>	<b>\$ 1,272,728</b>	<b>\$ 885,876</b>	<b>\$ 1,911,582</b>	<b>\$ 1,899,697</b>	<b>\$ 359,461</b>	<b>\$ 1,417,202</b>	<b>\$ 654,294</b>	<b>\$ 952,552</b>	<b>\$ 55,933</b>	<b>\$ 856,112</b>
<b>Water Fund</b>	\$ 12,580	\$ -	\$ -	\$ -	\$ 632,959	\$ 115,290	\$ -	\$ 876,493	\$ -	\$ -	\$ -	\$ -
<b>Sanitation Fund</b>	\$ -	\$ -	\$ 391,235	\$ -	\$ 12,471	\$ -	\$ -	\$ -	\$ 7,076	\$ 6,487	\$ -	\$ 16,432
<b>Stormwater Fund</b>	\$ 30,449	\$ 28,143	\$ -	\$ -	\$ 26,118	\$ 84,467	\$ -	\$ -	\$ -	\$ 129,106	\$ -	\$ 144,960
<b>General Fund</b>	\$ 2,117,602	\$ 106,712	\$ 881,492	\$ 885,876	\$ 1,240,033	\$ 1,699,940	\$ 359,461	\$ 540,709	\$ 647,218	\$ 816,960	\$ 55,933	\$ 694,721
<b>Priority</b>	10	11	12	13	14	15	16	17	18	18	19	20
<b>Projected Fiscal Year of Project</b>	<i>FY33</i>	<i>FY32</i>	<i>FY34</i>	<i>FY34</i>	<i>FY35</i>	<i>FY36</i>	<i>FY37</i>	<i>FY37</i>	<i>FY38</i>	<i>FY39</i>	<i>FY39</i>	<i>FY40</i>



**CITY OF ESSEX JUNCTION  
CAPITAL PROGRAM REVIEW COMMITTEE MEETING  
DRAFT MINUTES OF MEETING  
FEBRUARY 10, 2026**

**COMMITTEE:** Amber Thibeault, Chair; Kevin Collins, Vice-Chair; Karen Dolan; Nathan Doudera; Scott McCormick; Mike Plageman

**ADMINISTRATION:** Jeff Kershner, City Engineer; Michael Giguere, City Planner; Ricky Jones, Public Works Superintendent; Jess Morris, Finance Director

**PUBLIC:** None

**1. CALL TO ORDER**

Ms. Thibeault called the meeting to order at 6 PM.

**2. AGENDA ADDITIONS/ CHANGES**

None.

**3. PUBLIC COMMENTS**

There were no comments from the public.

**4. DISCUSSION ITEMS**

**a. Discussion: Rank Main Street Shared Use Path Project as Presented 10/28/25**

Mr. Giguere said that this project is a shared use path for both cyclists and pedestrians to connect Essex and Essex Junction along Route 15. The Town of Essex has been awarded a grant for phase one of this project, which is entirely within their borders. The Town of Essex would like to coordinate with Essex Junction for phase two, of which a portion is in Essex Junction. There would be 15% cost savings to completing this project simultaneously. The project has strong support from the Bike/Walk Advisory Committee (BWAC). He presented two alternatives, one of which is a cost saving modification for a previously selected alternative. The lower-priced alternative will come at the expense of the bike experience, as a more complicated set of signs and routes must be followed. The cost-savings alternative has not been reviewed by the BWAC, but he noted that they believe that the most important feature of this project is its pedestrian improvements. Mr. Jones said that there is not anticipated to be a substantial difference between the maintenance costs between the two options. There is the possibility of grant funding, however nothing is secured.

Regarding the ranking criteria, all agreed that this is a strong project for safety and health. Mr. Doudera and Ms.Thibeault believes that the non-modified version should score slightly higher on this category. All agreed that the mandate scoring should be zero, as this is not applicable. The remaining life scoring element was discussed, as well as whether this would be applicable to this project. Community support, such as the BWAC's support of the project, was discussed. All agreed that the financing score should be zero, as no grant funds have been obtained. Timing and linkages were seen as a high-ranking criterion. A water line replacement could also occur at the same time as this project, however the cost for this has not been incorporated. The lower cost alternative would avoid the need to replace the water line in this location. Regarding positive economic impact and the cost of deferral, all agreed that it would have no minimal impact. Regarding efficiencies, there may be some savings to doing the water line project and bike/ped path at the same time. Regarding service improvements, all agreed that both would provide benefits to the community, however the lower-priced alternative scores are lower. Regarding alignment with City priorities, all agreed that this was strong project for this criterion. Ms. Morris said that she has

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taken down all the scores that committee members have provided, will average them and will update her files.

**b. Discussion: Capital Project Ranking and Timeline Adjustments as Recommended by Staff**  
**MIKE PLAGEMAN** made a motion, seconded by **KEVIN COLLINS**, to table discussion until the next Capital Committee meeting. Motion passed 6-0.

**5. REVIEW AND APPROVE MINUTES:**

**a. Approve Minutes: October 28, 2025**

**KEVIN COLLINS** made a motion, seconded by **SCOTT MCCORMICK**, to approve the minutes of October 28, 2025. Motion passed 6-0.

**6. READING FILE**

**a. FY27 Capital Plan as currently proposed to Council**

**7. ADJOURN**

**SCOTT MCCORMICK** made a motion, seconded by **KEVIN COLLINS**, to adjourn the meeting. Motion passed 6-0; the meeting adjourned at 6:55 PM.

Respectfully Submitted,  
Darby Mayville  
Recording Secretary

Next Meeting: April 7, 2026

**General Fund Capital Reserve Fund Balance**

	FY26	FY27	FY28	FY29	FY30	FY31	FY32	FY33	FY34	FY35	FY36	FY37	FY38	FY39	FY40+
<b>Beginning Fund Balance</b>	1,913,802	387,495	51,954	3,690	1,549,837	940,923	397,005	253,092	(1,109,354)	(2,073,358)	(2,512,891)	(3,507,327)	(3,379,066)	(2,895,220)	(2,782,139)
Planned Spending	(2,985,761)	(1,895,320)	(1,614,806)	(10,000)	(2,171,622)	(1,963,254)	(1,569,941)	(2,795,235)	(2,403,620)	(1,886,046)	(2,447,914)	(1,332,252)	(983,771)	(1,361,713)	(4,092,688)
Revenue Sources															
<i>General Fund Transfer In</i>	643,218	643,218	649,650	656,147	662,708	669,335	676,028	682,789	689,617	696,513	703,478	710,513	717,618	724,794	732,042
<i>CVE Annual Contribution</i>	16,236	16,561	16,892												
<i>LOT Transfer In</i>	800,000	900,000	900,000	900,000	900,000	750,000	750,000	750,000	750,000	750,000	750,000	750,000	750,000	750,000	750,000
<i>Misc. Donations and Interest Earnings</i>															
<i>Summary Stormwater Grants</i>															
<i>Brickyard Culvert</i>															
<i>Vtrans Structures Grant-Main St. Ped Bridge</i>															
<i>Crescent Connector Grant</i>															
<i>Pearl St. Missing Link Grants</i>															
<i>FEMA - Densmore Drive (Oct 2019 event) and State 15%</i>															
<b>Total Revenues</b>	<b>1,459,454</b>	<b>1,559,779</b>	<b>1,566,542</b>	<b>1,556,147</b>	<b>1,562,708</b>	<b>1,419,335</b>	<b>1,426,028</b>	<b>1,432,789</b>	<b>1,439,617</b>	<b>1,446,513</b>	<b>1,453,478</b>	<b>1,460,513</b>	<b>1,467,618</b>	<b>1,474,794</b>	<b>1,482,042</b>
<b>Ending Fund Balance</b>	<b>387,495</b>	<b>51,954</b>	<b>3,690</b>	<b>1,549,837</b>	<b>940,923</b>	<b>397,005</b>	<b>253,092</b>	<b>(1,109,354)</b>	<b>(2,073,358)</b>	<b>(2,512,891)</b>	<b>(3,507,327)</b>	<b>(3,379,066)</b>	<b>(2,895,220)</b>	<b>(2,782,139)</b>	<b>(5,392,785)</b>
		annual planned increase GF transfer in:	0%	1%	1%	1%	1%	1%	1%	1%	1%	1%	1%	1%	1%

Fund	Dept	Project	Rank	Project #	FY27	FY28	FY29	FY30	FY31	FY32	FY33	FY34	FY35	FY36	FY37	FY38	FY39	FY40+
GFC	Streets	Main St Shared Use Path	4	C1	592,500													
GFC	Streets	Rosewood Lane Road Reconstruction and Sidewalk Replacement	5	III	1,214,820	1,304,806												
SAN	Sanitation	Rosewood Lane Road Reconstruction and Sidewalk Replacement	5	III	81,708													
SW	Stormwater	Rosewood Lane Road Reconstruction and Sidewalk Replacement	5	III	53,353													
WA	Water	Waterline 235 Pearl St to Susie Wilson Rd	6	V														
GFC	Streets	Replace Waterline North St - Grove St to Central St	7	QQQ				2,111,622										
SAN	Sanitation	Replace Waterline North St - Grove St to Central St	7	QQQ				22,126										
SW	Stormwater	Replace Waterline North St - Grove St to Central St	7	QQQ				295,706										
WA	Water	Replace Waterline North St - Grove St to Central St	7	QQQ				621,646										
GFC	Streets	Road Reconstruction Pleasant St - Main St to Mansfield Ave	8	NNN					1,963,254									
SAN	Sanitation	Road Reconstruction Pleasant St - Main St to Mansfield Ave	8	NNN				25,104										
SW	Stormwater	Road Reconstruction Pleasant St - Main St to Mansfield Ave	8	NNN				51,062										
WA	Water	Road Reconstruction Pleasant St - Main St to Mansfield Ave	8	NNN				11,662										
GFC	Streets	West St. Sidewalk South St. to Clems Dr.	9	VV						1,183,350								
WA	Water	West St. Sidewalk South St. to Clems Dr.	9	VV						42,373								
GFC	Streets	Pearl St. Lighting & Sidewalk Wiley's Ct, to West st.	10	TT							2,795,235							
SW	Stormwater	Pearl St. Lighting & Sidewalk Wiley's Ct, to West st.	10	TT							40,193							
WA	Water	Pearl St. Lighting & Sidewalk Wiley's Ct, to West st.	10	TT							16,606							
GFC	Streets	West St. & West St. Ext. Intersection Improvements	11	BBB						136,591								
SW	Stormwater	West St. & West St. Ext. Intersection Improvements	11	BBB						36,023								
GFC	Streets	Old Colchester Rd new sanitary sewer	12	T								1,198,829						
SAN	Sanitation	Old Colchester Rd new sanitary sewer	12	T								532,080						
GFC	Streets	Multi use path through ANR from West St to Pearl St	13	FFF								1,204,791						
GFC	Streets	Central St waterline	14	H								1,736,046						
SAN	Sanitation	Central St waterline	14	H								17,459						
SW	Stormwater	Central St waterline	14	H								36,565						
WA	Water	Central St waterline	14	H								886,143						
GFC	Streets	Main Street Indian Brook Bridge Replacement	15	VVV									2,447,914					
SW	Stormwater	Main Street Indian Brook Bridge Replacement	15	VVV									121,632					
WA	Water	Main Street Indian Brook Bridge Replacement	15	VVV									166,018					
GFC	Streets	Main St. Sidewalk & Lighting Bridge to Crestview	16	YYA											532,002			
GFC	Streets	West St waterline replacement So Summit St to Hayden Dr	17	HH											800,249			
WA	Water	West St waterline replacement So Summit St to Hayden Dr	17	HH											1,297,210			
GFC	Streets	Main Street Pedestrian Bridge and Sidewalk	18	UUU-Phase I											983,771			
SAN	Sanitation	Main Street Pedestrian Bridge and Sidewalk	18	UUU-Phase I											10,756			
GFC	Streets	Main Street Pedestrian Bridge and Sidewalk	18	UUU-Phase II													1,274,458	
SAN	Sanitation	Main Street Pedestrian Bridge and Sidewalk	18	UUU-Phase II													10,120	
SW	Stormwater	Main Street Pedestrian Bridge and Sidewalk	18	UUU-Phase II													201,405	
GFC	General	Lincoln Hall Parking Lot	19	HHH													87,255	
GFC	Streets	Main St. Drainage Curb & Sidewalk Pleasant to Bridge	20	KK														1,111,554
SAN	Sanitation	Main St. Drainage Curb & Sidewalk Pleasant to Bridge	20	KK														26,291
SW	Stormwater	Main St. Drainage Curb & Sidewalk Pleasant to Bridge	20	KK														231,936
GFC	Streets	River St section A new curb and sidewalk Park St to Stanton Dr	21	Z														392,562
SW	Stormwater	River St section A new curb and sidewalk Park St to Stanton Dr	21	Z														79,885
GFC	Streets	River St section B new curb and sidewalk Stanton Dr to Riverside in the Village	22	AA														249,914
SW	Stormwater	River St section B new curb and sidewalk Stanton Dr to Riverside in the Village	22	AA														437,610
GFC	Streets	Abnaki Road Reconstruction	23	A														823,987
GFC	Streets	Orchard Terrace Sidewalk Replacement	24	U														410,675
GFC	Streets	South St waterline replacement Park St to Doon Way	25	CC														807,931
WA	Water	South St waterline replacement Park St to Doon Way	25	CC														1,285,366
GFC	Streets	Church St waterline replacement Main St to East St	26	I														57,976
WA	Water	Church St waterline replacement Main St to East St	26	I														582,880
GFC	Streets	Grant St waterline replacement Jackson St to Maple St	27	L														238,090
WA	Water	Grant St waterline replacement Jackson St to Maple St	27	L														562,179
GFC	Fire	Air Packs (placed in service 2020)								250,000								
GFC	Streets	Asset Management Program			13,000													
GFC	Streets	Bike Lanes - FY27 Park St (parking removal and bike lane)			10,000													
RS	Streets	Mower					15,900											
GFC	General	Main St Park																TBD
GFC	Streets	Pearl St. Crossing (West St. Ext. to CVE) - depending on scope, this may end up needing to be ranked by Capital Committee																
GFC	Streets	Pedestrian Crossings - FY30 West St Ext and CVE																TBD
GFC	Fire	SCBA Compressor (placed in service 2020)											150,000					
GFC	Fire	Thermal Cameras (placed in service 2022)						60,000										
GFC	Streets	Traffic calming measures			10,000	10,000	10,000											
GFC	Streets	Traffic cameras (FY27 5 corners lights - 5 cameras @ \$6,000/ea, West St Ext/Pearl St lights - 2 cameras \$25,000)			55,000													

Fund	Dept	Project	Rank	Project #	FY27	FY28	FY29	FY30	FY31	FY32	FY33	FY34	FY35	FY36	FY37	FY38	FY39	FY40+
GFC	General	Veteran's Memorial Park				300,000												