



CITY OF ESSEX JUNCTION  
CITY COUNCIL  
SPECIAL MEETING AGENDA

Online & 2 Lincoln St.  
Essex Junction, VT 05452  
Wednesday, July 6, 2022  
6:30 PM

E-mail: [manager@essexjunction.org](mailto:manager@essexjunction.org)

[www.essexjunction.org](http://www.essexjunction.org)

Phone: (802) 878-6951

This meeting will be in-person at 2 Lincoln Street and available remotely. Options to watch or join the meeting remotely:

- **WATCH:** the meeting will be live streamed on [Town Meeting TV](#)
- **JOIN ONLINE:** [Join Zoom Meeting](#)
- **JOIN CALLING:** (toll free audio only): (888) 788-0099 | Meeting ID: 944 6429 7825; Passcode: 635787

1. **CALL TO ORDER** [6:30 PM]
2. **AGENDA ADDITIONS/CHANGES**
3. **APPROVE AGENDA**
4. **PUBLIC TO BE HEARD**
  - a. Comments from public on items not on agenda
5. **BUSINESS ITEMS**
  - a. \*Discuss City Manager applications
  - b. Consider City Manager hiring process
6. **CONSENT AGENDA**
  - a. Approve agreements & authorize City Council President to sign agreements with Town of Essex
7. **EXECUTIVE SESSION**

\*An executive session may be needed for the discussion of documents that are exempt from the public records laws
8. **ADJOURN**

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Certification: 7/1/22 Brad Luck

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3 **CITY OF ESSEX JUNCTION**  
4 **SPECIAL CITY COUNCIL MEETING**  
5 **MINUTES OF MEETING**  
6 **July 6, 2022**

7 **COUNCILORS PRESENT:** Andrew Brown, President; Raj Chawla, Vice-President; Dan Kerin; Amber  
8 Thibeault.

9 **ADMINISTRATION:** Wendy Hysko, Library Director/Interim Co-Manager; Brad Luck, Essex Junction  
10 Recreation & Parks Director/Interim Co-Manager

11 **OTHERS PRESENT:** Robert Burrows, Heidi Clark, Annie Cooper, Ken Signorello

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13 1. **CALL TO ORDER**

14 Andrew Brown called the first ever City Council meeting to order at 6:30 pm.

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16 2. **AGENDA ADDITIONS/CHANGES**

17 None.

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19 3. **APPROVE AGENDA**

20 No changes were made, so no further approval was needed.

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22 4. **PUBLIC TO BE HEARD**

23 a. **Comments from public on items not on the agenda**

24 Ms. Cooper expressed willingness to serve on the City Economic Development Commission.

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26 5. **BUSINESS ITEMS**

27 a. **Discuss City Manager applications**

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29 **ANDREW BROWN made a motion, seconded by DAN KERIN, to move that the City Council go into**  
30 **executive session to discuss personal documents related to the hiring of individuals that are exempt**  
31 **from the public records laws, under the provisions of Title 1, Section 313(a)(6) of the Vermont Statutes,**  
32 **and include the interim co-managers. The motion passed 5-0.**

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34 **ANDREW BROWN made a motion, seconded by AMBER THIBEAULT, to exit executive session.**  
35 **Motion passed 5-0.**

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37 **b. Consider City Manager hiring process**

38 Mr. Brown called the public meeting back to order at 7:04 PM. Mr. Brown detailed the hiring process memo,  
39 as well as the involvement of the Hiring Committee.

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41 **DAN KERIN made a motion, seconded by Raj Chawla, that the City Council accept the City Manager**  
42 **hiring process that has been identified in this memo. The motion passed 5-0.**

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44 6. **CONSENT ITEMS**

45 a. **Approve agreements & authorize City Council President to sign agreements with Town of Essex**

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47 **RAJ CHAWLA made a motion, seconded by DAN KERIN to approve the consent agenda. The motion**  
48 **passed 5-0.**

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**7. EXECUTIVE SESSION**

a. An executive session was necessary for the discussion of documents that are exempt from the public records

The Executive Session motions are detailed under Business Items.

**8. ADJOURN**

**DAN KERIN made a motion, seconded by RAJ CHAWLA, to adjourn the meeting. The motion passed 4-0 at 7:15 PM.**

Respectfully Submitted,  
Darby Mayville  
Recording Secretary