

**VILLAGE TRUSTEES
(DRAFT)**

**VILLAGE OF ESSEX JUNCTION TRUSTEES
SPECIAL MEETING MINUTES
Monday, November 2, 2020**

TRUSTEES: Andrew Brown, President; Raj Chawla; Dan Kerin; George Tyler; Amber Thibeault.

ADMINISTRATION and STAFF: Evan Teich, Unified Manager; Greg Duggan, Deputy Manager; Wendy Hysko, Brownell Library Director; Ricky Jones, Public Works Superintendent; Robin Pierce, Community Development Director.

OTHERS PRESENT: Dorothy Bergendahl, Brownell Library Trustee; Helen Donahey, Brownell Library Trustee; Ken Signorello; Jim White; Irene Wrenner.

1. CALL TO ORDER

Mr. Brown called the Village of Essex Junction Board of Trustees meeting to order at 6:00 PM.

2. AGENDA ADDITIONS/CHANGES

Mr. Duggan requested the addition of:

- 5a 110320 Trustees Request to Approve Pavilion at Brownell.pdf
- 6b Email from Clare Innes re: Gratitude for Out and About Essex.pdf

3. APPROVE AGENDA

GEORGE TYLER made a motion, seconded by Amber Thibeault, to approve the agenda, as amended. The motion passed 4-0 (Dan Kerin was not present for this vote.)

4. PUBLIC TO BE HEARD

a. Comments from public on items not on the agenda

There were no comments from the public at this time.

5. BUSINESS ITEMS

a. Consider request to install permanent pavilion at Brownell Library

Mr. Teich introduced the request to install a permanent pavilion at the Brownell Library. He said that during Vermont's social distancing phase, the library has been utilizing an outdoor tent. Public Works has been putting up and taking down the tent which has allowed for the continuation of library programming, book sales, and exchanges. He said the structure does not handle wind well. Mr. Teich said they looked into the cost of constructing a permanent pavilion after finding that Vermont has COVID relief funding to cover the cost with no match required from the municipality. The design and measurements are based on the Maple Street Park pavilions. It would have wi-fi connectivity to the library and a wood interior to address sound.

The Village Trustees discussed the proposal. Ms. Thibeault confirmed, with Ms. Hysko, how the permanent structure would be used by the library in the short term and long term. She talked about participating in the Train Hop and at the Out and About events, as possibilities for future use. Ms. Hysko said they considered heating the pavilion but decided that ongoing outdoor heat is too expensive. Mr. Tyler talked about the pavilion's potential use at the Memorial Day parade and for book sales. He thought the pavilion's concrete floor would be easier to clear of the elements than lawn. He suggested adding electricity to the structure. Ms. Hysko said Mr. Jones said they may be able to run an electricity conduit, with plans for outlets in the future. Mr. Chawla suggested considering a band for Out and About events and a solar addition in the future. Mr. Kerin agreed that electricity is a good idea. He talked about the risk of loiterers, based on the pavilion's location.

54 Ms. Bergendahl asked for the pavilion’s comparative size to the tent it will be replacing. Ms.
55 Hysko said the pavilion will be 10 feet smaller than the tent.
56

57 Ms. Donahey introduced herself as a Brownell Library Trustee and said she is in full support of
58 the pavilion. She said it would be a good resource into the future.
59

60 Ms. Wrenner wondered what type of zoning permits are needed for the project. Mr. Pierce said
61 he gave the project administrative approval because it is on Village property.
62

63 **GEORGE TYLER made a motion, seconded by DAN KERIN, to authorize staff to move forward**
64 **with construction of a permanent pavilion at Brownell Library. The motion passed 5-0.**
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66 **6. READING FILE**

67 a. **Board member comments**

- 68 • Mr. Tyler said he appreciated staff’s efforts to plan the Brownell Library pavilion.
- 69 b. **Email from Clare Innes re: Gratitude for Out and About Essex**
- 70 • Mr. Brown described the Out and About event as a significant undertaking with great results.
- 71 c. Upcoming meeting schedule

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73 **7. EXECUTIVE SESSION**

- 74 a. ***An executive session is not anticipated**
75 No executive session took place.
76

77 **8. ADJOURN**

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79 **DAN KERIN made a motion, seconded by RAJ CHAWLA, for the Trustees to adjourn the**
80 **meeting. The motion passed 5-0 at 6:23 PM.**

81

82 Respectfully Submitted,
83 Cathy Ainsworth
84 Recording Secretary