



**VILLAGE OF ESSEX JUNCTION
TRUSTEES
SPECIAL MEETING AGENDA**

2nd Floor Conference Room
81 Main Street
Essex Junction, VT 05452
**Monday, May 6, 2019
7:00 PM**

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1. **CALL TO ORDER** [7:00 PM]
2. **AGENDA ADDITIONS/CHANGES**
3. **APPROVE AGENDA**
4. **PUBLIC TO BE HEARD**
 - a. Comments from Public on Items Not on Agenda
5. **BUSINESS ITEMS**
 - a. Authorize by Resolution to approve conveyance of an easement to Jackson Street, LLC
 - b. Authorize by Resolution to consent to the assignment of the Ground Lease to Cresta Nedde LLC
 - c. Authorize by Resolution for Unified Manager to execute real estate documents on behalf of the Village
6. **ADJOURN**

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Certification: 05/03/2019
Date Posted

J Mitchell
Initials

MINUTES ARE SUBJECT TO CORRECTION BY THE ESSEX JUNCTION BOARD OF TRUSTEES. CHANGES, IF ANY, WILL BE RECORDED IN THE MINUTES OF THE NEXT MEETING OF THE BOARD.

**VILLAGE OF ESSEX JUNCTION
BOARD OF TRUSTEES
MINUTES OF MEETING
May 6, 2019**

TRUSTEES PRESENT: Andrew Brown, George Tyler, Raj Chawla, Dan Kerin, Amber Thibeault;
ADMINISTRATION: Evan Teich, Unified Manager;
OTHERS PRESENT:

1. **CALL TO ORDER and PLEDGE OF ALLEGIANCE**

Andrew Brown called the meeting to order at 7:00PM.

2. **AGENDA ADDITIONS/ CHANGES**

There were no changes to the agenda.

3. **APPROVE AGENDA**

With no changes to the agenda, a motion to approve was not needed.

4. **PUBLIC TO BE HEARD**

a. Comments from public on items not on the agenda.

There were no comments from the public at this time.

5. **BUSINESS ITEMS**

- a. Authorize by Resolution to approve conveyance of an easement to Jackson Street, LLC**
- b. Authorize by Resolution to consent to the assignment of the Ground Lease to Cresta Nedde, LLC**
- c. Authorize by Resolution for Unified Manager to execute real estate documents on behalf of the Village**

Evan Teich led a brief discussion on the proposed resolutions before the Trustees. The Village of Essex Junction has a lease agreement for a parcel of land that includes parking spaces. Flex-A-Seal has been using an easement in order to move on or off of Jackson Street, but Flex-A-Seal has been sold to another entity and is moving to Williston. The Village would like to approve the conveyance of the easement to Jackson Street LLC, assign the Ground Lease to Cresta Nedde LLC, and authorize the Unified Manager or other officer as backup to execute real estate documents on behalf of the Village.

Andrew Brown noted that this transfer would help make the property more sellable or rentable, and also noted that the parking spaces are not currently being used by the Village, nor is the lot currently being plowed or maintained, though it is fenced in.

GEORGE TYLER made a motion, and AMBER THIBEAULT seconded, that the Trustees authorize by resolution to approve conveyance of an easement to Jackson Street, LLC. Voting: unanimous (5-0); motion carried.

GEORGE TYLER made a motion, and RAJ CHAWLA seconded, that the Trustees authorize by resolution to consent to the assignment of the Ground Lease to Cresta Nedde, LLC. Voting: unanimous (5-0); motion carried.

GEORGE TYLER made a motion, and **RAJ CHAWLA** seconded, that the Trustees authorize the Unified Manager or officer to execute real estate documents on behalf of the Village. Voting: unanimous (5-0); motion carried.

6. **ADJOURN**

RAJ CHAWLA made a motion, and **AMBER THIBEAULT** seconded, to adjourn the meeting. Voting: unanimous (5-0); motion carried.

The meeting adjourned at 7:11PM.

Respectfully Submitted,
Amy Coonradt